

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Wednesday, September 20, 2023

7:00 PM

Conference Room 2A

Community Services Commission

NOTICE: The Community Services Commission will hold a hybrid meeting in Conference Room 2A and virtually via Zoom.

<https://hayward.zoom.us/j/82204550321?pwd=QThWcElZaGJzS0cvSEpzb0hDVzZWdz09>

Password: V7ef+Sep (for link above)

US: +1 669 900 6833 or +1 646 931 3860

Password: 69243739 (for dial-in option)

How to submit written Public Comment:

Send an email to Amy.Cole@hayward-ca.gov by 4:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Community Services Commission and City staff and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. <https://hayward.legistar.com/Calendar.aspx>

CALL TO ORDER**PLEDGE OF ALLEGIANCE****AB 2449 Teleconference Notifications and Consideration****ROLL CALL****PUBLIC COMMENTS:**

The PUBLIC COMMENTS section provides an opportunity to address the Community Services Commission. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item may be taken under consideration and may be referred to staff for further action.

MINUTES

[MIN 23-088](#)

Minutes of the June 21, 2023, Community Services Commission Meeting

Attachments:

[Attachment I - CSC Minutes for June 21, 2023](#)

DISCUSSION**1 Welcome New Commissioners**

- 2 CAP / CSC Ad Hoc Subcommittee Status Update
- 3 CSC Conversations on Racial Equity & Public Safety
- 4 [ACT 23-068](#) FY 2023 / 2024 Agenda Planning Calendar

Attachments: [Attachment I - Staff Report](#)

Councilmember / Commissioner / Staff Announcements

Future Agenda Items

ADJOURNMENT

NEXT MEETING – Wednesday, October 18, 2023

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



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File #: MIN 23-088

DATE: September 20, 2023

TO: Community Service Commission

FROM: Acting Community Services Manager

SUBJECT

Minutes of the June 21, 2023, Community Services Commission Meeting

RECOMMENDATION

That the Community Services Commission review and approve the minutes of the June 21, 2023.

ATTACHMENTS

Attachment I - June 21, 2023, Community Services Meeting Minutes



MINUTES

Community Services Commission Meeting

June 21, 2023 @ 7:00 pm

Hayward City Hall, 777 B Street, Hayward, CA 94541 – Conference Room 2A & Zoom

ANNOUNCEMENT OF MEETING AVAILABILITY

Webinar ID: 865 4892 3939 - Passcode: 1wR4#Jun – Passcode: 72823072 for "Dial-in Option"

CALL TO ORDER

Meeting called to order at 7:30pm by Chair Artavia Berry

PLEDGE OF ALLEGIANCE

Led by Councilmember Dan Goldstein

ROLL CALL

Members Present:

- Artavia Berry, Commissioner / Chairperson
- Austin Bruckner Carrillo, Commissioner / Vice Chair
- Emily Chow, Commissioner
- Pascal Garcia-Montpetit, Commissioner
- Janet Kassouf, Commissioner (Just Cause – Remote)
- Linda Moore, Commissioner
- Jagdeep Singh, Commissioner
- Collin Thormoto, Commissioner

Members Absent:

- Elaine Alvite, Commissioner
- Crystal Arrizon, Commissioner
- Magdalena Cerna, Commissioner
- Hazel de Leon, Commissioner
- Lenita Wheeler, Commissioner

Council Liaison:

- Council Member Daniel Goldstein

Staff:

- Kelly McAdoo, City Manager
- Regina Youngblood, Assistant City Manager
- Bryan Matthews, Acting Police Chief
- Amy Cole-Bloom, Acting Community Services Manager
- Carol Lee, Management Analyst
- Evelyn R. Olivera, Senior Secretary

Public Comment: None

Approval of the Minutes of the Community Services Commission Meeting on February 15, 2023

- A motion to approve the minutes was moved by Commissioner Austin Bruckner Carrillo with a second by Commissioner Collin Thormoto. The minutes were approved unanimously. See *Figure 1: Action Item Votes* for roll call vote.

Approval of the Minutes of the Community Services Commission Meeting on April 3, 2023, Special Meeting

- A motion to approve the minutes was moved by Commissioner Austin Bruckner Carrillo with a second by Commissioner Pascal Garcia-Montpetit. The minutes were approved; six (6) Ayes and two (2) abstentions. See *Figure 1: Action Item Votes* for roll call vote.

DISCUSSION

Community Advisory Panel (CAP) Report with City Manager McAdoo and Deputy Police Chief Matthews

Acting Community Services Manager Cole-Bloom presented the staff report on the CAP discussion, which summarized the CSC's five (5) considerations for future conversations regarding the CAP. City Manager McAdoo and Acting Police Chief Matthews responded to questions and provided information regarding the CAP and the CSC's considerations for future CAP discussions.

City Manager McAdoo recommended the CSC designate an ad hoc subcommittee to meet with her and Acting Police Chief Matthews to discuss a proposal that involves CAP members to allow for their input on their individual experiences serving on the CAP.

- A motion to 1) establish an ad hoc subcommittee consisting of up to four (4) members of the CAP and up to four (4) members of the CSC with at least one councilmember other than the mayor; 2) have the CSC chair appoint the CSC members and request participation of the CAP members; 3) establish the ad hoc subcommittee's purpose as flesh out the five (5) items proposed in the staff report; and 4) that they present their initial proposal for recommendations at the 9/20/2023 CSC meeting and make a formal recommendation from the CSC to Council at the 10/18/2023 CSC meeting was moved by Commissioner Austin Bruckner Carrillo with a second by Commissioner Collin Thormoto. The motion was approved; six (6) Ayes and two (2) abstentions. See *Figure 1: Action Item Votes* for roll call vote.

CSC Conversations on Racial Equity & Public Safety

Dr. Cole-Bloom stated staff has no announcements.

Chair Berry provided an update on efforts to recognize and celebrate Juneteenth, plans for recognition in 2024, and organizers' work to secure funding for 2024 celebrations.

Assistant City Manager Regina Youngblood provided an update stating the Russell City Reparative Justice Project will be participating in a two-day retreat on June 24th and June 25th

entering and engaging in the recommendations phase of the 4-phase process with hopes to have recommendations for Council in the November / December time frame for their consideration.

ACM Youngblood also announced the work of steering committee, the City of Hayward and the CSC has received national recognition via Meet the Press and NBC News NOW.

Adoption of FY 2023 – 2024 CSC Agenda Planning Calendar

- A motion to adopt as written with the amendment to add the changes from Item #1, report back from the CAP/CSC Ad Hoc Subcommittee on 9/20/2023 with initial Recommendations and on 10/18/2023 an action item from CAP/CSC Ad Hoc Subcommittee with Formal Recommendations to Council was moved by Commissioner Jagdeep Singh with a second by Commissioner Pascal Garcia-Montpetit. The motion was approved; seven (7) Ayes and one (1) abstention. See *Figure 1: Action Item Votes* for roll call vote.

Council Liaison / Commissioner / Staff Announcements

- There were no announcements from Council liaison Council Member Goldstein
- Dr. Cole-Bloom announced that staff plan to provide the CSC with a survey to provide more timely feedback on the community agency funding (CAF) process as part of the FY24-25 CAF process.
- Dr. Cole-Bloom announced a comprehensive survey was sent to funded agencies for feedback on CAF process, increased responses from the last CAF.
- Dr. Cole-Bloom announced after conferring with the City Clerk's office, it is staff recommendation, moving forward, if the CSC does not meet quorum there will be no subcommittee.
- Commissioner Austin Bruckner Carrillo announced an HUSD member, Trustee Joe Ramos referenced the Bible during a formal meeting. In honor of Trustee Ramos, Commissioner Austin Bruckner Carrillo provided pride flags for those who care to display with meaning.

ADJOURNMENT

Chair Artavia Berry adjourned the meeting at 9:25pm, 1) in Honor of Pride Month and Juneteenth, 2) to applaud local jurisdiction including HUSD who adopted a resolution to recognize Pride Month.

Figure 1: Action Item Votes

Community Services Commission Voting Tally Sheet for June 21, 2023, Meeting						
	Commissioner	Roll Call	Minutes of the February 15, 2023, CSC Meeting	Minutes of the April 3, 2023, CSC Special Meeting	Item 1 CAP Report	Item 3 Adoption of FY 2023- 2024 Agenda Planning Calendar
1	Chair Artavia Berry	Present	Yay	Yay	Yay	Yay
2	Vice Chair Austin Bruckner Carrillo	Present	First, Yay	First, Yay	First, Yay	Yay
3	Parliamentarian Collin Thormoto	Present	Second, Yay	Abstain	Second, Yay	Yay
4	Elaine Alvite	Absent	Absent	Absent	Absent	Absent
5	Crystal Arrizon	Absent	Absent	Absent	Absent	Absent
6	Magdalena Cerna	Absent	Absent	Absent	Absent	Absent
7	Emily Chow	Present	Yay	Yay	Yay	Yay
8	Hazel de Leon	Absent	Absent	Absent	Absent	Absent
9	Pascal Garcia-Montpetit	Present	Yay	Second, Yay	Yay	Second, Yay
10	Janet Kassouf	Present	Yay	Abstain	Abstain	Abstain
11	Linda Moore	Present	Yay	Yay	Yay	Yay
12	Jagdeep Singh	Present	Yay	Yay	Abstain	First, Yay
13	Lenita Wheeler	Absent	Absent	Absent	Absent	Absent



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File #: ACT 23-068

DATE: September 20, 2023

TO: Community Service Commission

FROM: Acting Community Services Manager

SUBJECT

FY 2023 / 2024 Agenda Planning Calendar

RECOMMENDATION

That the Community Services Commission (CSC) review and adopts the 2023 / 2024 Agenda Planning Calendar and provides comments.

DISCUSSION

For CSC consideration, staff has revised the proposed Meeting Schedule Calendar for FY 2023/2024 with agenda topics and dates listed below. The agenda topics were compiled based on comments at previous CSC meetings. This calendar will be on each CSC meeting agenda for review and to ensure any updates are incorporated.

ATTACHMENTS

Attachment I - Staff Report



DATE: September 20, 2023
TO: Community Services Commission
FROM: Acting Community Services Manager
SUBJECT: FY 2023/2024 Agenda Planning Calendar

RECOMMENDATION

That the Community Services Commission reviews and adopts the 2023/2024 Agenda Planning Calendar and provides comments.

DISCUSSION

For the Community Services Commission (CSC) consideration, staff has revised the proposed Meeting Schedule Calendar for FY 2023/2024 with Agenda topics and dates listed below. The agenda topics were compiled based on comments at previous CSC meetings. This calendar will be on each CSC meeting agenda for review and to ensure any updates are incorporated.

FY 2023 - 2024	
COMMUNITY SERVICES COMMISSION AGENDA PLANNING CALENDAR	
OCTOBER 18, 2023	
CSC Elections	
CAP/CSC Ad Hoc Subcommittee Formal Recommendation to Council	
CSC Conversations on Racial Equity & Public Safety	
<i>FYI - Bidder's Conference – November 1, 2023</i>	
NOVEMBER 15, 2023	
Bidder's Conference De-brief and ARC Selection	
CSC Conversations on Racial Equity & Public Safety – Ms. Aisha Knowles Russell City Reparative Justice Project discussion	
DECEMBER 20, 2023	
CSC Conversations on Racial Equity & Public Safety	
JANUARY 2024 – No Meeting	
<i>FYI: ARC Interviews Scheduled for Saturday, January 20th & January 27th</i>	
FEBRUARY 21, 2024	
FY 2024 – 2025 Community Agency Funding Process CSC Draft Funding Recommendations	
CSC Conversations on Racial Equity & Public Safety	
<i>FYI: OPEN: Public Comment Period (2/21/24-3/20/24)</i>	
MARCH 20, 2024	
FY 2024 – 2025 Community Agency Funding Process CSC Final Funding Recommendations	
CSC Conversations on Racial Equity & Public Safety	
<i>FYI: END: Public Comment Period (2/21/24-3/20/24)</i>	
<i>FYI: 30-Day Notice: City Council Public Hearing FY 2024-2025 Funding Recommendations</i>	
APRIL 2024 – No Meeting	
<i>FYI: April 2: City Council Work Session (Commissioner attendance encouraged)</i>	
<i>FYI: April 23: City Council Public Hearing and Adoption of Funding Recommendations (Commissioner attendance encouraged)</i>	
MAY 15, 2024	
Debrief FY 2024 – 2025 Community Agency Funding Process	
CSC Conversations on Racial Equity & Public Safety	
JUNE 19, 2024	
Adoption of FY 2024-2025 Agenda Calendar	
CSC Conversations on Racial Equity & Public Safety	

NEXT STEPS

Upon consideration and approval by the Commission, staff will schedule items accordingly for future CSC meetings.

Prepared and Recommended By: Amy Cole, Acting Community Services Manager

Approved by:



Regina Youngblood, Assistant City Manager