



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Agenda Personnel Commission

Thursday, July 12, 2018

5:30 PM

City Hall, Conference Room
4A

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

MINUTES

1. [MIN 18-093](#) Approval of Minutes for Special Meeting on June 21, 2018

Attachments: [Attachment I Minutes](#)

REPORTS

City Council Liaison (Information)

Director of Human Resources (Information)

ACTION ITEMS

2. [ACT 18-030](#) Revised Job Description for Fire Captain

Attachments: [Attachment I Staff Report](#)
[Attachment II Fire Captain Job Description](#)
[Attachment III Fire Department Org Chart](#)

3. [ACT 18-031](#) New Job Description for Senior Fire Technician

 Attachments: [Attachment I Staff Report](#)
 [Attachment II Senior Fire Technician Job Description](#)
4. [ACT 18-032](#) Revised Job Description for Legal Secretary I/II

 Attachments: [Attachment I Staff Report](#)
 [Attachment II Legal Secretary I/II Job Description](#)
 [Attachment III City Attorney's Office Org Chart](#)
5. [ACT 18-033](#) Revised Job Description for Permit Technician I/II

 Attachments: [Attachment I Staff Report](#)
 [Attachment II Permit Technician I/II](#)
 [Attachment III Development Services Org Chart](#)
6. [ACT 18-034](#) Revised Job Description for Senior Permit Technician

 Attachments: [Attachment I Staff Report](#)
 [Attachment II Senior Permit Technician Job Description](#)
7. [ACT 18-036](#) New Job Description for Senior Water Resources Engineer

 Attachments: [Attachment I Staff Report](#)
 [Attachment II Sr Water Resources Engineer Job Description](#)
 [Attachment III Utilities and Environmental Services Org Chart](#)
8. [ACT 18-037](#) Revised City Classification and Salary Plan for Fiscal Year 2019
 - Updated July 12, 2018, Effective July 23, 2018

 Attachments: [Attachment I Staff Report](#)
 [Attachment II FY 2019 Salary Plan](#)
 [Attachment III FY 2019 Classification Plan](#)

RECRUITMENT DIVERSITY REPORT (ORAL REPORT)**COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS****ADJOURNMENT****NEXT MEETING – September 20, 2018**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.