

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Thursday, March 23, 2023

7:00 PM

Conference Room 2A and Virtual Platform (Zoom)

Keep Hayward Clean and Green Task Force

NOTICE: The Keep Hayward Clean & Green Task Force will hold a hybrid meeting in Conference Room 2A and virtually via Zoom.

How to submit written Public Comment:

Send an email to colleen.kamai@hayward-ca.gov by 1:00pm the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Task Force and City staff, and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. Written comments received after 1:00p.m. that address an item on the agenda will still be included as part of the record.

How to provide live Public Comment during the meeting:

Please click the link below to join the webinar:

<https://hayward.zoom.us/j/85149292377?pwd=UTdEQWRHdTdHd5dmpCVjYxeG9pQT09>
Webinar ID: 851 4929 2377 Password: 0WW9@7Yx

Or join by phone:

US: +1 669 900 6833 or +1 646 931 3860

Webinar ID: 851 4929 2377 Password: 29687397

A guide to attend virtual meetings is provided at this link: <https://bit.ly/2jmaUxa>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

AB 2449 Teleconference Notifications and Consideration

ROLL CALL

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Task Force on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

PRESENTATIONS

2023 Beautiful Yard Contest Kick-Off

ACTION ITEMS

[MIN 23-040](#) Meeting Minutes from February 23, 2023

Attachments: [Attachment I - Draft Meeting minutes 02/23/2023](#)

[ACT 23-022](#) Remote Participation in Public Meetings by Members of a
Legislative Body - AB 2449

Attachments: [Attachment I - Staff Report](#)
[Attachment II - Ralph M. Brown Act Public Meetings](#)
[Attachment III - AB 2449 FACT SHEET](#)

Hearts of Hayward Volunteer Recognition Event, April 20, 2023

INFORMATIONAL ITEMS

Financial Report

Attendance Report

Subcommittee Reports/Updates

COMMUNITY CLEANUPS AND UPCOMING EVENTS

3/11/23 Hayward 147th Birthday Bash DEBRIEF

3/25/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim Church
21250 Hesperian Blvd.)

4/18/ 23 & 4/20/23 CSUEB Earth Day Event (Chair Haman - Pending)

4/20/23 Hearts of Hayward Volunteer Recognition Event (Event Details Pending)

4/22/23 Earth Day Event Citywide Cleanup (hosted by City of Hayward @ Weeks Park)

06/15/23 Juneteenth (Save The Date - Event Details Coming Soon)

7/22/23 Cleanup & Beautification Event (Jackson Triangle Staging @ Barnes Court adjacent to Hayward
Corporation Yard)

10/28/23 Cleanup & Beautification Event (Tennyson/Alguire Neighborhood Staging @ Tennyson Park,
28377 Huntwood Ave.)

TBA Downtown Hayward Street Parties (June, July, August)

ANNOUNCEMENTS AND UPDATES

Council Member Updates

Staff Updates

Chair Updates

ADJOURNMENT

NEXT MEETING – To be announced

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



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File #: MIN 23-040

DATE: March 23, 2023

TO: Keep Hayward Clean and Green Task Force

FROM: Maintenance Services Director

SUBJECT

Meeting Minutes from February 23, 2023

RECOMMENDATION

That the Keep Hayward Clean and Green Task Force review and approve the February 23, 2023, meeting minutes.

SUMMARY

The Keep Hayward Clean and Green Task Force held a meeting on Thursday, February 23, 2023, and the draft minutes are attached for review and approval.

ATTACHMENTS

Attachment I 02/23/2023 Draft Meeting Minutes



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
February 23, 2023

I. Call to Order

Meeting was called to order by Chair Jeff Haman at 7:02pm

II. Pledge of Allegiance

Pledge of Allegiance led by TF Member Chuck Horner

III. Roll Call

City Council & Staff: Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor, Elizabeth Scott Senior Secretary

Task Force Members Present: Lucas C. Banks, Margaret S. Barton, Blytha Bowers, Terence C. Candell, Tammy R. Cooper, Mohaned Elwali, Tom Ferreira, Jeffrey Haman, Rodney Hankins, Chuck Horner, Douglas Mansel, Shingo Nagae, Shalin Patel, Debra Patton, Jean-Yee Yu, Melissa Milleman, Jessica Stanley

Task Force Members Absent: Leah Martinez, , Regneel Prasad, Chandrakala (Chandu) Siramdas, Jason Yeates, Suyog Zambre, Canice Adom

Youth Commission Liaison:

IV. Public Comments:

Chair Haman congratulated and thanked those who worked on the Beautiful Yard Contest. He remarked that the awards presentation at the February 7th City Council meeting went well and was a good event. Chair Haman also congratulated Leah Martinez on the birth of her new baby.

Chuck Horner mentioned his family is planning a celebration on April 1st and has sent evites to everyone. Chuck also acknowledged the passing of Supervisor Richard Valle.

V. Presentation:

Brown Act Review: Deputy City Attorney Vadim Sidelnikov reviewed Brown Act requirements and recent updates and answered TF member questions. He clarified parameters around conducting public meetings and attending community events. While attending community events, TF members are restricted from discussing anything that is within the purview of the TF when a quorum is present. It was clarified that while attending KHCG cleanup events or tabling events, TF members can discuss the event itself and tasks directly related to the event but must refrain from discussing any other TF

business. Mr. Sidelnikov advised that TF members should not text or email or discuss TF business outside of a public meeting and should communicate with staff. He also advised that a quorum must be present to start and continue a meeting and TF members are restricted to discussing items on the agenda; topics that come up that are not on the agenda cannot be discussed and should be referred to staff. Mr. Sidelnikov also provided information about AB 2449, which is an update to the Brown Act regarding the Future of Remote Meetings after the State of Emergency ended. Public meetings are returning to in person participation except for two limited exceptions under AB 2449 “Just Cause” and “Medical Emergency”. In his presentation, Mr. Sidelnikov also briefly reviewed California public Records Act and the Attendance Policy. In summary, Mr. Sidelnikov advised that the goal of the Brown Act is to be as transparent as possible; the Brown Act requires any business the TF conducts is done in public with notice to the public.

Bylaws: Chair Haman reviewed KHCG bylaws, answered TF member questions and encouraged members to contact him if they have additional questions. It was clarified that excused absences do not count against attendance and members have options to make up absences. Members were asked to email staff directly to request an excused absence.

VI. Action Items:

Approval of Meeting Minutes: It was motioned/seconded by Task Force Members Chuck Horner and Douglas Mansel, and passed by majority vote, to approve the January 26, 2023, meeting minutes. 17-0-0 (7 absent)

Expenditure Request: It was motioned/seconded by Task Force Members Douglas Mansel and Debra Patton passed by majority vote, to approve the purchase of TF shirts in the amount of up to \$2000. 17-0-0 (7 absent)

VII. Informational Items:

Financial Report: The Financial Report dated February 2023 was reviewed. There were no public comments or questions on this item.

Attendance Report: Staff reviewed the attendance log and reminded task force members to advise staff via email within 72 hours of any discrepancies.

Subcommittee Reports/ Updates:

Vice Chair Jean-Yee Yu provided updates on Adopt-a-Block, the Beautiful Yard Contest, and Events Planning. She met with the Event and Program Coordinator for Cal State East Bay to initiate a process to update the CSUEB participant list for various existing adopt a block groups. Additionally, she talked about the Hayward Beautiful Yard winner presentation that was part of the February 7th City Council meeting. She remarked it was a very rewarding experience and a pleasure meeting the homeowners. Finally, Jean reported that organization for the shed and trailer is in progress. The shelves in the trailer are organized and labeled, the next phase is to take a inventory count of all items and supplies. TF members interested in participating in any of these efforts were encouraged to reach out to Jean directly.

Task Force Member Doug Mansel asked about the status of the Adopt-a-Block survey that was conducted in 2022. Staff reported that a previous update was provided last year. Survey responses

were lower than anticipated with just 29 survey responses received out of approximately 170. Staff added that work is being done to launch a new Adopt-a-Block application and supply request platform to help streamline the application, request process. Staff is also working on updating files and plan to do outreach in the coming months to assess the status of all current adopt-a-block groups.

Councilmember Angela Andrews thanked TF member for their efforts on the Beautiful Yard Contest and shared feedback from community members that they would like to see the wining yards if it could be shared somehow.

Chair Haman encouraged members to contact him if they are interested in helping with the work the subcommittee groups do.

VIII. Community Cleanups and Upcoming Events

1/28/23 Cleanup & Beautification Event – Debrief: Chair Haman reported despite that advertising for the event launched just one week prior, approximately 30 volunteers participated, and collected about 30 yards of trash.

3/11/23 Hayward 147th Birthday Bash: Chair Haman reviewed logistics and TF members signed up for various event tasks.

3/25/23 Cleanup & Beautification Event (Longwood/Winton Grove Area, Staging @ St. Joachim church 21250 Hesperian Blvd.): Chair Haman reviewed logistics and TF members signed up for various event tasks.

4/22/23 Earth Day Event Citywide Cleanup (hosted by City of Hayward @ Weeks Park): Chair Haman discussed logistics and TF members signed up for various event tasks.

7/22/23 Cleanup & Beautification Event (Jackson Triangle Staging @ Barnes Court adjacent to Hayward Corporation Yard): No new information discussed.

10/28/23 Cleanup & Beautification Event (Tennyson/Alguire Neighborhood Staging @ Tennyson Park, 28377 Huntwood Ave.) No new information was discussed.

Councilmember Andrewes advised a Street Party and Juneteenth event is being planned for June 15th. More information will be available as the date nears.

IX. Announcements/Updates:

Council Member Updates – Councilmember Andrews advised that anyone affected by the storm can find resources through the City or County social media or by reaching out to her directly.

Staff Updates – Staff reminded TF members to notify staff and Chair Haman at least 30 days in advance if they want to request an agenda item for future meetings.

Chair Updates – There were no Chair updates.

Adjournment 9:06 p.m.



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777 B Street
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File #: ACT 23-022

DATE: March 23, 2023

TO: Keep Hayward Clean and Green Task Force

FROM: Maintenance Services Director

SUBJECT

Remote Participation in Public Meetings by Members of a Legislative Body - AB 2449

RECOMMENDATION

The Keep Hayward Clean and Green Task Force review and discuss AB 2449 and take formal action to either adhere to AB 2449 or take formal action to forego remote participation and require task force members to attend meetings in-person.

SUMMARY

Governor Newsom ended the COVID-19 State of Emergency on February 28, 2023. After that date, legislative bodies of local agencies will resume in-person meetings and follow regular procedures for posting the agenda, except when holding teleconferenced meetings pursuant to either traditional Brown Act rules or AB 2449.

The purpose of this report is to provide information to the Keep Hayward Clean & Green Task Force regarding City of Hayward public meetings after the lifting of the COVID-19 state of emergency on February 28, 2023. Please see Attachment I for additional information regarding Public Meetings, the Ralph M. Brown Act, and the State of Emergency.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Ralph M. Brown Act Public Meetings
Attachment III	AB 2449 Fact Sheet



DATE: March 23, 2023

TO: Keep Hayward Clean and Green Task Force

FROM: Maintenance Services Director

SUBJECT: Remote Participation in Public Meetings by Members of a Legislative Body – AB 2449

RECOMMENDATION

The Keep Hayward Clean and Green Task Force review and discuss AB 2449 and take formal action to either adhere to AB 2449 or take formal action to forego remote participation and require task force members to attend meetings in-person.

SUMMARY

Governor Newsom ended the COVID-19 State of Emergency on February 28, 2023. After that date, legislative bodies of local agencies will resume in-person meetings and follow regular procedures for posting the agenda, except when holding teleconferenced meetings pursuant to either traditional Brown Act rules or AB 2449.

The purpose of this report is to provide information to the Keep Hayward Clean & Green Task Force regarding City of Hayward public meetings after the lifting of the COVID-19 state of emergency on February 28, 2023. Please see Attachment I for additional information regarding Public Meetings, the Ralph M. Brown Act, and the State of Emergency.

BACKGROUND

On September 13, 2022, Governor Newsom signed Assembly Bill (AB) 2449 (Open Meetings: Local agencies: Teleconferences) into law, effective January 1, 2023. AB 2449 implements another temporary exception to traditional Brown Act teleconferencing rules by authorizing agencies to meet by teleconference without strict compliance with the traditional notice and physical access requirements. AB 2449 authorization expires on January 1, 2026. AB 2449's framework is based on the circumstances of individual members of the legislative body. The legislative body of a local agency can use teleconferencing without noticing each teleconference location or making it publicly accessible, under the following provisions of AB 2449:

A. At least a quorum of the body participates in person at a single physical location that is identified on the agenda, open to the public, and within the boundaries of the agency.

B. There is a procedure for receiving and resolving requests for reasonable accommodations for individuals with disabilities, consistent with federal law.

C. A member of the legislative body may participate remotely only in one of two circumstances:

1. With “just cause”, the member can participate remotely after giving notice as soon as possible. AB 2449 defines “just cause” as (a) a family childcare or caregiving need; (b) a contagious illness; (c) a need related to a physical or mental disability that is not otherwise accommodated; or (d) travel while on official business. AB 2449 limits a member to participating remotely under this provision to two (2) meetings per calendar year.
2. In “emergency circumstances,” defined as a physical or family emergency that prevents the member from attending in person, the member can participate remotely by requesting approval to do so from the legislative body. The legislative body may take action on the request as soon as possible, including at the beginning of the meeting, even if there was not sufficient time to place the request formally on the agenda.

Under either circumstance, the member in question must give a general description of the circumstances relating to their need to appear remotely, but need not disclose any medical diagnosis, disability, or other confidential medical information.

Members must participate via both audio and visual technology. If a member’s audio or visual connection is lost during the meeting, the member may not participate until the connection is restored. A member must disclose at the meeting before action is taken whether there are any adults in the room and disclose general nature of the relationship.

In addition, AB 2449 provides that a member cannot participate solely by teleconference under the new teleconference framework for more than three (3) consecutive months or more than twenty (20) percent of the agency’s regular meetings (or more than two meetings if the agency meets fewer than ten (10) times per year). This means that members may rely on one or both of the “just cause” and “emergency” provisions no more than a total of four times per year.

Outside of the limited circumstances authorized by AB 2449 and AB 361, public meetings can still occur via teleconference if the legislative body complies with the general (pre-pandemic) agenda, notice, and quorum requirements of the Brown Act.

Please see Attachment II Fact Sheet Remote Participation in Public Meetings by Members of a Legislative Body – AB 2449.

DISCUSSION

Beginning the week of February 27, 2023, members of the City Council and Council Appointed Meeting Bodies must return to in-person participation in public meetings, subject to certain exceptions allowed by the Brown Act for remote participation.

The Keep Hayward Clean & Green Task Force can decide to either adhere to AB 2449 or take formal action to forego remote participation and require task force members to attend meetings in-person.

The City will continue to provide remote access to members of the public, provided that the City has capacity and technology to continue providing this service.

FISCAL AND ECONOMIC IMPACT

There is no Fiscal or Economic Impact.

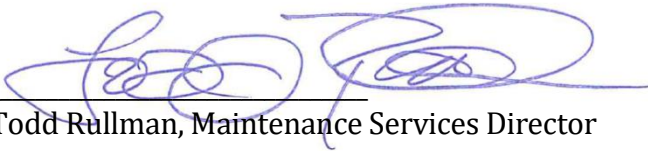
NEXT STEPS

Staff will send confirmation to task force members of any formal action taken by the KHCG TF at its March 23, 2023, meeting and implement attendance tracking in accordance with that action.

Prepared by: **Colleen Kamai, Administrative Supervisor**

Recommended by: Vadim Sidelnikov, Deputy City Attorney

Approved by:



Todd Rullman, Maintenance Services Director



PUBLIC MEETINGS

Ralph M. Brown Act: Generally, the Brown Act provides that all meetings of a legislative body of a local agency be open and public, and all public members be permitted to attend and participate. The Act requires posting an agenda, at least 72 hours before a regular meeting, containing a brief description of each item of business to be transacted or discussed at the meeting, and prohibits any action or discussion from being undertaken on any item not appearing on the agenda.¹ The Act allows for meetings to occur via teleconference under strict restrictions as follows:

- 1) all teleconference locations must be identified in the notice and agenda of the meeting;
- 2) each teleconference location must be accessible to the public;
- 3) members of the public must be allowed to address the legislative body at each teleconference location;
- 4) the agenda must be posted at each teleconference location; and
- 5) at least a quorum of the legislative body must be present within the boundaries of the local agency².

State of Emergency: Governor Newsom proclaimed a State of Emergency related to COVID-19 on March 4, 2020. Local agencies followed guidance and orders of the Alameda County Health Official regarding safety protocols for public meetings.

Governor Newsom's Executive Order No. N-29-20: Issued on March 17, 2020, Executive Order N-29-20 suspended and modified the Brown Act's teleconferencing requirements during the COVID-19 pandemic. This allowed members of legislative bodies to participate in meetings from remote locations without complying with restrictions described above, and allowed public agencies to make meetings electronically accessible to the public. The Order expired on September 30, 2021.

¹ Government Code section 54954.2.

² Government Code section 54953(b).





Assembly Bill (AB) 361 (Changes to the Ralph M. Brown Act): On September 16, 2021, Governor Newsom signed AB 361 into law, as an urgency bill effective immediately since Executive Order N-29-20 was set to expire on September 30, 2021. AB 361 permits legislative bodies of local agencies to continue to meet via teleconference during a state of emergency proclaimed by the Governor, without having to meet the requirements of traditional teleconference meetings under the Ralph M. Brown Act³. AB 361 further requires that the public have the ability to directly address the legislative body in real time via dial-in or electronic means. Additionally, AB 361 requires a legislative body to make findings every 30 days during the course of the state of emergency justifying the continuing need to conduct teleconferenced meetings. The Hayward City Council recently adopted a final AB 361 resolution on January 24, 2023 to allow teleconferenced meetings through February 23, 2023. AB 361 will sunset on January 1, 2024, unless the Governor signs legislation delaying or eliminating the sunset date.

Assembly Bill (AB) 2449 (Open Meetings: Local Agencies: Teleconferences):

On September 13, 2022, Governor Newsom signed AB 2449 into law, effective January 1, 2023. AB 2449 does not affect AB 361 but implements another temporary exception to traditional Brown Act teleconferencing rules by authorizing agencies to meet by teleconference without strict compliance with the traditional notice and physical access requirements. AB 2449 authorization expires on January 1, 2026. AB 2449's framework is based on the circumstances of individual members of the legislative body.

The legislative body of a local agency can use teleconferencing without noticing each teleconference location or making it publicly accessible, under the following provisions of AB 2449⁴:

- A. At least a quorum of the body participates in person at a single physical location that is identified on the agenda, open to the public, and within the boundaries of the agency.

³ Government Code section 54953(e).

⁴ Government Code section 54953(f).





- B. There is a procedure for receiving and resolving requests for reasonable accommodations for individuals with disabilities, consistent with federal law.
- C. A member of the legislative body may participate remotely only in one of two circumstances:
 - 1. With “just cause”, the member can participate remotely after giving notice as soon as possible. AB 2449 defines “just cause” as (a) a family childcare or caregiving need; (b) a contagious illness; (c) a need related to a physical or mental disability that is not otherwise accommodated; or (d) travel while on official business. AB 2449 limits a member to participating remotely under this provision to two (2) meetings per calendar year.
 - 2. In “emergency circumstances,” defined as a physical or family emergency that prevents the member from attending in person, the member can participate remotely by requesting approval to do so from the legislative body. The legislative body may take action on the request as soon as possible, including at the beginning of the meeting, even if there was not sufficient time to place the request formally on the agenda.

Under either circumstance, the member in question must give a general description of the circumstances relating to their need to appear remotely, but need not disclose any medical diagnosis, disability, or other confidential medical information.

In addition, AB 2449 provides that a member cannot participate solely by teleconference under the new teleconference framework for more than three (3) consecutive months or more than twenty (20) percent of the agency’s regular meetings (or more than two meetings if the agency meets fewer than ten (10) times per year).

Outside of the limited circumstances authorized by AB 2449 and AB 361, public meetings can still occur via teleconference if the legislative body complies with the general (pre-pandemic) agenda, notice, and quorum requirements of the Brown Act.





End of COVID State of Emergency: Governor Newsom has announced he will end the COVID-19 State of Emergency on February 28, 2023. After that date, legislative bodies of local agencies will resume in-person meetings and follow regular procedures for posting the agenda, except when holding teleconferenced meetings pursuant to either traditional Brown Act rules or AB 2449.

Dated: February 6, 2023

Miriam Lens, City Clerk
Michael Lawson, City Attorney
Michael Vigilia, Sr. Assistant City Attorney





FACT SHEET
REMOTE PARTICIPATION IN PUBLIC MEETINGS
BY MEMBERS OF A LEGISLATIVE BODY – AB 2449

- *Can a member of City Council or an appointed board still appear remotely at public meetings after the end of the COVID state of emergency?* Yes. Remote participation is possible, but the member must comply with the provisions of AB 2449.
- *What is AB 2449?* AB 2449 took effect on January 1, 2023. It allows members of a legislative body (ie. City Council members and members of appointed boards and commissions) to appear remotely at public meetings without having to post agendas at their remote location or make their remote location open to the public.
- *How does it work?* A member of a legislative body can appear remotely under two circumstances: (1) for “just cause” or, (2) due to “emergency circumstances.” The member must have both video and audio when they appear remotely. The member must disclose if anyone over age 18 is in the room with them and describe the general nature of their relationship.

1. Just Cause Remote Appearance

- *What is just cause?* Just cause means the following types of situations that require the member to participate remotely: a childcare or caregiving need; contagious illness; circumstances related to physical or mental disability; travel while on official business.
- *What is the process for remote appearance for just cause?* The member must notify the legislative body as soon as possible that they need to appear remotely for just cause and provide a general description of the circumstances. The notification can be made at the beginning of the meeting.
- Practice Tip - The member should advise the staff liaison to their board and the City Clerk’s Office as soon as possible so that arrangements can be made for remote participation.
- *Is council/commission/board approval necessary to allow a just cause remote appearance?* No. The member does not need approval to appear remotely due to just cause circumstances.
- *How often can a member make a just cause remote appearance?* No more than twice per calendar year.

2. Emergency Circumstances Remote Appearance

- *What are emergency circumstances?* Emergency circumstances means a physical or family medical emergency that prevents a member from attending a meeting in person.
- *What is the process for remote appearance due to emergency circumstances?* As soon as possible, the member must request the legislative body to allow them to participate remotely for the meeting. The member must provide a general description (no more than 20 words) of the circumstances but need not disclose private medical or health information.
- Practice Tip - The member should advise the staff liaison to their board and the City Clerk's Office as soon as possible so that arrangements can be made for remote participation.
- *Is council/commission/board approval necessary to allow a remote appearance due to emergency circumstances?* Yes. The legislative body must take action to approve the request at the earliest opportunity. Majority approval is necessary.
- *Does the request need to be placed on the agenda?* Yes, if the request is made with enough time to include it with the published agenda.
- *What if the request is made after the agenda is published?* If the request is made after publication of the agenda, AB 2449 allows the legislative body to take action on the request at the beginning of the meeting.
- *How often can a member make a remote appearance due to emergency circumstances?* No more than three (3) consecutive months or 20 percent of meetings in a calendar year, or not more than two (2) meetings if the board/commission meets fewer than 10 times in a calendar year. A separate request is needed for each meeting that the member wants to attend remotely.

Dated: February 7, 2023

FY2023 Financial Report as of March 23, 2023

KHCG Expenditures

Date	Individual/Organization	Items	Expenses	Credits	Budget Balance
07/01/22	Credit: Budget Allocation			\$15,000.00	\$15,000.00
07/01/22	Verizon Wireless	Surface Pro Annual Data Service	\$460.00		\$14,540.00
07/21/22	Costco	7/23 Event Snacks	\$168.55		\$14,371.45
07/23/22	Bert Manzo	7/23 Event Coffee	\$25.95		\$14,345.50
07/29/22	Zoom Video Communications Inc.	Zoom Pro Annual	\$158.14		\$14,187.36
10/07/22	Douglas Mansel	Science in the Park Games/Activity Supplies	\$57.02		\$14,130.34
10/14/22	Jeff Haman	Science in the Park Games/Activity Supplies	\$359.43		\$13,770.91
10/21/22	Costco	10/22/22 Event snacks	\$272.72		\$13,498.19
10/25/22	Melissa Milleman	Science in the Park Games/Activity Supplies	\$315.75		\$13,182.44
01/09/23	Hayward Rubber Stamp	9 New Member Name Badges	\$199.35		\$12,983.09
01/18/23	Home Depot	Beautiful Yard Contest Gift Cards	\$225.00		\$12,758.09
01/28/23	Costco	1/28/23 Event Snacks	79.96		\$12,678.13
01/28/23	United Rental Northwest	1/28/23 Wash Station	271.25		\$12,406.88
10/01/22	Mallory Safety & Supply	New Member Vests	471.87		\$11,935.01
02/17/23	Tom Ferreira	01/28/23 Event Donuts and Coffee	\$63.43		
		Total Credits:		\$15,000.00	
		Total Expenses:	\$3,128.42		
		Total Remaining in Budget:			\$11,871.58

NOTE Expenditures do not include the following: Purchases that have not yet been added to the system and items pending approval

Proposed Allocations for Specific Projects Fiscal Year 2023

Date	Individual/Organization	Amount	Comments
02/23/23	Order KHCG Member Shirts	\$2,000.00	
03/25/23	CLEANUP EVENT FOOD	\$1,000.00	
03/25/23	PORTABLWASH STATION AND RESTROOM	\$500.00	estimated: \$450-\$500
As needed	EVENT SUPPLIES (GLOVES, GRABBERS, CLIPBOARDS, PENS, PAPER TOWELS ETC.)		Replenish as needed
As needed	EVENT EQUIPMENT (TABLE/CHAIR/CANOPY)		Replenish as needed
PENDING	Senior Yard Assistance Program Equipment	\$3,000.00	To purchase equipment and supplies
	TOTAL	\$6,500.00	

Remaining Budget \$11,871.58

Allocations \$6,500.00

Balance \$5,371.58

Keep Hayward Clean and Green Task Force - Attendance Log - July 1, 2022 - June 30, 2023

	2022-23	M e e t i n g	C l e a n u p	M e e t i n g	C o m m u n i t y E v e n t	P l a n n i n g P r o j e c t	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	C l e a n u p	M e e t i n g	C l e a n u p	M e e t i n g	M e e t i n g	T o t a l	t e n d a n c e
First Name	Last Name	21-Jul	25-Jul	22-Sep	1-Oct	8-Oct	20-Oct	22-Oct	17-Nov	26-Jan	28-Jan	23-Feb	23-Mar	25-Mar	20-Apr	22-Apr	25-May	22-Jun	15	%
Canice	Adom	1		0			0	0	0	0	0	0							1	13%
Lucas C.	Banks			1			1	0	1	1	1	1							6	86%
Margaret S.	Barton			1				E	1	1	1	1							5	100%
Blytha	Bowers	0	1	1			1	1	0	1	1	1							6	78%
Terence C.	Candell			1			1	1	0	1	0	1							5	71%
Tammy R.	Cooper			1	*	*	1	0	0	1	1	1							5	71%
Mohaned	Elwali	1	1	1		*	1	1	1	1	1	1	E	E	E	E	E	E	9	100%
Tom	Ferreira	1	1	1			0	1	1	1	1	1							8	89%
Pekon	Gupta			1		*	1	0	0	0	0	1							3	43%
Jeffrey	Haman	1	1	1			1	1	1	1	1	1							9	100%
Rodney	Hankins	0	1	1			0	0	1	1	1	1							6	67%
Chuck	Horner	0	1	1	*	*	1	1	1	1	1	1							8	89%
Douglas	Mansel	1		1	*		E	0	1	1	1	1							6	86%
Leah	Martinez	1	1	1	*		1	1	0	E	E	E							5	83%
Melissa	Milleman	1		0		*	1	0	1	1	1	1							6	75%
Shingo	Nagae	1	1	1		*	1	1	1	E	0	1							7	88%
Shalin	Patel			1		*	1	0	1	E	0	1							4	67%
Debra	Patton	1		0			0	0	1	0	0	1							3	38%
Regneel	Prasad			0		*	1	1	1	1	0	0							4	50%
Chandrakala	Siramdas			1	*		0	1	0	1	E	0							3	50%
Jessica	Stanley	1		1			1	0	1	1	1	1							7	88%
Katlin M.	Turner			0			0	0	0	0	0	0							0	0%
Jason	Yeates	1	1	0	*		1	1	1	1	1	0							7	78%
Jean-Yee	Yu	1	1	1	*	*	1	1	1	1	1	1							9	100%
Suyog	Zambre			1			0	0	0	0	0	0							1	14%

1 = Present, 1 = **Makeup**, 0 = Absent, E = Excused, R = Resigned, M=Moved Out of City Limits
*Special Meetings do not count against attendance Attendance at special events are indicated by an astrick * and do not count against attendance*