

# **CITY OF HAYWARD**

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)



CITY OF  
**HAYWARD**  
HEART OF THE BAY

## **Agenda**

**Thursday, January 26, 2023**

**7:00 PM**

**Remote Participation**

**Keep Hayward Clean and Green Task Force**

COVID-19 Notice: Consistent with Assembly Bill 361/Gov Code 54953(e), the Keep Hayward Clean and Green Task Force meeting includes teleconference participation by all Keep Hayward Clean and Task Force members and the public.

How to submit written Public Comment:

Send an email to [colleen.kamai@hayward-ca.gov](mailto:colleen.kamai@hayward-ca.gov) by 1:00pm the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Task Force and City staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Written comments received after 1:00p.m. that address an item on the agenda will still be included as part of the record.

How to provide live Public Comment during the meeting:

Please click the link below to join the webinar:

<https://hayward.zoom.us/j/82873477234?pwd=cHlrNWgxOUl4UWdOeFpVUVBJNVJNZZ09>  
Webinar ID: 828 7347 7234 Password: ?jkX9Wt@

Or join by phone:

US: +1 669 900 6833 or +1 646 931 3860

Webinar ID: 828 7347 7234 Password: 07876369

A guide to attend virtual meetings is provided at this link: <https://bit.ly/2jmaUxa>

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **PUBLIC COMMENTS:**

*The Public Comment section provides an opportunity to address the Task Force on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

## **APPROVAL OF MINUTES**

1. [MIN 23-001](#) Meeting Minutes from November 17, 2022

**Attachments:** [Attachment I - Draft Meeting Minutes 11/17/2022](#)

## **PRESENTATIONS**

Earth Day Citywide Clean-Up 2023 (Nicole Grucky, Sustainability Specialist)

**ACTION ITEMS**

2. [ACT 23-004](#) Keep Hayward Clean and Green Task Force Letters of Support for Gateway Sign and Alternative Public Art.

**Attachments:** [Attachment I - Staff Report](#)  
[Attachment II Letter of Support Gateway Sign](#)  
[Attachment III Letter of Support Alternative Public Art](#)

**INFORMATIONAL ITEMS**

Financial Report

Attendance Report

Subcommittee Reports/Updates

Subcommittee Assignment Review

**COMMUNITY CLEANUPS AND UPCOMING EVENTS**

1/28/23 Cleanup & Beautification Event (Russell City Area, Staging @ Rancho Arroyo Park 2121 Depot Rd.)

3/23/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim Church 21250 Hesperian Blvd.)

4/20/22 Earth Day Event Citywide Cleanup (hosted by City of Hayward @ Weeks Park)

7/22/23 Cleanup & Beautification Event (Jackson Triangle Staging @ Barnes Court adjacent to Hayward Corporation Yard)

**ANNOUNCEMENTS AND UPDATES**

Council Member Updates

Staff Updates

Chair Updates

**ADJOURNMENT**

**NEXT MEETING – To be announced**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*



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**File #:** MIN 23-001

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**DATE:** January 26, 2023

**TO:** Keep Hayward Clean and Green Task Force

**FROM:** Maintenance Services Director

**SUBJECT**

Meeting Minutes from November 17, 2022

**RECOMMENDATION**

That the Keep Hayward Clean and Green Task Force review and approve the November 17, 2022, meeting minutes.

**SUMMARY**

The Keep Hayward Clean and Green Task Force held a meeting on Thursday, November 17, 2022, and the draft minutes are attached for review and approval.

**ATTACHMENTS**

Attachment I 11/17/2022 Draft Meeting Minutes



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
Remote Participation  
November 17, 2022

**I. Call to Order**

Meeting was called to order by Vice Chair Jeff Haman at 7:02p.m.

**II. Pledge of Allegiance**

Pledge of Allegiance led by TF Member Chuck Horner.

**III. Roll Call**

*City Council & Staff:* Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor, Elizabeth Scott Senior Secretary

*Task Force Members Present:* Lucas Banks, Margaret Barton, Mohaned Elwali, Tom Ferreira, Jeffrey Haman, Rodney Hankins, Chuck Horner, Douglas Mansel, Melissa Milleman, Shingo Nagae, Shalin Patel, Debra Patton, Regneel Prasad, Jessica Stanley, Jason Yeates, Jean-Yee Yu

*Task Force Members Absent:* Byytha Bowers, Terence Candell, Tammy Cooper, Pekon Gupta, Gordean Lum-Villiados, Leah Martinez, Chandrakala Siramdas, Matlin Turner, Suyog Zambre

*Youth Commission Liaison:* Athena Herrera and Samiksha Lingman

**IV. Public Comments:**

TF Member Chuck Horner asked if participation at special events counts towards attendance.

Heyward Youth Commissioners, Athena Herrera and Samiksha Lingan introduced themselves.

Jeff Haman mentioned he was interviewed by the Tri City Voice and encouraged everyone to read an article in the November 5<sup>th</sup> edition. He asked staff to forward a link to the article to task force members.

Tom Ferreira mentioned Tressa Marques from the Hayward Chamber of Commerce was unable to attend tonight's meeting, however, plans to attend the January meeting to talk about the Chamber's efforts to coordinate with businesses to Keep Hayward Clean and Green.

**V. Approval of Meeting Minutes from October 20, 2022**

It was motioned/seconded by Task Force Members Chuck Horner and Tom Ferreira, and passed by majority vote, to approve the October 20, 2022, meeting minutes. 14-0-2 (10 absent)

## **VI. Action Items:**

### **Officer Nominations and Elections:**

Jeff Haman reviewed the nominations and elections process and reported that the ad hoc committee met on October 27th. There were no nomination requests received from task force members. The ad hoc committee nominated Jeff Haman for Chair, Chuck Horner for Vice Chair and Jean-Ye Yu for Vice Chair.

There were no public comments or questions on this item.

It was motioned/seconded by Task Force Members Douglas Mansel and Melissa Milleman, and passed by majority vote, to accept the Ad Hoc Report and accept the Ad Hoc Committee Recommendations. 16-0-0 (10 absent)

Chair Haman called for open nominations from the floor. Seeing no nominations from the floor, Chair Haman asked for a motion and second to appoint Jeff Haman as Chair, Chuck Horner as Vice Chair and Jean-Ye Yu as Vice Chair.

It was motioned/seconded by Task Force Members Chuck Horner and Douglas Mansel, and passed by majority vote, to appoint Jeff Haman as Chair, Chuck Horner as Vice Chair and Jean-Ye Yu as Vice Chair. 16-0-0 (10 absent)

Newly elected Vice Chair Jean-Ye Yu thanked task force members for their nomination and vote. She commented that her experience and involvement the last couple years has prepared her for the role. She looks forward to working with the Adopt-a-Block program.

Newly elected Chair Jeff Haman thanked everyone and commented that he looks forward to working with everyone.

### **Volunteer Nomination – Hayward Volunteer Recognition and Awards Event:**

Vice Chair Haman introduced the item and handed it over to Maintenance Services Director Todd Rullman. Director Rullman provided a brief background regarding the annual event.

There were no public comments on this item.

After a brief discussion period, it was motioned/seconded by Task Force Members Jessica Stanley and Jeff Haman to submit a nomination for Bubba Manzo for the Hayward Volunteer Recognition and Award. 14:0:2 (10 absent)

## **VII. Informational Items:**

**Financial Report:** The Financial Report dated November 2022 was reviewed. There were no public comments or questions on this item.

**Attendance Report:** Staff reviewed the attendance log and reminded task force members to advise staff via email within 72 hours of any discrepancies.

### **Subcommittee Reports/ Updates:**

Beautification Subcommittee – Jean-Yee Yu reported that letters were sent to the top three winners of the Beautiful Yard Contest, the committee is working on logistics and marketing pieces for the Senior Yard Assistance Program and working on a draft letter to City Council in support of public art.

At this time, Vice Chair Haman remarked that the leadership team will meet to evaluate the subcommittees and assignments and update the task force at the January meeting.

### **VIII. Community Cleanups and Upcoming Events**

10/22/22 Cleanup & Beautiful Event - Debrief: Vice Chair Haman reported that there were approximately 100 volunteers, about half were from CSUEB.

1/28/23 Cleanup & Beautification Event (Russel City Area, Rancho Arroyo Park 2121 Depot Rd.): Vice Chair Haman talked about the January 28<sup>th</sup> event and encouraged task force members to email him directly if they are interested in helping with event planning. Additional logistics and details, including assignments, will be provided at the January meeting.

3/23/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim church 21250 Hesperian Blvd.) Vice Chair Haman is looking forward to the March event. Director Rullman advised that staff is prepared to do a planting project at this event.

### **IX. Announcements/Updates:**

Council Member Updates: Director Rullman advised that CM Andrews sent apologies for missing tonight's meeting; she is the City's representative for the Bay Area Water Supply & Conservation Agency (BAWSCA) which is also meeting tonight.

Staff Updates: Director Rullman announced that we anticipate transitioning back to in person meetings in March, more details will be shared as it becomes available. Director Rullman announced that Maintenance Services Department has initiated "The Chuck Horner Golden Grabber" Award and presented Chuck Horner with the 2022 award. Maintenance Services will give one award each year, as a legacy to Chuck. Award recipients will be displayed on a wall plaque in the Maintenance Services office.

### **I. Adjournment 7:58p.m.**





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**File #:** ACT 23-004

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**DATE:** January 26, 2023

**TO:** Keep Hayward Clean and Green Task Force

**FROM:** Maintenance Services Director

**SUBJECT**

Keep Hayward Clean and Green Task Force Letters of Support for Gateway Sign and Alternative Public Art.

**RECOMMENDATION**

The Keep Hayward Clean and Green Task Force reviews the attached letters of support for a Gateway Sign and Alternative Public Art.

**SUMMARY**

Members of the Beautification Subcommittee have drafted two letters addressed to the Mayor and City Council, one is in support for the replacement and relocation of an existing monument gateway sign located on Jackson Street and Silva Avenue, the other is in support of alternative public art in the City of Hayward.

**ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Letter of Support Gateway Sign
Attachment III	Letter of Support Alternative Public Art



**DATE:** January 26, 2023

**TO:** Keep Hayward Clean and Green Task Force

**FROM:** Maintenance Services Director

**SUBJECT:** Keep Hayward Clean and Green Task Force Letters of Support for Gateway Sign and Alternative Public Art.

### **RECOMMENDATION**

The Keep Hayward Clean and Green Task Force reviews the attached letters of support for a Gateway Sign and Alternative Public Art.

### **SUMMARY**

Members of the Beautification Subcommittee have drafted two letters addressed to the Mayor and City Council, one is in support for the replacement and relocation of an existing monument gateway sign located on Jackson Street and Silva Avenue, the other is in support of alternative public art in the City of Hayward.

### **BACKGROUND**

The Beautification Subcommittee is in support of and recommending relocating and replacing the existing gateway sign on Jackson and Silva to Jackson and Santa Clara St. Alternative art will be to replace and or substitute the old gateway sign to improve beautification, deter graffiti, and improve safety in that location on Jackson and Silva.

### **DISCUSSION**

Please review the attached draft letters and provide feedback.

### **FISCAL AND ECONOMIC IMPACT**

There is no fiscal or economic impact to send letters of support to Hayward City Council.

### **NEXT STEPS**

Upon final approval, the letters will be finalized and distributed to the Hayward City Council and Hayward City Manager.

*Prepared by:* Colleen Kamai, Administrative Supervisor

*Recommended by:* Rod Affonso, Streets Maintenance Manager

Approved by:

  
\_\_\_\_\_

Todd Rullman, Maintenance Services Director



# KEEP HAYWARD CLEAN & GREEN

*DRAFT*

DATE PENDING

Hayward Mayor and City Council  
Hayward City Hall  
777 B Street  
Hayward, CA 94541

Dear Mayor Salinas and Hayward City Council Members,

On behalf of the Keep Hayward Clean and Green Task Force and the Beautification Subcommittee, we are writing in support for the replacement and relocation of an existing monument gateway sign located on Jackson Street and Silva Avenue illustrated in Figure 1.

The City of Hayward prides itself to the public for being safe, its growing community and expanding diversity in commerce and development. The City of Hayward and the Keep Hayward Clean and Green Task Force's mission support working collaboratively to improve Hayward's image as the "Heart of the Bay." Currently, the existing city gateway sign at the west entrance to the city located on Jackson Street and Silva Avenue is in very poor condition, displaying expired service clubs and a design created over half a century ago, it is in dire need of replacement. This aging gateway sign sits in the middle of the Jackson Triangle neighborhood, an injection of new art and design are certainly warranted.

Whereas, the city has desired to improve the city's image and safety with the complete renovation of the entire Jackson median landscaping, the project boundaries begin from west of Watkins Street, reaching to the west end of Santa Clara Street. The project is slated to be completed in June 2024. With the renovation and project objectives already underway, this would be an opportune time to consider the addition of a new city gateway sign with an estimated budgetary expenditure of approximately \$75,000.

Jackson Street is heavily utilized by Hayward community members and Bay Area commuters alike, as this street is one of the primary access routes to the city from 880, 580, and the San Mateo Bridge. This proposal is in support of the demolition and ultimate relocation of a new gateway sign from Jackson Street and Silva Ave to the intersection median on Jackson Street just east of Santa Clara Street. When you enter the city limits as illustrated in Figure 2, a new gateway sign would create a distinct, attractive and strategic wayfinding marker sign for motorists, pedestrians and bicyclists when entering the city. Additional considerations taken from other neighboring city gateway signs on median divides are referenced for city council consideration are represented in Figure 3.

This proposal and recommendation for the replacement and relocation of the existing city gateway sign seeks to install a new sign designed based on location that's large enough to be visible to fast moving vehicle traffic yet small enough to fit within the median landscape in a safe manner. The KHCG TF recommends that the design should incorporate similar aesthetic features to the existing gateway sign on the south end of Mission Boulevard as illustrated in Figure 4. It's worth noting, the new Mission Blvd. gateway sign was included as part of the Route 238 CIP project scope, it replaced the original gateway



sign which was designed to match to the current gateway sign now located on Jackson and Silva. The City has two main gateway signs, now that the Mission Blvd. one has been replaced, the KHCG TF and Hayward community would like the Jackson/Silva sign to be considered for replacement. We appreciate your time and careful consideration in the matter.

Sincerely,

**The Keep Hayward Clean & Green Task Force**



Figure 1. Existing Hayward Gateway sign on Jackson St. and Silva Ave.





Figure 2. City Entrance on Jackson St. and Santa Clara St.



Figure 3. San Lorenzo Gateway on Hesperian Blvd. and Fremont Gateway Sign on Ardenwood Blvd.



Figure 4. Replaced Hayward Gateway sign on Mission Blvd.



# KEEP HAYWARD CLEAN & GREEN

*DRAFT*

DATE PENDING

Hayward Mayor and City Council  
Hayward City Hall  
777 B Street  
Hayward, CA 94541

Dear Mayor and Hayward City Council Members,

On behalf of the Keep Hayward Clean and Green Task Force and the Beautification Subcommittee, we are writing in support of alternative public art in the city of Hayward. Graffiti vandalism has been an ongoing issue in the city, not only creating expensive manpower to remove, but also impacting the environment and surrounding neighborhoods. Appendix A illustrates the city trend of graffiti data reported from Access Hayward in the past 5 years.

Public art has been shown to deter graffiti and crime, but there are other known benefits as well. Public art can also support economic growth, by increasing foot traffic, which positively impacts local businesses. Public art also demonstrates public pride and community identity, thereby also deterring graffiti and defacement of public and private property. Public art is also known to draw visitors to the city and can promote the idea of Hayward as a clean and green place to live. As the leaders of Hayward continue to make improvements for the city, we want to champion the idea of alternative public art displays, such as solar and wind displays to existing projects to the city. Appendix B showcases some potential ideas and examples of solar art sculptures incorporated in other cities and states.

One such location for consideration could be along Jackson Street as the city's Maintenance Services Landscape Division works on median renovations in the next few years. With this opportunity, we propose installing alternative art to replace the old and deteriorating gateway sign on the southeast corner of Silva And Jackson. Jackson Street is traveled by thousands of vehicles as you drive through Hayward and head into the city from 880, 580, and the San Mateo Bridge. This is often the first impression of the city for thousands of people utilizing this route, we think Hayward deserves better.

The benefits of public art that encompasses wind or solar elements can generate interest and promote environmental science. Utilizing wind and the sun can create more strategic lighting on Jackson in the evenings and at night, which can assist in crime deterrence of vandalism and graffiti, making it a safer place for the surrounding neighborhoods.

We believe incorporating public art supports the City's goals of keeping the image of Hayward as the "Heart of the Bay" and incorporating creative and innovative art to deter crime and vandalism within our community.

Sincerely,

**City of Hayward -Maintenance Services Dept**  
Keep Hayward Clean & Green Task Force  
24505 Soto Road • Hayward • CA • 94544

T: 510.881.7745  
F: 510.581.5764

TDD: 510.247.3340  
[www.hayward-ca.gov/khcg](http://www.hayward-ca.gov/khcg)

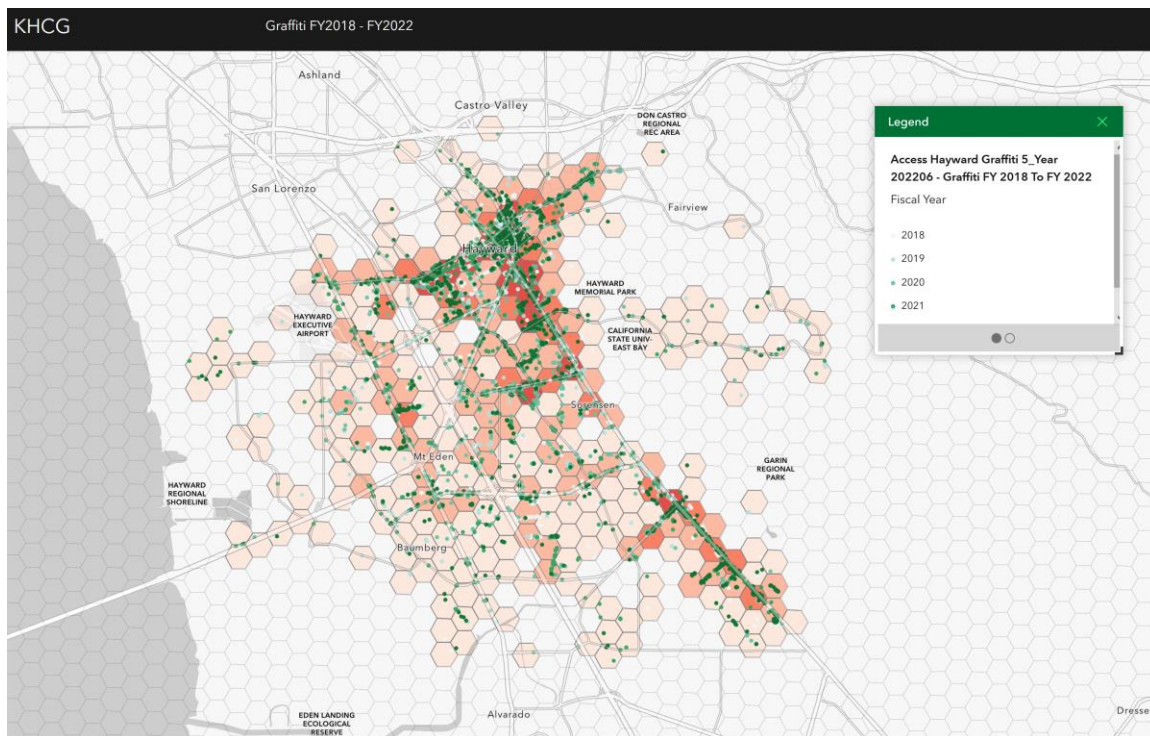


## The Keep Hayward Clean & Green Task Force

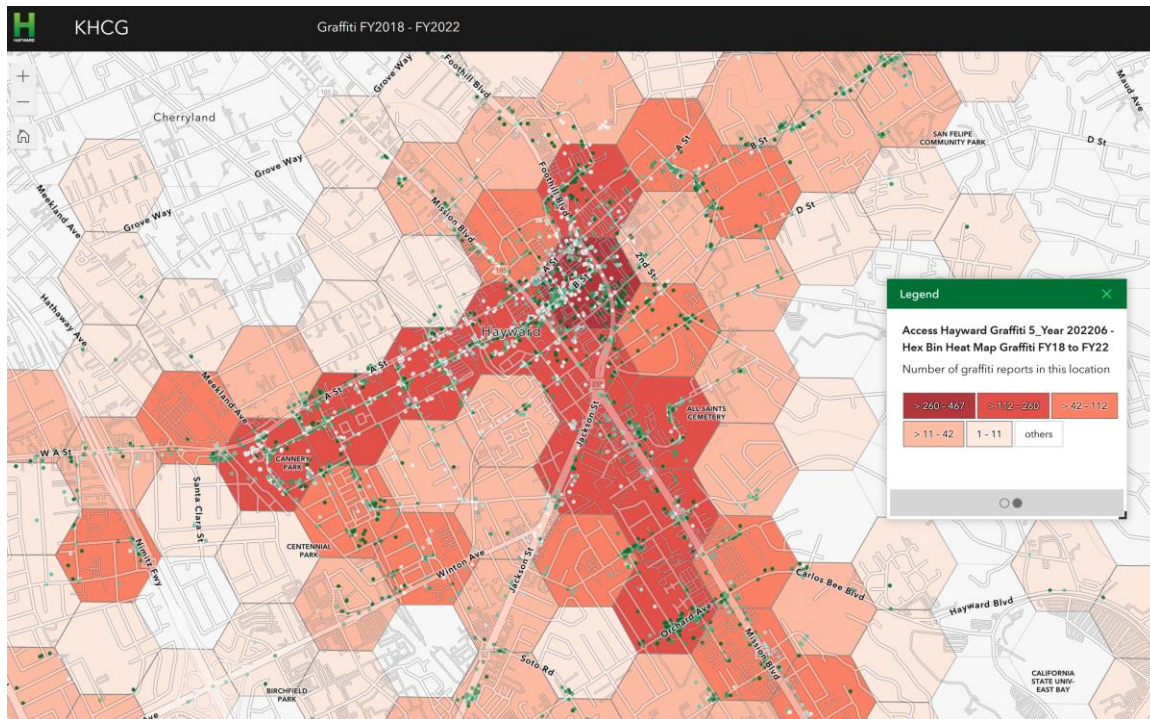


Figure 1. Existing Hayward Gateway sign on Jackson St. and Silva Ave.

## Appendix A







## Appendix B



Figure 1. Located at Xavier University in New Orleans, LA, this beautiful and intricate solar powered sculpture lies at the middle of campus. Its combination of industrial materials with delicate nature-inspired laser carvings shows a unique perspective on a link between technology and the natural world. The intention of the design was to replicate a seedpod coming out of a dormant state to form new life.



Figure 2. This 15-foot-tall solar powered piece resides in Clearwater, Florida and is a part of the city's Sculpture360 program.



Figure 3. This installation can be found just outside El Paso airport in Texas. It consists of an array of 16 15ft vertical wind turbines. Each is lit from below with LED lights. The lights can even be programmed to celebrate the seasons or other events in the area.



Figure 4. Solar sculpture in downtown Webster City in Iowa. The public art piece incorporates dynamic elements powered by solar energy. The sculpture was designed to reflect Webster's City's history and identity.

# FY2022 Financial Report as of January 26, 2023

## KHCG Expenditures

Date	Individual/Organization	Items	Expenses	Credits	Budget Balance
07/01/22	<b>Credit:</b> Budget Allocation			\$15,000.00	\$15,000.00
07/01/22	Verizon Wireless	Surface Pro Annual Data Service	\$460.00		\$14,540.00
07/21/22	Costco	7/23 Event Snacks	\$168.55		\$14,371.45
07/23/22	Bert Manzo	7/23 Event Coffee	\$25.95		\$14,345.50
07/29/22	Zoom Video Communications Inc.	Zoom Pro Annual	\$158.14		\$14,187.36
10/07/22	Douglas Mansel	Science in the Park Games/Activity Supplies	\$57.02		\$14,130.34
10/14/22	Jeff Haman	Science in the Park Games/Activity Supplies	\$359.43		\$13,770.91
10/21/22	Costco	10/22/22 Event snacks	\$272.72		\$13,498.19
10/25/22	Melissa Milleman	Science in the Park Games/Activity Supplies	\$315.75		\$13,182.44
01/09/23	Hayward Rubber Stamp	9 New Member Name Badges	\$199.35		\$12,983.09
01/18/23	Home Depot	Beautiful Yard Contest Gift Cards	\$225.00		\$12,758.09
		Total Credits:		\$15,000.00	
		Total Expenses:	\$2,241.91		
		<b>Total Remaining in Budget:</b>			<b>\$12,758.09</b>

**NOTE** Expenditures do not include the following: Purchases that have not yet been added to the system and items pending approval

## Proposed Allocations for Specific Projects Fiscal Year 2023

Date	Individual/Organization	Amount	Comments
10/01/22	NEW MEMBER VESTS	\$471.87	Pending Delivery
11/01/22	DONATION TO DT STREETS TEAM	\$1,000.00	Unconfirmed
01/28/23	CLEANUP EVENT FOOD	\$1,000.00	
01/28/23	PORTABLWASH STATION AND RESTROOM	\$500.00	estimated: \$450-\$500
03/25/23	CLEANUP EVENT FOOD	\$1,000.00	
03/25/23	PORTABLWASH STATION AND RESTROOM	\$500.00	estimated: \$450-\$500
As needed	EVENT SUPPLIES (GLOVES, GRABBERS, CLIPBOARDS, PENS, PAPER TOWELS ETC.)		Replenish as needed
As needed	EVENT EQUIPMENT (TABLE/CHAIR/CANOPY)		Replenish as needed
PENDING	Senior Yard Assistance Program Equipment	\$3,000.00	To purchase equipment and supplies
	<b>TOTAL</b>	<b>\$7,471.87</b>	

Remaining Budget \$12,758.09

Allocations \$7,471.87

**Balance \$5,286.22**

Keep Hayward Clean and Green Task Force - Attendance Log - July 1, 2022 - June 30, 2023

		M e e t i n g	C l e a n u p	M e e t i n g	C o m m u n i t y E v e n t	P l a n n i n g	P r o j e c t	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	C l e a n u p	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	T o t a l	t t e n d a n c e
First Name	Last Name	21-Jul	25-Jul	22-Sep	1-Oct	8-Oct	20-Oct	22-Oct	17-Nov	26-Jan	28-Jan	23-Feb	23-Mar	25-Mar	20-Apr	22-Apr	25-May	22-Jun	15	%	
Canice	Adom	1		0			0		0										1	25%	
Lucas C.	Banks			1			1		1										3	100%	
Margaret S.	Barton			1			1	E	1										3	100%	
Blytha	Bowers	0		1			1		0										2	50%	
Terence C.	Candell			1			1		0										2	67%	
Tammy R.	Cooper			1	*	*	1		0										2	67%	
Mohaned	Elwali	1		1		*	1		1										4	100%	
Tom	Ferreira	1		1			0		1										3	75%	
Pekon	Gupta			1		*	1		0										2	67%	
Jeffrey	Haman	1	1	1			1	1	1										6	100%	
Rodney	Hankins	0		1			0		1										2	50%	
Chuck	Horner	0		1	*	*	1		1										3	75%	
Douglas	Mansel	1		1	*		E		1										3	100%	
Leah	Martinez	1		1	*		1		0										3	75%	
Melissa	Milleman	1		0		*	1		1										3	75%	
Shingo	Nagae	1		1		*	1		1										4	100%	
Shalin	Patel			1		*	1		1										3	100%	
Debra	Patton	1		0			0		1										2	50%	
Regneel	Prasad			0		*	1		1										2	50%	
Chandrakala	Siramdas			1	*		0		0										1	33%	
Jessica	Stanley	1		1			1		1										4	100%	
Katlin M.	Turner			0			0		0										0	0%	
Jason	Yeates	1		0	*		1		1										3	75%	
Jean-Yee	Yu	1	1	1	*	*	1	1	1										6	100%	
Suyog	Zambre			1			0		0										1	33%	

1 = Present, 1 = Makeup, 0 = Absent, E = Excused, R = Resigned, M=Moved Out of City Limits

Special Meetings do not count against attendance      Attendance at special events are indicated by an astrick \* and do not count against attendance