



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Agenda

Keep Hayward Clean and Green Task Force

Thursday, November 18, 2021

7:00 PM

Remote Participation

COVID-19 Notice: Consistent with Assembly Bill 361/Gov Code 54953(e), the Keep Hayward Clean and Green Task Force meeting includes teleconference participation by all Keep Hayward Clean and Green Task Force members and the public.

Please note that we are now using the Zoom Webinar platform to conduct meetings and receive live public comment.

How to submit written Public Comment

Send an email to colleen.kamai@hayward-ca.gov by 2:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Task Force and City staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Written comments received after 2:00 p.m. that address an item on the agenda will still be included as part of the record.

How to provide live Public Comment during the meeting:

Please click the link below to join the webinar:

<https://hayward.zoom.us/j/87257067627?pwd=a3EzTTlIdGFrWEx4bJltdEp6TFN5QT09>

Passcode: *.hS9RvG

Or

Dial: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799
or +1 929 205 6099

Webinar ID: 872 5706 7627

Passcode: 84550036

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Task Force on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

APPROVAL OF MINUTES

[MIN 21-146](#) Meeting Minutes from October 21, 2021

PRESENTATIONS

General Plan Update: Formation of an Environmental Justice Community Advisory Committee

ACTION ITEMS/DISCUSSION ITEMS

Financial Report
Sub-Committee Assignments and Updates

COMMUNITY CLEANUPS AND UPCOMING EVENTS

01/20/22 - St. Joachim Catholic Church 21250 Hesperian Blvd. (Longwood/Winton Grove Neighborhood)
03/24/22 - Mt. Eden Park, 2451 W. Tennyson Rd. (Glen Eden Neighborhood)
04/21/22 - Citywide Cleanup & Community Engagement Fair (Weekes Park)
07/21/22 - Heritage Plaza 835 C St. (Downtown Area)
10/20/22 - Tennyson Park 28377 Huntwood Ave. (Tennyson/Alquire Neighborhood)

ANNOUNCEMENTS AND UPDATES

Council Member Updates
Staff Updates
Chair Updates

ADJOURNMENT

NEXT MEETING - To be announced

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



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File #: MIN 21-146

DATE: November 18, 2021

TO: Keep Hayward Clean and Green Task Force

FROM: Todd Rullman, Maintenance Services Director

SUBJECT

Meeting Minutes from October 21, 2021

RECOMMENDATION

Approve the October 21, 2021, regular meeting minutes.

SUMMARY

The meeting minutes from October 21, 2021, are attached.

ATTACHMENTS

Attachment I - Meeting Minutes from October 21, 2021



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
October 21, 2021

I. Call to Order

Meeting called to order by Chair Manzo at 7:00 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Director Todd Rullman

III. Roll Call

City Council & Staff: Council Member Andrews; Todd Rullman Maintenance Director, Colleen Kamai Administrative Supervisor; and Elizabeth Scott, Senior Secretary

Task Force Members Present: Blytha Bowers, Tom Ferreira, Jeffrey Haman, Rodney Hankins, Chuck Horner, Esther Lopez, Ron Maldonado, Douglas Mansel, Bert Manzo, Leah Martinez, Reanne Meighan, Shingo Nagae, Adithya Naresh, Debra Patton, Gerald Sannebeck, Jessica Stanley, Linda Xu, Jason Yeates, and Jean-Yee Yu

Task Force Members Absent: Canice Adom, Michael Chand, Raul Chavez, Caleb Davis, Mohamed Elwali, Wilfredo Hoffer, Melissa Milleman, Edward Moore, Adam Murphy, Chiemeka Okoronkwo, and Krysta Penfield

Youth Commission Liaison: None

IV. Public Comments:

None

V. Approval of Meeting Minutes from September 23, 2021

It was motioned/seconded by Task Force Members Jeff Haman and Chuck Horner and passed by majority vote to approve the September 23, 2021, meeting minutes. 16:0:3 (9 absent)

VI. Presentations

New Task Force Member Introductions: Newly appointed task force members who did not attend the September 23, 2021, meeting was invited to introduce themselves.

Update on Monthly Task Force Member "Pop-Up" Events: Director Todd Rullman reported that task force member only "pop-up" cleanup events are possible without much issue, assuming that the "pop up" event is a "social or ceremonial occasion" that is not considered a meeting for Brown Act purposes so long as a majority of members do not discuss business within the subject

matter jurisdiction of the Task Force at the event. Task force members cannot discuss Task Force business during the “pop-up” cleanup event.

Financial Report:

The Financial Report was reviewed, no reportable action.

VII. Action Items

There were no action items.

VIII. Community Cleanups and Upcoming Events

Tennyson Rd. & Patrick Ave. (Weekes Park) – 10/23/21

Staff reported receiving 45 registrations through Event Bright and anticipating 40-50 CSUEB students and 50 volunteers through Councilmember Salinas’ group.

Task Force members discussed event logistics and assignments. In consideration of the weather, it was determined that the event would proceed as planned unless it was storming.

Announcements/Updates

Council Member Updates: Councilmember Andrews reported that she met with Caltrans to discuss blight on the freeway off and on ramps and partnering with Hayward on beautification projects. She talked about Clean California, grant money for capital projects, and upgraded lighting, mural art, and fencing at the A St underpass. She will continue to provide updates on the outcome of her discussions with them. CM Andrews also announced the “Meet Kirby” event for the Hayward Library’s new Book Mobile on October 30th, and Eden Youth and Family Center’s Trunk or Treat event.

Staff Update: None

Chair Updates: Chairperson Manzo announced Task Force members can expect to receive an email poll to select a task force subcommittee to serve on. He added that, weather permitting, he plans to walk through the neighborhoods during Saturday’s beautification event to identify yards to consider for the Beautiful Yard Contest.

IX. Adjournment 7:42 pm

FY2022 Financial Report as of November 09, 2021

KHCG Expenditures

Date	Individual/Organization	Items	Expenses	Credits	Budget Balance
07/01/21	Credit: Budget Allocation			\$5,000.00	\$5,000.00
07/01/21	Verizon Wireless	Surface Pro Annual Data Service	\$460.00		\$4,540.00
07/29/21	Eco Party Time	Seed Bombs (August Street Party)	\$168.95		\$4,371.05
07/29/21	Oriental Trading Company	Supplies (August Street Party)	\$59.44		\$4,311.61
07/24/21	Panera	Food for July Event	\$901.45		\$3,410.16
10/23/21	Erik's Deli	Food for October Event	1,000.00		
		Total Credits:		\$5,000.00	
		Total Expenses:	\$2,589.84		
		Total Remaining in Budget:			\$2,410.16

NOTE Expenditures do not include the following:
Purchases that have not yet been added to the system

Allocations Made for Specific Projects Fiscal Year 2022

Date	Individual/Organization	Amount	Comments
01/22/22	BEAUTIFICATION EVENT FOOD	\$1,000.00	
03/26/22	BEAUTIFICATION EVENT FOOD	\$1,000.00	
	TOTAL	\$2,000.00	

Remaining Budget \$2,410.16
 Allocations \$2,000.00
Balance \$410.16

Streets Expenditures

Date	Individual/Organization	Items	Expenses	
07/14/21	Hanson & Fitch	Washroom/ Hand Washing Station	\$373.83	(\$373.83)
10/23/21	Erik's Deli	Food for October Event	\$1,005.00	
10/23/21	Hanson & Fitch	Washroom/ Hand Washing Station	\$474.85	

FY2022 Financial Report as of November 09, 2021

KHCG Expenditures

Date	Individual/Organization	Items	Expenses	Credits	Budget Balance
		Total Expenses:	\$1,853.68		