



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Agenda Personnel Commission

Thursday, March 12, 2020

5:30 PM

City Hall, Conference Room
2A

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

MINUTES

1. [MIN 20-032](#) Approve the December 12, 2019 Personnel Commission Meeting Minutes

Attachments: [Attachment I 12/12/19 PC Meeting Minutes](#)

REPORTS

City Council Liaison (Information)

Director of Human Resources (Information)

ACTION ITEMS

2. [ACT 20-032](#) Review the Revised Job Descriptions for Groundskeeper II & Groundskeeper III
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Groundskeeper II Job Description - Redlined Version](#)
 [Attachment III Groundskeeper II Job Description - Clean Version](#)
 [Attachment IV Groundskeeper III Job Description - Redlined Version](#)
 [Attachment V Groundskeeper III Job Description - Clean Version](#)
3. [ACT 20-034](#) Review the Revised Job Description for Water Pollution Source Control Inspector
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II WPSC Inspector - Redline Version](#)
 [Attachment III WPSC Inspector - Clean Version](#)
4. [ACT 20-033](#) Approve the Proposed Fiscal Year 2020 Agenda Planning Calendar
- Attachments:** [Attachment I Staff Report](#)
5. [PH 20-017](#) Adopt the Revised Classification Plan for Fiscal Year 2020, Effective December 23, 2019 and Review the Salary Plan for Fiscal Year 2020
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II FY 2020 Salary Plan](#)
 [Attachment III FY 2020 Class Plan](#)

RECRUITMENT DIVERSITY REPORT (ORAL REPORT)

COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS

ADJOURNMENT

NEXT REGULAR MEETING – JUNE 11, 2020

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.