

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Thursday, January 20, 2022

7:00 PM

Keep Hayward Clean and Green Task Force

**SPECIAL KEEP HAYWARD CLEAN AND GREEN
TASK FORCE MEETING**

COVID-19 Notice: Consistent with Assembly Bill 361/Gov Code 54953(e), the Keep Hayward Clean and Green Task Force meeting includes teleconference participation by all Keep Hayward Clean and Task Force members and the public.

How to submit written Public Comment:

Send an email to colleen.kamai@hayward-ca.gov by 1:00pm the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Task Force and City staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Written comments received after 1:00p.m. that address an item on the agenda will still be included as part of the record.

How to provide live Public Comment during the meeting:

Please click the link below to join the webinar:

<https://hayward.zoom.us/j/82841374647?pwd=c2p5VW9iRTNicCtkZU16S3kzSjF0Zz09>

Passcode: %?5UP+7x

Or Telephone:

Dial: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799
or +1 929 205 6099

Webinar ID: 828 4137 4647

Passcode: 05442384

A guide to attend virtual meetings is provided at this link:

<https://bit.ly/2jmaUxa>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Task Force on items not listed on the agenda. The Task Force welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Task Force or are within the jurisdiction of the Task Force as the Task Force is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

APPROVAL OF MINUTES/ACTION ITEMS

[MIN 22-005](#) Meeting Minutes from November 18, 2021

Attachments: [Meeting Minutes 11-18-21](#)

PRESENTATIONS

Litter Assessment Project with Litterati - Environmental Services Manager Erik Pearson

INFORMATIONAL ITEMS

Financial Report

Sub Committee Reports/Updates

COMMUNITY CLEANUPS AND UPCOMING EVENTS

CANCELLED: Longwood/Winton Grove (St. Joachim Catholic Church) - January 22, 2022

ANNOUNCEMENTS AND UPDATES

Council Member Updates

Staff Updates

Chair Updates

ADJOURNMENT

NEXT MEETING – To be announced

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 22-005

DATE: January 20, 2022

TO: Keep Hayward Clean and Green Task Force

FROM: Todd Rullman, Maintenance Services Director

SUBJECT

Meeting Minutes from November 18, 2021

RECOMMENDATION

Approve the November 18, 2021, regular meeting minutes.

SUMMARY

The meeting minutes from November 18, 2021, are attached.

ATTACHMENTS

Attachment I - Meeting Minutes from November 18, 2021



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
November 18, 2021

I. Call to Order

Meeting called to order by Bubba Manzo at 7:00 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Blytha Bowers

III. Roll Call

City Council & Staff: Council Member Andrews; Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor; and Elizabeth Scott, Senior Secretary, Erik Pearson, Environmental Services Manager

Task Force Members Present: Blytha Bowers, Raul Chavez, Tom Ferreira, Jeff Haman, Ester Lopez, Ron Maldonado, Douglas Mansel, Bert Manzo, Leah Martinez, Reanne Meighan, Melissa Milleman, Shingo Nagae, Debra Patton, Jessica Stanley, Linda Xu, Jason Yeates, Jean-Yee Yu

Task Force Members Absent: Canice Adom, Michael Chand, Rodney Hankins, Caleb Davis, Mohmed Elwali, Wilfredo Hoffer, Chuck Horner, Edward Moore, Adithya Naresh, Krysta Penfield

Youth Commission Liaison: None

IV. Public Comments: None

V. Approval of Meeting Minutes from October 21, 2021

It was motioned/seconded by Task Force Members Jean-Yee Yu and Jeff Haman and passed by majority vote to approve the October 21, 2021, meeting minutes. 17;0;0 (10 absent)

VI. Presentations

General Plan Update: Formation of an Environmental Justice Community Advisory Committee: Erik Pearson, Environmental Services Manager, reported on key strategies related to the city's efforts to reduce the effects of climate change. He talked about the Climate Action Plan, upcoming changes to Hayward's electricity services, informed the Task Force about the formation of an

Environmental Justice Community Advisory Committee and answered questions. Task force members interested in serving on the Environmental Justice Community Advisory Committee were asked to email Erik Pearson directly.

VII. Action Items/Discussion Items:

Financial Report: The Financial Report was reviewed.

Sub-Committee Assignments and Updates: Chair Manzo informed task force members of their sub-committee assignments and asked that sub-committees work amongst themselves to schedule their first meeting and select a chairperson. It was suggested that groups meet prior to the January 2022 regular task force meeting. Chair Manzo added that the role of sub-committee chair is to take the lead on scheduling meetings and report out to the full task force as needed. It was also noted that because sub-committees are not a quorum of the full task force, they are not required to take meeting minutes or post meetings. Chair Manzo also indicated that some sub-committees may meet more frequently than others, ideally once per month.

VIII. Community Cleanups and Upcoming Events

Chair Manzo reported that staff is working with St. Joachim Catholic Church to utilize their parking lot as a staging area and staff is preparing for the beautification of a small City owned parcel at the corner of Hesperian near the Home Depot parking lot. Chair Manzo added that the Event Planning sub-committee will meet ahead of time and will be prepared to discuss event logistics and mapping assignments at the regular Task Force meeting in January.

Chair Manzo reviewed the list of future events.

Announcements/Updates

Council Member Updates: Council Member Angela Andrews reported that Assembly Member Bill Quirk attended a recent Council meeting and reported that Clean California has allocated one billion to cleaning freeways. CM Andrews added that there have been some freeway on/off ramp cleanups but there is more work to be done. CM Andrews also reported that the Community Services Commission brought forth an apology to residents of Russel City who were displaced decades ago and a draft workplan of ideas of retribution to include in the Council's Strategic Road Map review in January.

Staff Update:

Director Rullman reported that although, City Hall will observe a Business Closure the week of Thanksgiving, Maintenance Services will be open with reduced staffing levels, which may result in longer than usual response times.

Chair Updates:

Chair Manzo thanked Environmental Services Manager, Erik Pearson, for his presentation.

IX. Adjournment 7:48 pm

FY2022 Financial Report as of January 10, 2022

KHCG Expenditures

Date	Individual/Organization	Items	Expenses	Credits	Budget Balance
07/01/21	Credit: Budget Allocation			\$5,000.00	\$5,000.00
07/01/21	Verizon Wireless	Surface Pro Annual Data Service	\$460.00		\$4,540.00
07/29/21	Eco Party Time	Seed Bombs (August Street Party)	\$168.95		\$4,371.05
07/29/21	Oriental Trading Company	Supplies (August Street Party)	\$59.44		\$4,311.61
07/24/21	Panera	Food for July Event	\$901.45		\$3,410.16
10/23/21	Erik's Deli	Food for October Event	1,000.00		
		Total Credits:		\$5,000.00	
		Total Expenses:	\$2,589.84		
		Total Remaining in Budget:			\$2,410.16

NOTE Expenditures do not include the following:

Purchases that have not yet been added to the system

Allocations Made for Specific Projects Fiscal Year 2022

Date	Individual/Organization	Amount	Comments
01/22/22	BEAUTIFICATION EVENT FOOD	\$0.00	Event Cancelled
03/26/22	BEAUTIFICATION EVENT FOOD	\$1,000.00	
	TOTAL	\$1,000.00	

Remaining Budget \$2,410.16

Allocations \$1,000.00

Balance \$1,410.16

Streets Expenditures

Date	Individual/Organization	Items	Expenses		
07/14/21	Hanson & Fitch	Washroom/ Hand Washing Station	\$373.83		
10/23/21	Erik's Deli	Food for October Event	\$1,005.00		
10/23/21	Hanson & Fitch	Washroom/ Hand Washing Station	\$474.85		
		Total Expenses:	\$1,853.68		