



**CITY OF HAYWARD  
PERSONNEL COMMISSION  
MINUTES  
Special Meeting  
Thursday, November 10, 2022  
Zoom Meeting (Virtual)**

A special meeting of the City of Hayward Personnel Commission was called to order virtually at 5:30 p.m. on Thursday, November 10, 2022, via a Zoom conference call.

**CITY STAFF:**

Regina Youngblood, Assistant City Manager/Interim Director of Human Resources  
Candi Jackson, Human Resources Administrative Assistant  
Sangeetha Waltz, Deputy City Attorney II

Attendance	REGULAR MEETINGS		SPECIAL MEETINGS		
	Present 11.10.22 Special Meeting	Present to Date This Fiscal Yr.	Absent to Date This Fiscal Yr.	Present to Date This Fiscal Yr.	Absent to Date This Fiscal Yr.
Erika Cortez	O	-	-	1	2
Robert Gaumer	X	-	-	3	0
Denise Thompson	X	-	-	3	0
*Randy Wright	X	-	-	3	0
Rachel Zargar	X	-	-	3	0
Jade Edwards	O	-	-	1	1
Lucy Woo	X	-	-	2	0

X = present    O = absent

\* Chair Person

**PUBLIC COMMENTS**

Human Resources Administrative Assistant Candi Jackson read the following public comments received via email from Cordell Hindler on November 8, 2022:

Mr. Hindler suggested for a future agenda, that the Commission should consider having an in-person retreat to go over the expectations for 2023. He also wanted to state that he supported the Chief Economic Development Officer classification.

**REPORTS**

City Council Liaison (Informational)

Mayor-Elect Salinas didn't have much to report but invited everyone to the official

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swearing-in ceremony on December 13<sup>th</sup> at 7pm at City Hall.

#### Assistant City Manager/Interim Director of Human Resources (Informational)

Assistant City Manager/Interim Director of Human Resources Regina Youngblood reported that the City has identified the new Human Resources Director. Her name is Brittney Frye and she will be starting with the City on January 3<sup>rd</sup>. She is currently the Human Resources Director for First 5 Alameda County and she has held various HR manager roles throughout Alameda County for the last 16 years.

#### **ACTION ITEMS**

1. **Review and Recommend to Council Adoption of the Revised Salary Plan for Fiscal Year 2023**

Assistant City Manager/Interim Director of Human Resources Regina Youngblood introduced the revised salary plan for FY23, which reflects salary adjustments to classifications in the City's classified service as a result of the negotiated side letter agreement amending the Memorandum of Understanding between the City of Hayward and the Hayward Police Officers' Association (HPOA). The Salary Plan has also been revised to reflect adjustments to the Personnel and Training Administrator, Youth and Family Services Administrator, and Reserve Officer Coordinator classifications.

(M/S/P) (Gaumer/Thompson) Recommended to Council for Approval – Approved,  
5 AYES.

Mr. Cordell Hindler asked the personnel Commission to approve the revised salary plan.

#### **COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS**

Commissioner Zargar reminded the Personnel Commission of the City's Holiday party on December 9<sup>th</sup>.

Chair Wright reminded everyone that December 13<sup>th</sup> is the official swearing-in ceremony for Mayor-Elect Salinas.

Mayor-Elect Salinas invited the Commission to join his family and friends at Neumanali restaurant after the swearing-in ceremony.

Lastly, Chair Wright reminded everyone of the City's Light Up the Season event on Saturday, December 3<sup>rd</sup>.

## ADJOURNMENT

Meeting was adjourned at 6:14 p.m.

A handwritten signature in cursive script that reads "Regina Youngblood".

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Regina Youngblood, Asst. City Manager/  
Interim Director of Human Resources