



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Agenda Personnel Commission

---

Thursday, March 8, 2018

5:30 PM

City Hall, Conference Room  
2A

---

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENTS:

*The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

### MINUTES

1. [MIN 18-021](#) Approval of Minutes for Regular Meeting January 11, 2018

**Attachments:** [Attachment I Minutes](#)

### REPORTS

City Council Liaison (Information)

Director of Human Resources (Information)

### ACTION ITEMS

2. [ACT 18-011](#) Revised Job Description for Fire Captain

**Attachments:** [Attachment I Staff Report](#)  
[Attachment II Fire Captain Job Description](#)  
[Attachment III Fire Department Org Chart](#)

3.        [ACT 18-010](#)        Personnel Commission Final Draft FY 2018/2019 Scope and Goals

**Attachments:**    [Attachment I Staff Report](#)  
                         [Attachment II Final Draft Personnel Commission FY 2018/2019 Scope and Goals](#)

**RECRUITMENT DIVERSITY REPORT (ORAL REPORT)**

**COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS**

**ADJOURNMENT**

**NEXT REGULAR MEETING – May 10, 2018**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*