

# **CITY OF HAYWARD**

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)



CITY OF  
**HAYWARD**  
HEART OF THE BAY

## **Agenda**

**Saturday, May 14, 2022**

**9:00 AM**

**Virtual: Zoom Platform**

## **City Council**

**SPECIAL CITY COUNCIL MEETING**

COVID-19 Notice: Consistent with Assembly Bill 361/Government Code section 54953(e), the City Council meeting includes teleconference participation by all members.

*How to submit written Public Comment:*

1. Use eComment on the City's Meeting & Agenda Center webpage at:  
<https://hayward.legistar.com/Calendar.aspx>. eComments are directly sent to the iLegislate application used by City Council and City staff. Comments received before 4:00 p.m. the day before the meeting will be exported into a report, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda.

2. Send an email to [List-Mayor-Council@hayward-ca.gov](mailto:List-Mayor-Council@hayward-ca.gov) by 4:00 p.m. the day before the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the City Council and staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Documents received after 4:00 p.m. through the adjournment of the meeting will be included as part of the meeting record and published by next business day.

*How to provide live Public Comment during the City Council Meeting:*

*Click link below to join the meeting:*

<https://hayward.zoom.us/j/89967627550?pwd=MDFnbDNzK3FKenFGaXB2NURBQUh1Zz09>

Meeting ID: 899 6762 7550

Password: 5/24CMtg@9

or

Dial: +1 669 900 6833 or +1 253 215 8782 or 877 853 5247 (Toll Free)

Meeting ID: 899 6762 7550

Password: 4567267730

A Guide to attend virtual meetings is provided at this link: <https://bit.ly/3jmaUxa>

**CALL TO ORDER: Mayor Halliday**

**Pledge of Allegiance: Council Member Andrews**

**ROLL CALL**

**PUBLIC COMMENTS**

*Limited to Items on the Agenda.*

**WORK SESSION**

*Work Session items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.*

1. [WS 22-014](#) Council Budget Work Session: Review Proposed Fiscal Year 2023 Operating Budget and Five-Year Plan and Receive and Discuss Department Budget Presentations (Report from City Manager McAdoo and Finance Director Claussen)

**Attachments:** [Attachment I Working Agenda and Schedule](#)  
[Attachment II Public Safety Policy Innovation Projects](#)  
[Attachment III American Rescue Plan Act \(ARPA\) Projects](#)  
[Attachment IV Link to Operating Budget](#)

**ADJOURNMENT**

**NEXT MEETING, May 17, 2022, 7:00 PM**

**PUBLIC COMMENT RULES**

*Any member of the public desiring to address the Council shall limit their remarks to three (3) minutes unless less or further time has been granted by the Presiding Officer or in accordance with the section under Public Hearings. The Presiding Officer has the discretion to shorten or lengthen the maximum time members may speak. Speakers will be asked for their name before speaking and are expected to honor the allotted time.*

**PLEASE TAKE NOTICE**

*That if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing.*

**PLEASE TAKE FURTHER NOTICE**

*That the City Council adopted Resolution No. 87-181 C.S., which imposes the 90-day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.*

*\*\*\*Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the City website, Cable Channel 15 - KHRT, and YouTube. \*\*\**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or [cityclerk@hayward-ca.gov](mailto:cityclerk@hayward-ca.gov).*

*Assistance will be provided to those requiring language assistance. To ensure that interpreters are available at the meeting, interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400.*



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**File #:** WS 22-014

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**DATE:** May 14, 2022

**TO:** Mayor and City Council

**FROM:** City Manager and Finance Director

**SUBJECT**

Council Budget Work Session: Review Proposed Fiscal Year 2023 Operating Budget and Five-Year Plan and Receive and Discuss Department Budget Presentations

**RECOMMENDATION**

That the Council receives the attached “working agenda and schedule” and uses it to structure the departmental budget presentations during the special work session.

**SUMMARY**

The Proposed FY 2023 Operating Budget was delivered to Council on Thursday, April 28, 2022, in advance of the May 14, 2022, Saturday work session. During the Saturday work session, Council will: (1) review the City’s Five-Year Plan, and (2) receive and discuss the department budgets, where the Council will have an opportunity to ask questions as well as discuss and provide feedback to each department.

The Proposed FY 2023 Operating Budget is available online on the City’s website at <https://www.hayward-ca.gov/sites/default/files/documents/Proposed-FY-2023-Operating-Budget.pdf>

**ATTACHMENTS**

Attachment I	Working Agenda and Schedule
Attachment II	Budget in Brief - Public Safety Policy Innovation Projects
Attachment III	Budget in Brief - American Rescue Plan Act (ARPA) Projects
Attachment IV	Link to Proposed Operating Budget



**MAY 14, 2022**  
**9:00 A.M. – 4:00 P.M.**

## **AGENDA (TENTATIVE)**

<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD</u></b>
9:00 – 9:15 A.M.	WELCOME & INTRODUCTIONS	KELLY McADOO
9:15 – 9:45 A.M.	FY 2023 PROPOSED BUDGET OVERVIEW	KELLY McADOO
9:45 – 10:05 A.M.	MAINTENANCE SERVICES (5/15)	TODD RULLMAN
10:05 – 10:25 A.M.	HUMAN RESOURCES (5/15)	JANA SANGY
10:25 – 10:35 A.M.	BREAK	
10:35 – 10:55 A.M.	FIRE (5/15)	GARRETT CONTRERAS
10:55 – 11:25 A.M.	PUBLIC SAFETY WORKSHOP UPDATE (10/20)	KELLY McADOO
11:25 – 11:45 P.M.	POLICE (5/15)	TONEY CHAPLIN
11:45 – 12:05 P.M.	DEVELOPMENT SERVICES (5/15)	SARA BUIZER
12:05 – 1:00 P.M.	LUNCH BREAK	
1:00 – 1:20 P.M.	INFORMATION TECHNOLOGY (5/15)	ADAM KOSTRZAK
1:20 – 1:35 P.M..	LIBRARY (5/10)	JAYANTI ADDLEMAN
1:35 – 1:55 P.M.	CITY MANAGER'S OFFICE (10/10)	KELLY McADOO
1:55 – 2:05 P.M.	FINANCE (5/5)	NICOLE GONZALES
2:05 – 2:20 P.M.	CITY CLERK'S OFFICE (5/10)	MIRIAM LENS
2:20 – 2:30 P.M.	BREAK	
2:30 – 2:45 P.M.	CITY ATTORNEY'S OFFICE (5/10)	MICHAEL LAWSON
2:45 – 3:15 P.M.	PUBLIC WORKS (10/20)	ALEX AMERI
3:15 – 3:30 P.M.	MAYOR AND CITY COUNCIL (5/10)	KELLY McADOO
3:30 – 4:00 P.M.	CLOSING REMARKS/NEXT STEPS	KELLY McADOO

## BUDGET IN BRIEF

### PUBLIC SAFETY POLICY INNOVATION PROJECTS

**Background:** In response to community concerns around policing and public safety following the murder of George Floyd by an officer of the Minneapolis Police Department, Council directed staff to conduct community engagement efforts including community conversations and a community survey about public safety and policing in Hayward. After receiving the results of the community engagement work, Council directed staff to convene a Public Safety Policy Innovation Workshop inclusive of community members and City staff to recommend public safety policy and programmatic changes for Fiscal Year 2022. For a full background and links to staff reports, visit [www.hayward-ca.gov/haywardsafe](http://www.hayward-ca.gov/haywardsafe).

On May 18, 2021, Council received the recommendations of the Public Safety Policy Innovation Workshop, authorized a budget allocation to support the projects, and directed staff to begin implementing nine of the pilot projects in FY 2022. At the time, Council authorized the allocation of \$1,293,600 from five police officer vacancies to pay for these projects.

#### **Dispatch Needs Assessment and Capacity Improvement [Strategic Roadmap Project Q5c]:**

In support of all ongoing public safety projects developed from the policy innovation workshops, this project facilitates a needs assessment on incoming calls and outgoing responses with actionable recommendations, including providing additional emergency behavioral health and medical capacity in dispatch.

In August, the City published an RFP and contracted with Federal Engineering Inc. to conduct the full scope of work. From January to May 2022, Federal Engineering consultants completed stakeholder interviews, onsite observations, surveys, data assessment and analysis, current conditions report, and preliminary recommendations. The project schedule and upcoming milestones are as follows, all occurring in 2022.

- May 27: Draft Needs Assessment complete with recommendations and implementation plan
- June 10: Final report
- June 17: Presentation of findings
- June 21: Data Systems Workshop
- July 31: Draft report on data systems
- Fall 2022: Final report on data systems, recommendations, and implementation

Budget Year	Item	Amount
<b>FY 21/22</b>	Consultant Costs	\$ 112,722
<b>FY 22/23</b>	See Note*	\$ 0

\*Funding for Dispatch improvements request will be submitted after the study is completed

### Hayward Evaluation and Response Teams (HEART) [Q5d, Q5e, Q5f]:


This project combines several pilots that were developed in response to community concerns about the best way to provide emergency services to people experiencing mental illness, substance use disorders, and homelessness. The primary goal of HEART is to create an integrated continuum of options allowing the right team or resource to respond to the right call for service, improving access to medical, mental health and other support services, and reducing the need for police officers to intervene in related calls for service.

The HEART model consists of two distinct co-responder teams, that are rooted in national best practices for crisis response systems, including [SAMHSA's National Guidelines for Behavioral Health Crisis Care](https://www.samhsa.gov/sites/default/files/national-guidelines-for-behavioral-health-crisis-care-02242020.pdf)<sup>1</sup> and the [National Council of Behavior Health's Roadmap to the Ideal Crisis System](http://crisisroadmap.com/)<sup>2</sup>:

- 1.) A Mobile Integrated Health Unit (MIHU) which pairs a Hayward Fire Department Community Paramedic with a Mental Health Clinician from Tiburcio Vasquez Health Center (TVHC)
- 2.) A Mobile Evaluation Team (MET) which pairs a Crisis Intervention Team (CIT) trained Hayward Police Officer with a behavioral health clinician from the Alameda County Behavioral Health Care Services.

**Behavioral Health Coordinator:** HEART also includes a Behavioral Health Coordinator to focus on infrastructure development and capacity building to maximize the leveraging of resources available Countywide and identify and close service gaps for Hayward's most vulnerable residents.

**MET:** The Mobile Evaluation Team (MET) launched in June 2021 and has responded to 413 calls for service (through 3/31/22). Referrals come through the 911 Dispatch center, HPD patrol, outpatient mental health providers, family members/loved ones, schools, community members, Adult Protective Services, and directly from individuals experiencing crises themselves. The majority of these calls for services result in connecting the people involved with the appropriate resources, including involuntary psychiatric hospitalization when needed, but also crisis de-escalation in the field and follow-up with longer-term solutions including mental health, substance use disorder, and other social services. The length of time spent on scene varies by situation, with 38% of calls for service taking approximately one hour, 48% of calls taking less than an hour, and 13% taking more than one hour. Of the calls for service, only 1.6% included any form of criminal justice involvement (arrest or citation) and there have been no incidents of Use of Force by MET police officers.



**MET Team:**  
**413 Responses**  
since June 2021

Due to the success of the MET partnership, the City and the County formalized the program through a Memorandum of Understanding (MOU), which was finalized in March 2022. This MOU will allow for a greater degree of data sharing and reporting between agencies. It also formalizes the fiscal leveraging of both agencies using existing resources in new ways to meet the needs of the community without adding costs to the HEART program.

<sup>1</sup> <https://www.samhsa.gov/sites/default/files/national-guidelines-for-behavioral-health-crisis-care-02242020.pdf>

<sup>2</sup> <http://crisisroadmap.com/>



**MIHU:** The Mobile Integrated Health Unit (MIHU) soft-launched in January 2022. Because this model is a newer concept than the MET model, the soft launch was designed to assess which call types are best aligned to receive services through MIHU. In addition, the soft launch allowed staff to better understand the possible mechanisms for referring calls to the MIHU for pre- or post-crisis intervention.

Based on learnings from the soft launch, MIHU team members focused their efforts on building a robust referral system in the Fire Department's data management system and engaged in an outreach initiative within the Fire Department to train staff on the MIHU program and to use the new referral system. With these systems in place, the MIHU will re-launch in May 2022 with the ability to collect data on the full range of referral types and responses.

One significant challenge for MIHU has been staffing. The Unit is currently budgeted to operate for 40 hours a week, but only has staffing for 20 hours per week because TVHC has struggled to recruit a qualified mental health clinician to serve on the team. The recruitment effort is ongoing and staff will keep Council informed and make recommendations for program changes if this continues to be a challenge.

**BHJIS Grant and Regional Alignment:** Staff has sought sustainable funding for the HEART program since its inception and will continue into the new fiscal year. Staff is exploring ongoing revenue streams, including developing reimbursement models for some of the services that will be provided by the MET and MIHU teams, as well as continuing to apply for State and Federal grants.

In February 2022, the City was awarded \$389,260 in a competitive grant from the California Department of Health Care Services (DHCS) for the Behavioral Health Justice Intervention Services (BHJIS) Project, funded by the Substance Abuse Mental Health Services Administration (SAMHSA) through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). The BHJIS Project is intended to help agencies, including local governments, first responders, law enforcement, behavioral health and others, to improve and enhance their collaborative response to individuals facing mental health or substance use crises.

The primary BHJIS goals are to:

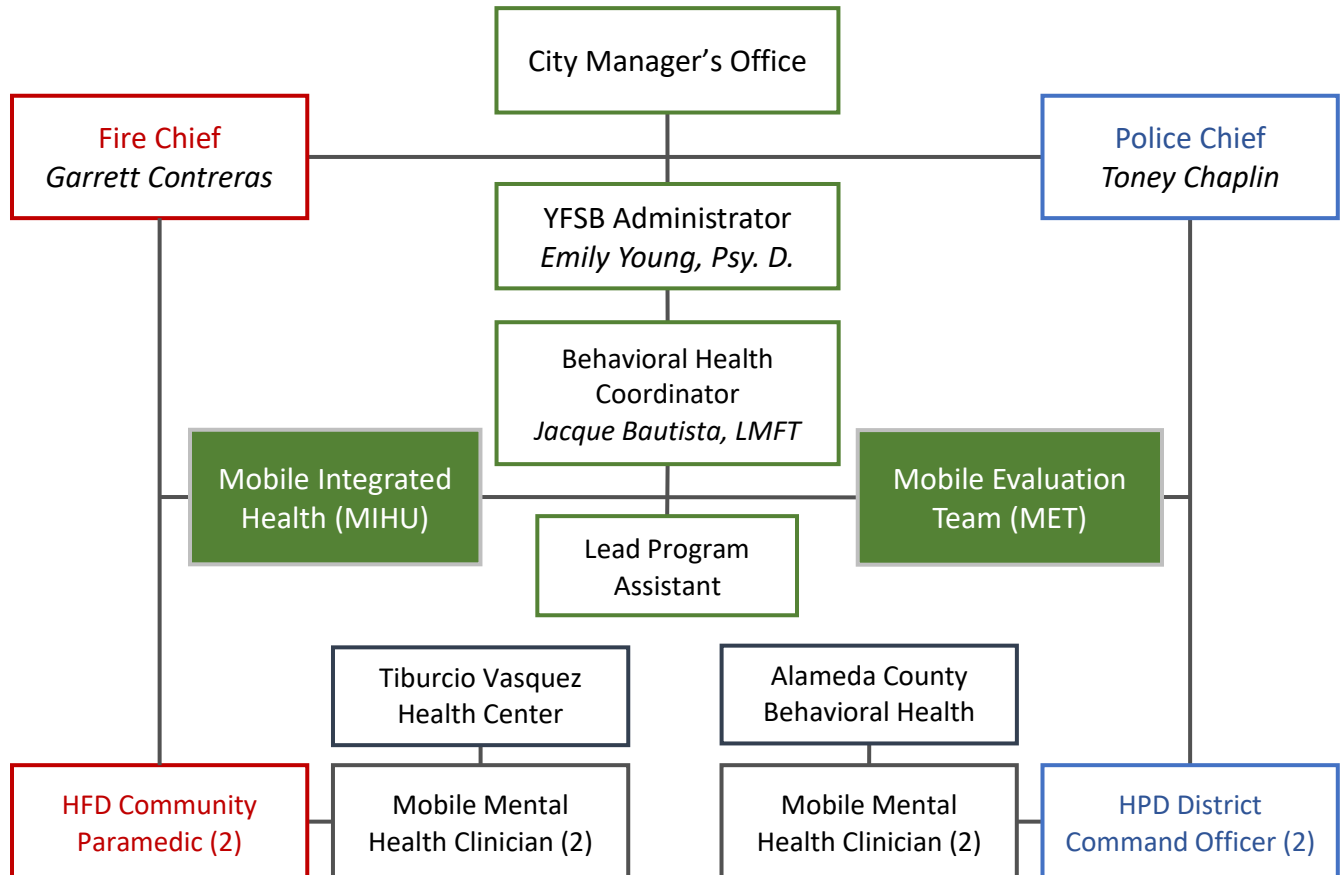
- Implement innovative solutions to problems and connect people experiencing mental or substance use crises at the right time and in the right environment;
- Improve partnerships/collaboration between system partners and communities; and
- Adopt policies and practices to promote diversity, equity, and inclusion and establish culturally and linguistically appropriate services that address structural inequities.

As a recipient of a BHJIS grant, the HEART implementation team will also receive technical assistance and participate in learning collaboratives with other jurisdictions implementing similar programs. Similarly, a cross-agency team from the HEART program with representatives from the City (Police and Fire), the County, and Tiburcio Vasquez Health Center applied for and was selected to participate in a Community of Practice hosted by the Council of State Governments Justice Center focused on best practices for establishing a comprehensive and coordinated behavioral health crisis system. These opportunities will ensure the HEART program remains aligned with national best practices and builds off the success of other areas.

### Significant Changes Planned for FY 22/23

Staff is proposing to increase the HEART model from a 40 hour a week schedule to 80 hours a week in FY 22/23 for both the MET and MIHU. This will allow first responders to refer calls to these teams during evening and/or weekend hours. The organizational chart and table below reflect the expansion to 80 hours. However, as noted above, recruiting staff for these teams continues to be a significant challenge. Staff will work towards an 80 hour model, but will likely be unable to fill all positions for the full fiscal year. Any vacancy savings will be returned to the General Fund.

### Proposed HEART Organizational Chart for FY 22/23



Budget Year	Item	Amount
FY 21/22	Personnel (5 positions – 40 hours a week/team)	\$ 589,773
	Supplies and Vehicles	\$ 638,827
FY 22/23	Personnel (10 positions – 80 hours a week/team)	\$ 1,027,109
	Supplies and Vehicles	\$ 852,793
Revenue Sources FY 22/23	Grants	\$ 428,260
	Carry Forward from FY 21/22	\$ 452,459
	HPD Salary Savings	\$ 999,184

### Community Services Officers Respond to Property Crimes [Q5h]:

The Community Service Officer (CSO) Pilot Project was launched part-time and has been operating continuously since November 2021. Under this pilot project, CSOs respond to non-violent, cold property crimes received by the Communications Center. They conduct basic investigations, collect evidence, and perform other duties as requested, which is part of HPD's efforts to remove police officers from these low-level responses and to free them up to address priority crime issues in the City. Due to staffing constraints, this pilot program has continued to operate on a part-time basis. The pilot program evaluation is ongoing and HPD continues to receive positive feedback from staff and community members regarding the work the CSOs are performing. There exist opportunities to expand the program in the future as staffing levels allow.

99 Calls &  
54 Case Reports  
since Nov 2021

Budget Year	Item	Amount
FY 21/22	Personnel – Absorbed into existing HPD budget	\$ 0
FY 22/23	Personnel – Absorbed into existing HPD budget	\$ 0

### HPD Training Curriculum Working Group and Community Feedback Liaison [Q5g and Q5i]:


These projects were not implemented in FY 21/22 due to a lack of staff capacity. They will be incorporated into staff's work plan for FY 22/23.

Budget Year	Item	Amount
FY 21/22	Will be absorbed into existing budget	\$ 0
FY 22/23	Will be absorbed into existing budget	\$ 0

### Neighborhood Participatory Budgeting [Q5j]:

One of the major takeaways from the community surveys in the fall of 2020 was that community members feel safer when they feel connected to their neighbors. This project runs a one-time participatory budget process, through which community members can submit and vote on proposals to increase connections in their neighborhood. Under the People's Budget, the City has been divided into six sectors and each sector will be allocated between \$50,000 and \$70,000 depending on population size and income level.

In the fall of 2021, staff marketed the process, solicited ideas for projects through an online mapping tool, and recruited neighborhood delegates. Between November and March, neighborhood delegates and other community members have conducted outreach to solicit ideas and have used these ideas to create project proposals. Voting is taking place from May 1-20, 2022. In each sector, the top two voted projects will receive funding, and the next voted projects will receive any remaining funds. The City will announce the funded projects in early June. The deadline to finish project implementation is December 2023.



215 Suggestions  
54 Delegates  
27 Proposals

Budget Year	Item	Amount
<b>FY 21/22</b>	Funding for community led projects	\$ 350,000
<b>FY 22/23</b>	No additional requests for this one time process	\$ 0

## BUDGET IN BRIEF

### AMERICAN RESCUE PLAN ACT (ARPA)

On March 11, 2021, the federal stimulus package, the American Rescue Plan Act (ARPA), was signed into law, providing \$1.9 trillion in economic stimulus to address impacts due to the COVID-19 crisis. Specifically, the federal relief provided over \$65 billion in direct funding to cities in order to address the economic and fiscal impacts of the COVID-19 crisis and to assist in the recovery of local communities.

The City of Hayward was awarded an allocation of approximately \$38.4 million in relief funds from the federal government to address the internal and external needs of the organization and Hayward community associated with the COVID-19 crisis. The Hayward community suffered significant impacts related to the COVID-19 crisis, including COVID-related illness and deaths, temporary and permanent business closures, loss of jobs, increase in crime, blight, and illegal dumping, as well as increased housing instability and homelessness. These adverse impacts have statistically impacted hit Hayward's communities of color the hardest. Additionally, the City organization experienced a substantial decrease in revenues in Fiscal Years 2020 and 2021 to many of its key operating revenue sources.

#### *Hayward's Federal Stimulus Expenditure Plan:*

In an effort to prioritize the needs of the organization and community, the City created two major internal expenditure categories: (1) Community Safety and Economic Recovery, and (2) Fiscal Recovery and Stabilizing City Operations. The Community Safety and Economic Recovery category prioritizes the external needs of the community in the areas of: economic development; housing and homelessness prevention; community and nonprofit programs and efforts; and enhanced clean-up and maintenance. The Fiscal Recovery and Stabilizing City Operations category focuses on: the internal fiscal needs of the City to stabilize City operations and services through replenishing and offsetting the loss of past and projected City revenues; investments in technology needed to return-to-work safely and to enhance remote participation moving forward; and other building and infrastructure investments needed to help maintain and expand City operations and services in a post-COVID environment.

On July 13, 2021, the City Council adopted the City of Hayward Federal Stimulus Expenditure Plan for \$38.4 million in federal stimulus funding and authorized the appropriation of \$18.9 million in stimulus funding for Year 1 (FY 2022) of Projects and Programs. The projects and programs funded by ARPA include: (1) Support Public Health Expenditures, including Capitalizing Investments in Public Facilities to Meeting Pandemic Operational Needs; (2) Address Negative Impacts Caused by the Public Health Emergency; (3) Replacement of Lost Public Sector Revenue; and (4) Investment in Water, Sewer, and Broadband Infrastructure. Table 1, below, provides a summary of federal relief funding efforts by project/program categories:

**Table 1: Summary of Hayward Federal Stimulus Expenditure Plan**

PROJECT/PROGRAM CATEGORY	BUDGET AMOUNT	YEAR 1 BUDGET APPROPRIATION (FY 2022)	YEAR 2 BUDGET APPROPRIATION (FY 2023)	YEAR 3 BUDGET APPROPRIATION (FY2024)
Public Health	\$ 6,940,000	\$ 3,240,000	\$ 2,981,000	\$ 719,000
Negative Economic Impacts	\$15,700,000	\$ 7,845,000	\$ 4,755,000	\$ 3,100,000
Replacement of Lost Revenue	\$14,500,000	\$ 7,250,000	\$ 7,250,000	\$ -
Water/Sewer/Broadband Infrastructure	\$ 1,238,000	\$ 588,000	\$ 450,000	\$ 200,000
<b>TOTAL</b>	<b>\$38,378,000</b>	<b>\$ 18,923,000</b>	<b>\$ 15,436,000</b>	<b>\$ 4,019,000</b>

Implementation of Year 1 projects and programs commenced in FY 2022 with the adoption of the Hayward Federal Stimulus Expenditure Plan. Funding for projects and programs in Year 2 (FY 2023) and Year (FY 2024) will be included as part of the annual budget process.

As shown in Table 1, the proposed FY 2023 budget (Year 2) includes budget appropriations that total \$15.4 million to support previously identified project and programs outlined in the Hayward Federal Stimulus Expenditure Plan. FY 2024 (Year 3) includes funding of projects and programs to be completed by December 2024.

#### *ARPA Project and Program Updates (Year 1):*

The City remains dedicated to the transparency of how federal relief funds are allocated and spent. To adhere to this commitment, the following provides an update on the status of Year 1 (FY 2022) projects and programs:

#### **Supporting Public Health Projects, Including Investments in Public Facilities:**

Several projects were identified to support public health expenditures, including capitalizing investments in public facilities to meet pandemic operational needs. Projects related to technology investment in City operations, building upgrades, and improvements are included in the Hayward Federal Stimulus Expenditure Plan.

**EnerGov Contingency Funding:** This project supports the implementation of an online permitting software solution, and is currently in progress. Development This project is currently in progress. Development Services staff along with Information Technology, Public Works, and the Fire department are currently performing User Acceptance Testing. Go-live is scheduled by the end of the calendar year.

**Corporation Yard Campus Fiber Upgrade:** This project is complete. Fiber connections were installed at four buildings at the Corp Yard. These connections allow for a faster, more secure and reliable network connection.

**Network Security Software:** This project has not started due to project sequencing constraints and scheduled for FY 2023. Staff will research, solicit, procure, and implement appropriate services/solutions to increase the overall security posture for the City to support the high utilization of hybrid work.

**Weekes Public Library Redundant Internet Carrier:** This project is complete. A redundant solution was implemented increasing the network speed as well as providing a more secure and reliable internet connection.

**Council Chamber Upgrades:** This project is currently in progress. Phase 1 is complete and included retrofitting the Council Chambers to allow for hybrid meetings, install a camera in conference room 2A to allow for better viewing, and install/upgrade screens in the center dais. Phase 2 is in progress and includes: upgrading the content delivery carousel device, upgrading the conferencing system in conference room 2A, upgrading the production switcher to allow for better viewing. All work is scheduled to be complete by August 2022.

**Laptop Purchase/Upgrades:** This project has not started. Staff is currently identifying laptop specifications and preparing to place an order by the end of the fiscal year. Supply chain for technology equipment is taking considerably longer. Staff will configure and implement equipment upon arrival.

**Access Hayward Replacement Implementation:** This project is currently in progress. Staff submitted a solicitation, received proposals, and are currently evaluating different solutions. Demonstrations of product solutions are scheduled for the May/June timeline.

**Portable PA System and Mixer:** This project is currently being planned for in the June/July timeframe. Staff will work with the City Manager's Office to identify the necessary equipment, order, and implement.

**SD-WAN Implementation:** This project is currently in progress. Staff have purchased and received the necessary networking equipment after severe supply chain delays. Staff is currently staging equipment and will work with staff in June to plan the deployment and implementation.

**Web Camera / Headset Purchase Upgrades:** This project is currently in progress. Staff purchased over 100 webcams and headsets, and are deploying to City staff as needed. Ongoing deployment of equipment will occur as needed.

**Expand Fiber Network:** This program includes ARPA funding allocation in Year 2 (FY 2023) of the Hayward Federal Stimulus Expenditure Plan.

**Building Safety Upgrades:** This project is currently in progress. Staff submitted a solicitation and is reviewing vendor proposals. Authorization of purchase will be presented to City Council for consideration in May/June. Upon approval, construction will commence immediately.

**Vaccination Record Management Solution:** Implementation of the product solution to manage vaccination records has been deployed. Maintenance and management of the solution will be ongoing to ensure accurate and current recordkeeping.

**Contribution to Animal Control Facility Renovation:** This program includes ARPA funding allocation in Year 3 (FY 2024) of the Hayward Federal Stimulus Expenditure Plan.

**Weekes Branch Feasibility Assessment:** This project includes a Community Needs Assessment and an Architectural Assessment of the Weekes Branch Library. Due to unforeseen events, this project has been

delayed as staff identifies additional consultants that can complete both the Community Needs Assessment and Architectural Assessment. This project will carry forward into FY 2023.

**Contribution to The Stack Center:** This program includes ARPA funding allocation in Year 2 (FY 2023) of the Hayward Federal Stimulus Expenditure Plan.

### **Address Negative Economic Impacts Caused by the Public Health Emergency:**

**Economic Development Business Recovery:** Five of the nine Economic Development programs have been launched: (1) Together for Hayward Gift Card (\$250K), (2) Small Business Assistance Grants - \$5000 grants to 20 businesses (\$100K), (3) Open for Business Marketing Program - marketing campaign in coordination with CSUEB to create videos highlighting our small businesses (\$250K), (4) Restaurant Relaunch - grant program to help restaurants update their space to meet the modern customer expectations (\$250K), and (5) Restore and Reopen Facade Program - grants to assist businesses to improve the exterior look of the business to bring customers back to the stores (\$200K). The remaining Economic Development Business Recovery programs, including (6) Hire Hayward, (7) Earn and Learn, (8) Tuition Assistance, and (9) Get Digital, are scheduled to be funded in Year 2 (FY 2023).

**Community Agency Funding Augmentation:** This supplemental funding was allocated during the FY 2022-FY 2023 Community Agency Funding process and will be supporting job training programs for Downtown Streets Team, Inc. and Love Never Fails, and will be supporting the Hayward Public Library's Family Education Program.

**Extend Hotel Annex Program:** The creative utilization of these ARPA funds enabled the extension of this critically needed resource offering expanded non-congregate interim housing capacity during the pandemic for an additional two years. Effectively doubling the capacity of the existing Nav Center bed count and creating much-needed interim housing for individuals with medical conditions that create increased vulnerability to COVID-19, this program was able to serve 102 individuals to date thus far this fiscal year, supporting more than 75% of those who've exited the program to transition into permanent, stable housing.

**Expand Winter Warming Shelter Year-Round, Including Daytime Hours:** The City of Hayward used ARPA funding to expand a temporary Winter Warming Shelter into a yearly shelter open from 6:30 pm until 7:00 am and provides dinner and breakfast to guests. Funding also provides a daytime program as part of the expansion. From October 1st, 2021 - December 31st, 2021, 310 individuals received shelter services through the South Hayward Parish Winter Warming Shelter; an additional 240 individuals were served in the quarter from January 1st, 2022 - March 31st, 2022. First Presbyterian Church of Hayward dba South Hayward Parish was also able to hire the first staff member of its new medical team, bringing deeply-needed clinical levels of care to shelter/Resource Center guests. Several guests were referred to high levels of medical care that they would not have received otherwise. Two other guests successfully transitioned to permanent housing, with an additional guest transitioning to temporary/impermanent housing.

**Shallow Subsidies for Homelessness Prevention:** This project is in progress. A Request for Proposal (RFP) for a program operator is currently open and will close on May 20, 2022. An operator will be selected, and a contract executed before the close of FY 2022.



**Hayward Navigation Center Contribution:** ARPA funds were a vital resource in the Navigation Center being able to continue operations during the pandemic and maintain occupancy numbers by expanding the living quarters to support a third communal living bungalow on the site. This allowed the site to safely maintain the level of residents living on-site at one time and maximize the impacts – enabling the center to serve 115 individuals thus far this fiscal year with the critical wraparound and re-housing services associated with the program.

**Foreclosure Legal and Financial Assistance:** This program is also funded through CDBG-CV and was launched in December 2021. The City has partnered with Housing and Economic Rights Advocates (HERA) to provide services through this program and to date, HERA has provided default and foreclosure prevention services to 22 Hayward residents. Four workshops have been hosted on a variety of foreclosure prevention topics in multiple languages.

**Relocation Assistance for Displaced Tenants:** Tenant Relocation Assistance Ordinance Regulations are completed, creating the guidelines and structure for program implementation. As of May 3, 2022, two apartment fires have displaced several tenants eligible under the ordinance.

**First-Time Homebuyer Down Payment Assistance / Wealth-Building Program:** This program includes ARPA funding allocation in Year 2 (FY 2023) of the Hayward Federal Stimulus Expenditure Plan.

**Tax-Defaulted / Foreclosed Property Program:** This program includes ARPA funding allocation in Year 2 (FY 2023) of the Hayward Federal Stimulus Expenditure Plan.

**Hotel Vouchers for Encampment Abatement:** This project has served 12 households for a total of 161 shelter nights. In partnership, staff from Maintenance Services, Police, and Fire have referred households into the Hotel Voucher program. Staff has issued a Request for Proposal (RFP), and selected a hotel to work with.

**Encampment Cleanup:** This project support cleanup efforts, and maintenance of unsafe and illegal encampments, when appropriate and necessary. This project is ongoing through all three years of the Hayward Federal Stimulus Expenditure Plan.

**Mobile Pressure Washer for Encampment Cleanup Efforts:** The purchase of two different mobile pressure washers was made in FY 2022. This equipment will continue to be used in efforts related to encampment cleanups.

**Operation Clean Sweep – Citywide Enhanced Clean-Up:** This project termed "Operation Clean Sweep" is active and staff continues to utilize this funding to perform strategic clean-ups and improvements in areas frequented by the unhoused population and areas along the City's main thoroughfares.

### **Replace Lost Public Sector Revenue:**

**Replacement of Lost Public Sector Revenue:** Consistent with methodology provided by the Treasury Guidelines, Council authorized the appropriation of ARPA funding to replace lost public sector revenue due to the COVID crisis. Funding to replace lost revenue was allocated in Year 1 (FY 2022) and Year 2 (FY 2023), which reflects a transfer of \$14.5 million, split equally between the two fiscal years. The first transfer of \$7.25 million in ARPA funds to the General Fund has been completed.

### Invest in Water, Sewer, and Broadband Infrastructure:

**Tech Lending Library: Chrome Books / Hot Spots for 3 years:** Prior to ARPA Funding, 684 computing and broadband internet devices were available to HUSD students and adult literacy learners. This included 304 hotspots, 168 Chromebooks, 82 Wi-Fi-connected tablets, and 130 refurbished desktop computers and laptops. ARPA funding has been used to continue providing access to families already benefiting from the Tech Lending Library (such as the issuance of hotspot, Chromebook, and tablet). Funding towards the ongoing data plans for the 600+ devices ensures that families will not experience a gap in access to services.

**Corporation Yard Renovation to Support Infrastructure Work:** Project scope has been finalized with staff awaiting a proposal from a qualified contractor. Construction will begin in Summer/Fall of 2022.

**Fleet Shop Expansion to Support Infrastructure Work:** This program includes ARPA funding allocation in Year 2 (FY 2023) of the Hayward Federal Stimulus Expenditure Plan.

In accordance with the Hayward Federal Stimulus Expenditure Plan, Year 1 (FY 2022) included an appropriation \$18.9 million to support projects and programs that help the City stabilize its operations and fiscal situation. To date, a total of \$14.0 million has been expended or encumbered in an effort to complete each project and/or program identified in the Hayward Federal Stimulus Expenditure Plan. Any unspent budget appropriations in Year 1 (FY 2022), will be carried forward into Year 2 (FY 2023) to allow for the completion of each project before December 2024.

#### *ARPA Project and Program Proposed Budget Appropriations (Year 2):*

As part of the FY 2023 budget process, the City referred to the Hayward Federal Stimulus Expenditure Plan to determine budgetary needs for the continued support of City Council-approved ARPA projects and programs. The tables below provide an overview of the ARPA projects and programs by category that are planned for Year 2 (FY 2023), including corresponding proposed budget appropriations needed to complete each project and/or program.

**Table 2: Overview of FY 2023 “Public Health” Projects/Programs**

Projects / Programs	Year 2 Budget Appropriation (FY 2023)
Network Security Software	\$46,000
SD-WAN Implementation	\$135,000
Expand Fiber Network	\$800,000
The Stack Contribution	\$2,000,000
<b>TOTAL</b>	<b>\$2,981,000</b>

**Table 3: Overview of FY 2023 “Negative Economic Impact” Projects/Programs**

Projects / Programs	Year 2 Budget Appropriation (FY 2023)
Economic Development Business Recovery	\$500,000
Community Agency Funding Augmentation	\$500,000
Extend Hotel Annex Program	\$1,000,000
Expand Winter Warming Shelter Year-Round, including Daytime Hours	\$355,000
Shallow Subsidies for Homelessness Prevention	\$1,000,000
First-Time Homebuyer Down Payment Assistance/Wealth-Building Program	\$1,000,000
Hotel Vouchers for Encampment Abatements	\$50,000
Encampment Clean-Ups	\$250,000
Operation Clean Sweep – Citywide Enhanced Clean-Up	\$100,000
<b>TOTAL</b>	<b>\$4,755,000</b>

**Table 4: Overview of FY 2023 “Replacement of Lost Revenue” Projects/Programs**

Projects / Programs	Year 2 Budget Appropriation (FY 2023)
Replacement of Lost Public Sector Revenue	\$7,250,000

**Table 5: Overview of FY 2023 “Water, Sewer, and Broadband Infrastructure” Projects/Programs**

Projects / Programs	Year 2 Budget Appropriation (FY 2023)
Corporation Yard Renovation to Support Infrastructure Work	\$200,000
Fleet Shop Expansion to Support Infrastructure Work	\$250,000
<b>TOTAL</b>	<b>\$450,000</b>

The City will continue to focus on completing ARPA-funded projects and programs identified and prioritized based on its highest impact on services provided to the Hayward Community, as well as stabilizing ongoing City operations. The projects and programs included in the Hayward Federal Stimulus Expenditure Plan supports City operations, and the Hayward community most impacted by the COVID crisis.

Year 3 (FY 2024) will be presented to the City Council for consideration with the FY 2024 annual budget process. Staff continues to value the importance of transparency and is dedicated to providing regular updates to the City Council on the progress of each of the ARPA-funded projects and/or programs.

**PROPOSED OPERATING BUDGET FISCAL YEAR 2023**

(Available on the City's website)

<https://www.hayward-ca.gov/sites/default/files/documents/Proposed-FY-2023-Operating-Budget.pdf>