

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Thursday, November 16, 2017

5:30 PM

City Hall, Conference Room 4A

Personnel Commission

CALL TO ORDER**PUBLIC COMMENTS:**

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

MINUTES

1. [MIN 17-150](#) Approval of Minutes for Special Meeting October 26, 2017

Attachments: [Attachment I Minutes](#)

REPORTS

City Council Liaison (Information)

Director of Human Resources (Information)

ACTION ITEMS

2. [ACT 17-061](#) Revised Job Description for Hazardous Materials Investigator

Attachments: [Attachment I Staff Report](#)
[Attachment II Revised Job Description for Hazardous Materials Investigator](#)
[Attachment III Fire Organizational Chart](#)

3. [ACT 17-062](#) Revised Job Description for Librarian I

Attachments: [Attachment I Staff Report](#)
[Attachment II Revised Job Description for Librarian I](#)
[Attachment III Organizational Chart for Library and Community Services](#)

4. [ACT 17-063](#) Revised Job Description for Senior Transportation Engineer

Attachments: [Attachment I Staff Report](#)
[Attachment II Revised Job Description for Senior Transportation Engineer](#)
[Attachment III Public Works Organizational Chart](#)

5. [ACT 17-064](#) Revised Job Description for Deputy City Clerk
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Revised Job Description for Deputy City Clerk](#)
 [Attachment III City Clerk's Office Organizational Chart](#)
6. [ACT 17-055](#) Revised City Classification and Salary Plan for Fiscal Year 2018
 - Updated November 16, 2017 - Effective November 28, 2017
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II FY 2018 Salary Plan](#)
 [Attachment III FY 2018 Classification Plan](#)

RECRUITMENT DIVERSITY REPORT (ORAL REPORT)**RECURRING AGENDA TOPICS/GENERAL COMMENTS****ADJOURNMENT****NEXT REGULAR MEETING – January 11, 2018**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.