

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda - Final

Monday, September 18, 2017

6:30 PM

Main Library - 835 C Street

Library Commission

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF MINUTES**[RPT 17-130](#)

The Minutes of the August 21, 2017 Library Commission meeting are enclosed

Attachments:

[Attachment I: Minutes of the August 21, 2017 Library Commission Meeting](#)

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

INTRODUCTION OF NEW COMMISSIONERS[RPT 17-131](#)

FY 2017-2018 Election of Officers

Attachments:

[Attachment I. FY 2017-2018 Election of Officers](#)

OLD BUSINESS**OPENING CEREMONIES****NEW BUSINESS****FRIENDS OF THE HAYWARD LIBRARY SECOND PHASE FUNDING****REPORTS****21ST CENTURY LIBRARY CONSTRUCTION UPDATE****CITY COUNCIL LIAISON****LIBRARY COMMISSIONER REPORTS**

AGENDA BUILDING

NEW LIBRARY MEETING ROOM POLICIES

LIBRARY AMBASSADOR PROGRAM

OPENING CEREMONIES

PROS AND CONS OF PUBLIC RESTROOM

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



CITY OF HAYWARD

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File #: RPT 17-130

DATE: September 18, 2017

TO: Library Commission

FROM: Director of Library and Community Services

SUBJECT

The Minutes of the August 21, 2017 Library Commission meeting are enclosed

RECOMMENDATION

That the Library Commission review and approve the minutes of the August 21, 2017 Library Commission meeting.

ATTACHMENTS

Attachment I: Minutes of the August 21, 2017 Library Commission Meeting

MINUTES

City of Hayward Library Commission

August 21, 2017 @ 6:30 PM

City Hall, Conference Room 2A

777 B Street, Hayward, Calif.

Commission Chairperson McAllister called the meeting to order at 6:34 pm.

Ms. Franco conducted roll call. Library Commissioners present were Bufete, Lowe, McAllister, Murillo, Reynoso and Rogers. Commissioner Bergeron arrived at 6:37PM. Council Liaison Salinas was absent. Staff present were Sean Reinhart, Director of Library and Community Services, Lindsey Vien, Education Services Manager, and Lara Franco, Administrative Assistant III. Visitors present were Trina Goodwin and Sophie Jackman of Noll & Tam, Chaitanya Malla and Likhitha Polamorasetty of CSU East Bay

Minutes from the May 15, 2017 Regular Meeting were approved.

There were no public comments.

Old Business

- Director Reinhart: Council adopted FY 2018 operating budget. New operation budget for 17-18 adopted status quo budget with exception of adding two part-time Librarian positions effective January 1st, 2018. City facing significant ongoing structural budget challenges, but Council decided to approve 2.5 FTE each, equivalent of one full time Librarian. Acknowledgement that city's ongoing budget deficit would not allow for Sunday opening of Library at this time, but this matter will be revisited next fiscal year, July 1st 2018. Commissioner Rogers suggested Library patrons be surveyed about preference for Sunday opening. New Library is currently scheduled for a Spring 2018 opening (March/April).
- Director Reinhart: Council appointments and reappointments to Library Commission. Commissioner Murillo and Commissioner Bufete both reappointed to the Library Commission. Two new Library Commissioners appointed. New members will be effective September.

New Business

- Review: 21st Century Library furnishing package. Presentation by Trina Goodwin and Sophie Jackman of Noll & Tam of 21st Century Library furniture and fixtures. Questions were posed to Ms. Goodwin and Ms. Jackman following the presentation. Several discussions developed on specific items and input was provided by the Commissioners.
- Plan and discuss: Opening ceremonies for 21st Century Library. Commissioner Murillo reviewed opening ceremonies of other local Libraries. Handouts were distributed to all Commissioners detailing the results of Commissioner Murillo's research (attached). An extensive discussion and brainstorm of possible ideas for the inauguration of the 21st Century Library ensued.

Reports

- Update of 21st Century Library Construction was covered in old business and new business.
- Library Commissioners had no reports.
- Friends of Hayward Library are preparing to pivot to their community phase of their fundraising. Working on selling items at grand opening and giveaways (bookmarks, opening day Library cards, children's art contest Library card design).

Agenda Building

- a. Election of new officers
- b. New library meeting room policies
- c. Friends of Hayward Library second phase fundraising
- d. Library Ambassador program
- e. Pros and cons of public restroom
- f. Opening ceremonies

Adjournment: Commissioner McAllister adjourned the meeting at 7:52pm.

Ideas for Hayward Library Grand Opening

Alameda

- Patrons of the Alameda Free Library were greeted with bouquets of bright blue balloons and a mountain of free swag Saturday as the Friends of Alameda Free Library
- The weekend's celebrations were topped off by a Sunday afternoon benefit concert
- On Saturday, we will play Giant Jenga upstairs and Chutes and Ladders downstairs."
- Activities kick off with a performance by Alphabet Rockers at 11 a.m. for children and other family members.

Visitation Valley Branch Library

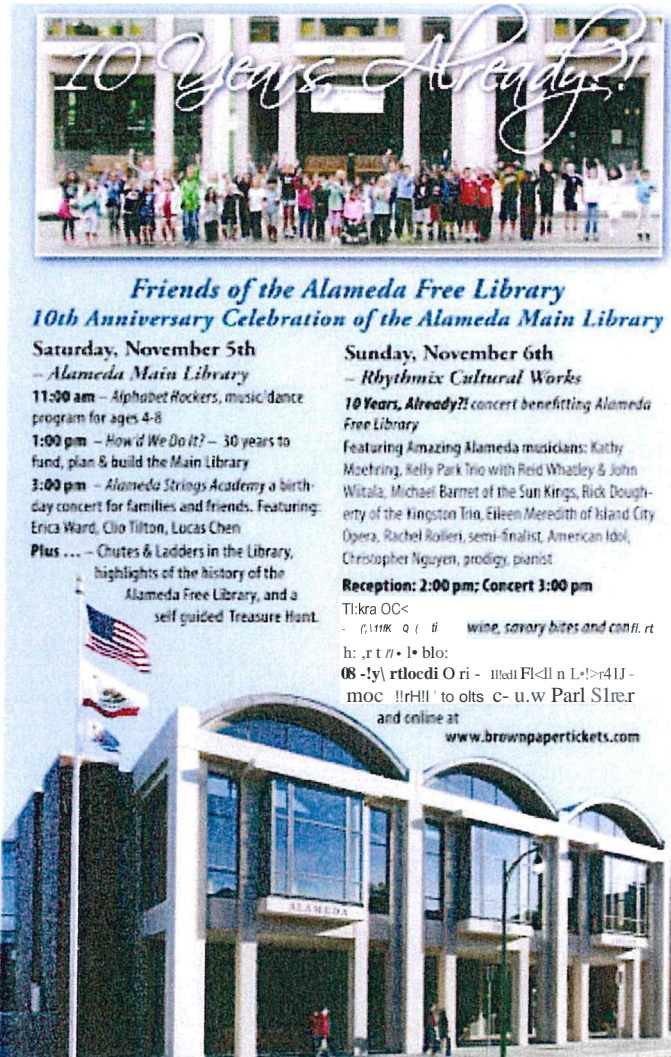
- Official ribbon cutting at new library; lion dancers from the Jing Mo Athletic Association; dancers from the Asian Pacific American Community Center and the Samoan Community Development Center; a Chinese orchestra; martial arts from Kuk Sool Won; a children's performance with Magic Dan; and music by Curt Yagi.

San Ramon

- Enjoy interesting and educational displays curated by the San Ramon 150 Historic Task Force. You'll also have a chance to enter a raffle to win Beverly Lane's book *San Ramon Chronicles*.
- Kids will be thrilled to take part in Never Ending Story Time and to meet special guests Curious George and the *Star Wars* Stormtroopers, while teens may experience the thrilling Escape Room Game.
- Schedule of Events
10:00am Ribbon Cutting
10:30am Library Open to the Public
11:30am Bingo Schmingo Music
1:30pm Fratello Marionettes "The Frog Prince"
3:30pm Python Ron - Snakes, Lizards & more

San Jose

- Kids can take part in the Hunt for King's Underground Books and enter to win a Visa gift card. Within certain library bookshelves are 11 underground vaults located throughout the library. The vaults contain books that at some point in time were banned, burned or censored. Kids are asked to find the hidden vaults and write the names of six of these books on the form.
- As part of its month-long anniversary celebration, the King Library will host the American Music Film Series including blues and gospel on Sept. 12 at 7 p.m. and Sept. 14 at 2 p.m. It will be followed by Broadway Music on Sept. 19 at 7 p.m. with the same program scheduled for Sept. 21 at 2 p.m. Two jazz programs will be presented on Sept. 26 at 7 p.m. and Sept. 28 at 1:30.
- Instagram users can show off their smart phone photo skills by entering the library's contest as part of the anniversary celebration. The contest runs through Sept. 16 and offers Visa gift card prizes of \$50 for first place; \$30 for second and \$20 for third.




10 Years, Already!

Friends of the Alameda Free Library
10th Anniversary Celebration of the Alameda Main Library

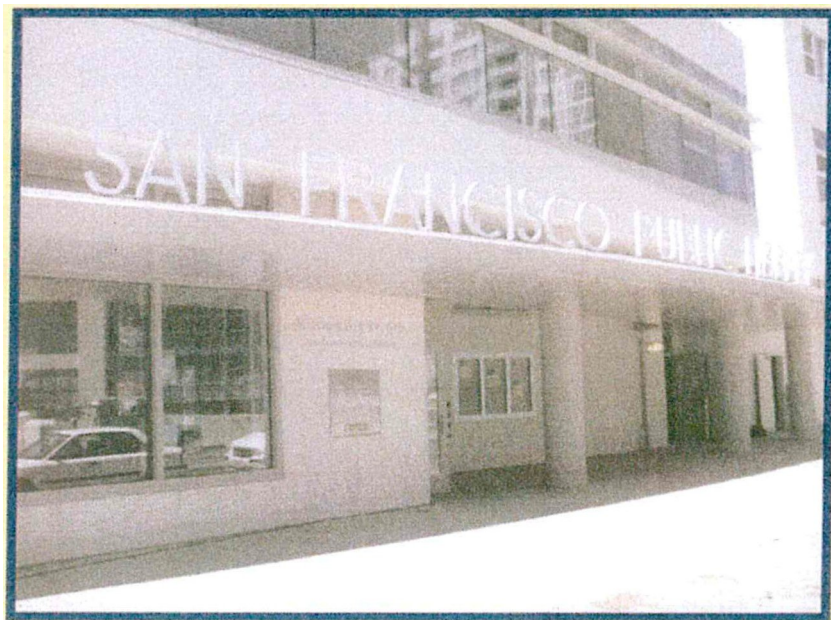
Saturday, November 5th
– **Alameda Main Library**
11:00 am – Alphabet Rockers, music/dance program for ages 4-8
1:00 pm – How'd We Do It? – 30 years to fund, plan & build the Main Library
3:00 pm – Alameda Strings Academy a birthday concert for families and friends. Featuring: Erica Ward, Clio Tilton, Lucas Chen
Plus ... – Chutes & Ladders in the Library, highlights of the history of the Alameda Free Library, and a self-guided Treasure Hunt.

Sunday, November 6th
– **Rhythmix Cultural Works**
10 Years, Already?! concert benefitting Alameda Free Library
Featuring Amazing Alameda musicians: Kathy Moehring, Kelly Park Trio with Reid Whadley & John Witala, Michael Barnett of the Sun Kings, Rick Dougherty of the Kingston Trio, Eileen Meredith of Island City Opera, Rachel Rollieri, semi-finalist, American Idol, Christopher Nguyen, prodigy, pianist
Reception: 2:00 pm; Concert 3:00 pm
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and online at
www.brownpapertickets.com



MISSION BAY BRANCH LIBRARY

Grand Opening Celebration



Saturday, July 8, 2006

10 a.m.-4 p.m.

960 Fourth Street (at Berry)



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PROGRAM OF EVENTS

GRAND OPENING CEREMONY

10 a.m.

Welcoming Remarks

- Sarah Lester, *Mission Bay Branch manager*
- Luis Herrera, *City Librarian*
- Donna Bero, *Executive Director, Friends of the San Francisco Public Library*
- Mayor Gavin Newsom
- Supervisor Chris Daly
- Assemblyman Mark Leno
- Charles Higuera, *A.I.A. • San Francisco Public Library Commission President*
- Freely Abadi, *Director, Department of Public Works*
- Karen Knowles-Pearce, *Co-chair, Mission Bay Library Campaign Committee*
- Wendy LaRiviere, *Co-chair, Mission Bay Library Campaign Committee*
- Susan Hildreth, *Swete Librarian*

Closing Remarks

- Sarah Lester, *Mission Bay Branch manager*
- Luis Herrera, *City Librarian*

With today's grand opening, the Mission Bay Branch Library becomes the 27th branch of the San Francisco Public Library. The first new branch in San Francisco in 40 years, this 7,500-square-foot library will be a community gathering place for the burgeoning new Mission Bay neighborhood.

The Mission Bay Branch's collections and services are tailored to the interests and needs of the community. The library's collection of approximately 34,000 books, CDs, DVDs and other materials highlights local interests such as baseball, maritime history and boating. A children's area, furnished with colorful furniture and stocked with a diverse collection of new books, will be used for storytimes and special programs and cater to the growing number of families moving into the neighborhood. Materials in large print and a state-of-the-art large print reader to assist visually impaired patrons are also available.

WELCOME TO THE MISSION BAY BRANCH - OUR NEIGHBORHOOD LIBRARY!

CELEBRATION CONTINUES

- | | |
|-------------------|--|
| 10:45 - 11 a.m. | Lion Dancers
from the Jing Mo Athletic Association |
| 11 a.m. - 12 p.m. | Music: Itzhak Volansky |
| 11 a.m. - 1 p.m. | Face Painting |
| 12:15 - 1:15 p.m. | Music: Tonal Recall |
| 1 - 3 p.m. | Maggie the Clown |
| 1:30 - 2:30 p.m. | Music: Quake City Jug Band |
| 2:45 - 3:45 p.m. | Music: Jeanie and Chuck's Country Roundup |
| 3-4 p.m. | The Puppet Company presents
"Perez and Monclín ga," a Mexican fable |

SPECIAL THANKS TO

The Honorable Gavin Newsom, Mayor
The Honorable Chris Daly, Supervisor, District 6

Cahill Contractors
Department of the Environment
Hardison Komatsu Ivelich and Tucker
Mercy Housing
San Francisco Arts Commission
San Francisco City Attorney

San Francisco Clean City Coalition
San Francisco Municipal Railway
San Francisco Recreation & Park Dept.
San Francisco Redevelopment Agency
Santos Prescott & Associates



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File #: RPT 17-131

DATE: September 18, 2017

TO: Library Commission

FROM: Director of Library and Community Services

SUBJECT

FY 2017-2018 Election of Officers

RECOMMENDATION

That the Library Commission review the election attached guidelines.

ATTACHMENTS

Attachment I. FY 2017-2018 Election of Officers

Date: September 18, 2017
To: Library Commission
From: Sean Reinhart, Director of Library and Community Services
Subject: FY 2017-2018 Election of Officers

Per the [Library Commission Bylaws](#)¹, Article III, Sections 2(a) and (b), “The presiding officer of the Commission shall be a Chairperson elected annually by ballot at the September meeting of the Commission. The September meeting each year may be called to order by any member of the Commission. The first order of new business shall be election of a Chairperson of the Commission. Nominations for this office may be made by any member of the Commission. Votes will be counted by the Secretary of the Commission. A plurality of votes cast will constitute election. The duties of the Chairperson of the Commission will be to preside over meetings of the Commission to appoint committees as needed and to designate a member of each committee as its chairperson and to perform such other functions as are ordinarily associated with that office.”

Furthermore, Article III, Section 2(c) states, “The Library Director of the Hayward Library or his/her designate shall serve as Secretary of the Library Commission.”

Elections for the offices of Chairperson and Vice-Chairperson shall be held during the regular public meeting at 6:30 p.m. on Monday, September 18, 2017. The Commission shall follow its customary procedure for Election of Officers, which shall be reviewed in detail during the meeting prior to the election taking place.

¹ URL: <https://www.hayward-ca.gov/your-government/boards-commissions/library-commission> > Bylaws