

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Tuesday, June 6, 2017

7:00 PM

Council Chambers

City Council

Mayor Barbara Halliday
Mayor Pro Tempore Sara Lamnin
Council Member Francisco Zermeno
Council Member Marvin Peixoto
Council Member Al Mendall
Council Member Elisa Márquez
Council Member Mark Salinas

CITY COUNCIL MEETING**CALL TO ORDER Pledge of Allegiance: Council Member Mendall****ROLL CALL****CLOSED SESSION ANNOUNCEMENT****PUBLIC COMMENTS**

The Public Comment section provides an opportunity to address the City Council on items not listed on the agenda or Information Items. The Council welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Council is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

ACTION ITEMS

The Council will permit comment as each item is called for the Consent Calendar, Public Hearings, and Legislative Business. In the case of the Consent Calendar, a specific item will need to be pulled by a Council Member in order for the Council to discuss the item or to permit public comment on the item. Please notify the City Clerk any time before the Consent Calendar is voted on by Council if you wish to speak on a Consent Item.

LEGISLATIVE BUSINESS

1. [LB 17-021](#) Adoption of a Resolution Declaring the City of Hayward a Sanctuary City and Review of Proposed Administrative Rule 1.10 (Report from City Manager McAdoo)

Attachments: [Attachment I Staff Report](#)
[Attachment II Sanctuary City Resolution](#)
[Attachment III Immigration Administrative Rule 1.10](#)
[Attachment IV HPD Policy No. 415 Immigration Violations](#)

CONSENT

2. [MIN 17-085](#) Minutes of the Special Joint City Council/Hayward Redevelopment Successor Agency/Hayward Housing Authority Meeting on May 9, 2017

Attachments: [Attachment I Draft Minutes of 05/09/2017](#)

3. [MIN 17-086](#) Minutes of the City Council Meeting on May 16, 2017

Attachments: [Attachment I Draft Minutes of 05/16/2017](#)

4. [MIN 17-088](#) Minutes of the Special City Council Meeting on May 20, 2017

Attachments: [Attachment I Draft Minutes of 05/20/17](#)

5. [CONS 17-196](#) Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Assessments for Fiscal Year 2018; and set June 27, 2017, as the Public Hearing Date for Such Actions for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution](#)
[Attachment III Engineer's Report](#)

6. [CONS 17-197](#) Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit Located at Pacheco Way, Stratford Road and Ruus Lane, and Set July 27, 2017, as the Public Hearing Date for Such Actions.

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution](#)
[Attachment III Engineer's Report](#)

7. [CONS 17-198](#) Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No.2 – Eden Shores Storm Water Facilities and Water Buffer, and Set June 27, 2017, as the Public Hearing Date for such Actions

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III Engineer's Report](#)

8. [CONS 17-295](#) Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2017

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III FY17 Salary Plan](#)
 [Attachment IV SEIU Salary Survey Data](#)

9. [CONS 17-300](#) Adoption of Ordinance Authorizing Execution of an Amendment to the Blue Rock Country Club Project Development Agreement by Extending its Term an Additional Five Years to February 23, 2023

Attachments: [Attachment I Staff Report](#)
 [Attachment II Summary of Ordinance Published on 06/02/17](#)

10. [CONS 17-301](#) Adoption of Ordinance Amending Chapter 10, Article 1 of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change Application No. 201604872 to Construct a New Light Industrial/Flex Office Space Building at 2580-2582 Industrial Boulevard

Attachments: [Attachment I Staff Report](#)
 [Attachment II Summary of Ordinance Published on 06/02/17](#)

11. [CONS 17-322](#) Adoption of Ordinance Amending Chapter 11, Article 2, 11-2.00 and 11-2.47 of the Hayward Municipal Code Establishing Prohibitions on Wasteful Water Practices

Attachments: [Attachment I Staff Report](#)
 [Attachment II Summary of Ordinance Published on 06/02/17](#)

12. [CONS 17-347](#) Resignation of Mr. Alan Parso-York from the Planning Commission Effective Immediately

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III Resignation Letter](#)

WORK SESSION

Work Session items are non-action items. Although the Council may discuss or direct staff to follow up on these items, no formal action will be taken. Any formal action will be placed on the agenda at a subsequent meeting in the action sections of the agenda.

13. [WS 17-026](#) Proposed FY 2018 Operating Budget - Work Session 2 (Report from Director of Finance Claussen)

Attachments: [Attachment I Staff Report](#)
 [Attachment II Airport FAQ](#)
 [Attachment III Financial Policies and Practices Update](#)

14. [WS 17-022](#) Capital Improvement Program FY 2018 - FY 2027 (Report from Director of Public Works Fakhrai)

Attachments: [Attachment I Staff Report](#)

CITY MANAGER'S COMMENTS

An oral report from the City Manager on upcoming activities, events, or other items of general interest to Council and the Public.

COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Oral reports from Council Members on their activities, referrals to staff, and suggestions for future agenda items.

ADJOURNMENT

NEXT SPECIAL MEETING, June 13, 2017, 7:00 PM

PUBLIC COMMENT RULES

Any member of the public desiring to address the Council shall limit her/his address to three (3) minutes unless less or further time has been granted by the Presiding Officer or in accordance with the section under Public Hearings. The Presiding Officer has the discretion to shorten or lengthen the maximum time members may speak. Speakers will be asked for their name before speaking and are expected to honor the allotted time. Speaker Cards are available from the City Clerk at the meeting.

PLEASE TAKE NOTICE

That if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing.

PLEASE TAKE FURTHER NOTICE

That the City Council adopted Resolution No. 87-181 C.S., which imposes the 90-day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.

****Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the website and on Cable Channel 15, KHRT. ****

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or TDD (510) 247-3340.

Assistance will be provided to those requiring language assistance. To ensure that interpreters are available at the meeting. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400.



CITY OF HAYWARD

Hayward City Hall
777 B Street
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File #: LB 17-021

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Manager

SUBJECT

Adoption of a Resolution Declaring the City of Hayward a Sanctuary City and Review of Proposed Administrative Rule 1.10

RECOMMENDATION

That the City Council considers a Sanctuary City Declaration via the adoption of a resolution and provides feedback on proposed Administrative Rule Number 1.10 regarding Immigration Status Non-Discrimination Policy.

ATTACHMENTS

- Attachment I Staff Report
- Attachment II Resolution Declaring City of Hayward a Sanctuary City
- Attachment III Administrative Rule 1.1.0 Immigration Status Non-Discrimination Policy
- Attachment IV Hayward Police Department Policy No. 415 on Immigration Violations



DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Manager

SUBJECT Adoption of a Resolution Declaring the City of Hayward a Sanctuary City and Review of Proposed Administrative Rule 1.10

RECOMMENDATION

That the City Council considers a Sanctuary City Declaration via the adoption of a resolution and provides feedback on proposed Administrative Rule Number 1.10 regarding Immigration Status Non-Discrimination Policy.

SUMMARY

The City of Hayward has a long history of taking action to protect civil rights and denounce any form of prejudice and discrimination. The recent federal administration executive order regarding immigration status caused the Council to have concerns about how the executive order may affect local Hayward residents. Consequently, the Council established a 20-member Community Taskforce (Community Taskforce) to update the 1992 Anti-Discrimination Action plan and to also evaluate how the Federal administration's position on immigration would affect cities with a Sanctuary City designation, particularly as it relates to immigration enforcement requirements at the local level and allocation of federal funding.

The establishment of the Community Taskforce has created a forum for public discourse to hear residents' concerns related to their civil rights and fears of deportation. These fears have created a reluctance to use existing services designed to help. The public discourse has also created an opportunity for the City to provide information about the Hayward Police Department (HPD) immigration policies and practices. Since the formation of the Community Taskforce, several community conversations have occurred. Last month, the Community Taskforce recommended Council consider becoming a Sanctuary City.

The agenda item tonight requests that the Council considers a sanctuary city declaration via the adoption of a resolution and provides guidance regarding a proposed administrative rule. HPD has an existing immigration policy #415 that applies to sworn personnel and is described in this report. The proposed administrative rule attached would be applicable to all other City employees and asserts that every Hayward resident, regardless of immigration status, has equal access to City services and equal service when conducting business with the City.

BACKGROUND

Local Hayward Efforts to Support Inclusivity and Related Demographics:

Hayward is currently among the most diverse cities in the United States. According to 2011-2015 US Census data, approximately 58% of Hayward households speak a language other than English at home and 39% of Hayward residents were born outside of the United States.

The Hayward community and our city government has a long history of acting to protect civil rights and standing up to prejudice and discrimination. In 1989, the City Council adopted a resolution opposing construction and maintenance of an Immigration and Naturalization Detention Center in Oakland. Also in 1989, the City Council adopted a resolution in support of state Assembly Bill 2208 prohibiting housing discrimination based on non-citizenship. In 1992, the City Council adopted the Anti-Discrimination Action Plan for the City of Hayward, which now is in the process of being reviewed and updated at the direction of the City Council. In 1994, the City Council adopted a resolution opposing state Proposition 187, which sought to restrict the constitutional rights and freedoms of immigrants. In 2010, the City Council adopted a resolution in support of the Federal Development, Relief and Education of Alien Minors (DREAM) Act. The City also worked cooperatively with community leaders to establish the Hayward Day Labor Center, which was opened to all regardless of immigration status, and where HPD worked closely with the Day Labor Center staff to support and protect those receiving services when they became victims of criminal activity.

The City of Hayward has also achieved great strides in embracing this diversity and respecting the civil and human rights of its residents regardless of their ethnic or national origin, gender, race, religious affiliation, sexual orientation, or immigration status. The City sponsors an array of projects and programs as a part of a long-term commitment to support its diverse residents, including: Increasingly robust multi-lingual outreach and messaging efforts; simultaneous translation services at public meetings and events; speaker series; and other annually-hosted events designed to highlight and honor the community's diversity. The City also actively partners with and contributes financially to 211 Alameda County, which connects residents with important local community services in a multitude of languages. The City also created a resources webpage for our undocumented residents and allies at www.hayward-ca.gov/KnowYourRights.

General Overview of "Sanctuary Cities"¹

The term "sanctuary city" is not defined by Federal or State law but is often used to refer to municipalities that have policies in place that limit assistance for local enforcement of federal immigration laws, and expenditure of local resources on cooperation with U.S. Immigration and Customs Enforcement Agency (ICE) enforcement programs. Although such policies or

¹ The City of San Leandro recently prepared a comprehensive staff report analyzing the federal and state law regarding immigration status, "sanctuary cities", and law enforcement policies. Much of their staff's analysis is included in the [City's Sanctuary City Consideration weblink](#) under "Federal and State Legal Analysis¹ and Responses from Various Entities"

ordinances take many forms, they generally include limitations on local law enforcement making arrests based on immigration violations, limitations on local law enforcement gathering information about immigration status, compliance with ICE detainer requests, and sharing certain information with ICE, including an individual's custody status or release date for local custody (Piers, Badlani, Lederer, Legal Issues Regarding Local Policies Limiting Local Enforcement of Immigration Laws and Potential Federal Responses, Memo to Tom Cochran, The U.S. Conference of Mayors, and Darrell W. Stephens, Major Cities Chiefs Association, January 13, 2017).

Sanctuary City Declaration Proponents/Opponents Perspectives:

Some supporters of such policies assert that cities have local obligations, and that diverting local resources to support the enforcement of federal programs designed to deter or discourage unauthorized immigration would undermine community relations, disrupt municipal services, interfere with local law enforcement, and violate humanitarian principles. Some opponents of such policies assert that local jurisdictions that refuse to support federal immigration policy are encouraging illegal immigration undermining federal enforcement efforts, or that cities are putting at risk access to federal funding or jeopardizing future competitive funding for important local programs and services that, in most cases, serve the very same population sanctuary cities are attempting to protect.

On May 22, 2017, Attorney General Jeff Sessions released a memo stating that the term "sanctuary jurisdiction" only refers to jurisdictions that willfully refuse to comply with 8 U.S.C. 1373, which prohibits local governments from restricting employee communication of immigration status information to ICE. Hayward, as with many jurisdictions, complies with Section 1373.

The City will be required to certify our compliance with Section 1373 online when applying for certain Department of Justice grants.

Current Law Enforcement Practices of the Alameda County Sheriff's Office:

The Alameda County Sheriff's Office has adopted General Order #1.24, which provides deputies with guidelines on their duties and responsibilities associated with immigration law, enforcement, arrests, detentions, detainers, and Requests for Notification. The policy requires the Sheriff's Office to equally enforce laws and serve the public without consideration of immigration status, and states that the Sheriff's Office does not accept and/or honor immigration detainers from ICE. The immigration status of a person, and the lack of immigration documentation, alone, has no bearing on the way the Sheriff's Office staff execute their duties. It is noted that there is a difference between an arrest warrant signed by a judge, which the Alameda County Sheriff's Office does honor, and an immigration detainer signed by an ICE agent. Finally, the Sheriff's Office policy provides that under no circumstances will a person be detained or arrested by Sheriff's Office personnel based solely on his or her immigration status, whether known or unknown.

Current City of Hayward Police Department Practices:

The Hayward Police Department (HPD) equally enforces the law and serves the public without consideration of immigration status. The lack of immigration documentation, alone, has no bearing on the way police officers execute their duties. The Department also has practices and policies in place that prohibit police officers from detaining any individual, for any length of time, for a civil violation of federal immigration laws or a related civil warrant. HPD Policy #415 requires that individuals who are otherwise ready to be released are not detained solely for notification to immigration authorities. HPD officers do not participate in independent sweeps or other concentrated efforts to detain suspected undocumented workers, and shall only assist federal operations with traffic control or peace keeping efforts (HPD Policy #415.3.2 and 415.3.3). Consistent with adopted protocols and relevant laws and statutes, contacts with members of the public, detentions, and arrests must be based on reasonable suspicion or probable cause, and police officers do not initiate law enforcement action based solely on observations related to a subject's actual or perceived immigration status. Nevertheless, any individual who is arrested for committing a crime will continue to be charged and/or referred to the District Attorney's Office for prosecution irrespective of their immigration status. A copy of Hayward Police Department Policy #415 is included with this report as Attachment IV.

Hayward Unified School District:

At its December 14, 2016 meeting, the Hayward Unified School District Board of Education adopted Resolution 1617-26, Board of Education's Commitment to the Education of All Children and Making all Campuses a Safe Zone for Students and Families Threatened by Immigration Enforcement. Hayward Unified School District declared its schools "safe zones," taking the position that all students have the right to attend school regardless of their immigration status or the immigration status of their family members.

Hayward Community Task Force:

On January 17, 2017, City Council established a limited term 20-member Community Task Force, made up of a dedicated and invested group of community members who represent the diversity of Hayward. The Community Task Force was charged by City Council with updating the 1992 Anti-Discrimination Action Plan. Because of community interest in sanctuary city designations, at the April 14, 2017 meeting, the Community Task Force recommended that the City Council consider adoption of a resolution declaring the City of Hayward a sanctuary city.

DISCUSSION

There is no single definition of what constitutes a sanctuary city. In general, a sanctuary city is a city that formally welcomes refugees and undocumented residents. Often this formal declaration includes a statement that employees and officers of the city or agency will limit cooperation with federal immigration enforcement activities as much as allowed by law.

Because the President of the United States has publicly stated that he intends to cancel federal funding to jurisdictions that support “sanctuary” policies, if the Council chooses to pass this resolution, a substantial amount of federal funding may be at risk. Loss of this funding could disrupt the viability of major local road, infrastructure, or flood protection projects designed to serve the public and protect public safety or eliminate sources such as Community Development Block Grants that the City uses to support local nonprofits and social service organizations. Nevertheless, it remains unclear whether the President has the authority to withhold all such funding unilaterally, or if some components of this action would be found unconstitutional and/or would require congressional authorization. The constitutionality of the Executive Order is already the subject of litigation, the outcome of which is not yet final.

The City Council should note that there are an array of local nonprofit and community service organizations based in Hayward that provide various safety net services to local Hayward residents, many of which rely on various levels of federal funding. It is currently unknown whether adopting the attached resolution would endanger such organizations’ access to existing or future federal funds.

Proposed Administrative Rule:

The purpose of the proposed Administrative Rule Number 1.10 - Immigration Status Non-Discrimination Policy (Attachment III), is to ensure that every Hayward resident, regardless of immigration status, has equal access to all City services and equal service when conducting business with the City and to reaffirm that all City of Hayward employees adhere to this commitment. Typically, Administrative Rules are approved by the City Manager and are not presented to the City Council for approval. Given the desire for more transparency around the City’s policies with respect to immigration, staff is sharing the proposed Administrative Rule with the Council for any feedback before it is approved and implemented by the City Manager.

FISCAL IMPACT

As detailed above, President Trump has stated his intent to limit the number of federal funds allocated to jurisdictions that support “sanctuary” policies. The President’s ability to do this is currently being challenged in court. If the President and Congress ultimately follow through on limiting funds, and if this act holds up in court, the state of California could potentially be at risk of losing federal funds if the State Legislature passes and the Governor signs SB 54. In that case, the actions of Hayward as an individual City become less significant. With each of these factors in play, the fiscal risk to the City is currently unknown.

The following tables provide a snapshot of the City’s federal funding exposure. The total amount of exposure is \$30,862,000. However, some of these funds may be more or less vulnerable than other funding. For example, pending and future applications for competitive grants would be most at risk because the federal departments that administer these programs have broad discretion to determine future awards, and the agency or department heads of these grantmaking agencies report directly to the President. As stated

previously, in some cases, a new certification requirement may impact eligibility moving forward.

Block Grants: The City receives the following federal block grant or pass through money annually based on a formula. There are legal arguments for why the federal government may not be able to deny individual jurisdictions this money. Unfortunately, some of this money is also at risk of being defunded through the federal budget process, which is a separate risk from the Sanctuary City discussion.

DEPARTMENT	GRANT AND PURPOSE	FY2017 AMOUNT
Library and Community Services	Community Development Block Grant for housing, property rehabilitation, & economic and community development	\$1,400,000
Police Department	Money for youth and family counseling, first time offender diversion, traffic enforcement, crime prevention, and truancy intervention	\$785,000
Fire Department	Citizens Emergency Response Teams (CERT) training programs	\$20,000
TOTAL BLOCK GRANTS:		\$2,205,000

Money Awarded with Signed Agreements: The City has been awarded and has signed agreements to receive the following federal money; however, the City has not yet received all or parts of this money. It is therefore possible that the federal government could withhold the remainder of what the City is owed, though the City could legally challenge such an act.

DEPARTMENT	GRANT AND PURPOSE	AMOUNT
Utilities and Environmental Services	EPA Grant to provide youth education about Stormwater programs and install trash capture devises	\$800,000
Utilities and Environmental Services	Car Sharing Grant to market car sharing programs in the downtown and one other location	\$200,000
Information Technology & Economic Development	Fiber Optic Network Installation Project	\$2,744,000
Fire Department	Defensible Space Program	\$116,000
TOTAL:		\$3,860,000

Money Tentatively Awarded without Signed Agreements: The City has been tentatively awarded the following federal money; however, the City does not yet have signed agreements to receive this money. Therefore, the federal government could decline to move forward with the formal agreements and the City could lose this money.

DEPARTMENT	GRANT AND PURPOSE	AMOUNT
Public Works: Airport	FAA money to complete necessary and required safety enhancements and infrastructure improvements	\$13,500,000
Public Works: Transportation	One Bay Area Grant (OBAG) in FY18 for pavement rehabilitation from Winton Avenue West – Hesperian to Santa Clara	\$1,750,000
TOTAL:		\$15,250,000

Pending Applications: The City has recently applied for the following federal money and applications remain pending. Staff feels this money, as well as money from future applications, is most at risk of being withheld if Council passes the attached resolution. However, the extent of that risk is currently unknown. In addition, because these grants are competitive, the City may not be awarded this money regardless of its sanctuary city status.

DEPARTMENT	GRANT AND PURPOSE	AMOUNT
City of behalf of the Hayward Area Shoreline Planning Agency	NOAA grant to prepare a Shoreline Master Study to assess and respond to risks associated with Climate Change	\$700,000
Police Department	BYREN Criminal Justice Innovation Program Implementation grant for attendance and truancy prevision projects	\$846,900
TOTAL PENDING APPLICATIONS:		\$1,546,900

Future Applications: The City plans to apply in the future for the following federal money as it becomes available.

DEPARTMENT	GRANT AND PURPOSE	AMOUNT
City Manager, Development Services, & Fire	FY17 FEMA funds to expand the City's soft story retrofit program	\$3,000,000
City and Partners	Promise Neighborhood expansion grant to continue to the work of the Hayward Promise Neighborhood to provide cradle-to-career education services	\$5,000,000
TOTAL FUTURE APPLICATIONS:		\$8,000,000

PUBLIC CONTACT

In advance of this meeting, the City Council received correspondence from diverse local and regional constituents and stakeholders who expressed various opinions and concerns related to this topic. While not an exhaustive list, the following represents several common themes and elements that were expressed within that correspondence:

- Encouragement to declare Hayward a sanctuary city
- Requests to quantify potential exposure to loss of federal funding
- Requests for legal assistance to immigrants
- Requests to provide more transparency around HPD policies
- Requests to codify new protective local policies

NEXT STEPS

Proposed City Resolution:

Attached for the City Council's consideration is a draft sanctuary city resolution. The proposed resolution contains various provisions that:

- 1) Confirm that Hayward welcomes, honors, and respects contributions of all residents, regardless of their religious affiliation, race, national or ethnic origin, gender, sexual orientation, or immigration status;
- 2) Commit that the Hayward Police Department will continue to equally enforce the laws and serve the public without consideration of immigration status; and
- 3) Explain that fostering a relationship of trust, respect, and open communication between City officials and residents is essential to the City's mission. The resolution also confirms the City of Hayward's commitment to protect the rights guaranteed by the Federal and State Constitutions, including the freedom of religion, speech, assembly, privacy, as well as equal protection. The draft resolution concludes by explicitly declaring Hayward a sanctuary city.

Proposed Administrative Rule:

The City Manager will approve the finalized Administrative Rule and ensure that all City employees review and implement the policy accordingly.

Proposed Community Outreach:

Staff will be conducting the below outreach to Hayward community members between now and the end of 2017. In addition, the Community Taskforce is working on developing longer term outreach strategies as part of the update to the City's Anti-Discrimination Action Plan.

- **Know Your Rights Workshops:** Staff has arranged several Know Your Rights workshops in partnership with Centro Legal de la Raza.
- **Webpage and Social Media:** Staff has created a webpage at www.hayward-ca.gov/KnowYourRights to house information on City policies, resources, and recent news. The webpage includes a bilingual video of Chief Koller and Officer Mao explaining that the Police Department does not enforce immigration law. Staff has scheduled social media messaging over the next several months to drive traffic to this site.
- **Partner Tool Kit:** Staff has created a basic bilingual toolkit that any community partner or school can use to inform their members about this topic. The toolkit includes information on the rapid response hotline, legal assistance, and upcoming workshops. It is intended to be used with the video of the Chief Koller.

Prepared by: Maria A. Hurtado, Assistant City Manager
David Korth, Assistant to the City Manager
Monica Davis, Management Analyst
Mary Thomas, Management Analyst

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 17-

RESOLUTION Affirming the City's Commitment to the Values of Dignity, Inclusivity, and Respect for All Individuals, Regardless of National Origin, Gender, Gender Identity, Race, Religious Affiliation, Sexual Orientation, or Immigration Status, and Declaring Hayward a Sanctuary City

WHEREAS, the City of Hayward recognizes that the Constitution of the United States and Constitution of the State of California enshrine the fundamental and inalienable rights of Americans, including the freedom of religion, freedom of speech, right to assembly, right to privacy and equal protection under the law for all persons, regardless of religious affiliation, race, national or ethnic origin, gender, gender identity, sexual orientation, or immigration status; and

WHEREAS, each of the City of Hayward's duly elected or appointed public servants have sworn to defend and uphold the United States Constitution and the Constitution of California; and

WHEREAS, immigration has been a cornerstone of the City, the region, the state, and the nation's development throughout history; and

WHEREAS, the City of Hayward welcomes, honors, and respects the contributions of all residents, regardless of their religious affiliation, race, national or ethnic origin, gender, gender identity, sexual orientation, or immigration status; and

WHEREAS, the Truth Act was signed into law on September 28, 2016, which states that if U.S. Immigration and Customs Enforcement (ICE) notifies a California jail that it plans to deport someone, it has to serve a copy upon that person jail, thereby providing that person the "right to know" so they can seek counsel; and

WHEREAS, Hayward Police Department equally enforces the laws and serves the public without consideration of immigration status, and an individual person's lack of immigration documentation, alone, has no bearing on the manner in which police officers execute their duties; and

WHEREAS, the Hayward Police Department has policies and practices that prohibit police officers from detaining an individual, for any length of time, solely for a civil violation of federal immigration laws. Consistent with state law, local practice is that individuals who are otherwise ready to be released are not further detained solely for the purpose of providing notification to immigration authorities; and

WHEREAS the City of Hayward's diverse population of different religious affiliations, races, national and ethnic origins, genders, sexual orientations, and immigration statuses positively contribute to the economic and social fabric of the City; and

WHEREAS fostering a relationship of trust, respect, and open communication between City officials and residents is essential to the City's mission of delivering effective public services in partnership with the community, thereby advancing public safety and a high quality of life for residents; and

WHEREAS the City of Hayward seeks to foster trust between City officials and residents to protect limited local resources, while encouraging cooperation to ensure public safety and due process for all, irrespective of immigration status; and

WHEREAS the City of Hayward desires to demonstrate its commitment to its residents by unequivocally declaring that it will safeguard the values enshrined in the U.S. and State Constitutions by providing a safe community and by assuring them that the City will not expend any funds nor use its limited resources to administer federal immigration laws that are under the exclusive domain of the federal government.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward does hereby resolve as follows:

1. In accordance with State and Federal law, City of Hayward officials, including its law enforcement officers, shall not actively collaborate with federal agents solely for the purpose of enforcing federal immigration law and shall not use City resources or personnel to investigate, question, detain, apprehend, and/or register persons based solely on a civil violation of federal immigration law; and
2. City of Hayward officials, including its law enforcement officers, shall not take any direct action against any individual based solely on their actual or perceived immigration status, nor shall any individual be held in local custody solely for a civil immigration hold unless the individual has been convicted or charged with certain serious offenses, or is a sex or arson registrant; and
3. City of Hayward officials will not use any public resources or follow any federal program requiring the registration of individuals on the basis of religious affiliation, race, national or ethnic origin, gender, gender identity, or sexual orientation; and
4. The City of Hayward shall review its policies to ensure that they reflect Hayward's status as a Sanctuary City, including the possibility of revision to other City policies such that they comply with the spirit and intent of this Resolution; and

5. In accordance with State and Federal law, City of Hayward officials, including its law enforcement officers, may cooperate with federal immigration agencies in matters that involve criminal activity, and the protection of public safety; and

6. The City of Hayward hereby declares that it is a Sanctuary City.

IN COUNCIL, HAYWARD, CALIFORNIA June 6, 2017

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



ADMINISTRATIVE RULE

SUBJECT: Immigration Status Non-Discrimination Policy

- I. Purpose: The purpose of this Administrative Rule is to ensure that every City of Hayward resident, regardless of immigration status, has equal access to City services and equal service when conducting business with the City.
- II. Application: This Administrative Rule and associated procedures apply to all departments of the City of Hayward. The City of Hayward's application of this administrative rule shall not supersede, or run contrary, to any federal, state, or local laws.
- III. Policy: The City of Hayward will not inquire about a resident's legal status for locally funded and administered programs and services. The City may inquire about a resident's immigration status when entities other than the City of Hayward (i.e. State of California, Federal programs, etc.) require such information for programs and/or services. If immigration status is required, the City will make every effort to keep such information confidential and used for intended purposes.

No department or employee of the City of Hayward shall use any funds or resources to assist in the enforcement of federal immigration law or to gather or disseminate information regarding the status of individuals in the City of Hayward unless such assistance is required by federal or state statute, regulation or court decision.

The prohibition set forth shall include but not be limited to:

- a. Requesting information about, or disseminating information regarding, the immigration status of any individual, or conditioning the provision of services or benefits by the City of Hayward upon immigration status, except as required by federal or state statute, regulation, or court decision.
- b. Including on any application, questionnaire, or interview form used in relation to services, or opportunities provided by the City of Hayward any question regarding immigration status, except as required by federal or state statute, regulation, or court decision.

Kelly McAdoo, City Manager

**Policy
415****Hayward Police Department**
Policy Manual

Immigration Violations

415.1 PURPOSE AND SCOPE

The immigration status of individuals alone is generally not a matter for police action. It is incumbent upon all employees of this Department to make a personal commitment to equal enforcement of the law and equal service to the public regardless of immigration status. Confidence in this commitment will increase the effectiveness of the Department in protecting and serving the entire community.

415.1.1 ACCREDITATION STANDARDS

This section pertains to the following CALEA Standards:

415.2 DEPARTMENT POLICY

The U.S. Immigration and Customs Enforcement (ICE) has primary jurisdiction for enforcement of the provisions of Title 8, United States Code dealing with illegal entry.

When assisting ICE at its specific request, or when suspected criminal violations are discovered as a result of inquiry or investigation based on probable cause originating from activities other than the isolated violations of 8 USC § 1304; 8 USC § 1324; 8 USC § 1325 and 8 USC § 1326, this department may assist in the enforcement of federal immigration laws as described in this policy.

415.3 PROCEDURES FOR IMMIGRATION COMPLAINTS

Persons wishing to report immigration violations should be referred to the local office of the U.S. Immigration and Customs Enforcement (ICE). The Employer Sanction Unit of ICE has primary jurisdiction for enforcement of Title 8, United States Code.

415.3.1 BASIS FOR CONTACT

Unless immigration status is relevant to another criminal offense or investigation (e.g., harboring, smuggling, terrorism), the fact that an individual is suspected of being an undocumented alien shall not be the sole basis for contact, detention, or arrest. Under no circumstances shall a person be detained or arrested by the Hayward Police Department based solely on his or her immigration status, known or unknown.

415.3.2 SWEEPS

The Hayward Police Department does not independently conduct sweeps or other concentrated efforts to detain suspected undocumented aliens.

When enforcement efforts are increased in a particular area, equal consideration should be given to all suspected violations and not just those affecting a particular race, ethnicity, age, gender, sexual orientation, religion, socioeconomic status or other group.

The disposition of each contact (e.g., warning, citation, arrest), while discretionary in each case, should not be affected by such factors as race, ethnicity, age, gender, sexual orientation, religion or socioeconomic status.

Hayward Police Department

Policy Manual

Immigration Violations

415.3.3 ICE REQUEST FOR ASSISTANCE

If a specific request is made by ICE or any other federal agency, this Department will provide available support services, such as traffic control or peacekeeping efforts, during the federal operation.

Members of this Department should not participate in such federal operations as part of any detention team unless it is in direct response to a request for assistance on a temporary basis or for officer safety. Any detention by a member of this Department should be based upon the reasonable belief that an individual is involved in criminal activity.

415.3.4 IDENTIFICATION

Whenever any individual is reasonably suspected of a criminal violation (infraction, misdemeanor or felony), the investigating officer should take reasonable steps to determine the person's identity through valid identification or other reliable sources.

If an individual would have otherwise been released for an infraction or misdemeanor on a citation, the person should be taken to the station and given a reasonable opportunity to verify his/her true identity (e.g., telephone calls). If the person's identity is thereafter reasonably established, the original citation release should be completed without consideration of immigration status.

415.3.5 ARREST

If the officer intends to take enforcement action and the individual is unable to reasonably establish his/her true identity, the officer may take the person into custody on the suspected criminal violation (see applicable sections of the Vehicle Code and Penal Code, if applicable).

415.3.6 BOOKING

If the officer is unable to reasonably establish an arrestee's identity, the individual may be booked into jail for the suspected criminal violation and held for bail.

A person detained exclusively pursuant to the authority of Vehicle Code § 40302(a) for any Vehicle Code infraction or misdemeanor shall not be detained beyond two hours for the purpose of establishing his/her true identity. Regardless of the status of that person's identity at the expiration of two hours, he/she shall be released on his/her signature with a promise to appear in court for the Vehicle Code infraction or misdemeanor involved unless there is cause to hold the arrestee under the non-release provisions of section 853.6(i) of the penal code. Immigration status shall not be a consideration in determining release, and arrestees shall not be held in custody on the basis of an immigration detainer alone.

415.4 SPECIAL CONSIDERATIONS FOR WORKING WITH ICE

The Hayward Police Department is concerned for the safety of local citizens and thus detection of criminal behavior is of primary interest in dealing with any person. The decision to arrest shall be based upon those factors which establish probable cause and not on arbitrary aspects. Race, ethnicity, age, gender, sexual orientation, religion, and socioeconomic status alone are of no bearing on the decision to arrest.

Hayward Police Department

Policy Manual

Immigration Violations

All individuals, regardless of their immigration status, must feel secure that contacting law enforcement will not make them vulnerable to deportation. Members should not attempt to determine the immigration status of crime victims and witnesses or take enforcement action against them absent exigent circumstances or reasonable cause to believe that a crime victim or witness is involved in violating criminal laws. Generally, if an officer suspects that a victim or witness is an undocumented immigrant, the officer shall not report the person to ICE unless circumstances indicate such reporting is reasonably necessary, such as in the case of a valid federal warrant. An immigration detainer signed by an ICE agent is not the same as a warrant signed by a judge. ICE will still have access to our jail, and will receive the same treatment and courtesy extended toward any law enforcement officer conducting business with this Department.

Nothing in this policy is intended to restrict officers from exchanging legitimate law enforcement information with any other federal, state or local government entity (8 USC § 1373; 8 USC § 1644).

415.4.1 ICE IMMIGRATION DETAINERS AND REQUESTS FOR NOTIFICATION

The Hayward Police Department regularly receives immigration detainers (Form I-247D formerly known as the Form 247) from ICE. A detainer serves to advise that ICE seeks custody of an individual in the custody of the Hayward Police Department. The Hayward Police Department does not honor these detainers.

If ICE asks for information about an individual that we would otherwise share with other law enforcement agencies or is publicly available information (including a Request for Notification, Form I-247N, through the 2015 Priority Enforcement Program) the Hayward Police Department shall share this information with ICE. The Request for Notification does not seek any extended detention of the individual, but is merely asking that they receive timely notification of the release of priority aliens for which there is an enforcement interest, as indicated by the issuance of the Request for Notification.

The Hayward Police Department may also inform ICE about the release of aliens, even if ICE has not made a formal Request for Notification, where the Hayward Police Department believes the individuals(s) pose significant public safety concerns. Such determinations shall be made on a case by case basis. Again, the Hayward Police Department shall not extend the detention of an inmate so that ICE may detain the individual; rather, the Hayward Police Department shall only provide ICE with timely notification of release.

415.4.2 TRUST ACT

The Trust Act provides that a person may not be held in custody solely on the basis of a request for notification and/or detainer if he or she is otherwise eligible to be released from custody. "Eligible for release from custody" means that the individual may be released from custody because one of the following conditions has occurred:

- a. All criminal charges against the individual have been dropped or dismissed; or
- b. The individual has been acquitted of all criminal charges; or
- c. The individual has served all the time required for their sentence; or

Hayward Police Department

Policy Manual

Immigration Violations

- d. The individual has posted bond; or
- e. The individual is otherwise eligible for release under state or local law.

415.4.3 U-VISA/T-VISA NONIMMIGRANT STATUS

Under certain circumstances, federal law allows temporary immigration benefits to victims and witnesses of certain qualifying crimes (8 USC § 1101(a)(15)(U); 8 USC § 1101(a)(15)(T)). A declaration/certification for a U-Visa/T-Visa from the U.S. Citizenship and Immigration Services may be completed on the appropriate U.S. DHS Form supplements (I-918 or I-914) by law enforcement and must include information on how the individual can assist in a criminal investigation or prosecution in order for a U-Visa/T-Visa to be issued.

Any request for assistance in applying for U-Visa/T-Visa status should be forwarded in a timely manner to the Investigations Division sergeant assigned to supervise the handling of any related case. The Investigations Division sergeant should do the following:

- (a) Consult with the assigned detective to determine the current status of any related case and whether further documentation is warranted.
- (b) Review the instructions for completing the declaration/certification if necessary. Instructions for completing Forms I-918/I-914 can be found on the U.S. DHS website.
- (c) Contact the appropriate prosecutor assigned to the case, if applicable, to ensure the declaration/certification has not already been completed and whether a declaration/ certification is warranted.
- (d) Address the request and complete the declaration/certification, if appropriate, in a timely manner.
- (e) Ensure that any decision to complete or not complete the form is documented in the case file and forwarded to the appropriate prosecutor. Include a copy of any completed declaration/ certification in the case file.

415.4.4 HUMAN TRAFFICKING T-VISA

Officers and their supervisors who are assigned to investigate a case of human trafficking shall complete the above process and documents needed for a T-Visa application within 15 business days of the first encounter with the victim, whether or not it is requested by the victim (Penal Code § 236.5).

415.5 REVISIONS

Enacted: December 17, 2007

Revised: August 19, 2008

Revised: July 6, 2009

Revised: February 7, 2010

Revised: April 25, 2012

Hayward Police Department

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Immigration Violations

Revised: April 9, 2013

Revised: March 31, 2015

Revised: July 13, 2015

Revised: May 23, 2016



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 17-085

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Minutes of the Special Joint City Council/Hayward Redevelopment Successor Agency/Hayward Housing Authority Meeting on May 9, 2017

RECOMMENDATION

That the City Council approves the minutes of the Special Joint City Council/Hayward Redevelopment Successor Agency/Hayward Housing Authority meeting on May 9, 2017.

ATTACHMENTS

Attachment I Draft Minutes of May 9, 2017



**MINUTES OF THE SPECIAL JOINT CITY COUNCIL/HAYWARD
REDEVELOPMENT SUCCESSOR AGENCY/HAYWARD HOUSING AUTHORITY
MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 9, 2017, 7:00 p.m.**

The Special Joint City Council/Hayward Redevelopment Successor Agency/Hayward Housing Authority meeting was called to order by Mayor/Chair Halliday at 7:00 p.m., followed by the Pledge of Allegiance led by Council/HRSA/HHA Member Lamnin.

ROLL CALL

Present: Council/HRSA/HHA MEMBERS Zermeño, Márquez, Mendall, Peixoto,
Lamnín, Salinas
MAYOR/CHAIR Halliday
Absent: None

PRESENTATIONS

Mayor Halliday read a proclamation declaring May 2017 as Lupus Awareness Month. Ms. Jane Tiphayachan, Hayward resident, and Ms. Erin Badillo, Executive Director of Lupus Foundation of Northern California, accepted the proclamation.

Mayor Halliday announced the presentation regarding the California Association for Local Economic Development; Award of Excellence to the City's Passport to Downtown Program and Awards of Merit for Connecting the Dots and Business Concierge Program.

Mayor Halliday presented the Hayward Business Innovation Awards to: Mr. Ameen Razavi, Director of Innovation Research for Microvi Biotechnologies; Mr. Roger Cockroft, CEO for MDC Vacuum Products; Mr. Pat O'Reilly, Vice President of Operations for Alphabet Energy; and Elijah Post with Type A Machines.

PUBLIC COMMENTS

Mr. Sonny Alvarado, Hayward resident, spoke about unlawful evictions displacing Hayward residents.

Mr. Javier Delgadillo, Hayward resident, spoke about the fire in his apartment complex that displaced the tenants and forced them into the streets; the three-day notice for tenants to vacate units due to substantial damage; the notice of rent increase; and the threat of eviction by their landlord.

The following speakers spoke against the proposed rent increase on the Hayward Airport hangars and urged Council to postpone its implementation.

Ms. Kate Turney, Hayward Airport tenant

Mr. Jerry Turney, Hayward Airport tenant
Mr. Lloyd Emberland, Hayward resident
Mr. Ross Bausone, Hayward Airport tenant

Mr. C.J. Samiul aka Citizen Sam, Hayward resident, requested his car be washed due to dust from a construction in the City; he congratulated City staff for doing a good job.

CONSENT

1. Minutes of the City Council Meeting on April 25, 2017 **MIN 17-070**

It was moved by Council Member Márquez, seconded by Council Member Lamnin, and carried unanimously, to approve the minutes of the City Council meeting on April 25, 2017.

2. Adopt Two Resolutions: 1) Amending the Fiscal Year 2017 Budget By Increasing the Revenue and Corresponding Expenditure Appropriation for Consultant Services in the Building Division by an Additional \$200,000; and 2) Authorizing the City Manager to Negotiate and Execute Amendments to the Agreements with Six Consulting Firms for Building-Related Services by Eliminating the Maximum Limit of \$340,000 Per Firm
CONS 17-252

Staff report submitted by Development Services Director Rizk,
dated May 9, 2017, was filed.

It was moved by Council Member Márquez, seconded by Council Member Lamnin, and carried unanimously, to adopt the following:

Resolution 17-054, "Resolution Authorizing the City Manager to Negotiate and Execute Amendments to the Agreements with West Coast Consultants (WC3); Kutzmann & Associates, Inc.; 4 Leaf Inc., Shums Coda & Associates, TRB Associates, and CSG, Consultants by Eliminating the \$340,000 Per Vendor Limit"

Resolution 17-055, "Resolution Amending the Fiscal Year 2017 Budget by Increasing the Revenue and Corresponding Expenditure Appropriation for Consultant Services by an Additional \$200,000"

3. Resignation of Ms. Anjani Varma from the Keep Hayward Clean and Green Task Force
CONS 17-255

Staff report submitted by City Clerk Lens, dated May 9, 2017,
was filed.

It was moved by Council Member Márquez, seconded by Council Member Lamnin, and carried unanimously, to adopt the following:



**MINUTES OF THE SPECIAL JOINT CITY COUNCIL/HAYWARD
REDEVELOPMENT SUCCESSOR AGENCY/HAYWARD HOUSING AUTHORITY
MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 9, 2017, 7:00 p.m.**

Resolution 17-056, "Resolution Accepting the Resignation of Anjani Varma from the Keep Hayward Clean and Green Task Force"

PUBLIC HEARING

4. Proposed subdivision and construction of 140 three-story condominiums of a townhome design, a 93-room hotel, and 7,225 square feet of community-serving retail use on a 9.72-acre site located at 25501 & 25551 Mission Boulevard and 671 Berry Avenue; requiring: 1) a Zone Change on a 1.9-acre portion of the project site from T4-2 Urban General Zone with a Commercial Overlay Zone 1 to T4-2 with a Commercial Overlay Zone 2; 2) Site Plan Review; 3) Conditional Use Permit to Allow Ground-Floor Residential Units; 4) Administrative Use Permit to Allow a Hotel; 5) Warrant to Allow Number of Parking Spaces to Exceed Standards; 6) Vesting Tentative Tract Map 8345 Associated with the Subdivision; and 7) an Addendum to the Mission Boulevard Corridor Specific Plan Area Environmental Impact Report (EIR). MLC Holdings, Inc. (Applicant) Auto Mission, Ltd. and Charles L. Pifer (Property Owners) (Report from Development Services Director Rizk) **PH 17-045**

Staff report submitted by Development Services Director Rizk, dated May 9, 2017, was filed.

Development Services Director Rizk announced the report and introduced Consulting Planner Porto who provided a synopsis of the report. Economic Development Manager Hinkle reported on the fiscal impact, economic benefits and community benefits of the project. Transportation Manager Kelley presented the transportation and traffic analysis and their impacts on the project.

Council Members Márquez, Mendall, Zermeño, Lamnin and Mayor Halliday disclosed having met individually with the applicant and some of the people who have raised concerns with the project prior to the public hearing.

Discussion ensued amongst Council Members and City staff, regarding: the six-foot wall that separates the hotel site from the existing commercial property; the six-foot steel fence that separates the hotel site from the residential community; traffic and overflow parking impacts; hotel, residential and guest parking spaces; slip lanes; transient occupancy tax as a source of revenue; car share program; the agricultural component of the project; the timing of construction for the hotel to be built first before housing or same time as housing; mitigations regarding air quality on the project; and the open space calculations.

Ms. Rima Ghannam, with Impact Sciences and CEQA consultant for the City, reported that the applicant included ventilation system to the units to reduce pollution or dust emission as part of the proposed project.

Mr. Chris Zaballos with MLC Holdings, Inc., provided a PowerPoint presentation and a video on the Mission Crossings project.

Mayor Halliday opened the public hearing at 9:06 p.m.

The following speakers spoke in favor of the proposed Mission Crossings project for the following reasons: it would revitalize the whole Mission Boulevard corridor between Orchard Avenue and Harder Road; it is a project that the community can take pride in; the establishment of the hotel near the California State University, East Bay campus can be utilized by faculty and staff, prospective students and their families as well as the numerous sports team who travel to the campus throughout the year; the hotel would provide opportunities for hospitality training for University students; it opens opportunity for students to do internship at the hotel and work with developers and with management of the organization; and this is a solution to the housing affordability crisis.

Mr. Bill Espinola, Hayward resident

Mr. Satinjer Malhi, with the Office of President of California State University, East Bay

Mr. Gary Freund, Chair, Advisory Board of the Department of Hospitality, Recreation and Tourism, California State University, East Bay

Mr. David Stark, Public Affairs Director for the Bay East Association of Realtors

Mr. John Moutsamos submitted a card but did not speak.

The following speakers spoke against the proposed Mission Crossings project for the following reasons: would like to see auto row remain; traffic flow in the area will be more impacted due to the addition of 140 homes and 93-room hotel; more traffic issues for residents; the project will be better situated in another area in the city; city needs development that will enhance auto row and enhance the community; we should concentrate on auto businesses that will be an asset to the community; and the property is too valuable to build a hotel on it, bring a facility like this to downtown.

Ms. Cindy Ogle, owner of Hayward Body Shop at 25087 Mission Boulevard

Ms. Dianna Briones with business address at 25571 Dollar Street

Ms. Robin Wilma, owner of Wilma's Collision Repair at 25571 Dollar Street

Mr. Anthony Varni, with business address at 650 A Street

Mr. Michael Mahoney, Hayward resident

Ms. Jamie Haynes submitted a card but did not speak

Ms. Serena K. Nelson was concerned about the high cost of the units. The two-bedroom unit costs approximately \$643,000.



**MINUTES OF THE SPECIAL JOINT CITY COUNCIL/HAYWARD
REDEVELOPMENT SUCCESSOR AGENCY/HAYWARD HOUSING AUTHORITY
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777 B Street, Hayward, CA 94541
Tuesday, May 9, 2017, 7:00 p.m.**

Mayor Halliday closed the public hearing at 9:42.

Discussion ensued among Council Members, City staff and Mr. Charles McKeag, President of MLC Holdings, Inc., regarding the inclusion of smaller units given the proximity of the development to the university; housing affordability; provisions made by hotel owners when parking exceeds allocated spaces during events; management of the urban farm after the first year; and viability of the hotel site.

Council Member Mendall stated he would like to include a requirement that the hotel and retail be built before all of the occupancy permits for all the homes can be issued.

Mr. McKeag was amenable to building the commercial and residential components simultaneously and was committed to work with staff.

Council Member Zermeño offered a motion per staff recommendation with an addition to Conditions of Approval that will guarantee building the commercial and residential components simultaneously.

Council Member Salinas seconded the motion.

Council Member Lamnin offered an addition to the motion to include language in the Conditions of Approval related to car share, bicycle share, shuttle service, and transportation and parking management programs.

Council Member Zermeño accepted the addition to the motion.

Council Member Salinas did not approve the additional offer to the motion as he is confident that staff will include the issues raised in their conversation with the developer.

The additional offer to the motion died for lack of support.

Council Members Zermeño and Salinas were amenable to amend Conditions of Approval No. 117 to require solar photovoltaic systems on the hotel and residential buildings.

Council Members expressed support for the project because: it is a complete community with jobs, shopping, housing and recreation; it incorporates green building features and provides large open space that incorporates an urban farm; the hotel will improve the City's chance of getting a downtown upscale hotel and conference center; it diversifies Mission Boulevard; it creates jobs; it provides housing and create home ownership for people in the community; the hotel's partnership with California State University, East Bay provides training opportunities for students.

Council Member Peixoto expressed concerns about traffic management and parking issues and did not support the project. He stated that there are only 25 guest parking spaces for the 140 residential units. He was also concerned about the conference capability of the hotel. He agreed that it is a good project, but in the wrong location.

Mayor Halliday and Council Members thanked the applicant for listening to all the Council and staff concerns and for working with the staff.

It was moved by Council Member Zermeño, seconded by Council Member Salinas, and carried with the following vote, to adopt the following with amendments to the Conditions of Approval No. 117 to require solar photovoltaic systems on the hotel and residential buildings; and to include a new condition requiring the hotel/retail buildings to be built before all of the certificates of occupancy are issued for the residential units with specific language to be developed by staff:

AYES: Council Members Zermeño, Márquez, Mendall,
Lamnín, Salinas
MAYOR Halliday
NOES: Council Member Peixoto
ABSENT: None
ABSTAINED: None

Resolution 17-057, “Resolution Adopting an EIR Addendum, and Approving a Conditional Use Permit, Administrative Use Permit, Warrant, Vesting Tentative Tract Map 8345 and Zone Change (Application No. 2016-02751) Pertaining to the Subdivision and Construction of a 93-Room, Four Story Hotel, 7,225 Square Feet of Community-Serving Retail Space, and 140 Townhome Condominium Units at 25501 and 25551 Mission Boulevard and 671 Berry Avenue”

Intro Ordinance 17-__ “An Ordinance Amending Chapter 10, Article 25 of the Hayward Municipal Code by Rezoning Certain Property in Connection with Zone Change Application No. 2016-02751 Relating to the Construction of a 93-Room, Four Story Hotel, 7,225 Square Feet of Community-Serving Retail Use, and 140 Townhome Condominium Units Homes at 25501 and 25551 Mission Boulevard”

Council took a recess at 10:48 p.m., and reconvened the meeting at 10:50 p.m.

LEGISLATIVE BUSINESS

- 5. Presentation of Proposed FY 2018 Operating Budget (Report from City Manager McAdoo) LB 17-019**



**MINUTES OF THE SPECIAL JOINT CITY COUNCIL/HAYWARD
REDEVELOPMENT SUCCESSOR AGENCY/HAYWARD HOUSING AUTHORITY
MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 9, 2017, 7:00 p.m.**

Staff report submitted by Finance Director Claussen, dated May 9, 2017, was filed.

City Manager McAdoo provided a synopsis of the report and introduced Finance Director Claussen who provided an overview of the FY 2018 Proposed Operating Budget.

There being no public comments, Mayor/Chair Halliday opened and closed the public hearing at 11:06

Discussion ensued among Council/HRSA/HHA Members regarding: the Other Post-Employment Benefits (OPEB); the goal to adopt a balanced budget in June with the use of some one-time money and come back at mid-year or even earlier and have Council adopt revisions to the budget; and the possibility of raising the Transient Occupancy Tax to expand revenue.

Council/HRSA/HHA Members made requests for the May 20, 2017 Work Session for staff to: present information on the Other Post-Employment Benefits (OPEB), the Unfunded Actuarial Liability (UAL), the Actuarially Required Contribution (ARC) and the Proposed Pay-go Amount in graphics and slides and have a robust discussion about OPEB; provide additional information regarding the City's reserve balance and visual aids that can be reviewed prior to May 20, 2017; provide information on how the City went from an OPEB ARC of 5.5 million to 10.3 million, in two or three years; and provide information on what specific steps will be taken to close the budget deficit.

City Manager McAdoo encouraged Council Members to submit questions ahead of time to help directors prepare for their presentations more effectively.

Mayor/Chair Halliday thanked Council/HRSA/HHA Members Lamnin and Salinas for their service on the Council Budget & Finance Committee and announced the all-day Budget Work Session on Saturday, May 20, 2017.

CITY MANAGER'S COMMENTS

City Manager McAdoo commented on two items: 1) the Bike to Work Day on Thursday, May 11, 2017; and 2) the Annual Citywide Clean-up Day and Community Engagement Fair on Saturday, May 13, 2017, at Weekes Park.

COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Council Member Márquez acknowledged staff for the launching of the City's monthly electronic newsletter, "The Stack."

ADJOURNMENT

Mayor/Chair Halliday adjourned the meeting at 11:28 p.m.

APPROVED:

Barbara Halliday
Mayor, City of Hayward
Chair, Hayward Redevelopment Successor Agency
Chair, Hayward Housing Authority

ATTEST:

Yolanda Cruz
Deputy City Clerk, City of Hayward
Assistant Secretary, Hayward Redevelopment Successor Agency
Assistant Secretary, Hayward Housing Authority



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 17-086

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Minutes of the City Council Meeting on May 16, 2017

RECOMMENDATION

That the City Council approves the minutes of the City Council meeting on May 16, 2017.

ATTACHMENTS

Attachment I Draft Minutes of May 16, 2017



MINUTES OF THE CITY COUNCIL MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 16, 2017, 7:00 p.m.

The City Council meeting was called to order by Mayor Halliday at 7:00 p.m., followed by the Pledge of Allegiance led by Council Member Salinas.

ROLL CALL

Present: COUNCIL MEMBERS Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR Halliday
Absent: None

CLOSES SESSION

City Attorney Lawson announced the City Council convened in closed session regarding two items: 1) conference with labor negotiators pursuant to Government Code 54957.6 regarding all groups; and 2) conference with property negotiators pursuant to Government Code 54956.8 regarding the City Center property at 22300 City Center Drive, owned by 37 Hayward LLC. City Attorney Lawson noted there was no reportable action.

PRESENTATIONS

Mayor Halliday read a proclamation recognizing the week of May 14 through May 20, 2017, as National Police Week, and May 15, 2017, as Peace Officers' Memorial Day in Hayward. Mayor Halliday presented the proclamation to Acting Police Chief Koller and his team.

Mayor Halliday announced the City of Hayward 2017 Environmental Awards presentation acknowledging schools, single-family residents, multi-family housing managers, and businesses for their environmental initiatives. Council Member Mendall, also the Chair of the Council Sustainability Committee, recognized award winners: Fairview Elementary School; All Saints Catholic School; Anthony Ochoa Middle School; single-family residents; and multi-family housing managers. Mr. Kim Huggett, President of the Chamber of Commerce, announced business award winners: Downtown Streets Team; Microvi Biotechnologies; Pucci Foods; Hayward Shoreline Interpretive Center; and California State University, East Bay.

PUBLIC COMMENTS

Mr. Jim Drake, Hayward resident, spoke about the Pine trees that were removed along Jackson Street and recommended that all be replaced.

Ms. Wynn Grich, Hayward resident, spoke about an article regarding lead in water, the book Science for Sale by David Lewis, PhD., the correlation between chlorine in water and cancer, and a chemtrail YouTube video.

Mr. Kim Huggett, Hayward Chamber of Commerce president, announced the upcoming 18th annual Downtown Hayward Street Parties on June 15, July 20, and August 17, 2017.

Mr. Charlie Peters, Clean Air Performance Professionals representative, asked the Council to urge state legislators to consider ending the smog check program.

Mr. Justin Vidanes, Chabot College student, noted that Chabot College was attempting to declare itself as a sanctuary campus, and was interested in the City's position related to sanctuary cities.

Environmental Services Manager Pearson announced the last event in the Book-to-Action series would be the screening of the award-winning documentary *Tomorrow* on May 18, 2017, at Hayward City Hall.

CONSENT

1. Adoption of an Ordinance Amending Chapter 10, Article 25 of the Hayward Municipal Code by Rezoning Certain Property in Connection with Zone Change Application No. 2016-02751 Relating to the Construction of a 93-room, Four Story Hotel, 7,225 Square Feet of Community-Serving Retail Use, and 140 Townhome Condominium Units Homes at 25501 and 25551 Mission Boulevard **CONS 17-273**

Staff report submitted by City Clerk Lens, dated May 16, 2017,
was filed.

Council Member Mendall sought clarification about the revisions to the conditions of approval relating to the construction of the proposed hotel and the residential units.

Discussion ensued among Council members, City staff, and the project proponent. There was consensus to modify Condition of Approval No. 166 by changing the number of residential units from 130 to 100 and to read as follows:

"166. The hotel/retail building pad shall be rough graded prior to the issuance of a certificate of occupancy for the first residential unit; the hotel/retail building shall be in vertical construction phase before a certificate of occupancy is issued for the 100th residential unit, and be completed prior to the issuance of a certificate of occupancy for the last residential unit."

Council Member Lamnin assured the business community in the proposed area that the project would not affect their businesses.

It was moved by Council Member Mendall, seconded by Council Member Márquez, and carried with the following vote, to adopt the ordinance:



MINUTES OF THE CITY COUNCIL MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 16, 2017, 7:00 p.m.

AYES: Council Members Zermeno, Márquez, Mendall,
Lamnín, Salinas
MAYOR Halliday
NOES: None
ABSENT: Council Member Peixoto
ABSTAINED: None

Ordinance 17-04, "An Ordinance Amending Chapter 10, Article 25 of the Hayward Municipal Code by Rezoning Certain Property in Connection with Zone Change Application No. 2016-02751 Relating to the Construction of a 93-Room, Four Story Hotel, 7,225 Square Feet of Community-Serving Retail Use, and 140 Townhome Condominium Units Homes at 25501 and 25551 Mission Boulevard"

WORK SESSION

2. Recommended FY 2018 and FY 2019 Water and Sewer Service Rates and Connection Fees (Report from Director of Utilities and Environmental Services Ameri) **WS 17-017**

Staff report submitted by Utilities and Environmental Services Director Ameri, dated May 16, 2017, was filed.

Utilities and Environmental Services Director Ameri provided a synopsis of the staff report and noted minor typographical errors in the staff report related to the effective dates for rate adjustments. The reference to the effective dates should be 2018 and 2019 instead of 2017 & 2018; and FY2018 & FY2019 instead of FY2017 & FY2018.

There being no requests to speak, Mayor Halliday opened and closed the public comments section at 8:29 p.m.

Discussion ensued among Council Members and City staff regarding: sewer service fee and water usage comparisons among the City and other wastewater agencies; legal noticing requirement of Proposition 218; reduction of water usage for economy and lifeline rates; and tier rates.

The City Council was in general agreement with the proposed water rates and sewer service charges. There was a recommendation to distribute information about the recommended water and sewer service rates through social media channels.

PUBLIC HEARING

3. Approval of a Resolution Approving Government Code Section 52201 Summary Report and Authorizing the City Manager to Negotiate and Execute a Purchase and Sale Agreement with William Lyon Homes, Inc. (the "Developer") for Specified Properties Located in South Hayward near Dixon and Valle Vista Avenues and Making Specified Findings in association therewith (Report from City Manager McAdoo) **PH 17-049**

Staff report submitted by Management Analyst I Stefanski, dated May 16, 2017, was filed.

City Manager McAdoo provided a synopsis of the staff report.

Discussion ensued among Council Members, City staff, and William Lyon Homes representative about: the proposed concept plan; in lieu-fees; proposed density of development; the parcels owned by Bay Area Rapid Transit (BART), Alameda County Flood Control (ACFC), and Caltrans properties; the land swap between the Hayward Area Recreation and Park District (HARD) and the City for park land; consideration of conditions of approval for commercial space during the entitlement process; and economic development and maximizing return of the City's investment for the properties.

There being no public comments, Mayor Halliday opened and closed the public hearing at 8:59 p.m.

Council Member Zermeno moved the staff recommendation and Council Member Peixoto seconded the motion.

Council Member Márquez did not support staff's recommendation because the current housing issues were not addressed. Council Member Márquez noted that the proposed site was ideal for maximizing density, there was a need for affordable housing, and the proposed acreage for retail development was not significant.

Council Member Lamnin noted that the commitment to including affordable units was newer than the process created by the proposed project. Council Member Lamnin encouraged staff to continue to find opportunities for affordability, accessibility, commercial opportunities, and to work on the language around garage inspection and enforcement.

Council Member Mendall supported the motion and noted this was the last development project without affordable units that he would be supporting. Council Member Mendall added that the City's Inclusionary Housing Ordinance needed to be modified to eliminate the developer's option to choose in-lieu fees.

Mayor Halliday supported the motion and noted that she was interested in inclusionary housing being part of developments.



MINUTES OF THE CITY COUNCIL MEETING OF THE CITY OF HAYWARD
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, May 16, 2017, 7:00 p.m.

Council Member Salinas noted the Council had been committed to supporting affordable housing and they were recently approving developments in catalyst sites.

It was moved by Council Member Zermeño, seconded by Council Member Peixoto, and carried with the following vote, to adopt the resolution:

AYES: Council Members Zermeño, Mendall, Peixoto,
Lamnín, Salinas
MAYOR Halliday
NOES: Council Member Márquez
ABSENT: None
ABSTAINED: None

Resolution 17-058, "Resolution Approving Government Code Section 52201 Summary Report and Authorizing the City Manager to Negotiate and Execute a Purchase and Sale Agreement with William Lyon Homes, Inc for Specified Properties Located in South Hayward Near Dixon and Valle Vista Avenues and Making Specified Findings in Association Therewith"

CITY MANAGER'S COMMENTS

City Manager McAdoo reported on two items: 1) update on the City's participation in the California Earthquake Authority Brace and Bolt program to help residents toward the cost of earthquake retrofits; and 2) report on a successful 34th Annual Litter Pick-Up Event and Community Engagement Fair on May 13, 2017, at Weekes Park.

COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Council Member Salinas spoke about the "Let's Do Lunch Hayward... and Breakfast too" summer program for kids, and announced there were volunteer opportunities to become distribution sites and to also read books during lunch.

Council Member Márquez invited everyone to the "Rape on the Night Shift" film screening and panel discussion presented by Ruby's Place in collaboration with the HEAT Watch-Labor Outreach Committee on May 19, 2017, at Hayward City Hall.

Mayor Halliday announced the City Council will be holding an all-day special work session on the City's budget on Saturday, May 20, 2017, at Hayward City Hall.

ADJOURNMENT

Mayor Halliday adjourned the meeting at 9:30 p.m.

APPROVED:

Barbara Halliday
Mayor, City of Hayward

ATTEST:

Miriam Lens
City Clerk, City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 17-088

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Minutes of the Special City Council Meeting on May 20, 2017

RECOMMENDATION

That the City Council approves the minutes of the Special City Council meeting on May 20, 2017.

ATTACHMENTS

Attachment I Draft Minutes of May 20, 2017



**MINUTES OF THE SPECIAL CITY COUNCIL MEETING
OF THE CITY OF HAYWARD
Conference Room 2A
777 B Street, Hayward, CA 94541
Saturday, May 20, 2017, 9:00 a.m.**

The Special City Council meeting was called to order by Mayor Halliday at 9:00 a.m., followed by the Pledge of Allegiance led by Council Member Zermeño.

ROLL CALL

Present: COUNCIL MEMBERS Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR Halliday
Absent: None

PUBLIC COMMENTS

Mr. Jerry Turney, Hayward resident, provided a document for the record, and asked the Council to delay implementation of the ten percent hangar rent increase until City staff and the Airport tenants can reach mutual agreement.

Ms. Kate Turney, Hayward resident, echoed Mr. Turney's comments, and suggested establishing an impound account for the rents until the rent issue is resolved.

Mr. Jerry LaJoie, pilot and tenant at the airport, spoke in opposition to the rent increase, and supported the suggestion of an impound account.

Mr. Fred Ziegler, partner at the airport, spoke about the Federal Aviation Administration's standards regarding hangar rents.

WORK SESSION

1. Proposed FY 2018 Operating Budget – Department Budget Presentations

Mayor Halliday announced the meeting was a special work session on the City's budget and Department presentations. City Manager McAdoo provided an overview of the agenda for the work session. Ms. McAdoo distributed responses to Council's inquiries related to the FY 2018 Proposed Budget.

Department directors presented their recommended budgets, provided an overview of their organizational and staffing charts, highlighted 2017 goals and accomplishments, and emphasized certain FY 2018 proposed service goals for their respective departments.

Mayor and Council Members sought clarification about items in the proposed FY 2018 Proposed Budget, praised the work accomplished by the departments, and provided feedback for improving operations.

The City Council requested further information/discussion on three departments. Public Works Department and airport hangar fees, consumer price index, the Airport Master Plan and Council's authority to set the fees; City Clerk Department and the Passport Program; and the Library and Community Services Department and staffing requests.

Discussion of cost drivers and options to close the \$10.4 million budget gap were continued to the work session scheduled for Tuesday, June 23, 2017.

ADJOURNMENT

Mayor Halliday adjourned the meeting at 4:39 p.m.

APPROVED:

Barbara Halliday
Mayor, City of Hayward

ATTEST:

Miriam Lens
City Clerk, City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-196

DATE: June 6, 2017

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT:

Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Assessments for Fiscal Year 2018; and set June 27, 2017, as the Public Hearing Date for Such Actions for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Engineer's Report



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Assessments for Fiscal Year 2018; and set June 27, 2017, as the Public Hearing Date for Such Actions for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

SUMMARY

The City of Hayward has sixteen Landscape and Lighting District Benefit Zones. The Landscaping and Lighting Act of 1972 requires that a review and update of the Engineer's Report for these zones be prepared annually to set assessment amounts for each zone. The assessment amounts may or may not change from fiscal year to fiscal year, depending upon the operation and maintenance needed to be performed in each zone, and the funding levels required for the operating and capital reserves. The recommended assessment cannot exceed the maximum base annual assessment rate established when the zones were originally formed.

The annual Engineer's Report is included as Attachment III and includes a summary for each benefit zone, to include:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY2018 recommended budget;
- (3) the FY 2018 recommended assessment rate; and
- (4) map of the benefit zone (assessment diagram).

BACKGROUND

The Landscaping and Lighting Act of 1972 (Streets and Highways Code §22500) is a flexible tool used by local government agencies to form Landscaping and Lighting Districts to finance the cost and expense of operating, maintaining, and servicing landscaping (including parks), and lighting improvements in public areas. In 1996, six separate Landscaping and Lighting Districts, Benefit

Zones 1-6, were consolidated into one district, Consolidated Landscaping and Lighting District No. 96-1, by the adoption of Resolution No. 96-63. In subsequent years, Benefit Zones 7-16 were individually created and annexed into the District. This staff report and attached engineer's report provide benefit, budget, and assessment details for each of the established sixteen zones. Table 1 below provides general information regarding the year in which each benefit zone was formed and the number of assessable parcels within each benefit zone.

TABLE 1: DESCRIPTION OF EXISTING BENEFIT ZONES				
A	B	C	D	E
Zone Number	Name/Location	Year Formed	Type of Development	Number of Assessed Parcels
Current Assessments				
1	Huntwood Ave. & Panjon St.	1990	Residential	30
2	Harder Rd. & Mocine Ave.	1991	Residential	85
3	Hayward Blvd. & Fairview Ave.	1992	Residential	155
4	Pacheco Way, Stratford Rd, Russ Ln, Ward Creek	1995	Residential	175
5	Soto Rd. & Plum Tree St.	1995	Residential	38
6	Pepper Tree Park (assessable linear street frontage)	1982	Industrial	11
7	Mission Blvd., Industrial Pkwy, & Arrowhead Way	1998	Residential	348
8	Capitola St.	1999	Residential	24
9	Orchard Ave.	2000	Residential	74
10	Eden Shores- Resident	2003	Residential	534
11	Stonebrae Country Club (current & future development)	2006	Residential	576
12	Eden Shores- Sports Park	2007, 2016	Residential	379
13	Cannery Place	2008	Residential	599
14	La Vista	2016	Residential	179
16	Blackstone	2016	Residential	157
Total Assessed Parcels:				3,028
New Benefit Zones/Annexations for FY 2018 - For Reference ONLY				
15	Cadence	2017	Residential	206
Total Assessed Parcels:				206

Note: Shaded items are new annexation/zones with assessments established by way of separate City Council reports in presented in January 2017. These items are presented here for reference only.

DISCUSSION

Recommended changes to a zone's annual assessment rate are based on the assessment revenue required. Staff recommends an increase in the assessment rate if the zone does not have the recommended level of fund balance (operating + capital reserves). On the flip side, if the zone has

ample funds in its fund balance to fund both the operating and capital reserve, then staff's recommendation is to reduce the annual assessment charge. When reviewing the information for each zone below, there are two items to review and consider.

1. Maximum Base Assessment (MBA) - This is the maximum amount a property owner can be charged annually. This amount is established during the original formation of the zone. The only variable between zones is whether the original MBA can be increased annually based on an inflation factor, like the Consumer Price Index (CPI).
2. Assessment Revenue - This is the amount of funds generated by the annual charge to each property owner located within each zone, minus a county administrative charge (1.7%). The assessment rate recommendation depends on three things:
 - a. Amount of revenue needed to pay annual expenses, which include such things as landscape maintenance, utility expense, and administrative costs. Annual expenses are estimated each year, based on past years' expenses and future years cost estimates.
 - b. Amount of "Operating Reserve" needed. This is the amount of "cash flow" needed for each zone to make expenditure payments each month throughout the year. For example, each zone incurs monthly expenses, but only receives property tax revenue from the county three times a year (December, April, and June). Therefore, some cash is needed to fund operations prior to the first revenue stream being received in December. The amount of operating reserves is set at 50% of the "net assessment amount," which is the amount of assessment collected net of the County's 1.7% administrative charge.
 - c. Amount of "Capital Reserve" needed. The capital reserve is established to maintain a "savings account" for the replacement of zone infrastructure items. This amount is established by calculating the current cost of the item, identifying the life span, and adding an annual inflation factor. Each zone is responsible for the replacement of its capital items with the exclusion of Zone 12. For Zone 12, Eden Shores East – Alden E. Oliver Sports Park, the benefit zone property owners contribute to a portion of the annual operational cost, while the Hayward Area Recreation District is responsible for saving for and replacing the park infrastructure items.

Table 2 on the following page lists the assessment amounts in FY 2017, the recommended assessment amounts to be levied for FY 2018, and the maximum base annual assessment rates for each benefit zone that were established when the zones were created. As was done for Table 1, information for reference purposes only is provided associated with prior actions this year by the City Council related to Zone 15.

TABLE 2: ASSESSMENT AMOUNTS PER BENEFIT ZONE

A	B	C	D	E	F	G	H
Zone Number	Name/Location	CPI Adj	FY 2018 Max Assessment	FY 2017 Assessment	FY 2018 Assessment	Incr/Decr	Chg from last year
Current Assessments							
1	Huntwood Ave. & Panjon St.	No	\$295.83	\$175.00	\$183.75	INCR	\$8.75
2	Harder Rd. & Mocine Ave.	No	\$193.39	\$153.58	\$153.58	No Chg	\$0.00
3	Prominence - Hayward Blvd. & Fairview Ave.	Yes	\$900.65	\$797.06	\$824.16	INCR	\$27.10
4	Stratford Village - Pacheco Way, Stratford Rd, Russ Ln, Ward Creek	No	\$180.00	\$145.20	\$145.20	No Chg	\$0.00
5	Soto Rd. & Plum Tree St.	No	\$258.67	\$198.50	\$205.25	INCR	\$6.75
6 ^(1,2)	Pepper Tree Park	No	\$2.61	\$2.61	\$2.61	No Chg	\$0.00
7	Twin Bridges - Mission Blvd., Industrial Pkwy, & Arrowhead Way	Yes	\$942.04	\$563.52	\$563.52	No Chg	\$0.00
8	Hesperian , Capitola St.	Yes	\$673.74	\$150.00	\$150.00	No Chg	\$0.00
9	Orchard Ave.	Yes	\$179.90	\$20.00	\$30.00	INCR	\$10.00
10	Eden Shores- Residential	Yes	\$1,072.71	\$175.00	\$192.50	INCR	\$17.50
11	Stonebrae Country Club (Developed/Undeveloped)	Yes	\$1,521.49 / \$806.39	\$155.96 / \$82.60	\$168.44 / \$89.21	INCR	\$12.48 / \$6.61
12	Eden Shores- Sports Park	Yes	\$201.86	\$194.98	\$112.00	DECR	-\$82.98
12	New Annexation - Eden Shores- Sports Park (Developed / Undeveloped)	Yes	\$200.83 / \$60.25	\$58.49	\$33.60	DECR	-\$24.89
13	Cannery Place	Yes	\$1,144.10	\$361.00	\$361.00	INCR	\$0.00
14 ⁽³⁾	La Vista (Developed/Undeveloped)	Yes	\$607.42 / \$182.23	\$176.92	\$15.00	DECR	-\$161.92
16 ⁽⁴⁾	Blackstone (Zone A - Developed/Undeveloped)	Yes	\$420.10/ \$126.03	\$122.36	\$315.00 / \$95.00	DECR	N/A / - \$27.36
16 ⁽⁵⁾	Blackstone (Zone B - Developed/Undeveloped)	Yes	\$441.10 / \$132.33	\$128.48	\$99.75	DECR	-\$28.73
New Benefit Zone for FY 2018 - For Reference ONLY							
15 ⁽⁶⁾	Cadence	Yes	\$589.73	\$0.00	\$0.00	No Chg	N/A

- Notes:
- ⁽¹⁾ Shaded items reflect Fiscal Year 2018 assessment amounts levied at the base maximum assessment amounts.
 - ⁽²⁾ Zone 6 is in the industrial district and is assessed based upon street frontage.
 - ⁽³⁾ Zone 14 - No parcels are currently developed, so the FY 17 and 18 rates shown are for undeveloped parcels.
 - ⁽⁴⁾ Zone 16 (A) - No parcels were developed in FY 17, so the FY17 rate shown is for undeveloped parcels.
 - ⁽⁵⁾ Zone 16 (B) - No parcels are currently developed, so the FY 17 and 18 rates shown are for undeveloped parcels.
 - ⁽⁶⁾ Zone 15 was presented to the City Council separately as a new zone.

Proposition 218 Compliance

For FY 2018, all assessments are proposed to be levied in compliance with Proposition 218 and do not require the noticing and balloting of property owners to obtain their approval. Any future increases in the assessment amounts that exceed the maximum base assessment amount would require the noticing and balloting of property owners.

Fiscal Year 2018 Formation of New Zone 15

For FY 2018, a separate engineer's report was prepared for the formation of a new zone, Zone 15 (Cadence Development). Information about the proceedings for this area is provided below.

On December 6, 2016, the City Council approved the Notice of Intent to Levy Assessments and set the Public Hearing for receipt of ballots for January 17, 2017 for the formation of Zone 15. The City Council approved the assessments for the Cadence Development (Zone 15) at their January 17, 2017 meeting. The project was previously approved to create 206 new lots.

Pursuant to the Owners Participation Agreement (OPA) for the Cadence Development, the Developer is responsible for the maintenance of Cadence Public Park in perpetuity or for the life of the agreement. As detailed in the OPA, the Developer is required to submit a Park Maintenance Plan annually to the City for review and approval by City Council as part of the annual review of the District. The Park Maintenance Plan will include a maintenance budget and a schedule of maintenance activities. Thus, these lots will be assessed at \$0.00 per parcel. The Assessment District formation ensures adequate funding would be available for the maintenance of the Park should the Developer default by not meeting the maintenance standards, or if the property is sold and the City assumes maintenance of the park. Assessments would only occur if the City had to assume maintenance of this district.

FISCAL IMPACT

There is no fiscal impact to the City's General Fund from this recommendation because expenditures are to be paid for by the District fund accounts, with some augmentation from operating and capital reserve balances for some zones.

PUBLIC CONTACT

To provide community engagement, City staff 1) mailed a notice to property owners to let them know of their recommended FY 2018 assessment rate, and to alert them to three meetings where they could provide input (May 30, June 6, and June 27); 2) held a community engagement meeting on May 30; and 3) provided an online survey to measure maintenance satisfaction.

NEXT STEPS

Following this Council meeting, the City of Hayward is proposing to hold a public hearing on June 27, 2017, to provide an opportunity for any interested person to be heard. After the public

hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

If the City Council adopts the attached resolution of intention, it will hold a noticed public hearing on June 27, 2017, to consider approving the Engineer's Report and order the levy of assessments for FY 2018.

Prepared by: Denise Blohm, Management Analyst II, Maintenance Services Department

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:

A handwritten signature in dark ink, appearing to read 'K. McAdoo', is positioned above a horizontal line.

Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 17-_____

Introduced by Council Member _____

RESOLUTION PRELIMINARILY APPROVING ENGINEER'S REPORT,
DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2018
FOR CONSOLIDATED LANDSCAPING AND LIGHTING DISTRICT NO. 96-1,
ZONES 1-16, AND SETTING JUNE 27, 2017, AS THE PUBLIC HEARING
DATE

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. On May 7, 1996, the Consolidated Landscaping and Lighting District No. 96-1, Zones 1-6 (the "District") was established by the adoption of Resolution No. 96-93 and, subsequently, Zones 7-16 were respectively annexed to the District.
2. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article XIID of the California Constitution.
3. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution.
4. The Engineer of Work has prepared a report in accordance with the provisions of Article XIID, Section 4, of the California Constitution, provisions of the Landscaping and Lighting Act of 1972, Section 22500 et seq. of the California Streets and Highways Code. Said report has been made, filed, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings relating to the proposed levy of District assessments for Fiscal Year 2018.
5. It is the intention of the City Council to order the levy and collection of assessments within the District for Fiscal Year 2018.

6. Reference is hereby made to the afore mentioned report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
7. On June 27, 2017, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessments. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
8. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA June 6, 2017,

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

CONSOLIDATED LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT No. 96-1

PRELIMINARY ENGINEER'S REPORT

FISCAL YEAR 2018

JUNE 2017

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.426.4319
WWW.SCI-CG.COM

CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

CITY MANAGER

Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

In 1996 there were six (6) separate Landscaping & Lighting Assessment Districts throughout the City of Hayward. On May 7, 1996, Landscaping & Lighting Assessment District No. 96-1 ("Assessment District" or "District") was formed which consolidated each of the assessment districts and designated them as six (6) separate zones of benefit. From FY 1998 through FY 2017, Benefit Zones No. 7 through No. 16 were annexed to Landscaping & Lighting Assessment District No. 96-1. Each zone of benefit has a separate budget pertaining to its respective improvements being maintained, but the administrative costs for the preparation of the Engineer's Report, Council Reports, Resolutions, etc. are shared proportionately among the zones.

To ensure the proper flow of funds for the ongoing operation, maintenance, and servicing of improvements that were constructed as a condition of development within various subdivisions, the City Council, through the Landscaping and Lighting Act of 1972 (1972 Act), formed the City of Hayward Landscaping and Lighting Assessment District No. 96-1. The 1972 Act also permits the creation of benefit zones within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Therefore, because there are varying degrees of benefit within the various subdivisions, the City Council established sixteen (16) benefit zones.

BENEFIT ZONES ASSESSMENT OVERVIEW

The following table summarizes the number of parcels per benefit zone, as described throughout this report. The item on the bottom of the table represent new annexations/zones. These are listed here for reference only, as details of these additions are presented as new City Council actions.

TABLE 1- DESCRIPTION OF EXISTING BENEFIT ZONES

TABLE 1: DESCRIPTION OF EXISTING BENEFIT ZONES				
A	B	C	D	E
Zone	Name/Location	Year Formed	Type of Development	Number of Assessed Parcels
Current Assessments - Year Formed and Number of Parcels Per Zone				
1	Huntwood Ave. & Panjon St.	1990	Residential	30
2	Harder Rd. & Mocine Ave.	1991	Residential	85
3	Prominence	1992	Residential	155
4	Stratford Village	1995	Residential	174
5	Soto Rd. & Plum Tree St.	1995	Residential	38
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10	Eden Shores- Residential	2003	Residential	534
11	Stonebrae Country Club	2006	Residential	576
12	Eden Shores- Sports Park	2007, 2016	Residential	379
13	Cannery Place	2008	Residential	599
14	La Vista	2016	Residential	179
16	Blackstone	2016	Residential	157
Total Assessed Parcels:				3,027
New Benefit Zones/Annexations for FY 2018 - For Reference ONLY				
15	Cadence	2017	Residential	206
Total Assessed Parcels:				206

Note: Shaded items are new annexation/zones with assessments established by way of separate City Council reports presented in January 2017. These items are presented here for reference only.

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE¹

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIII C and XIII D to the California Constitution. While its title refers only to taxes, Proposition 218 establishes new procedural requirements for the formation and administration of assessment districts. These new procedures stipulate that even if assessments are initially exempt from Proposition 218, future increases in assessments must comply with the provisions of Proposition 218. However, if the increase in assessment was anticipated in the assessment formula (e.g., to reflect the CPI or an assessment cap) then the City would be in compliance with the provisions of Proposition 218 if assessments did not exceed the assessment formula. The FY 2018 assessments proposed within the Engineer's Report are equal to or less than the maximum base assessment amount authorized; therefore, the vote requirements of Section 4 of Article XIII D do not apply to these proceedings.

Automatic CPI Increase – Eleven of sixteen benefit zones (3, 7-16) have an allowance within their respective assessment formulas to increase their maximum base assessment amount based upon the change in the prior year's CPI. The CPI for benefit zones (3, 7-13) which is used for this calculation is the **CPI for Urban Wage Earners and Clerical Workers within the San Francisco-Oakland-San Jose Area²**, as published by the Bureau of Labor and Statistics on a bi-monthly basis (CPI-U). For those benefit zones with CPI Index adjustments, the CPI-U increase from **February 2016 to February 2017** was **3.40%**, therefore the maximum base assessment amounts have been increased by the same percentage for FY 2018. The CPI for benefit zones (12 annexation, 14-16) which is used for this calculation is the **CPI for Urban Wage Earners and Clerical Workers within the San Francisco-Oakland-San Jose Area³**, as published by the Bureau of Labor and Statistics on a bi-monthly basis (CPI-U) and is **capped at 3.00%** per fiscal year. Any change in the CPI **in excess of 3.00%** shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00%. For those benefit zones with CPI Index adjustments, the CPI-U increase from **December 2015 to December 2016** was **3.53%**, therefore the maximum base assessment amounts have been increased by 3.00% for FY 2018, and **0.53%** will be cumulatively reserved. Future CPI increases in the maximum base assessment amount **do not** require the noticing and balloting of property owners per the requirements of Proposition 218.

¹ http://www.lao.ca.gov/1996/120196_prop_218/understanding_prop218_1296.html

² https://data.bls.gov/pdq/SurveyOutputServlet?series_id=CUURA422SA0,CUUSA422SA
(Feb 2016 to Feb 2017)

³ https://data.bls.gov/pdq/SurveyOutputServlet?series_id=CUURA422SA0,CUUSA422SA
(Dec 2015 to Dec 2016)

PLANS & SPECIFICATIONS

INTRODUCTION

As required by the Landscaping and Lighting Act of 1972, the annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed assessment amount for each assessable lot or parcel.

MAXIMUM BASE ASSESSMENT VERSUS ANNUAL CHARGE

The following table summarizes assessment information by zone. **Fifteen** of the sixteen benefit zones are proposed to be levied **below** their maximum base assessment amount (1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16), while **one** benefit zone is proposed to be levied **at its maximum** base assessment amount (6). Table 2 below describes assessments by zone, if there is an annual CPI adjustment, the FY 2017 vs FY 2018 assessment, if there was an increase to the prior year's assessment, along with the maximum base assessment amount. The bottom of the table represents new annexations or zones that are being presented to the City Council in separate reports.

TABLE 2- ASSESSMENT AMOUNTS PER BENEFIT ZONE

TABLE 2: ASSESSMENT AMOUNTS PER BENEFIT ZONE							
A	B	C	D	E	F	G	H
Zone Number	Name/Location	CPI Adj	FY 2018 Max Assessment	FY 2017 Assessment	FY 2018 Assessment	Incr/Decr	Chg from last year
Current Assessments							
1	Huntwood Ave. & Panjon St.	No	\$295.83	\$175.00	\$183.75	INCR	\$8.75
2	Harder Rd. & Mocine Ave.	No	\$193.39	\$153.58	\$153.58	No Chg	\$0.00
3	Prominence - Hayward Blvd. & Fairview Ave.	Yes	\$900.65	\$797.06	\$824.16	INCR	\$27.10
4	Stratford Village - Pacheco Way, Stratford Rd, Russ Ln, Ward Creek	No	\$180.00	\$145.20	\$145.20	No Chg	\$0.00
5	Soto Rd. & Plum Tree St.	No	\$258.67	\$198.50	\$205.25	INCR	\$6.75
6 ^(1,2)	Pepper Tree Park	No	\$2.61	\$2.61	\$2.61	No Chg	\$0.00
7	Twin Bridges - Mission Blvd., Industrial Pkwy, & Arrowhead Way	Yes	\$942.04	\$563.52	\$563.52	No Chg	\$0.00
8	Hesperian , Capitola St.	Yes	\$673.74	\$150.00	\$150.00	No Chg	\$0.00
9	Orchard Ave.	Yes	\$179.90	\$20.00	\$30.00	INCR	\$10.00
10	Eden Shores- Residential	Yes	\$1,072.71	\$175.00	\$192.50	INCR	\$17.50
11	Stonebrae Country Club (Developed/Undeveloped)	Yes	\$1,521.49 / \$806.39	\$155.96 / \$82.60	\$168.44 / \$89.21	INCR	\$12.48 / \$6.61
12	Eden Shores- Sports Park	Yes	\$201.86	\$194.98	\$112.00	DECR	-\$82.98
12	New Annexation - Eden Shores- Sports Park (Developed / Undeveloped)	Yes	\$200.83 / \$60.25	\$58.49	\$33.60	DECR	-\$24.89
13	Cannery Place	Yes	\$1,144.10	\$361.00	\$361.00	INCR	\$0.00
14 ⁽³⁾	La Vista (Developed/Undeveloped)	Yes	\$607.42 / \$182.23	\$176.92	\$15.00	DECR	-\$161.92
16 ⁽⁴⁾	Blackstone (Zone A - Developed/Undeveloped)	Yes	\$420.10/ \$126.03	\$122.36	\$315.00 / \$95.00	DECR	N/A / - \$27.36
16 ⁽⁵⁾	Blackstone (Zone B - Developed/Undeveloped)	Yes	\$441.10 / \$132.33	\$128.48	\$99.75	DECR	-\$28.73
New Benefit Zone for FY 2018 - For Reference ONLY							
15 ⁽⁶⁾	Cadence	Yes	\$589.73	\$0.00	\$0.00	No Chg	N/A

- Notes:
- ⁽¹⁾ Shaded items reflect Fiscal Year 2018 assessment amounts levied at the base maximum assessment amounts.
 - ⁽²⁾ Zone 6 is in the industrial district and is assessed based upon street frontage.
 - ⁽³⁾ Zone 14 - No parcels are currently developed, so the FY 17 and 18 rates shown are for undeveloped parcels.
 - ⁽⁴⁾ Zone 16 (A) - No parcels were developed in FY 17, so the FY17 rate shown is for undeveloped parcels.
 - ⁽⁵⁾ Zone 16 (B) - No parcels are currently developed, so the FY 17 and 18 rates shown are for undeveloped parcels.
 - ⁽⁶⁾ Zone 15 was presented to the City Council separately as a new zone.

PUBLIC COMMENT:

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 30 community input meeting and two Council dates; 2) held a community input meeting on May 30, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on June 27, 2017, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward, and those which may be subsequently constructed, will be operated, maintained and serviced as generally described as follows:

The improvements consist of the construction, operation, maintenance, rehabilitation, and servicing of landscaping, street lighting, open space facilities, parks, trails, and appurtenant (pertaining to something that attaches) facilities including but not limited to; personnel, electrical energy, utilities such as water, materials, contractual services, and other items necessary for the satisfactory operation of these services and facilities as described below:

Landscaping Facilities - Landscaping facilities consist of, but are not limited to: operation, maintenance and servicing of landscaping, irrigation, planting, shrubbery, ground cover, trees, pathways, hardscapes, decorative masonry and concrete walls, fountains, bus shelters, entry gate structures, graffiti removal, fences, and other appurtenant facilities required to provide landscaping within the public rights-of-way and easements within the boundaries of the Assessment District.

Street Lighting Facilities - Street lighting facilities consist of, but are not limited to: operation, maintenance and servicing of poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment District.

Open Space Facilities - Open space facilities consist of, but are not limited to: operation, maintenance and servicing of drainage areas, creeks, ponds, etc. including the removal of trash and debris, sediment, natural and planted vegetation and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment District.

Park/Trail Facilities - Park/Trail facilities consist of, but are not limited to: operation, maintenance and servicing of landscaping, irrigation systems, pedestrian access, asphalt bike pathways, parkways, and the removal of trash and debris, rodent control, used for the support of recreational programs and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment Districts.

Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping improvements, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste; the cleaning, sandblasting, and painting of street lights and other improvements to remove graffiti.

Zone 1 (Huntwood Ave. & Panjon Street)

Tract No. 06041

Formed: November 13, 1990

Resolution Number: 90-256

30 Parcels

FY 2018 Assessment Amount per Parcel: **\$183.75**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** is **unchanged** from the original amount of **\$295.83** per parcel, set when the zone was created in 1990.
- **Annual CPI increase:** the maximum base assessment amount **cannot be increased** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$5,512.50**.
- **Annual assessment charge:** each of the **30** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will increase** from the FY 2017 amount of **\$175.00** to **\$183.75** for FY 2018. This amount is below the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be **increased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$3,000** has been budgeted for 1) replacement of wood chips. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes an 8-foot-wide landscaped strip along Huntwood Ave. within a landscape easement; and
- **Surface maintenance of the street side:** of a 600-foot masonry wall along Huntwood Ave. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.*

FY 2018 Budget
Zone 1 - Huntwood Ave. & Panjon St.
Fund 266, Project 3740

Budget Detail	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 <i>Proposed</i>
Income					
a. Annual Assessment Revenue	7,969	7,969	5,250	5,250	5,513
b. Minus County Tax Collection Fee (1.7%)	(135)	(135)	(89)	(89)	(94)
c. Adjustment for Delinquencies	42	(118)	-	-	-
d. Other	-	-	-	75	75
Total Revenue:	7,876	7,716	5,161	5,236	5,494
Services					
a. Utilities: Water	345	777	998	500	505
b. Utilities: PGE	202	244	284	250	253
c. Landscape Maintenance	1,620	1,620	1,701	1,620	1,636
d. One-time Maintenance	568	-	500	-	3,000
e. Irrigation Repair	-	-	-	500	505
f. Property Owner Mtg/Legal Noticing	39	41	95	149	150
g. Annual Reporting	2,209	560	800	800	808
h. City Staff	6,873	1,719	2,060	2,060	2,081
Total Expenditures:	11,856	4,960	6,438	5,879	8,938
<i>Net Change</i>	<u><i>(3,980)</i></u>	<u><i>2,756</i></u>	<u><i>(1,277)</i></u>	<u><i>(643)</i></u>	<u><i>(3,444)</i></u>
Beginning Fund Balance	23,703	19,723	22,480	22,480	21,836
<i>Change</i>	<u><i>(3,980)</i></u>	<u><i>2,756</i></u>	<u><i>(1,277)</i></u>	<u><i>(643)</i></u>	<u><i>(3,444)</i></u>
Ending Fund Balance	19,723	22,480	21,202	21,836	18,393
Fund Balance Designations					
Operating Reserve ¹	3,938	3,938	3,938	3,938	3,938
Capital Reserve ²	<u>15,785</u>	<u>18,542</u>	<u>17,264</u>	<u>17,899</u>	<u>14,455</u>
Total Fund Balance	19,723	22,480	21,202	21,836	18,393
Maximum Base Assessment Amount Per Parcel	295.83	295.83	295.83	295.83	295.83
Annual Parcel Assessment	265.64	265.64	175.00	175.00	183.75
# of Parcels	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>
Total Amount Assessed for the District	7,969.20	7,969.20	5,250.00	5,250.00	5,512.50

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 2 (Harder Road & Mocine Avenue)

Tract No. 6042

Formed: July 25, 1991

Resolution Number: 91-137

85 Parcels

FY 2018 Assessment Amount per Parcel: **\$153.58**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** is **unchanged** from the original amount of **\$193.39** per parcel, set when the zone was created in 1991.
- **Annual CPI increase:** the maximum base assessment amount **cannot be increased** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$13,054.30**.
- **Annual assessment charge:** each of the **85** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will remain the same** as the FY 2017 amount of **\$153.58** per parcel. This amount is **below** the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$3,000** has been budgeted for 1) tree trimming. If additional work occurs in FY 2018, it would be funded through capital reserves.
- Note: In prior years, the landscape area received limited watering which resulted in trees and plants dying. The area was replanted in FY 2016 and water usage increased to sustain the new planting.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes the area between the sidewalk and wall along Harder Road and Mocine Ave. within a landscape easement;

- **Surface maintenance of the street side:** maintenance of a 1,000-foot-long masonry wall along Harder Road, Mocine Avenue, and a segment of Sunburst Drive. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Surface maintenance of wall:** maintenance of an 800-foot-long masonry wall adjacent to the railroad tracks located on the southwest side of Tract No. 6042. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility of the masonry walls as a structure remains with the individual property owners.*

FY 2018 Budget
Zone 2 - Harder Rd. & Mocine Ave.
Fund 267, Project 3741

Budget Detail	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	7,912	7,912	13,054	13,054	13,054
b. Minus County Tax Collection Fee (1.7%)	(135)	(135)	(222)	(222)	(222)
c. Adjustment for Delinquencies	23	143	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	7,800	7,921	12,832	12,832	12,832
Services					
a. Utilities: Water	2,272	4,851	4,270	2,400	2,424
b. Utilities: PGE	127	126	146	135	136
c. Landscape Maintenance	1,620	1,620	1,701	1,620	1,636
d. One-Time Project/Maintenance	-	-	500	500	3,000
e. Irrigation Repair	-	-	-	-	500
f. Property Owner Mtg/Legal Noticing	47	116	269	200	202
g. Annual Reporting	2,532	560	800	800	600
h. City Staff	1,973	1,499	2,060	2,060	2,081
Total Expenditures:	8,571	8,773	9,746	7,715	10,579
Net Change	(771)	(853)	3,086	5,117	2,253
Beginning Fund Balance	6,086	5,315	4,463	4,463	9,580
Change	(771)	(853)	3,086	5,117	2,253
Ending Fund Balance	5,315	4,463	7,549	9,580	11,833
Fund Balance Designations					
Operating Reserve ¹	3,958	3,958	3,958	3,958	3,958
Capital Reserve ²	1,357	504	3,591	5,622	7,875
Total Fund Balance	5,315	4,463	7,549	9,580	11,833
Maximum Base Assessment Amount Per Parcel	193.39	193.39	193.39	193.39	193.39
Annual Parcel Assessment	93.08	93.08	153.58	153.58	153.58
# of Parcels	85	85	85	85	85
Total Amount Assessed for the District	7,911.80	7,911.80	13,054.30	13,054.30	13,054.30

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 3 (Prominence - Hayward Blvd. & Fairview Avenue)

Tract No. 4007
Formed: June 23, 1992
Resolution Number: 92-174
155 Parcels

FY 2018 Assessment Amount per Parcel: **\$824.16**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$871.03 to \$900.65** by applying CPI-U for the San Francisco-Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$127,744.81**.
- **Annual assessment charge:** each of the **155** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will increase* from **\$797.06** in FY 2017 to **\$824.16** per parcel in FY 2018. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, a budget of **\$80,000** has been allocated, as requested by the Landscape Committee, to continue landscape improvements including: 1) Spring and Fall plant replacement, 2) mulch replacement, and 3) irrigation upgrade. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes approximately one mile of landscaped frontage along Hayward Blvd. and Fairview Ave., with significant slope areas along the street;
- **Surface maintenance of the sound wall (street side):** of a mile-long masonry wall along Hayward Blvd. and Fairview Ave. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Maintenance of several open space areas:** many are maintained within the tract; however, there are no funds budgeted for maintenance of the non-irrigated, non-landscaped open space areas.
- *The ownership and responsibility of the masonry sound wall as a structure remains with the individual property owners.*
- As part of the roadway modifications for the Stonebrae Development, the landscaped corner of Benefit Zone No. 3 at Hayward Blvd. and Fairview Blvd. was substantially reduced in size and modified. Concurrently, it was determined that the modified corner would provide a greater benefit for the residents of the Stonebrae Development than for the residents of Benefit Zone No. 3. This corner is a visually vital part of the Stonebrae entrance while the only benefit it provides the residents of Benefit Zone No. 3 is as a general streetscape improvement not normally seen by the residents. By mutual agreement of the Stonebrae developer and the members of the Prominence Landscape Committee (Benefit Zone No. 3), the corner was removed from Benefit Zone No. 3 and was assessed to the Stonebrae LLAD Benefit Zone (Benefit Zone No. 11). The Stonebrae developer modified the corner as necessary to separate the irrigation and plantings so that the residents of Benefit Zone No. 3 can be assured that they are not bearing any of the ongoing costs for the maintenance of this area.

History of Changes to Annual Assessment Amounts

- This zone was established in 1992 and the **maximum base assessment amount was set at \$328.82** per parcel without an escalation clause allowing for an annual increase based upon the prior year's change in the CPI.
- In FY 2004, a group of property owners formed a Landscape Committee for the purpose of addressing the substandard landscaping conditions that had arisen in Benefit Zone No. 3. The Landscape Committee developed a comprehensive landscape plan and presented the plan to City staff and property owners within Benefit Zone No. 3. After receiving City and property owner support, the Landscape

Committee proposed to increase assessments to fund the construction of additional landscape improvements and to increase the level of maintenance for the existing and proposed landscaping within Benefit Zone No. 3.

- In FY 2006 the City conducted a mailed ballot election to determine if there was sufficient support to increase assessments. The assessment increase was approved by a majority of the property owners who voted. Therefore, in FY 2006 the annual assessment amount per parcel was increased **from \$328.82 to \$1,023.56** per parcel (\$694.52/yr. for maintenance and \$329.04/yr. for capital improvements.) The maximum base assessment amount for the capital improvement portion was charged **for three (3) years only**, from FY 2006 thru 2008.
- Starting in FY 2009, the maximum base assessment amount for the maintenance component was set at **\$694.52**, and is increased annually based upon the prior year's change in the CPI for the San Francisco-Oakland-San Jose Area.

History of Capital Improvements

FY 2006: Bus Stop and Open Area across the Street on Fox Hollow Drive

- In the Bus Stop Area weeds were removed and the soil was amended and prepared for new plantings. Improvements in drainage were made. The existing sprinkler system was repaired and/or upgraded as necessary. Grass was planted in flat locations. Trees were replaced as needed. Bunch grasses and shrubs were planted on the slopes.
- In the Open Area across from the Bus Stop, weeds were removed and the soil was amended and prepared for new plantings. The existing sprinkler system was repaired and/or upgraded as necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Low maintenance plants of various colors were used.

FY 2007: Open Area South of 28525 Fox Hollow Drive

- In the Open Area, weeds were removed and the soil was prepared for new plantings. The existing sprinkler system was repaired and/or upgraded as necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Assorted low maintenance plants of various colors were also used.

FY 2008: Hayward Blvd., Fairview Drive & Barn Rock Drive

- In FY 2008, the Landscape Committee decided to spread the last phase of the capital replacements over two years in order to coordinate the Prominence improvements with planned work by the Stonebrae Development. During FY 2008 along Barn Rock Drive and Hayward Blvd, weeds were removed and the soil was

prepared for new plantings. The existing sprinkler system was upgraded as necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Assorted low maintenance plants of various colors were also used.

FY 2009: Hayward Blvd., Fairview Drive & Barn Rock Drive

- In FY 2009 along Fairview Drive, weeds and dead trees and foliage were removed. The soil was amended and prepared for new trees and plants. Trees, bushes and ground cover were planted to fill in the bare areas around the perimeter of the development on both the flat and sloped areas. Deer resistant, drought tolerant, low maintenance plants of various colors was used. The existing sprinkler system was repaired and/or upgraded as necessary. In addition, large trees were planted along Fairview Drive to visually screen Prominence homeowners from Stonebrae homes. This work was funded by the Stonebrae Development.

FY 2011 - FY 2013: Irrigation Controller Upgrade Project

- Between FY 2011 through FY 2013, the existing sprinkler system was upgraded to provide a more water efficient/conservative system, which is intended to cut back on water waste and reduce the costs for annual maintenance.

FY 2013: Landscape Upgrade Projects

- In FY 2013, the following improvements were completed: 1) mulch placement; 2) bunch grass removal and replants, and sprinkler repair along Fox Hollow; and 3) cleanup, enhance irrigation and plants above the V-ditch along Hayward Blvd. as part of multi-year capital improvement project.

FY 2014: Landscape Upgrade Projects

- In FY 2014, the following improvements were completed: 1) entrance sign painting, 2) clean cobblestone drainage borders, 3) paint bus stop, 4) annual replanting, major mulching, and modify drip sprinkler lines.

FY 2015: Landscape Upgrade Projects

- In FY 2015, the following improvements were completed: 1) entrance sign painting, 2) cleaning cobblestone drainage borders, 3) Irrigation controller upgrades, 4) annual replanting, major mulching, tree removal, graffiti abatement and modify drip sprinkler lines.

FY 2016: Landscape Upgrade Projects

- In FY 2016, the following improvements were completed: 1) Irrigation controller upgrades, 2) irrigation retrofitting, and 3) annual replanting.

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) install 3 dog stations, 2) irrigation retrofitting and repairs, 3) annual replanting, 4) Drainage for V-ditch on Hayward Blvd, and 5) Paint backflow cages and controller boxes.

FY 2018 Budget
Zone 3 - Hayward Blvd. & Fairview Ave.
Fund 268, Project 3742

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	121,241	122,555	123,544	123,544	127,745
b. Minus County Tax Collection Fee (1.7%)	(2,061)	-	(2,100)	(2,100)	(2,172)
c. Adjustment for Delinquencies	(2,221)	-	-	-	-
d. Other	-	-	-	600	400
Total Revenue:	116,959	122,555	121,444	122,044	125,973
Services					
a. Utilities: Water	29,832	24,557	24,748	24,748	24,995
b. Utilities: PGE	1,280	1,563	1,632	1,632	1,648
c. Landscape Maintenance	35,496	44,640	46,872	46,872	47,341
d. One-Time Project/Maintenance	30,774	30,190	30,100	-	10,000
e. Spring and Fall Planting	-	-	-	10,000	10,000
f. Tree Trimming	-	-	-	-	7,000
g. Mulch Replacement	-	-	-	-	41,000
h. Irrigation Upgrade and Repair	-	-	-	20,000	12,000
i. Property Owner Mtg/Legal Noticing	57	212	490	500	500
j. Annual Reporting	7,387	1,120	1,600	1,616	1,200
k. City Staff	3,948	3,696	5,150	5,650	5,202
Total Expenditures:	108,774	105,978	110,592	111,018	160,886
<i>Net Change</i>	<u>8,185</u>	<u>16,577</u>	<u>10,852</u>	<u>11,026</u>	<u>(34,913)</u>
Beginning Fund Balance	155,320	163,505	180,082	180,082	191,108
<i>Change</i>	<u>8,185</u>	<u>16,577</u>	<u>10,852</u>	<u>11,026</u>	<u>(34,913)</u>
Ending Fund Balance	163,505	180,082	190,934	191,108	156,195
Fund Balance Designations					
Operating Reserve ¹	58,479	61,277	60,722	61,022	62,987
Capital Reserve ²	<u>105,026</u>	<u>118,805</u>	<u>130,212</u>	<u>130,086</u>	<u>93,209</u>
Total Fund Balance	163,505	180,082	190,934	191,108	156,195
Maximum Base Assessment Amount Per Parcel	829.71	845.50	871.03	871.03	900.65
Annual Parcel Assessment	782.20	797.06	797.06	797.06	824.16
# of Parcels	155	155	155	155	155
Total Amount Assessed for the District	121,241.00	123,544.30	123,544.30	123,544.30	127,744.81

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 4 (Stratford Village - Pacheco Way, Stratford Road, Ruus Lane, Ward Creek)

Tract Nos. 6472, 6560, 6682 & 6683

Formed: May 23, 1995

Resolution Number: 95-96

174 Parcels

Annexed Tract No. 6682: January 23, 1996

FY 2018 Assessment Amount per Parcel: **\$145.20**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$180.00** per parcel, set when the zone was created in 1995.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$25,264.80**.
- **Annual assessment charge:** each of the **174** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will remain the same* as the FY 2017 amount of **\$145.20** per parcel. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$5,000** has been budgeted for 1) tree and shrub trimming and 2) wood chip replacement. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** Approximately 21,000 square feet adjacent to the Ward Creek Bike Pathway, including an irrigation system with electrical controllers;

- **Median landscaping:** Approximately 2,100 square feet along Stratford Road and Ruus Lane;
- **Landscaping:** Approximately 7,500 square feet along Pacheco Way;
- **Landscaping, irrigation and appurtenances:** on the median island on Ruus Lane;
- **Surface maintenance of the street side** of a masonry wall along Pacheco Way and along the southern and eastern property boundaries. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Asphalt bike pathway:** Approximately 2,100 linear feet adjacent to Ward Creek between Pacheco Way and Folsom Avenue, and bike path striping on pathway;
- **Chain link fencing:** approximately 50 linear feet of 4-foot-high black vinyl clad fencing at two locations between Ward Creek and the asphalt pathway;
- **Gate:** a 14-foot-wide entry gate structure, an 8-foot-wide swing gate, and a 12-foot-wide swing gate;
- **Bridge:** 32 linear feet of 8-foot-wide prefabricated steel bridge with wood deck; and
- **Pedestrian access:** between Rosecliff Lane and Ward Creek Pathway.
- *The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.*

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Tree and shrub trimming.

FY 2018 Budget

Zone 4 - Stratford Village - Pacheco Wy., Stratford Rd., Russ Ln., & Ward Crk.

Fund 269, Project 3743

Budget Detail	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	21,054	21,054	25,265	25,265	25,265
b. Minus County Tax Collection Fee (1.7%)	(358)	(358)	(430)	(430)	(430)
c. Adjustment for Delinquencies	155	-	-	-	-
d. Other	-	-	-	300	300
Total Revenue:	20,851	20,696	24,835	25,135	25,135
Services					
a. Utilities: Water	3,152	2,488	2,763	2,700	2,727
b. Utilities: PGE	823	1,072	1,123	1,100	1,111
c. Landscape Maintenance	6,415	6,415	6,736	6,736	6,803
d. One-Time Project/Maintenance	-	-	1,000	500	5,000
e. Special Services	11,350	-	-	-	-
f. Property Owner Mtg/Legal Noticing	60	239	553	500	505
g. Annual Reporting	3,785	1,120	1,600	1,600	1,200
h. City Staff	3,860	2,158	3,311	3,311	3,344
Total Expenditures:	29,445	13,493	17,086	16,447	20,690
Net Change	(8,594)	7,203	7,749	8,688	4,445
Beginning Fund Balance	87,063	78,469	85,672	85,672	94,360
Change	(8,594)	7,203	7,749	8,688	4,445
Ending Fund Balance	78,469	85,672	93,421	94,360	98,805
Fund Balance Designations					
Operating Reserve ¹	10,426	10,348	12,418	12,568	12,568
Capital Reserve ²	68,043	75,324	81,004	81,793	86,237
Total Fund Balance	78,469	85,672	93,421	94,360	98,805
Maximum Base Assessment Amount Per Parcel	180.00	180.00	180.00	180.00	180.00
Annual Parcel Assessment	121.00	121.00	145.20	145.20	145.20
# of Parcels	174	174	174	174	174
Total Amount Assessed for the District	21,054.00	21,054.00	25,264.80	25,264.80	25,264.80

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 5 (Soto Road & Plum Tree Street)

Tract Nos. 6641 & 6754

Formed: May 23, 1995

Resolution Number: 95-97

38 Parcels

Annexed Tract No. 6754: October 17, 1995

FY 2018 Assessment Amount per Parcel: **\$205.25**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$258.67** per parcel, set when the zone was created in 1995.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$7,799.46**.
- **Annual assessment charge:** each of the **38** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will increase* from **\$198.50** in FY 2017 to **\$205.25** per parcel in FY 2018. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$2,000** has also been budgeted for 1) tree trimming. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping:** within the 10-foot-wide setback area between the masonry wall and the sidewalk (approximately 360 lineal feet);
- **Landscaping and appurtenances:**
 - within the 5.5-foot-wide planter strip between the sidewalk and the curb return areas across the frontage of Tract 6641;
 - located within the 10-foot-wide setback area between the masonry wall and the sidewalk (approximately 440 lineal feet); and
 - within the 5.5-foot-wide planter strip between the sidewalk and the curb across the Soto Road frontage of Final Map Tract 6754.
- **Surface maintenance of the masonry wall (street side):** of a masonry wall along Soto Road. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **The curb return areas:** at the intersection of Soto Road and Plum Tree Street.
- The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Tree and shrub trimming.

FY 2018 Budget
Zone 5 - Plum Tree St. - Soto Road
Fund 272, Project 3744

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 <i>Proposed</i>
Income					
a. Annual Assessment Revenue	5,287	7,543	7,543	7,543	7,799
b. Minus County Tax Collection Fee (1.7%)	(90)	(128)	(128)	(128)	(133)
c. Adjustment for Delinquencies	170	170	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	5,367	7,585	7,415	7,415	7,667
Services					
a. Utilities: Water	984	854	912	912	912
b. Utilities: PGE	220	244	256	256	256
c. Landscape Maintenance	1,620	1,620	1,701	1,700	1,700
d. One-Time Project/Maintenance	-	-	2,000	3,500	2,000
e. Property Owner Mtg/Legal Noticing	40	52	120	120	120
f. Annual Reporting	2,255	560	800	800	600
g. City Staff	2,077	1,499	1,638	1,638	1,638
Total Expenditures:	7,196	4,829	7,427	8,926	7,226
<i>Net Change</i>	<u><i>(1,829)</i></u>	<u><i>2,756</i></u>	<u><i>(12)</i></u>	<u><i>(1,511)</i></u>	<u><i>441</i></u>
Beginning Fund Balance	7,968	6,139	8,895	8,895	7,384
<i>Change</i>	<u><i>(1,829)</i></u>	<u><i>2,756</i></u>	<u><i>(12)</i></u>	<u><i>(1,511)</i></u>	<u><i>441</i></u>
Ending Fund Balance	6,139	8,895	8,883	7,384	7,825
Fund Balance Designations					
Operating Reserve ¹	2,683	2,683	2,683	2,683	2,683
Capital Reserve ²	<u>3,456</u>	<u>6,212</u>	<u>6,199</u>	<u>4,700</u>	<u>5,141</u>
Total Fund Balance	6,139	8,895	8,883	7,384	7,825
Maximum Base Assessment Amount Per Parcel	258.67	258.67	258.67	258.67	258.67
Annual Parcel Assessment	139.12	198.50	198.50	198.50	205.25
# of Parcels	38	38	38	38	38
Total Amount Assessed for the District	5,286.56	7,543.00	7,543.00	7,543.00	7,799.46

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 6 (Peppertree Park)
Tract Nos. 4420 & 3337 (Lot 2)
Formed: May 11, 1982
Resolution Number: 82-160
11 Parcels

FY 2018 Assessment Amount per linear-foot of street frontage: **\$2.61**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$2.61** per linear-foot of street frontage, set when the zone was created in 1982.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$13,034.34**.
- **Annual assessment charge:** each of the **11** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will remain the same* as the FY 2017 amount of **\$2.61** per linear-foot of street frontage. ***This is the maximum base amount.*** This amount is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$3,000** has been budgeted for 1) tree trimming. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and decorative paving:** within the median islands in San Clemente Street between Zephyr Ave. and San Antonio Street;
- **Landscaping:** in the fountain area; and

- **Various:** the identification sign, lighting, and landscaping in the main entrance median at San Clemente Street and San Antonio Street.

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Tree and shrub trimming and 2) trash and litter clean-up.

FY 2018 Budget
Zone 6 - Peppertree Business Park
Fund 273, Project 3730

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	13,034	13,034	13,034	13,034	13,034
b. Minus County Tax Collection Fee (1.7%)	(222)	(222)	(222)	(222)	(222)
c. Adjustment for Delinquencies	3	3	-	-	-
d. Other	-	-	-	200	200
Total Revenue:	12,816	12,816	12,813	13,013	13,013
Services					
a. Utilities: Water	844	873	1,013	1,700	1,717
b. Utilities: PGE	120	139	136	140	141
c. One-Time Project/Maintenance	-	2,600	4,500	2,000	3,000
d. Property Owner Mtg/Legal Noticing	41	-	35	40	40
e. Annual Reporting	2,096	575	900	800	600
f. City Staff - Admin/Maint	7,104	7,706	8,240	8,240	8,322
Total Expenditures:	10,205	11,893	14,825	12,920	13,820
<i>Net Change</i>	<u>2,611</u>	<u>923</u>	<u>(2,012)</u>	<u>93</u>	<u>(807)</u>
Beginning Fund Balance	59,162	61,773	62,696	62,696	62,788
<i>Change</i>	<u>2,611</u>	<u>923</u>	<u>(2,012)</u>	<u>93</u>	<u>(807)</u>
Ending Fund Balance	61,773	62,696	60,684	62,788	61,981
Fund Balance Designations					
Operating Reserve ¹	6,408	6,408	6,408	6,408	6,408
Capital Reserve ²	<u>55,365</u>	<u>56,288</u>	<u>54,276</u>	<u>56,380</u>	<u>55,573</u>
Total Fund Balance	61,773	62,696	60,684	62,788	61,981
Maximum Base Assessment Amount Per Parcel	2.61	2.61	2.61	2.61	2.61
Annual Parcel Assessment	2.61	2.61	2.61	2.61	2.61
# of Parcels	11	11	11	11	11
Length of Assessable Street Frontage	4,994	4,994	4,994	4,994	4,994
Total Amount Assessed for the District	13,034.34	13,034.34	13,034.34	13,034.34	13,034.34

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 7 (Twin Bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

Tract Nos. 7015

Formed: July 28, 1998

Resolution Number: 98-153

348 Parcels

FY 2018 Assessment Amount per Parcel: **\$563.52**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$911.06 to \$942.04** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$196,104.96**.
- **Annual assessment charge:** each of the **348** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will remain the same* as the FY 2017 amount of **\$563.52** per parcel. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$150,000** has also been budgeted for additional work which includes 1) resurface basketball court, 2) upgrade landscaping in both community entrances, medians, and shoulder, and 3) feasibility study of creating a dog park. If additional work occurs in FY 2018, it would be funded through capital reserves.
- **Note:** In FY 2016, water expenses were lower than in previous years. This was due to water line changes during the year. For FY 2018, the water usage is estimated to return to its previous, historical amount, which is budgeted at **\$26,260**.

- Note: In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance. In FY 2016, the park maintenance charge was **\$73,771**. In FY 2018, the park maintenance budget is **\$45,248**.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- Planting, irrigation, the multi-use pathway, landscape lighting and other associated improvements located within the landscape easements and street right-of-way along Mission Blvd. and Industrial Pkwy.;
- Medians and abutting landscaping along the Arrowhead Way entrance roads and traffic circles, including the bridge structure, signs, and decorative entry paving;
- Bus shelters;
- Walls and fences that face Mission Blvd., Industrial Parkway, the Arrowhead Way entrance roads, the golf course and along the Line N drainage channel (including graffiti removal);
- Specialty street lighting; and
- A two-acre neighborhood park. The City of Hayward has a Memorandum of Understanding with the HARD to maintain the park.

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Entrance sign repair, 2) Tree trimming.

FY 2018 Budget

Zone 7 - (Twin Bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

Fund 274, Project 3746

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	192,444	196,105	196,105	196,105	196,105
b. Minus County Tax Collection Fee (1.7%)	(3,272)	(3,334)	(3,334)	(3,334)	(3,334)
c. Adjustment for Delinquencies	(976)	(4,215)	-	-	-
d. Other	-	-	-	1,300	1,300
Total Revenue:	188,196	188,556	192,771	194,071	194,071
Services					
a. Utilities: Water	29,094	14,540	30,000	26,000	26,260
b. Utilities: PGE	575	2,157	2,642	2,000	2,020
c. Landscape Maintenance	29,796	44,934	31,286	31,286	31,599
d. Park Maintenance - HARD	75,958	73,771	44,800	44,800	45,248
e. Park Maintenance - HARD - Past Due	33,550	-	-	-	-
f. Street Light Maintenance	-	-	-	-	1,000
g. Graffiti Abatement	-	-	-	-	2,000
h. One-Time Project/Maintenance	3,398	-	10,000	13,500	150,000
i. Property Owner Mtg/Legal Noticing	85	476	1,100	1,100	1,111
j. Annual Reporting	9,106	1,750	2,500	2,550	1,900
k. City Staff	4,000	3,696	5,150	5,150	5,202
Total Expenditures:	185,562	141,324	127,478	126,386	266,340
<i>Net Change</i>	<u>2,635</u>	<u>47,232</u>	<u>65,293</u>	<u>67,685</u>	<u>(72,268)</u>
Beginning Fund Balance	332,663	335,298	382,530	382,530	450,215
<i>Change</i>	<u>2,635</u>	<u>47,232</u>	<u>65,293</u>	<u>67,685</u>	<u>(72,268)</u>
Ending Fund Balance	335,298	382,530	447,823	450,215	377,947
Fund Balance Designations					
Operating Reserve ¹	94,098	94,098	94,098	94,098	94,098
Capital Reserve ²	<u>241,200</u>	<u>288,432</u>	<u>353,725</u>	<u>356,117</u>	<u>283,849</u>
Total Fund Balance	335,298	382,530	447,823	450,215	377,947
Maximum Base Assessment Amount Per Parcel	867.85	884.35	911.06	911.06	942.04
Annual Parcel Assessment	553.00	563.52	563.52	563.52	563.52
# of Parcels	348	348	348	348	348
Total Amount Assessed for the District	192,444.00	196,104.96	196,104.96	196,104.96	196,104.96

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 8 (Capitola Street)

Tract Nos. 7033

Formed: March 2, 1999

Resolution Number: 99-030

24 Parcels

FY 2018 Assessment Amount per Parcel: **\$150.00**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$651.59 to \$673.74** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$3,600.00**.
- **Annual assessment charge:** each of the **24** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge will *remain the same* as the FY 2017 amount of **\$150.00** per parcel. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$505** has been budgeted for 1) unanticipated irrigation repairs. If additional work occurs in FY 2018, it would be funded through capital reserves. In future years, if there is a need for additional funds, the assessment amount may be increased up to their maximum base assessment amount.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping:** a 10-foot-wide landscaped area, between the wall and the Hesperian Blvd. frontage, to be improved with landscaping, irrigation, and other associated improvements located within the landscaped area.
- **Surface maintenance:** of the 8-foot-high decorative concrete wall along the tract's Hesperian Blvd. frontage. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- *The ownership and responsibility of the wall as a structure remains with the individual property owners.*

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Tree and shrub trimming.

FY 2018 Budget
Zone 8 - Capitola St.
Fund 275, Project 3748

	FY 2015	FY 2016	FY 2017	FY 2017	FY 2018
	Actual	Actual	Adopted	EOY Est	Proposed
Income					
a. Annual Assessment Revenue	6,000	6,000	3,600	3,600	3,600
b. Minus County Tax Collection Fee (1.7%)	(102)	(102)	(61)	(61)	(61)
c. Adjustment for Delinquencies	(123)	149	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	5,775	6,047	3,539	3,539	3,539
Services					
a. Utilities: Water	223	1,216	1,521	300	303
b. Utilities: PGE	-	-	-	-	-
c. Landscape Maintenance	2,160	2,212	2,322	2,200	2,222
d. One-Time Capital Project/Maintenance	-	-	500	500	505
e. Property Owner Mtg/Legal Noticing	38	33	76	76	77
f. Annual Reporting	1,497	560	800	800	808
g. City Staff	2,330	2,112	2,000	2,000	2,020
Total Expenditures:	6,248	6,133	7,219	5,876	5,935
Net Change	(473)	(86)	(3,680)	(2,337)	(2,396)
Beginning Fund Balance	52,998	52,525	52,439	52,439	50,102
Change	(473)	(86)	(3,680)	(2,337)	(2,396)
Ending Fund Balance	52,525	52,439	48,759	50,102	47,706
Fund Balance Designations					
Operating Reserve ¹	2,888	2,888	2,888	2,888	2,888
Capital Reserve ²	49,638	49,552	45,871	47,215	44,819
Total Fund Balance	52,525	52,439	48,759	50,102	47,706
Maximum Base Assessment Amount Per Parcel	\$620.69	\$632.49	\$651.59	\$651.59	\$673.74
Annual Parcel Assessment	\$250.00	\$250.00	\$150.00	\$150.00	\$150.00
# of Parcels	24	24	24	24	24
Total Amount Assessed for the District	6,000.00	6,000.00	3,600.00	3,600.00	3,600.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 9 (Orchard Avenue)

Tract Nos. 7063

Formed: April 25, 2000

Resolution Number: 00-050

74 Parcels

FY 2018 Assessment Amount per Parcel: **\$30.00**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$173.98 to \$179.90** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$2,220.00**.
- **Annual assessment charge:** each of the **74** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will increase* from **\$20.00** in FY 2017 to **\$30.00** per parcel in FY 2018. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$500** has been budgeted for 1) unanticipated graffiti removal. If additional work occurs in FY 2018, it would be funded through capital reserves. In future years, if there is a need for additional funds, the assessment amount may be increased up to their maximum base assessment amount.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Surface maintenance:** of the 10-foot-high decorative concrete wall along the railroad and along the south property line abutting Lot 40. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair. To minimize this maintenance work, Boston Ivy is planted and maintained along most of the surface of the wall.
- *The ownership and responsibility of the wall as a structure remains with the individual property owners.*

FY 2018 Budget
Zone 9 - Orchard Ave.
Fund 276, Project 3749

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	740	740	1,480	1,480	2,220
b. Minus County Tax Collection Fee (1.7%)	(13)	(13)	(25)	(25)	(38)
c. Adjustment for Delinquencies	21	742	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	748	1,469	1,455	1,455	2,182
Services					
a. One-Time Project/Maintenance	-	-	1,000	-	500
b. Property Owner Mtg/Legal Noticing	45	101	234	234	76
c. Annual Reporting	1,792	560	800	800	592
d. City Staff	1,435	1,280	1,458	1,458	1,200
Total Expenditures:	3,272	1,941	3,492	2,492	2,368
<i>Net Change</i>	<u><i>(2,523)</i></u>	<u><i>(472)</i></u>	<u><i>(2,037)</i></u>	<u><i>(1,037)</i></u>	<u><i>(186)</i></u>
Beginning Fund Balance	9,711	7,187	6,716	6,716	5,679
<i>Change</i>	<u><i>(2,523)</i></u>	<u><i>(472)</i></u>	<u><i>(2,037)</i></u>	<u><i>(1,037)</i></u>	<u><i>(186)</i></u>
Ending Fund Balance	7,187	6,716	4,679	5,679	5,493
Fund Balance Designations					
Operating Reserve ¹	374	735	727	727	1,091
Capital Reserve ²	<u>6,813</u>	<u>5,981</u>	<u>3,951</u>	<u>4,951</u>	<u>4,402</u>
Total Fund Balance	7,187	6,716	4,679	5,679	5,493
Maximum Base Assessment Amount Per Parcel	165.73	168.88	173.98	173.98	179.90
Annual Parcel Assessment	10.00	10.00	20.00	20.00	30.00
# of Parcels	74	74	74	74	74
Total Amount Assessed for the District	740.00	740.00	1,480.00	1,480.00	2,220.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 10 (Eden Shores Residential)

Tract Nos. 7317, 7360 & 7361

Formed: June 24, 2003

Resolution Number: 03-083

534 Parcels

FY 2018 Assessment Amount per Parcel: **\$192.50**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,037.44 to \$1,072.71** by applying the CPI-U for the San Francisco- Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$102,795.00**.
- **Annual assessment charge:** each of the **534** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge will *increase* from **\$175.00** in FY 2017 to **\$192.50** in FY 2018. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$50,000** has been budgeted for 1) resurface of basketball court, 2) resurface of bathroom surfaces, and 3) tennis court screening. If additional work occurs in FY 2018, it would be funded through capital reserves. In future years, if

there is a need for additional funds, the assessment amount may be increased up to their maximum base assessment amount.

- In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance cost. In FY 2016, the park maintenance was **\$106,558**. In FY 2018, park maintenance budget is **\$71,912**.
- The Eden Shores Homeowners Association (HOA) administers the landscape maintenance contract for the zone. The HOA invoices the City quarterly for reimbursement of this authorized expense thru the benefit district zone budget.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Park maintenance:** A 5.58 acre park within the development which includes landscaping and irrigation and playground equipment. The City of Hayward has an Memorandum of Understanding with the Hayward Area Recreation Department (HARD) to maintain the park;
- **Landscaping and irrigation:** of medians, park strips, and parkway within the development; and
- **Surface maintenance:** of the decorative concrete and masonry walls along the perimeter and within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility for the walls as structures remains with the individual property owners.*

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) tree trimming and 2) painting of gazebo, seating area, stairway and red curb in parking lot.

FY 2018 Budget
Zone 10 - Eden Shores
Fund 277, Project 3750

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	190,211	190,211	93,450	93,450	102,795
b. Minus County Tax Collection Fee (1.7%)	(3,234)	(3,234)	(1,589)	(1,589)	(1,589)
c. Adjustment for Delinquencies	40	729	-	-	-
d. Other	-	-	-	2,500	2,000
Total Revenue:	187,017	187,706	91,861	94,361	103,206
Services					
a. Utilities: Water	17,707	12,965	15,576	15,576	15,732
b. Utilities: PGE	352	394	382	382	386
c. Landscape Maintenance - ES HOA	19,260	26,880	28,224	28,224	28,506
d. Graffiti Abatement	-	-	-	-	3,000
e. Park Maintenance - HARD	124,644	106,588	71,200	71,200	71,912
f. Park Maintenance - HARD - Past Due	54,594	-	-	-	-
g. One-Time Project/Maintenance	-	6,033	10,000	15,902	50,000
h. Property Owner Mtg/Legal Noticing	111	730	1,689	1,200	1,212
i. Annual Reporting	12,393	1,925	2,750	2,750	2,778
j. City Staff	3,469	4,165	5,150	5,150	5,202
Total Expenditures:	232,529	159,680	134,971	140,384	178,728
<i>Net Change</i>	<i>(45,512)</i>	<i>28,026</i>	<i>(43,110)</i>	<i>(46,023)</i>	<i>(75,522)</i>
Beginning Fund Balance	787,177	741,665	769,691	769,691	723,669
<i>Change</i>	<i>(45,512)</i>	<i>28,026</i>	<i>(43,110)</i>	<i>(46,023)</i>	<i>(75,522)</i>
Ending Fund Balance	741,665	769,691	726,581	723,669	648,147
Fund Balance Designations					
Operating Reserve ¹	93,509	93,509	93,509	93,509	93,509
Capital Reserve ²	648,156	676,183	633,073	630,160	554,638
Total Fund Balance	741,665	769,691	726,581	723,669	648,147
Maximum Base Assessment Amount Per Parcel	988.24	1,007.03	1,037.44	1,037.44	1,072.71
Annual Parcel Assessment	356.20	356.20	175.00	175.00	192.50
# of Parcels	534	534	534	534	534
Total Amount Assessed for the District	190,210.80	190,210.80	93,450.00	93,450.00	102,795.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 11 (Stonebrae Country Club)

Tract Nos. 5354

Formed: July 18, 2006

Resolution Number: 06-096

576 Parcels

FY 2018 Assessment Amount per Parcel (Current Development): **\$168.44**

FY 2018 Assessment Amount per Parcel (Future Development): **\$89.21**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,471.46 to \$1,521.49** by applying the CPI-U for the San Francisco- Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$86,878.31**.
- **Annual assessment charge:** each of the **448** current development parcels shall be apportioned an equal share of the current development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge for current development parcels will *increase* from **\$155.96** in FY 2017 to **\$168.44** per parcel in FY 2018. Each of the **128** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge for future development parcels will *increase* from **\$82.60** in FY 2017 to **\$89.21** per parcel in FY 2018. These amounts are *below* the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2018 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.

- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- Similar to the Eden Shores residential development (Zone 10), the Stonebrae HOA administers the operation and maintenance of the zone. The HOA invoices the City quarterly for reimbursement of authorized expenses thru the benefit district zone budget.
- The Stonebrae Homeowner's Association provides landscape maintenance for the zone, including one-time project/maintenance. In FY 2018, **\$37,617** has been budgeted for one-time project/maintenance which includes 1) tree trimming, 2) flower bed planting, 3) plant replacement, 4) gopher control, and 5) upgrade to Weather Based Irrigation System. If additional work occurs in FY 2018, it would be funded through capital reserves. In future years, if there is a need for additional funds, the assessment amount may be increased up to their maximum base assessment amount.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of median, park strips, parkway improvements, and multi-use pathway improvements along Fairview Ave., Carden Lane, Hayward Blvd., Stonebrae Country Club Drive, and the access road to the City water tank;
- **Slope maintenance:** along Carden Lane, Fairview Ave., Hayward Blvd., and Stone Country Club Drive;
- **Wall maintenance:** of decorative walls facing Fairview Ave. and Hayward Blvd. but not including the view fence of the lots along Fairview Ave. This maintenance includes painting, cleaning, graffiti removal, and replacement of the improvements if needed;
- **Street and landscape lighting:** along Fairview Ave., Carden Lane, Hayward Blvd.; and along the frontage of the school at the intersection of Hayward Blvd/Stonebrae Country;
- **Club Drive and Carden Lane:** this maintenance includes electrical costs, and replacement of the improvements if needed;
- As part of the roadway modifications for the Stonebrae Development, the landscaped corner at Hayward Blvd. and Fairview Blvd., previously located in benefit Zone No. 3, was substantially reduced in size and modified. The modified corner provides a benefit for the residents of the Stonebrae Development and is visually a vital part of the entrance to the development. By agreement of the

Stonebrae developer and the City and following consultation with the Prominence Landscape Committee (Benefit Zone No. 3), the corner was removed from Benefit Zone No. 3 and annexed into the Stonebrae Benefit Zone (Benefit Zone No. 11). The Stonebrae developer modified the corner as necessary to separate the irrigation and plantings so that the residents of Benefit Zone No. 3 can be assured that they are not bearing any of the future ongoing costs for the maintenance of this area.

- The project is proposed to be developed in multiple phases. The current development phase consists of **448** single-family parcels (increased from 429 in FY 2016). The future development phases will consist of the remaining **128** single-family parcels (decreased from 147 in FY 2016).

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) Annual flower beds replacement, 2) irrigation repair, 3) gopher control, and 4) street light replacement.

FY 2018 Budget
Zone 11 - Stonebrae Country Club
Fund 279, Project 3731

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	180,741	192,332	79,049	80,443	86,880
b. Minus County Tax Collection Fee (1.7%)	(3,073)	(3,270)	(1,344)	(1,368)	(1,477)
c. Adjustment for Delinquencies	659	(541)	-	-	-
d. Other	-	-	-	2,000	2,000
Total Revenue:	178,327	188,521	77,705	81,075	87,403
Services					
a. Utilities: Water	52,820	52,233	74,778	54,000	54,540
b. Utilities: PGE	7,235	7,396	8,400	7,600	7,676
c. Landscape Maintenance	36,268	35,652	37,435	36,000	36,360
d. Tree Maintenance	9,109	1,430	3,000	9,109	9,200
e. Flower Bed Planting	5,100	6,128	6,000	6,000	6,060
f. Plant Replacement	-	3,509	3,000	-	2,500
g. Mulch Replacement - Every 3 years	-	27,257	3,000	-	-
h. Gopher Control	-	-	-	3,690	3,727
i. Irrigation Repair/Replacement	4,520	2,236	3,000	3,000	6,130
j. Weather Based Irrigation System	-	-	-	-	10,000
k. Street Light Maintenance	1,868	2,496	3,000	15,267	2,500
l. Property Owner Mtg/Legal Noticing	87	762	1,761	1,761	1,779
m. Annual Reporting	9,871	1,925	2,750	2,750	2,778
n. City Staff	2,588	1,939	3,058	3,058	3,089
Total Expenditures:	129,466	142,963	149,182	142,236	146,339
<i>Net Change</i>	<i>48,860</i>	<i>45,558</i>	<i>(71,477)</i>	<i>(61,160)</i>	<i>(58,936)</i>
Beginning Fund Balance	548,110	596,971	642,529	642,529	581,369
<i>Change</i>	<i>48,860</i>	<i>45,558</i>	<i>(71,477)</i>	<i>(61,160)</i>	<i>(58,936)</i>
Ending Fund Balance	596,971	642,529	571,052	581,369	522,433
Fund Balance Designations					
Operating Reserve ¹	89,163	94,261	38,853	40,538	43,702
Capital Reserve ²	507,807	548,268	532,200	540,831	478,731
Total Fund Balance	596,971	642,529	571,052	581,369	522,433
Maximum Base Assessment Amount Per Parcel	1,401.67	1,428.32	1,471.46	1,471.46	1,521.49
Development Parcels					
Annual Parcel Assessment	379.42	379.42	155.96	155.96	168.44
# of Parcels	364	429	429	448	448
Total Amount Assessed for the District	138,108.88	162,771.18	66,906.84	69,870.08	75,461.12
Future Development Parcels					
Annual Parcel Assessment	201.09	201.09	82.60	82.60	89.21
# of Parcels	212	147	147	128	128
Total Amount Assessed for the District	42,631.63	29,560.61	12,142.20	10,572.80	11,418.88

Note: Stonebrae HOA manages the maintenance for this zone. The City reimburses the HOA for expenses on a quarterly basis.

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 12 (Eden Shore East - Alden E. Oliver Sports Park & Spindrift Annexation)

Tract Nos. 7489, 7708 & 8148

Formed: May 15, 2007

Annexed Tract No. 8148: June 21, 2016

Resolution Number: 07-031 & 16-065

261 Parcels (Eden Shores East)

118 Parcels (Spindrift)

FY 2018 Assessment Amount per Parcel (Current Development): **\$112.00**

FY 2018 Assessment Amount per Parcel (Future Development): **\$33.60**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount (Eden Shores East):** was *increased* from the prior year's maximum base assessment amount of **\$194.98 to \$201.60** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Maximum base assessment amount (Spindrift):** was *increased* from the prior year's maximum base assessment amount of **\$194.97 to \$200.83** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3.00% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2015 to December 2016, **0.53%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the current development rate or **\$60.25**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$35,157**.
- **Annual assessment charge:** each of the **286** current development parcels shall be apportioned an equal share of the current development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will be reduced* from **\$194.97** in FY 2017 to **\$112.00** in FY 2018. Each of the **93** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will be reduced* from **\$58.49** in FY 2017 to **\$33.60** in FY 2018. These amounts are *below* the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a reserve

balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.

- **Reason for assessment decrease:** The assessment rate for FY 2018 is recommended to be **decreased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance cost. The amount for FY 2016 was **\$41,000**. The amount for FY 2018 is **\$31,000**.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

The City of Hayward has an agreement with the Hayward Area Recreation and Park District (HARD) to maintain the Alden E. Oliver Sports Park which benefits parcels within this benefit zone. The annual assessment pays for a minor portion of the Sports Park maintenance cost and City administrative costs associated with managing the benefit assessment program for this benefit zone. Maintenance of the neighborhood serving features of the Alden E. Oliver Sports Park include picnic tables, basketball courts, barbeque areas, soccer fields, etc.

Annexation to Zone 12 – Spindrift at Eden Shores (Tract 8148)

On May 24, 2016⁴, the City Council approved the Notice of Intent to Levy Assessments and set the Public Hearing for receipt of ballots for June 21, 2016 for the annexation of the Spindrift at Eden Shores project into existing Zone 12 of LLAD 96-1. The City Council approved the assessments for the annexation of Zone 12 at their June 21, 2016⁵ meeting. A total of 118 new lots are scheduled to be created and added to existing Zone 12 (Phase I, which was previously approved, created 66 new lots, while Phase II (project pending) is scheduled to approve 52 additional lots.) The new additions to Zone 12 will be assessed in a manner similar to the existing 261 lots in Zone 12 once developed, which currently pay for the maintenance of improvements at the Alden E. Oliver Sports Park.

⁴ <http://hayward.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=2030>

⁵ <http://hayward.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=2153>

FY 2018 Budget

**Zone 12 - Eden Shores East - Sports Park
Fund 278, Project 3732**

Note: New Annexation Established FY 2017

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	48,473	49,397	50,890	50,890	35,157
b. Minus County Tax Collection Fee (1.7%)	(824)	(840)	(865)	(865)	(598)
c. Adjustment for Delinquencies	42	-	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	47,691	48,557	50,025	50,025	34,559
Services					
a. Park Maintenance - HARD	54,036	41,000	31,000	31,000	31,000
b. Park Maintenance - Past Due - HARD	15,575	-	-	-	-
c. One-Time Capital Project/Maintenance	-	-	500	-	-
d. Property Owner Mtg/Legal Noticing	72	361	835	835	835
e. Annual Reporting	6,077	1,260	1,800	1,868	1,400
f. City Staff	2,704	1,280	2,206	2,206	2,228
Total Expenditures:	78,464	43,901	36,341	35,909	35,463
Net Change	(30,773)	4,657	13,684	14,116	(904)
Beginning Fund Balance	24,530	(6,243)	(1,587)	(1,587)	12,529
Change	(30,773)	4,657	13,684	14,116	(904)
Ending Fund Balance	(6,243)	(1,587)	12,097	12,529	11,626
Fund Balance Designation No capital reserve					
Original Zone					
Maximum Base Assessment Amount Per Parcel	185.72	189.26	194.98	194.98	201.86
Annual Parcel Assessment	185.72	189.26	194.98	194.98	112.00
# of Parcels	261	261	261	261	261
Total Amount Assessed for the District	48,472.92	49,396.86	50,889.78	50,889.78	29,232.00
FY 2017 Annexation					
Annexation - Maximum Base Assessment Amount Per Parcel (Developed, Undeveloped)	N/A	N/A	194.97 / 58.49	194.97 / 58.49	200.83 / 60.25
Annual Parcel Assessment	N/A	N/A	N/A	Est FY 2017	112.00
# Developed Parcels	N/A	N/A	N/A	N/A	25
Total Amount Assessed for the District	N/A	N/A	N/A	N/A	2,800.00
Annual Parcel Assessment	N/A	N/A	N/A	Est FY 2017	33.60
# Future Development Parcels	N/A	N/A	N/A	N/A	93
Total Amount Assessed for the District	N/A	N/A	N/A	N/A	3,124.80

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue.

Zone 13 (Cannery Place)

Tract Nos. 7613, 7625, 7748 & 7749

Formed: June 17, 2008

Resolution Number: 08-0901

582 Condominium Style Units, **16** Duets, and **One** Commercial Retail Parcel

FY 2018 Assessment Amount per Parcel: **\$361.00**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2017:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,106.48 to \$1,144.10** by applying the CPI-U for the San Francisco- Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$216,239.00**.
- **Annual assessment charge:** each of the **599** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will remain the same* as the FY 2017 amount of **\$361.00** per parcel. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, **\$50,000** has been budgeted for unforeseen additional work, including 1) tree replacement and trimming. If additional work occurs in FY 2018, it would be funded through capital reserves. In future years, if there is a need for additional funds, the assessment amount may be increased up to their maximum base assessment amount.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of park strips and parkway within the development;

- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Park Maintenance:** approximately five (5) acres of park area which includes landscaping and irrigation and playground equipment and maintenance of a historic water tower within the development;
- **Maintenance:** of street trees;
- **Maintenance:** of paved walkways;
- *The ownership and responsibility for the walls as structures remains with the individual property owners.*

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) installed dog waste stations, 2) installed Calsense flow sensors, and 3) replaced trash receptacles.

FY 2018 Budget
Zone 13 - Cannery Place
Fund 281, Project 3733

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	89,850	216,239	216,239	216,239	216,239
b. Minus County Tax Collection Fee (1.7%)	(1,527)	(3,676)	(3,676)	(3,676)	(3,676)
c. Adjustment for Delinquencies	187	(1,992)	-	-	-
d. Other	-	-	-	900	900
Total Revenue:	88,510	210,571	212,563	213,463	213,463
Services					
a. Utilities: Water	39,800	59,773	85,950	95,000	95,950
b. Utilities: PGE	1,213	2,468	2,716	4,000	4,040
c. Landscape Maintenance	22,034	42,036	44,138	43,000	43,430
d. Street Light Maintenance	-	-	3,000	200	1,000
e. Graffiti Abatement	-	-	5,000	-	2,000
f. One-Time Capital Project/Maintenance	825	36,589	42,800	10,000	50,000
g. Property Owner Mtg/Legal Noticing	121	819	1,894	2,000	2,020
h. Annual Reporting	10,587	1,750	2,500	2,550	2,576
i. City Staff	18,597	3,699	5,150	7,788	7,866
Total Expenditures:	93,177	147,134	193,148	164,538	208,882
<i>Net Change</i>	<u><i>(4,667)</i></u>	<u><i>63,437</i></u>	<u><i>19,415</i></u>	<u><i>48,925</i></u>	<u><i>4,581</i></u>
Beginning Fund Balance	224,084	219,417	282,854	282,854	331,779
<i>Change</i>	<u><i>(4,667)</i></u>	<u><i>63,437</i></u>	<u><i>19,415</i></u>	<u><i>48,925</i></u>	<u><i>4,581</i></u>
Ending Fund Balance	219,417	282,854	302,269	331,779	336,360
Fund Balance Designations					
Operating Reserve ¹	44,255	44,255	44,255	44,255	44,255
Capital Reserve ²	175,162	238,599	258,014	287,524	292,105
Total Fund Balance	219,417	282,854	302,269	331,779	336,360
Maximum Base Assessment Amount Per Parcel	1,054.00	1,074.04	1,106.48	1,106.48	1,144.10
Annual Parcel Assessment	150.00	361.00	361.00	361.00	361.00
# of Parcels	599	599	599	599	599
Total Amount Assessed for the District	89,850.00	216,239.00	216,239.00	216,239.00	216,239.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 14 (La Vista)
Tract Nos. 7620
Formed: June 14, 2016
Resolution Number: 16-044
179 Parcels

FY 2018 Assessment Amount per Parcel (Undeveloped): **\$15.00**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$589.73 to \$607.42** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2015 to December 2016, **0.53%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the current development maximum rate or **\$182.23**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$2,685.00**.
- **Annual assessment charge:** each of the **179** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will be reduced* from **\$176.92** in FY 2017 to **\$15.00** in FY 2018. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment decrease:** The assessment rate for FY 2018 is recommended to be *decreased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.

- The La Vista Development will be constructed in three phases. Currently, the first phase is under construction and the City is expected to assume full maintenance responsibility in FY 2020. The vacant lots can be assessed at 30% of the maximum base assessment. However, the parcels will only be assessed at a rate to cover the annual reporting, noticing, and staff costs.

The following is a detailed description of the improvements that will be operated, maintained and serviced throughout the benefit zone upon completion of construction:

- **Landscaping and irrigation:** of the public right of ways of Tennyson Road, Vista Grande Drive, Cantera Drive, Mountain View Drive, Fortuna Way and Alquire Parkway, and firebreak landscaping along the perimeter of the backside of the development. Such landscaping consists of the care for groundcover, shrubs, trees, weed abatement in planted areas, upkeep and servicing of the irrigation system, and utility costs to service the landscaping;
- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Maintenance:** of street trees;
- **Maintenance:** of bioswales and Fitera Tree Filters;
- **Maintenance:** of street lighting;
- **Maintenance:** of private paved trails east of Alquire Parkways;

Proposed FY 2018 Budget

Zone 14 - La Vista

Fund 282, Project

	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income			
a. Annual Assessment Revenue	31,669	31,669	2,685
b. Minus County Tax Collection Fee (1.7%)	(538)	(538)	(46)
c. Adjustment for Delinquencies	-	-	-
d. Other	-	-	-
Total Revenue:	31,130	31,130	2,639
Services			
a. Utilities: Water	-	-	-
b. Utilities: PGE	-	-	-
c. Landscape Maintenance	-	-	-
f. One-Time Capital Project/Maintenance	-	-	-
g. Property Owner Mtg/Legal Noticing	-	300	300
h. Annual Reporting	-	1,200	1,200
i. City Staff	-	1,000	1,000
Total Expenditures:	-	2,500	2,500
Net Change	31,130	28,630	139
Beginning Fund Balance	-	-	28,630
Change	31,130	28,630	139
Ending Fund Balance	31,130	28,630	28,770
Fund Balance Designations			
Operating Reserve ¹	31,130	28,630	28,770
Capital Reserve ²	-	-	-
Total Fund Balance	31,130	28,630	28,770
Maximum Base Assessment Amount Per Parcel	589.73	589.73	607.42
Future Development Parcels: Zone A			
Annual Parcel Assessment	176.92	176.92	15.00
# of Parcels	179	179	179
Total Amount Assessed for the District	31,668.68	31,668.68	2,685.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 15 (Cadence)
Tract No. 8032
Formed: January 17, 2017
Resolution Number: 17-001
206 Parcels

For FY 2018, a **separate** Engineer's Report has been prepared to add a new zone (Zone 15), therefore is not included in this report. Information about the proceedings for this area is provided below.

On December 6, 2016⁶, the City Council approved the Notice of Intent to Levy Assessments and set the Public Hearing for receipt of ballots for January 17, 2017⁷ for the formation of Zone 15. The City Council approved the assessments for the Cadence Development (Zone 15) at their January 17, 2017 meeting. The project was previously approved to create 206 new lots.

Pursuant to the Owners Participation Agreement (OPA) for the Cadence Development, the Developer is responsible for the maintenance Cadence Public Park in perpetuity or for the life of the agreement. As detailed in the OPA, the Developer is required to submit a Park Maintenance Plan annually to the City for review and approval by City Council as part of the annual review of the District. The Park Maintenance Plan will include a maintenance budget and a schedule of maintenance activities. Thus, these lots will be assessed at \$0.00 per parcel. The Assessment District formation ensures adequate funding is available for the maintenance of the Park should the Developer default, not meet the maintenance standards, or in the event that the property is sold and the City assumes maintenance of the park.

⁶<https://hayward.legistar.com/LegislationDetail.aspx?ID=2898725&GUID=5D2E241D-E643-46F3-83E8-5301A12E2289&Options=&Search=>

⁷<https://hayward.legistar.com/LegislationDetail.aspx?ID=2938325&GUID=E7B2E633-8F1A-4C3E-BB16-D79BAD77740B&Options=&Search=>

Zone 16 (Blackstone at Cannery Place)

Tract Nos. 7894

Formed: May 17, 2016

Resolution Number: 16-044

157 Parcels

FY 2018 Assessment Amount per Parcel in Zone A (Developed): **\$315.00**

FY 2018 Assessment Amount per Parcel in Zone A (Undeveloped): **\$95.00**

FY 2018 Assessment Amount per Parcel in Zone B (Undeveloped): **\$99.75**

The following is an overview of the FY 2018 zone assessment, along with a description of any one-time items budgeted in FY 2018:

- **Maximum base assessment amount (Zone A):** was *increased* from the prior year's maximum base assessment amount of **\$407.86 to \$420.10** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2015 to December 2016, **0.53%** will be cumulatively reserved). The maximum assessment rate for undeveloped parcels is **30%** of the developed maximum rate or **\$126.03**.
- **Maximum base assessment amount (Zone B):** was *increased* from the prior year's maximum base assessment amount of **\$428.25 to \$441.10** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3% (**3.00%** for the period December 2015 to December 2016, **0.53%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the developed maximum rate or **\$132.33**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$26,909.00**
- **Annual assessment charge:** each of the **54 Zone A** current development parcels shall be apportioned an equal share of the current development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge *will be reduced* from **\$407.86** in FY 2017 to **\$315.00** in FY 2018. Each of the **79 Zone A** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the

individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will be reduced** from **\$122.36** in FY 2017 to **\$95.00** in FY 2018. Each of the **24 Zone B** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will be reduced** from **\$128.48** in FY 2017 to **\$99.75** in FY 2018. These amounts are **below** the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.

- **Reason for assessment decrease:** The assessment rate for FY 2018 is recommended to be **decreased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2018 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, the City expects to assume full maintenance responsibility half way through the fiscal year. The maintenance costs have been budgeted accordingly to reflect 50% of the maintenance cost for FY 2018.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of park strips and setback landscaping along frontages of Burbank Street and Palmer Avenue;
- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Park Maintenance:** approximately two (2) acres of park area which includes landscaping and irrigation, exercise equipment, bocce ball courts, faux bridge, storm water basins and all other park amenities.
- **Maintenance:** of street trees;
- **Maintenance:** of street lights;
- **Maintenance:** of paved walkways and cobblestone pathways.

Proposed FY 2018 Budget

Zone 16 - Blackstone

Fund 284, Project 3753

Note: New Zone Established FY 2017

	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income			
a. Annual Assessment Revenue	19,357	19,357	26,909
b. Minus County Tax Collection Fee (1.7%)	(329)	(329)	(457)
c. Adjustment for Delinquencies	-	-	-
d. Other	-	-	-
Total Revenue:	19,028	19,028	26,452
Services			
a. Utilities: Water	-	-	2,050
b. Utilities: PGE	-	-	200
c. Landscape Maintenance	-	-	16,700
f. One-Time Capital Project/Maintenance	-	-	500
g. Property Owner Mtg/Legal Noticing	100	100	100
h. Annual Reporting	2,000	2,000	2,000
i. City Staff	2,000	2,000	2,000
Total Expenditures:	4,100	4,100	23,550
Net Change	14,928	14,928	2,902
Beginning Fund Balance	-	-	14,928
Change	14,928	14,928	2,902
Ending Fund Balance	14,928	14,928	17,830
Fund Balance Designations			
Operating Reserve ¹	14,928	14,928	13,226
Capital Reserve ²	-	-	4,604
Total Fund Balance	14,928	14,928	17,830
Maximum Base Assessment Amount Per Parcel			
Zone A (Developed/Undeveloped)	\$407.86 / \$122.36	\$407.86 / \$122.36	\$420.10 / \$126.03
Zone B (Developed/Undeveloped)	\$428.25 / \$128.48	\$428.25 / \$128.48	\$441.10 / \$132.33
Current Development Parcels: Zone A			
Annual Parcel Assessment	N/A	N/A	\$315.00
# of Parcels	N/A	N/A	54
Total Amount Assessed for the District	N/A	N/A	\$17,010
Future Development Parcels: Zone A			
Annual Parcel Assessment	\$122.36	\$122.36	\$95.00
# of Parcels	133	133	79
Total Amount Assessed for the District	\$16,274	\$16,274	\$7,505
Future Development Parcels: Zone B			
Annual Parcel Assessment	\$128.48	\$128.48	\$99.75
# of Parcels	24	24	24
Total Amount Assessed for the District	3,083.52	3,083.52	2,394.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

FISCAL YEAR 2018 ESTIMATE OF COST

ESTIMATE OF COSTS

The 1972 Act provides that the total cost of construction, operation, maintenance and servicing of the public landscaping, street lighting, open space facilities, parks, trails, etc. can be recovered by the District. Incidental expenses including administration of the district, engineering fees, legal fees and all other costs associated with the construction, operation, maintenance and servicing of the district can also be included.

The 1972 Act requires that a special fund be set up for the revenues and expenditures for the District. Funds raised by the assessments shall be used only for the purposes as stated herein. Any balance remaining on July 1 at the end of the fiscal year must be carried over to the next fiscal year.

The estimated FY 2018 **revenues and expenditures** for the proposed District are itemized by zone below:

For a detailed breakdown on the operation, maintenance and servicing costs for each Benefit Zone, refer to the budget in each of the zone descriptions.

TABLE 3: REVENUE AND EXPENDITURE PER BENEFIT ZONE

TABLE 3: ESTIMATED FUND BALANCE CHANGES FOR FY 2018						
Zone	Name/Location	Est Beg Fund Balance FY 18	FY 2018 Est Revenue	FY 2018 Est Expenditure	Change	Est End Fund Balance FY 18
1	Huntwood Ave. & Panjon St.	21,836.43	5,493.79	8,937.63	(3,443.84)	18,392.59
2	Harder Rd. & Mocine Ave.	9,580.09	12,832.38	10,579.15	2,253.23	11,833.31
3	Prominence	191,108.30	125,973.14	160,886.02	(34,912.88)	156,195.42
4	Stratford Village	94,503.03	25,135.30	20,690.47	4,444.83	98,947.86
5	Soto Rd. & Plum Tree St.	7,383.65	7,666.91	7,226.00	440.91	7,824.56
6	Pepper Tree Park	62,788.30	13,012.76	13,820.00	(807.24)	61,981.05
7	Twin Bridges	450,215.23	194,071.18	266,339.57	(72,268.39)	377,946.84
8	Capitola St.	50,102.19	3,538.80	5,934.65	(2,395.85)	47,706.34
9	Orchard Ave.	5,678.78	2,182.26	2,367.88	(185.62)	5,493.16
10	Eden Shores- Residential	723,668.54	103,206.35	178,728.00	(75,521.65)	648,146.89
11	Stonebrae Country Club	581,368.68	87,403.04	146,339.00	(58,935.96)	522,432.72
12	Eden Shores- Sports Park	12,529.36	34,559.13	35,462.85	(903.71)	11,625.65
13	Cannery Place	331,778.61	213,462.94	208,882.00	4,580.94	336,359.54
14	La Vista	28,630.31	2,639.36	2,500.00	139.36	28,769.67
16	Blackstone	14,928.32	26,451.55	23,550.00	2,901.55	17,829.87
District Total:		2,586,099.82	857,628.87	1,092,243.21	(234,614.35)	2,351,485.47

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of landscaping and street lighting improvements.

Section 22573 of the Landscaping and Lighting Act of 1972 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."

The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218 also requires that maintenance assessments must be levied according to benefit rather than according to assessed value. In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

Because assessments are levied on the basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIIA of the California Constitution.

The 1972 Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

ZONE CLASSIFICATION

Each benefit zone is unique and distinguishable from other benefit zones located within the District. Each benefit zone is evaluated to determine which improvements are of a specific and direct benefit to the parcels in that benefit zone. Once the improvements have been identified, a method of spreading those costs to the benefiting parcels was developed.

As certain subdivisions develop throughout the City of Hayward, they may be annexed into an existing zone or there may be a new zone formed. Each new subdivision is evaluated to determine which improvements are of a specific and direct benefit to the parcels within the subdivision and then a determination is made whether to annex them into an existing zone or whether to form a new zone. The parcels, which benefit from the improvements, are identified and a benefit assessment spread methodology is developed to spread the costs of the improvements to the benefiting parcels.

Details of the various zones in the District, their corresponding number of parcels in each benefit zone, and the method of apportioning the costs of the improvements are located in the zone description section.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIID of the California Constitution (collectively “the Act”), and in accordance with the Resolution of Intention, being Resolution No. 17-XXX, preliminarily approving the Engineer’s Report, as adopted by the City Council of the City of Hayward, on June 6, 2016.

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

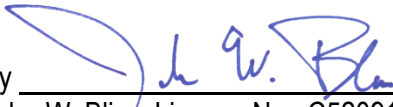
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor’s Maps of the County of Alameda for the fiscal year 2018. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018 for each parcel or lot of land within said Landscaping and Lighting Assessment District No. 96-1.

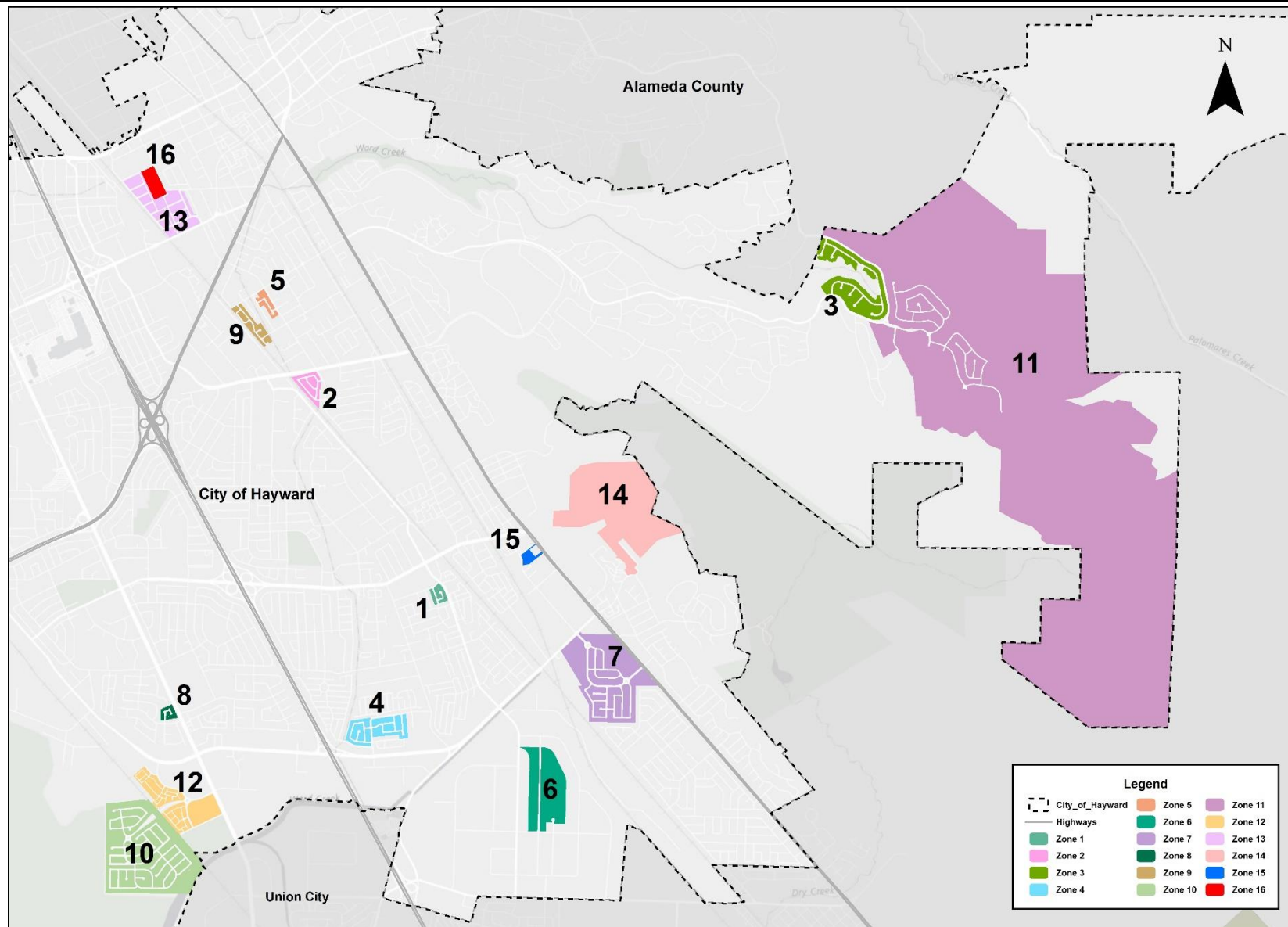
Dated: June 6, 2017



Engineer of Work

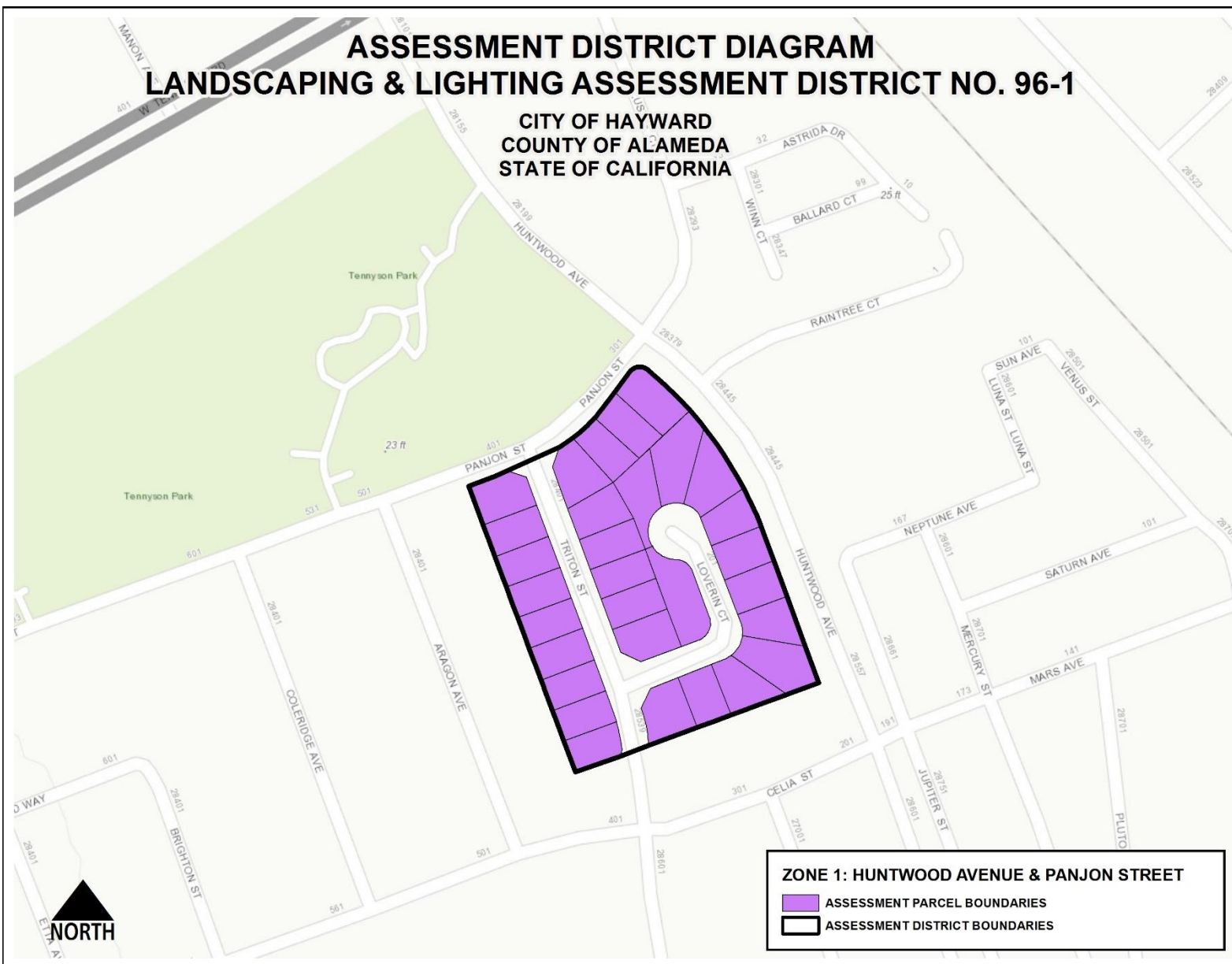
By 
John W. Bliss, License No. C52091

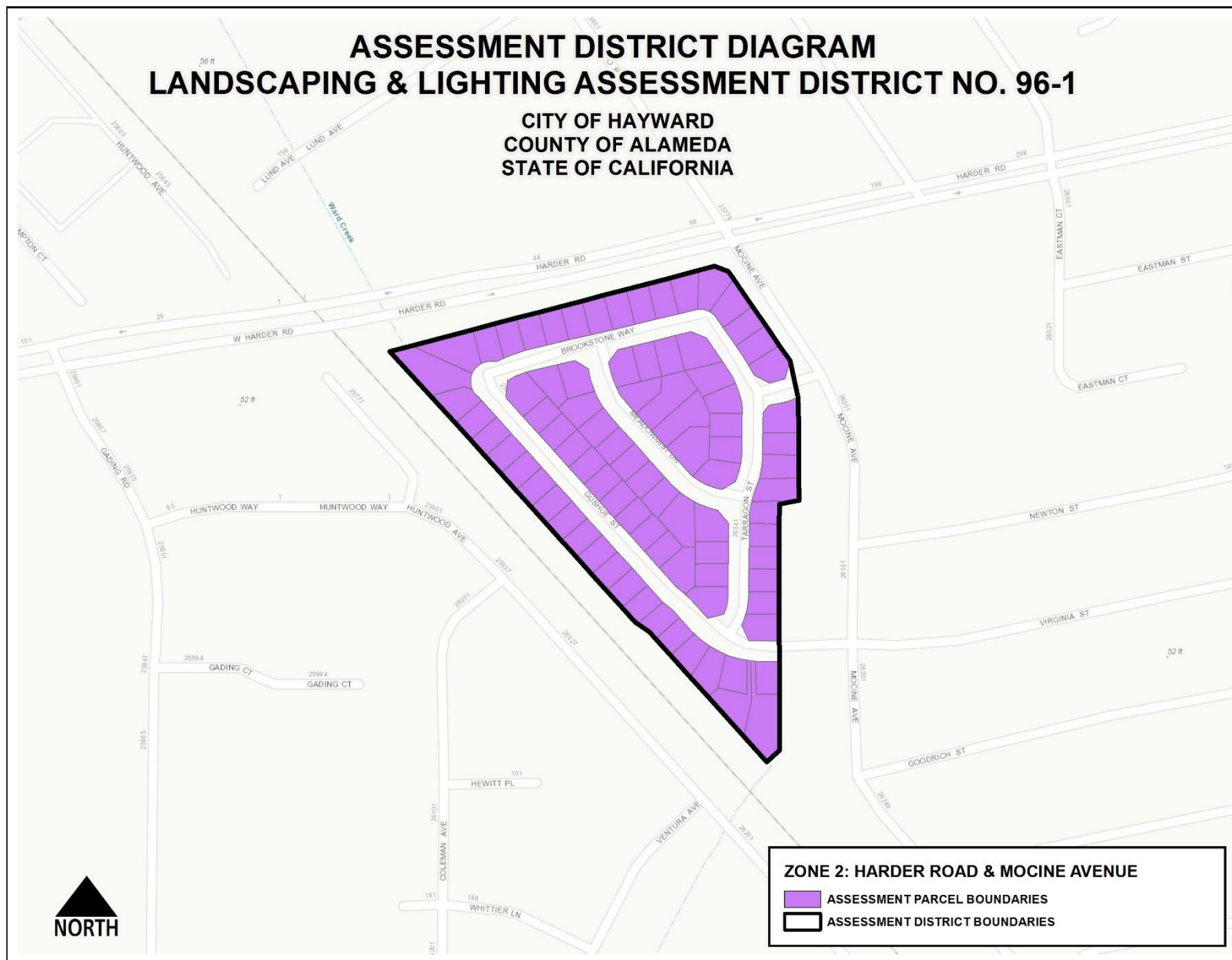
VICINITY MAP



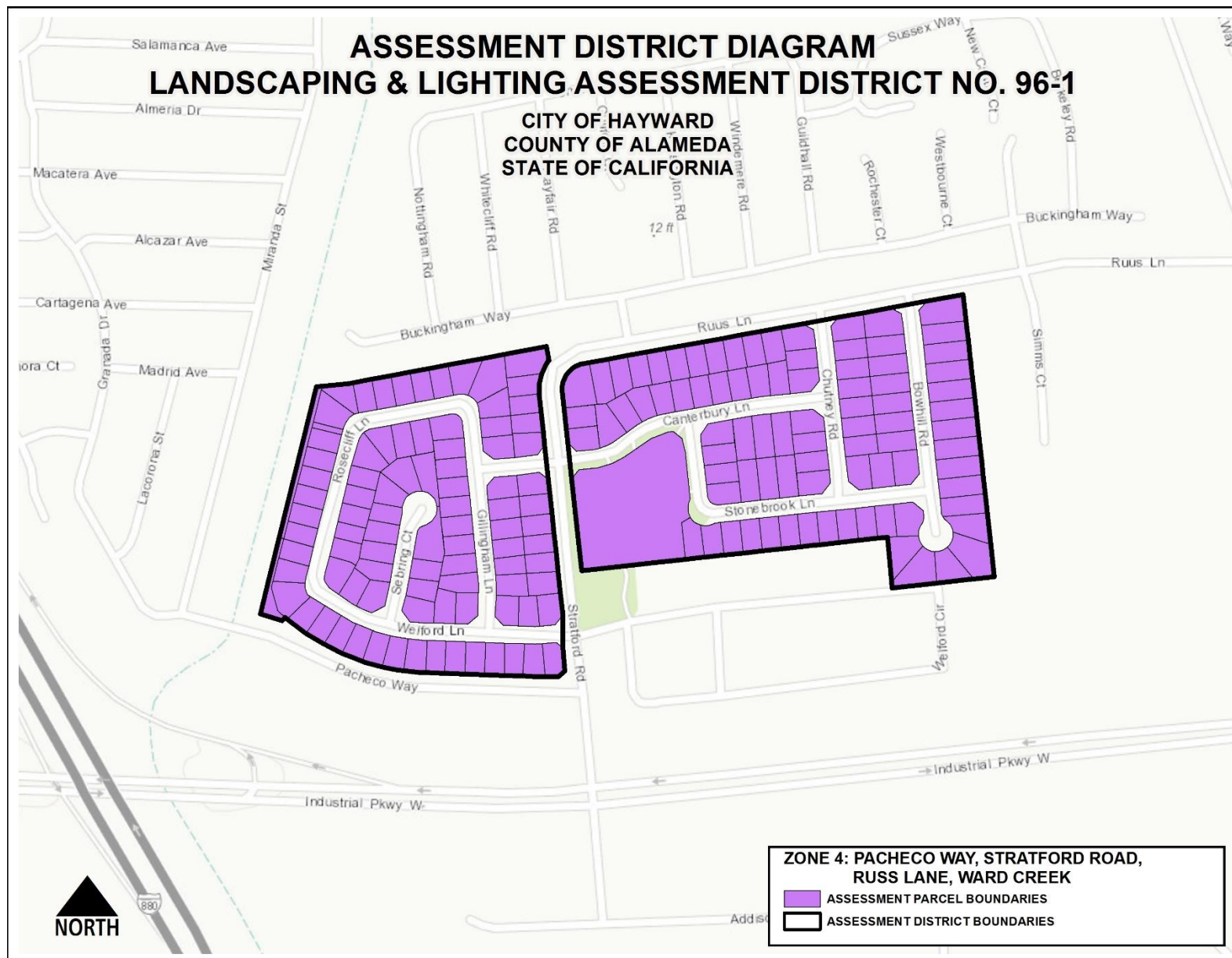
ASSESSMENT DIAGRAM

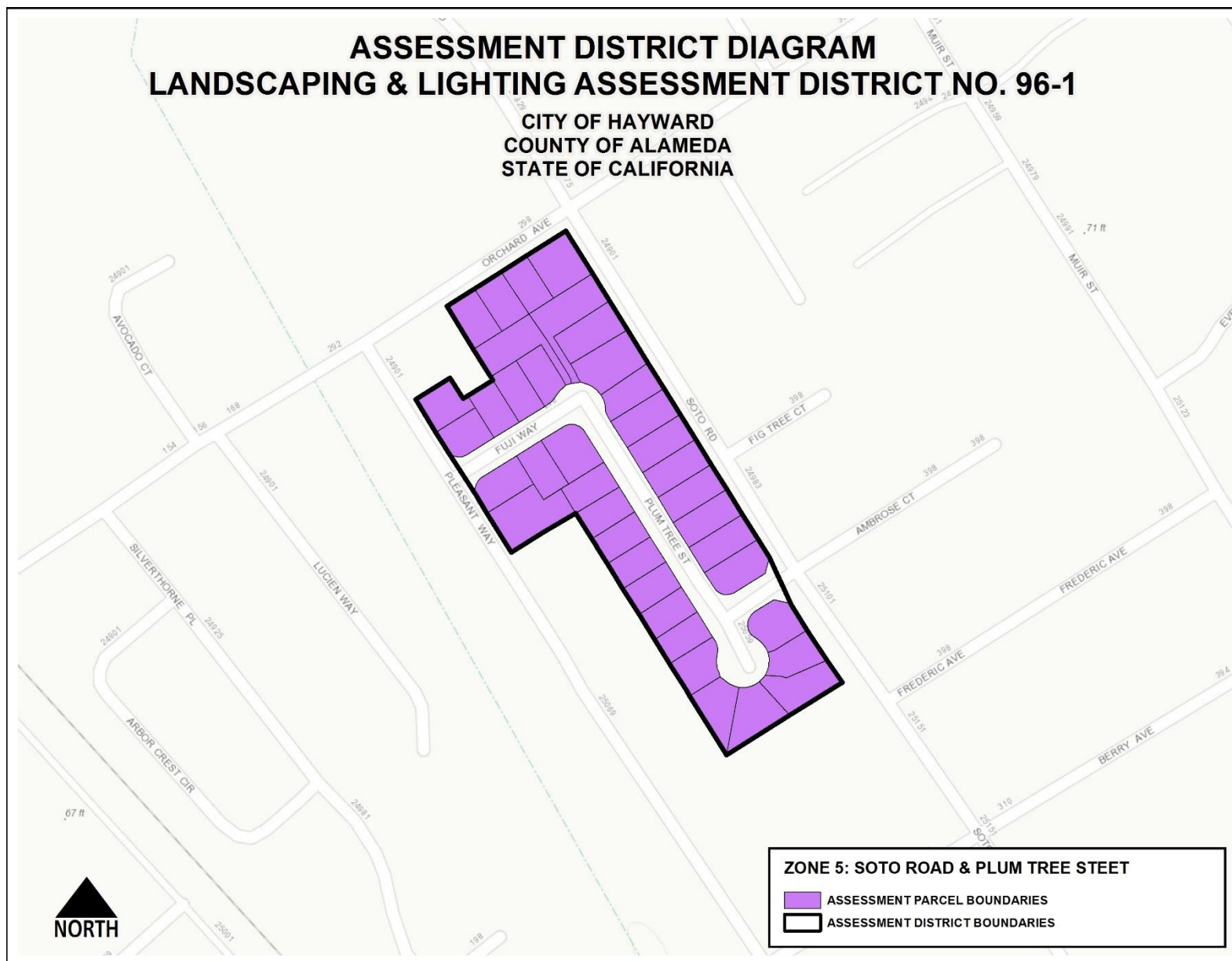
The boundary of the City of Hayward's Landscaping & Lighting Assessment District No. 96-1 is completely within the boundaries of the City of Hayward. The Assessment Diagram which shows the sixteen (16) zones is on file in the Office of the City Clerk of the City of Hayward. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda, for the year when this report was prepared, and are incorporated by reference herein and made part of this report.

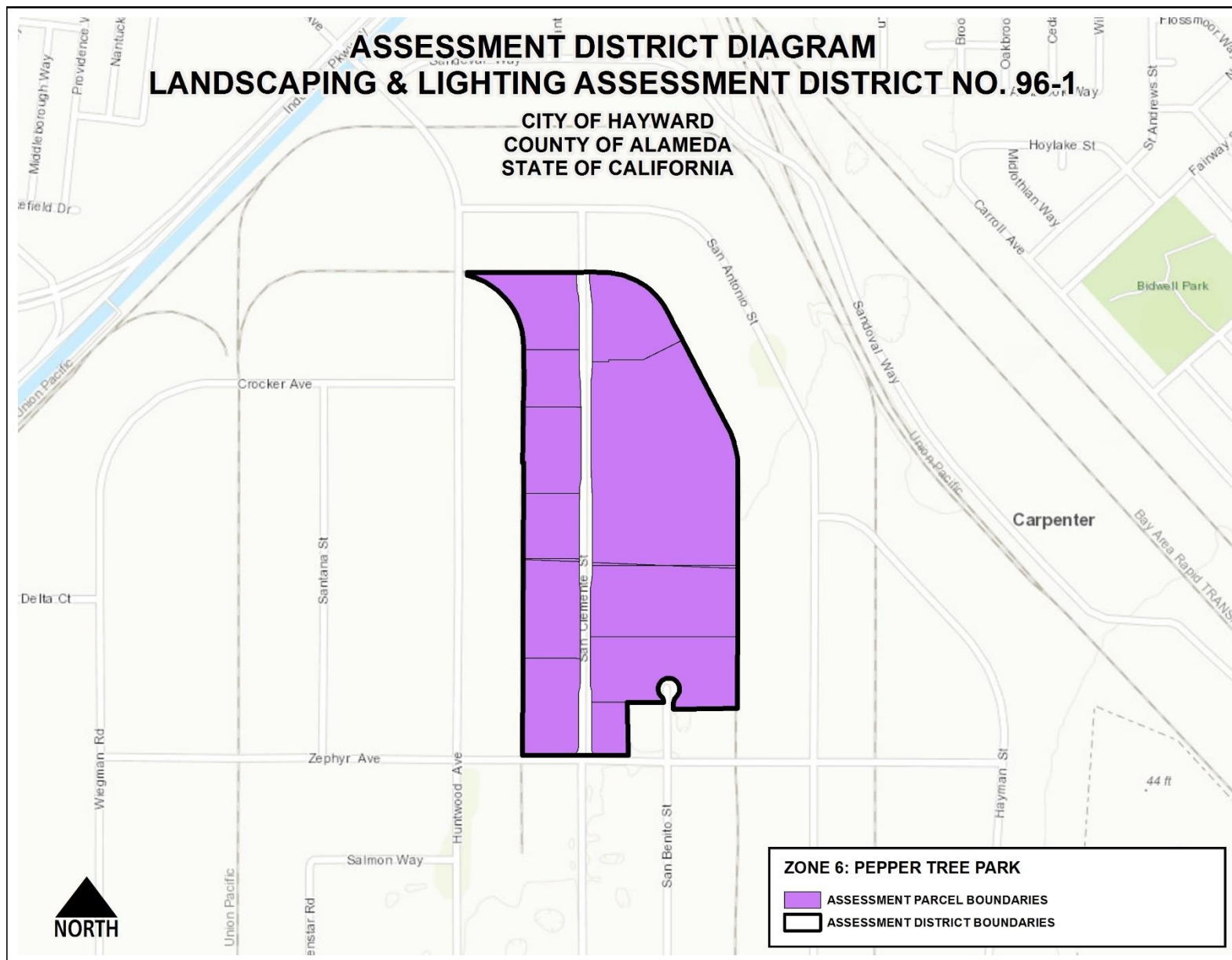


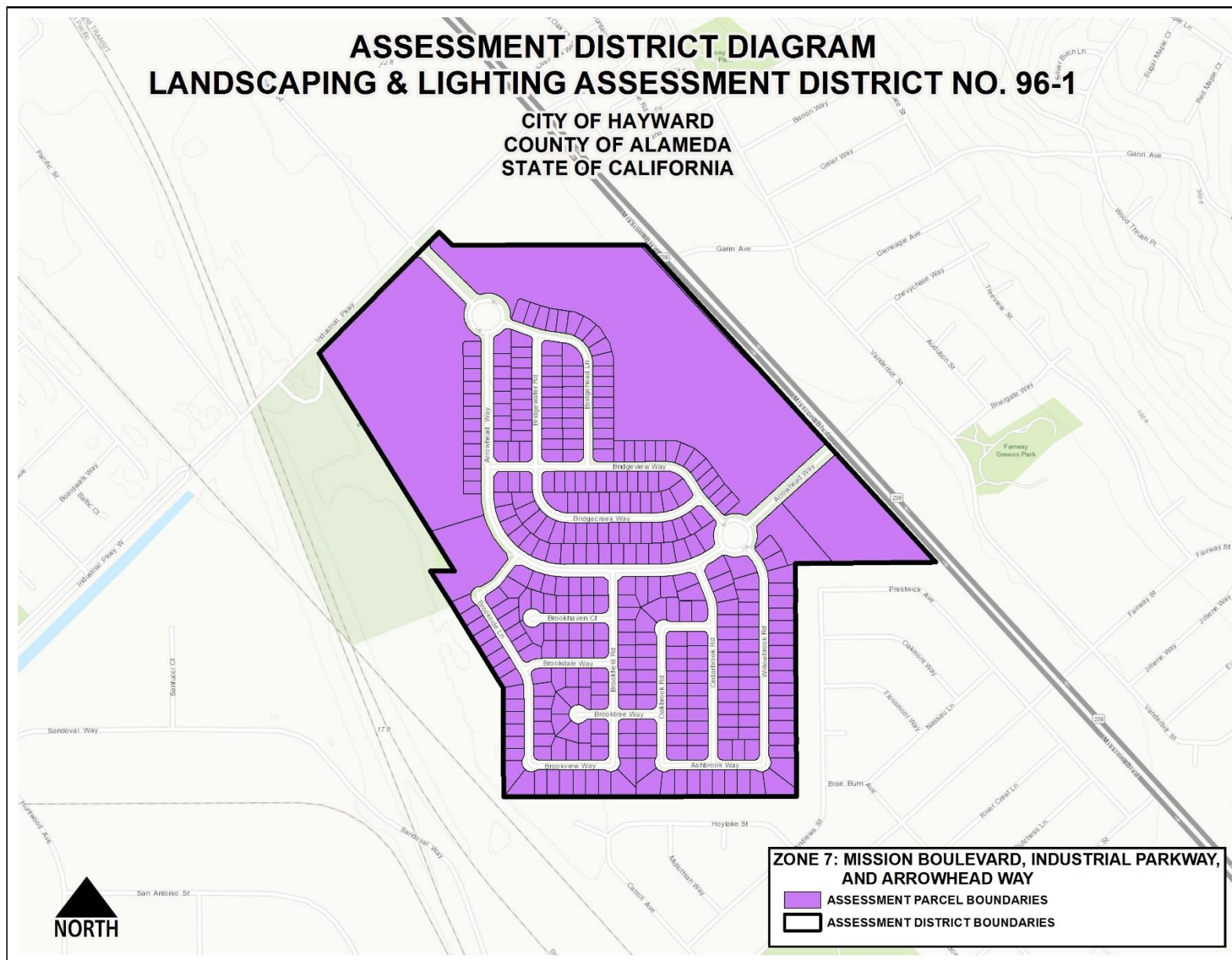


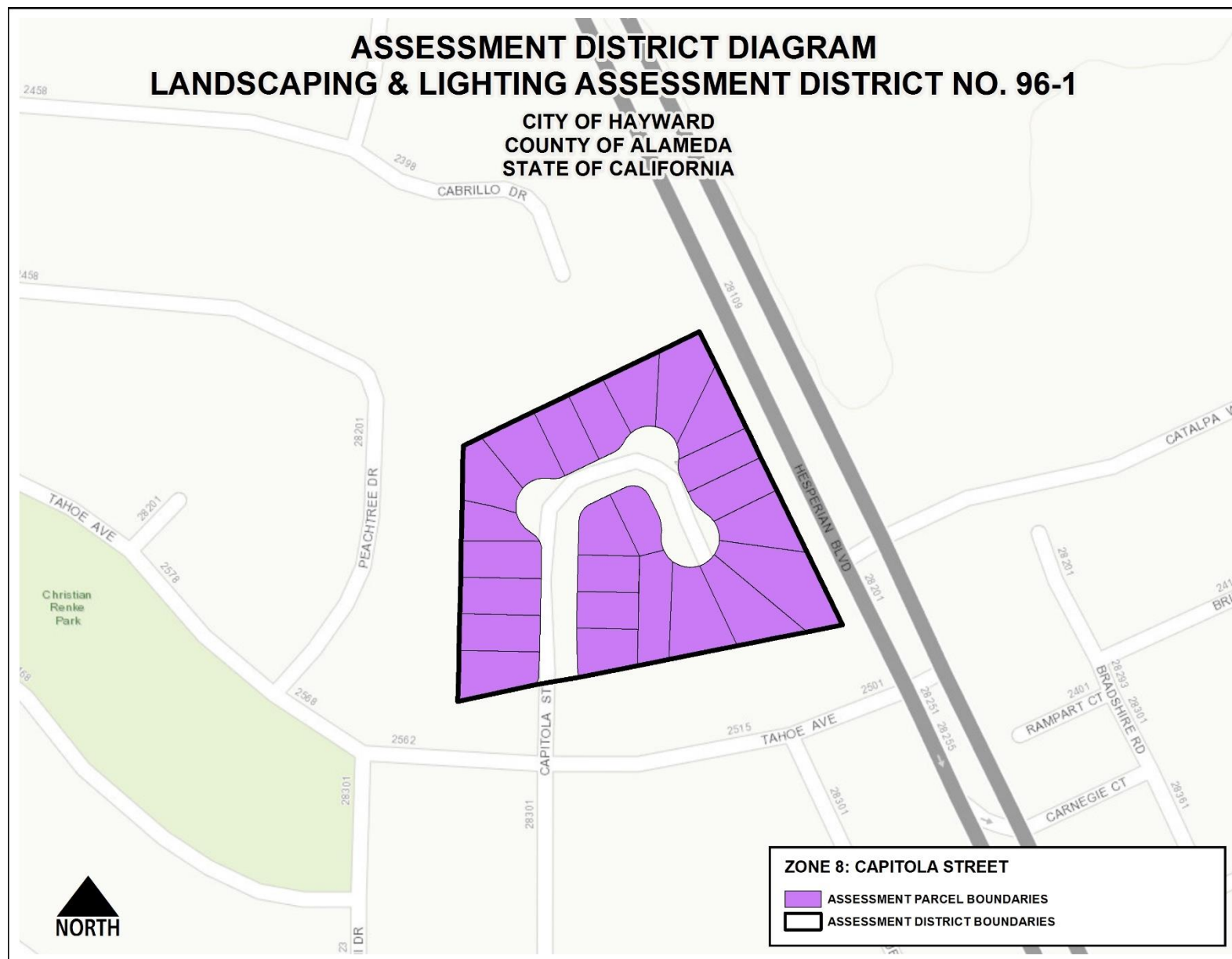


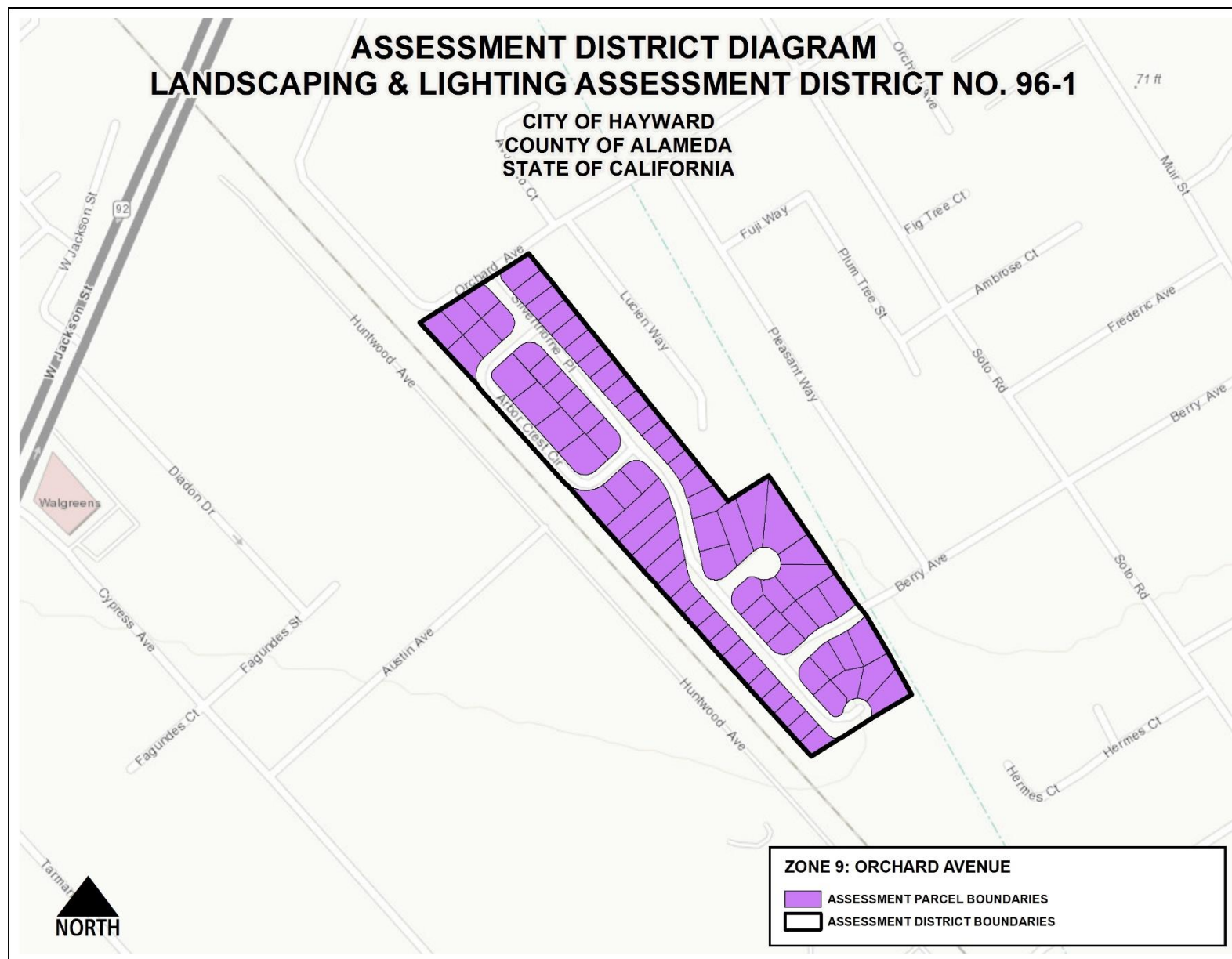


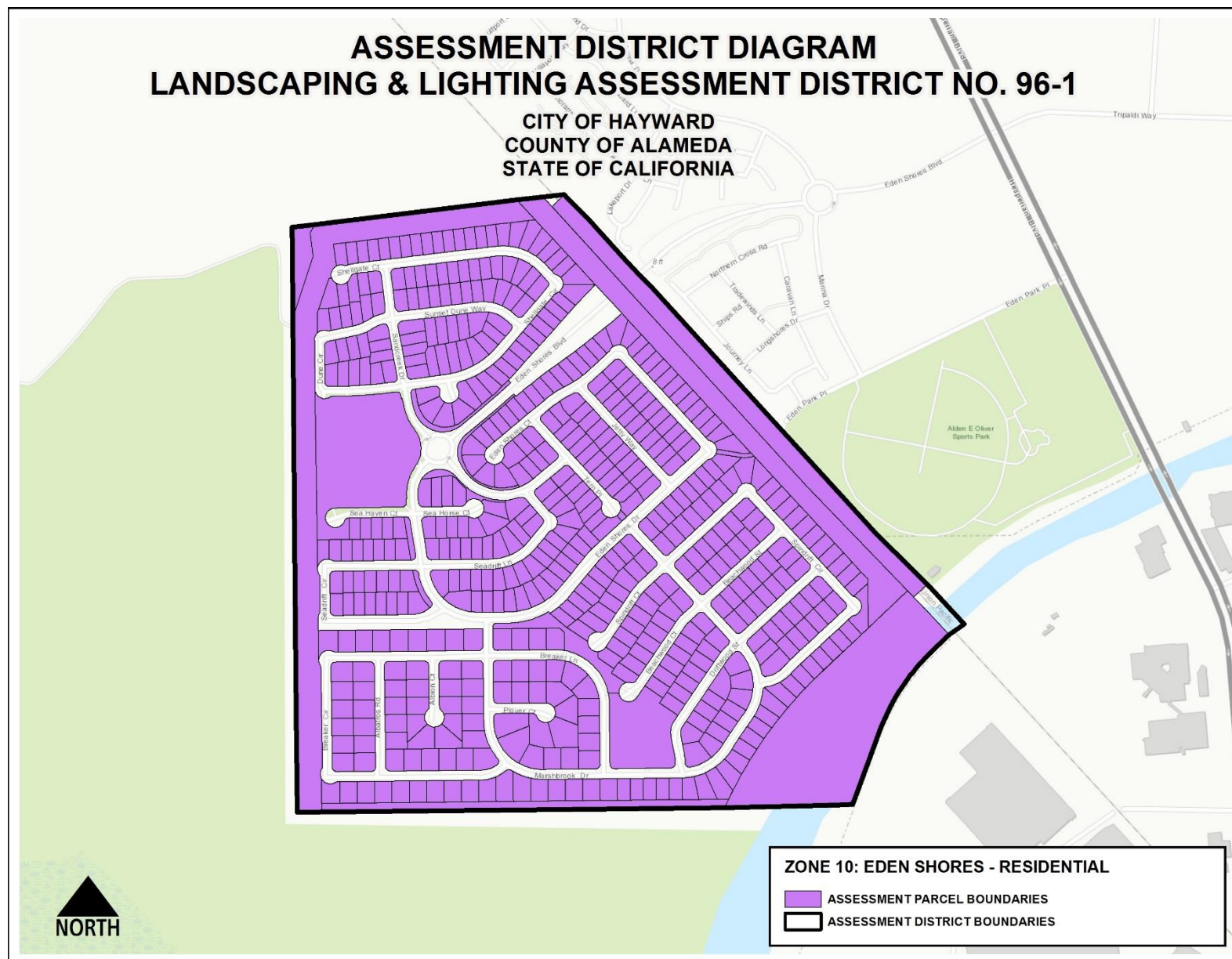


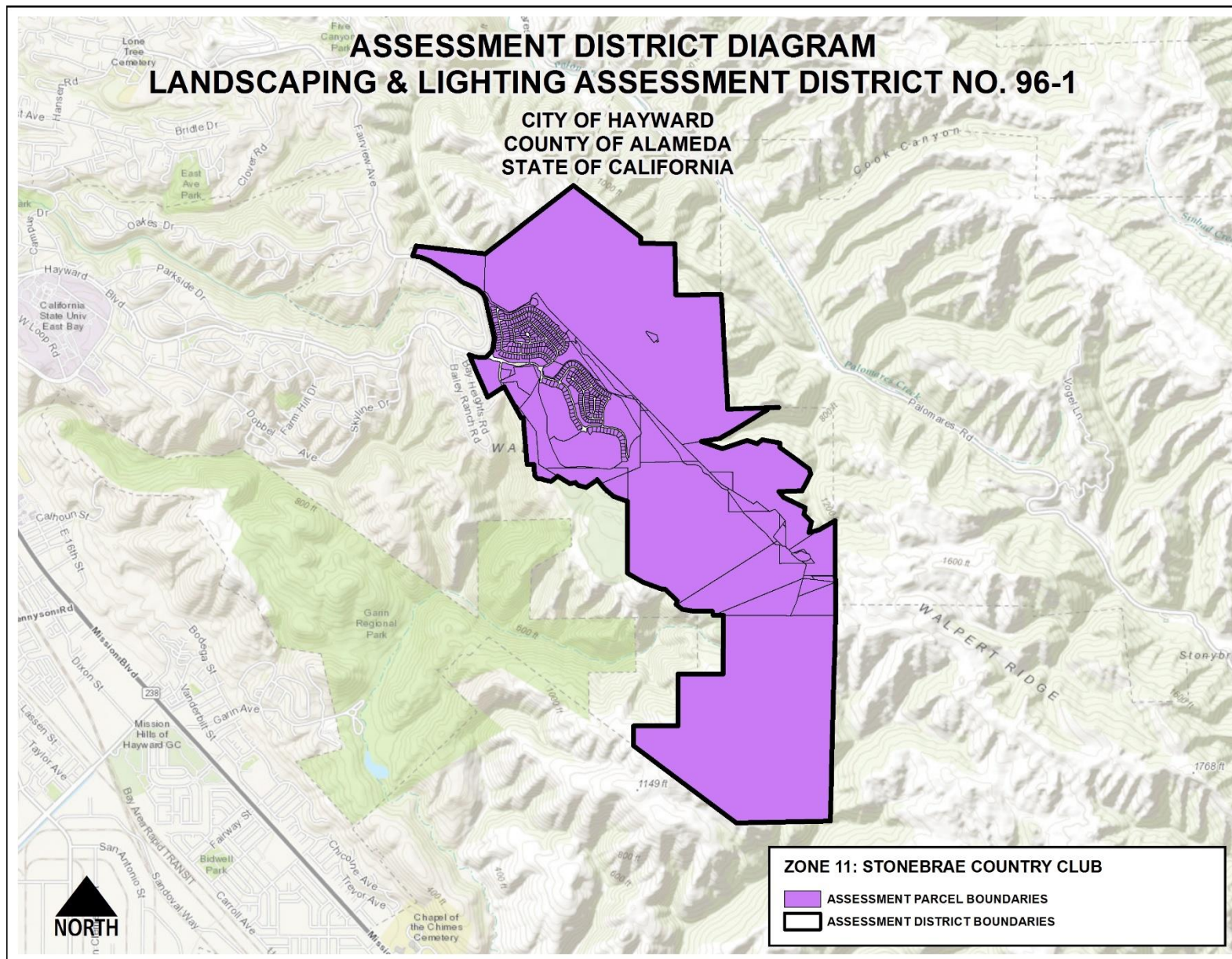


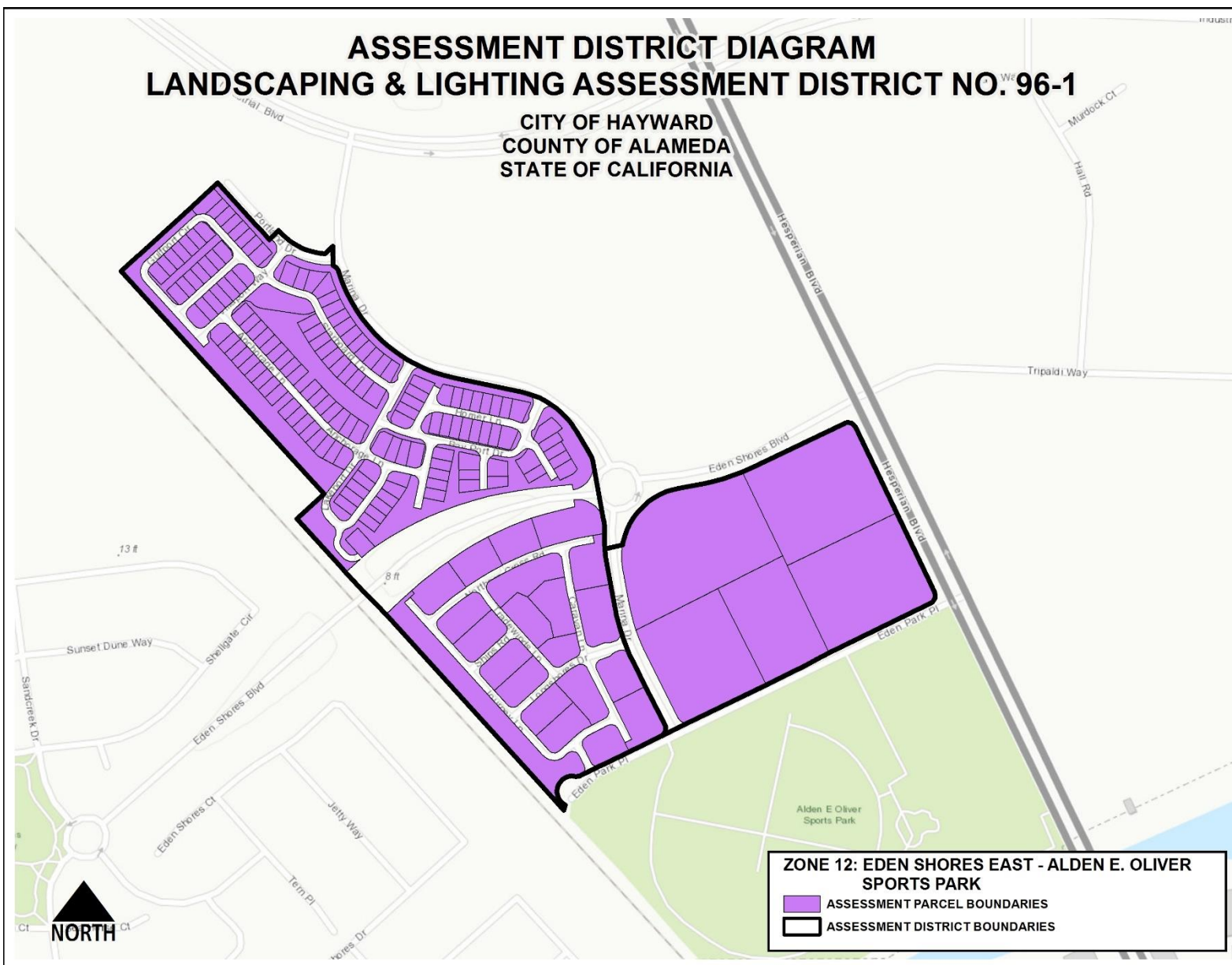


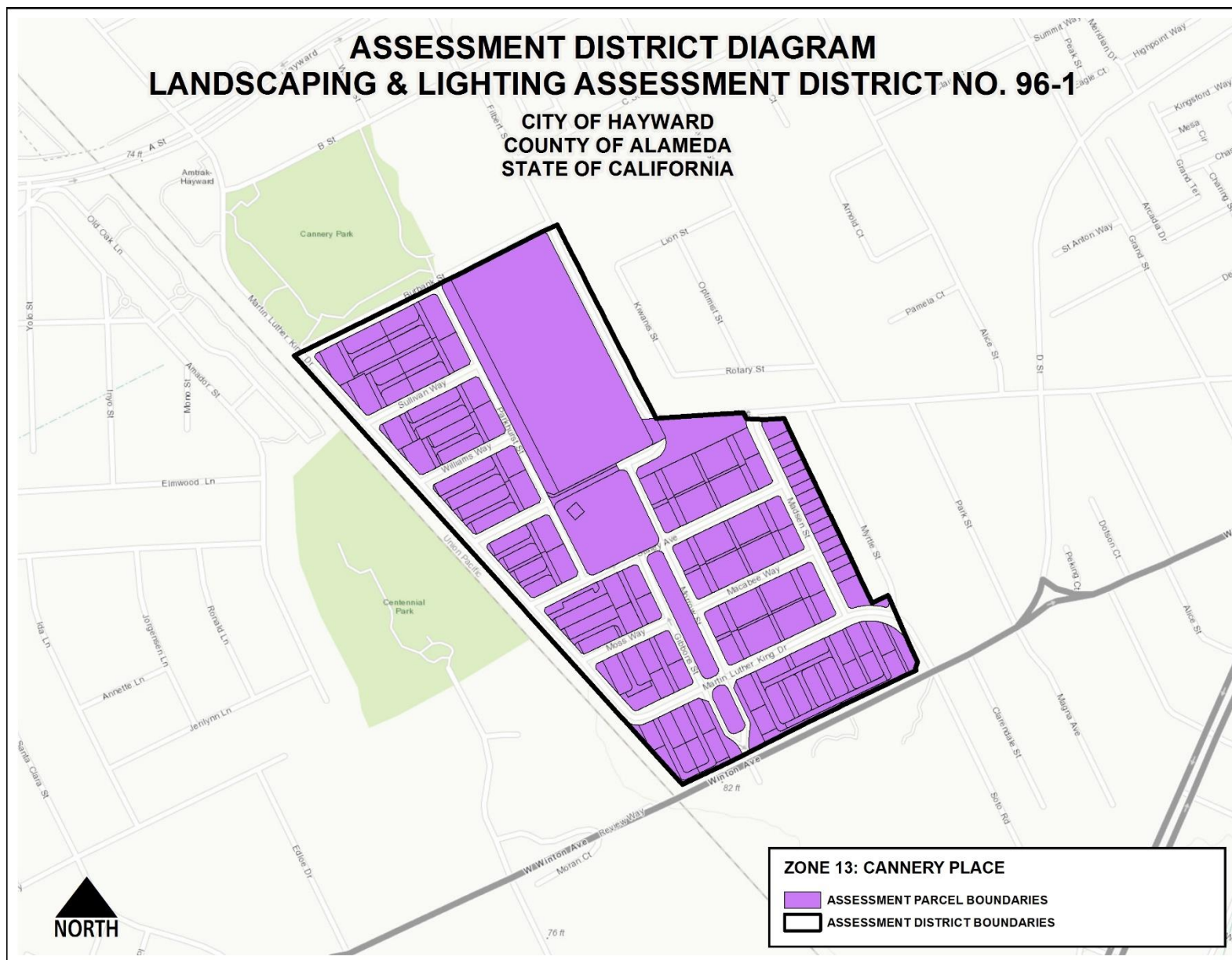


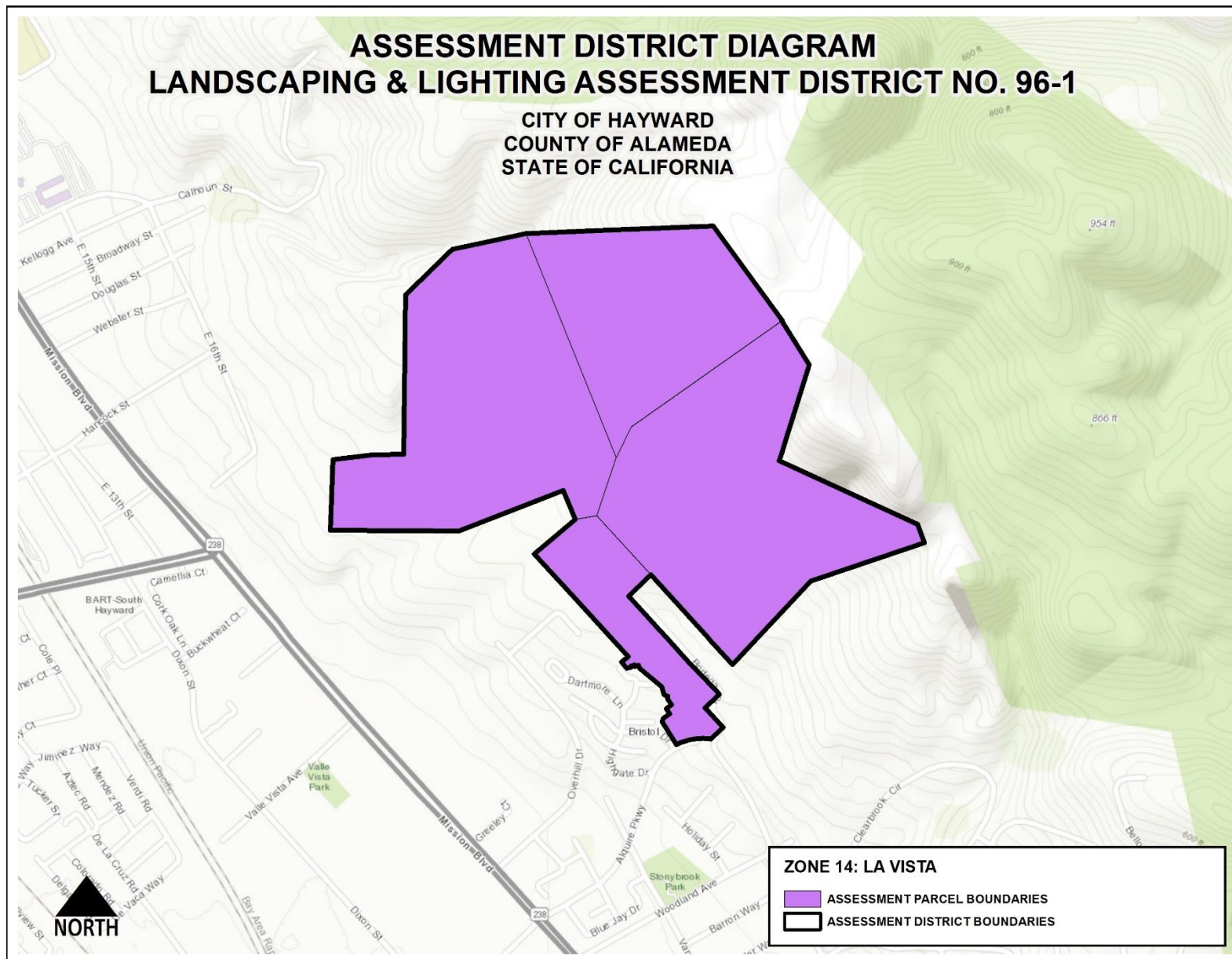


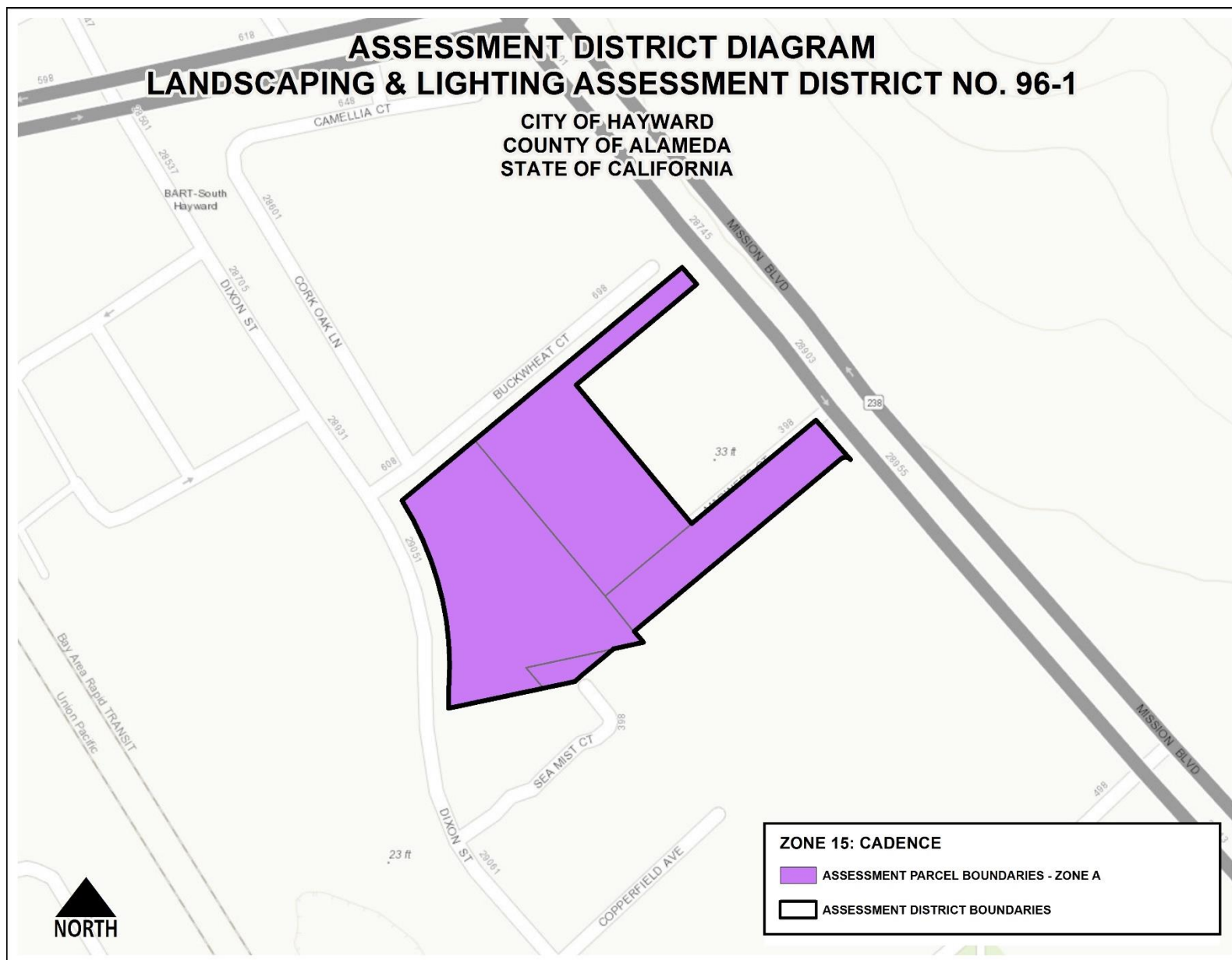


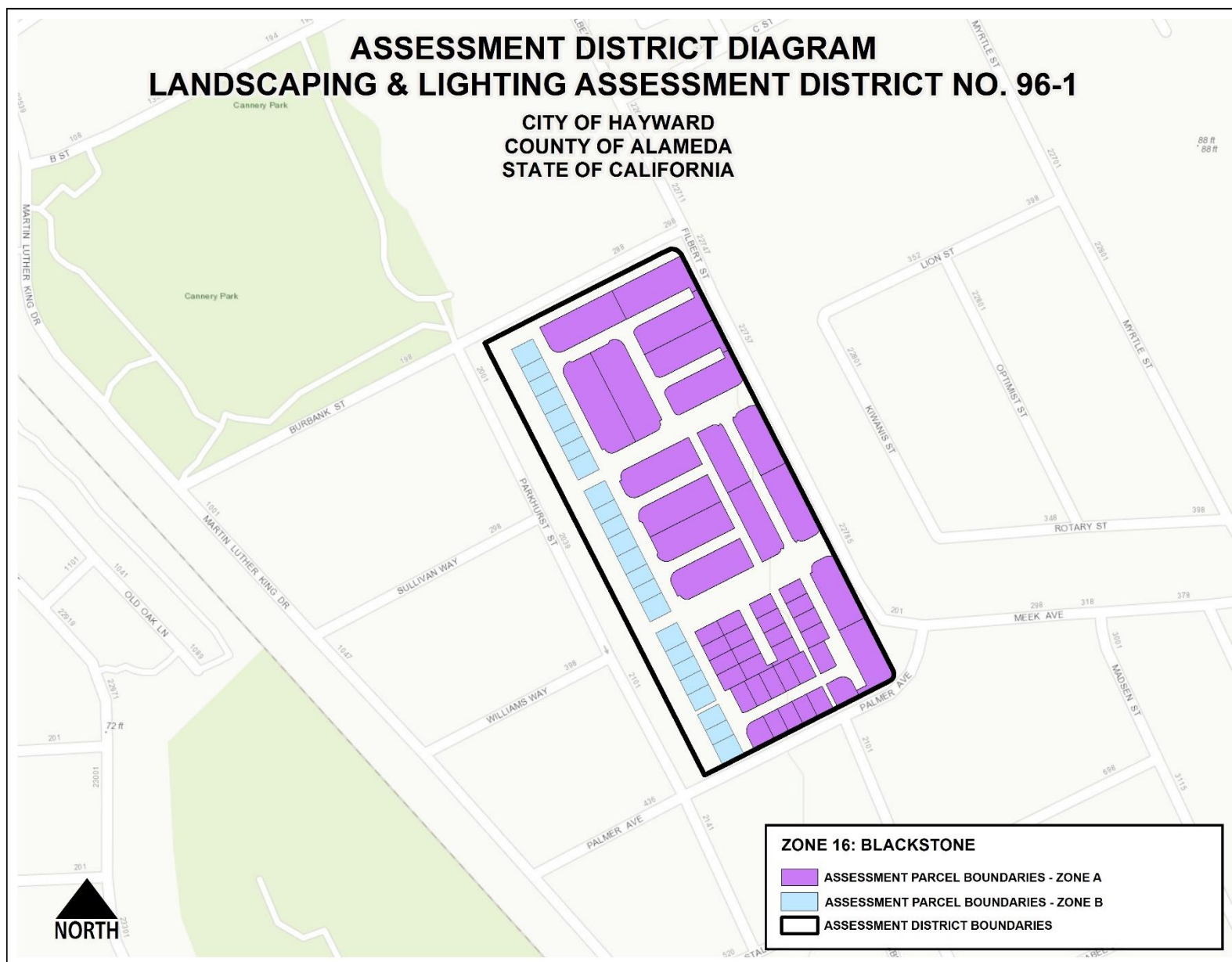












ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels, and the description of each lot or parcel within the City of Hayward's Landscaping & Lighting Assessment District No. 96-1 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which by reference is hereby made a part of this report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the proposed amount of assessments for FY 2018 apportioned to each lot or parcel. The Assessment Roll is on file in the Office of the City Clerk of the City of Hayward.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-197

DATE: June 6, 2017

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT:

Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit Located at Pacheco Way, Stratford Road and Ruus Lane, and Set July 27, 2017, as the Public Hearing Date for Such Actions.

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Engineer's Report



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No. 1 – Storm Drainage Pumping Station and Storm Drain Conduit Located at Pacheco Way, Stratford Road and Ruus Lane, and Set July 27, 2017, as the Public Hearing Date for Such Actions

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

SUMMARY

Maintenance District No. 1 (MD 1) was established in 1995 to fund the operation, maintenance, repair, and replacement of a storm drain pumping facility near Stratford Road and Ruus Lane. The City subsequently signed an agreement with the Alameda County Flood Control and Water Conservation District (Flood Control District) to transfer ownership of the facility to the District, and for the District to operate and maintain the facility. The City acts as an intermediary, whereas the City established the maintenance district and receives the annual assessment revenue, and then annually reimburses the Flood Control District for their operation, maintenance, repair and replace services. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2018 assessment rate from the previous year, set at \$243.92.

BACKGROUND

On May 23, 1995, the City Council ordered the formation of MD 1 to provide for the maintenance, operation, and capital replacement for storm drainage improvements. The Storm Water Lift Station (SWLS) was constructed to pump storm water run-off for the district. The drainage basin includes 29.1 acres of which 24.7 acres are residential, 1.9 acres are for a park site, and 2.5 acres are for the collector streets of Stratford Road and Ruus Lane. Pacheco Way does not drain into this basin system nor does the industrial property to the south. The total number of lots in the drainage basin is 174.

Because the Flood Control District operated similar facilities within the City, the District was asked to take over ownership and maintenance of the pumping station facility. The agreement signed by both parties calls for the City to reimburse the Flood Control District for annual expenses and make an annual capital replacement fund contribution. The storm drain pumping facility includes a masonry building that houses the Supervisory Control and Data Acquisition (SCADA) System and generator, and includes a total of four pumps.

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council. The report is attached (Attachment III), and includes:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY2018 recommended budget;
- (3) the FY 2018 recommended assessment rate; and
- (4) map of the benefit zone (assessment diagram).

DISCUSSION

Annual costs for the storm water pumping facility can vary from year to year, based upon the level of maintenance and/or repair performed by the Flood Control District. The Flood Control District, based on its experience as operator, has provided an annual estimate of operation costs for FY 2018 which was applied to the FY 2018 budget estimate. Based upon revenues required to maintain operations and contribute to the District's capital replacement fund, staff is recommending that the FY 2018 assessment rate be levied at the same amount as FY 2017, at \$243.93. This is the maximum base assessment amount that can be charged, based on the language adopted during the district's original formation on May 23, 1995. A total of \$42,686 will be assessed over 174 parcels, which is sufficient for maintaining levels of service and for contributing to the capital reserve account maintained by the Flood Control District.

FISCAL IMPACT

There is no fiscal impact to the City's General Fund for this recommendation, because the present expenditures are to be paid for by MD 1 funds. Staff has evaluated the City's operating and Flood Control District's capital reserve fund balances and concurs that the combined fund balances will be adequate for FY 2018.

PUBLIC CONTACT

To provide community engagement, City staff 1) mailed a notice to property owners to let them know of their recommended FY 2018 assessment rate, and to alert them to three meetings where they could provide input (May 30, June 6, and June 27); 2) held a community engagement meeting on May 30; and 3) provided an online survey to measure maintenance satisfaction¹.

¹ www.hayward-ca.gov/benefitzone

NEXT STEPS

Following this Council meeting, the City of Hayward is proposing to hold a public hearing on June 27, 2017, to provide an opportunity for any interested person to be heard. After the public hearing, the City Council may adopt a resolution setting the annual assessment amount as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

If the City Council adopts the attached resolution of intention, it will hold a noticed public hearing on June 27, 2017, to consider approving the Engineer's Report and order the levy of assessments for FY 2018.

Prepared by: Denise Blohm, Management Analyst II, Maintenance Services Department

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 17-_____

Introduced by Council Member _____

RESOLUTION OF INTENTION PRELIMINARILY APPROVING THE ENGINEER'S REPORT; DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2018; AND SETTING JUNE 27, 2017, AS THE PUBLIC HEARING DATE CONCERNING MAINTENANCE DISTRICT NO. 1 - STORM DRAINAGE PUMPING STATION AND STORM DRAIN CONDUIT - PACHECO WAY, STRATFORD ROAD, AND RUUS LANE

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. Maintenance District No. 1- Storm Drainage Pumping Station and Storm Drain Conduit – Stratford Road, and Ruus Lane (the District) was established by the adoption of Resolution No. 95-103 to provide funds to operate, maintain, and service a storm drainage pumping station and storm drain conduit constructed to provide a means of handling storm water runoff for Tracts 6472, 6560, 6682, and 6683. The District consists of properties as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.
2. SCI Consulting Group is hereby designated as the Engineer of Work for purposes of these proceedings and is hereby ordered to prepare Engineer's Report in accordance with Section 10-10.25 of the Hayward Municipal Code.
3. The Engineer's Report has been made, filed with the City Clerk, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings relating to the proposed levy of the District assessments for Fiscal Year 2018.
4. It is the intention of the City Council to order the levy and collection of assessments for the maintenance of the storm drainage pumping station and storm drain conduit pursuant to Part 3, Chapter 26 of Division 7 of the California Streets and Highways Code (commencing with Section 5820 thereof).
5. The proposed assessment for Fiscal Year 2018 is at the maximum base assessment amount of \$243.92 per parcel.

6. Reference is hereby made to the afore mentioned Engineer's Report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
7. Public property owned by any public agency and in use in the performance of a public function within said District shall not be assessed, except for Stratford Park, owned by the City of Hayward, which is the only publicly owned property, which will receive a special benefit from the maintenance of the pumping station and storm drains financed by the District.
8. On June 27, 2017, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessment. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
9. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA, June 6, 2017

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

MAINTENANCE DISTRICT No.1

PRELIMINARY ENGINEER'S REPORT

FISCAL YEAR 2018

JUNE 2017

PURSUANT TO CHAPTER 26 OF PART 3 OF DIVISION 7 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, AND CHAPTER 10, ARTICLE 10, SECTION 10-10.25 OF THE HAYWARD MUNICIPAL CODE AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.426.4319
WWW.SCI-CG.COM

CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

City Manager
Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

On January 5, 1993, by Resolution No. 93-010, the City Council approved the vesting tentative map of Tract 6472 for a 148-lot single-family residential subdivision located on the northerly side of Industrial Parkway West adjacent to the collector streets of Pacheco Way, Stratford Road and Ruus Lane. The final subdivision consisted of 143 lots.

Conditions of approval for Tentative Map Tract 6472, which included Final Tract Maps 6472, 6560, 6682 and 6683, included provisions for storm drainage improvements and construction of an approved stormwater pumping facility. The drainage area and the stormwater pumping facility were analyzed in documents prepared by Wilsey & Ham, Civil Engineers. These documents indicated the following: the drainage basin includes 29.1 acres, of which 24.7 acres are residential, 1.9 acres are for a park site, and 2.5 acres are for the collector streets associated with Stratford Road and Ruus Lane. Pacheco Way does not drain into this drainage basin system nor does the industrial property to the south.

In addition to the 143 lots identified above, final Tract Map 6682, with a total of 31 lots located immediately to the east of Chutney Road, was also approved. Therefore, the total number of residential lots in the drainage basin is 174. In addition to the residential lots, there is a park located on one parcel of land.

On June 6, 1995, by Resolution No. 95-103, the City Council ordered the formation of Maintenance District No. 1 to provide for the operation and maintenance of the storm drainage improvements and the stormwater pumping facility to serve the drainage basin. The FY 1996 Engineer's Report (formation report) included a FY 1996 budget which proposed \$22,557.36 in expenditures which equated to \$129.64/parcel (174 assessable parcels). This is the maximum annual assessment rate and it may not be increased to reflect change in the Consumer Price Index.

A Storm Water Lift Station (SWLS) has been constructed to pump storm water run-off for the developed area which is adjacent to the Alameda County Flood Control and Water Conservation District's ("Flood Control District") Line B, Zone No. 3A. The plans for the lift station were approved by the City and the Flood Control District. The SWLS was designed with capacity for only the development of the area encompassing the 174 parcels. No added capacity was constructed for run-off from other areas such as the Georgian Manor and Spanish Ranch Mobile Home Parks, which are presently served by a privately owned and operated pumping facility located within each park.

An agreement between the City and the Flood Control District transferred ownership of the SWLS to the Flood Control District. The agreement states that the Flood Control District concurred with the SWLS transfer subject to the City providing the Flood Control District with

the funds to operate, maintain, and provide for capital equipment replacement and for modifications that may become necessary for the optimal performance of the SWLS.

Each year the City will be evaluating the need to increase assessments to ensure there are adequate funds to continue to provide proper operation, maintenance, and capital replacement of the storm water pumping facilities within Maintenance District No. 1. As part of this effort, the County of Alameda updated their capital replacement study to determine if the Maintenance District No. 1 is adequately funded. Currently there are not currently sufficient funds to replace the Maintenance District No. 1 capital facilities when they reach the end of their useful lives.

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIIC and XIID to the California Constitution. While its title refers only to taxes, Proposition 218 established new procedural requirements for the formation and administration of assessment districts.

Proposition 218 stated that any existing assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control on or before November 6, 1996 shall be exempt from the procedures and approval process of Proposition 218, unless the assessments are increased. Maintenance District No. 1 imposes an assessment exclusively for flood control and drainage improvements.

Proposition 218 defines increased, when applied to an assessment, as a decision by an agency that does either of the following:

- a) Increases any applicable rate used to calculate the assessment.
- b) Revises the methodology by which the assessment is calculated, if that revision results in an increased amount being levied on any person or parcel.

For Fiscal Year 2018, the collection rate is proposed to be \$243.92 per parcel, which is the same rate as the previous fiscal year. The Fiscal Year 2018 collection rate is at the maximum base assessment rate of \$243.92 per parcel, which was established at the time the District was formed.

Based upon the review of the formation documents by the City Attorney, since the formation budgeted assessment rate was set at \$243.92 per assessable parcel and the proposed FY 2018 assessment rate will be at the budgeted formation rate of \$243.92 per assessable parcel, the proposed FY 2018 assessment rate is not considered an increase and does not require Proposition 218 proceedings.

PLANS & SPECIFICATIONS

INTRODUCTION

The agreement between the City and the Flood Control District calls for the City each year to deposit with the Flood Control District the funds to maintain, operate, and set aside assessment revenue to provide for a capital replacement fund.

Each year, no later than December 1, the Flood Control District furnishes the City with an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund for the fiscal year commencing on the next July 1. Should the capital equipment replacement fund be inadequate to cover unscheduled/emergency repairs, equipment replacement or modifications that are found to be necessary for the normal and safe performance of the Storm Water Lift Station (SWLS), the Flood Control District will provide the City with written notice of the need for additional funding.

The annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed collection rate to be levied upon each assessable lot or parcel.

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 30 community input meeting and two Council dates; 2) held a community input meeting on May 30, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on **June 27, 2017**, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax roll.

Payment of the assessment levied upon each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward's Maintenance District No. 1 boundaries, and those which may be subsequently constructed, will be operated, maintained and serviced and are generally described as follows:

**CITY OF HAYWARD
MAINTENANCE DISTRICT NO. 1
FISCAL YEAR 2018
174 Parcels**

FY 2018 Assessment Amount per Parcel: \$243.92

The following is an overview of the FY 2018 District assessment, along with a description of any one- time items budgeted in FY 2018:

- **Maximum base assessment amount:** is unchanged from the original amount of **\$243.92** per parcel, set when the District was created.
- **Annual CPI increase:** the maximum base assessment amount cannot be increased annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$42,442.08**.
- **Annual assessment charge:** Each of the **174** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will remain the same** as the FY 2016 amount of **\$243.92** per parcel. This amount is at the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2018, the annual contribution to the pump station capital reserve will be made in the amount of **\$5,500**. If additional work occurs in FY 2018, it would be funded through capital reserves.

The following improvements are proposed to be operated, maintained and serviced in Maintenance District No. 1 for Fiscal Year 2018:

The Stratford Village Storm Water Lift Station (SWLS):

The facilities include:

- 2 - 15 H.P. Pumps
- 1 - 5 H.P. Pump
- 1 - 3 H.P. Dewatering Pump
- 1 - Generator
- 1 - Supervisory Control and Data Acquisition (SCADA) System
- 1 - Masonry Building to House the SCADA System and Generator

The operation and servicing of these facilities include, but are not limited to: personnel; electrical energy; materials, including diesel fuel and oil; hazardous materials clean up; and appurtenant facilities as required to provide sufficient run-off capacity.

Maintenance means the furnishing of services and materials for the ordinary and usual operations, maintenance and servicing of the SWLS, including repair, removal or replacement of all or part of any of the SWLS.

In FY 2001 the Flood Control District staff evaluated and approved the purchase of a Supervisory Control and Data Acquisition (SCADA) system. This system allows Alameda County Flood Control staff to respond much faster in emergencies and allows staff to remotely observe, troubleshoot, and operate the facility. For instance, during heavy rains, the operator can observe pumping actions, start and stop the pumps, and reset alarms remotely. The cost of purchasing this system has been spread over an eight (8) year period. The last payment for the SCADA system was paid from the FY 2009 assessment proceeds.

For Fiscal Year 2018, the collection rate remains at the same rate from the previous fiscal year, which is \$243.92 per parcel. This amount is the maximum base assessment amount for the District, and it is not indexed to the Consumer Price Index. Any future increases in the assessment rate would require noticing and balloting of property owners per the requirements of Proposition 218.

FISCAL YEAR 2018 ESTIMATE OF COST AND BUDGET

ESTIMATE OF COSTS

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California provides that the total cost of operation, maintenance and servicing of the storm drainage improvements and storm water pumping station can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with these improvements can also be included.

The costs for Fiscal Year 2018 are summarized in the table below. These cost estimates are based on Alameda County budget projections for Fiscal Year 2018.

FIGURE 1 – 2018 COST ESTIMATE

FY 2018 Budget

Maintenance District No. 1 - Pacheco Wy., Stratford Rd., Russ Ln., & Ward Crk.

Fund 270, Project 3745

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment	29,739	42,442	42,442	42,442	42,442
b. County Fee (1.7%)	-	(722)	(722)	(722)	(722)
c. Adjustment for Delinquencies	-	-	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	29,739	41,721	41,721	41,721	41,721
Services					
a. Utilities: PGE	1,420	1,512	1,751	1,700	1,700
b. Pump Station O&M - ACFCD	32,258	14,374	26,000	14,044	30,000
c. Pump Station - O&M - ACFCD - Past Due Amt	41,434	-	-	-	-
d. Pump Station One-Time Repair - ACFCD	-	-	-	-	-
e. Pump Station - ACFCD Capital Reserve	-	-	-	5,500	5,500
f. Property Owner Mtg/Legal Noticing	414	159	362	1,300	500
e. Annual Reporting	8,542	1,120	1,600	1,616	1,200
f. City Staff	1,299	1,939	4,064	4,064	2,000
Total Expenditures:	85,367	19,103	33,777	28,224	40,900
<i>Net Change</i>	<i>(55,628)</i>	<i>22,618</i>	<i>7,943</i>	<i>13,497</i>	<i>821</i>
Beginning Fund Balance	38,597	(17,031)	5,587	5,587	19,084
<i>Change</i>	<i>(55,628)</i>	<i>22,618</i>	<i>7,943</i>	<i>13,497</i>	<i>821</i>
Ending Fund Balance	(17,031)	5,587	13,531	19,084	19,904
Fund Balance Designations					
Capital reserve maintained by Alameda County.					
Maximum Base Assessment Amount Per Parcel	243.92	243.92	243.92	243.92	243.92
Annual Parcel Assessment	171.60	243.92	243.92	243.92	243.92
# of Parcels	174	174	174	174	174
Total Amount Assessed for the District	29,858.40	42,442.08	42,442.08	42,442.08	42,442.08

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California permits the establishment of assessment districts by agencies to finance the maintenance and operation of drainage and flood control services, which include the operation, maintenance and servicing of pump stations.

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

The land uses within Maintenance District No. 1 consist of 174 residential parcels and one park parcel. These parcels receive a special benefit in that the pumping station and the storm drains protect the residential parcels and park parcel from storm water flooding. Even though there are only minor structures located on the park parcel it does receive special benefit from flood control improvements and services.

It is estimated that all residential and park parcels derive similar benefits from the flood control improvements and services, therefore the method for spreading the annual costs is on a per parcel basis.

The projected Fiscal Year 2018 operation, maintenance and capital replacement costs, including funds allocated to operating and capital reserve funds, are estimated to be \$42,442.08. Therefore, the collection rate for Fiscal Year 2018 will be at the maximum assessment rate of \$243.92 per parcel.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, Pursuant to Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California, and Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code, and in accordance with the Resolution of Intention, being Resolution No. **17-XXX**, preliminarily approving the Engineer's Report, as adopted by the City Council of the City of Hayward, on **June 6, 2017**, and in connection with the proceedings for:

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

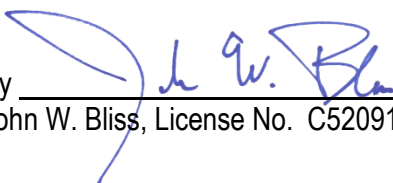
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Alameda for the fiscal year 2018. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018 for each parcel or lot of land within said Maintenance District No. 1.

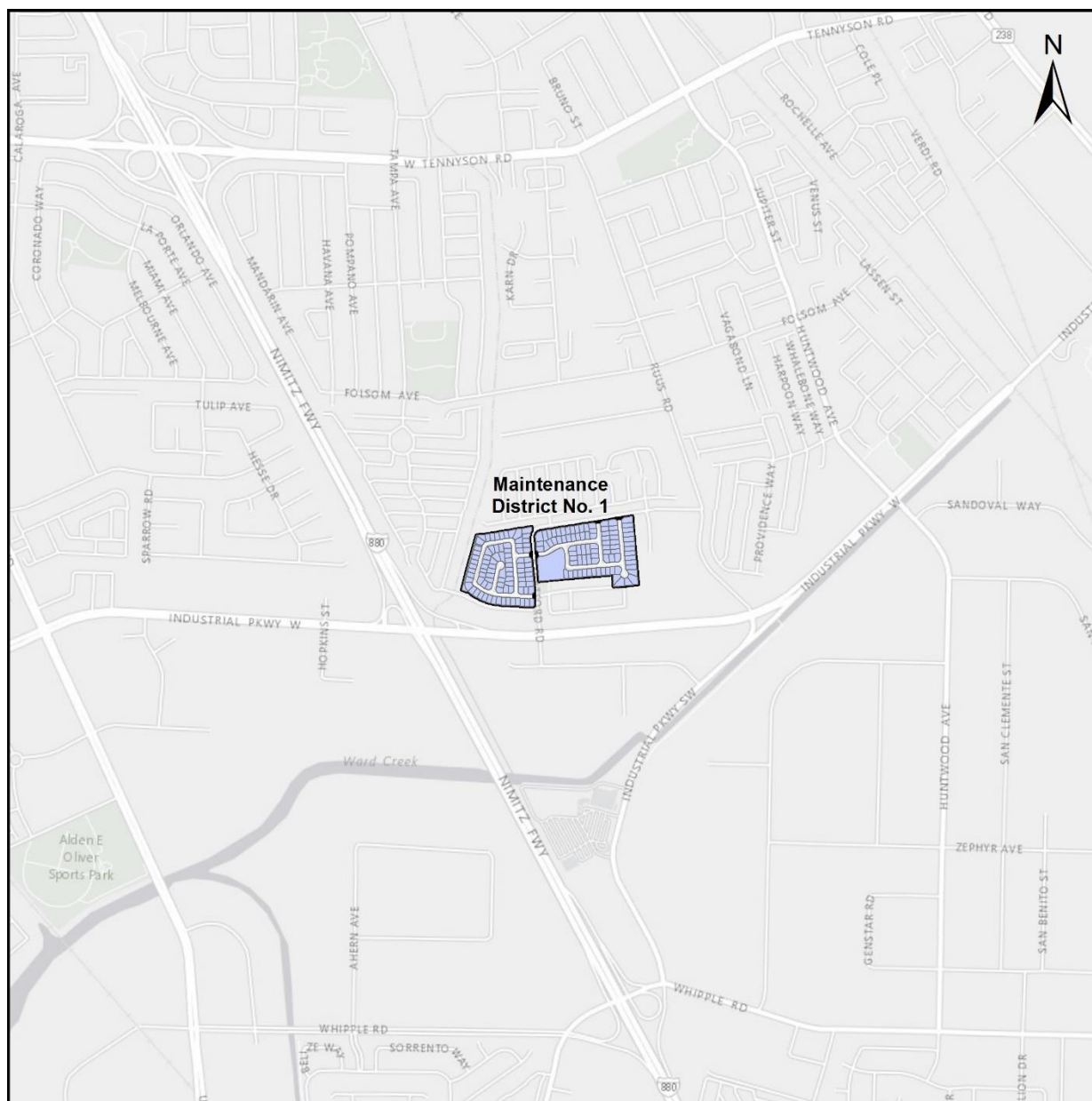
Dated: June 6, 2017



Engineer of Work

By 
John W. Bliss, License No. C52091

VICINITY MAP

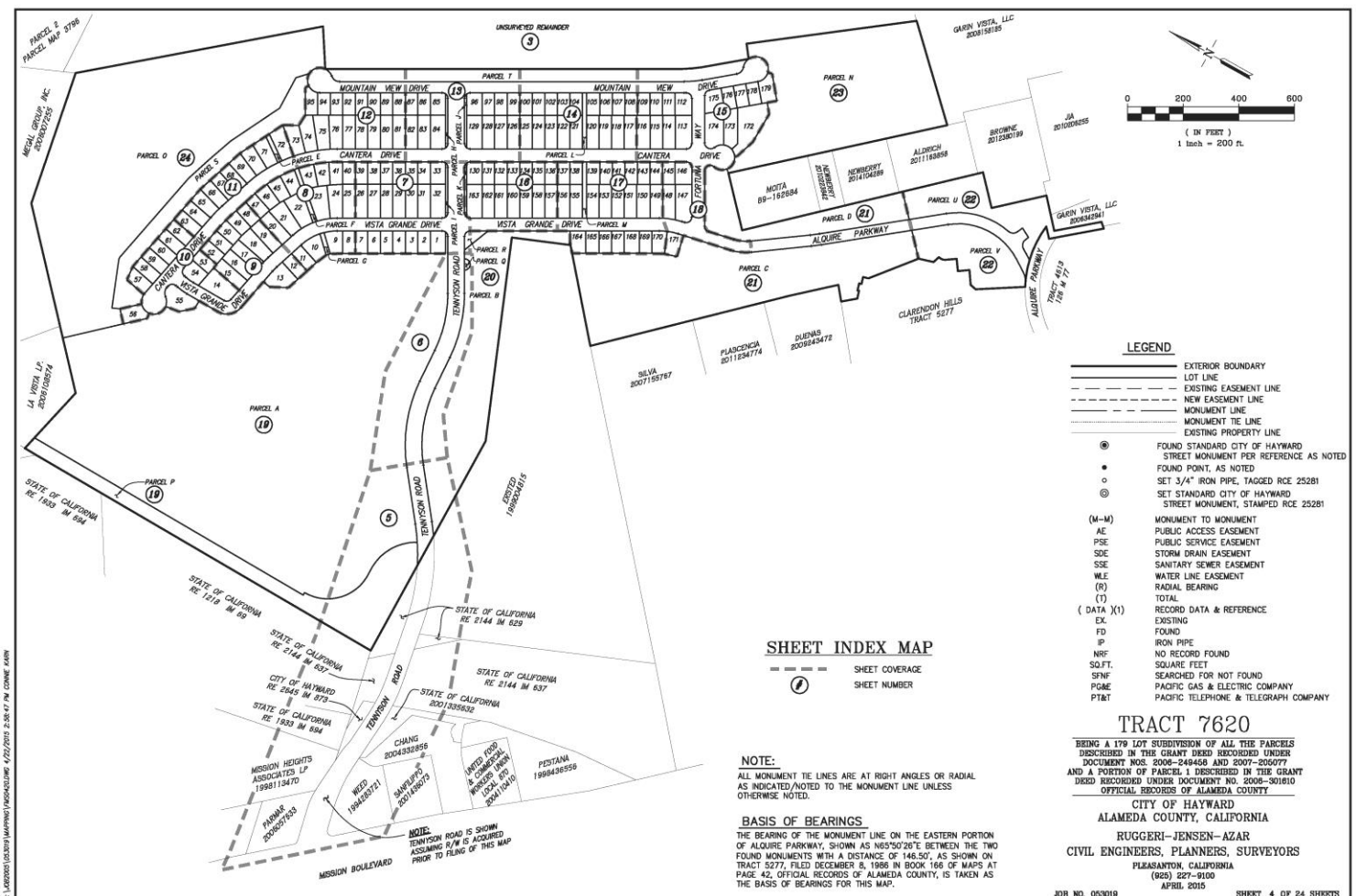


ASSESSMENT DIAGRAM

The boundary of the City of Hayward's Maintenance District No. 1 is on file in the Office of the Hayward City Clerk and is incorporated in this report in Appendix "B".

A detailed description of the lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda for Fiscal Year 2018.

For additional information as to the bearings, distances, monuments, easements, etc. of subject subdivisions, reference is hereby made to Final Tract Maps No. 6472, 6560, 6682 and 6683 filed in the Office of the Recorder of Alameda County.



ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels within the City of Hayward's Maintenance District No. 1 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.

The proposed collection rate and the amount for Fiscal Year 2018 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, are on file in the Office of the City Clerk. The description of each lot or parcel is part of the records of the Assessor of the County of Alameda and these records are, by reference, made a part of this report.

The total assessment amount proposed to be collected for Fiscal Year 2018 is \$42,442.08.

The Assessment Roll for Fiscal Year 2018 is included on the following page of this Report and is on file in the Office of the Hayward City Clerk.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-198

DATE: June 6, 2017
TO: Mayor and City Council
FROM: Maintenance Services Director
SUBJECT:

Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No.2 - Eden Shores Storm Water Facilities and Water Buffer, and Set June 27, 2017, as the Public Hearing Date for such Actions

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Engineer's Report



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2018 for Maintenance District No.2 – Eden Shores Storm Water Facilities and Water Buffer, and Set June 27, 2017, as the Public Hearing Date for such Actions

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II).

SUMMARY

Maintenance District No. 2 (MD 2) was formed in 2003 to fund the operation, maintenance, and replacement of the water buffer and storm water facility that borders the Eden Shores residential community. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2018 assessment rate from the previous year, set at \$198.95.

BACKGROUND

MD 2 was formed on June 24, 2003 to fund the operation and maintenance of a water buffer zone and storm water pre-treatment facility. The water buffer consists of landscaping, recirculating pumps and filters, maintenance roads, pedestrian bridge, and anti-predator and perimeter fencing. The benefit zone includes three residential tracts in Eden Shores (7317, 7360, 7361), totaling 534 homes. The funds collected from the property owners within MD 2 pay for annual operations and maintenance, along with contributing to a capital reserve fund, which would be utilized to repair or replace sections of fencing, pumps, or bridge components in the future.

A 2010 agreement between the City and the Alameda County Flood Control and Water Conservation District (Flood Control District) vests responsibility for the annual maintenance and operation of the pre-treatment storm water pond with the Flood Control District. The 2010 agreement states that the Flood Control District concurred with the acceptance of the pond, subject to MD2 providing the Flood Control District with sufficient funds to operate, maintain, and provide for capital replacement and modifications that may become necessary for the optimal performance of the pond.

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council. The report is attached (Attachment III), and includes:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY2018 recommended budget;
- (3) the FY 2018 recommended assessment rate; and
- (4) map of the benefit zone (assessment diagram).

DISCUSSION

Annual costs for the district are stable. A contingency budget of \$10,000 is included in the FY 2018 budget in the event that any unanticipated repairs should be needed. Based upon revenues required to maintain operations and maintain a capital replacement fund, staff is recommending a FY 2018 per parcel charge of \$198.95, which is the same amount as FY 2017. A total of \$106,239 will be assessed over 534 parcels, which is sufficient for maintaining levels of service and maintaining the capital reserve account. This is not the maximum base assessment amount that can be charged, based on the language adopted during the district's original formation on June 24, 2003. During the original formation of this zone, the adoption language included an annual inflation calculation factor to determine the annual maximum assessment rate (MAR) that property owners could be legally charged. For FY 2018, the MAR is \$906.59; however, this maximum amount is not needed to fund operations or maintain the capital reserve.

FISCAL IMPACT

There is no fiscal impact to the City's General Fund for this recommendation, because the present expenditures are to be paid for by MD 2 funds. Staff has evaluated the operating and capital reserve fund balances and concurs that the combined fund balances will be adequate for FY 2018.

PUBLIC CONTACT

To provide community engagement, City staff 1) mailed a notice to property owners to let them know of their recommended FY 2018 assessment rate, and to alert them to three meetings where they could provide input (May 30, June 6, and June 27); 2) held a community engagement meeting on May 30; and 3) provided an online survey to measure maintenance satisfaction¹.

NEXT STEPS

Following this Council meeting, the City of Hayward is proposing to hold a public hearing on June 27, 2017, to provide an opportunity for any interested person to be heard. After the public hearing, the City Council may adopt a resolution setting the annual assessment amount as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax

¹ www.hayward-ca.gov/benefitzone

roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report. If the City Council adopts the attached resolution of intention, it will hold a noticed public hearing on June 27, 2017, to consider approving the Engineer's Report and order the levy of assessments for FY 2018.

Prepared by: Denise Blohm, Management Analyst II, Maintenance Services Department

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', is written over a horizontal line.

Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 17-

Introduced by Council Member _____

RESOLUTION OF INTENTION PRELIMINARILY APPROVING ENGINEER'S REPORT, DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2018, AND SETTING JUNE 27, 2017, AS THE PUBLIC HEARING DATE CONCERNING MAINTENANCE DISTRICT NO. 2 - EDEN SHORES STORM WATER FACILITIES AND WATER BUFFER

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. Maintenance District No. 2 - Eden Shores Storm Water Facilities and Water Buffer (the "District") was established by the adoption of Resolution No. 03-102 to provide funds to operate, maintain, and service a storm water facility and the water buffer bordering the residential portion of Eden Shores, which encompasses the three residential tracts 7316, 7360, and 7361 in the Eden Shores development, totaling 534 homes. The District consists of the properties as shown on the Assessment Roll on file in the office of the Hayward City Clerk.
2. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article XIIID of the California Constitution.
3. The Engineer of Work has prepared a report in accordance with Section 10-10.25 of the Hayward Municipal Code. Said report has been made, filed, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings related to the proposed levy of District assessments for Fiscal Year 2018.
4. It is the intention of the City Council to order the levy and collection of assessments for the maintenance of the storm water facility and water buffer pursuant to Part 3, Chapter 26 of Division 7 of the California Streets and Highways Code (commencing with Section 5820 thereof).
5. The proposed assessment for the District for Fiscal Year 2018 is \$198.95, which is the same amount of the previous fiscal year's assessment. The maximum base assessment amount for the District is subject to an annual adjustment equal to the change in the San Francisco-Oakland-San Jose the Consumer Price Index for All Urban Consumers (CPI-U) from the previous year. The maximum base assessment

amount for the District for Fiscal Year 2018 has been increased from the previous year's maximum base assessment amount of \$876.78 by 3.40%, which is equal to the percentage increase in CPI-U from February 2016 to February 2017. The maximum base assessment amount for the District for Fiscal Year 2018 is \$906.59.

6. Reference is hereby made to the afore mentioned report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
7. On June 27, 2017, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessment.
8. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
9. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA, June 6, 2017

ADOPTED BY THE FOLLOWING VOTE:

AYES:	COUNCIL MEMBERS:
	MAYOR:
NOES:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

MAINTENANCE DISTRICT No.2

PRELIMINARY ENGINEER'S REPORT

FISCAL YEAR 2018

JUNE 2017

PURSUANT TO CHAPTER 26 OF PART 3 OF DIVISION 7 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, AND CHAPTER 10, ARTICLE 10, SECTION 10-10.25 OF THE HAYWARD MUNICIPAL CODE AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.426.4319
WWW.SCI-CG.COM

CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

CITY MANAGER

Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

On April 16, 2002, by Resolution No. 02-043, the City Council approved the Final Map of Tract 7317 for a 114 lot residential subdivision, with 109 single-family homes, located on the northerly side of Eden Shores Boulevard and westerly of the Union Pacific Railroad.

On November 26, 2002, by Resolution No. 02-171, the City Council approved the Final Map of Tract 7361 for a 120 lot residential subdivision, with 116 single-family homes, located on the southerly side of Eden Shores Boulevard and westerly of the Union Pacific Railroad.

On June 3, 2003, by Resolution No. 03-083, the City Council approved the Final Map for Tract 7360, for a 318 lot residential subdivision, with 309 single-family homes located on the southwesterly side of Eden Shores Drive and westerly of the Union Pacific Railroad. The additional lots in each subdivision, 27 total, will be landscaped areas, parks, wetlands or buffer areas.

Conditions of approval for Tracts No. 7317, 7360 and 7361, included provisions for construction of a water buffer channel and storm-water pretreatment pond, masonry walls, anti-predator fences, and landscaping within the proposed development area. Maintenance District No. 2 will provide a funding source to operate and maintain these improvements, including the furnishing of water and electrical energy along with debris removal, weeding, trimming and pest control spraying.

On June 24, 2003, by Resolution No. 03-102, the City Council ordered the formation of Maintenance District No. 2 to provide the funding for the operation and maintenance of these facilities. The FY 2004 Final Engineer's Report (formation report) included a FY 2004 budget which proposed \$343,875.00 in expenditures at buildout for an anticipated 525 assessable parcels which equated to maximum assessment rate of \$655.00/parcel. This maximum annual assessment rate which may be levied is increased each fiscal year by the prior year's change in the Consumer Price Index.

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIIC and XIID to the California Constitution. While its title refers only to taxes, Proposition 218 established new procedural requirements for the formation and administration of assessment districts.

Proposition 218 stated that any existing assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control on or before November 6, 1996 shall be

exempt from the procedures and approval process of Proposition 218, unless the assessments are increased. Proposition 218 defines increased, when applied to an assessment, as a decision by an agency that does either of the following:

- a) Increases any applicable rate used to calculate the assessment.
- b) Revises the methodology by which the assessment is calculated, if that revision results in an increased amount being levied on any person or parcel.

The formation methodology used to calculate the maximum annual assessment that could be levied in any given year allows the maximum assessment rate from the prior year to be increased by the prior year's change in the Consumer Price Index. Therefore, based upon the review of the City Attorney, imposing the assessment adjustment each year based upon the prior year's increase in the Consumer Price Index does not require Proposition 218 proceedings.

The FY 2004 formation documents set the maximum assessment rate at \$655.00 per parcel, which increased each fiscal year by the prior year's change in the Consumer Price Index. Therefore, the FY 2018 maximum assessment rate is now set at \$906.58 per parcel.

In FY 2008 the rate was \$155.00 per parcel. For FY 2009 through FY 2011 the collection rate was reduced to \$100.00 per parcel at the request of the Eden Shores Homeowners' Association (HOA) due to downturn economic conditions and the fact that there were sufficient reserves available to supplement the annual operation and maintenance costs for those fiscal years. For FY 2012 through FY 2013, the collection rate increased to \$130.00 per parcel to cover increased maintenance and utility costs. For FY 2014, the collection rate increased by 10% to \$143.00 per parcel to cover increased maintenance and utility costs. For FY 2015, the collection rate increased to \$157.30 per parcel to cover increased maintenance and utility costs. For FY 2016, the collection rate increased to \$173.00 per parcel to cover increased maintenance and utility costs. For FY 2017, the collection rate increased to \$198.95 per parcel to cover increased maintenance and utility costs.

For Fiscal Year 2018, the estimated operating costs, including funds allocated for operation and capital reserves, are \$106,239.30. Based on these estimated operating costs, the assessment rate needed to cover the FY 2018 operating expenses is \$198.95 per parcel. This proposed assessment rate remains the same as the previous year's assessment rate of \$198.95. The proposed FY 2018 assessment is below the maximum base assessment of \$906.59 per parcel, therefore it does not require Proposition 218 proceedings. In future years, if there is a need for additional funds to cover any major repairs or replacements, the assessment amount may be increased up to their maximum base assessment amount.

PLANS & SPECIFICATIONS

INTRODUCTION

The annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed collection rate to be levied upon each assessable lot or parcel.

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 30 community input meeting and two Council dates; 2) held a community input meeting on May 30, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on **June 27, 2017**, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2018 tax roll.

Payment of the assessment levied upon each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward's Maintenance District No. 2 boundaries, and those which may be subsequently constructed, will be operated, maintained and serviced and are generally described as follows:

CITY OF HAYWARD
MAINTENANCE DISTRICT NO. 2
FISCAL YEAR 2018
534 Parcels

FY 2018 Assessment Amount per Parcel: \$198.95

The following is an overview of the FY 2018 District assessment, along with a description of any one- time items budgeted in FY 2018:

- **Maximum base assessment amount:** was increased from the prior year's maximum base assessment amount of **\$876.78 to \$906.59** by applying CPI-U for the San Francisco-Oakland-San Jose MSA (**3.40%** for the period February 2016 to February 2017).
- **Annual CPI increase:** the maximum base assessment amount **does increase** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2018 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$106,239.30**.
- **Annual assessment charge:** each of the **534** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2018 per parcel charge **will remain the same** as the FY 2017 amount of **\$198.95** for FY 2018. This amount is below **the** maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- **In FY 2018,** A contingency budget of \$10,000 is included in case unscheduled maintenance or repair is required.

The following improvements are proposed to be operated, maintained and serviced in Maintenance District No. 2 for Fiscal Year 2018:

- Water Buffer Channel;
- Storm-water Pre-Treatment Pond;
- Masonry Walls;
- Anti-predator Fences; and
- Miscellaneous Landscaping

The operation, maintenance and servicing of these improvements include, but are not limited to: personnel; water, for irrigation and buffer replenishment; electrical energy; materials, including diesel fuel and oil, debris removal, weeding, trimming, pest control spraying, etc.

FISCAL YEAR 2018 ESTIMATE OF COST AND BUDGET

ESTIMATE OF COSTS

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California provides that the total cost of operation, maintenance and servicing of the water buffer channel, water treatment pond, masonry walls, anti-predator fences and landscaping can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with these improvements can also be included.

The costs for Fiscal Year 2018 are summarized in the following table:

FIGURE 1 – 2018 COST ESTIMATE

FY 2018 Budget
Maintenance District No. 2 - Eden Shores
Fund 271, Project 3718

	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 EOY Est	FY 2018 Proposed
Income					
a. Annual Assessment Revenue	83,998	92,382	106,239	106,239	106,239
b. Minus County Tax Collection Fee (1.7%)	(1,428)	(1,570)	(1,806)	(1,806)	(1,806)
c. Adjustment for Delinquencies	-	-	-	-	-
d. Other	-	-	-	2,000	2,000
Total Revenue:	82,570	90,812	104,433	106,433	106,433
Services					
a. Utilities: Water	39,206	30,170	38,821	28,000	28,280
b. Utilities: PGE	12,195	14,433	14,794	15,000	15,150
c. Maintenance - Pond - Aquatics	26,208	29,968	27,644	30,000	30,300
d. Maintenance - One Time Repair	-	-	-	5,000	10,000
e. Maintenance - Landscaping - ES HOA	3,600	-	3,780	3,600	3,636
f. Pre-treatment Pond O&M - ACFCO	4,079	3,458	3,500	3,500	3,535
g. Pre-treatment Pond One-Time Capital - ACFCO	-	-	-	-	-
h. Property Owner Mtg/Legal Noticing	677	484	1,106	1,200	1,200
i. Annual Reporting	7,432	1,925	2,750	2,765	2,050
j. City Staff	2,681	1,939	3,394	3,394	3,428
Total Expenditures:	96,078	82,376	95,789	92,459	97,579
Net Change	(13,508)	8,435	8,644	13,974	8,854
Beginning Fund Balance	352,444	338,936	347,371	347,371	361,346
Change	(13,508)	8,435	8,644	13,974	8,854
Ending Fund Balance	338,936	347,371	356,016	361,346	370,200
Fund Balance Designations					
Operating Reserve ¹	41,285	45,406	52,217	53,217	53,217
Capital Reserve ²	297,651	301,966	303,799	308,129	316,983
Total Fund Balance	338,936	347,371	356,016	361,346	370,200
Maximum Base Assessment Amount Per Parcel	835.22	851.10	876.78	876.78	906.59
Annual Parcel Assessment	157.30	173.00	198.95	198.95	198.95
# of Parcels	534	534	534	534	534
Total Amount Assessed for the District	83,998.20	92,382.00	106,239.30	106,239.30	106,239.30

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of water buffer channels, water treatment ponds, masonry walls, predator fences and landscaping.

Proposition 218 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

Because assessments are levied on the basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

The properties benefiting from the operation, maintenance and servicing of water buffer channels, water treatment ponds, masonry walls, predator fences and landscaping consist of the 534 single- family residential lots located within Tracts No. 7317, 7360 and 7361.

Each of the 534 single-family residential lots receive a special benefit in that they are able to be developed because protection to the adjacent open space has been provided through the construction of these improvements. The special benefit derived by the individual parcels is indistinguishable between parcels. Therefore, all residential parcels derive the same benefit and the corresponding method of assessment for residential land uses is based on a per parcel basis.

The estimated Fiscal Year 2018 proposed assessment revenue is \$106,239.30. The proposed assessment for the District for Fiscal Year 2018 is \$198.95 per parcel, which is the same amount as the previous fiscal year's assessment. The maximum base assessment amount for the District is subject to an annual adjustment equal to the change in the San Francisco-Oakland-San Jose the Consumer Price Index for All Urban Consumers (CPI-U) from the previous year. The maximum base assessment amount for the District for Fiscal Year 2018 has been increased from the previous year's maximum base assessment amount of \$876.78 by 3.40%, which is equal to the percentage increase in CPI-U from February

2016 to February 2017. The maximum base assessment amount for the District for Fiscal Year 2018 is \$906.59.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, Pursuant to Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California, and Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code, and in accordance with the Resolution of Intention, being Resolution No. **17-XXX**, preliminarily approving the Engineer's Report, as adopted by the City Council of the City of Hayward, on **June 6, 2017**, and in connection with the proceedings for:

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

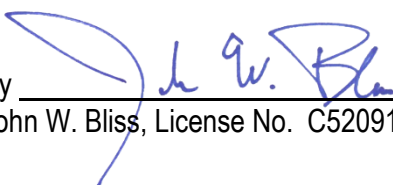
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Alameda for the fiscal year 2018. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2018 for each parcel or lot of land within said Maintenance District No. 2.

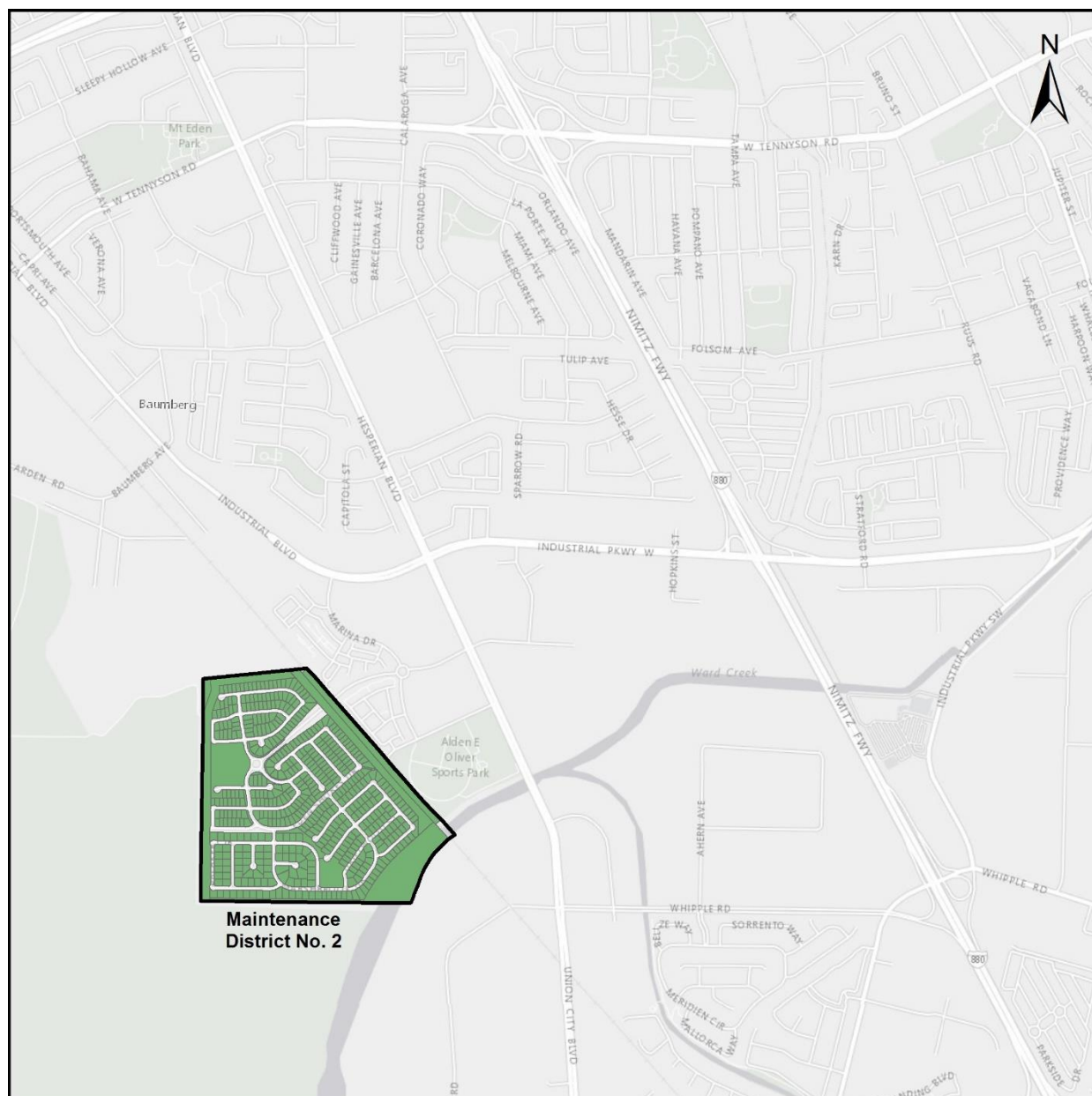
Dated: June 6, 2017



Engineer of Work

By 
John W. Bliss, License No. C52091

VICINITY MAP

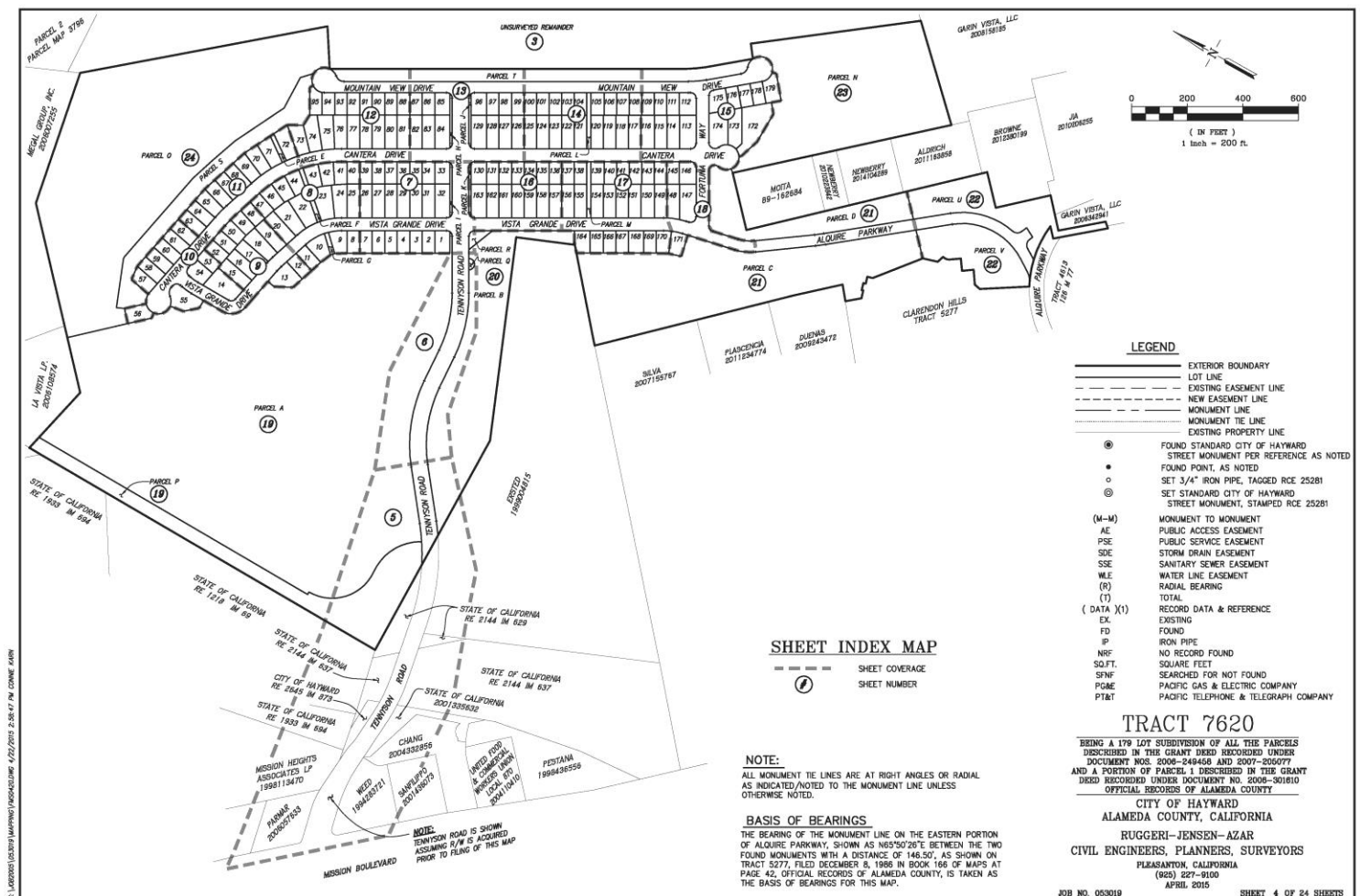


ASSESSMENT DIAGRAM

The Assessment District Diagram for the City of Hayward's Maintenance District No. 2 (Eden Shores) is on file in the Office of the Hayward City Clerk and is incorporated in this report in Appendix "B".

A detailed description of the lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda for Fiscal Year 2018.

For additional information as to the bearings, distances, monuments, easements, etc. of subject subdivisions, reference is hereby made to Final Tracts Maps No. 7317, 7360 and 7361 filed in the Office of the Recorder of Alameda County.



ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels within the City of Hayward's Maintenance District No. 2 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.

The proposed collection rate and the amount for Fiscal Year 2018 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, are on file in the Office of the City Clerk. The description of each lot or parcel is part of the records of the Assessor of the County of Alameda and these records are, by reference, made a part of this report.

The total amount proposed to be collected for Fiscal Year 2018 is \$106,239.30.

The Assessment Roll for Fiscal Year 2018 is included on the following page of this Report and is on file in the Office of the Hayward City Clerk.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-295

DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2017

RECOMMENDATION

That the City Council adopts the attached Resolution and approves an amendment to the City of Hayward Salary Plan for Fiscal Year 2017 ("FY 2017"), which designates all classifications and the corresponding salary range for employment in the City of Hayward government as of June 12, 2017, superseding Resolution No. 17-027 and all amendments thereto.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	FY 2017 Salary Plan
Attachment IV	SEIU Salary Survey Data



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT: Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2017

RECOMMENDATION

That the City Council adopts the attached Resolution and approves an amendment to the City of Hayward Salary Plan for fiscal year 2017 ("FY 2017"), which designates all classifications and the corresponding salary range for employment in the City of Hayward government as of June 12, 2017, superseding Resolution No. 17-027 and all amendments thereto.

BACKGROUND/DISCUSSION

After a public hearing on May 11, 2017, the Personnel Commission recommends to the City Council adoption of an amended FY 2017 Salary Plan (Attachment III) for the classified service. Changes to the salary plan are as follows:

1. Supervising Permit Technician – Due to the increase in the volume of commercial and residential building activity in the City, this new supervisory classification in the Permit Technician series was created to be responsible for planning, coordinating and supervising the work activities related to the permit issuance function, including the daily operations of the Permit Center. This classification requires the exercise of independent judgment in setting and accomplishing the goals and objectives of the department. The salary range for the Supervising Permit Technician is set internally at ten percent (10%) above Senior Permit Technician, which is \$36.41 per hour at Step A and \$44.25 per hour at Step E.
2. Lead Program Assistant – Due to the expansion and increased participation in the Literacy and Homework Center Programs of the Library and Community Services Department, the Lead Program Assistant was created to address additional higher level responsibilities, including program oversight and providing day-to-day direction to staff. The salary range for Lead Program Assistant is set internally to mirror that of the Lead Library Assistant, which is \$27.92 per hour at Step A and \$33.92 per hour at Step E.

3. Utilities Engineering Manager – This salary has been updated internally to align with similar division managers within the Utilities and Environmental Services Department, which is \$68.03 per hour at Step A and \$82.71 per hour at Step E.
4. Sustainability Technician – The Sustainability Technician was retitled to Sustainability Specialist and was assigned new responsibilities to meet City Council’s clean and green priorities. This position is responsible for assisting the Environmental Services Division staff with implementation of sustainability programs, participation in solid waste source reduction and recycling programs, grant funding, and implementation of the Climate Action Plan. The salary range for the Sustainability Specialist is set internally at ten percent (10%) above the former Sustainability Technician, which is \$35.89 per hour at Step A and \$43.62 per hour at Step E.
5. Property/Evidence Administrator retitled to Property/Evidence and Crime Scene Administrator, as originally approved by the Personnel Commission on July 10, 2014.
6. SEIU Local 1021 Clerical and Related Unit Equity Adjustments – Pursuant to the negotiated terms under Section 9.01 of the Memorandum of Understanding (“MOU”) between SEIU Local 1021 Clerical and Related Unit and the City of Hayward, the equity adjustments will be processed in three (3) equal parts applied over a three (3) year period, beginning in June 2016. As an exception, if an adjustment was less than one (1) percent, those in that classification will receive the full increase in year one (2016). Thirty-four (34) classifications represented by SEIU Local 1021 Clerical and Related Unit have been identified and should receive an increase in accordance with Section 9.01 of the MOU and the mutually agreed upon salary survey data (Attachment IV) with the effective date of June 12, 2017, representing the second year for equity adjustments.
7. SEIU Local 1021 Maintenance and Operations Unit Equity Adjustments – Pursuant to the negotiated terms under Section 9.01 of the Memorandum of Understanding (“MOU”) between SEIU Local 1021 Maintenance and Operations Unit and the City of Hayward, the equity adjustments will be processed in three (3) equal parts applied over a three (3) year period beginning in June 2016. As an exception, if an adjustment was less than one (1) percent, those in that classification will receive the full increase in year one (2016). Thirteen (13) classifications represented by SEIU Local 1021 Maintenance and Operations Unit have been identified and should receive increases in accordance with Section 9.01 of the MOU and the mutually agreed upon salary survey data (Attachment IV) with the effective date of June 12, 2017, representing the second year for equity adjustments.

FISCAL IMPACT

1. There is no recommended salary change associated with the title change of Property/Evidence and Crime Scene Administrator.

2. The annual cost of salary and benefits for the classifications listed below are under review and will be proposed in the fiscal year 2018 Adopted Budget:

- Supervising Permit Technician
- Lead Program Assistant
- Utilities Engineering Manager
- Sustainability Specialist

3. The fiscal impact of the equity adjustments for the SEIU Local 1021 Clerical and Related Unit and SEIU Local 1021 Maintenance and Operations Unit for FY17 is approximately \$200,000. These equity adjustments will be implemented by the Human Resources and Finance departments effective June 12, 2017, and reflected on employees' paychecks dated June 30, 2017. The overall value of the equity adjustments over the three (3) year agreement, which includes the cost of previously agreed upon COLA increases, is approximately \$1.7 million.

Prepared by: Anthony Phillip, Human Resources Analyst I

Recommended by: Nina Collins, Director of Human Resources

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION APPROVING THE AMENDED FISCAL
YEAR 2017 SALARY PLAN DESIGNATING
POSITIONS OF EMPLOYMENT IN 'THE CITY
GOVERNMENT OF THE CITY OF HAYWARD AND
SALARY RANGE; AND SUPERSEDING RESOLUTION
NO. 17-027 AND ALL AMENDMENTS THERETO

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

Section 1. That a revised Positions and Salaries Schedule relating to the positions of employment in the City of Hayward, and the hourly rates of pay for those positions, is hereby set forth in Attachment "III," attached hereto and made a part hereof. The positions enumerated under the columns headed "Classification Title" are hereby designated as the positions of employment in the City of Hayward, and the hourly, bi-weekly, monthly, and annual rates of pay shown in the adjacent rows under the headings "Step A" through "Step E" are the salary rates or the maximum rates of pay for such positions.

Section 2. Salaries paid to occupants of said positions shall be administered in accordance with the Personnel Rules and Memoranda of Understanding and Side Letter Agreements approved by the City Council and currently in effect.

Section 3. All class titles used herein refer to the specifications of the position classification plan as reviewed by the Personnel Commission of the City of Hayward, or as set forth in the City Charter.

Section 4. The City Manager may approve in advance of an established effective date, payment to certain classifications in the Management Unit of all or a portion of a general salary increase previously approved by the City Council. Such advance payments shall be made only for those management classifications where the salary range is less than ten percent above an immediately subordinate classification. The amount of advance payment approved by the City Manager shall not exceed the amount required to establish a ten percent salary differential between the affected classifications. The City Manager shall advise the City Council and each bargaining unit in advance of any payments made pursuant to the provisions of this section.

Section 5. The salary ranges set forth in Attachment "III" shall be revised to reflect salary changes provided in any Memorandum of Understanding, Side Letters of Agreement, or resolution setting forth the wages, hours, and other terms and conditions of employment for a bargaining unit or group of unrepresented employees of the City. Any revisions made

pursuant to the provisions of this section shall be incorporated into a document prepared by the Human Resources Director and distributed to affected employees or their representatives that reflects the date of the revision and cites both the authority provided by this section and the provision of the memorandum or resolution being effectuated by the revision.

Section 6. This resolution supersedes Resolution No. 17-027 and all amendments thereto.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2017

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2017**

ATTACHMENT III
Recommended by
Personnel Commission
on May 11, 2017
Approved by Council
on June 6, 2017

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E
CITY ELECTED OFFICIALS/APPOINTED OFFICERS/EXECUTIVES							
MAYOR	E100	Unclassified	Hourly				
			Bi-Weekly				
			Monthly				
			Annual				39,960.00
CITY COUNCIL	E110	Unclassified	Hourly				
			Bi-Weekly				
			Monthly				
			Annual				24,975.00
CITY MANAGER	A120	Unclassified	Hourly				119.75
			Bi-Weekly				9,580.00
			Monthly				20,756.67
			Annual				249,080.00
CITY ATTORNEY	A100	Unclassified	Hourly				102.83
			Bi-Weekly				8,226.40
			Monthly				17,823.87
			Annual				213,886.40
CITY CLERK	A110	Unclassified	Hourly				63.37
			Bi-Weekly				5,069.60
			Monthly				10,984.13
			Annual				131,809.60
ASSISTANT CITY MANAGER	U735	Unclassified	Hourly	92.08	96.69	101.52	106.59
			Bi-Weekly	7,366.40	7,735.20	8,121.60	8,527.20
			Monthly	15,960.53	16,759.60	17,596.80	18,475.60
			Annual	191,526.40	201,115.20	211,161.60	221,707.20
CHIEF OF POLICE	P500	Unclassified	Hourly	91.91	96.50	101.33	106.39
			Bi-Weekly	7,352.80	7,720.00	8,106.40	8,511.20
			Monthly	15,931.07	16,726.67	17,563.87	18,440.93
			Annual	191,172.80	200,720.00	210,766.40	221,291.20
DIRECTOR OF DEVELOPMENT SERVICES	U700	Unclassified	Hourly	77.01	80.86	84.90	89.15
			Bi-Weekly	6,160.80	6,468.80	6,792.00	7,132.00
			Monthly	13,348.40	14,015.73	14,716.00	15,452.67
			Annual	160,180.80	168,188.80	176,592.00	185,432.00
DIRECTOR OF FINANCE	U725	Unclassified	Hourly	80.75	84.78	89.02	93.48
			Bi-Weekly	6,460.00	6,782.40	7,121.60	7,478.40
			Monthly	13,996.67	14,695.20	15,430.13	16,203.20
			Annual	167,960.00	176,342.40	185,161.60	194,438.40
DIRECTOR OF HUMAN RESOURCES	U705	Unclassified	Hourly	77.95	81.84	85.94	90.24
			Bi-Weekly	6,236.00	6,547.20	6,875.20	7,219.20
			Monthly	13,511.33	14,185.60	14,896.27	15,641.60
			Annual	162,136.00	170,227.20	178,755.20	187,699.20
DIRECTOR OF INFORMATION TECHNOLOGY / CHIEF INFORMATION OFFICER (CIO)	U720	Unclassified	Hourly	78.25	82.16	86.27	90.58
			Bi-Weekly	6,260.00	6,572.80	6,901.60	7,246.40
			Monthly	13,563.33	14,241.07	14,953.47	15,700.53
			Annual	162,760.00	170,892.80	179,441.60	188,406.40
DIRECTOR OF LIBRARY AND COMMUNITY SERVICES	U710	Unclassified	Hourly	77.31	81.17	85.24	89.49
			Bi-Weekly	6,184.80	6,493.60	6,819.20	7,159.20
			Monthly	13,400.40	14,069.47	14,774.93	15,511.60
			Annual	160,804.80	168,833.60	177,299.20	186,139.20
DIRECTOR OF MAINTENANCE SERVICES	U715	Unclassified	Hourly	72.69	76.33	80.14	84.15
			Bi-Weekly	5,815.20	6,106.40	6,411.20	6,732.00
			Monthly	12,599.60	13,230.53	13,890.93	14,586.00
			Annual	151,195.20	158,766.40	166,691.20	175,032.00
DIRECTOR OF PUBLIC WORKS	U730	Unclassified	Hourly	83.71	87.90	92.29	96.92
			Bi-Weekly	6,696.80	7,032.00	7,383.20	7,753.60
			Monthly	14,509.73	15,236.00	15,996.93	16,799.47
			Annual	174,116.80	182,832.00	191,963.20	201,593.60
FIRE CHIEF	F800	Unclassified	Hourly	83.38	87.54	91.92	96.52
			Bi-Weekly	6,670.40	7,003.20	7,353.60	7,721.60
			Monthly	14,452.53	15,173.60	15,932.80	16,730.13
			Annual	173,430.40	182,083.20	191,193.60	200,761.60

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2017**

ATTACHMENT III
Recommended by
Personnel Commission
on May 11, 2017
Approved by Council
on June 6, 2017

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
CITY WIDE ADMINISTRATIVE/ANALYTICAL SUPPORT								
SENIOR MANAGEMENT ANALYST	H115	Classified	Hourly	48.00	50.38	52.91	55.56	58.33
			Bi-Weekly	3,840.00	4,030.40	4,232.80	4,444.80	4,666.40
			Monthly	8,320.00	8,732.53	9,171.07	9,630.40	10,110.53
			Annual	99,840.00	104,790.40	110,052.80	115,564.80	121,326.40
MANAGEMENT ANALYST II	H110	Classified	Hourly	43.20	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.00	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,488.00	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,856.00	94,348.80	99,070.40	104,000.00	109,200.00
MANAGEMENT ANALYST I	H105	Classified	Hourly	39.28	41.25	43.30	45.47	47.74
			Bi-Weekly	3,142.40	3,300.00	3,464.00	3,637.60	3,819.20
			Monthly	6,808.53	7,150.00	7,505.33	7,881.47	8,274.93
			Annual	81,702.40	85,800.00	90,064.00	94,577.60	99,299.20
EXECUTIVE ASSISTANT	U315	Unclassified	Hourly	36.90	38.60	40.35	42.08	43.93
			Bi-Weekly	2,952.00	3,088.00	3,228.00	3,366.40	3,514.40
			Monthly	6,396.00	6,690.67	6,994.00	7,293.87	7,614.53
			Annual	76,752.00	80,288.00	83,928.00	87,526.40	91,374.40
ADMINISTRATIVE SUPERVISOR	H120	Classified	Hourly	35.27	37.03	38.88	40.82	42.86
			Bi-Weekly	2,821.60	2,962.40	3,110.40	3,265.60	3,428.80
			Monthly	6,113.47	6,418.53	6,739.20	7,075.47	7,429.07
			Annual	73,361.60	77,022.40	80,870.40	84,905.60	89,148.80
ADMINISTRATIVE SECRETARY	C120	Classified	Hourly	32.33	33.67	34.98	36.30	37.75
			Bi-Weekly	2,586.40	2,693.60	2,798.40	2,904.00	3,020.00
			Monthly	5,603.87	5,836.13	6,063.20	6,292.00	6,543.33
			Annual	67,246.40	70,033.60	72,758.40	75,504.00	78,520.00
SENIOR SECRETARY	C115	Classified	Hourly	29.55	30.71	31.96	33.13	34.41
			Bi-Weekly	2,364.00	2,456.80	2,556.80	2,650.40	2,752.80
			Monthly	5,122.00	5,323.07	5,539.73	5,742.53	5,964.40
			Annual	61,464.00	63,876.80	66,476.80	68,910.40	71,572.80
SECRETARY	C110	Classified	Hourly	26.00	27.19	28.56	29.89	31.31
			Bi-Weekly	2,080.00	2,175.20	2,284.80	2,391.20	2,504.80
			Monthly	4,506.67	4,712.93	4,950.40	5,180.93	5,427.07
			Annual	54,080.00	56,555.20	59,404.80	62,171.20	65,124.80
ADMINISTRATIVE CLERK II	C105	Classified	Hourly	24.61	25.61	26.65	27.84	29.21
			Bi-Weekly	1,968.85	2,049.10	2,131.77	2,227.42	2,336.84
			Monthly	4,265.84	4,439.71	4,618.84	4,826.07	5,063.16
			Annual	51,190.11	53,276.49	55,426.09	57,912.89	60,757.96
ADMINISTRATIVE CLERK I	C100	Classified	Hourly	21.66	22.81	23.96	25.24	26.56
			Bi-Weekly	1,732.98	1,824.57	1,916.97	2,019.10	2,124.48
			Monthly	3,754.78	3,953.24	4,153.44	4,374.73	4,603.04
			Annual	45,057.41	47,438.83	49,841.33	52,496.73	55,236.42
ADMINISTRATIVE INTERN	Z120	Classified	Hourly				15.00	20.00
			Bi-Weekly				1,200.00	1,600.00
			Monthly				2,600.00	3,466.67
			Annual				31,200.00	41,600.00
MAIL CLERK	C410	Classified	Hourly			15.00	15.75	16.54
			Bi-Weekly			1,200.00	1,260.00	1,323.20
			Monthly			2,600.00	2,730.00	2,866.93
			Annual			31,200.00	32,760.00	34,403.20
CITY WIDE ENGINEERING								
SENIOR CIVIL ENGINEER	H240	Classified	Hourly	55.37	58.13	61.05	64.09	67.29
			Bi-Weekly	4,429.60	4,650.40	4,884.00	5,127.20	5,383.20
			Monthly	9,597.47	10,075.87	10,582.00	11,108.93	11,663.60
			Annual	115,169.60	120,910.40	126,984.00	133,307.20	139,963.20
ASSOCIATE CIVIL ENGINEER	T215	Classified	Hourly	46.19	48.51	50.87	53.45	56.06
			Bi-Weekly	3,695.20	3,880.80	4,069.60	4,276.00	4,484.80
			Monthly	8,006.27	8,408.40	8,817.47	9,264.67	9,717.07
			Annual	96,075.20	100,900.80	105,809.60	111,176.00	116,604.80
ASSISTANT CIVIL ENGINEER	T210	Classified	Hourly	39.79	41.84	43.98	46.11	48.41
			Bi-Weekly	3,183.20	3,347.20	3,518.40	3,688.80	3,872.80
			Monthly	6,896.93	7,252.27	7,623.20	7,992.40	8,391.07
			Annual	82,763.20	87,027.20	91,478.40	95,908.80	100,692.80

**SALARY PLAN FOR ALL CLASSIFICATIONS
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FY 2017**

ATTACHMENT III
Recommended by
Personnel Commission
on May 11, 2017
Approved by Council
on June 6, 2017

Classification Title	Job Code	Service Type		Step A	Step B	Step C	Step D	Step E
CITY WIDE MAINTENANCE								
ELECTRICIAN II	M410	Classified	Hourly	41.32	42.97	44.66	46.55	48.48
			Bi-Weekly	3,305.60	3,437.60	3,572.80	3,724.00	3,878.40
			Monthly	7,162.13	7,448.13	7,741.07	8,068.67	8,403.20
			Annual	85,945.60	89,377.60	92,892.80	96,824.00	100,838.40
ELECTRICIAN I	M405	Classified	Hourly	37.58	39.12	40.68	42.38	44.10
			Bi-Weekly	3,006.40	3,129.60	3,254.40	3,390.40	3,528.00
			Monthly	6,513.87	6,780.80	7,051.20	7,345.87	7,644.00
			Annual	78,166.40	81,369.60	84,614.40	88,150.40	91,728.00
MAINTENANCE WORKER	M305	Classified	Hourly	27.80	28.92	30.12	31.15	32.39
			Bi-Weekly	2,224.00	2,313.60	2,409.60	2,492.00	2,591.20
			Monthly	4,818.67	5,012.80	5,220.80	5,399.33	5,614.27
			Annual	57,824.00	60,153.60	62,649.60	64,792.00	67,371.20
LABORER	M200	Classified	Hourly	24.27	25.17	26.17	27.25	28.21
	M300		Bi-Weekly	1,941.79	2,013.41	2,093.88	2,179.99	2,256.80
	M830		Monthly	4,207.21	4,362.39	4,536.74	4,723.30	4,889.73
	M905		Annual	50,486.52	52,348.65	54,440.92	56,679.65	58,676.80
CITY ATTORNEY DEPARTMENT								
ASSISTANT CITY ATTORNEY	U210	Classified	Hourly	63.55	66.73	70.07	73.57	77.25
			Bi-Weekly	5,084.00	5,338.40	5,605.60	5,885.60	6,180.00
			Monthly	11,015.33	11,566.53	12,145.47	12,752.13	13,390.00
			Annual	132,184.00	138,798.40	145,745.60	153,025.60	160,680.00
DEPUTY CITY ATTORNEY II	U205	Classified	Hourly	52.52	55.14	57.90	60.79	63.84
			Bi-Weekly	4,201.60	4,411.20	4,632.00	4,863.20	5,107.20
			Monthly	9,103.47	9,557.60	10,036.00	10,536.93	11,065.60
			Annual	109,241.60	114,691.20	120,432.00	126,443.20	132,787.20
DEPUTY CITY ATTORNEY I	U200	Classified	Hourly	47.75	50.14	52.64	55.27	58.03
			Bi-Weekly	3,820.00	4,011.20	4,211.20	4,421.60	4,642.40
			Monthly	8,276.67	8,690.93	9,124.27	9,580.13	10,058.53
			Annual	99,320.00	104,291.20	109,491.20	114,961.60	120,702.40
PARALEGAL	U195	Classified	Hourly	33.88	35.58	37.36	39.22	41.18
			Bi-Weekly	2,710.40	2,846.40	2,988.80	3,137.60	3,294.40
			Monthly	5,872.53	6,167.20	6,475.73	6,798.13	7,137.87
			Annual	70,470.40	74,006.40	77,708.80	81,577.60	85,654.40
LEGAL SECRETARY II	C935	Classified	Hourly	30.68	32.46	34.90	35.63	37.46
			Bi-Weekly	2,454.40	2,596.80	2,792.00	2,850.40	2,996.80
			Monthly	5,317.87	5,626.40	6,049.33	6,175.87	6,493.07
			Annual	63,814.40	67,516.80	72,592.00	74,110.40	77,916.80
LEGAL SECRETARY I	C930	Classified	Hourly	27.62	29.08	30.61	32.26	33.97
			Bi-Weekly	2,209.60	2,326.40	2,448.80	2,580.80	2,717.60
			Monthly	4,787.47	5,040.53	5,305.73	5,591.73	5,888.13
			Annual	57,449.60	60,486.40	63,668.80	67,100.80	70,657.60
CITY CLERK DEPARTMENT								
DEPUTY CITY CLERK	H500	Classified	Hourly	34.62	36.35	38.16	40.07	42.08
			Bi-Weekly	2,769.60	2,908.00	3,052.80	3,205.60	3,366.40
			Monthly	6,000.80	6,300.67	6,614.40	6,945.47	7,293.87
			Annual	72,009.60	75,608.00	79,372.80	83,345.60	87,526.40
CITY MANAGER DEPARTMENT								
OFFICE OF THE CITY MANAGER								
DEPUTY CITY MANAGER	U505	Unclassified	Hourly	67.92	71.32	74.88	78.62	82.55
			Bi-Weekly	5,433.60	5,705.60	5,990.40	6,289.60	6,604.00
			Monthly	11,772.80	12,362.13	12,979.20	13,627.47	14,308.67
			Annual	141,273.60	148,345.60	155,750.40	163,529.60	171,704.00

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ASSISTANT TO CITY MANAGER	U320	Unclassified	Hourly	48.90	51.36	53.92	56.62	59.45
			Bi-Weekly	3,912.00	4,108.80	4,313.60	4,529.60	4,756.00
			Monthly	8,476.00	8,902.40	9,346.13	9,814.13	10,304.67
			Annual	101,712.00	106,828.80	112,153.60	117,769.60	123,656.00
COMMUNITY AND MEDIA RELATIONS OFFICER	U310	Unclassified	Hourly	53.65	56.33	59.15	62.12	65.22
			Bi-Weekly	4,292.00	4,506.40	4,732.00	4,969.60	5,217.60
			Monthly	9,299.33	9,763.87	10,252.67	10,767.47	11,304.80
			Annual	111,592.00	117,166.40	123,032.00	129,209.60	135,657.60
GRAPHICS AND MEDIA RELATIONS TECHNICIAN	T300	Classified	Hourly	29.68	31.12	32.77	34.41	36.08
			Bi-Weekly	2,374.40	2,489.60	2,621.60	2,752.80	2,886.40
			Monthly	5,144.53	5,394.13	5,680.13	5,964.40	6,253.87
			Annual	61,734.40	64,729.60	68,161.60	71,572.80	75,046.40
DIGITAL APPLICATIONS DEVELOPER	T470	Classified	Hourly	40.71	42.74	44.88	47.13	49.49
			Bi-Weekly	3,256.80	3,419.20	3,590.40	3,770.40	3,959.20
			Monthly	7,056.40	7,408.27	7,779.20	8,169.20	8,578.27
			Annual	84,676.80	88,899.20	93,350.40	98,030.40	102,939.20
MANAGEMENT FELLOW	U300	Classified	Hourly					22.95
			Bi-Weekly					1,836.00
			Monthly					3,978.00
			Annual					47,736.00

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT MANAGER	H710	Classified	Hourly	60.54	63.56	66.74	70.07	73.58
			Bi-Weekly	4,843.20	5,084.80	5,339.20	5,605.60	5,886.40
			Monthly	10,493.60	11,017.07	11,568.27	12,145.47	12,753.87
			Annual	125,923.20	132,204.80	138,819.20	145,745.60	153,046.40
ECONOMIC DEVELOPMENT SPECIALIST	T745	Classified	Hourly	42.79	44.95	47.14	49.54	51.96
			Bi-Weekly	3,423.20	3,596.00	3,771.20	3,963.20	4,156.80
			Monthly	7,416.93	7,791.33	8,170.93	8,586.93	9,006.40
			Annual	89,003.20	93,496.00	98,051.20	103,043.20	108,076.80

NEIGHBORHOOD PARTNERSHIP SERVICES

NEIGHBORHOOD DEVELOPMENT MANAGER	H735	Classified	Hourly	59.95	62.93	66.08	69.38	72.85
			Bi-Weekly	4,796.00	5,034.40	5,286.40	5,550.40	5,828.00
			Monthly	10,391.33	10,907.87	11,453.87	12,025.87	12,627.33
			Annual	124,696.00	130,894.40	137,446.40	144,310.40	151,528.00
NEIGHBORHOOD PARTNERSHIP MANAGER	H730	Classified	Hourly	53.91	56.61	59.44	62.41	65.53
			Bi-Weekly	4,312.80	4,528.80	4,755.20	4,992.80	5,242.40
			Monthly	9,344.40	9,812.40	10,302.93	10,817.73	11,358.53
			Annual	112,132.80	117,748.80	123,635.20	129,812.80	136,302.40

HOUSING AUTHORITY

HOUSING MANAGER	H715	Classified	Hourly	53.91	56.61	59.44	62.41	65.53
			Bi-Weekly	4,312.80	4,528.80	4,755.20	4,992.80	5,242.40
			Monthly	9,344.40	9,812.40	10,302.93	10,817.73	11,358.53
			Annual	112,132.80	117,748.80	123,635.20	129,812.80	136,302.40
HOUSING DEVELOPMENT SPECIALIST	T750	Classified	Hourly	42.79	44.95	47.14	49.54	51.96
			Bi-Weekly	3,423.20	3,596.00	3,771.20	3,963.20	4,156.80
			Monthly	7,416.93	7,791.33	8,170.93	8,586.93	9,006.40
			Annual	89,003.20	93,496.00	98,051.20	103,043.20	108,076.80

HOMEOWNERSHIP COORDINATOR	T710	Classified	Hourly	37.59	39.47	41.38	43.48	45.61
			Bi-Weekly	3,007.20	3,157.60	3,310.40	3,478.40	3,648.80
			Monthly	6,515.60	6,841.47	7,172.53	7,536.53	7,905.73
			Annual	78,187.20	82,097.60	86,070.40	90,438.40	94,868.80

DEVELOPMENT SERVICES DEPARTMENT

DEVELOPMENT SERVICE ADMINISTRATION

DEPUTY DIRECTOR OF DEVELOPMENT SERVICES	U515	Classified	Hourly	70.61	74.16	77.86	81.75	85.84
			Bi-Weekly	5,648.80	5,932.80	6,228.80	6,540.00	6,867.20
			Monthly	12,239.07	12,854.40	13,495.73	14,170.00	14,878.93
			Annual	146,868.80	154,252.80	161,948.80	170,040.00	178,547.20

BUILDING DIVISION

CITY BUILDING OFFICIAL	H335	Classified	Hourly	62.34	65.46	68.73	72.17	75.78
			Bi-Weekly	4,987.20	5,236.80	5,498.40	5,773.60	6,062.40
			Monthly	10,805.60	11,346.40	11,913.20	12,509.47	13,135.20
			Annual	129,667.20	136,156.80	142,958.40	150,113.60	157,622.40
SUPERVISING BUILDING INSPECTOR	H330	Classified	Hourly	50.89	53.44	56.11	58.92	61.86
			Bi-Weekly	4,071.20	4,275.20	4,488.80	4,713.60	4,948.80
			Monthly	8,820.93	9,262.93	9,725.73	10,212.80	10,722.40
			Annual	105,851.20	111,155.20	116,708.80	122,553.60	128,668.80

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SENIOR BUILDING INSPECTOR/STRUCTURAL	T365	Classified	Hourly	42.27	44.53	46.77	48.98	51.42		
			Bi-Weekly	3,381.60	3,562.40	3,741.60	3,918.40	4,113.60		
			Monthly	7,326.80	7,718.53	8,106.80	8,489.87	8,912.80		
			Annual	87,921.60	92,622.40	97,281.60	101,878.40	106,953.60		
SENIOR BUILDING INSPECTOR/PLUMBING-MECHANICAL	T360	Classified	Hourly	42.27	44.53	46.77	48.98	51.42		
			Bi-Weekly	3,381.60	3,562.40	3,741.60	3,918.40	4,113.60		
			Monthly	7,326.80	7,718.53	8,106.80	8,489.87	8,912.80		
			Annual	87,921.60	92,622.40	97,281.60	101,878.40	106,953.60		
SENIOR BUILDING INSPECTOR/ELECTRICAL	T355	Classified	Hourly	42.27	44.53	46.77	48.98	51.42		
			Bi-Weekly	3,381.60	3,562.40	3,741.60	3,918.40	4,113.60		
			Monthly	7,326.80	7,718.53	8,106.80	8,489.87	8,912.80		
			Annual	87,921.60	92,622.40	97,281.60	101,878.40	106,953.60		
BUILDING INSPECTOR	T350	Classified	Hourly	36.50	38.21	40.16	42.20	44.97		
			Bi-Weekly	2,920.00	3,056.80	3,212.80	3,376.00	3,597.60		
			Monthly	6,326.67	6,623.07	6,961.07	7,314.67	7,794.80		
			Annual	75,920.00	79,476.80	83,532.80	87,776.00	93,537.60		
PLAN CHECKING ENGINEER			T335	Classified	Hourly	49.42	51.81	54.43	57.26	60.18
					Bi-Weekly	3,953.60	4,144.80	4,354.40	4,580.80	4,814.40
					Monthly	8,566.13	8,980.40	9,434.53	9,925.07	10,431.20
					Annual	102,793.60	107,764.80	113,214.40	119,100.80	125,174.40
SUPERVISING PLAN CHECKER AND EXPEDITOR			H325	Classified	Hourly	54.72	57.45	60.34	63.35	66.52
					Bi-Weekly	4,377.60	4,596.00	4,827.20	5,068.00	5,321.60
					Monthly	9,484.80	9,958.00	10,458.93	10,980.67	11,530.13
					Annual	113,817.60	119,496.00	125,507.20	131,768.00	138,361.60
SENIOR PLAN CHECKER			T330	Classified	Hourly	42.27	44.53	46.77	48.98	51.42
					Bi-Weekly	3,381.60	3,562.40	3,741.60	3,918.40	4,113.60
					Monthly	7,326.80	7,718.53	8,106.80	8,489.87	8,912.80
					Annual	87,921.60	92,622.40	97,281.60	101,878.40	106,953.60
PLAN CHECKER			T325	Classified	Hourly	38.44	40.47	42.52	44.55	46.76
					Bi-Weekly	3,075.20	3,237.60	3,401.60	3,564.00	3,740.80
					Monthly	6,662.93	7,014.80	7,370.13	7,722.00	8,105.07
					Annual	79,955.20	84,177.60	88,441.60	92,664.00	97,260.80
SUPERVISING PERMIT TECHNICIAN			H340	Classified	Hourly	36.41	38.23	40.14	42.15	44.25
					Bi-Weekly	2,912.80	3,058.40	3,211.20	3,372.00	3,540.00
					Monthly	6,311.07	6,626.53	6,957.60	7,306.00	7,670.00
					Annual	75,732.80	79,518.40	83,491.20	87,672.00	92,040.00
SENIOR PERMIT TECHNICIAN			C205	Classified	Hourly	33.92	35.32	36.69	38.29	40.23
					Bi-Weekly	2,713.26	2,825.28	2,934.87	3,063.00	3,218.52
					Monthly	5,878.74	6,121.43	6,358.88	6,636.50	6,973.47
					Annual	70,544.85	73,457.15	76,306.60	79,637.94	83,681.65
PERMIT TECHNICIAN II			C200	Classified	Hourly	30.58	31.80	33.08	34.51	36.26
					Bi-Weekly	2,446.53	2,544.04	2,646.38	2,760.81	2,901.02
					Monthly	5,300.82	5,512.08	5,733.82	5,981.75	6,285.55
					Annual	63,609.79	66,144.96	68,805.84	71,781.00	75,426.62
PERMIT TECHNICIAN I			C199	Classified	Hourly	27.80	28.91	30.08	31.37	32.97
					Bi-Weekly	2,224.12	2,312.76	2,406.24	2,509.39	2,637.51
					Monthly	4,818.92	5,010.98	5,213.52	5,437.00	5,714.61
					Annual	57,827.08	60,131.78	62,562.19	65,244.03	68,575.37
PLANNING DIVISION										
PLANNING MANAGER			H320	Classified	Hourly	62.55	65.66	68.94	72.39	76.02
					Bi-Weekly	5,004.00	5,252.80	5,515.20	5,791.20	6,081.60
					Monthly	10,842.00	11,381.07	11,949.60	12,547.60	13,176.80
					Annual	130,104.00	136,572.80	143,395.20	150,571.20	158,121.60
PRINCIPAL PLANNER			H315	Classified	Hourly	53.91	56.61	59.44	62.41	65.53
					Bi-Weekly	4,312.80	4,528.80	4,755.20	4,992.80	5,242.40
					Monthly	9,344.40	9,812.40	10,302.93	10,817.73	11,358.53
					Annual	112,132.80	117,748.80	123,635.20	129,812.80	136,302.40
SENIOR PLANNER			H310	Classified	Hourly	48.30	50.71	53.25	55.91	58.71
					Bi-Weekly	3,864.00	4,056.80	4,260.00	4,472.80	4,696.80
					Monthly	8,372.00	8,789.73	9,230.00	9,691.07	10,176.40
					Annual	100,464.00	105,476.80	110,760.00	116,292.80	122,116.80
ASSOCIATE PLANNER			T315	Classified	Hourly	42.92	45.02	47.26	49.69	52.07
					Bi-Weekly	3,433.60	3,601.60	3,780.80	3,975.20	4,165.60
					Monthly	7,439.47	7,803.47	8,191.73	8,612.93	9,025.47
					Annual	89,273.60	93,641.60	98,300.80	103,355.20	108,305.60

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ASSISTANT PLANNER	T310	Classified	Hourly	35.22	36.94	38.93	40.83	42.92
			Bi-Weekly	2,817.60	2,955.20	3,114.40	3,266.40	3,433.60
			Monthly	6,104.80	6,402.93	6,747.87	7,077.20	7,439.47
			Annual	73,257.60	76,835.20	80,974.40	84,926.40	89,273.60
JUNIOR PLANNER	T305	Classified	Hourly	31.22	32.87	34.42	36.14	37.90
			Bi-Weekly	2,497.60	2,629.60	2,753.60	2,891.20	3,032.00
			Monthly	5,411.47	5,697.47	5,966.13	6,264.27	6,569.33
			Annual	64,937.60	68,369.60	71,593.60	75,171.20	78,832.00
DEVELOPMENT REVIEW SPECIALIST	T320	Classified	Hourly	37.53	39.35	41.48	43.52	45.74
			Bi-Weekly	3,002.40	3,148.00	3,318.40	3,481.60	3,659.20
			Monthly	6,505.20	6,820.67	7,189.87	7,543.47	7,928.27
			Annual	78,062.40	81,848.00	86,278.40	90,521.60	95,139.20
LANDSCAPE ARCHITECT	H300	Classified	Hourly	55.27	58.03	60.93	63.98	67.19
			Bi-Weekly	4,421.60	4,642.40	4,874.40	5,118.40	5,375.20
			Monthly	9,580.13	10,058.53	10,561.20	11,089.87	11,646.27
			Annual	114,961.60	120,702.40	126,734.40	133,078.40	139,755.20
CODE ENFORCEMENT DIVISION								
CODE ENFORCEMENT MANAGER	H703	Classified	Hourly	49.26	51.73	54.31	57.03	59.87
			Bi-Weekly	3,940.80	4,138.40	4,344.80	4,562.40	4,789.60
			Monthly	8,538.40	8,966.53	9,413.73	9,885.20	10,377.47
			Annual	102,460.80	107,598.40	112,964.80	118,622.40	124,529.60
CODE ENFORCEMENT SUPERVISOR	H700	Classified	Hourly	42.83	44.97	47.23	49.58	52.07
			Bi-Weekly	3,426.40	3,597.60	3,778.40	3,966.40	4,165.60
			Monthly	7,423.87	7,794.80	8,186.53	8,593.87	9,025.47
			Annual	89,086.40	93,537.60	98,238.40	103,126.40	108,305.60
SENIOR CODE ENFORCEMENT INSPECTOR	T610	Classified	Hourly	38.76	40.70	42.73	44.87	47.11
			Bi-Weekly	3,100.80	3,256.00	3,418.40	3,589.60	3,768.80
			Monthly	6,718.40	7,054.67	7,406.53	7,777.47	8,165.73
			Annual	80,620.80	84,656.00	88,878.40	93,329.60	97,988.80
CODE ENFORCEMENT INSPECTOR II	T605	Classified	Hourly	35.23	36.99	38.84	40.78	42.82
			Bi-Weekly	2,818.40	2,959.20	3,107.20	3,262.40	3,425.60
			Monthly	6,106.53	6,411.60	6,732.27	7,068.53	7,422.13
			Annual	73,278.40	76,939.20	80,787.20	84,822.40	89,065.60
CODE ENFORCEMENT INSPECTOR I	T600	Classified	Hourly	32.02	33.63	35.30	37.06	38.93
			Bi-Weekly	2,561.60	2,690.40	2,824.00	2,964.80	3,114.40
			Monthly	5,550.13	5,829.20	6,118.67	6,423.73	6,747.87
			Annual	66,601.60	69,950.40	73,424.00	77,084.80	80,974.40
FINANCE DEPARTMENT								
ADMINISTRATION DIVISION								
DEPUTY DIRECTOR OF FINANCE	U500	Classified	Hourly	63.73	66.91	70.27	73.78	77.46
			Bi-Weekly	5,098.40	5,352.80	5,621.60	5,902.40	6,196.80
			Monthly	11,046.53	11,597.73	12,180.13	12,788.53	13,426.40
			Annual	132,558.40	139,172.80	146,161.60	153,462.40	161,116.80
BUDGET OFFICER	H170	Classified	Hourly	50.70	53.25	55.90	58.70	61.62
			Bi-Weekly	4,056.00	4,260.00	4,472.00	4,696.00	4,929.60
			Monthly	8,788.00	9,230.00	9,689.33	10,174.67	10,680.80
			Annual	105,456.00	110,760.00	116,272.00	122,096.00	128,169.60
FINANCIAL ANALYST	H165	Classified	Hourly	44.20	46.40	48.72	51.15	53.71
			Bi-Weekly	3,536.00	3,712.00	3,897.60	4,092.00	4,296.80
			Monthly	7,661.33	8,042.67	8,444.80	8,866.00	9,309.73
			Annual	91,936.00	96,512.00	101,337.60	106,392.00	111,716.80
FINANCE TECHNICIAN	C320	Classified	Hourly	32.95	34.59	36.33	38.14	40.06
			Bi-Weekly	2,636.00	2,767.20	2,906.40	3,051.20	3,204.80
			Monthly	5,711.33	5,995.60	6,297.20	6,610.93	6,943.73
			Annual	68,536.00	71,947.20	75,566.40	79,331.20	83,324.80

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Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E
ACCOUNTING DIVISION							
ACCOUNTING MANAGER	H150	Classified	Hourly	57.94	60.83	63.87	70.42
			Bi-Weekly	4,635.20	4,866.40	5,109.60	5,363.60
			Monthly	10,042.93	10,543.87	11,070.80	11,625.47
			Annual	120,515.20	126,526.40	132,849.60	139,505.60
SENIOR ACCOUNTANT	H145	Classified	Hourly	44.21	46.41	48.72	51.16
			Bi-Weekly	3,536.80	3,712.80	3,897.60	4,092.80
			Monthly	7,663.07	8,044.40	8,444.80	8,867.73
			Annual	91,956.80	96,532.80	101,337.60	106,412.80
ACCOUNTANT	H140	Classified	Hourly	39.22	41.18	43.23	45.40
			Bi-Weekly	3,137.60	3,294.40	3,458.40	3,632.00
			Monthly	6,798.13	7,137.87	7,493.20	7,869.33
			Annual	81,577.60	85,654.40	89,918.40	94,432.00
SENIOR ACCOUNT CLERK	C305	Classified	Hourly	28.20	29.57	30.85	32.35
			Bi-Weekly	2,256.05	2,365.29	2,468.06	2,587.82
			Monthly	4,888.11	5,124.80	5,347.46	5,606.95
			Annual	58,657.29	61,497.58	64,169.56	67,283.36
ACCOUNT CLERK	C300	Classified	Hourly	25.70	26.84	28.11	29.40
			Bi-Weekly	2,056.18	2,146.81	2,248.77	2,352.34
			Monthly	4,455.05	4,651.42	4,872.33	5,096.75
			Annual	53,460.61	55,817.00	58,467.94	61,160.95
REVENUE DIVISION							
REVENUE MANAGER	H160	Classified	Hourly	56.94	59.78	62.76	65.90
			Bi-Weekly	4,555.20	4,782.40	5,020.80	5,272.00
			Monthly	9,869.60	10,361.87	10,878.40	11,422.67
			Annual	118,435.20	124,342.40	130,540.80	137,072.00
FINANCE SUPERVISOR	H155	Classified	Hourly	43.71	45.90	48.18	50.59
			Bi-Weekly	3,496.80	3,672.00	3,854.40	4,047.20
			Monthly	7,576.40	7,956.00	8,351.20	8,768.93
			Annual	90,916.80	95,472.00	100,214.40	105,227.20
SUPERVISING CUSTOMER ACCOUNT CLERK	C332	Classified	Hourly	30.64	32.17	33.76	35.46
			Bi-Weekly	2,451.07	2,573.26	2,701.11	2,837.06
			Monthly	5,310.64	5,575.39	5,852.40	6,146.95
			Annual	63,727.74	66,904.66	70,228.85	73,763.44
SENIOR CUSTOMER ACCOUNT CLERK	C330	Classified	Hourly	28.20	29.57	30.85	32.35
			Bi-Weekly	2,256.05	2,365.29	2,468.06	2,587.82
			Monthly	4,888.11	5,124.80	5,347.46	5,606.95
			Annual	58,657.29	61,497.58	64,169.56	67,283.36
CUSTOMER ACCOUNT CLERK	C325	Classified	Hourly	25.70	26.84	28.11	29.40
			Bi-Weekly	2,056.18	2,146.81	2,248.77	2,352.34
			Monthly	4,455.05	4,651.42	4,872.33	5,096.75
			Annual	53,460.61	55,817.00	58,467.94	61,160.95
MAIL AND REVENUE CLERK	C322	Classified	Hourly	21.66	22.81	23.96	25.24
			Bi-Weekly	1,732.98	1,824.57	1,916.97	2,019.10
			Monthly	3,754.78	3,953.24	4,153.44	4,374.73
			Annual	45,057.41	47,438.83	49,841.33	52,496.73
PURCHASING DIVISION							
PURCHASING AND SERVICES MANAGER	H180	Classified	Hourly	50.69	53.22	55.88	58.67
			Bi-Weekly	4,055.20	4,257.60	4,470.40	4,693.60
			Monthly	8,786.27	9,224.80	9,685.87	10,169.47
			Annual	105,435.20	110,697.60	116,230.40	122,033.60
PURCHASING TECHNICIAN	C345	Classified	Hourly	29.97	31.48	33.03	34.66
			Bi-Weekly	2,397.60	2,518.40	2,642.40	2,772.80
			Monthly	5,194.80	5,456.53	5,725.20	6,007.73
			Annual	62,337.60	65,478.40	68,702.40	72,092.80
MAIL AND PURCHASING CLERK	C335	Classified	Hourly	23.35	24.53	25.67	27.01
			Bi-Weekly	1,868.34	1,962.37	2,053.96	2,160.95
			Monthly	4,048.07	4,251.79	4,450.24	4,682.06
			Annual	48,576.86	51,021.51	53,402.94	56,184.78

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FIRE DEPARTMENT							
SWORN							
DEPUTY FIRE CHIEF (40 HR)	F600	Classified	Hourly	75.82	79.61	83.58	87.77
			Bi-Weekly	6,065.60	6,368.80	6,686.40	7,021.60
			Monthly	13,142.13	13,799.07	14,487.20	15,213.47
			Annual	157,705.60	165,588.80	173,846.40	182,561.60
FIRE MARSHAL (40 HR)	F400	Classified	Hourly	68.93	72.38	75.99	79.79
			Bi-Weekly	5,514.40	5,790.40	6,079.20	6,383.20
			Monthly	11,947.87	12,545.87	13,171.60	13,830.27
			Annual	143,374.40	150,550.40	158,059.20	165,963.20
FIRE TRAINING OFFICER (40 HR)	F420	Classified	Hourly	68.93	72.38	75.99	79.79
			Bi-Weekly	5,514.40	5,790.40	6,079.20	6,383.20
			Monthly	11,947.87	12,545.87	13,171.60	13,830.27
			Annual	143,374.40	150,550.40	158,059.20	165,963.20
BATTALION CHIEF (56 HR)	F410	Classified	Hourly	44.76	47.00	49.35	51.82
			Bi-Weekly	5,013.12	5,264.00	5,527.20	5,803.84
			Monthly	10,861.76	11,405.33	11,975.60	12,574.99
			Annual	130,341.12	136,864.00	143,707.20	150,899.84
BATTALION CHIEF (40 HR)	F415	Classified	Hourly	62.65	65.79	69.07	72.53
			Bi-Weekly	5,012.00	5,263.20	5,525.60	5,802.40
			Monthly	10,859.33	11,403.60	11,972.13	12,571.87
			Annual	130,312.00	136,843.20	143,665.60	150,862.40
STAFF FIRE CAPTAIN (40 HR)	F240	Classified	Hourly			60.34	63.35
			Bi-Weekly			4,827.20	5,068.00
			Monthly			10,458.93	10,980.67
			Annual			125,507.20	131,768.00
FIRE CAPTAIN (56 HR)	F245	Classified	Hourly			39.17	41.13
			Bi-Weekly			4,387.04	4,606.56
			Monthly			9,505.25	9,980.88
			Annual			114,063.04	119,770.56
FIRE CAPTAIN (40 HR)	F250	Classified	Hourly			54.85	57.59
			Bi-Weekly			4,388.00	4,607.20
			Monthly			9,507.33	9,982.27
			Annual			114,088.00	119,787.20
FIRE PREVENTION INSPECTOR (56 HR)	F225	Classified	Hourly	33.19	34.84	36.58	38.41
			Bi-Weekly	3,717.28	3,902.08	4,096.96	4,301.92
			Monthly	8,054.11	8,454.51	8,876.75	9,320.83
			Annual	96,649.28	101,454.08	106,520.96	111,849.92
FIRE PREVENTION INSPECTOR (40 HR)	F220	Classified	Hourly	46.43	48.76	51.20	53.76
			Bi-Weekly	3,714.40	3,900.80	4,096.00	4,300.80
			Monthly	8,047.87	8,451.73	8,874.67	9,318.40
			Annual	96,574.40	101,420.80	106,496.00	111,820.80
APPARATUS OPERATOR (56 HR)	F210	Classified	Hourly	31.43	32.99	34.65	36.38
			Bi-Weekly	3,520.16	3,694.88	3,880.80	4,074.56
			Monthly	7,627.01	8,005.57	8,408.40	8,828.21
			Annual	91,524.16	96,066.88	100,900.80	105,938.56
APPARATUS OPERATOR (40 HR)	F215	Classified	Hourly	43.95	46.15	48.46	50.88
			Bi-Weekly	3,516.00	3,692.00	3,876.80	4,070.40
			Monthly	7,618.00	7,999.33	8,399.73	8,819.20
			Annual	91,416.00	95,992.00	100,796.80	105,830.40
FIREFIGHTER (56 HR)	F200	Classified	Hourly	29.61	31.10	32.65	34.29
			Bi-Weekly	3,316.32	3,483.20	3,656.80	3,840.48
			Monthly	7,185.36	7,546.93	7,923.07	8,321.04
			Annual	86,224.32	90,563.20	95,076.80	99,852.48
FIREFIGHTER (40 HR)	F205	Classified	Hourly	41.47	43.54	45.71	48.00
			Bi-Weekly	3,317.60	3,483.20	3,656.80	3,840.00
			Monthly	7,188.13	7,546.93	7,923.07	8,320.00
			Annual	86,257.60	90,563.20	95,076.80	99,840.00
FIREFIGHTER TRAINEE (40 HR)	F100	Classified	Hourly	37.71	39.58		
			Bi-Weekly	3,016.80	3,166.40		
			Monthly	6,536.40	6,860.53		
			Annual	78,436.80	82,326.40		

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PROFESSIONAL STAFF								
HAZARDOUS MATERIALS PROGRAM COORDINATOR	H590	Classified	Hourly	53.18	55.84	58.63	61.57	64.64
			Bi-Weekly	4,254.40	4,467.20	4,690.40	4,925.60	5,171.20
			Monthly	9,217.87	9,678.93	10,162.53	10,672.13	11,204.27
			Annual	110,614.40	116,147.20	121,950.40	128,065.60	134,451.20
FIRE PROTECTION ENGINEER	T510	Classified	Hourly	49.42	51.81	54.43	57.26	60.18
			Bi-Weekly	3,953.60	4,144.80	4,354.40	4,580.80	4,814.40
			Monthly	8,566.13	8,980.40	9,434.53	9,925.07	10,431.20
			Annual	102,793.60	107,764.80	113,214.40	119,100.80	125,174.40
EMERGENCY MEDICAL SERVICES COORDINATOR	H585	Classified	Hourly	48.37	50.80	53.33	55.99	58.80
			Bi-Weekly	3,869.60	4,064.00	4,266.40	4,479.20	4,704.00
			Monthly	8,384.13	8,805.33	9,243.87	9,704.93	10,192.00
			Annual	100,609.60	105,664.00	110,926.40	116,459.20	122,304.00
ENVIRONMENTAL SPECIALIST	T505	Classified	Hourly	43.72	45.90	48.20	50.60	53.14
			Bi-Weekly	3,497.60	3,672.00	3,856.00	4,048.00	4,251.20
			Monthly	7,578.13	7,956.00	8,354.67	8,770.67	9,210.93
			Annual	90,937.60	95,472.00	100,256.00	105,248.00	110,531.20
HAZARDOUS MATERIALS INVESTIGATOR	T500	Classified	Hourly	41.65	43.73	45.91	48.22	50.60
			Bi-Weekly	3,332.00	3,498.40	3,672.80	3,857.60	4,048.00
			Monthly	7,219.33	7,579.87	7,957.73	8,358.13	8,770.67
			Annual	86,632.00	90,958.40	95,492.80	100,297.60	105,248.00
FIRE SERVICES SUPERVISOR	H580	Classified	Hourly	45.67	47.96	50.35	52.86	55.51
			Bi-Weekly	3,653.60	3,836.80	4,028.00	4,228.80	4,440.80
			Monthly	7,916.13	8,313.07	8,727.33	9,162.40	9,621.73
			Annual	94,993.60	99,756.80	104,728.00	109,948.80	115,460.80
FIRE TECHNICIAN II	C255	Classified	Hourly	29.84	31.33	32.89	34.54	36.26
			Bi-Weekly	2,386.90	2,506.16	2,631.07	2,763.23	2,901.02
			Monthly	5,171.61	5,430.02	5,700.65	5,986.99	6,285.55
			Annual	62,059.35	65,160.22	68,407.76	71,843.86	75,426.62
FIRE TECHNICIAN I	C250	Classified	Hourly	27.11	28.47	29.89	31.39	32.96
			Bi-Weekly	2,168.52	2,277.30	2,390.93	2,511.00	2,636.71
			Monthly	4,698.45	4,934.16	5,180.34	5,440.49	5,712.87
			Annual	56,381.40	59,209.90	62,164.11	65,285.93	68,554.42
HUMAN RESOURCES DEPARTMENT								
DEPUTY DIRECTOR OF HUMAN RESOURCES	U520	Classified	Hourly	63.73	66.91	70.27	73.78	77.46
			Bi-Weekly	5,098.40	5,352.80	5,621.60	5,902.40	6,196.80
			Monthly	11,046.53	11,597.73	12,180.13	12,788.53	13,426.40
			Annual	132,558.40	139,172.80	146,161.60	153,462.40	161,116.80
HUMAN RESOURCES MANAGER	U135	Classified	Hourly	48.60	51.03	53.58	56.26	59.07
			Bi-Weekly	3,888.00	4,082.40	4,286.40	4,500.80	4,725.60
			Monthly	8,424.00	8,845.20	9,287.20	9,751.73	10,238.80
			Annual	101,088.00	106,142.40	111,446.40	117,020.80	122,865.60
SENIOR HUMAN RESOURCES ANALYST	U120	Classified	Hourly	45.51	47.77	50.17	52.68	55.31
			Bi-Weekly	3,640.80	3,821.60	4,013.60	4,214.40	4,424.80
			Monthly	7,888.40	8,280.13	8,696.13	9,131.20	9,587.07
			Annual	94,660.80	99,361.60	104,353.60	109,574.40	115,044.80
HUMAN RESOURCES ANALYST II	U115	Classified	Hourly	41.38	43.44	45.61	47.88	50.28
			Bi-Weekly	3,310.40	3,475.20	3,648.80	3,830.40	4,022.40
			Monthly	7,172.53	7,529.60	7,905.73	8,299.20	8,715.20
			Annual	86,070.40	90,355.20	94,868.80	99,590.40	104,582.40
HUMAN RESOURCES ANALYST I	U110	Classified	Hourly	37.61	39.49	41.47	43.55	45.72
			Bi-Weekly	3,008.80	3,159.20	3,317.60	3,484.00	3,657.60
			Monthly	6,519.07	6,844.93	7,188.13	7,548.67	7,924.80
			Annual	78,228.80	82,139.20	86,257.60	90,584.00	95,097.60
HUMAN RESOURCES TECHNICIAN	U100	Classified	Hourly	29.16	30.62	32.15	33.74	35.43
			Bi-Weekly	2,332.80	2,449.60	2,572.00	2,699.20	2,834.40
			Monthly	5,054.40	5,307.47	5,572.67	5,848.27	6,141.20
			Annual	60,652.80	63,689.60	66,872.00	70,179.20	73,694.40
HUMAN RESOURCES ADMINISTRATIVE ASSISTANT	U105	Classified	Hourly	32.76	34.39	36.11	37.91	39.82
			Bi-Weekly	2,620.80	2,751.20	2,888.80	3,032.80	3,185.60
			Monthly	5,678.40	5,960.93	6,259.07	6,571.07	6,902.13
			Annual	68,140.80	71,531.20	75,108.80	78,852.80	82,825.60

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LIBRARY AND COMMUNITY SERVICES DEPARTMENT								
COMMUNITY SERVICES								
COMMUNITY SERVICES MANAGER	H745	Classified	Hourly	58.96	61.90	65.00	71.67	
			Bi-Weekly	4,716.80	4,952.00	5,200.00	5,460.80	5,733.60
			Monthly	10,219.73	10,729.33	11,266.67	11,831.73	12,422.80
			Annual	122,636.80	128,752.00	135,200.00	141,980.80	149,073.60
COMMUNITY PROGRAMS SPECIALIST	T705	Classified	Hourly	39.43	41.48	43.59	45.74	47.97
			Bi-Weekly	3,154.40	3,318.40	3,487.20	3,659.20	3,837.60
			Monthly	6,834.53	7,189.87	7,555.60	7,928.27	8,314.80
			Annual	82,014.40	86,278.40	90,667.20	95,139.20	99,777.60
SENIOR PROPERTY REHABILITATION SPECIALIST	T730	Classified	Hourly	43.37	45.62	47.94	50.30	52.76
			Bi-Weekly	3,469.60	3,649.60	3,835.20	4,024.00	4,220.80
			Monthly	7,517.47	7,907.47	8,309.60	8,718.67	9,145.07
			Annual	90,209.60	94,889.60	99,715.20	104,624.00	109,740.80
PROPERTY REHABILITATION SPECIALIST	T725	Classified	Hourly	39.43	41.48	43.59	45.74	47.97
			Bi-Weekly	3,154.40	3,318.40	3,487.20	3,659.20	3,837.60
			Monthly	6,834.53	7,189.87	7,555.60	7,928.27	8,314.80
			Annual	82,014.40	86,278.40	90,667.20	95,139.20	99,777.60
PARATRANSIT COORDINATOR	T715	Classified	Hourly	37.59	39.47	41.38	43.48	45.61
			Bi-Weekly	3,007.20	3,157.60	3,310.40	3,478.40	3,648.80
			Monthly	6,515.60	6,841.47	7,172.53	7,536.53	7,905.73
			Annual	78,187.20	82,097.60	86,070.40	90,438.40	94,868.80
EDUCATION SERVICES MANAGER	H760	Classified	Hourly	40.73	42.76	44.90	47.13	49.49
			Bi-Weekly	3,258.40	3,420.80	3,592.00	3,770.40	3,959.20
			Monthly	7,059.87	7,411.73	7,782.67	8,169.20	8,578.27
			Annual	84,718.40	88,940.80	93,392.00	98,030.40	102,939.20
EDUCATIONAL SERVICES COORDINATOR	T780	Classified	Hourly	29.30	30.77	32.32	33.93	35.63
			Bi-Weekly	2,344.00	2,461.60	2,585.60	2,714.40	2,850.40
			Monthly	5,078.67	5,333.47	5,602.13	5,881.20	6,175.87
			Annual	60,944.00	64,001.60	67,225.60	70,574.40	74,110.40
LIBRARY SERVICES DIVISION								
LIBRARY OPERATIONS MANAGER	H755	Classified	Hourly	40.73	42.76	44.90	47.13	49.49
			Bi-Weekly	3,258.40	3,420.80	3,592.00	3,770.40	3,959.20
			Monthly	7,059.87	7,411.73	7,782.67	8,169.20	8,578.27
			Annual	84,718.40	88,940.80	93,392.00	98,030.40	102,939.20
SUPERVISING LIBRARIAN I	H750	Classified	Hourly	40.73	42.76	44.90	47.13	49.49
			Bi-Weekly	3,258.40	3,420.80	3,592.00	3,770.40	3,959.20
			Monthly	7,059.87	7,411.73	7,782.67	8,169.20	8,578.27
			Annual	84,718.40	88,940.80	93,392.00	98,030.40	102,939.20
LIBRARIAN II	T795	Classified	Hourly	33.06	34.72	36.40	38.24	40.05
			Bi-Weekly	2,644.80	2,777.60	2,912.00	3,059.20	3,204.00
			Monthly	5,730.40	6,018.13	6,309.33	6,628.27	6,942.00
			Annual	68,764.80	72,217.60	75,712.00	79,539.20	83,304.00
LIBRARIAN I	T790	Classified	Hourly	29.98	31.49	33.06	34.63	36.41
			Bi-Weekly	2,398.40	2,519.20	2,644.80	2,770.40	2,912.80
			Monthly	5,196.53	5,458.27	5,730.40	6,002.53	6,311.07
			Annual	62,358.40	65,499.20	68,764.80	72,030.40	75,732.80

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LEAD LIBRARY ASSISTANT	C520	Classified	Hourly	27.92	29.33	30.73	32.24	33.92
			Bi-Weekly	2,233.46	2,346.61	2,458.12	2,579.47	2,713.94
			Monthly	4,839.17	5,084.32	5,325.93	5,588.85	5,880.19
			Annual	58,070.01	61,011.89	63,911.12	67,066.18	70,562.32
SENIOR LIBRARY ASSISTANT	C515	Classified	Hourly	25.78	26.91	28.15	29.40	30.81
			Bi-Weekly	2,062.10	2,153.11	2,252.32	2,352.35	2,464.68
			Monthly	4,467.88	4,665.07	4,880.03	5,096.76	5,340.14
			Annual	53,614.57	55,980.86	58,560.33	61,161.11	64,081.67
LIBRARY ASSISTANT	C510	Classified	Hourly	23.36	24.44	25.54	26.72	27.98
			Bi-Weekly	1,868.60	1,955.51	2,043.24	2,137.53	2,238.38
			Monthly	4,048.63	4,236.94	4,427.02	4,631.32	4,849.83
			Annual	48,583.54	50,843.24	53,124.26	55,575.82	58,197.92
SENIOR LIBRARY PAGE (.6 FTE)	C505	Classified	Hourly					17.38
			Bi-Weekly					834.24
			Monthly					1,807.52
			Annual					21,690.24
LIBRARY PAGE (.3 FTE)	C500	Classified	Hourly					15.87
			Bi-Weekly					380.88
			Monthly					825.24
			Annual					9,902.88
LITERACY PROGRAM COORDINATOR	T785	Classified	Hourly	29.34	30.82	32.35	33.89	35.63
			Bi-Weekly	2,347.20	2,465.60	2,588.00	2,711.20	2,850.40
			Monthly	5,085.60	5,342.13	5,607.33	5,874.27	6,175.87
			Annual	61,027.20	64,105.60	67,288.00	70,491.20	74,110.40
LEAD PROGRAM ASSISTANT	C508	Classified	Hourly	27.92	29.33	30.73	32.24	33.92
			Bi-Weekly	2,233.46	2,346.61	2,458.12	2,579.47	2,713.94
			Monthly	4,839.17	5,084.32	5,325.93	5,588.85	5,880.19
			Annual	58,070.01	61,011.89	63,911.12	67,066.18	70,562.32
PROGRAM ASSISTANT	C506	Classified	Hourly	21.84	22.95	24.09	25.30	26.57
			Bi-Weekly	1,747.57	1,835.92	1,927.51	2,023.97	2,125.29
			Monthly	3,786.40	3,977.82	4,176.28	4,385.26	4,604.79
			Annual	45,436.75	47,733.88	50,115.30	52,623.18	55,257.50
MAINTENANCE SERVICES DEPARTMENT								
FACILITIES MANAGEMENT								
FACILITIES AND BUILDING MANAGER	H605	Classified	Hourly	53.18	55.83	58.62	61.56	64.64
			Bi-Weekly	4,254.40	4,466.40	4,689.60	4,924.80	5,171.20
			Monthly	9,217.87	9,677.20	10,160.80	10,670.40	11,204.27
			Annual	110,614.40	116,126.40	121,929.60	128,044.80	134,451.20
FACILITIES LEADWORKER	M135	Classified	Hourly	45.72	47.53	49.38	51.42	53.62
			Bi-Weekly	3,657.60	3,802.40	3,950.40	4,113.60	4,289.60
			Monthly	7,924.80	8,238.53	8,559.20	8,912.80	9,294.13
			Annual	95,097.60	98,862.40	102,710.40	106,953.60	111,529.60
FACILITIES MAINTENANCE SUPERVISOR	H600	Classified	Hourly	37.85	39.74	41.73	43.82	46.01
			Bi-Weekly	3,028.00	3,179.20	3,338.40	3,505.60	3,680.80
			Monthly	6,560.67	6,888.27	7,233.20	7,595.47	7,975.07
			Annual	78,728.00	82,659.20	86,798.40	91,145.60	95,700.80
HVAC MECHANIC	M140	Classified	Hourly	41.32	42.97	44.66	46.55	48.48
			Bi-Weekly	3,305.60	3,437.60	3,572.80	3,724.00	3,878.40
			Monthly	7,162.13	7,448.13	7,741.07	8,068.67	8,403.20
			Annual	85,945.60	89,377.60	92,892.80	96,824.00	100,838.40
FACILITIES PAINTER II	M130	Classified	Hourly	33.73	35.11	36.48	37.99	39.57
			Bi-Weekly	2,698.40	2,808.80	2,918.40	3,039.20	3,165.60
			Monthly	5,846.53	6,085.73	6,323.20	6,584.93	6,858.80
			Annual	70,158.40	73,028.80	75,878.40	79,019.20	82,305.60
FACILITIES PAINTER I	M125	Classified	Hourly	30.69	31.93	33.22	34.61	35.98
			Bi-Weekly	2,455.20	2,554.40	2,657.60	2,768.80	2,878.40
			Monthly	5,319.60	5,534.53	5,758.13	5,999.07	6,236.53
			Annual	63,835.20	66,414.40	69,097.60	71,988.80	74,838.40

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FACILITIES CARPENTER II	M120	Classified	Hourly	33.59	34.92	36.39	37.89	39.47
			Bi-Weekly	2,687.20	2,793.60	2,911.20	3,031.20	3,157.60
			Monthly	5,822.27	6,052.80	6,307.60	6,567.60	6,841.47
			Annual	69,867.20	72,633.60	75,691.20	78,811.20	82,097.60
FACILITIES CARPENTER I	M115	Classified	Hourly	30.56	31.82	33.13	34.47	35.91
			Bi-Weekly	2,444.80	2,545.60	2,650.40	2,757.60	2,872.80
			Monthly	5,297.07	5,515.47	5,742.53	5,974.80	6,224.40
			Annual	63,564.80	66,185.60	68,910.40	71,697.60	74,692.80
FACILITIES SERVICEWORKER II	M110	Classified	Hourly	24.83	25.81	26.87	27.81	28.92
			Bi-Weekly	1,986.40	2,064.80	2,149.60	2,224.80	2,313.60
			Monthly	4,303.87	4,473.73	4,657.47	4,820.40	5,012.80
			Annual	51,646.40	53,684.80	55,889.60	57,844.80	60,153.60
FACILITIES SERVICEWORKER I	M105	Classified	Hourly	22.61	23.44	24.36	25.37	26.27
			Bi-Weekly	1,808.80	1,875.20	1,948.80	2,029.60	2,101.60
			Monthly	3,919.07	4,062.93	4,222.40	4,397.47	4,553.47
			Annual	47,028.80	48,755.20	50,668.80	52,769.60	54,641.60
FLEET MANAGEMENT DIVISION								
FLEET MAINTENANCE MANAGER	H635	Classified	Hourly	53.18	55.83	58.62	61.56	64.64
			Bi-Weekly	4,254.40	4,466.40	4,689.60	4,924.80	5,171.20
			Monthly	9,217.87	9,677.20	10,160.80	10,670.40	11,204.27
			Annual	110,614.40	116,126.40	121,929.60	128,044.80	134,451.20
FLEET MANAGEMENT SUPERVISOR	H630	Classified	Hourly	46.36	48.69	51.12	53.67	56.35
			Bi-Weekly	3,708.80	3,895.20	4,089.60	4,293.60	4,508.00
			Monthly	8,035.73	8,439.60	8,860.80	9,302.80	9,767.33
			Annual	96,428.80	101,275.20	106,329.60	111,633.60	117,208.00
EQUIPMENT MECHANIC II	M615	Classified	Hourly	31.88	33.38	35.07	36.90	38.73
			Bi-Weekly	2,550.74	2,670.01	2,805.41	2,952.08	3,098.76
			Monthly	5,526.60	5,785.03	6,078.38	6,396.18	6,713.99
			Annual	66,319.16	69,420.34	72,940.60	76,754.21	80,567.82
EQUIPMENT MECHANIC I	M610	Classified	Hourly	29.03	30.49	32.05	33.62	35.27
			Bi-Weekly	2,322.66	2,439.52	2,563.63	2,689.36	2,821.53
			Monthly	5,032.43	5,285.63	5,554.53	5,826.94	6,113.31
			Annual	60,389.20	63,427.52	66,654.42	69,923.23	73,359.67
EQUIPMENT PARTS STOREKEEPER	M605	Classified	Hourly	26.71	28.14	29.49	30.98	32.54
			Bi-Weekly	2,137.02	2,251.03	2,359.38	2,478.24	2,603.56
			Monthly	4,630.22	4,877.23	5,111.99	5,369.51	5,641.05
			Annual	55,562.63	58,526.81	61,343.83	64,434.15	67,692.64
EQUIPMENT SERVICE ATTENDANT	M600	Classified	Hourly	24.66	25.62	26.68	27.59	28.65
			Bi-Weekly	1,972.89	2,049.70	2,134.60	2,207.37	2,292.27
			Monthly	4,274.59	4,441.02	4,624.96	4,782.63	4,966.58
			Annual	51,295.05	53,292.19	55,499.56	57,391.59	59,598.96
LANDSCAPE MAINTENANCE DIVISION								
LANDSCAPE MAINTENANCE MANAGER	H615	Classified	Hourly	53.18	55.83	58.62	61.56	64.64
			Bi-Weekly	4,254.40	4,466.40	4,689.60	4,924.80	5,171.20
			Monthly	9,217.87	9,677.20	10,160.80	10,670.40	11,204.27
			Annual	110,614.40	116,126.40	121,929.60	128,044.80	134,451.20
LANDSCAPE MAINTENANCE SUPERVISOR	H610	Classified	Hourly	46.36	48.69	51.12	53.67	56.35
			Bi-Weekly	3,708.80	3,895.20	4,089.60	4,293.60	4,508.00
			Monthly	8,035.73	8,439.60	8,860.80	9,302.80	9,767.33
			Annual	96,428.80	101,275.20	106,329.60	111,633.60	117,208.00

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GROUNDSKEEPER III	M215	Classified	Hourly	34.50	35.88	37.34	38.66	40.15
			Bi-Weekly	2,760.00	2,870.40	2,987.20	3,092.80	3,212.00
			Monthly	5,980.00	6,219.20	6,472.27	6,701.07	6,959.33
			Annual	71,760.00	74,630.40	77,667.20	80,412.80	83,512.00
GROUNDSKEEPER II	M210	Classified	Hourly	30.00	31.20	32.47	33.62	34.91
			Bi-Weekly	2,400.00	2,496.00	2,597.60	2,689.60	2,792.80
			Monthly	5,200.00	5,408.00	5,628.13	5,827.47	6,051.07
			Annual	62,400.00	64,896.00	67,537.60	69,929.60	72,612.80
GROUNDSKEEPER I	M205	Classified	Hourly	27.24	28.34	29.53	30.55	31.75
			Bi-Weekly	2,179.20	2,267.20	2,362.40	2,444.00	2,540.00
			Monthly	4,721.60	4,912.27	5,118.53	5,295.33	5,503.33
			Annual	56,659.20	58,947.20	61,422.40	63,544.00	66,040.00
TREE TRIMMER	M220	Classified	Hourly	31.24	32.49	33.81	35.01	36.38
			Bi-Weekly	2,499.16	2,599.09	2,704.67	2,800.57	2,910.18
			Monthly	5,414.84	5,631.37	5,860.11	6,067.91	6,305.38
			Annual	64,978.11	67,576.39	70,321.36	72,814.87	75,664.61
STREET MAINTENANCE DIVISION								
STREETS MAINTENANCE MANAGER	H625	Classified	Hourly	53.18	55.83	58.62	61.56	64.64
			Bi-Weekly	4,254.40	4,466.40	4,689.60	4,924.80	5,171.20
			Monthly	9,217.87	9,677.20	10,160.80	10,670.40	11,204.27
			Annual	110,614.40	116,126.40	121,929.60	128,044.80	134,451.20
STREETS MAINTENANCE SUPERVISOR	H620	Classified	Hourly	46.36	48.69	51.12	53.67	56.35
			Bi-Weekly	3,708.80	3,895.20	4,089.60	4,293.60	4,508.00
			Monthly	8,035.73	8,439.60	8,860.80	9,302.80	9,767.33
			Annual	96,428.80	101,275.20	106,329.60	111,633.60	117,208.00
SENIOR MAINTENANCE LEADER	M315	Classified	Hourly	35.21	36.58	38.10	39.43	40.95
			Bi-Weekly	2,816.80	2,926.40	3,048.00	3,154.40	3,276.00
			Monthly	6,103.07	6,340.53	6,604.00	6,834.53	7,098.00
			Annual	73,236.80	76,086.40	79,248.00	82,014.40	85,176.00
MAINTENANCE LEADER	M310	Classified	Hourly	30.62	31.81	33.13	34.29	35.61
			Bi-Weekly	2,449.60	2,544.80	2,650.40	2,743.20	2,848.80
			Monthly	5,307.47	5,513.73	5,742.53	5,943.60	6,172.40
			Annual	63,689.60	66,164.80	68,910.40	71,323.20	74,068.80
SWEEPER EQUIPMENT OPERATOR	M700	Classified	Hourly	29.65	30.65	31.87	33.24	34.55
			Bi-Weekly	2,372.23	2,452.07	2,549.82	2,658.98	2,764.07
			Monthly	5,139.84	5,312.81	5,524.62	5,761.13	5,988.83
			Annual	61,678.02	63,753.73	66,295.40	69,133.61	71,865.91
POLICE DEPARTMENT								
SWORN								
POLICE CAPTAIN	P300	Classified	Hourly	79.93	83.92	88.12	92.53	97.14
			Bi-Weekly	6,394.40	6,713.60	7,049.60	7,402.40	7,771.20
			Monthly	13,854.53	14,546.13	15,274.13	16,038.53	16,837.60
			Annual	166,254.40	174,553.60	183,289.60	192,462.40	202,051.20
POLICE LIEUTENANT	P215	Classified	Hourly				70.73	74.17
			Bi-Weekly				5,658.40	5,933.60
			Monthly				12,259.87	12,856.13
			Annual				147,118.40	154,273.60
POLICE SERGEANT	P210	Classified	Hourly			60.61	63.53	66.78
			Bi-Weekly			4,848.80	5,082.40	5,342.40
			Monthly			10,505.73	11,011.87	11,575.20
			Annual			126,068.80	132,142.40	138,902.40
INSPECTOR	P205	Classified	Hourly	50.17	52.67	55.25	57.88	60.71
			Bi-Weekly	4,013.60	4,213.60	4,420.00	4,630.40	4,856.80
			Monthly	8,696.13	9,129.47	9,576.67	10,032.53	10,523.07
			Annual	104,353.60	109,553.60	114,920.00	120,390.40	126,276.80
POLICE OFFICER	P200	Classified	Hourly	44.51	46.64	48.90	51.27	53.70
			Bi-Weekly	3,560.80	3,731.20	3,912.00	4,101.60	4,296.00
			Monthly	7,715.07	8,084.27	8,476.00	8,886.80	9,308.00
			Annual	92,580.80	97,011.20	101,712.00	106,641.60	111,696.00

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POLICE OFFICER TRAINEE	P100	Classified	Hourly	32.34	33.93			
			Bi-Weekly	2,587.20	2,714.60			
			Monthly	5,605.60	5,881.64			
			Annual	67,267.20	70,579.63			
PROFESSIONAL STAFF								
PERSONNEL AND TRAINING ADMINISTRATOR	H450	Classified	Hourly	60.43	63.45	66.63	69.96	73.46
			Bi-Weekly	4,834.40	5,076.00	5,330.40	5,596.80	5,876.80
			Monthly	10,474.53	10,998.00	11,549.20	12,126.40	12,733.07
			Annual	125,694.40	131,976.00	138,590.40	145,516.80	152,796.80
SENIOR CRIME AND INTELLIGENCE ANALYST	H406	Classified	Hourly	48.00	50.38	52.91	55.56	58.33
			Bi-Weekly	3,840.00	4,030.40	4,232.80	4,444.80	4,666.40
			Monthly	8,320.00	8,732.53	9,171.07	9,630.40	10,110.53
			Annual	99,840.00	104,790.40	110,052.80	115,564.80	121,326.40
CRIME AND INTELLIGENCE ANALYST	H405	Classified	Hourly	43.20	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.00	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,488.00	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,856.00	94,348.80	99,070.40	104,000.00	109,200.00
POLICE PROGRAMS ANALYST	H400	Classified	Hourly	43.20	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.00	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,488.00	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,856.00	94,348.80	99,070.40	104,000.00	109,200.00
SPECIAL OPERATIONS DIVISION								
CRIME PREVENTION SPECIALIST	C670	Classified	Hourly	29.77	31.25	32.82	34.47	36.18
			Bi-Weekly	2,381.92	2,500.00	2,625.36	2,757.60	2,894.70
			Monthly	5,160.82	5,416.67	5,688.29	5,974.80	6,271.84
			Annual	61,929.82	65,000.02	68,259.48	71,697.60	75,262.08
RESERVE OFFICER COORDINATOR	H455	Classified	Hourly	52.98	55.63	58.41	61.23	64.36
			Bi-Weekly	4,238.40	4,450.40	4,672.80	4,898.40	5,148.80
			Monthly	9,183.20	9,642.53	10,124.40	10,613.20	11,155.73
			Annual	110,198.40	115,710.40	121,492.80	127,358.40	133,868.80
INVESTIGATION DIVISION								
YOUTH AND FAMILY SERVICES ADMINISTRATOR	H445	Classified	Hourly	60.43	63.45	66.63	69.96	73.46
			Bi-Weekly	4,834.40	5,076.00	5,330.40	5,596.80	5,876.80
			Monthly	10,474.53	10,998.00	11,549.20	12,126.40	12,733.07
			Annual	125,694.40	131,976.00	138,590.40	145,516.80	152,796.80
COUNSELING SUPERVISOR	H440	Classified	Hourly	45.67	47.96	50.35	52.86	55.51
			Bi-Weekly	3,653.60	3,836.80	4,028.00	4,228.80	4,440.80
			Monthly	7,916.13	8,313.07	8,727.33	9,162.40	9,621.73
			Annual	94,993.60	99,756.80	104,728.00	109,948.80	115,460.80
FAMILY COUNSELOR	T550	Classified	Hourly	36.74	38.56	40.50	42.35	44.57
			Bi-Weekly	2,939.20	3,084.80	3,240.00	3,388.00	3,565.60
			Monthly	6,368.27	6,683.73	7,020.00	7,340.67	7,725.47
			Annual	76,419.20	80,204.80	84,240.00	88,088.00	92,705.60
CERTIFIED LATENT PRINT EXAMINER	T560	Classified	Hourly	43.72	45.90	48.20	50.60	53.14
			Bi-Weekly	3,497.60	3,672.00	3,856.00	4,048.00	4,251.20
			Monthly	7,578.13	7,956.00	8,354.67	8,770.67	9,210.93
			Annual	90,937.60	95,472.00	100,256.00	105,248.00	110,531.20
SUPPORT SERVICES DIVISION								
OPERATIONS SUPPORT SERVICES MANAGER	U400	Classified	Hourly	69.79	73.28	77.69	81.58	85.64
			Bi-Weekly	5,583.20	5,862.40	6,215.20	6,526.40	6,851.20
			Monthly	12,096.93	12,701.87	13,466.27	14,140.53	14,844.27
			Annual	145,163.20	152,422.40	161,595.20	169,686.40	178,131.20
PROPERTY/EVIDENCE AND CRIME SCENE ADMINISTRATOR	H415	Classified	Hourly	47.93	50.31	52.83	55.48	58.25
			Bi-Weekly	3,834.40	4,024.80	4,226.40	4,438.40	4,660.00
			Monthly	8,307.87	8,720.40	9,157.20	9,616.53	10,096.67
			Annual	99,694.40	104,644.80	109,886.40	115,398.40	121,160.00
PROPERTY AND EVIDENCE SUPERVISOR	H410	Classified	Hourly	35.73	37.52	39.40	41.35	43.42
			Bi-Weekly	2,858.40	3,001.60	3,152.00	3,308.00	3,473.60
			Monthly	6,193.20	6,503.47	6,829.33	7,167.33	7,526.13
			Annual	74,318.40	78,041.60	81,952.00	86,008.00	90,313.60
POLICE ID SPECIALIST	T555	Classified	Hourly	32.39	34.01	35.71	37.52	39.29
			Bi-Weekly	2,591.20	2,720.80	2,856.80	3,001.60	3,143.20
			Monthly	5,614.27	5,895.07	6,189.73	6,503.47	6,810.27
			Annual	67,371.20	70,740.80	74,276.80	78,041.60	81,723.20
CRIME SCENE TECHNICIAN	C685	Classified	Hourly	29.61	30.95	32.38	33.83	35.44
			Bi-Weekly	2,369.02	2,475.93	2,590.12	2,706.75	2,835.53
			Monthly	5,132.87	5,364.51	5,611.94	5,864.63	6,143.65
			Annual	61,594.42	64,374.06	67,343.23	70,375.57	73,723.78

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PROPERTY TECHNICIAN	C665	Classified	Hourly	28.54	29.78	31.21	32.64	34.19
			Bi-Weekly	2,283.57	2,382.64	2,497.15	2,610.84	2,735.09
			Monthly	4,947.73	5,162.39	5,410.48	5,656.81	5,926.02
			Annual	59,372.79	61,948.71	64,925.80	67,881.77	71,112.22
ANIMAL SERVICES ADMINISTRATOR	H430	Classified	Hourly	47.93	50.31	52.83	55.48	58.25
			Bi-Weekly	3,834.40	4,024.80	4,226.40	4,438.40	4,660.00
			Monthly	8,307.87	8,720.40	9,157.20	9,616.53	10,096.67
			Annual	99,694.40	104,644.80	109,886.40	115,398.40	121,160.00
SHELTER OPERATIONS SUPERVISOR	C621	Classified	Hourly	31.43	32.83	34.36	35.93	37.64
			Bi-Weekly	2,514.06	2,626.19	2,748.89	2,874.02	3,011.35
			Monthly	5,447.13	5,690.09	5,955.93	6,227.05	6,524.59
			Annual	65,365.58	68,281.04	71,471.15	74,724.64	78,295.03
ANIMAL CONTROL OFFICER	C610	Classified	Hourly	27.02	28.41	29.71	31.11	32.56
			Bi-Weekly	2,161.41	2,272.73	2,376.74	2,488.87	2,605.07
			Monthly	4,683.05	4,924.25	5,149.60	5,392.55	5,644.31
			Annual	56,196.65	59,090.99	61,795.19	64,710.65	67,731.75
ANIMAL CARE ATTENDANT	C600	Classified	Hourly	22.49	23.44	24.38	25.44	26.70
			Bi-Weekly	1,799.01	1,875.39	1,950.14	2,035.46	2,136.22
			Monthly	3,897.85	4,063.34	4,225.31	4,410.17	4,628.48
			Annual	46,774.20	48,760.10	50,703.74	52,922.03	55,541.73
SHELTER VOLUNTEER COORDINATOR	C607	Classified	Hourly	22.49	23.44	24.38	25.44	26.70
			Bi-Weekly	1,799.01	1,875.39	1,950.14	2,035.46	2,136.22
			Monthly	3,897.85	4,063.34	4,225.31	4,410.17	4,628.48
			Annual	46,774.20	48,760.10	50,703.74	52,922.03	55,541.73
COMMUNICATIONS ADMINISTRATOR	H435	Classified	Hourly	47.93	50.31	52.83	55.48	58.25
			Bi-Weekly	3,834.40	4,024.80	4,226.40	4,438.40	4,660.00
			Monthly	8,307.87	8,720.40	9,157.20	9,616.53	10,096.67
			Annual	99,694.40	104,644.80	109,886.40	115,398.40	121,160.00
COMMUNICATIONS SUPERVISOR	C645	Classified	Hourly	38.78	40.72	42.76	44.88	47.16
			Bi-Weekly	3,102.03	3,257.83	3,420.96	3,590.62	3,772.52
			Monthly	6,721.07	7,058.62	7,412.08	7,779.68	8,173.79
			Annual	80,652.81	84,703.47	88,945.01	93,356.21	98,085.52
COMMUNICATIONS OPERATOR	C635	Classified	Hourly	33.64	35.36	37.09	38.98	40.94
			Bi-Weekly	2,690.93	2,828.78	2,967.44	3,118.34	3,274.96
			Monthly	5,830.34	6,129.02	6,429.46	6,756.41	7,095.74
			Annual	69,964.14	73,548.23	77,153.54	81,076.96	85,148.84
CALL TAKER	C633	Classified	Hourly	27.99	29.37	30.85	32.41	34.02
			Bi-Weekly	2,239.04	2,349.97	2,468.25	2,593.05	2,721.92
			Monthly	4,851.26	5,091.61	5,347.87	5,618.27	5,897.50
			Annual	58,215.08	61,099.33	64,174.44	67,419.21	70,770.03
RECORDS ADMINISTRATOR	H425	Classified	Hourly	47.93	50.31	52.83	55.48	58.25
			Bi-Weekly	3,834.40	4,024.80	4,226.40	4,438.40	4,660.00
			Monthly	8,307.87	8,720.40	9,157.20	9,616.53	10,096.67
			Annual	99,694.40	104,644.80	109,886.40	115,398.40	121,160.00
RECORDS SUPERVISOR	C705	Classified	Hourly	34.16	35.86	37.65	39.53	41.51
			Bi-Weekly	2,732.78	2,868.62	3,011.69	3,162.80	3,321.14
			Monthly	5,921.03	6,215.34	6,525.33	6,852.72	7,195.80
			Annual	71,052.38	74,584.11	78,303.91	82,232.69	86,349.54

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POLICE RECORDS CLERK II	C695	Classified	Hourly	26.55	27.62	28.72	29.99	31.46
			Bi-Weekly	2,124.34	2,209.54	2,297.95	2,399.22	2,516.57
			Monthly	4,602.73	4,787.33	4,978.89	5,198.32	5,452.57
			Annual	55,232.78	57,447.94	59,746.70	62,379.81	65,430.89
POLICE RECORDS CLERK I	C690	Classified	Hourly	23.35	24.55	25.86	27.15	28.60
			Bi-Weekly	1,867.94	1,964.39	2,068.88	2,171.76	2,288.30
			Monthly	4,047.20	4,256.18	4,482.57	4,705.48	4,957.99
			Annual	48,566.39	51,074.13	53,790.83	56,465.75	59,495.92

JAIL ADMINISTRATOR	H420	Classified	Hourly	47.93	50.31	52.83	55.48	58.25
			Bi-Weekly	3,834.40	4,024.80	4,226.40	4,438.40	4,660.00
			Monthly	8,307.87	8,720.40	9,157.20	9,616.53	10,096.67
			Annual	99,694.40	104,644.80	109,886.40	115,398.40	121,160.00
JAIL SUPERVISOR	C660	Classified	Hourly	33.29	34.69	36.36	38.06	39.88
			Bi-Weekly	2,663.20	2,775.20	2,908.80	3,044.80	3,190.40
			Monthly	5,770.27	6,012.93	6,302.40	6,597.07	6,912.53
			Annual	69,243.20	72,155.20	75,628.80	79,164.80	82,950.40
COMMUNITY SERVICE OFFICER	C650	Classified	Hourly	29.08	30.34	31.80	33.26	34.84
			Bi-Weekly	2,326.40	2,427.20	2,544.00	2,660.80	2,787.20
			Monthly	5,040.53	5,258.93	5,512.00	5,765.07	6,038.93
			Annual	60,486.40	63,107.20	66,144.00	69,180.80	72,467.20

TRANSPORTATION AND ENGINEERING DEPARTMENT

AIRPORT DIVISION SUMMARY

AIRPORT MANAGER	H205	Classified	Hourly	59.95	62.93	66.08	69.38	72.85
			Bi-Weekly	4,796.00	5,034.40	5,286.40	5,550.40	5,828.00
			Monthly	10,391.33	10,907.87	11,453.87	12,025.87	12,627.33
			Annual	124,696.00	130,894.40	137,446.40	144,310.40	151,528.00
AIRPORT OPERATIONS SUPERVISOR	H200	Classified	Hourly	49.97	52.46	55.09	57.84	60.73
			Bi-Weekly	3,997.60	4,196.80	4,407.20	4,627.20	4,858.40
			Monthly	8,661.47	9,093.07	9,548.93	10,025.60	10,526.53
			Annual	103,937.60	109,116.80	114,587.20	120,307.20	126,318.40
AIRPORT OPERATIONS SPECIALIST	T270	Classified	Hourly	29.34	30.82	32.35	33.89	35.63
			Bi-Weekly	2,347.20	2,465.60	2,588.00	2,711.20	2,850.40
			Monthly	5,085.60	5,342.13	5,607.33	5,874.27	6,175.87
			Annual	61,027.20	64,105.60	67,288.00	70,491.20	74,110.40

SENIOR AIRPORT MAINTENANCE WORKER	M510	Classified	Hourly	32.04	33.22	34.54	35.96	37.40
			Bi-Weekly	2,563.20	2,657.60	2,763.20	2,876.80	2,992.00
			Monthly	5,553.60	5,758.13	5,986.93	6,233.07	6,482.67
			Annual	66,643.20	69,097.60	71,843.20	74,796.80	77,792.00
AIRPORT MAINTENANCE WORKER	M505	Classified	Hourly	29.11	30.18	31.35	32.67	34.01
			Bi-Weekly	2,328.80	2,414.40	2,508.00	2,613.60	2,720.80
			Monthly	5,045.73	5,231.20	5,434.00	5,662.80	5,895.07
			Annual	60,548.80	62,774.40	65,208.00	67,953.60	70,740.80
AIRPORT ATTENDANT	M500	Classified	Hourly	21.79	22.76	23.59	24.62	25.84
			Bi-Weekly	1,743.20	1,820.80	1,887.20	1,969.60	2,067.20
			Monthly	3,776.93	3,945.07	4,088.93	4,267.47	4,478.93
			Annual	45,323.20	47,340.80	49,067.20	51,209.60	53,747.20

ENGINEERING/TRANSPORTATION DIVISION

ASSISTANT CITY ENGINEER	H250	Classified	Hourly	60.90	63.95	67.15	70.49	74.02
			Bi-Weekly	4,872.00	5,116.00	5,372.00	5,639.20	5,921.60
			Monthly	10,556.00	11,084.67	11,639.33	12,218.27	12,830.13
			Annual	126,672.00	133,016.00	139,672.00	146,619.20	153,961.60

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REAL PROPERTY MANAGER	H225	Classified	Hourly	43.98	46.19	48.49	50.92	53.47
			Bi-Weekly	3,518.40	3,695.20	3,879.20	4,073.60	4,277.60
			Monthly	7,623.20	8,006.27	8,404.93	8,826.13	9,268.13
			Annual	91,478.40	96,075.20	100,859.20	105,913.60	111,217.60
REAL PROPERTY ASSOCIATE	T260	Classified	Hourly	38.85	40.88	42.94	45.02	47.24
			Bi-Weekly	3,108.00	3,270.40	3,435.20	3,601.60	3,779.20
			Monthly	6,734.00	7,085.87	7,442.93	7,803.47	8,188.27
			Annual	80,808.00	85,030.40	89,315.20	93,641.60	98,259.20
REAL PROPERTY ASSISTANT	T255	Classified	Hourly	33.11	34.76	36.43	38.24	40.17
			Bi-Weekly	2,648.80	2,780.80	2,914.40	3,059.20	3,213.60
			Monthly	5,739.07	6,025.07	6,314.53	6,628.27	6,962.80
			Annual	68,868.80	72,300.80	75,774.40	79,539.20	83,553.60
ENGINEERING TECHNICIAN	T200	Classified	Hourly	31.58	33.10	34.78	36.52	38.26
			Bi-Weekly	2,526.40	2,648.00	2,782.40	2,921.60	3,060.80
			Monthly	5,473.87	5,737.33	6,028.53	6,330.13	6,631.73
			Annual	65,686.40	68,848.00	72,342.40	75,961.60	79,580.80
SURVEY ENGINEER	H230	Classified	Hourly	51.24	53.80	56.50	59.32	62.28
			Bi-Weekly	4,099.20	4,304.00	4,520.00	4,745.60	4,982.40
			Monthly	8,881.60	9,325.33	9,793.33	10,282.13	10,795.20
			Annual	106,579.20	111,904.00	117,520.00	123,385.60	129,542.40
SURVEYOR	T265	Classified	Hourly	37.57	39.42	41.39	43.43	45.62
			Bi-Weekly	3,005.60	3,153.60	3,311.20	3,474.40	3,649.60
			Monthly	6,512.13	6,832.80	7,174.27	7,527.87	7,907.47
			Annual	78,145.60	81,993.60	86,091.20	90,334.40	94,889.60
TRANSPORTATION MANAGER	H220	Classified	Hourly	64.07	67.28	70.65	74.18	77.88
			Bi-Weekly	5,125.60	5,382.40	5,652.00	5,934.40	6,230.40
			Monthly	11,105.47	11,661.87	12,246.00	12,857.87	13,499.20
			Annual	133,265.60	139,942.40	146,952.00	154,294.40	161,990.40
SENIOR TRANSPORTATION ENGINEER	H215	Classified	Hourly	55.58	58.36	61.27	64.33	67.55
			Bi-Weekly	4,446.40	4,668.80	4,901.60	5,146.40	5,404.00
			Monthly	9,633.87	10,115.73	10,620.13	11,150.53	11,708.67
			Annual	115,606.40	121,388.80	127,441.60	133,806.40	140,504.00
ASSOCIATE TRANSPORTATION ENGINEER	T240	Classified	Hourly	46.19	48.51	50.87	53.45	56.06
			Bi-Weekly	3,695.20	3,880.80	4,069.60	4,276.00	4,484.80
			Monthly	8,006.27	8,408.40	8,817.47	9,264.67	9,717.07
			Annual	96,075.20	100,900.80	105,809.60	111,176.00	116,604.80
ASSISTANT TRANSPORTATION ENGINEER	T235	Classified	Hourly	39.79	41.84	43.98	46.11	48.41
			Bi-Weekly	3,183.20	3,347.20	3,518.40	3,688.80	3,872.80
			Monthly	6,896.93	7,252.27	7,623.20	7,992.40	8,391.07
			Annual	82,763.20	87,027.20	91,478.40	95,908.80	100,692.80
SENIOR TRANSPORTATION PLANNER	H210	Classified	Hourly	48.30	50.71	53.25	55.91	58.71
			Bi-Weekly	3,864.00	4,056.80	4,260.00	4,472.80	4,696.80
			Monthly	8,372.00	8,789.73	9,230.00	9,691.07	10,176.40
			Annual	100,464.00	105,476.80	110,760.00	116,292.80	122,116.80
ASSOCIATE TRANSPORTATION PLANNER	T225	Classified	Hourly	42.92	45.02	47.26	49.69	52.07
			Bi-Weekly	3,433.60	3,601.60	3,780.80	3,975.20	4,165.60
			Monthly	7,439.47	7,803.47	8,191.73	8,612.93	9,025.47
			Annual	89,273.60	93,641.60	98,300.80	103,355.20	108,305.60
TRAFFIC SIGNAL TECHNICIAN	T220	Classified	Hourly	31.58	33.10	34.78	36.52	38.26
			Bi-Weekly	2,526.40	2,648.00	2,782.40	2,921.60	3,060.80
			Monthly	5,473.87	5,737.33	6,028.53	6,330.13	6,631.73
			Annual	65,686.40	68,848.00	72,342.40	75,961.60	79,580.80
SUPERVISING CONSTRUCTION INSPECTOR	H235	Classified	Hourly	50.89	53.44	56.11	58.92	61.86
			Bi-Weekly	4,071.20	4,275.20	4,488.80	4,713.60	4,948.80
			Monthly	8,820.93	9,262.93	9,725.73	10,212.80	10,722.40
			Annual	105,851.20	111,155.20	116,708.80	122,553.60	128,668.80
SENIOR CONSTRUCTION INSPECTOR	T250	Classified	Hourly	42.27	44.53	46.77	48.98	51.42
			Bi-Weekly	3,381.60	3,562.40	3,741.60	3,918.40	4,113.60
			Monthly	7,326.80	7,718.53	8,106.80	8,489.87	8,912.80
			Annual	87,921.60	92,622.40	97,281.60	101,878.40	106,953.60
CONSTRUCTION INSPECTOR	T245	Classified	Hourly	35.42	37.24	38.98	40.95	43.03
			Bi-Weekly	2,833.60	2,979.20	3,118.40	3,276.00	3,442.40
			Monthly	6,139.47	6,454.93	6,756.53	7,098.00	7,458.53
			Annual	73,673.60	77,459.20	81,078.40	85,176.00	89,502.40

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UTILITIES AND ENVIRONMENTAL SERVICES DEPARTMENT								
ADMINISTRATION								
DEPUTY DIRECTOR OF PUBLIC WORKS	U510	Classified	Hourly	68.03	71.44	75.01	78.77	82.71
			Bi-Weekly	5,442.40	5,715.20	6,000.80	6,301.60	6,616.80
			Monthly	11,791.87	12,382.93	13,001.73	13,653.47	14,336.40
			Annual	141,502.40	148,595.20	156,020.80	163,841.60	172,036.80
WATER RESOURCES MANAGER	H875	Classified	Hourly	68.03	71.44	75.01	78.77	82.71
			Bi-Weekly	5,442.40	5,715.20	6,000.80	6,301.60	6,616.80
			Monthly	11,791.87	12,382.93	13,001.73	13,653.47	14,336.40
			Annual	141,502.40	148,595.20	156,020.80	163,841.60	172,036.80
UTILITIES ENGINEERING MANAGER	H880	Classified	Hourly	68.03	71.44	75.01	78.77	82.71
			Bi-Weekly	5,442.40	5,715.20	6,000.80	6,301.60	6,616.80
			Monthly	11,791.87	12,382.93	13,001.73	13,653.47	14,336.40
			Annual	141,502.40	148,595.20	156,020.80	163,841.60	172,036.80
SENIOR UTILITY SERVICE REPRESENTATIVE	M820	Classified	Hourly	33.99	35.67	37.37	39.29	41.21
			Bi-Weekly	2,719.20	2,853.60	2,989.60	3,143.20	3,296.80
			Monthly	5,891.60	6,182.80	6,477.47	6,810.27	7,143.07
			Annual	70,699.20	74,193.60	77,729.60	81,723.20	85,716.80
STOREKEEPER - EXPEDITER	M100	Classified	Hourly	27.90	29.05	30.14	31.29	32.48
			Bi-Weekly	2,231.63	2,323.80	2,411.13	2,503.30	2,598.71
			Monthly	4,835.19	5,034.90	5,224.11	5,423.82	5,630.54
			Annual	58,022.27	60,418.84	62,689.27	65,085.85	67,566.51
RECYCLING-SOLID WASTE								
SOLID WASTE PROGRAM MANAGER	H800	Classified	Hourly	48.00	50.38	52.91	55.56	58.33
			Bi-Weekly	3,840.00	4,030.40	4,232.80	4,444.80	4,666.40
			Monthly	8,320.00	8,732.53	9,171.07	9,630.40	10,110.53
			Annual	99,840.00	104,790.40	110,052.80	115,564.80	121,326.40
RECYCLING SPECIALIST	T800	Classified	Hourly	33.40	35.06	36.77	38.64	40.56
			Bi-Weekly	2,672.00	2,804.80	2,941.60	3,091.20	3,244.80
			Monthly	5,789.33	6,077.07	6,373.47	6,697.60	7,030.40
			Annual	69,472.00	72,924.80	76,481.60	80,371.20	84,364.80
SUSTAINABILITY SPECIALIST	T803	Classified	Hourly	35.89	37.68	39.56	41.54	43.62
			Bi-Weekly	2,871.20	3,014.40	3,164.80	3,323.20	3,489.60
			Monthly	6,220.93	6,531.20	6,857.07	7,200.27	7,560.80
			Annual	74,651.20	78,374.40	82,284.80	86,403.20	90,729.60
SUSTAINABILITY TECHNICIAN	T802	Classified	Hourly	32.63	34.25	35.96	37.75	39.65
			Bi-Weekly	2,610.40	2,740.00	2,876.80	3,020.00	3,172.00
			Monthly	5,655.87	5,936.67	6,233.07	6,543.33	6,872.67
			Annual	67,870.40	71,240.00	74,796.80	78,520.00	82,472.00
WATER POLLUTION CONTROL FACILITY (WPCF)								
WATER POLLUTION CONTROL FACILITY MANAGER	H870	Classified	Hourly	68.03	71.44	75.01	78.77	82.71
			Bi-Weekly	5,442.40	5,715.20	6,000.80	6,301.60	6,616.80
			Monthly	11,791.87	12,382.93	13,001.73	13,653.47	14,336.40
			Annual	141,502.40	148,595.20	156,020.80	163,841.60	172,036.80
WPCF OPERATIONS AND MAINTENANCE MANAGER	H865	Classified	Hourly	55.49	58.26	61.18	64.25	67.46
			Bi-Weekly	4,439.20	4,660.80	4,894.40	5,140.00	5,396.80
			Monthly	9,618.27	10,098.40	10,604.53	11,136.67	11,693.07
			Annual	115,419.20	121,180.80	127,254.40	133,640.00	140,316.80
WPCF MAINTENANCE SUPERVISOR	H860	Classified	Hourly	50.19	52.69	55.32	58.10	61.01
			Bi-Weekly	4,015.20	4,215.20	4,425.60	4,648.00	4,880.80
			Monthly	8,699.60	9,132.93	9,588.80	10,070.67	10,575.07
			Annual	104,395.20	109,595.20	115,065.60	120,848.00	126,900.80
WPCF OPERATIONS SUPERVISOR	H855	Classified	Hourly	50.19	52.69	55.32	58.10	61.01
			Bi-Weekly	4,015.20	4,215.20	4,425.60	4,648.00	4,880.80
			Monthly	8,699.60	9,132.93	9,588.80	10,070.67	10,575.07
			Annual	104,395.20	109,595.20	115,065.60	120,848.00	126,900.80
WPCF LEAD OPERATOR	M935	Classified	Hourly	38.98	40.54	42.13	43.80	45.57
			Bi-Weekly	3,118.59	3,243.27	3,370.43	3,504.19	3,645.38
			Monthly	6,756.95	7,027.09	7,302.59	7,592.40	7,898.32
			Annual	81,083.43	84,325.05	87,631.07	91,108.83	94,779.81
WPCF OPERATOR	M930	Classified	Hourly	34.66	36.04	37.49	38.94	40.53
			Bi-Weekly	2,773.04	2,883.27	2,999.22	3,115.18	3,242.56
			Monthly	6,008.25	6,247.09	6,498.32	6,749.55	7,025.55
			Annual	72,098.98	74,965.11	77,979.85	80,994.59	84,306.55
OPERATOR-IN-TRAINING	M925	Classified	Hourly	31.73	32.99	34.37	35.53	36.92
			Bi-Weekly	2,538.69	2,639.12	2,749.36	2,842.45	2,953.50
			Monthly	5,500.48	5,718.10	5,956.94	6,158.63	6,399.24
			Annual	66,005.81	68,617.17	71,483.30	73,903.58	76,790.94

**SALARY PLAN FOR ALL CLASSIFICATIONS
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ATTACHMENT III
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on May 11, 2017
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on June 6, 2017

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
LAB SUPERVISOR	H850	Classified	Hourly	50.19	52.69	55.32	58.10	61.01
			Bi-Weekly	4,015.20	4,215.20	4,425.60	4,648.00	4,880.80
			Monthly	8,699.60	9,132.93	9,588.80	10,070.67	10,575.07
			Annual	104,395.20	109,595.20	115,065.60	120,848.00	126,900.80
CHEMIST	T807	Classified	Hourly	39.44	41.42	43.49	45.66	47.94
			Bi-Weekly	3,155.20	3,313.60	3,479.20	3,652.80	3,835.20
			Monthly	6,836.27	7,179.47	7,538.27	7,914.40	8,309.60
			Annual	82,035.20	86,153.60	90,459.20	94,972.80	99,715.20
LABORATORY TECHNICIAN	T805	Classified	Hourly	34.30	35.59	36.96	38.48	39.91
			Bi-Weekly	2,744.00	2,847.20	2,956.80	3,078.40	3,192.80
			Monthly	5,945.33	6,168.93	6,406.40	6,669.87	6,917.73
			Annual	71,344.00	74,027.20	76,876.80	80,038.40	83,012.80
WATER POLLUTION SOURCE CONTROL								
ENVIRONMENTAL SERVICES MANAGER	H805	Classified	Hourly	57.71	60.59	63.63	66.81	70.15
			Bi-Weekly	4,616.80	4,847.20	5,090.40	5,344.80	5,612.00
			Monthly	10,003.07	10,502.27	11,029.20	11,580.40	12,159.33
			Annual	120,036.80	126,027.20	132,350.40	138,964.80	145,912.00
WATER POLLUTION CONTROL ADMINISTRATOR	H845	Classified	Hourly	50.73	53.26	55.92	58.73	61.67
			Bi-Weekly	4,058.40	4,260.80	4,473.60	4,698.40	4,933.60
			Monthly	8,793.20	9,231.73	9,692.80	10,179.87	10,689.47
			Annual	105,518.40	110,780.80	116,313.60	122,158.40	128,273.60
SENIOR WATER POLLUTION SOURCE CONTROL INSPECTOR	T815	Classified	Hourly	39.22	41.26	43.33	45.38	47.69
			Bi-Weekly	3,137.60	3,300.80	3,466.40	3,630.40	3,815.20
			Monthly	6,798.13	7,151.73	7,510.53	7,865.87	8,266.27
			Annual	81,577.60	85,820.80	90,126.40	94,390.40	99,195.20
WATER POLLUTION SOURCE CONTROL INSPECTOR	T810	Classified	Hourly	35.64	37.50	39.21	41.23	43.28
			Bi-Weekly	2,851.20	3,000.00	3,136.80	3,298.40	3,462.40
			Monthly	6,177.60	6,500.00	6,796.40	7,146.53	7,501.87
			Annual	74,131.20	78,000.00	81,556.80	85,758.40	90,022.40
TECHNICAL INTERN	Z125	Classified	Hourly					15.00
			Bi-Weekly					1,200.00
			Monthly					2,600.00
			Annual					31,200.00
SENIOR UTILITIES ENGINEER	H810	Classified	Hourly	55.37	58.13	61.05	64.09	67.29
			Bi-Weekly	4,429.60	4,650.40	4,884.00	5,127.20	5,383.20
			Monthly	9,597.47	10,075.87	10,582.00	11,108.93	11,663.60
			Annual	115,169.60	120,910.40	126,984.00	133,307.20	139,963.20
SEWER COLLECTIONS & WATER DISTRIBUTION								
UTILITIES OPERATIONS AND MAINTENANCE MANAGER	H835	Classified	Hourly	62.63	65.75	69.03	72.49	76.11
			Bi-Weekly	5,010.40	5,260.00	5,522.40	5,799.20	6,088.80
			Monthly	10,855.87	11,396.67	11,965.20	12,564.93	13,192.40
			Annual	130,270.40	136,760.00	143,582.40	150,779.20	158,308.80
UTILITIES OPERATIONS AND MAINTENANCE SUPERVISOR	H830	Classified	Hourly	52.18	54.78	57.53	60.41	63.43
			Bi-Weekly	4,174.40	4,382.40	4,602.40	4,832.80	5,074.40
			Monthly	9,044.53	9,495.20	9,971.87	10,471.07	10,994.53
			Annual	108,534.40	113,942.40	119,662.40	125,652.80	131,934.40
UTILITIES FIELD SERVICES SUPERVISOR	H825	Classified	Hourly	52.18	54.78	57.53	60.41	63.43
			Bi-Weekly	4,174.40	4,382.40	4,602.40	4,832.80	5,074.40
			Monthly	9,044.53	9,495.20	9,971.87	10,471.07	10,994.53
			Annual	108,534.40	113,942.40	119,662.40	125,652.80	131,934.40
WASTEWATER COLLECTIONS SYSTEM SUPERVISOR	H823	Classified	Hourly	50.19	52.69	55.32	58.10	61.01
			Bi-Weekly	4,015.20	4,215.20	4,425.60	4,648.00	4,880.80
			Monthly	8,699.60	9,132.93	9,588.80	10,070.67	10,575.07
			Annual	104,395.20	109,595.20	115,065.60	120,848.00	126,900.80
WATER INSTALLATION AND MAINTENANCE SUPERVISOR	H815	Classified	Hourly	41.14	43.20	45.36	47.64	50.01
			Bi-Weekly	3,291.20	3,456.00	3,628.80	3,811.20	4,000.80
			Monthly	7,130.93	7,488.00	7,862.40	8,257.60	8,668.40
			Annual	85,571.20	89,856.00	94,348.80	99,091.20	104,020.80

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SENIOR UTILITY CUSTOMER SERVICE LEADER	M825	Classified	Hourly	35.78	37.02	38.48	40.07	41.69
			Bi-Weekly	2,862.40	2,961.60	3,078.40	3,205.60	3,335.20
			Monthly	6,201.87	6,416.80	6,669.87	6,945.47	7,226.27
			Annual	74,422.40	77,001.60	80,038.40	83,345.60	86,715.20
CROSS CONNECTION CONTROL SPECIALIST	M815	Classified	Hourly	31.11	32.19	33.46	34.84	36.25
			Bi-Weekly	2,488.80	2,575.20	2,676.80	2,787.20	2,900.00
			Monthly	5,392.40	5,579.60	5,799.73	6,038.93	6,283.33
			Annual	64,708.80	66,955.20	69,596.80	72,467.20	75,400.00
WATER METER MECHANIC	M810	Classified	Hourly	30.24	31.40	32.70	34.04	35.40
			Bi-Weekly	2,419.20	2,512.00	2,616.00	2,723.20	2,832.00
			Monthly	5,241.60	5,442.67	5,668.00	5,900.27	6,136.00
			Annual	62,899.20	65,312.00	68,016.00	70,803.20	73,632.00
WATER METER READER	M805	Classified	Hourly	27.03	28.10	29.24	30.31	31.52
			Bi-Weekly	2,162.40	2,248.00	2,339.20	2,424.80	2,521.60
			Monthly	4,685.20	4,870.67	5,068.27	5,253.73	5,463.47
			Annual	56,222.40	58,448.00	60,819.20	63,044.80	65,561.60
BACKFLOW/CROSS CONNECTION TESTER	M800	Classified	Hourly	26.15	27.40	28.67	30.06	31.52
			Bi-Weekly	2,092.00	2,192.00	2,293.60	2,404.80	2,521.60
			Monthly	4,532.67	4,749.33	4,969.47	5,210.40	5,463.47
			Annual	54,392.00	56,992.00	59,633.60	62,524.80	65,561.60
UTILITIES MAINTENANCE SUPERVISOR	H820	Classified	Hourly	47.31	49.67	52.15	54.77	57.50
			Bi-Weekly	3,784.80	3,973.60	4,172.00	4,381.60	4,600.00
			Monthly	8,200.40	8,609.47	9,039.33	9,493.47	9,966.67
			Annual	98,404.80	103,313.60	108,472.00	113,921.60	119,600.00
UTILITIES SERVICE WORKER	M900	Classified	Hourly	29.82	31.00	32.28	33.40	34.71
			Bi-Weekly	2,385.60	2,480.00	2,582.40	2,672.00	2,776.80
			Monthly	5,168.80	5,373.33	5,595.20	5,789.33	6,016.40
			Annual	62,025.60	64,480.00	67,142.40	69,472.00	72,196.80
GENERAL MAINTENANCE								
EQUIPMENT OPERATOR	M400	Classified	Hourly	30.15	31.25	32.49	33.81	35.18
			Bi-Weekly	2,412.00	2,500.00	2,599.20	2,704.80	2,814.40
			Monthly	5,226.00	5,416.67	5,631.60	5,860.40	6,097.87
			Annual	62,712.00	65,000.00	67,579.20	70,324.80	73,174.40
SENIOR UTILITY LEADER	M845	Classified	Hourly	37.71	39.22	40.85	42.27	43.90
			Bi-Weekly	3,016.80	3,137.60	3,268.00	3,381.60	3,512.00
			Monthly	6,536.40	6,798.13	7,080.67	7,326.80	7,609.33
			Annual	78,436.80	81,577.60	84,968.00	87,921.60	91,312.00
UTILITY LEADER	M840	Classified	Hourly	32.79	34.10	35.52	36.76	38.17
			Bi-Weekly	2,623.20	2,728.00	2,841.60	2,940.80	3,053.60
			Monthly	5,683.60	5,910.67	6,156.80	6,371.73	6,616.13
			Annual	68,203.20	70,928.00	73,881.60	76,460.80	79,393.60
UTILITY WORKER	M835	Classified	Hourly	29.82	31.00	32.28	33.40	34.71
			Bi-Weekly	2,385.60	2,480.00	2,582.40	2,672.00	2,776.80
			Monthly	5,168.80	5,373.33	5,595.20	5,789.33	6,016.40
			Annual	62,025.60	64,480.00	67,142.40	69,472.00	72,196.80
SENIOR UTILITY LEADER - SEWER	M920	Classified	Hourly	38.92	40.46	42.11	43.59	45.29
			Bi-Weekly	3,113.60	3,236.80	3,368.80	3,487.20	3,623.20
			Monthly	6,746.13	7,013.07	7,299.07	7,555.60	7,850.27
			Annual	80,953.60	84,156.80	87,588.80	90,667.20	94,203.20
UTILITY LEADER - SEWER	M915	Classified	Hourly	33.84	35.18	36.62	37.90	39.38
			Bi-Weekly	2,707.20	2,814.40	2,929.60	3,032.00	3,150.40
			Monthly	5,865.60	6,097.87	6,347.47	6,569.33	6,825.87
			Annual	70,387.20	73,174.40	76,169.60	78,832.00	81,910.40
UTILITY WORKER - SEWER	M910	Classified	Hourly	30.76	31.98	33.30	34.46	35.80
			Bi-Weekly	2,460.80	2,558.40	2,664.00	2,756.80	2,864.00
			Monthly	5,331.73	5,543.20	5,772.00	5,973.07	6,205.33
			Annual	63,980.80	66,518.40	69,264.00	71,676.80	74,464.00
UTILITIES MAINTENANCE MECHANIC	M415	Classified	Hourly	35.62	37.00	38.46	40.01	41.62
			Bi-Weekly	2,849.79	2,960.03	3,076.80	3,200.92	3,329.93
			Monthly	6,174.55	6,413.40	6,666.40	6,935.32	7,214.85
			Annual	74,094.65	76,960.78	79,996.75	83,223.80	86,578.22

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INFORMATION TECHNOLOGY DEPARTMENT								
INFORMATION SYSTEMS MANAGER	H565	Classified	Hourly	53.65	56.33	59.15	62.12	65.22
			Bi-Weekly	4,292.00	4,506.40	4,732.00	4,969.60	5,217.60
			Monthly	9,299.33	9,763.87	10,252.67	10,767.47	11,304.80
			Annual	111,592.00	117,166.40	123,032.00	129,209.60	135,657.60
INFORMATION TECHNOLOGY MANAGER	H566	Classified	Hourly	53.65	56.33	59.15	62.12	65.22
			Bi-Weekly	4,292.00	4,506.40	4,732.00	4,969.60	5,217.60
			Monthly	9,299.33	9,763.87	10,252.67	10,767.47	11,304.80
			Annual	111,592.00	117,166.40	123,032.00	129,209.60	135,657.60
DATA AND SYSTEMS COORDINATOR	H560	Classified	Hourly	48.28	50.69	53.23	55.89	58.68
			Bi-Weekly	3,862.40	4,055.20	4,258.40	4,471.20	4,694.40
			Monthly	8,368.53	8,786.27	9,226.53	9,687.60	10,171.20
			Annual	100,422.40	105,435.20	110,718.40	116,251.20	122,054.40
NETWORK SYSTEMS SPECIALIST	H555	Classified	Hourly	43.39	45.57	47.84	50.23	52.75
			Bi-Weekly	3,471.20	3,645.60	3,827.20	4,018.40	4,220.00
			Monthly	7,520.93	7,898.80	8,292.27	8,706.53	9,143.33
			Annual	90,251.20	94,785.60	99,507.20	104,478.40	109,720.00
GEOGRAPHIC INFO SYSTEMS COORDINATOR	T460	Classified	Hourly	46.80	49.14	51.47	54.07	57.65
			Bi-Weekly	3,744.00	3,931.20	4,117.60	4,325.60	4,612.00
			Monthly	8,112.00	8,517.60	8,921.47	9,372.13	9,992.67
			Annual	97,344.00	102,211.20	107,057.60	112,465.60	119,912.00
PROGRAMMER ANALYST	T455	Classified	Hourly	40.73	42.72	44.95	47.16	49.49
			Bi-Weekly	3,258.40	3,417.60	3,596.00	3,772.80	3,959.20
			Monthly	7,059.87	7,404.80	7,791.33	8,174.40	8,578.27
			Annual	84,718.40	88,857.60	93,496.00	98,092.80	102,939.20
WEB SPECIALIST	T450	Classified	Hourly	40.14	42.17	44.26	46.46	48.79
			Bi-Weekly	3,211.20	3,373.60	3,540.80	3,716.80	3,903.20
			Monthly	6,957.60	7,309.47	7,671.73	8,053.07	8,456.93
			Annual	83,491.20	87,713.60	92,060.80	96,636.80	101,483.20
INFORMATION TECHNOLOGY ANALYST II	T435	Classified	Hourly	40.71	42.74	44.88	47.13	49.49
			Bi-Weekly	3,256.80	3,419.20	3,590.40	3,770.40	3,959.20
			Monthly	7,056.40	7,408.27	7,779.20	8,169.20	8,578.27
			Annual	84,676.80	88,899.20	93,350.40	98,030.40	102,939.20
INFORMATION TECHNOLOGY ANALYST I	T430	Classified	Hourly	37.01	38.86	40.81	42.85	44.99
			Bi-Weekly	2,960.80	3,108.80	3,264.80	3,428.00	3,599.20
			Monthly	6,415.07	6,735.73	7,073.73	7,427.33	7,798.27
			Annual	76,980.80	80,828.80	84,884.80	89,128.00	93,579.20
TECHNOLOGY SOLUTIONS ANALYST II	T445	Classified	Hourly	40.71	42.74	44.88	47.13	49.49
			Bi-Weekly	3,256.80	3,419.20	3,590.40	3,770.40	3,959.20
			Monthly	7,056.40	7,408.27	7,779.20	8,169.20	8,578.27
			Annual	84,676.80	88,899.20	93,350.40	98,030.40	102,939.20
TECHNOLOGY SOLUTIONS ANALYST I	T440	Classified	Hourly	37.01	38.86	40.81	42.85	44.99
			Bi-Weekly	2,960.80	3,108.80	3,264.80	3,428.00	3,599.20
			Monthly	6,415.07	6,735.73	7,073.73	7,427.33	7,798.27
			Annual	76,980.80	80,828.80	84,884.80	89,128.00	93,579.20
GEOGRAPHIC INFO SYSTEM TECHNICIAN II	T465	Classified	Hourly	36.97	38.82	40.75	42.78	44.96
			Bi-Weekly	2,957.60	3,105.60	3,260.00	3,422.40	3,596.80
			Monthly	6,408.13	6,728.80	7,063.33	7,415.20	7,793.07
			Annual	76,897.60	80,745.60	84,760.00	88,982.40	93,516.80
GEOGRAPHIC INFO SYSTEM TECHNICIAN I	T464	Classified	Hourly	33.63	35.30	37.06	38.93	40.87
			Bi-Weekly	2,690.40	2,824.00	2,964.80	3,114.40	3,269.60
			Monthly	5,829.20	6,118.67	6,423.73	6,747.87	7,084.13
			Annual	69,950.40	73,424.00	77,084.80	80,974.40	85,009.60

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2017**

ATTACHMENT III
Recommended by
Personnel Commission
on May 11, 2017
Approved by Council
on June 6, 2017

Classification Title	Job Code	Service Type		Step A	Step B	Step C	Step D	Step E
INFORMATION TECHNOLOGY TECHNICIAN II	T425	Classified	Hourly	36.97	38.82	40.75	42.78	44.96
			Bi-Weekly	2,957.60	3,105.60	3,260.00	3,422.40	3,596.80
			Monthly	6,408.13	6,728.80	7,063.33	7,415.20	7,793.07
			Annual	76,897.60	80,745.60	84,760.00	88,982.40	93,516.80
INFORMATION TECHNOLOGY TECHNICIAN I	T424	Classified	Hourly	33.63	35.30	37.06	38.93	40.87
			Bi-Weekly	2,690.40	2,824.00	2,964.80	3,114.40	3,269.60
			Monthly	5,829.20	6,118.67	6,423.73	6,747.87	7,084.13
			Annual	69,950.40	73,424.00	77,084.80	80,974.40	85,009.60
INFORMATION SYSTEMS SUPPORT TECHNICIAN	T415	Classified	Hourly	30.28	31.79	33.42	35.08	36.77
			Bi-Weekly	2,422.40	2,543.20	2,673.60	2,806.40	2,941.60
			Monthly	5,248.53	5,510.27	5,792.80	6,080.53	6,373.47
			Annual	62,982.40	66,123.20	69,513.60	72,966.40	76,481.60
DATA SYSTEMS OPERATOR	C450	Classified	Hourly	26.72	27.93	29.32	30.71	32.15
			Bi-Weekly	2,137.45	2,234.71	2,345.76	2,456.81	2,571.91
			Monthly	4,631.13	4,841.88	5,082.48	5,323.08	5,572.46
			Annual	55,573.61	58,102.56	60,989.78	63,876.99	66,869.58
AUDIO VIDEO SPECIALIST	T410	Classified	Hourly	28.85	30.26	31.81	33.39	34.98
			Bi-Weekly	2,308.00	2,420.80	2,544.80	2,671.20	2,798.40
			Monthly	5,000.67	5,245.07	5,513.73	5,787.60	6,063.20
			Annual	60,008.00	62,940.80	66,164.80	69,451.20	72,758.40
VIDEO ASSISTANT	T400	Classified	Hourly					15.84
			Bi-Weekly					1,267.20
			Monthly					2,745.60
			Annual					32,947.20

SEIU Salary Survey Impementation Based on IRA

Attachment IV

Classification	% City is Above or Below Labor Market Average	Total Salary Adjustment	June 2016 Increase	June 2017 Increase	June 2018 Increase	FTE
Account Clerk	-3.45%	3.45%	1.15%	1.15%	1.15%	0
<i>Customer Account Clerk</i>						5
<i>Senior Account Clerk</i>						4
<i>Senior Customer Account Clerk</i>						5
<i>Supervising Customer Account Clerk</i>						1
Administrative Clerk II	-3.96%	3.96%	1.32%	1.32%	1.32%	5
<i>Administrative Clerk I</i>						2
<i>Data Systems Operator</i>						1
<i>Mail And Purchasing Clerk</i>						1
<i>Mail And Revenue Clerk</i>						1
<i>Volunteer Program Assistant</i>						1
Administrative Secretary	2.99%	0%	0%	0%	0%	6
<i>Secretary</i>						10
<i>Senior Secretary</i>						12
Animal Control Officer	-4.71%	4.71%	1.57%	1.57%	1.57%	2
<i>Animal Care Attendant</i>						5
<i>Shelter Operations Supervisor</i>						1
<i>Shelter Volunteer Coordinator</i>						1
Communications Operator	-5.88%	5.88%	1.96%	1.96%	1.96%	16
<i>Call Taker</i>						2
<i>Communications Supervisor</i>						4
Community Service Officer	1.09%	0%	0%	0%	0%	20
<i>Jail Supervisor</i>						4
Crime Prevention Specialist	-3.31%	3.31%	1.11%	1.10%	1.10%	2
Crime Scene Technician	-3.73%	3.73%	1.25%	1.24%	1.24%	4
Electrician II	7.00%	0%	0%	0%	0%	5
<i>Electrician I</i>						0
<i>HVAC Mechanic</i>						1
Equipment Mechanic II	-2.23%	2.23%	0.75%	0.74%	0.74%	4
<i>Equipment Mechanic I</i>						1
Equipment Operator	-0.58%	0.58%	0.58%	0.00%	0.00%	3
Facilities Carpenter II	5.26%	0%	0%	0%	0%	1
<i>Facilities Carpenter I</i>						0
Facilities Painter II	4.64%	0%	0%	0%	0%	1
<i>Facilities Painter I</i>						0
Finance Technician	6.08%	0%	0%	0%	0%	4
<i>Purchasing Technician</i>						1
Laborer	-1.76%	1.76%	0.59%	0.59%	0.58%	12
Legal Secretary II	-0.56%	0.56%	0.56%	0.00%	0.00%	1
<i>Legal Secretary I</i>						0
Library Assistant	-7.46%	7.46%	2.49%	2.49%	2.48%	8
<i>Lead Library Assistant</i>						3
<i>Senior Library Assistant</i>						0
Library Page	11.98%	0%	0%	0%	0%	3.6
<i>Senior Library Page</i>						1.8
Maintenance Leader	3.49%	0%	0%	0%	0%	3
<i>Airport Attendant</i>						0
<i>Airport Maintenance Worker</i>						3
<i>Facilities Leadworker</i>						0
<i>Facilities Service Worker I</i>						1
<i>Facilities Serviceworker II</i>						1
<i>Groundskeeper I</i>						6
<i>Groundskeeper II</i>						2
<i>Groundskeeper III</i>						1
<i>Maintenance Worker</i>						6
<i>Senior Airport Maintenance Worker</i>						1
<i>Senior Maintenance Leader</i>						2

SEIU Salary Survey Impementation Based on IRA

Attachment IV

Classification	% City is Above or Below Labor Market Average	Total Salary Adjustment	June 2016 Increase	June 2017 Increase	June 2018 Increase	FTE
Permit Technician	-2.18%	2.18%	0.73%	0.73%	0.72%	4
<i>Fire Technician I</i>						0
<i>Fire Technician II</i>						2
<i>Senior Permit Technician</i>						1
Police Officer Trainee	-3.34%	3.34%	1.12%	1.11%	1.11%	2
Police Records Clerk II	-1.40%	1.40%	0.47%	0.47%	0.46%	12
<i>Police Records Clerk I</i>						2
<i>Records Supervisor</i>						2
Property Technician	-4.54%	4.54%	1.52%	1.51%	1.51%	4
Storekeeper-Expediter	-3.20%	3.20%	1.07%	1.07%	1.06%	1
<i>Equipment Parts Storekeeper</i>						1
<i>Equipment Service Attendant</i>						0
Sweeper Equipment Operator	-5.48%	5.48%	1.83%	1.83%	1.82%	5
Tree Trimmer	-2.21%	2.21%	0.74%	0.74%	0.73%	3
Utility Worker	0.74%	0%	0%	0%	0%	8
<i>Utility Worker (Sewer)</i>						5
<i>Backflow/Cross Connection Tester</i>						1
<i>Cross Connection Control Specialist</i>						0
<i>Senior Utility Cust. Svc. Leader</i>						1
<i>Senior Utility Leader</i>						1
<i>Senior Utility Leader - Sewer</i>						0
<i>Senior Utility Service Representative</i>						1
<i>Utilities Service Worker</i>						2
<i>Utility Leader</i>						3
<i>Utility Leader – Sewer</i>						2
Water Meter Reader	2.56%	0%	0%	0%	0%	2.5
<i>Water Meter Mechanic</i>						3
WPCF Operator	-6.21%	6.21%	2.07%	2.07%	2.07%	4
<i>Operator-In-Training</i>						1
<i>Utilities Maintenance Mechanic</i>						8
WPCF Lead Operator	-9.64%	9.64%	3.22%	3.21%	3.21%	5

277.9



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-300

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adoption of Ordinance Authorizing Execution of an Amendment to the Blue Rock Country Club Project Development Agreement by Extending its Term an Additional Five Years to February 23, 2023

RECOMMENDATION

That the Council adopts the Ordinance introduced on May 23, 2017.

ATTACHMENTS

Attachment I Staff Report

Attachment II Summary of Ordinance Published on 06/02/17



DATE: June 6, 2017

TO: Mayor and Council Members

FROM: City Clerk

SUBJECT Adoption of Ordinance Authorizing Execution of an Amendment to the Blue Rock Country Club Project Development Agreement by Extending its Term an Additional Five Years to February 23, 2023

RECOMMENDATION

That the Council adopts the Ordinance introduced on May 23, 2017.

BACKGROUND

The Ordinance was introduced by Council Member Zermeno at the May 23, 2017, meeting of the City Council with the following vote:

AYES: Council Members: Zermeno, Márquez, Mendall, Peixoto, Lamnin
Mayor Halliday
NOES: None
ABSENT: Council Member Salinas
ABSTAIN: None

Council Member Salinas recused from discussing and voting on the item to avoid a conflict of interest due to his membership at Stonebrae Country Club.

The motion included an amendment to Resolution No. 17-064 which would authorize the Assistant City Manager to execute a subdivision agreement because the City Manager had to recuse herself to avoid a conflict of interest due to her membership at Stonebrae Country Club.

The motion also included the agreement by the project proponent to offer home buyers an option to have installed solar photovoltaic systems.

FISCAL IMPACT

There is no fiscal impact.

PUBLIC CONTACT

The summary of the Ordinance was published in the Hayward Daily Review on Friday, June 2, 2017. Adoption at this time is therefore appropriate.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read "M. Hurtado", written in a cursive style.

Maria Hurtado, Assistant City Manager

PUBLIC NOTICE OF AN INTRODUCTION OF ORDINANCE
BY THE CITY COUNCIL OF THE CITY OF HAYWARD

AN ORDINANCE AUTHORIZING EXECUTION OF AN AMENDMENT TO THE
BLUE ROCK COUNTRY CLUB PROJECT DEVELOPMENT AGREEMENT BY
EXTENDING ITS TERM AN ADDITIONAL FIVE YEARS TO FEBRUARY 23, 2023

THE CITY COUNCIL OF THE CITY OF HAYWARD DOES ORDAIN AS FOLLOWS:

Section 1. Authorization to Execute Amendment to Development Agreement. Based on the findings set forth in Resolution No. 17-064, as well as a review of the proposed Amendment to the Blue Rock County Club Project Development Agreement ("Development Agreement") relating to the Stonebrae Country Club project as considered at a duly noticed public hearing by the City Council at its May 23, 2017 meeting, the City Council hereby takes the following actions:

A. The City Manager is authorized to execute the Amendment to Development Agreement, regarding the Stonebrae Country Club project, substantially in the form of the proposed Amendment to Development Agreement presented to the City Council on May 23, 2017, together with such minor clarifying changes as may be necessary upon approval by the City Manager after consultation with the City Attorney.

B. The City Manager is also authorized to take such further actions which she deems necessary and proper to carry out and or monitor performance of the terms of the executed Amendment to the Development Agreement pursuant to applicable law and regulation. This authority includes but is not limited to execution of any further agreement which the City Manager deems necessary to implement the Amendment to Development Agreement ("Implementation Agreement").

Section 2. Severance. Should any part of this ordinance be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid, or beyond the authority of the City, such decision shall not affect the validity of the remainder of this ordinance, which shall continue in full force and effect, if the remainder of the ordinance, absent the unexcised portion, can be reasonably interpreted to give effect to the intentions of the City Council.

Section 3. Effective Date. This ordinance shall become effective upon adoption.

Introduced at the meeting of the Hayward City Council held May 23, 2017, the above-entitled Ordinance was introduced by Council Member Zermeño.

This Ordinance will be considered for adoption at the meeting of the Hayward City Council, to be held on June 6, 2017, at 7:00 p.m., in the Council Chambers, 777 B Street, Hayward, California. The full text of this Ordinance is available for examination by the public in the Office of the City Clerk.

Dated: June 2, 2017
Miriam Lens, City Clerk
City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-301

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adoption of Ordinance Amending Chapter 10, Article 1 of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change Application No. 201604872 to Construct a New Light Industrial/Flex Office Space Building at 2580-2582 Industrial Boulevard

RECOMMENDATION

That the City Council adopts the Ordinance introduced on May 23, 2017.

ATTACHMENTS

Attachment I Staff Report

Attachment II Summary of Ordinance Published on 06/02/17



DATE: June 6, 2017

TO: Mayor and Council Members

FROM: City Clerk

SUBJECT Adoption of Ordinance Amending Chapter 10, Article 1 of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change Application No. 201604872 to Construct a New Light Industrial/Flex Office Space Building at 2580-2582 Industrial Boulevard

RECOMMENDATION

That the Council adopts the Ordinance introduced on May 23, 2017.

BACKGROUND

The Ordinance was introduced by Council Member Salinas at the May 23, 2017, meeting of the City Council with the following vote:

AYES: Council Members: Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
Mayor Halliday
NOES: None
ABSENT: None
ABSTAIN: None

FISCAL IMPACT

There is no fiscal impact.

PUBLIC CONTACT

The summary of the Ordinance was published in the Hayward Daily Review on Friday, June 2, 2017. Adoption at this time is therefore appropriate.

NEXT STEPS

The Hayward Municipal Code will be updated accordingly.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

Kelly McAdoo, City Manager

PUBLIC NOTICE OF AN INTRODUCTION OF ORDINANCE
BY THE CITY COUNCIL OF THE CITY OF HAYWARD

AN ORDINANCE AMENDING CHAPTER 10, ARTICLE 1 OF THE HAYWARD
MUNICIPAL CODE BY REZONING CERTAIN PROPERTY TO PLANNED
DEVELOPMENT DISTRICT IN CONNECTION WITH ZONE CHANGE APPLICATION
NO. 201604872 TO CONSTRUCT A NEW LIGHT INDUSTRIAL/FLEX OFFICE
SPACE BUILDING AT 2580-2580 INDUSTRIAL BOULEVARD

THE CITY COUNCIL OF THE CITY OF HAYWARD DOES ORDAIN AS FOLLOWS:

Section 1. Rezoning.

Article 1 of Chapter 10 of the Hayward Municipal Code is hereby amended to rezone the property located at 2580-2582 Industrial Boulevard (Assessor Parcel Numbers 456-0101-004-02, 456-0101-004-03 and 456-0101-003-00) from Business Park District and Regional Commercial District to Planned Development District to allow for construction of a new building to provide light industrial/flex office space to attract small to mid-size light advanced industries including, but not limited to, manufacturing, biotechnology, and research and development firms, subject to the regulations in attached Exhibit A, and the findings and conditions of approval set forth in the companion Resolution (No. 17-067) to this Ordinance.

Section 2. Severance.

Should any part of this ordinance be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid or beyond authority of the City, such decision shall not affect the validity of the remainder of this ordinance, which shall continue in full force and effect, provided the remainder of the ordinance, absent the excised portion, can be reasonably interpreted to give effect to intentions of the City Council.

Section 3. Effective Date.

This ordinance shall become effective immediately upon adoption.

Introduced at the meeting of the Hayward City Council held May 23, 2017, the above-entitled Ordinance was introduced by Council Member Salinas.

This Ordinance will be considered for adoption at the meeting of the Hayward City Council, to be held on June 6, 2017, at 7:00 p.m., in the Council Chambers, 777 B Street, Hayward, California. The full text of this Ordinance is available for examination by the public in the Office of the City Clerk.

Dated: June 2, 2017
Miriam Lens, City Clerk
City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-322

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adoption of Ordinance Amending Chapter 11, Article 2, 11-2.00 and 11-2.47 of the Hayward Municipal Code Establishing Prohibitions on Wasteful Water Practices

RECOMMENDATION

That the Council adopts the Ordinance introduced on May 23, 2017.

ATTACHMENTS

Attachment I Staff Report

Attachment II Summary of Ordinance Published on 06/02/2017



DATE: June 6, 2017

TO: Mayor and Council Members

FROM: City Clerk

SUBJECT Adoption of Ordinance Amending Chapter 11, Article 2, 11-2.00 and 11-2.47 of the Hayward Municipal Code Establishing Prohibitions on Wasteful Water Practices

RECOMMENDATION

That the Council adopts the Ordinance introduced on May 23, 2017.

BACKGROUND

The Ordinance was introduced by Council Member Mendall at the May 23, 2017, meeting of the City Council with the following vote:

AYES:	Council Members: Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
Mayor	Halliday
NOES:	None
ABSENT:	None
ABSTAIN:	None

FISCAL IMPACT

There is no fiscal impact.

PUBLIC CONTACT

The summary of the Ordinance was published in the Hayward Daily Review on Friday, June 2, 2017. Adoption at this time is therefore appropriate.

NEXT STEPS

The Hayward Municipal Code will be updated accordingly.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

Kelly McAdoo, City Manager

PUBLIC NOTICE OF AN INTRODUCTION OF ORDINANCE
BY THE CITY COUNCIL OF THE CITY OF HAYWARD

AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2,
SECTIONS 11-2.00 AND 11-2.47 OF THE HAYWARD
MUNICIPAL CODE ESTABLISHING PROHIBITIONS ON
WASTEFUL WATER PRACTICES

THE CITY COUNCIL OF THE CITY OF HAYWARD DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 11, Article 2, Section 11-2.00 and Section 11-2.47, of the Hayward Municipal Code are amended to read in full as follows:

SEC. 11-2.00 – Definitions

SEC. 11-2.47 – PROHIBITION OF WASTEFUL WATER PRACTICES

Section 2. Severance. Should any part of this ordinance be declared by a final decision of a court or tribunal of competent jurisdiction to be unconstitutional, invalid, or beyond the authority of the City, such decision shall not affect the validity of the remainder of this ordinance, which shall continue in full force and effect, provided that the remainder of ordinance, absent the unexcised portion, can be reasonably interpreted to give effect to the intentions of the City Council.

Section 3. Effective Date. In accordance with the provisions of Section 620 of the City Charter, this ordinance shall become effective 30 days from and after the date of its adoption.

Section 4. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines (Title 44 of the California Code of Regulations) because there is no possibility that the ordinance will have a significant effect on the environment. This ordinance would also qualify as exempt pursuant to Section 15378(b)(3) of the CEQA Guidelines as the term “project” does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Introduced at the meeting of the Hayward City Council held May 23, 2017, the above-entitled Ordinance was introduced by Council Member Mendall.

This Ordinance will be considered for adoption at the meeting of the Hayward City Council, to be held on June 6, 2017, at 7:00 p.m., in the Council Chambers, 777 B Street, Hayward, California. The full text of this Ordinance is available for examination by the public in the Office of the City Clerk.

Dated: June 2, 2017
Miriam Lens, City Clerk
City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 17-347

DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Resignation of Mr. Alan Parso-York from the Planning Commission Effective Immediately

RECOMMENDATION

That the City Council accepts the resignation of Mr. Alan Parso-York from the Planning Commission.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter



DATE: June 6, 2017

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Resignation of Mr. Alan Parso-York from the Planning Commission Effective Immediately

RECOMMENDATION

That the City Council adopts a resolution accepting the resignation of Mr. Alan Parso-York from the Planning Commission effective immediately.

BACKGROUND

Mr. Alan Parso-York was appointed to the Planning Commission on September 16, 2014. Mr. Parso-York's resignation becomes effective immediately per his resignation letter (Attachment III). His vacated position will be filled as part of the annual appointment process for the City's appointed officials to Boards, Commissions, Committees, and Task Forces.

FISCAL IMPACT

There is no fiscal impact.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION No. 17-

Introduced by Council Member _____

RESOLUTION ACCEPTING THE RESIGNATION OF ALAN PARSO-YORK FROM THE
PLANNING COMMISSION

WHEREAS, Mr. Alan Parso-York was appointed to the Planning Commission on
September 16, 2014;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that
the Council hereby accepts the resignation of Alan Parso-York from the Planning
Commission; and commends him for his civic service to the City.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2017.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

Alan L Parso-York
22295 Prospect St
Hayward, CA 94541

May 25, 2017

Mayor Barbara Halliday
City Council Members
City of Hayward
777 ■ Street
Hayward, CA 94541

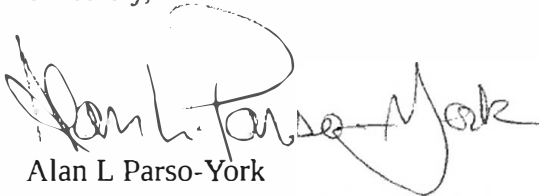
Dear Mayor Halliday and City Council Members:

It is with sadness that I hereby resign from my position as Planning Commissioner. Personal challenges prevent me from continuing to serve. It has been a privilege being on the Planning Commission for the last three years. Thank you for the opportunity and the experience.

Hayward is going through a renaissance that will make a great city an even better place if we build the density required to support real 24x7 public transit and that brings in the people to support the shops, restaurants and other businesses we want in our community. To have a 'livable' and enjoyable city we need green space between the buildings with room to play. That requires going taller to provide the needed density. A human-scale 'street-scape' is much more important than what we lose from a taller skyline. Tall buildings built like a wedding cake, stepping back in all directions allow light and air between towers that won't overshadow sidewalks. We need to bring more workers downtown by requiring larger office buildings. We also need jobs interspersed with denser housing along our main corridors like Mission and Foothill. The density is needed to support public transit and the 'greenest' commute, walking.

I wish all of you and our great 'crossroads' city the very best.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alan L. Parso-York". The signature is fluid and cursive, with a large loop at the end of the last name.

Alan L Parso-York

cc
Miriam Lens, City Clerk
David Rizk, Director of Development Services
Heather Enders, City of Hayward Planning Commission Chair



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: WS 17-026

DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

Proposed FY 2018 Operating Budget - Work Session 2

RECOMMENDATION

That the Council provides comments on the FY 2018 Operating Budget and reviews the information in this report on follow-up items from the Saturday, May 20, 2017 and Tuesday, May 23, 2017 budget work sessions.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Airport FAQ
Attachment III	Financial Policies and Practices Update



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT: Proposed FY 2018 Operating Budget - Work Session 2

RECOMMENDATION

That the Council provides comments on the FY 2018 Operating Budget and reviews the information in this report on follow-up items from the Saturday, May 20, 2017 and Tuesday, May 23, 2017 budget work sessions.

BACKGROUND

The City commenced the FY2018 budget development process with the City Council in early February. Both the Council Budget & Finance Committee and the full City Council have held several budget-related meetings as part of this development process.

On May 20, 2017, the Council held a special budget work session to review the FY 2018 Proposed Operating Budget. The special budget work session included Department presentations, and Council discussion on department budgets and related operating issues. On May 23, 2017, the Council continued the special budget work session at its regular City Council meeting to discuss one-time strategies to close the FY 2018 Operating Budget gap.

DISCUSSION

The work session scheduled for tonight will be Council's second budget work session regarding the FY 2018 Operating Budget. The budget work session this evening will include further discussion regarding Library staffing, Airport Hanger Fees, Passport Program, and minor change to the City's Financial Policies to come into compliance with State law.

Proposed Library Staffing

A separate memo on this item will be distributed no later than Monday, June 5.

Airport Hanger Fees:

On May 2, 2017, the Council adopted the FY 2018 Master Fee Schedule. This update to the Master Fee Schedule included rent increases for hangars, offices, and storage areas owned and operated by the Hayward Executive Airport. The increases are part of a regular schedule of rental rate setting at the airport. Beginning in 1999 the City, and more specifically the

Hayward Executive Airport began the practice of adjusting rates every two years using either of two factors, 75% of the Bay Area Consumer Price Index (CPI) or based on the results of a market rate study conducted by an independent aviation expert. The practice has been that a market study is conducted every 4th year. In years when an independent study is conducted, rental rates at the Hayward Executive Airport are compared with those of other similar and comparable airports in the Bay Area and across the country.

In accordance with the established past practice, 2017 was the year rates at the airport were to be established based on a study. To that end, the City engaged Aviation Management Consulting Group, an independent aviation consultant, to conduct a rent study for rental rates at the Hayward Executive Airport. This study included a comparison with multiple local general aviation airports and other comparable airports. The study results indicated that many of the rates charged by the City at the Hayward Executive Airport were far below the rates charged at comparable airports and “below market.” The study revealed that the City was in some cases 51% below market and would support an increase of up to that amount for these specific fees. An increase of that magnitude in a single year was considered untenable by staff upon review so staff recommended a phased in approach to bring these fees to market with increases of 10% per year until market rate was achieved. For instance, the study recommended that rates for a Standard T-hangar be increased by a total of 51%, but staff proposed to limit that increase to 10% per year over several years until the rates charged at the Airport reached market rates as calculated in the study. This 10% change in rent for a Standard T-hangar is an increase of \$34 per month or \$408 annually. On May 2, 2017, Council approved the staff recommendation to limit all rent increases to a not to exceed amount of 10% in FY 2018, to limit the financial impact on airport tenants. Rents, in some instances, were not increased at all and others varied in percentage, up to, but not exceeding 10% in FY 2018.

Prior to the May 2, 2017 meeting with the full Council, staff presented the proposed FY 2018 rental rates at a regularly scheduled Council Airport Committee (CAC) meeting on April 13, 2017 to allow for tenant input and to gain an understanding of possible impacts to renters. Staff also made a presentation to a group of impacted renters at a well-attended tenant meeting on April 17, 2017 where they received feedback on the rental increase. At the May 2, 2017, meeting of the City Council, a handful of airport tenants provided comments, including some which questioned the validity of the study and rate increases. To provide further clarification based on feedback received at the various meetings, staff prepared a detailed response in Attachment II and made this information available to the public in a variety of ways. For instance, it has been suggested that the 2002 Hayward Executive Master Plan stipulates that rental rate increases be capped at 3%. In fact, the 2002 Hayward Executive Master Plan only makes financial assumptions for planning purposes. It is not a policy document that prescribes the amount of future rental increases. Meaning, essentially, that this document is not relevant to the discussion of fees adopted by the Council given the current market conditions at the time of adoption.

Staff is not recommending changes to the rates adopted in the FY 2018 Master Fee Schedule at this time. However, staff does support the notion of yet another study to ensure that rates established are in fact truly “market rates.” Accordingly, in the fall of 2017, staff will engage a

separate independent third-party consultant or appraiser to review and verify that assumptions used, airports selected for comparison, and the results provided in the market value study completed by Aviation Management Consulting Group are accurate. Also, as indicated at previous meetings with Council, staff will collect information to be able to report to Council the effects of the rental rate increase, including the impact to hangar waiting lists and vacancy rates.

Passport Program:

The City Clerk's Office became a U.S. passport acceptance facility in 2008. Since December 2016, the requests for U.S. passports has increased beyond what current resources can absorb. During the May 20, 2017 budget work session, the City Clerk proposed the elimination of the Passport Program because the office could not handle the added demand. The Council requested that the City Clerk and the City Manager's office meet to determine how the Passport program could be retained.

Three options are presented for Council consideration.

OPTION 1: ELIMINATE PASSPORT PROGRAM:

This option was presented at the May 20, 2017 budget workshop but is no longer being considered, after a more detailed review of current resources and receiving Council's feedback in which a desire was expressed to maintain the program in some capacity. Option 1 is not recommended.

OPTION 2: CONTINUE PASSPORT SERVICES IN THE CITY CLERK'S OFFICE WITH EXISTING RESOURCES:

Continue the passport service with existing staffing, providing the same level of service as was provided in 2016, prior to the current increased demand. Retaining the passport program at the 2016 service level will not impact core services or overall service delivery. This will allow staff to determine whether the current elevated service demand will subside over time, providing staff the ability to monitor this over the coming fiscal year. Staff will continue to engage unpaid interns to assist with the provision of passport services, as well as, explore software solutions to allow for online appointments to meet added demand. This Option is recommended.

OPTION 3: TRANSFER THE PASSPORT SERVICE FROM THE CITY CLERK'S OFFICE TO THE LIBRARY:

The library could become a certified passport acceptance facility and the passport service could be transferred and managed with existing Library staff now and new Library staff in the new Library. This would allow the Passport Program to continue and handle increased demand without adding additional resources. This option would have some indirect impact to the General Fund, in that some library staff resources would need to be redirected from other areas to support offering the program at the library. Given the changes occurring in FY 2018 with the opening of the new library, this option is not recommended at this time but could be considered in the future once service demands at the new library have leveled out.

OPTION 4: OFFER THE PASSPORT PROGRAM IN BOTH THE CITY CLERK'S OFFICE AND THE NEW LIBRARY:

The passport program would continue in the City Clerk's office with existing staff, providing the level of service as was provided in 2016. The Library could become a certified passport acceptance facility and assist with handling any increase in demand, as well as, allow for Saturday appointments. The Passport Program could be managed with existing Library staff now and new Library staff in the new Library. This option would have some indirect impact to the General Fund, in that some library staff resources would need to be redirected from other areas to support the program at the library. Staff recommends exploring this option in the future once service demands at the new library have leveled out. Adding the library as a passport service center could increase customer service and possibly allow for Saturday appointments given the hours of operation at the library.

Proposed Changes to the Financial Policies in the Supplemental section of the Operating Budget:

The Financial Policies included in the "Supplemental" section of the FY 2018 Operating Budget that will be brought to Council for adoption on June 20, 2017 have been updated to include changes that will bring the City in compliance with SB 1029 (codified in California Government Code section 8855), which required revisions to the City's Debt Issuance and Management Policy and the addition of a Debt Disclosure Policy. Included in Attachment III is a red lined version of the updated policy.

NEXT STEPS

The City Council will hold an additional work session (if necessary) on June 13, 2017; and the Public Hearing and adoption of the FY 2018 Operating and CIP Budgets is scheduled for June 20, 2017.

Prepared by: Nicole Gonzales, Budget Officer
Sean Reinhart, Director of Library and Community Services
Morad Fakhrai, Director of Public Works
Miriam Lens, City Clerk
Maria A. Hurtado, Assistant City Manager

Recommended by: Dustin Claussen, Director of Finance

Approved by:



Kelly McAdoo, City Manager

FREQUENTLY ASKED QUESTIONS (FAQ)

Some airport hangar tenants have commented regarding the rent increase for various types of hangars, offices, and storage areas of the Hayward airport that City Council approved as part of the City's Master Fee Schedule on May 2, 2017. Staff would like to take this opportunity to respond to some of the questions and comments that were received, and to dispel any misunderstandings.

- What is the airport policy regarding rent increases?
As outlined in the Master Fee Schedule approved annually by City Council, since 1999 it has been the policy to adjust airport rent every two years by 75% of the local Consumer Price Index (CPI), and to adjust it every other two years based on the results of a market rent study performed by an independent aviation consultant. The study compares Hayward's rental rates with other similar airports in the Bay Area and across the country. The objective is to be as close to market rate as possible without exceeding it. This assures that tenants will not be charged far in excess of market rate, and that Hayward will be using rental rates that are commensurate with other, similar airports.
- What is the credibility of the aviation consulting company that did the work?
The consultant, Aviation Management Consulting Group of Centennial, Colorado, has been in business since 1988. They are one of just two firms in the country with significant experience in airport rent studies, and the only one with a sole concentration on general aviation airports. They maintain an extensive database of airport statistics and use proprietary algorithms in their work to provide meaningful results. In this case, they independently identified comparable airports based on criteria such as runway length, historic activity levels, and total based aircraft. City staff has no role in determining the outcome or the recommendations made in the report. The latest study found that Hayward airport's rental rates are, in most cases, significantly below market rate.
- This rent increase hurts the based tenants and should not be implemented.
A common concern of airport tenants is the escalating cost of aircraft ownership, including rental increases. Airport staff shares this concern. However, Hayward Executive Airport is established as an Enterprise fund, which means the airport is financially independent. The airport depends on cost containment and the revenue generated to cover the costs associated with daily operation. Consistent with the direction from City Council, the Federal Aviation Administration (FAA) also requires all airport owners to make their airport as financially self-sustaining as possible. Accordingly, Hayward airport is run much like a commercial business, with the objective of operating in the black. Periodic rent increases, among other measures, are a normal and customary way to help achieve that objective.
- How will the revenue generated by this rent increase be used?
The revenue generated will help operate and improve the airport. For instance, the City's Capital Improvement Program (CIP) budget details the upcoming projects designed to enhance safety and capacity at the airport. Some of the projects are eligible for grants from the FAA and Caltrans. But projects in revenue-generating areas, such as the paved alleyways between T-

hangars, are not eligible for those funds and must be completely funded by the airport. There are multiple unfunded projects that are not listed in the CIP budget, such as pavement rehabilitation of taxiways and taxiways, perimeter fencing, LED conversion of taxiway and runway edge lighting and directional signs, T-hangar restroom remodeling, and construction of a new air traffic control tower. These projects conservatively total an estimated \$10 million. Other uses for the revenue include the purchase of daily supplies and services.

- Commercial tenants are not paying their fair share in rent.
Rent for individual T-hangar tenants and commercial tenants is very different. Ground rent is just one of the costs paid by commercial tenants. They are also required to fully fund their facility's construction costs – often in the millions of dollars – in addition to annual utility and maintenance costs. This levels the playing field since individual hangar tenants are not responsible for any of these additional costs.
- The corporate jets based at Hayward take a disproportionate toll on airport pavement and drive up maintenance costs.
There are currently 36 jets at the airport, just 8% of all based aircraft. This is important because frequency of operation is a key factor in pavement wear and tear. In addition, the U.S. Army Corps of Engineers built the airport to accommodate a variety of military aircraft. Over the years, those included the C-118 (Gross Weight 97,200 lbs.) and the Lockheed C-130 Hercules (Gross Weight 155,000 lbs.). Today, based jets range from 6,000 to 98,000 lbs. Gross Weight, but the average jet at HWD is approximately 30,000 lbs. So, the airport runways are more than able to accommodate jet traffic without undue pavement wear and expense.
- Years ago, City officials promised that proceeds from the development of non-aeronautical parcels on airport property would be used to subsidize T-hangar rent.
City staff reviewed Council and Council Airport Committee (CAC) staff reports for the past fifteen years and recently spoke with the staff in charge of the airport at the time. No written reference to such a binding agreement could be found, and the former employees confirmed there was no promise of subsidized rent.
- Are rent increases prohibited under the latest Airport Master Plan or as part of a binding agreement?
The Airport Master Plan (AMP) makes recommendations for future development of the airport. The AMP relies on various operational projections and financial assumptions to help determine future infrastructure needs, but it's not a financial blueprint for daily airport operations, and it's not relevant to this discussion. City staff reviewed the AMP and other documents and found no record of a binding agreement prohibiting discretionary rent increases. All rental rate increases proposed by staff are subject to review and approval by the City Council.
- Can the airport operating fund balance or real estate fund be used to reduce the cost of hangar rental?
Based on customary accounting practices, the airport operating fund balance is maintained in reserve to cover the ordinary costs of operation, should it be necessary. The current fund balance is adequate for approximately six to nine months of operation. The proceeds of the airport real estate fund are intended for urgent projects or emergency needs, and use of this fund must be authorized by City Council.

- What are the next steps and staff plans to increase revenue generated at the airport?
To reduce the financial burden to our tenants, staff will phase in the current rent increase over time. Staff will also engage a professional and experienced third-party consultant or appraiser to review and verify the original assumptions used, the airports selected for comparison, and the results provided in the current fair market value study. In addition, the airport is increasing revenue through renegotiation of existing commercial leases and aggressive marketing of vacant parcels for new development.

Debt Issuance and Management Policy

The City of Hayward has developed a comprehensive debt management policy. The following parameters are to be considered before debt issuance:

1. The purposes for which debt may be issued shall be approved by City Council.
2. Legal debt limitations or limitations established by policy, including limitations on the pledge of the issuer's general credit, shall be calculated.
 - The City is bound by a provision in state law limiting indebtedness for California cities to 15% of the assessed value of all real and personal property of the city. This statutory limitation applies to bonded indebtedness of the City payable from the proceeds of taxes levied on property.
3. Debt may be issued to finance the construction, acquisition, and rehabilitation of capital improvements and facilities, equipment, and land to be owned and/or operated by the City. Long-term debt financings are appropriate when any of the following conditions exist:
 - The project to be financed is necessary to provide basic municipal services;
 - The project to be financed will provide benefit to constituents over a duration of more than one year;
 - The total long-term debt financing would not impose an unreasonable burden on the City and its taxpayers/ratepayers, as applicable; or
 - The debt is used to refinance outstanding debt to produce an economic savings or to realize other benefits of a debt restructuring.
4. Types of debt permitted to be issued are:
 - short-term and long-term debt
 - general obligation and revenue debt
 - capital and variable rate debt
 - lease-backed debt, such as certificates of participation
 - special obligation debt such as assessment district debt
 - pension obligation bonds
 - conduit issues
 - State Revolving Loan Funds and Pools
 - inter-fund borrowing
 - taxable and non-taxable debt
5. Prior to the issuance of any debt, the funding source for the debt service is identified and designated. The level of debt to which the City obligates itself is managed within available resources and represents a minimal cost to general taxpayers.
6. Except in extreme conditions as defined by Council, the issuance of new debt should not in and by itself jeopardize or lower the City's bond ratings.
7. To the extent possible, the City plans the issuance of new debt to occur when resources are made available by the retirement of an existing obligation. By managing the timing of new debt, current City operations are not affected.
8. Authorized methods of sale shall be considered on a case by case basis, including competitive sale, negotiated sale, and private placement.
9. Method of selecting outside finance professionals shall be consistent with the City's procurement practices.
10. Compliance with federal tax law provisions, such as arbitrage requirements.

To be an effective management tool, the parameters of the debt issuance and management must be compatible with the City's goals pertaining to the capital improvement program and

budget, the long-term financial plans, and the operating budget. Debt parameters should strike an appropriate balance between establishing limits on the debt program and providing sufficient flexibility to respond to unforeseen circumstances and new opportunities. In addition to complying with the terms of this Debt Policy, compliance with any other applicable policies regarding initial bond disclosure, continuing disclosure, post-issuance compliance, and investment of bond proceeds. Without limiting the foregoing, the City will periodically review the requirements of and will remain in compliance with the Federal securities law, including any continuing disclosure undertakings entered into by the City in accordance with Securities and Exchange Commission Rule 15c2-12; Any federal tax compliance requirements, including, without limitation, arbitrage and rebate compliance; The City's investment policies as they relate to the use and investment of bond proceeds; Government Code section 8855(k) and the annual reporting requirements therein.

Proceeds of debt will be held either (a) by a third-party trustee or fiscal agent, which will disburse such proceeds to or upon the order of the City upon the submission of one or more written requisitions by the Assistant City Manager of the City (or his or her written designee), or (b) by the City, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the City. It is the responsibility of the Director of Finance to monitor and ensure that the proceeds of all debt issuances will be directed to the intended use.

Debt Disclosure Policy

The City of Hayward intends to comply with all applicable federal and state securities laws. The following policy is establishing disclosure requirements for new debt issuance and continuing disclosure for ongoing debts. The Director of Finance will ensure compliance with any initial and periodic reporting requirements under state and federal law, including, but not limited to, filings required by the California Debt and Investment Advisory Commission pursuant to California Government Code section 8855.

Disclosure Requirements for New Debt Issuance

1. The Director of Finance will act as the City's Disclosure Coordinator and shall review any Official Statement prepared in connection with any debt issuance by the City to ensure there are no misstatements or omissions of material information in any sections that contain descriptions of information prepared by the City.
2. In connection with this review of the Official Statement, the Disclosure Coordinator shall consult with third parties, including outside professionals assisting the City, and all members of City staff, to the extent that the Disclosure Coordinator concludes they should be consulted so that the Official Statement will include all "material" information (as defined for purposes of federal securities law).
3. As part of the review process, the Disclosure Coordinator shall submit all Official Statements to the City Council for approval through a formal staff report.
4. The approval of an Official Statement by the City Council shall not be approved as a consent item. The City Council shall undertake such review following consultation with the Disclosure Coordinator, to fulfill the City Council's responsibilities under applicable federal and state securities laws. In this regard, the Disclosure Coordinator shall consult with the City's disclosure counsel to the extent the Disclosure Coordinator considers appropriate.

Continuing Disclosure Requirements for Ongoing Debts

1. Under the continuing disclosure undertakings that the City has entered into in connection with its debt offerings, the City is required each year to file annual reports with the

Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system. Such annual reports are required to include updated financial and operating information, the City's audited financial statements and file notices of certain events in EMMA.

2. The Disclosure Coordinator is responsible for establishing a system by which:
 - the City will make the annual filings required by its continuing disclosure undertakings on a complete and timely basis, and
 - the City will file notices of enumerated events on a timely basis.

When the City makes statements or releases information relating to its finances to the public that are reasonably expected to reach investors and the trading markets, the City is obligated to ensure that such statements and information are complete, true, and accurate in all material respects.

The Disclosure Coordinator shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities. This training and understanding shall include Disclosure Procedures, the City's disclosure obligations under applicable federal and state securities laws and the disclosure responsibilities and potential liabilities of members of the City's staff and members of the City Council.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: WS 17-022

DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT

Capital Improvement Program FY 2018 - FY 2027

RECOMMENDATION

That Council reviews and comments on the attached Recommended Capital Improvement Program (CIP) for Fiscal Year 2018 through Fiscal Year 2027.

ATTACHMENTS

Attachment I Staff Report



DATE: June 6, 2017

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT Capital Improvement Program FY 2018 – FY 2027

RECOMMENDATION

That Council reviews and comments on the attached Recommended Capital Improvement Program (CIP) for Fiscal Year 2018 through Fiscal Year 2027.

BACKGROUND

The City of Hayward's Capital Improvement Program (CIP) is a planning document for the upcoming ten-year period that supports the City Council's priorities of Safe, Clean, Green, and Thrive, and the Complete Streets Policy. This planning document includes budget recommendations that contain revenue and expenditure estimates for capital projects. Projects include infrastructure (street construction and improvements, sewer and water systems upgrades, and storm drains), seismic retrofitting of public facilities, constructing public buildings, airport projects, information technology improvements, replacement of major equipment, and other miscellaneous projects.

The CIP development process is comprehensive and includes review by several committees/commissions. The CIP process begins with preparation of project cost estimates by staff who then submit capital project funding requests for evaluation by an internal capital projects review committee. The recommended Ten-Year CIP is compiled and presented to the Planning Commission for conformance with the General Plan, the Council Budget and Finance Committee as in previous years, and this year to the Council Infrastructure Committee for review and input, with a final review by Council at a work session. The public had the opportunity to provide comments at each of these meetings as well as at the final public hearing in June. Finally, the capital spending plan for the upcoming year is adopted by Council via resolution.

DISCUSSION & FISCAL IMPACT

The draft recommended FY 2018 – FY 2027 CIP is available for review at www.hayward-ca.gov/2018CIP and currently contains approximately \$123 million of projects for FY2018, an estimated \$492 million for the next ten years, and an additional \$400 million in unfunded needs. The CIP continues to focus on many projects related to improving the City's

infrastructure, such as improvements to fire stations, construction of the 21st Century Library and Community Center, sidewalks, streets, water, sanitary sewer facilities, and the Hayward Executive Airport. In addition, a strong emphasis continues towards the goal of upgrading the City's overall appearance, including murals and landscaping.

Road and Street Projects - FY 2017 Update:

The 880/92 Reliever Route, Phase 1 project is substantially complete. The project was designed to provide better access to and from the industrial area north of State Route 92 and west of Interstate 880, and relieve congestion on I-880 and SR-92 and major arterial streets. The total project cost is approximately \$32,050,000.

Pavement Rehabilitation FY 2016, is nearing completion with an estimated \$18,905,000 spent to rehabilitate thirty-seven lane-miles of streets and another sixty-nine lane-miles of preventative maintenance. This project was the largest paving project in City history and was primarily funded through Measure C (local sales tax approved by Hayward voters) and a combination of Measures B and BB (county sales tax measures), Gas Tax, and Vehicle Registration Fees (VRF). The project raised the City's Pavement Condition Index (PCI) from sixty-six (66) to seventy (70). While this is a significant achievement, at the current funding levels, pavement conditions for City streets will certainly deteriorate in upcoming years without additional annual funding allocations.

Road and Street Projects – FY 2018:

Road and street projects comprise 35% (\$45,299,000) of the FY 2018 CIP total. Those projects include pavement rehabilitation, curb and gutter repair, and major roadway improvements.

Pavement rehabilitation is primarily funded through Measures B (Fund 215) and BB (Fund 212), Gas Tax (Fund 210), VRF (Fund 218), Streets Improvement (Fund 450), and grants such as Local Area Transportation Improvement Program (LATIP). These funds are non-discretionary (i.e. they must be spent on street related projects). This year, a reimplementation of Rule 20A funding for underground conversion of existing overhead utilities is helping complete the Mission Boulevard Corridor Improvements. Due to the recent passage of the Road Repair and Accountability Act (SB1), an additional \$1.1 million will be received in FY18 and approximately \$2.7 million to \$3 million each year thereafter. Roadway improvement funding in each area for FY 2018 is as follows:

• Measure B – Local Transportation (215)	\$2,268,000
• Measure BB – Local Transportation (212)	\$17,459,000*
• Gas Tax – (210)	\$1,500,000
• VRF – (218)	\$875,000
• LATIP – Mission Blvd. Corridor Improvements (410)	\$20,840,000
• Rule 20A – Mission Blvd. Corridor Improvements (410)	\$2,400,000

* \$15,200,000 designated for Mission Boulevard Phases 2 & 3 Corridor Improvements

A key project to be undertaken in FY 2018 is Mission Boulevard Corridor Improvements Phases 2 (Industrial Parkway to southern City limits) & 3 (A Street to northern City limits) Design and Construction. The total project cost is \$45,800,000. Among the myriad items included with this work are the installation of landscaping in existing medians, installation of sidewalks, extension of greenways, and the installation of pedestrian path lighting and bike paths along Mission Boulevard. New landscaping and undergrounding of overhead utilities, among other improvements, will improve the visual appearance of the Mission Boulevard corridor. In addition, this project responds to both City's initiatives to be "clean and green" and includes complete streets components. Funding for this project will be provided using LATIP and Measure BB monies.

Another key project is Pavement Rehabilitation – FY17 & FY18 (\$12,150,000), which includes an estimated ten lane-miles of preventative maintenance and twenty lane-miles of pavement rehabilitation. Streets to be paved in this project are currently being finalized.

Pavement Management Program and Street Rehabilitation Selection:

Street selection for pavement rehabilitation each year is conducted using several criteria. First, the Pavement Management Program (PMP) evaluates current and predicts future roadway conditions, and provides a logical and efficient method of identifying street rehabilitation needs and determining implementation. Staff also refers to the Metropolitan Transportation Commission's (MTC) guidelines, Maintenance Services staff's reports on streets needing repair, especially after a severe rainy season, and public requests for street rehabilitation. The PMP is updated every two years and is a prerequisite for certain funding sources. The industry standard practice recommended by MTC is a minimum of 15% of funding to be spent on preventive maintenance and a maximum of 85% on pavement rehabilitation. Hayward exceeds this standard with a minimum of 20% spent on preventive maintenance and 80% on pavement rehabilitation. Additionally, in 2014, Council approved the Economic Development Strategic Plan, which recommended additional improvements be made to streets in the Industrial area. Approximately 15% to 20% of the overall paving budget is allocated to improvements in that area.

Building Projects:

21st Century Library and Community Learning Center and Plaza and Heritage Plaza Arboretum (Measure C Fund 406; project budget: \$65,680,000) – Work has begun on the internal wall framing and electrical, communication, HVAC, utilities, and fire sprinkler systems. Work is approximately 40% complete with an expected building completion date of March 2018. The project schedule has been impacted by the need to dispose of contaminated soil and by the higher than normal rain days during this very wet winter.

Fire Stations Nos. 1-5 Improvements (Measure C Fund 406; project budget: \$10,830,000) – Design was completed and construction began on the improvements to Fire Stations Nos. 1-5 in FY 2017. Improvements include rehabilitation and modernization, updated infrastructure, improved livability, improvements for quicker response time, and a reduced environmental footprint at each location.

New Fire Station 6 and Fire Training Center (Measure C Fund 406) – The needs assessment study demonstrated the need to renovate Fire Station No. 6; however, the cost to renovate would be near the cost of constructing a new Fire Station No. 6 incorporated with the new Fire Training Center.

The new fire training center will replace and expand on the existing fire training academy adjacent to Fire Station No. 6. The needs assessment report summarized the conditions of all existing buildings and facilities and determined them to be in poor condition, substandard, and some are not in compliance with current code requirements.

Two options for the Fire Training Center are presented in the Recommended CIP. The first is for Phase 1 improvements only with a cost of \$31,325,000. Phase 1 consists of a new two-story Fire Station 6, including an annex with lobby, administration offices and classrooms, a four-story burn building, a two-story Victorian style burn building, a supplies building, an apparatus storage and service building, a driver's training course, and roadway/utility improvements.

The second option is a full build out of the Fire Training Center for a total cost of \$48,900,000. The full build out consists of the Phase 1 improvements plus an aircraft hangar training structure, flash over fire training simulator, outdoor classroom building, Urban Search and Rescue (USAR) training structure, and an elevated BART training center. Staff is working to identify approximately \$20,000,000 or more of additional funding, which may be provided by partnering agencies. \$22,900,000 would be allocated from Measure C funds and the remaining required funding, if any, could be obtained through alternative financing.

Livable Neighborhoods:

An area of Council priority includes livable neighborhoods. Livable neighborhoods include street lighting, mural art, pedestrian traffic signal improvements, landscaping, traffic calming, the Pedestrian and Bicycle Master Plan, and the evaluation, design, and construction/improvement of sidewalks and wheelchair ramps throughout the City. Funding is through Gas Tax (Fund 210), Measures B and BB (Pedestrian and Bicycle Funds 213 and 216), and Street System Improvements (Fund 450).

In FY 2017, new sidewalks were installed on Hayward Boulevard and Donald Avenue with a cost of approximately \$1,100,000. Design has begun and construction will begin in FY 2018 for new sidewalks along sections of Walpert Street from Mission Boulevard to 2nd Street. The project is expected to cost approximately \$800,000. Districts 6 (Tennyson Road South neighborhood) and 9 (Winton, Grove, and Thelma neighborhoods) will be targeted for sidewalk rehabilitation and wheelchair ramp improvements in FY 2018.

Currently, new sidewalks are selected by prioritizing safe and accessible pathways to schools and through requests from residents. The requests are evaluated based on distance to schools, existing pedestrian routes, and pedestrian volume to determine the priorities for new sidewalks. However, with the completion of the upcoming Bicycle and Pedestrian Master Plan, a more comprehensive work plan will guide selection of these improvements.

Comprehensive Transportation Plans:

City-Wide Intersection Improvement Study – This study will evaluate and prioritize needed safety and pedestrian improvements at major intersections throughout the City. It will also provide order of magnitude cost estimates for each identified project. Lastly, staff will finalize the development of a comprehensive set of programs and policies to address neighborhood traffic calming concerns.

Transit Connector (Shuttle) Feasibility Study – Staff was successful in applying for and obtaining two grants that provided funding to determine the feasibility of and demand for a shuttle service from underserved transit sectors in the east/west Industrial areas and the Cannery area developments to the Downtown/BART station. The study is currently being finalized and is expected to be presented to Council either summer or fall of 2017.

Downtown Parking Study – Staff will finalize this effort to evaluate comprehensive short and long-term parking strategies for the Downtown area. Parking management, residential and business parking permits, and enforcement strategies will be among the policies submitted to Council for review and approval. The study report is currently being finalized and will be presented to Council during fall 2017.

Neighborhood Traffic Calming Plan (NTCP) - The NTCP will provide a well-defined toolbox to effectively utilize the most appropriate solutions combined with flexible policies to better address neighborhood traffic calming concerns.

City-wide Bicycle and Pedestrian Masterplan – Staff will undertake an update to the 2007 Bicycle Plan, which will also address pedestrian accessibility. This effort will begin in the Downtown area as part of the Downtown Specific Plan process; then, utilizing that analysis as a catalyst to develop a citywide plan.

Utilities & Environmental Services:

Capital projects for Utilities & Environmental Services (U&ES) include improvement and replacement projects to ensure that the water and sewer infrastructure needed to deliver critical utilities services is reliable, efficient, and appropriately sized to meet the current and future needs of the community. Many projects are developed with a focus on sustainability, including water conservation, energy efficiency, resource conservation and recycling, renewable energy, and stormwater runoff quality and protection.

Given the nature of water and wastewater projects, staff must be prepared to address changing priorities on short notice.

Water Systems:

The City-wide water meter replacement and Advanced Metering Infrastructure (AMI) conversion project is underway and is expected to be completed by the end of FY 2019. This project will provide the City and its water customers with hourly consumption data, which will enable improved leak detection and provide the City with a sophisticated tool to analyze water usage data and trends.

Water systems projects that address long-term adequacy and reliability remain fundamental priorities in the CIP. Options for retrofit or replacement of the Maitland and East and West Highland 250-foot reservoirs will be further evaluated in the coming years to assess the potential damage that could be caused by a future seismic event. The Garin, South Walpert, and Treeview Reservoirs will also be inspected in FY 2018 and FY 2019. If rehabilitation and/or recoating is necessary, the reservoirs will be taken out of service and rehabilitated appropriately.

Over the next ten years, an annual project will be implemented to replace existing cast iron pipes that are either reaching the end of their practical useful life as evidenced by the frequency of the main and service connection breaks and leaks, or they are hydraulically undersized. Asbestos cement water pipeline replacements at various locations will also occur over the next five years. There is a total of 300 miles of asbestos cement and cast iron pipes in the City's water distribution system. U&ES will be systematically replacing an average of four to six miles of cast iron and asbestos cement water pipelines annually, which represents approximately 2% of the existing 300 miles in the water distribution system.

A new 0.75 million-gallon water tank, pump system, and backup generator at the Garin Reservoir site will be completed in FY 2018. A second water tank will accommodate water demands and fire flow for future developments. The new pump system will also double the capacity of the existing pump station. As this reservoir will supply water to serve future developments at LaVista and potentially the Ersted property, a developer cost reimbursement arrangement for the project has been implemented.

Sewer Systems:

The Sewer Collection System will undergo several pipeline improvements in the next few years consistent with the Master Plan update for the Sewer Collection System completed in 2015.. These improvements are planned to either replace pipelines that are showing signs of age and require frequent maintenance and repair, or to upsize undersized mains to increase their conveyance capacity to handle current demand flows. These projects include areas of the City such as Cypress Avenue, Soto Road, Tyrell Avenue, Tennyson Road, and Harder Road. These are in addition to systematic sewer main replacement projects that do not have specific project locations at the time the funding is requested, to address age, condition, or hydraulic capacity.

Water Pollution Control Facility:

Noteworthy, near-term WPCF projects potentially include the replacement of an existing trickling filter that is past its useful life and does not meet current seismic standards, the renovation or construction of a new Administration Building, and construction of the new Operations Building. The new or renovated WPCF Administration Building and Operations Building will be designed to accommodate facility needs of the wastewater staff. A new, one megawatt solar project (which would be in addition to the existing one megawatt solar installation) at the WPCF is scheduled for design in FY 2018. The WPCF will also begin to study the feasibility of near shore discharge of tertiary treated wastewater in FY 2018 and prepare an associated facilities plan.

Recycled Water:

To make more efficient use of potable water, the City is currently designing a recycled water storage and distribution system to deliver the excess tertiary-treated recycled water to sites near the WPCF for use in landscape irrigation and suitable industrial processes. This project would cost nearly \$20 million and would take advantage of low interest State loan funding specifically for recycled water projects. This project is predicated on the City's ability to enter into an agreement with Calpine to utilize excess treated water from Russell City Energy Center's (RCEC's) recycled water facility (RWF). If not successful, there will be a need for the City to develop its own RWF.

Groundwater:

Although Hayward has not relied on groundwater for day-to-day water supplies since the early 1960s, the City has a long groundwater use history, relying entirely on groundwater for water supplies for over a century until an agreement was signed with the San Francisco Public Utilities Commission (SFPUC) in 1962 to supply all City water needs. The 2014 Sustainable Groundwater Management Act (SGMA) requires, for the first time, comprehensive and sustainable management of California's groundwater resources. SGMA provides a framework for sustainable management of groundwater at the local level through formation of Groundwater Sustainability Agencies (GSAs) and implementation of Groundwater Sustainability Plans (GSPs). The City of Hayward overlies a portion of the East Bay Plain Groundwater Basin and applied to become the GSA for this part of the Basin in March 2017. It is anticipated that the Department of Water Resources will designate the City as a GSA by the end of June 2017. Staff will then begin preparation of a GSP, which must be completed by January 2022.

Airport:

The Hayward Executive Airport is a self-supporting, general aviation reliever airport encompassing 521 acres. The primary function of the Airport is to relieve air carrier airports of general aviation traffic in the San Francisco Bay Area. Pavement Rehabilitation was completed on Runways 28L/10R in FY 2017 as well as completion of a new access road and

perimeter road repair. New electrical services were extended to the south side of the airport. A key project in FY 2018 will be development of an Airport Infrastructure Improvement plan. This two-part study will evaluate the condition of structures at the airport owned and operated by the City, including nineteen hangar buildings and the control tower building. After the evaluation, a forecast will be made of future aviation demand, including the anticipated type and number of based aircraft. The study will conclude with a determination of the best and highest use of current airport assets, and whether those structures should be maintained, renovated, or replaced. If replacement is indicated, the study will offer suggestions for future development based on the demand forecast. Projects will be added to the CIP based on the findings in the plan and available funding. Other major upcoming projects at the airport include:

Taxiway Alpha and Foxtrot Pavement Rehabilitation (FY18 & FY19)	\$1,075,000
Sulphur Creek Mitigation Design (FY18) and construction (FY19)	\$2,500,000*

*2,193,000 will be reimbursed from FAA Funding

Internal Service Funds:

Internal Service Funds, primarily funded by the General Fund, are used to finance and account for goods and/or services provided by one City department to another, on a cost reimbursement basis. This year, the City Manager and Finance Director have put forth several one-time budget balancing measures to address the proposed FY 2018 operating budget deficit. Reductions to the FY 2018 allocations to the Internal Service Funds is one of the measures recommended. The figures below do not reflect any proposed reductions, which will be finalized in the adopted CIP based on any Council action with budget adoption.

Facilities:

The Facilities Fund (726) is utilized to address the improvements and upkeep necessary for many of the City's older buildings, such as the Police Department and various fire stations. Facilities Management is primarily responsible for ensuring that the City of Hayward has working environments which are clean, safe, attractive, and comfortable. A vigorous maintenance program protects the physical assets and preserves taxpayers' investments in public buildings, minimizes energy consumption, and prevents delays in delivery of public services. FY 2018 projects include:

Flooring Replacement at City Hall	\$140,000
Fire Alarm/Smoke Detector Replacement	\$50,000

Information Technology:

The Information Technology Capital Fund (731) addresses the City's aging information technology infrastructure and the unmet technology needs throughout the City. In FY 2017, in addition to ongoing technology upgrade projects, the Council Chambers underwent a major upgrade and a pilot project was completed that investigated the viability of public security cameras. Projects for FY 2018 include:

Highspeed Hayward (Fiber Optic Grant Program)	\$3,382,000*
Computer Aided Dispatch (CAD) Enterprise Upgrade	\$400,000
Network Server Replacement Project	\$262,000
Network Infrastructure Replacement	\$588,000

* \$2,745,000 provided by an EDA Grant

Successful implementation of projects within this fund are wholly dependent on the assessment of Information Technology charges on supported departments, and possible transfers from the General Fund.

Fleet:

Fleet has two funds: one for General Fund vehicles and one for Enterprise vehicles. FY 2018 expenditures are as follows:

General Fund:

Fire Department Vehicles	\$1,055,000
Police Department Vehicles	\$1,050,000
Other General Fund Vehicles	\$1,199,000

Enterprise Fund:

Sewer Division	\$44,000
Water Division	\$51,000
Stormwater Division	\$289,000
Airport	\$150,000

Staff is committed to ensuring that the City's fleet of vehicles reflects Council's "green" priority. To that end, staff has thoroughly evaluated and is incorporating (where possible) the use of "green" technology into vehicle purchases. Furthermore, staff has been critically assessing the needed amount of fleet vehicles, reducing vehicles, and determining which vehicles are non-essential and thus have been or can be removed from the City's fleet and not replaced. The primary identified funding source is internal service charges.

Identified and Unfunded Capital Needs:

The last section of the CIP is Identified and Unfunded Capital Needs. As funding becomes available, some projects on this list move to funded areas. For example, in FY 2016, due to the passage of Measure C and Measure BB, improvements to Fire Stations 1-6, Fire Training Center, the construction of the 21st Century Library and Community Learning Center, and \$1 million per year for paving improvements were moved from the unfunded list to funded projects.

As previously stated, primarily due to the passage of both sales tax measures mentioned above, the amount of the projects contained in this section has been reduced considerably from over \$510 million in FY 2015 to approximately \$400 million in FY 2018. While the approval of Measure C allowed the City to address many critical facility needs (i.e. the new Library and upgrades to Fire Stations), the single most expensive unfunded capital need is the replacement of the City's Police Building (recently estimated at \$130,000,000). This aging and outdated facility houses the City's 911 dispatch center for the Police and Fire Departments as well as the City's jail. The facility does not meet current seismic standards or the operational needs of a modern policing agency.

Costs in this section are generally broken down into the following categories:

Technology Services:	\$1,250,000
Fleet:	\$351,000
Facilities and Equipment:	\$139,509,000
Street and Transportation:	<u>\$259,142,000</u>
Total	<u>\$400,252,000</u>

It is important to reiterate that this list identifies critical needs that have, as of now, no identified funding sources. The number of projects will continue to grow over time as will the amounts needed to fund these extremely important upgrades/repairs to infrastructure and equipment.

Considering the ongoing structural deficit in the General Fund, staff has re-doubled its efforts to dedicate as many financial and staff-related resources as possible towards projects deemed as most critical to both the community and Council.

SUSTAINABILITY FEATURES

The action taken for this agenda report will not result in a physical development, purchase or service, or a new policy or legislation. Any physical work will depend upon a future Council action. Sustainability features for individual CIP projects are listed in each staff report.

PUBLIC CONTACT

A notice advising residents about the Planning Commission's public hearing on the CIP was published in the paper the requisite ten days in advance. The agenda for the Council work session on the CIP is posted in City Hall as well as the Library. A printed copy of the Recommended CIP is made available online, at the Public Works' office, at the City Clerk's office, and at the Main Library. Individual projects receive Council approval and public input as appropriate.

NEXT STEPS

Once the Council has completed the review of the Recommended CIP and offered comments during this work session, appropriate changes will be included in the Proposed CIP. The Council public hearing and adoption of the CIP budget is currently scheduled for June 20, 2017.

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Approved by:



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