

# **CITY OF HAYWARD**

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)



CITY OF  
**HAYWARD**  
HEART OF THE BAY

## **Agenda**

**Wednesday, October 20, 2021**

**7:00 PM**

**Remote Participation**

**Community Services Commission**

**This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order No. 29-20 dated March 17, 2020, and Alameda County Health Office Order No. 20-04 dated April 29, 2020, regarding the COVID-19 pandemic**

**Zoom Webinar Access Information:**

<https://hayward.zoom.us/j/84824364436?pwd=K1U2WUVlK1JYSTl2S1ZYU1FueXpVdz09>

Passcode: f\$E8OCT (for link above)

Or One tap mobile: US: +16699006833, 84824364436#, \*06913151# or +12532158782, 84824364436#, \*06913151#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 848 2436 4436

Passcode: 06913151 for "Dial-in Option"

**How to submit written Public Comment:**

*Send an email to [Jessica.Lobedan@hayward-ca.gov](mailto:Jessica.Lobedan@hayward-ca.gov) by 4:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Community Services Commission and City staff and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. <https://hayward.legistar.com/Calendar.aspx>*

*When submitting written comments, indicate in the email if you want your comment read into the record. Request will be allowed provided the reading will not exceed three (3) minutes consistent with the time limit for speakers at Community Services Commission meetings. Email comments will become part of the record of the Community Services Commission meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC COMMENTS:**

*The PUBLIC COMMENTS section provides an opportunity to address the Community Services Commission. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item may be taken under consideration and may be referred to staff for further action.*

**MINUTES**[MIN 21-129](#)

Minutes of the September 15, 2021, Community Services Commission Meeting

**Attachments:**[Attachment I - September 15, 2021, CSC Meeting Minutes](#)**DISCUSSION****1. CSC Elections****2. [RPT 21-120](#) FY 2021 / 2022 Agenda Planning Calendar****Attachments:**[Attachment I - Staff Report](#)**Councilmember / Commissioner / Staff Announcements****Future Agenda Items****ADJOURNMENT****NEXT MEETING – November 17, 2021**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*



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**File #:** MIN 21-129

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**DATE:** October 20, 2021

**TO:** Community Service Commission

**FROM:** Acting Community Services Manager

**SUBJECT**

Minutes of the September 15, 2021, Community Services Commission Meeting

**RECOMMENDATION**

That the Community Services Commission review and approve the minutes of the July 21, 2021, meeting.

**ATTACHMENTS**

Attachment I - September 15, 2021, Community Services Commission Meeting Minutes



## MINUTES

### Community Services Commission Meeting September 15, 2021 @ 7:00 pm

Hayward City Hall, 777 B Street, Hayward, CA 94541 – Remote Participation

**ANNOUNCEMENT OF MEETING AVAILABILITY:** Webinar ID: 832 8501 8978 - Passcode: L7pw!SEP (for link): Passcode: 24212364 for "Dial-in Option"

**CALL TO ORDER:** Meeting called to order at 7:00pm by Chairperson Arzo Mehdavi

**PLEDGE OF ALLEGIANCE:** Led by Commissioner Arti Garg

**ROLL CALL:**

Members Present:

- Crystal Arrizon, Commissioner
- Artavia Berry, Commissioner / Vice Chairperson
- Varsha Chauhan, Commissioner
- Emily Chow, Commissioner
- Arti Garg, Commissioner
- Janet Kassouf, Commissioner
- Arzo Mehdavi, Commissioner / Chairperson
- Linda Moore, Commissioner
- Mick Rubio, Commissioner / Parliamentarian
- Corina Vasaure, Commissioner

Members Absent:

- Magdalena Cerna, Commissioner

Council Liaison:

- Council Member Sara Lamnin

Staff:

- Jessica Lobedan, Acting Community Services Manager
- Carol Lee, Management Analyst
- Evelyn R. Olivera, Senior Secretary

Guests:

- Lacei Amodei
- Tatiana Backlund
- Austin Bruckner
- Pascal Garcia-Montpetit
- Stan Long
- Collin Thormoto

## Public Comments:

Aisha Knowles – Ashland Resident, Board Pres. of the Alameda County Office of Education, As a descendant of Russell City residents: father and many family members that grew up in Russell City, is requesting more outreach of Russell City issues and items. Ms. Knowles stated the only reason she was aware of the topic being discussed this evening was the information Councilmember Lamnin provided. She stated she finds the report lacking in information and better detail regarding the research and involvement with the current subcommittee, e.g., member names, how frequent items discussed, and any types of actions. She requests the commission to outreach to a broader audience especially with descendants of Russell City. She believes this to be a critical piece.

## Approval of Minutes of the Community Services Commission Meeting on July 21, 2021

- A motion to approve the minutes was moved by Commissioner Varsha Chauhan with a second by Commissioner Arti Garg. The minutes were approved with nine (9) Ayes and one (1) abstention.

## Discussion:

### *CAPER: 30-Day Public Notice*

Ms. Lobedan provided overview of CAPER description and announced notification of publication of 30–Day notice.

### *NOFA: 30-Day Public Notice*

Ms. Lobedan announced the 32–Day notification of publication for the Notice of Available Funding for Fiscal Year 2022 – 2023.

### *CSC Elections*

This item was moved to the next scheduled meeting on October 20, 2021.

### *CSC Recommendation of Resolution to Council on Harm Done to Black, Indigenous and People of Color (BIPOC)*

Ms. Lobedan provided overview of the recommendation to CSC to review and approve the draft resolution to BIPOC on behalf of the City of Hayward and recommends that council adopt the resolution and review the current workplan.

- A motion to approve the CSC Recommendation of Resolution to Council on Harm Done to Black, Indigenous and People of Color (BIPOC) with amendments: 1. Language reference to BIPOC include Latinx throughout; 2. the notation with reference to Russell City include “an unincorporated area of Hayward”; 3. Reaffirm reference and inclusion of Hayward being a Sanctuary City; and 4. Revisit work plan

on a yearly basis was moved by Commissioner Arti Garg with a second by Commissioner Varsha Chauhan. The item was approved unanimously.

### *CSC Agenda Planning Calendar*

A motion to approve the agenda planning calendar with the following amended items: CSC Election item moved to October and addition of Revisit BIPOC Workplan item to December meeting was moved by Commissioner Arti Garg with a second by Commissioner Emily Chow. The motion was unanimously approved.

### *Council Liaison / Commissioner / Staff Announcements*

- Ms. Lobedan announced effective October 1, 2021, return to in-person Commission meetings, tentatively located in Conference Room 2A.
- Ms. Lobedan announced the item regarding Community Agency Funding process & Joint committees from the CSC and City Council, to review questions identified by the CSC is tentatively scheduled for the October 19, 2021, City Council meeting pending any Council calendar changes.
- Commissioner Berry extended an invitation to new commissioners to attend the Multiplying Good Virtual National Ceremony, 2021 Jefferson Awards, scheduled for September 30, 2021.
- Commissioner Berry welcomed fellow commissioners to nominate prospective nominees to receive the National Jefferson Award.
- Commissioner Vasaure extended her gratitude to fellow commissioners for joining the committee.
- Councilmember Lamnin announced the annual recognition of volunteers via the Virtual Annual Volunteer Dinner will be launched on October 5, 2021, it can be watched at any time.
- Councilmember Lamnin reminded the commission about Alameda County Redistricting. She stated the county and state portals are up and running, the link will be shared with Ms. Lobedan to be provided to commissioners.
- Commissioner Mehdavi recognized the impending arrival of Afghan refugees to the Bay Area and extended her gratitude to and commended staff, Councilmember Lamnin and the entire City Council in their efforts and assistance in providing relieve to arriving refugees. In addition, expressed her pride in Hayward and recognized the City's role as a hub in coordinating incoming donations received in efforts to assist.

**Adjournment at 9:38 p.m.**



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**File #:** RPT 21-120

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**DATE:** October 20, 2021

**TO:** Community Service Commission

**FROM:** Acting Community Services Manager

**SUBJECT**

FY 2021 / 2022 Agenda Planning Calendar

**RECOMMENDATION**

That the Community Services Commission reviews and adopts the 2021 / 2022 Agenda Planning Calendar and provides comments.

**DISUCSSION**

For the Community Services Commission (CSC) consideration, staff has revised the proposed Meeting Schedule Calendar for FY 2021 / 2022 with Agenda topics and dates listed below. The agenda topics were compiled based on comments at previous CSC meetings. This calendar will be on each CSC meeting agenda for review and to ensure any updates are incorporated.

**ATTACHMENTS**

Attachment I - Staff Report





**DATE:** October 20, 2021  
**TO:** Community Services Commission  
**FROM:** Acting Community Services Manager  
**SUBJECT:** FY 2021/2022 Agenda Planning Calendar

**RECOMMENDATION**

That the Community Services Commission reviews and adopts the 2021/2022 Agenda Planning Calendar and provides comments.

**DISCUSSION**

For the Community Services Commission (CSC) consideration, staff has revised the proposed Meeting Schedule Calendar for FY 2021/2022 with Agenda topics and dates listed below. The agenda topics were compiled based on comments at previous CSC meetings. This calendar will be on each CSC meeting agenda for review and to ensure any updates are incorporated.

<b>FY 2021- 2022</b>
<b>COMMUNITY SERVICES COMMISSION AGENDA PLANNING CALENDAR</b>
<b>OCTOBER 20, 2021</b>
CSC Elections
<b>NOVEMBER 17, 2021</b>
Bidder's Conference De-brief and ARC Selection
Navigation Center Update
FY 2021 Community Agency Performance Report
<b>DECEMBER 15, 2021</b>
CSCS Recommendations for Addressing Racial Equity: Strategic Roadmap Recommendations
<b>JANUARY 2022 – No Meeting</b>
FYI: ARC Interviews Scheduled for Saturday, January 22 <sup>nd</sup> and January 29 <sup>th</sup>
<b>FEBRUARY 16, 2022</b>
FY 2022 – 2023 Community Agency Funding Process CSC Draft Funding Recommendations
FYI: OPEN: Public Comment Period
FY 2023 Measure B/BB Annual Paratransit Program Plan
<b>MARCH 16, 2022</b>
FY 2022 – 2023 Community Agency Funding Process CSC Final Funding Recommendations
FYI: END: Public Comment Period
FYI: 30-Day Notice: City Council Public Hearing FY 2022-2023 Funding Recommendations (March 4, 2022)
<b>APRIL 2022 – No Meeting</b>
FYI: April 5: City Council Work Session
FYI: April 26: City Council Public Hearing and Adoption of Funding Recommendations
<b>MAY 18, 2022</b>
Debrief FY 2022 – 2023 Community Agency Funding Process
<b>JUNE 15, 2022</b>
Adoption of FY 2022-2023 Agenda Calendar

#### NEXT STEPS

Upon consideration and approval by the Commission, staff will schedule items accordingly for future CSC meetings.

*Prepared and Recommended By:* Jessica Lobedan, Acting Community Services Manager

Approved by:

Jennifer Ott, Assistant City Manager