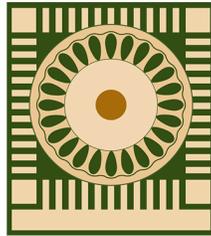


CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Tuesday, June 26, 2018

7:00 PM

Council Chambers

City Council

Mayor Barbara Halliday
Mayor Pro Tempore Elisa Márquez
Council Member Francisco Zermeño
Council Member Marvin Peixoto
Council Member Al Mendall
Council Member Sara Lamnin
Council Member Mark Salinas

CITY COUNCIL MEETING**CALL TO ORDER Pledge of Allegiance: Council Member Salinas****ROLL CALL****CLOSED SESSION ANNOUNCEMENT****PRESENTATION**

Elder Abuse Awareness Month

PUBLIC COMMENTS

The Public Comment section provides an opportunity to address the City Council on items not listed on the agenda or Information Items. The Council welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Council is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

ACTION ITEMS

The Council will permit comment as each item is called for the Consent Calendar, Public Hearings, and Legislative Business. In the case of the Consent Calendar, a specific item will need to be pulled by a Council Member in order for the Council to discuss the item or to permit public comment on the item. Please notify the City Clerk any time before the Consent Calendar is voted on by Council if you wish to speak on a Consent Item.

CONSENT

1. [MIN 18-089](#) Minutes of the City Council Meeting on June 5, 2018

Attachments: [Attachment I Draft Minutes of 06/05/2018](#)

2. [CONS 18-436](#) General Municipal Election - November 6, 2018

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution Call Election](#)
[Attachment III Resolution Candidate Statements](#)
[Attachment IV General Municipal Election Calendar](#)

3. [CONS 18-447](#) Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201806285 to Accommodate 18-Single Family Dwellings at 25941 Gading Road
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Summary of Ordinance](#)
4. [CONS 18-448](#) Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201605551 at 24765 Hesperian Boulevard
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Summary of Ordinance](#)
 [Attachment III Revised Resolution and Conditions of Approval](#)
5. [CONS 18-384](#) Authorization to Execute a Professional Services Agreement for Investment Portfolio Management Services with PFM Asset Management LLC
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
6. [CONS 18-393](#) Approval of Final Map Tract 8244 (Overlook Terrace), Associated with the Previously Approved Vesting Tentative Tract Map and Proposed Development of Six (6) Single-Family Homes on a 0.91-Acre Site Located at the North-East Corner of Carlos Bee Boulevard and Overlook Avenue; Sunny Aujla (Applicant/Owner)
- Attachments:** [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III Vicinity Map](#)
 [Attachment IV Site Plan](#)
 [Attachment V Final Map](#)

7. [CONS 18-406](#) Hayward High-Speed Fiber Optic Network Installation Project - Award of Engineering Services Contract to Kimley-Horn & Associates, Inc.

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III Fiber Optic Network Installation Project Map](#)

8. [CONS 18-408](#) Innovative Deployments to Enhance Arterials (IDEA) Grant: Funding Agreements between Metropolitan Transportation Commission (MTC) and the City of Hayward

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)

9. [CONS 18-361](#) Adoption of a Resolution Approving Two Side Letter Agreements between the City of Hayward and the Hayward Firefighters, Local 1909 and the Hayward Fire Officers Association, in which the City will make Annual Contributions to the Accounts of Employees Participating in the Voluntary Employee Beneficiary Association (VEBA) Plan

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)

10. [CONS 18-423](#) Resolution Approving the Memoranda of Understanding between the City of Hayward and the Service Employees International Union Local 1021 Maintenance, Clerical and Related Bargaining Units and Authorizing Staff to Execute the Agreements

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)

PUBLIC HEARING

11. [PH 18-013](#) Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16, for Fiscal Year 2019 (Report from Maintenance Services Director Rullman)

Attachments:

[Attachment I Staff Report](#)

[Attachment II Resolution Approving Engineers Report](#)

[Attachment III Resolution Approving Funding](#)

[Attachment IV FY 2019 Final Engineer Report](#)

[Attachment V June 5, 2018 Consent Resolution 18-094](#)

[Attachment VI June 15, 2018 Legal Notice](#)

12. [PH 18-014](#) Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit - Pacheco Way, Stratford Road and Ruus Lane - for Fiscal Year 2019 (Report from Maintenance Services Director Rullman)

Attachments:

[Attachment I Staff Report](#)

[Attachment II Resolution Approving Engineer's Report](#)

[Attachment III Resolution Approving Funding](#)

[Attachment IV 1995 Stratford Agreement](#)

[Attachment V FY 2019 Final Engineer Report](#)

[Attachment VI 2016-2018 Flood Control District Annual Report](#)

[Attachment VII 2017 Facilities Condition Assessment RFP](#)

[Attachment VIII 2016 SCADA RFP](#)

[Attachment IX 2015 Capital Estimate](#)

[Attachment X June 5, 2018 Consent Resolution 18-095](#)

[Attachment XI June 15, 2018 Legal Notice](#)

13. [PH 18-015](#) Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 2 - Eden Shores Storm Water Buffer and Facilities, for Fiscal Year 2019 (Report from Maintenance Services Director Rullman)

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution - Assessment Diagram](#)
 [Attachment III Resolution- Approving Funding](#)
 [Attachment IV Eden Shores Pond Agreement](#)
 [Attachment V FY 2019 Final Engineer Report](#)
 [Attachment VI Invoices 2012-2018](#)
 [Attachment VII June 5, 2018 Consent Resolution 18-095](#)
 [Attachment VIII Legal Notice](#)

14. [PH 18-046](#) Public TEFRA Hearing as Required by the Internal Revenue Code of 1986, and Adoption of a Resolution Approving the Issuance by California Statewide Communities Development Authority of Tax-Exempt Bonds to Finance the Acquisition, Construction and Development of Maple & Main (Report from Director of Finance Claussen)

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III 2018 Rent and Income Limits](#)

LEGISLATIVE BUSINESS

15. [LB 18-032](#) Approval of Commercial Cannabis Permits for Cannabis Cultivation, Manufacturing, Distribution, Delivery, and Microbusinesses (Report from City Manager McAdoo)

Attachments: [Attachment I Staff Report](#)
 [Attachment II Resolution](#)
 [Attachment III Recommended Commercial Cannabis Operators](#)

16. [LB 18-034](#) Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2019 (Report from Director of Human Resources Collins)

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution](#)
[Attachment III FY 2019 Salary Plan](#)

17. [LB 18-030](#) Adoption of Resolution Amending the Salary and Benefits Resolution for Unrepresented Executives, Management Employees, and Employees of the Office of the City Manager, Human Resources, and City Attorney (Report from Human Resources Director Collins)

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution](#)
[Attachment III Salary and Benefits Resolution](#)

18. [LB 18-029](#) Adoption of Resolutions Approving Extensions and Modifications to Employment Agreements with the City Attorney and City Clerk and Authorizing the Mayor to Execute Those Agreements on Behalf of the Council (Report from Mayor Halliday and Director of Human Resources Collins)

Attachments: [Attachment I Staff Report](#)
[Attachment II Resolution City Attorney Agreement](#)
[Attachment III Resolution City Clerk Agreement](#)

INFORMATION ITEMS

Information items are presented as general information for Council and the public, and are not presented for discussion. Should Council wish to discuss or take action on any of the "information" items, they will direct the City Manager to bring them back at the next Council agenda as an Action Item.

19. [RPT 18-115](#) Informational Report Extending the Term of Mayor Pro Tempore

Attachments: [Attachment I Staff Report](#)

CITY MANAGER'S COMMENTS

Oral reports from the City Manager on upcoming activities, events, or other items of general interest to Council and the Public.

COUNCIL REPORTS, REFERRALS, AND FUTURE AGENDA ITEMS

Oral reports from Council Members on their activities, referrals to staff, and suggestions for future agenda items.

ADJOURNMENT

NEXT MEETING, July 3, 2018, 7:00 PM

PUBLIC COMMENT RULES

Any member of the public desiring to address the Council shall limit her/his address to three (3) minutes unless less or further time has been granted by the Presiding Officer or in accordance with the section under Public Hearings. The Presiding Officer has the discretion to shorten or lengthen the maximum time members may speak. Speakers will be asked for their name before speaking and are expected to honor the allotted time. Speaker Cards are available from the City Clerk at the meeting.

PLEASE TAKE NOTICE

That if you file a lawsuit challenging any final decision on any public hearing or legislative business item listed in this agenda, the issues in the lawsuit may be limited to the issues that were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing.

PLEASE TAKE FURTHER NOTICE

That the City Council adopted Resolution No. 87-181 C.S., which imposes the 90-day deadline set forth in Code of Civil Procedure section 1094.6 for filing of any lawsuit challenging final action on an agenda item which is subject to Code of Civil Procedure section 1094.5.

****Materials related to an item on the agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, City Hall, 777 B Street, 4th Floor, Hayward, during normal business hours. An online version of this agenda and staff reports are available on the City's website. Written comments submitted to the Council in connection with agenda items will be posted on the City's website. All Council Meetings are broadcast simultaneously on the website and on Cable Channel 15, KHRT. ****

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400 or TDD (510) 247-3340.

Assistance will be provided to those requiring language assistance. To ensure that interpreters are available at the meeting, interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Clerk at (510) 583-4400.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: MIN 18-089

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Minutes of the City Council Meeting on June 5, 2018

RECOMMENDATION

That the City Council approves the minutes of the City Council meeting on June 5, 2018.

SUMMARY

The City Council held a meeting on June 5, 2018.

ATTACHMENTS

Attachment I Draft Minutes of 06/05/2018



MINUTES OF THE MEETING OF THE CITY COUNCIL
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, June 5, 2018, 7:00 p.m.

The Meeting of the Hayward City Council was called to order by Mayor Halliday at 7:00 p.m., followed by the Pledge of Allegiance led by Council Member Peixoto.

ROLL CALL

Present: COUNCIL MEMBERS Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR Halliday
Absent: None

CLOSED SESSION ANNOUNCEMENT

City Attorney Lawson announced the City Council convened in closed session at 4:30 p.m., to discuss four items: (1) conference with property negotiators pursuant to Government Code 54956.8 regarding City owned properties and easements located at 22300 Foothill Boulevard; APNs: 415-0250-112-00, 415-0250-111-02, and 415-0250-113-00; (2) conference with property negotiators pursuant to Government Code 54956.8 regarding 22549 Foothill Boulevard; APN: 428-0061-044-00; (3) conference with labor negotiators pursuant to Government Code 54957.6 regarding all groups; and (4) public employment pursuant to Government Code 54957 regarding the City Attorney and City Clerk's annual performance evaluations. City Attorney Lawson noted there was no reportable action related to Items 1, 2, and 3. Mayor Halliday noted there was no reportable action related to Item 4. Mayor Halliday subsequently added that the City Council was going to continue the discussion related to Item No. 4 after the regular City Council meeting and would report on it at the next City Council meeting.

PRESENTATIONS

Congressman Eric Swalwell's representative, Mr. Edward Mora, read a letter on behalf of Congressman Swalwell congratulating the students for completing the Raising Leaders in Hayward Workshops created by the Hayward Adult School's Youth Enrichment Services Program in partnership with the City of Hayward, and provided a copy of the letter to the students. Mr. Mora presented certificates of recognition to the Maintenance Services and Human Resources Departments for their support of the program. Dr. Guy 'Zak' Zakrevsky, Hayward Adult School Director, thanked the City for the partnership, and Ms. Davida Scott, provided an overview of the Youth Enrichment Services Program.

Mayor Halliday read a Certificate of Commendation recognizing the Cobblers on their 60th anniversary and their business, service, and commitment to the Hayward community. Mr. Rudy Grasseschi and Dino Grasseschi accepted the recognition.

PUBLIC COMMENTS

Mr. Charlie Peters, Clean Air Performance Professional representative, spoke about the federal ethanol mandate and provided a related document.

Consent Item No. 6 was removed for separate vote.

CONSENT

1. Minutes of the Special City Council Meeting on May 8, 2018 **MIN 18-078**

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to approve the minutes of the Special City Council Meeting on May 8, 2018.

2. Resignation of Ms. Jillian Hogan from the Keep Hayward Clean and Green Task Force
CONS 18-371

Staff report submitted by City Clerk Lens, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-093, "Resolution Accepting the Resignation of Jillian Hogan from the Keep Hayward Clean and Green Task Force"

3. Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Assessments for Fiscal Year 2019 and Set June 19, 2018 as the Public Hearing Date for Such Actions for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16 **CONS 18-131**

Staff report submitted by Maintenance Services Director Rullman, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-094, "Resolution Preliminarily Approving Engineer's Report Declaring Intention to Levy Assessments for Fiscal Year 2019 for Consolidated Landscaping and Lighting District No. 96-1, Zones 1-16, and Setting June 19, 2018 as the Public Hearing Date"



MINUTES OF THE MEETING OF THE CITY COUNCIL
Council Chambers
777 B Street, Hayward, CA 94541
Tuesday, June 5, 2018, 7:00 p.m.

-
4. Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2019 for Maintenance District No.1 - Storm Drainage Pumping Station and Storm Drain Conduit Located at Pacheco Way, Stratford Road and Ruus Lane, and Set June 19, 2018 as the Public Hearing Date for Such Actions **CONS 18-132**

Staff report submitted by Maintenance Services Director Rullman, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-095, "Resolution of Intention Preliminarily Approving Engineer's Report Declaring Intention to Levy Assessments for Fiscal Year 2019; and Setting June 19, 2018 as the Public Hearing Date Concerning Maintenance District No. 1 – Storm Drainage Pumping Station and Storm Drain Conduit – Pacheco Way, Stratford Road, and Ruus Lane"

5. Adopt a Resolution of Intention to Preliminarily Approve the Engineer's Report and Levy Assessments for Fiscal Year 2019 for Maintenance District No. 2 - Eden Shores Storm Water Facilities and Water Buffer, and Set June 19, 2018 as the Public Hearing Date for Such Actions **CONS 18-133**

Staff report submitted by Maintenance Services Director Rullman, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-096, "Resolution of Intention Preliminarily Approving Engineer's Report Declaring Intention to Levy Assessments for Fiscal Year 2019; and Setting June 19, 2018 as the Public Hearing Date Concerning Maintenance District No. 2 – Eden Shores Storm Water Facilities and Water Buffer"

6. Approval of FY 2018 - 2019 Measure B/BB Annual Paratransit Program Plan **CONS 18-365**

Staff report submitted by Assistant City Manager Hurtado, dated June 5, 2018, was filed.

Council Member Lamnin offered the following recommendations: share outcomes for the contractees with the City Council in the future; consider having a joint meeting of the Community Services Commission and Paratransit Advisory Committee meeting to allow for public input; and consider if funded agencies need to go through an Request for Proposal (RFP) process to reevaluate outcomes.

It was moved by Council Member Lamnin, seconded by Council Member Márquez, and carried unanimously, to adopt the following:

Resolution 18-103, “Resolution Authorizing the City Manager to Implement an Annual Paratransit Plan and Negotiate and Execute All Documents Related to an in Support of Paratransit Activities Including the Administration of the Hayward Operated Paratransit (HOP) Program”

7. Authorization for the City Manager to Execute an Agreement with the Alameda County Probation Department for Delinquency Prevention Network Youth Service Center Services Provided by the Youth and Family Services Bureau of the Hayward Police Department **CONS 18-372**

Staff report submitted by Police Chief Koller, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-097, “Resolution Authorizing the City Manager to Execute an Agreement with the Alameda County Probation Department for Delinquency Prevention Network Youth Service Center Services Provided by the Youth and Family Services Bureau of the Hayward Police Department”

8. Authorization to Amend the FY2018 Operating Budget of the Development Services Department Building Division to Increase the Consulting Services Allocation from \$790,000 to \$1,040,000, an increase of \$250,000, for Outside Plan Check, Building Inspection and Permit Technician Services **CONS 18-373**

Staff report submitted by Interim Development Services Director Bristow, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-098, “Adoption of a Resolution Appropriating an Additional \$250,000 for Consulting Services for Plan check, Building Inspection, and Permit Technician Services for Fiscal



MINUTES OF THE MEETING OF THE CITY COUNCIL
Council Chambers
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Tuesday, June 5, 2018, 7:00 p.m.

Year 2018”

9. Authorize an Additional \$89,000 to Complete the Administrative Draft Code Component of the Downtown Specific Plan Project **CONS 18-374**

Staff report submitted by Interim Development Services
Director Bristow, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-099, “Resolution Authorizing Additional Funding for the Completion of the Administrative Draft Code Component of the Downtown Specific Plan Project”

10. New Sidewalks FY17: Walpert Street (Fletcher Lane to Second Street), Project No. 05258 & 05259 - Rejection of All Bids **CONS 18-378**

Staff report submitted by Interim Public Works Director Ameri,
dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-100, “Resolution Rejecting All Bids Received for New Sidewalks FY 17: Walpert Street (Fletcher Lane to Second Street)”

11. Consideration of Resolution Opposing the State Water Tax Provisions of the Safe and Affordable Drinking Act Budget Trailer Bill **CONS 18-379**

Staff report submitted by Utilities and Environmental Services
Director Ameri, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-101, “Resolution Opposing the State Water Tax Provisions of the Safe and Affordable Drinking Water Act Budget Trailer Bill, Unless Amended, and Directing Staff to Prepare a Letter for the Mayor’s Signature Stating Hayward’s Position”

12. Sustainable Groundwater Management: Authorization for the City Manager to Execute a Cooperating Agreement with the East Bay Municipal Utility District for Preparation of a Groundwater Sustainability Plan for the East Bay Plain Subbasin **CONS 18-380**

Staff report submitted by Utilities and Environmental Services Director Ameri, dated June 5, 2018, was filed.

It was moved by Council Member Márquez, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-102, "Resolution Authorizing the City Manager to Execute a Cooperating Agreement with the East Bay Municipal Utility District for Preparation of a Groundwater Sustainability Plan for the East Bay Plain Subbasin"

WORK SESSION

13. Discussion of Potential November 2018 Ballot Measures (Report from City Manager McAdoo) **WS 18-024**

Staff report submitted by Communications and Marketing Officer Finnie and Management Analyst II Stefanski, dated June 5, 2018, was filed.

City Manager McAdoo announced the report and Communications and Marketing Officer Finnie provided a synopsis of the staff report.

Mayor Halliday opened the public comment section at 7:44 p.m.

Mr. Bill Mulgrew, Rental Housing Association Executive Director, expressed concern about the public opinion survey conducted by Godbe Research and suggested that in the second option survey more effort be given in gathering the opinion of those who will be paying the taxes; and asked for survey results.

Mayor Halliday closed the public comment section at 7:47 p.m.

Discussion ensued among Council Members and City staff regarding: possible service additions (maintenance crews, library operating hours, social services funding) if measures pass; Real Property Transfer Tax (RPTT) Measures on California Ballots in the last ten years; Transient Occupancy Tax (TOT) revenue; and survey of Hayward registered voters conducted by Godbe Research. Mayor Halliday and Council Members Lamnin and Salinas were acknowledged for their service on the Council Budget and Finance Committee.

Council Members were in general agreement to direct staff to finalize the second public opinion survey with Godbe Research; and pending poll results, consider possible service additions if measures pass. Council Members also offered suggestions: that staff invest in



MINUTES OF THE MEETING OF THE CITY COUNCIL
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Tuesday, June 5, 2018, 7:00 p.m.

getting a robust survey sampling; poll the age group between 30 and 40 who might be potential buyers; continue to conduct outreach via the Hayward Listens Mailer Survey to increase response by outreaching at the Hayward Downtown Street Parties and the Hayward Chamber of Commerce; when staff returns to the City Council on June 26, 2018, provide scenarios at different service levels.

LEGISLATIVE BUSINESS

14. Transfer of Partial Ownership of the Palace Poker Casino, LLC Per the Hayward Card Club Regulations and a Conditional Use Permit Amendment Related to the Parking Mitigation Fee Associated with the Palace Card Club Shuttle located at 22821 Mission Boulevard (APN 428-0081-033-00) Catherine Aganon and Pamela Roberts (Owners and Applicants) (Report from Interim Development Services Director Bristow) **LB 18-024**

Staff report submitted by Interim Development Services Director Bristow, dated June 5, 2018, was filed.

Planning Manager Buizer provided a synopsis of the staff report.

Mayor Halliday opened the public hearing at 8:19 p.m.

Mr. Kim Huggett, Hayward Chamber of Commerce President, urged the Council to approve the staff's recommendation and thanked the Aganon family for their investment in the City.

Ms. Catherine Aganon, owner of the Palace Poker Casino, introduced her children Richard Box, Tami Box, and Heather Plaza, whom are also employed by the Card Club, and sought the Council's approval of the ownership transfer.

Ms. Diana Anderly, spoke about the Conditional Use Permit amendment related to the parking mitigation fee.

Mayor Halliday closed the public hearing at 8:28 p.m.

Council Member Zermeño offered a motion per staff's recommendation. Council Member Mendall seconded the motion.

Council Members were amenable to grant the request because the Palace Poker Casino is a well-run business.

It was moved by Council Member Zermeño, seconded by Council Member Mendall, and carried unanimously, to adopt the following:

Resolution 18-104, "Resolution Finding the Project Statutorily Exempt from CEQA Review and Approving the Partial Ownership Transfer Per the City's Card Club Regulations and Related Increase to the Parking Mitigation Fee Associated with the Palace Card Club at 22821 Mission Boulevard"

CITY MANAGER'S COMMENTS

There were none.

COUNCIL REPORTS AND ANNOUNCEMENTS

Council Member Salinas reported that the Kid's Breakfast Club was selected as a 2018 California Nonprofit of the Year by State Assembly Member Quirk, and noted that along with the Kid's Breakfast Club President, Frank Garcia, he will travel to the California State Capitol to receive the award on June 6, 2018.

Mayor Halliday noted the next City Council meeting was scheduled for June 19, 2018.

ADJOURNMENT

Mayor Halliday announced adjournment to Closed Session at 8:39 p.m., and noted that the report out of Closed Session will occur at the City Council meeting on June 19, 2018.

APPROVED

Barbara Halliday
Mayor, City of Hayward

ATTEST:

Miriam Lens
City Clerk, City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-436

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

General Municipal Election - November 6, 2018

RECOMMENDATION

That the City Council adopts two resolutions: 1) A resolution calling and ordering to be held in the City of Hayward, California, on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing one Mayor and two Council Members for full terms of four years; and requesting the Alameda County Board of Supervisors to render specified services to the City relating to the conduct of a General Municipal Election (Attachment II); and 2) A resolution of the City Council adopting regulations for candidates pertaining to candidate statements submitted to the voters (Attachment III).

SUMMARY

A general municipal election will be held in the City of Hayward on Tuesday, November 6, 2018, under the authority of the City Charter and laws in the State of California. The purpose of the election is to choose one Mayor and two Council Members for full terms of four years. The incumbents are Mayor Halliday and Council Members Lamnin and Peixoto.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution Calling and Ordering an Election
Attachment III	Resolution Adopting Regulations for Candidate Statements
Attachment IV	General Municipal Election Calendar



DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: General Municipal Election – November 6, 2018 -

RECOMMENDATION

That the City Council adopts two resolutions: 1) A resolution calling and ordering to be held in the City of Hayward, California, on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing one Mayor and two Council Members for full terms of four years; and requesting the Alameda County Board of Supervisors to render specified services to the City relating to the conduct of a General Municipal Election (Attachment II); and 2) A resolution of the City Council adopting regulations for candidates pertaining to candidate statements submitted to the voters (Attachment III).

SUMMARY

A general municipal election will be held in the City of Hayward on Tuesday, November 6, 2018, under the authority of the City Charter and laws in the State of California. The purpose of the election is to choose one Mayor and two Council Members for full terms of four years. The incumbents are Mayor Halliday and Council Members Lamnin and Peixoto.

DISCUSSION

In June of 2016, the voters of the City of Hayward approved a City of Hayward Charter amendment and Municipal Code amendment that moved Hayward's general municipal elections from June to November of even-numbered years. Prior to the change, Hayward's general municipal elections were consolidated with the Statewide Primary Election held in June of even-numbered years. The election change also extended the terms of the incumbents elected in June 2014 and June 2016 to November 2018 and November 2020, respectively.

Pursuant to the requirements of the City Charter and the Elections Code of the State of California relating to general municipal elections, the City Council is requested to adopt a resolution calling a general municipal election and requesting the Board of Supervisors of Alameda County to order the consolidation of the General Municipal Election of the City of Hayward with the General Election to be held on Tuesday, November 6, 2018. Due to expiring terms, it is necessary to elect one Mayor and two Council Members for full terms of four years. The Council is also requested to adopt a resolution setting forth particulars of the election relating to candidate statements.

The first day for issuing nomination papers is Monday, July 16, 2018, and the last day is Friday, August 10, 2018, at 5:00 p.m. If an incumbent decides not to seek re-election, the nomination period extends to Wednesday, August 15, 2018. The Secretary of State will conduct a random alpha drawing on August 16, 2018, to determine the order in which candidate names will appear on the ballot.

The Alameda County Registrar of Voters, through direction by the Board of Supervisors, will provide the following services: verify signatures on nomination papers; prepare and supply indices with precinct information; provide voter registration information; assist in election services as required in the conduct of this election; and provide services to complete the canvass of returns. With this consolidation, the City's sample ballot and optional candidate statements will be incorporated into the Alameda County Voter Pamphlet.

The Alameda County Registrar of Voters has estimated the total cost of printing, handling, translating, and mailing the candidates' statements, including costs incurred as a result of complying with the Voting Rights Act of 1965, as amended. Each candidate filing a statement will be required to pay in advance his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimated cost is an approximation of the actual cost which varies from one election to another and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the candidate could be billed for additional actual expenses or refunded any excess paid depending upon the final actual cost.

The 2018 Consumer Price Index adjustment for the City's Campaign Voluntary Expenditure Limit has been calculated to be \$72,627. The [Hayward Municipal Code Chapter 2, Article 13](#), Section 2-13.04 states that if a candidate accepts the voluntary expenditure limit for his or her campaign, then she/he is entitled to accept the established contribution limit, now adjusted to \$1,424 per contributor. If a candidate does not accept the voluntary expenditure limit, then the contribution limit is \$340 per contributor. During the election cycle, campaign disclosure statements for all candidates will be posted on the City's website under the Elections section within twenty-four hours of receipt.

The General Municipal Election Calendar (Attachment IV) provides a list of pertinent dates related to the election.

FISCAL IMPACT

There is no additional General Fund impact associated with this Council action. The election expense, estimated at \$280,000, for the consolidation of Hayward's General Municipal Election is included in the FY 2019 Operating Budget.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

PUBLIC CONTACT

Information regarding the election is available on the City's website at:
<https://www.hayward-ca.gov/your-government/elections>.

The Notice of Election will be published in the Hayward Daily Review on Friday, July 6, 2018, as prescribed by Section 12101 of the California Elections Code. In addition, requirements pertaining to the election will be included in the Election Guide 2018 which will be provided to each candidate running for office in the November 6, 2018 election.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2018, FOR THE PURPOSE OF ELECTING ONE MAYOR AND TWO MEMBERS OF THE CITY COUNCIL FOR TERMS OF FOUR YEARS; AND REQUESTING THE BOARD OF SUPERVISORS OF ALAMEDA COUNTY TO PROVIDE FOR THE CONSOLIDATION OF A GENERAL MUNICIPAL ELECTION OF THE CITY OF HAYWARD WITH THE GENERAL ELECTION

WHEREAS, Under the provisions of the City Charter, a General Municipal Election for the election of officers shall be consolidated with the General Election held in even numbered years; and

WHEREAS, A General Election will be held on Tuesday, November 6, 2018; and

WHEREAS, The voters of Hayward have elected to consolidate the City of Hayward General Municipal Election with the General Election, utilizing the same precincts, polling places, and election officers.

WHEREAS, The City Council of the City of Hayward called a General Municipal Election to be held on November 6, 2018, for the purpose of electing one Mayor and two Council Members for terms of four years; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward as follows:

SECTION 1. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by the law.

SECTION 2. That the Board of Supervisors of Alameda County is hereby requested to order the consolidation of the General Municipal Election of the City of Hayward with the General Election to be held on Tuesday, November 6, 2018, insofar as the City is concerned, and to further provide that within the territory affected by said order of consolidation, to wit, the City of Hayward, the election precincts, polling places, and voting booths shall in every case be the same and there shall be only one set of election officers in each of said

precincts, and to further provide that the candidates for the City Council hereinabove set forth shall be set forth in the form of ballot to be used at the General Election insofar as the same is held within the City.

The Board of Supervisors of Alameda County is further requested to order the County Clerk and the Registrar of Voters to:

- a. Verify signatures on nomination papers; and
- b. Prepare and supply indices to precinct information; and
- c. Provide voter registration information; and
- d. Assist in election services as required in the conduct of this election; and
- e. Provide services to complete the canvass of returns

SECTION 3. That in the particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 4. That in the event of a tie vote (if any two or more persons receive an equal number of votes for an office) as certified by the Alameda County Registrar, the City Council, in accordance with Election Code Section 15651(b), shall conduct a special runoff election to resolve the tie vote and such special runoff election is to be held on a Tuesday no less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

SECTION 5. That the Board of Supervisors of Alameda County is hereby further authorized to canvass, or cause to be canvassed, as provided by law, the returns of the General Municipal Election with respect to the votes cast for one Mayor and two Council Members and to certify such canvass of the votes cast.

SECTION 6. That the City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

SECTION 7. That the City Clerk is hereby authorized and directed to certify to the duly adoption of this resolution and to transmit a copy thereof so certified to the County Clerk of the County of Alameda and the Alameda County Registrar.

SECTION 8. That the City Council shall meet at a regular meeting to review the canvass of the returns of the General Municipal Election and declare the results thereof.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt resolutions pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates' statement;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY HAYWARD, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS.

That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Hayward may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the Office of the City Clerk at the same time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 3. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages as required. Alameda County is required to translate candidate's statements into the following languages: Chinese, Spanish, Tagalog, and Vietnamese.
- B. The County will mail separate sample ballots and candidate statements in Chinese, Spanish, Tagalog and Vietnamese to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidate statements in the required languages available at all polling places and on the County's website.

SECTION 4. PAYMENT

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing, including costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, and require each candidate filing a statement to pay in advance for his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimate is just an approximation of the actual cost which varies from one election to another election and may be significantly more or less than the estimate depending upon the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expenses or refund any excess paid depending upon the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

- SECTION 5. The City Clerk shall provide each candidate or the candidate's representative with a copy of this resolution at the time nominating petitions are issued.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

GENERAL MUNICIPAL ELECTION CALENDAR
Tuesday, November 6, 2018

KEY DATES AND DEADLINES

DATE	ACTION
January 31, 2018	Semi-Annual Campaign Statement Deadline FPPC Form 460 - Period covers 7/1/17 - 12/31/17
July 16, 2018 – August 10, 2018	Filing Period for Nomination Papers and Candidate Statements.
August 11, 2018 – August 15, 2018	Extended Filing Period if incumbent does not file by August 10, 2018. Incumbents are not eligible to file during the extended period.
August 16, 2018	Randomized Alphabet Drawing. Secretary of State to determine order of names on ballot.
September 10, 2018 – October 23, 2018	Statement of Write-In Candidacy and Nomination Paper Period for Write-In Candidates.
September 27, 2018	First Pre-Election Campaign Statement Deadline FPPC Form 460 - Period covers 7/1/18 - 9/22/18
September 27, 2018	First day to mail Voter Information Pamphlets.
October 8, 2018	First day to mail Vote By Mail (VBM) Ballots.
October 22, 2018	Last Day to Register to Vote (for the November 6, 2018 General Election)
October 23, 2018 – November 6, 2018	New Citizens Voter Registration Period. (sworn in after October 22, 2018)
October 25, 2018	Second Pre-Election Campaign Statement Deadline FPPC Form 460 - Period covers 9/23/18 - 10/20/18
November 6, 2018	ELECTION DAY Polls open at 7am and close at 8pm
January 31, 2019	Semi-Annual Filing FPPC Form 460 - Period covers 10/21/18 - 12/31/18



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-447

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201806285 to Accommodate 18-Single Family Dwellings at 25941 Gading Road

RECOMMENDATION

That the Council adopts the Ordinance introduced on June 19, 2018.

SUMMARY

This item entails adoption of an Ordinance amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code, introduced on June 19, 2018.

ATTACHMENTS

Attachment I Staff Report
Attachment II Summary of Publication on June 22, 2018



DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code by Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201806285 to Accommodate 18-Single Family Dwellings at 25941 Gading Road

RECOMMENDATION

That the Council adopts the Ordinance introduced on June 19, 2018.

SUMMARY

This item entails adoption of an Ordinance amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code, introduced on June 19, 2018.

BACKGROUND

The Ordinance was introduced by Council Member Peixoto at the June 19, 2018, meeting of the City Council with the following vote:

AYES: COUNCIL MEMBERS: Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR Halliday

NOES: None

ABSENT: None

ABSTAIN: None

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

PUBLIC CONTACT

The summary of the Ordinance was published in the Hayward Daily Review on Friday, June 22, 2018. Adoption at this time is therefore appropriate.

NEXT STEPS

The Hayward Municipal Code and other related documents will be updated accordingly.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager

PUBLIC NOTICE OF AN INTRODUCTION OF AN ORDINANCE
BY THE CITY COUNCIL OF THE CITY OF HAYWARD

AN ORDINANCE AMENDING CHAPTER 10, ARTICLE 1 (ZONING ORDINANCE) OF THE HAYWARD MUNICIPAL CODE BY REZONING CERTAIN PROPERTY TO PLANNED DEVELOPMENT DISTRICT IN CONNECTION WITH ZONE CHANGE AND VESTING TENTATIVE MAP APPLICATION NO. 201806285 TO ACCOMMODATE 18-SINGLE FAMILY DWELLINGS AT 25941 GADING ROAD

THE CITY COUNCIL OF THE CITY OF HAYWARD DOES ORDAIN AS FOLLOWS:

Section 1. Provisions.

Chapter 10 of the Hayward Municipal Code is hereby amended to rezone the property located at 25941 Gading Road (Assessor's Parcel Numbers 454-0020-062-02 and 454-0020-069-00) from Single Family Residential and Planned Development District to a new Planned Development District to allow for the subdivision of a 1.7-acre site to accommodate the construction of 18 new single-family homes with common open space and bioretention areas, as well as related site and frontage improvements, subject to the findings and conditions of approval set forth in the companion Resolution (No. 18-087) to this Ordinance.

Section 2. Severance.

Should any part of this ordinance be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid or beyond authority of the City, such decision shall not affect the validity of the remainder of this ordinance, which shall continue in full force and effect, provided the remainder of the ordinance, absent the excised portion, can be reasonably interpreted to give effect to intentions of the City Council.

Section 3. Effective Date.

This ordinance shall become effective immediately upon adoption.

INTRODUCED at a regular meeting of the City Council of the City of Hayward, held the 19th day of June 2018, by Council Member Peixoto.

This ordinance will be considered for adoption at the meeting of the Hayward City Council, to be held on June 26, 2018, at 7:00 p.m., in the Council Chambers, 777 B Street, Hayward, California. The full text of this Ordinance is available for examination by the public in the Office of the City Clerk.

Dated: June 22, 2018
Miriam Lens, City Clerk
City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-448

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201605551 at 24765 Hesperian Boulevard

RECOMMENDATION

That the Council adopts the Ordinance introduced on June 19, 2018.

SUMMARY

This item entails adoption of an Ordinance amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code, introduced on June 19, 2018.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Summary of Publication on June 22, 2018
Attachment III	Revised Resolution and Findings and Conditions of Approval



DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT Adoption of an Ordinance Amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code Rezoning Certain Property to Planned Development District in Connection with Zone Change and Vesting Tentative Map Application No. 201605551 at 24765 Hesperian Boulevard

RECOMMENDATION

That the Council adopts the Ordinance introduced on June 19, 2018.

SUMMARY

This item entails adoption of an Ordinance amending Chapter 10, Article 1 (Zoning Ordinance) of the Hayward Municipal Code, introduced on June 19, 2018.

BACKGROUND

The Ordinance was introduced by Council Member Mendall at the June 19, 2018, meeting of the City Council with the following vote:

AYES: COUNCIL MEMBERS: Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR Halliday

NOES: COUNCIL MEMBER: Zermeño

ABSENT: None

ABSTAIN: None

The motion included an amendment to Condition of Approval No. 58 to read as follows:

58. Show proposed **lockable** mailbox design and locations, subject to Post Office approval.
(DS)

Exhibit I.a (Findings and Conditions of Approval) of Resolution 18-117 has been amended and included as Attachment III for reference.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

PUBLIC CONTACT

The summary of the Ordinance was published in the Hayward Daily Review on Friday, June 22, 2018. Adoption at this time is therefore appropriate.

NEXT STEPS

The Hayward Municipal Code and other related documents will be updated accordingly.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager

PUBLIC NOTICE OF AN INTRODUCTION OF AN ORDINANCE
BY THE CITY COUNCIL OF THE CITY OF HAYWARD

AN ORDINANCE AMENDING CHAPTER 10, ARTICLE 1 (ZONING ORDINANCE) OF THE HAYWARD MUNICIPAL CODE REZONING CERTAIN PROPERTY TO PLANNED DEVELOPMENT DISTRICT IN CONNECTION WITH ZONE CHANGE AND VESTING TENTATIVE MAP APPLICATION NO. 201605551 AT 24765 HESPERIAN BOULEVARD

THE CITY COUNCIL OF THE CITY OF HAYWARD DOES ORDAIN AS FOLLOWS:

Section 1. Provisions.

Chapter 10 of the Hayward Municipal Code is hereby amended to rezone the property located at 24765 Hesperian Boulevard (Assessor's Parcel Number 441-0012-062-02) from Single Family Residential District to Planned Development District to allow for construction of a new 13-lot single family development and related site improvements, subject to the findings and conditions of approval set forth in the companion Resolution (No. 18-117) to this Ordinance.

Section 2. Severance.

Should any part of this ordinance be declared by a final decision by a court or tribunal of competent jurisdiction to be unconstitutional, invalid or beyond authority of the City, such decision shall not affect the validity of the remainder of this ordinance, which shall continue in full force and effect, provided the remainder of the ordinance, absent the excised portion, can be reasonably interpreted to give effect to intentions of the City Council.

Section 3. Effective Date.

This ordinance shall become effective immediately upon adoption.

INTRODUCED at a regular meeting of the City Council of the City of Hayward, held the 19th day of June 2018, by Council Member Mendall.

This ordinance will be considered for adoption at the meeting of the Hayward City Council, to be held on June 26, 2018, at 7:00 p.m., in the Council Chambers, 777 B Street, Hayward, California. The full text of this Ordinance is available for examination by the public in the Office of the City Clerk.

Dated: June 22, 2018
Miriam Lens, City Clerk
City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-__

Introduced by Council Member _____

RESOLUTION APPROVING ZONE CHANGE AND VESTING TENTATIVE MAP (TRACT 8359) TO CONSTRUCT A 13 LOT SUBDIVISION AT 24765 HESPERIAN BOULEVARD; AND APPROVING THE RELATED MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM; THREE CEDARS LLC (APPLICANT/OWNERS)

WHEREAS, On October 19, 2016, John Treble, on behalf of Three Cedars, LLC submitted Zone Change and Vesting Tentative Map Application No. 201605551, to develop a 13-lot subdivision consisting of 13 single family homes and six accessory dwelling units, at 24765 Hesperian Boulevard (Assessor Parcel Number 441-0012-062-02); and

WHEREAS, An Initial Study and Mitigated Negative Declaration were prepared to assess the potential impacts of the project and circulated for a 20-day public review period from April 27, 2018 through May 17, 2018; and

WHEREAS, On April 27, 2018, notice of the Planning Commission and City Council public hearings and the Notice of Intent to Adopt a Mitigated Negative Declaration with Mitigation Monitoring Plan were sent to all property owners and residents within a 300-foot radius of the project site; to interested parties who requested to be notified about the project; was posted at the Alameda County Clerk Recorder's Office; and, was published in The Daily Review; and

WHEREAS, On May 24, 2018, 2018, the Planning Commission held a duly noticed public hearing on the proposed project and voted 4:1:0, to recommend City Council approval of the project; and

WHEREAS, On June 8, 2018, notice of the City Council public hearing regarding the appeal was mailed to all property owners and residents within 300 feet of the project site as well as those who requested such notice; and was published in The Daily Review; and

WHEREAS, On June 19, 2018, the City Council held a public hearing and accepted public testimony on the proposed project.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the following findings:

CALIFORNIA ENVIRONMENTAL QUALITY ACT

- A. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15220, an Initial Study (IS) was prepared for this project with the finding that a Mitigated Negative Declaration (MND) was appropriate because all potential impacts could be mitigated to a level of less than significant with the implementation of Mitigation Measures that were incorporated as conditions of approval for the Project.
- B. That the MND was prepared by David J. Powers & Associates, Inc. on behalf of the City of Hayward acting as the Lead Agency, and that the IS/MND was circulated with a minimum twenty (20) day public review period between April 27, 2018 and May 17, 2018.
- C. That the proposed MND was independently reviewed, considered and analyzed by the City Council and reflects the independent judgment of the City Council; that such independent judgment is based on substantial evidence in the record; that the City Council adopts the proposed MND and its findings and conclusions as its source of environmental information; and that the proposed MND is legally adequate and was completed in compliance with CEQA.
- D. That the proposed MND identified all potential adverse impacts and provided standard or project-based mitigation measures to reduce the effects of such impacts in the areas of Air Quality, Biological Resources, Cultural Resources, Hazards and Hazardous Materials, Hydrology and Water Quality, and Noise. Based on the proposed MND and the whole record before the City Council, there is no substantial evidence that the project will have a significant effect on the environment.
- E. That the project complies with CEQA, and that the proposed MND was presented to the City Council, which reviewed and considered the information contained therein prior to approving the project. The custodian of the record of proceedings upon which this decision is based in the Development Services Department of the City of Hayward located at 777 B Street, Hayward, CA 94544.

ZONE CHANGE

- A. The development is in substantial harmony with the surrounding area and conforms to the General Plan and applicable City policies.

The development is in substantial harmony with the surrounding area and conforms to the General Plan and applicable City policies in that it would result in development of a currently underutilized, infill site. The proposed development would tie into and continue the existing single family residential neighborhood located north and west of the project site while maximizing the density permitted under the Low Density Residential General Plan land use designation. While the development would deviate from the base Single Family Residential District standards regarding lot sizes, for about half of the homes, and yard setbacks, the

deviations are minor and would not unduly encroach on or otherwise impact surrounding properties. In addition, the infill development is consistent with the following General Plan Goals and Policies:

- Policy LU-1.3 Growth and Infill Development: The City shall direct local population and employment growth toward infill development sites within the City.
- Policy LU-3.7 Infill Development in Neighborhoods: The City shall protect the pattern and character of existing neighborhoods by requiring new infill developments to have complimentary building forms and site features.
- Policy H-3.1 Diversity of Housing Types: The City shall implement land use policies that allow for a range of residential densities and housing types, prices, ownership, and size, including low density single-family uses, moderate-density townhomes, and higher-density apartments, condominiums, transit-oriented developments, live-work units, and units in mixed-use developments.
- Policy H-3.3 Sustainable Housing Development: The City shall improve affordability by promoting sustainable housing practices that incorporate a 'whole system' approach to siting, designing, and constructing housing that is integrated into the building site, consumes less water and improves water quality, reduces the use of energy use, and other resources, and minimizes its impact on the surrounding environment.
- Policy H-3.4 Residential Uses Close to Services: The City shall encourage development of residential uses close to employment, recreational facilities, schools, neighborhood commercial areas, and transportation routes.
- Policy H-3.5 Compatible Development of Underutilized Sites: The City shall encourage compatible residential development in areas with underutilized land.
- Policy H-3.6 Flexible Standards and Regulations: The City shall allow flexibility within the City's standards and regulations to encourage a variety of housing types.
- Policy H-3.10 No Net Loss Zoning: Consistent with Government Code Section 65863, the City shall consider the impacts of rezoning and general plan amendments of residential sites on the City's ability to meet its share of the regional housing need.

B. Streets and utilities, existing or proposed, are adequate to serve the development.

The proposed infill project site is surrounded by existing streets and utilities with adequate capacity to serve the proposed development. In addition, the project will be required to install frontage improvements along Hesperian Boulevard. A Mitigated Negative Declaration prepared for the project determined that it would not have significant impacts related to streets, public facilities, utilities and agencies.

C. The development creates a residential environment of sustained desirability and stability, that sites proposed for public facilities, such as playgrounds and

parks, are adequate to serve the anticipated population and are acceptable to the public authorities having jurisdiction thereon, and the development will have no substantial adverse effect upon surrounding development or neighborhoods.

The proposed development will create a residential environment of sustained desirability and stability because it will continue the pattern of existing single family residential development to the north and west of the project site. The lots will be slightly reduced from the base district standard, but the homes will contain front and rear yards adequately sized to provide private outdoor space for residents. Noise impacts to future residents of the development will be minimized by the installation of the sound wall along Hesperian Boulevard. In addition, the development will include amenities such as a small open space node that will provide dual use as a bioretention area and pocket park; a pedestrian gate at the open space node will provide pedestrian access from the site to Hesperian Boulevard; and at least six of the homes would include accessory dwelling units.

The development will not have an adverse effect upon surrounding development or neighborhoods in that there is adequate capacity on surrounding roadways to provide access to the site. In addition, the homes will have two car garages and, as conditioned, will have adequate driveway space to park vehicles reducing the potential for a nuisance related to parking.

- D. In the case of a development in increments, each increment provides a sufficient proportion of total planned common open space, facilities, and services so that it may be self-contained in the event of default or failure to complete the total development according to schedule.

The development will be completed within one phase ensuring that the infrastructure, services and facilities will be available to all residents in a timely fashion.

- E. Any latitude or exception(s) to development regulations or policies is adequately offset or compensated for by providing functional facilities or amenities not otherwise required or exceeding other required development standards, which, in the judgment of the Planning staff provides for a high quality and attractive development.

The proposed infill development is designed to continue the pattern of single family residential development located north and west of the projects site while maximizing development potential on the infill site to offer much needed housing in the region. To accomplish the goal of maximizing density on the infill site, the proposed PD District development requires smaller lots and reduced setbacks from the base district standards. Project amenities intended to off-set the requested exceptions to base district standards include installation of solar photo-voltaic

systems on each residence to reduce energy consumption; inclusion of accessory dwelling units in a minimum of six of the homes to provide rental housing within walking distance of Chabot College and nearby services; installation of a mural, mosaic or other public art component on the new sound wall along Hesperian Boulevard; and, improvement of the existing sound wall from the northern property boundary along Hesperian Boulevard to West Street.

VESTING TENTATIVE MAP

- A. That the proposed map is consistent with applicable general and specific plans as specified in Section 65451. [Subdivision Map Act §66474(a)]

The proposed map is consistent with the allowable uses and densities permitted in the Low Density Residential land use designation; and the proposed development is not subject to a specific plan.

- B. That the design or improvement of the proposed subdivision is consistent with applicable general and specific plans. [Subdivision Map Act §66474(b)]

The proposed subdivision is consistent with the density permitted in the Low Density Residential General Plan land use designation as well as specific goals and policies, including but not limited to policies supporting infill development, a diversity of housing types, sustainable housing development, and placement of housing in close proximity to existing infrastructure and services as detailed in the Zone Change findings above. Further, the existing and proposed internal roadways are designed and sized to accommodate the anticipated traffic. Utilities, including water, sewer, and storm drain facilities, will be provided to accommodate the proposed development.

- C. That the site is physically suitable for the type of development. [Subdivision Map Act §66474(c)]

A geotechnical investigation prepared by Engeo (dated January 11, 2016), found that the site is physically suitable for the proposed low density residential development. The proposed project site is generally flat and surrounded by a mix of residential, commercial and public facilities development. There is adequate access and infrastructure is in place to provide utilities and services to the project site.

- D. That the site is physically suitable for the proposed density of development. [Subdivision Map Act §66474(d)]

The proposed development would comply with the Low Density Residential General Plan land use designation. A geotechnical investigation prepared by Engeo (dated

January 11, 2016), found that the proposed development is feasible and that the site is physically suitable for the proposed density.

- E. That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat. [Subdivision Map Act §66474(e)]

The project site is in an urban neighborhood and is surrounded by residential, commercial and public facilities. According to the Initial Study and Mitigated Negative Declaration prepared for the project, there are no sensitive habitats or wetlands adjacent to or on the property, and there is a low likelihood of any sensitive or special-status species due to the developed nature of the project area. There are approximately 88 on-site trees of varying health and that are protected under the City's Tree Preservation Ordinance. Pursuant to that Ordinance, Mitigation Measures and conditions of approval would require the applicant protect trees or obtain permits to remove and adequately mitigate any trees being removed.

Because the development would result in the removal of trees, there could be impacts to nesting birds. To mitigate any impacts to nesting birds, Mitigation Measures would require completion of pre-construction surveys prior to the issuance of permits for the project. The Mitigation Measures are included as conditions of approval for the proposed project and will ensure that the design of the subdivision and proposed improvements will not cause substantial environmental damage or to injure wildlife, fish or their habitat.

- F. That the design of the subdivision or type of improvements is not likely to cause serious public health problems. [Subdivision Map Act §66474(f)]

The development is an infill site surrounded by infrastructure with adequate capacity to serve the future development. The Initial Study and proposed Mitigated Negative Declaration concluded that the project could result in adverse Air Quality impacts related to construction-related dust and toxic air contaminants. However, incorporation of Mitigation Measures included as conditions of approval for the project would ensure that the proposed project will not cause serious public health problems and reduce any potential impacts to a level of less than significant.

- G. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. [Subdivision Map Act §66474(g)]

The proposed project will not conflict with existing easements for access through or use of the property. The proposed private roadways and pedestrian facilities will be open and accessible to the public.

Finding for Approval of Infill Project Located within Airport Overlay Zone - Pursuant to HMC Section 10-6.20(b), the reviewing authority shall make the following findings for any project or activity subject to a discretionary approval within the Airport Overlay Zone.

- A. The project complies with the noise compatibility policies of the Airport Overlay Zone Ordinance.

Although aircraft noise would occasionally be audible from the project site, it is located outside of the 65 dB CNEL noise contour areas for the Hayward Executive Airport and would therefore not be subject to the noise compatibility policies and requirements of the Airport Overlay Ordinance.

- B. The project or use complies with the residential density standards of the Airport Overlay Zone Ordinance.

Pursuant to the Airport Overlay Ordinance, the maximum density for new residential development within the Airport Overlay Zone (AOZ) is set by the applicable General Plan land use designation. In this case, the proposed development is consistent with the Low Density Residential General Plan land use designation of 8.7 dwelling units per acre therefore it complies with the residential density standards of the AOZ.

- C. The project or use complies with the airspace protection policies of the Airport Overlay Zone Ordinance.

The proposed single-family development would not constitute a hazard to air navigation in that the proposed homes would be less than 30 feet in height from grade and 73 feet in height above mean sea level (amsl) where the maximum allowable height within the AOZ is 202 amsl. Additionally, the proposed single-family neighborhood would not generate glare, distracting lights, or electrical interference that could compromise aircraft communications.

- D. The project or use complies with the overflight policies of the Airport Overlay Zone Ordinance.

The project site is located within Safety Compatibility Zone 3 – Inner Turning Zone; therefore, no specific overflight notification is required pursuant to the Airport Overlay Ordinance.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward, based on the foregoing findings, hereby adopts the Mitigated Negative Declaration and approving Zone Change and Vesting Tentative Tract Map Application 201605551, subject to the adoption of the companion ordinance (Ordinance No. 18-___) rezoning the property located at 24765 Hesperian Boulevard to Planned Development District, Assessor Parcel Number (APN) 441-0012-062-02, subject to the attached conditions of approval (Exhibit I.a).

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

ZONE CHANGE & VESTING TENTATIVE MAP (TRACT 8359) APPLICATION NO. 201605551 – Applicant: Three Cedars LLC/Owners: Three Cedars LLC – Zone Change and approval of Vesting Tentative Map (Tract 8359) including development of a new 13-lot subdivision, construction of new single-family homes and related site improvements at 24765 Hesperian Boulevard, Assessor Parcel Numbers (APNs) 441-0012-062-02.

GENERAL

1. The developer shall assume the defense of and shall pay on behalf of and hold harmless the City, its officers, employees, volunteers and agents from and against any or all loss, liability, expense, claim costs, suits and damages of every kind, nature and description directly or indirectly arising from the performance and action of this permit. (DS)
2. Zone Change and Vesting Tentative Parcel Map Application No. 201605551, is approved subject to the Architectural Plans and Vesting Tentative Parcel Map plans date stamped November 28, 2017, except as modified by the conditions listed below. (DS)
3. Approval of Zone Change Application No. 201605551, shall include approval of the Preliminary and Precise Development Plans pursuant to HMC Sections 10-1.2530 and 10-1.2550, respectively. Any proposal for alteration to the conditionally approved Development Plan that does not require a variance to any zoning ordinance standard shall be subject to approval by the Development Services Director or his/her designee, prior to implementation. Alterations requiring a variance or exception shall be subject to review and approval by the Planning Commission. (DS).
4. All additions or modifications to the residences shall follow the RS (Single Family Residential) District standards. (DS)
5. Accessory dwelling units shall be permitted on all residential lots subject to the standards set forth in HMC Section 10-1.2740, or applicable code as amended. (DS)
6. The Vesting Tentative Map approval shall align with the timeframes set forth in the Subdivision Map Act, and all related automatic and Applicant-initiated extensions. (DS)
7. The permittee, property owner or designated representative shall allow City code enforcement staff access to the property for site inspection(s) to confirm all approved conditions have been completed and are being maintained in compliance with all adopted city, state and federal laws. (DS)
8. All permit charges accrued in the processing of Zone Change and Vesting Tentative Parcel Map Application No. 201605551, shall be paid in full prior to consideration of

a request for approval extensions and/or submittal of building permits for the development. (DS)

Demolition of Existing Structures

9. The property owner shall demolish any vacant structures within 60 days of their being made vacant. (DS)
10. The property owner shall be responsible for securing and clearing any vacant structure(s) prior to demolition and commencement of construction activities. (DS)
11. Prior to, during and following demolition of vacant structures, the property owner shall be responsible for securing and maintaining the site in accordance with HMC Chapter 4, Article 1, Public Nuisances; HMC Chapter 5, Article 7, Community Preservation and Improvement Ordinance; and the California Building Code, among other applicable regulations. (DS)

STANDARD AND MITIGATION MEASURES

12. Standard Measure AQ-1.1: The project shall implement the following standard dust control measures during all phases of construction on the project site:
 - All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day.
 - All haul trucks transporting soil, sand, or other loose material off-site shall be covered.
 - All visible mud or dirt track-out onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited.
 - All vehicle speeds on unpaved roads shall be limited to 15 mph.
 - All roadways, driveways, and sidewalks to be paved shall be completed as soon as possible. Building pads shall be laid as soon as possible after grading unless seeding or soil binders are used.
 - Idling times shall be minimized either by shutting equipment off when not in use or reducing the maximum idling time to five (5) minutes (as required by the California airborne toxics control measure Title 13, Section 2485 of California Code of Regulations [CCR]). Clear signage shall be provided for construction workers at all access points.
 - All construction equipment shall be maintained and properly tuned in accordance with manufacturer's specifications. All equipment shall be checked by a certified mechanic and determined to be running in proper condition prior to operation.
 - Post a publicly visible sign with the telephone number and person to contact at the Lead Agency regarding dust complaints. This person shall respond and take

corrective action within 48 hours. The Air District's phone number shall also be visible to ensure compliance with applicable regulations.

13. Standard Measure AQ-1.2: The project shall use Tier 2 off-road diesel equipment to construct the project and thereby avoid exposing nearby residents and students to unhealthy levels of TACs.
14. Standard Measure AQ-1.3: The applicant shall install MERV 13 filters to reduce the exposure of project residents to vehicular exhaust TACs from Hesperian Boulevard and other stationary TAC sources in the vicinity.
15. Mitigation Measure BIO-1.1: To protect nesting birds on and adjacent to the project site the following measures will be implemented:
 - Pre-construction nesting bird surveys shall be completed prior to tree removal if removal or construction is proposed to commence during the breeding season (February 1 to August 31) to avoid impacts to nesting birds. Surveys shall be completed by a qualified biologist no more than seven (7) days before construction begins. During this survey, the biologist or ornithologist shall inspect all trees and other possible nesting habitats in and within 250 feet of the project boundary.
 - If an active nest is found in an area that would be disturbed by construction, the ornithologist shall designate an adequate buffer zone (~250 feet) to be established around the nest, in consultation with the California Department of Fish and Wildlife (CDFW). The buffer would ensure that nests shall not be disturbed until the young have fledged (left the nest), the nest is vacated, and there is no evidence of second nesting attempts.
 - The applicant shall submit a report indicating the results of the survey and any designated buffer zones to the satisfaction of the Director of Development Services, prior to the removal of any trees and the issuance of a grading permit or demolition permit.
16. Mitigation Measure BIO-2.1: All applicable requirements shall be followed and all permits obtained as required by the City's Tree Ordinance (HMC Chapter 10, Article 15). Per that ordinance, every effort shall be made to preserve the character of the area and the more valuable tree specimens on site to the greatest extent practicable. Final landscape plans shall be reviewed and approved by the City of Hayward Landscape Architect prior to issuance of issuance of any grading, trenching, encroachment, demolition, or building permit for development. Final landscape plans shall clearly identify all "protected trees," as defined in the Tree Preservation Ordinance, and all trees to be removed from the project site and the size, location, type, value of trees and specify the species of all replacement trees.

17. Mitigation Measure BIO-3.1: The project applicant shall implement all tree protection measures recommended in the Arborist Report prepared for the project for the two on-site to be preserved, which include the following:

Design Measures

- A Tree Protection Zone shall be established around each tree to be preserved, as measured from the trunk of each tree. No grading, excavation, construction or storage of materials shall occur within that zone.
- Include trees to be preserved and Tree Protection Zones on all construction plans.
- Project plans affecting the trees shall be reviewed by the Consulting Arborist with regard to tree impacts. These include, but are not limited to, demolition plans, site plans, improvement plans, utility and drainage plans, grading plans, and landscape and irrigation plans.
- No underground services including utilities, sub-drains, water or sewer shall be placed in the Tree Protection Zone.
- Irrigation systems must be designed so that no trenching will occur within the Tree Protection Zone.
- As trees withdraw water from the soil, expansive soils may shrink within the root area. Therefore, foundations, footings, and placements on expansive soils near trees should be designed to withstand differential displacement.

Pre-Construction Treatments

- Fence all trees to be retained prior to demolition, grubbing or grading. Tree protection fencing should be placed at the edge of the Tree Protection Zone. Fences shall be six (6) feet chain link or equivalent as approved by the Consulting Arborist. Fences are to remain until all grading and construction is completed.
- Prune trees to be preserved to clean the crown of dead branches one-inch and larger in diameter, raise canopies as needed for construction activities. All pruning shall be done by a State of California Licensed Tree Contractor (C61/D49). All pruning shall be done by Certified Arborist or Certified Tree Worker in accordance with the Best Management Practices for Pruning and adhere to the most recent editions of the American National Standard for Tree Care Operations and Pruning. The Consulting Arborist will provide pruning specifications prior to site demolition. Branches extending into the work area that can remain following demolition shall be tied back and protected from damage.
- Tree(s) to be removed that have branches extending into the canopy of tree(s) to remain must be removed by a qualified arborist and not by construction contractors. The qualified arborist shall remove the tree in a manner that causes no damage to the tree(s) and understory to remain. Tree stumps shall be ground 12-inches below ground surface.

Protection Measures During Construction

- Prior to beginning work, the contractors working near trees to be preserved are required to meet with the Consulting Arborist at the site to review all work procedures, access routes, storage areas and tree protection measures.
 - All contractors shall conduct operations in a manner that will prevent damage to trees to be preserved.
 - Any grading, construction, demolition or other work that is expected to encounter tree roots should be monitored by the Consulting Arborist.
 - Tree protection fences are to remain until all site work has been completed. Fences may not be relocated or removed without permission of the Consulting Arborist.
 - Construction trailers, traffic and storage areas must remain outside fenced areas at all times.
 - Any root pruning required for construction purposes shall receive the prior approval of and be supervised by the Consulting Arborist.
 - If injury should occur to any tree during construction, it should be evaluated as soon as possible by the Consulting Arborist so that appropriate treatments can be applied.
 - No excess soil, chemicals, debris, equipment or other materials shall be dumped or stored within the tree protection zone.
 - Any additional tree pruning needed for clearance during construction must be performed by a Certified Arborist and not by construction personnel.
 - All trees shall be irrigated on a schedule to be determined by the Consulting Arborist (every 3 to 6 weeks April through October is typical). Each irrigation shall wet the soil within the tree protection zone to a depth of 24-inches.
18. Mitigation Measure BIO-3.2: The future homeowner of Lot 13 shall follow the instructions of the Homeowner Guide, which would be included on the title of the property, for the coast live oaks (#61 and #62) to determine responsibilities, conditions and construction restrictions that will ensure long-term success of the protected oak trees that are to remain with the project.
19. Standard Measure CUL-1.1: Unique Paleontological and/or Geologic Features and Reporting. Should a unique paleontological resource or site or unique geological feature be identified at the project site during any phase of construction, all ground disturbing activities within 25 feet shall cease and the City Planning Manager notified immediately. A qualified paleontologist shall evaluate the find and prescribe mitigation measures to reduce impacts to a less than significant level. The identified mitigation measures shall be implemented. Work may proceed on other parts of the project site while mitigation for paleontological resources or geologic features is carried out. Upon completion of the paleontological assessment, a report shall be submitted to the City and, if paleontological materials are recovered, a paleontological repository, such as the University of California Museum of Paleontology.

20. **Standard Measure CUL-1.2: Undiscovered Archaeological Resources.** If evidence of an archaeological site or other suspected cultural resource as defined by CEQA Guideline Section 15064.5, including darkened soil representing past human activity (“midden”), that could conceal material remains (e.g., worked stone, worked bone, fired clay vessels, faunal bone, hearths, storage pits, or burials) is discovered during construction related earth-moving activities, all ground-disturbing activity within 100 feet of the resources shall be halted and the City Planning Manager shall be notified. The project sponsor shall hire a qualified archaeologist to conduct a field investigation. The City Planning Manager shall consult with the archaeologist to assess the significance of the find. Impacts to any significant resources shall be mitigated to a less-than-significant level through data recovery or other methods determined adequate by a qualified archaeologist and that are consistent with the Secretary of the Interior’s Standards for Archaeological documentation. Any identified cultural resources shall be recorded on the appropriate DPR 523 (A-J) form and filed with the NWIC.
21. **Standard Measure CUL-1.3: Report of Archaeological Resources.** If archaeological resources are identified, a final report summarizing the discovery of cultural materials shall be submitted to the City’s Planning Manager prior to issuance of building permits. This report shall contain a description of the mitigation program that was implemented and its results, including a description of the monitoring and testing program, a list of the resources found and conclusion, and a description of the disposition/curation of the resources.
22. **Standard Measure CUL-1.4: Human Remains.** If human remains are discovered at any project construction site during any phase of construction, all ground-disturbing activity within 100 feet of the resources shall be halted and the City Planning Manager and the Alameda County coroner shall be notified immediately, according to Section 5097.98 of the State Public Resources Code and Section 7050.5 of California’s Health and Safety Code. If the remains are determined by the County coroner to be Native American, the Native American Heritage Commission (NAHC) shall be notified within 24 hours, and the guidelines of the NAHC shall be adhered to in the treatment and disposition of the remains. The project sponsor shall also retain a professional archaeologist with Native American burial experience to conduct a field investigation of the specific site and consult with the Most Likely Descendant, if any, identified by the NAHC. As necessary, the archaeologist may provide professional assistance to the Most Likely Descendant, including the excavation and removal of the human remains. The City of Hayward shall be responsible for approval of recommended mitigation as it deems appropriate, taking account of the provisions of State law, as set forth in CEQA Guidelines section 15064.5(e) and Public Resources Code section 5097.98. The project sponsor shall implement approved mitigation, to be verified by the City of Hayward, before the resumption of ground-disturbing activities within 100 feet of where the remains were discovered.

23. Mitigation Measure HAZ – 1.1: Field Monitoring. ENGEO shall provide as-needed testing and observation services during excavation work. Soil encountered during construction activities will be observed for discoloration/ staining or olfactory evidence of contaminant impacts. In addition, a Photoionization Detector (PID) will be available for use as necessary to further screen soils for potential contaminants, as well as check ambient air during the excavation work. If considered necessary, the locations of air monitoring will be field-adjusted based on potential access and safety limitations, but will commonly include the excavation area, along with the perimeter of the excavation. PID readings will generally be taken whenever suspect material is encountered.
24. Mitigation Measure HAZ – 1.2: Health and Safety Plan. The initial Personnel Protection Equipment (PPE) will be Level D (modified) which includes safety glasses, hard hat, steel-toed boots, gloves, hearing protection and high visibility vests. In the unlikely event significant unforeseen environmental conditions are discovered, work will stop and City of Hayward will be contacted.
25. Mitigation Measure HAZ – 1.3: Soil Excavation and Stockpile Management. Impacted soils will be excavated, stockpiled onsite, covered with 10-mil plastic sheeting and secured to prevent dust or runoff during storm events. Appropriate dust control and stormwater best management practices (BMPs) will be implemented during the soil mitigation activities. For disposal, soil is determined to be non-hazardous or hazardous based on the soluble threshold limit concentrations (STLC). The soil stockpiles will be profiled in accordance with the relevant regulations and the receiving facility's requirements. The specific laboratory profile will be determined at the completion of the excavation activities based on the requirements of the offsite landfill or receiving facility; however, it is anticipated as a minimum, the stockpile samples will be analyzed for CAM 17 Metals.
26. Mitigation Measure HAZ- 1.4: Confirmation Sampling. Where the currently known lead impacted soil is identified, the soil will be removed with discrete soil samples recovered from the base and from each of the sidewalls of the excavation for laboratory testing to check for lead. If the confirmation samples report concentrations exceeding applicable residential screening levels according to the DTSC or RWQCB standards, additional material will be excavated with subsequent confirmation sampling and testing. The process will continue until concentrations are below residential screening levels. Soil samples will be retrieved using a hand sampler with two-inch by six-inch stainless-steel liners. During sampling, retrieved soils will be screened for visual and olfactory evidence of impact as well as with a photoionization detector (PID). The sample liners will be sealed using Teflon® sheets secured by tight-fitting plastic end caps. Upon collection, a label will be placed on the sample including a unique sample number, sample location, time/date collected, and the sampler's identification. The soil samples will be placed in an ice-cooled chest and submitted under documented chain-of-custody to a State-certified testing laboratory.

27. Mitigation Measure HAZ- 1.5: Submittal of Confirmation Letter shall be prepared by a qualified professional confirming that the sampling was conducted as directed in the above MM HAZ-1.4 and that soil remediation is complete.
28. Mitigation Measure HYD – 1.1: The on-site well shall be abandoned with oversight from the Alameda County Public Works district. A well destruction permit shall be obtained from the ACPW and the well decommissioned prior to the issuance of building permits.
29. SM NV – 1.1: The project applicant shall incorporate the following practices into the construction documents to be implemented by the project contractor:
 - Limit construction activity to the hours identified in the City’s Noise Ordinance (10:00 am to 6:00 pm on holidays and 7:00 am to 7:00 pm on all other days). Construction is prohibited on Sundays.
 - Schedule highest noise-generating activity and construction activity away from noise-sensitive land uses, to the greatest extent possible.
 - Equip internal combustion engine-driven equipment with original factory (or equivalent) intake and exhaust mufflers which are maintained in good condition.
 - Prohibit and post signs prohibiting unnecessary idling of internal combustion engines.
 - Locate all stationary noise-generating equipment such as air compressors and portable generators as far as practicable from noise-sensitive land uses.
 - Utilize “quiet” air compressors and other stationary equipment where feasible and available.
 - Designate a noise disturbance coordinator who would respond to neighborhood complaints about construction noise by determining the cause of the noise complaints and require implementation of reasonable measures to correct the problem. Conspicuously post a telephone number for the disturbance coordinator at the construction site.
 - The project sponsor shall designate a “disturbance coordinator” for construction activities. The coordinator would be responsible for responding to any local complaints regarding construction noise and vibration. The coordinator would determine the cause of the noise or vibration complaint and would implement reasonable measures to correct the problem.
 - The construction contractor shall send advance notice to neighborhood residents within 300 feet of the project site regarding the construction schedule and including the telephone number for the disturbance coordinator at the construction site.

PRIOR TO ISSUANCE OF BUILDING PERMITS

30. The project approval includes the following project amenities to support the finding required to be made that “any latitude or exception(s) to development regulations or policies is adequately offset or compensated for by providing functional facilities or

amenities not otherwise required or exceeding other required development standards.” Amenities shall include:

- a. Photovoltaic solar systems shall be installed on all residential structures. To the greatest extent possible, the project architect shall consult with an energy consultant regarding the design and orientation of roof surfaces and reorient rooflines to maximize solar orientation;
- b. The applicant shall install a mural or mosaic design on the new proposed sound wall along the project frontage. The final placement and mural design shall be submitted to and approved by the Planning Division prior to installation.
- c. The applicant shall clean and repaint the existing sound wall fronting Hesperian Boulevard along the existing four lots between the Hesperian Blvd/West Street intersection and Lot 1. The existing sound wall shall match, as closely as possible, the color and material of the new sound wall proposed with the development.
- d. A minimum of six of the Plan 2 homes shall include accessory dwelling units within the footprint of the floor plan. (DS)

Site Plan and Architectural Modifications

31. Provide the color and materials, heights for all fences and walls on building permit submittal. Large expanses of blank wall are prohibited and shall be articulated or otherwise treated with design or architectural features. The final color, materials and design of walls and fences on-site shall be reviewed and approved by the Planning Division and Landscape Architect. (DS)
32. The developer shall install a minimum eight-foot-tall sound wall along Hesperian Boulevard (along the rear property lines of Lots 1 through 6). The sound wall shall be integrated with the existing sound wall that is located north of the project site, be composed of split face or banded concrete and shall have a cap. The Planning Division and Landscape Architect shall review and approved the sound wall design prior to issuance of building permits. (DS)
33. The sidewalk along Hesperian Boulevard shall be widened to the rear property lines along Lots 1-6, and the new sound wall shall be constructed five feet back from the rear property lines to provide a five-foot-wide landscaped area between the back of sidewalk and the new sound wall. The Planning Division and Landscape Architect shall review and approved the sound wall design prior to issuance of building permits. (DS)
34. Two existing tree planting wells shall be removed and replaced with continuous landscape strip between the back of sidewalk and the sound wall. New street tree and replacement street tree planting shall be provided in the landscape strip

between the back of curb and the sidewalk. The location and type of tree shall be reviewed and approved by the Landscape Architect prior to approval of improvement plans. (DS-L)

35. The curb alignment at the emergency vehicle turnaround area shall be continuous from Lot 5 to Lot 6 with rolled curb or curb cuts for the emergency vehicle access. The turnaround area shall be paved with turf-block and shall be planted with water efficient turf or low growing plants, or permeable pavers to accommodate the vehicular access to provide green forecourt to the group open space and the bio-retention area. (DS-L)
36. The open space/stormwater control lot shall provide pedestrian access from Acorn Street to Hesperian Boulevard. The primary function of the open space lot shall be providing attractive passive and/or active space with amenities for the residents and secondarily as a bio-treatment area. The open space shall be designed to allow natural sun light and flow of air, and shall include elements to create natural creek edges with boulders and accent planting with diverse texture, color and height. The final layout and design of the open space lot shall be reviewed and approved by the Planning Division and Landscape Architect. (DS-L)
37. A wrought iron fence and pedestrian gate shall be provided along the open space/stormwater control lot (between Lots 5 and 6) along Hesperian Boulevard. The fence shall be wrought iron picket or decorative metal fence and shall be aligned with the adjacent sound wall to create visual connection and openness from the development to the public street. The fence height shall match or work with the adjacent sound wall, and a pedestrian access gate shall be incorporated into the fence. The final fence and gate design and location shall be reviewed and approved by the Planning Division and Landscape Architect prior to approval of building permits. (DS-L)
38. All building materials such as ground floor board and batt siding shall be carried around to all elevations. Architectural details such as window projections, sills, trim and other details shall be carried around to all elevations and minimum two-inch-wide belly bands shall be added between the first and second stories of all homes, painted in trim color and carried around to all elevations. All details shall be included on building permit submittal and shall be reviewed and approved by the Planning Division prior to issuance of building permits. (DS)
39. Submit a varied color palette with deeper, bolder colors and contrast. All final exterior building finishes, paint colors and other architectural details shall be reviewed and approved by the Planning Division prior to issuance of a building permit for the project. (DS)
40. All decorative building materials and window projections, sills, trim and other details shall be carried around to all elevations. For example, on the farmhouse elevation, cementitious board and batt siding with contrasting color from the

- second story should go all the way around the bottom floor with a contrasting trim to differentiate first from second story. The final elevations details shall be reviewed and approved by the Planning Division prior to approval of building permits. (DS)
41. Belly bands shall be added between first and second story elevations to break up the massing on all elevations. The final elevations details shall be reviewed and approved by the Planning Division prior to approval of building permits. (DS)
 42. Lot 13. Flip the Plan 1B to provide for a larger street side yard setback at the Sangamore Street/Acorn Street intersection. Provide a minimum seven-foot setback along the street side and corner yard. The final design and placement of the home on the lot shall be reviewed and approved by the Planning Division prior to the issuance of building permits. (DS)
 43. Lot 5. Flip the Plan 1B to pull the house closer to Acorn Street while maintaining a minimum eight-foot setback from common open space/stormwater control parcel to provide a deeper rear yard setback. The final design and placement of the home on the lot shall be reviewed and approved by the Planning Division prior to the issuance of building permits. (DS)
 44. All driveways to garages shall be a minimum of 19 feet in depth to ensure that there is adequate space for off-street parking. The final lot plan shall be submitted to and approved by the Planning Division prior to issuance of improvement plans. (DS)
 45. Special paving (stamped, color concrete) proposed at the intersection of the existing Yew Court/Sangamore Street shall be located entirely on the new private right-of-way (Acorn Street), and shall be minimum 10-15 feet in depth across the roadway to create a sense of differentiation and entrance to the neighborhood. The final paving design shall be reviewed and approved by the Landscape Architect prior to approval of improvement plans. (DS)
 46. A lighting plan prepared by a qualified illumination engineer shall be included to show exterior lighting design on private property. Exterior lighting shall be erected and maintained so that adequate lighting to ensure a safe environment is provided in all common areas, while minimizing impacts on surrounding properties. Exterior lighting shall be shielded and deflected away from neighboring properties and away from windows of the proposed residences. The final design and location of lighting fixtures shall reflect the architectural style of the building and shall be reviewed and approved by the Planning Division and the Landscape Architect prior to approval of building permits. (DS)
 47. Provide an area within each garage or behind an individual fence for individual garbage and recycling receptacles shall be provided and shall be clear of the required area for the number of cars designated to be parked in the garage. The identified space(s) shall be shown on building permits and shall be reviewed and approved by the Planning Division. (DS)

48. All parking garage dimensions shall conform to the City's Off-street Parking Ordinance. Garages shall have minimum interior dimensions of 20-foot width by 19-foot depth for two cars side-by-side. Dimensions shall be shown on plans. No doors, stairs, landings, laundry facilities, trash/recycle containers or HVAC shall project within the required interior parking areas. (DS)

Accessory Dwelling Units

49. Pursuant to HMC Section 10-1.2744(i), the legal property owner of the lot shall be required to reside in either the primary residence or the accessory dwelling unit located on the parcel. At no time shall the property owner rent the primary dwelling and the accessory dwelling unit separately or allow the main house and the accessory dwelling unit to be sublet individually while the property owner resides elsewhere. (DS)
50. Prior to the issuance of a building permit for the accessory dwelling unit, the property owner shall file with Alameda County Recorder a deed restriction approved by the City stating compliance with provisions of this Ordinance and Hayward Municipal Code and such deed is binding upon any successor in ownership of the property, and lack of compliance shall be grounds for Code Enforcement action and removal of the accessory dwelling unit. (DS)
51. The accessory dwelling unit shall not be sold separately from the principal residence. The rental and lease period for either unit shall be longer than a minimum of 30-days and the ADU shall not be utilized as a short-term rental. (DS)

Affordable Housing

52. This development is subject to the requirements of the Affordable Housing Ordinance (AHO) set forth in HMC Chapter 10, Article 17. The application was submitted on October 19, 2016, and deemed complete before December 20, 2018, therefore, the project is subject to 50% of the Affordable Housing In-Lieu Fee set by Resolution No. 17-167, provided that the developer pulls building permits for the project by January 31, 2020. If the developer pulls building permits after that date, developer is subject to the fees in place at the time of building permit issuance. (Housing)

Parkland Dedication Fees

53. This development is subject to the requirements of the Property Developers – Obligations for Parks and Recreation set forth in HMC Chapter 10, Article 16. Per HMC Section 10-16.10, the applicant shall pay in lieu fees for each residential unit, including Accessory Dwelling Units. The in-lieu fees shall be those that are in effect at the time of building permit issuance. (DS)

Final Map

54. Subdivision Improvement Agreement: Prior to the issuance of building permits, the public improvements conditioned as part of this approval require the execution of a Subdivision Improvement Agreement that guarantees the completion of the public improvements to the satisfaction of the Director of Public Works. This agreement includes surety (i.e. bonds), insurance, and additional deposit for City staff time and City resources to be expended on the project. (DS/PW-ET)
55. Airport Overlay Disclosure: The applicant shall provide the Real Estate Transfer Disclosure Statement required by Cal. Civ. Code § 1103.4(c)(1) prior to selling or leasing property. For new residential land uses, the overflight notification shall be recorded and appear with the property deed as required by Handbook, § 4.3.1, pp. 4-13, 14. Proof of such recordation shall be provided to the City Engineer and Planning Director prior to the approval of the Final Map. (DS)

Building Permits

56. A copy of these conditions of approval shall be included on full-sized sheet(s) on all building permit submittals. (DS)
57. Show the proposed location for construction staging, designated areas for construction employee parking (on- and off-site), construction office, sales office (if any), hours of construction, provisions for vanpooling construction workers or having them use transit to access the site, provisions for noise and dust control, and common area landscaping. (DS)
58. Show proposed **lockable** mailbox design and locations, subject to Post Office approval. (DS)
59. Plans for building permit applications shall incorporate/comply with the following:
 - a. Compliance with applicable Building and Fire Codes.
 - b. The project shall comply with disabled access provisions of 2016 CBC Chapter 11A. All required accessible and/or adaptable units shall be called out on the plans and unit counts shall comply with the counts required in the code.
 - c. A copy of these conditions of approval shall be included on a full-sized sheet(s) in the plan set. (DS)
60. Any transformer shall be located underground or screened from view by landscaping and shall be located outside any front or side street yard. (DS/PW-ET)

Improvements

61. Privately engineered studies and design documents shall be submitted to the Director of Public Works for review and approval prior to final map approval by City Council. The engineered plans shall include, but not be limited to, the following design requirements:
- a. The sidewalk along the Hesperian Boulevard project frontage shall be replaced and widened to 10 feet, matching the adjacent sidewalk, with back-up landscaping maintained by the HOA to the satisfaction of the City's Landscape Architect.
 - b. The proposed Acorn Street with rolled concrete curbs and gutters shall comply with the City Standard Details for a private residential street. No Parking signs shall be installed along its 30-ft travel way to maintain the required clearance for emergency vehicles.
 - c. Acorn Street sidewalks shall be accessibility compliant and extended to connect with existing public street sidewalks on Hesperian Boulevard, Yew Court and Sangamore Street to comply with the Complete Streets Policy. Provide accessibility compliant driveways and ramps across Acorn Street and Sangamore Street at the street intersection.
 - d. Acorn Street driveways shall be located to maximize spaces for street parking.
 - e. Acorn Street right-of-way shall include the follow easements: non-exclusive public water line easement (WLE), sanitary sewer easement (SSE), emergency vehicle access easement (EVAE), public utility easement (PUE), and private ingress-egress easement (PIEE).
 - f. Acorn Street shall have street illumination required by the City for a residential street with pole mounted LED lamps to be maintained by the homeowners' association.
 - g. Private Street with length exceeding 150-ft. shall have a 40-ft. radius vehicular turn-around at the end as per the City of Hayward Standard Details SD-103 Sheet 1 of 2. Alternately and with approval of the City's Fire Department, the turn-around may be as per the City of Hayward Standard Details SD-103 Sheet 2 of 2.
 - h. Existing damaged or non-City Standards compliant street curb, gutter and sidewalk on Sangamore Street fronting the project shall be replaced with the City's current Standard Details.
 - i. Install one City standard street light with LED lamp at the intersection of Sangamore and Acorn Streets to provide required illumination to the satisfaction of the City Engineer. (DS/PW-ET)

Grading & Drainage

62. A grading and drainage plan is required and shall be submitted with the Final Map and Improvement Plans for review and approval by the Director of Public Works prior to the issuance of building permits. Developer has the option to apply for a

rough grading permit. The grading and drainage plan shall include, but not be limited to, the following design & submittal requirements:

- a. All on-site storm drainage conveyance facilities and earth retaining structures 4' foot in height or less (top of wall to bottom of footing) shall be reviewed and approved by Public Works. Earth retaining structures greater than 4-feet in height shall be reviewed and approved by the Building Division of the Development Services Department. The plans should include all proposed underground pipes, building drains, area drains and inlets. The on-site storm drainage system (if applicable) shall be designed to convey a 10-year storm event.
- b. Because this project involves a land disturbance of one or more acres, the applicant is required to submit a Notice of Intent to the State Water Resources Control Board and to prepare a Storm Water Pollution Prevention Plan (SWPPP) for controlling storm water discharges associated with construction activity. Copies of these documents must be submitted to the Director of Public Works prior to issuance of a grading permit.
- c. A soils report must be submitted to and accepted by the City prior to the issuance of a grading permit.
- d. The project's Stormwater Control Plan shall be submitted which will show, at a minimum, drainage management areas, location and details of all treatment control measures and site design measures, and numeric sizing calculations in conformance with Alameda County Clean Water Program C3 design guidelines.
- e. Prior to subdivision map approval, the property owner shall enter into the City's standard "Stormwater Treatment Measures Maintenance Agreement" as prepared by the City. The Maintenance Agreement shall be recorded with the Alameda County Recorder's Office to ensure that the maintenance responsibility for private treatment control and site design measures is bound to the property in perpetuity. (DS/PW-ET)

Utilities: Water

63. The development's proposed water main and valves shall be public, owned and maintained by the City. If the water mains are in a private roadway, either the entire roadway shall be a public utility easement or a minimum 10-foot-wide easement shall be granted to the City. (U-ES)
64. All public water mains and appurtenances shall be constructed in accordance to the City's "Specifications for the Construction of Water Mains and Fire Hydrants," latest revision at the time of permit approval (available on the City's website at <http://user.govoutreach.com/hayward/faq.php?cid=11188>) (U-ES)
65. All water mains shall be looped. Dead end water mains are not permitted. Water mains shall be connected to other water mains. (U-ES)
66. All connections to existing water mains shall be performed by City Water Distribution Personnel at the applicant's/developer's expense. (U-ES)

67. All water services from existing water mains shall be installed by City Water Distribution Personnel at the applicant's/developer's expense. The developer may only construct new services in conjunction with their construction of new water mains. (U-ES)
68. Existing water services, if any, that cannot be reused for the proposed development shall be abandoned by City Water Distribution Personnel at the applicant's/developer's expense. City records indicate that the property has an existing 5/8-inch domestic meter (account # 27051). (U-ES)
69. Domestic & Fire Services:
- a. Domestic: Each single-family residence (SFR) shall have an individual domestic water meter. Facilities fees for residential connections are based on the domestic demand for the home. A larger water meter may be installed if the service is combined with a private fire service. The developer is required to pay water facilities fees and installation charges for connections to water mains and work performed by City forces
 - b. Fire: Each structure shall have its own fire service, sized per the requirements of the Fire Department. Fire services shall have an above ground Double Check Valve Assembly, per City Standard Details SD-201 and SD-204.
 - c. Combined Residential Services: The development could use combined residential domestic and fire services for each residence. Residential combined domestic and fire services are allowed, per City Standard SD-216. The minimum size for a residential fire service connection is one inch (combined or not) and the maximum size for combined services is two inches. If the calculated fire demand exceeds 160 GPM, a separate fire service will be required. Note that, per CBC 2010 R313, flow-through or multipurpose systems may not require a backflow device. See SD-216 for reference. (U-ES)
70. Irrigation: It is anticipated that one or more separate irrigation water meters and services shall be installed for development landscaping. The applicant/developer shall install an above ground Reduced Pressure Backflow Prevention Assembly (RPBA) on each irrigation water meter, per City Standard SD-202. Backflow preventions assemblies shall be at least the size of the water meter or the water supply line on the property side of the meter, whichever is larger. (U-ES)
71. Per the City of Hayward Bay Friendly Water Efficient Landscape Ordinance, the developer shall install the following in each residence:
- a. Basic "laundry to landscape" plumbing; and
 - b. Minimum fifty gallon covered rain catchment device. (U-ES)
72. All water meters shall be radio-read type. (U-ES)

73. Water meters and services are to be located a minimum of two feet from top of driveway flare as per City Standard Details SD-213 thru SD-218. Water meter boxes in driveway aisle areas shall have steel H20 rated lids. (U-ES)
74. Where a public water main is in an unpaved easement or under decorative, stamped, or colored concrete (including turf-blocks), the water main shall be constructed of ductile iron. Shut-off valves are required where a water main transitions from a paved area to an unpaved easement. Trees shall not be planted in the easement, as they will cause access problems. (U-ES)
75. Water mains and services, including the meters, must be located at least 10 feet horizontally from and one-foot vertically above any parallel pipeline conveying untreated sewage (including sanitary sewer laterals), and at least four feet from and one-foot vertically above any parallel pipeline conveying storm drainage, per the current California Waterworks Standards, Title 22, Chapter 16, Section 64572. The minimum horizontal separation distances can be reduced by using higher grade (i.e., pressure) piping materials. (U-ES)
76. Extend the proposed water main to the end of Acorn Street and provide a hydrant after the water service lines for Lots 6 and 7. (U-ES)
77. Where a public water main is in an unpaved easement or under decorative, stamped, or colored concrete (including turf blocks), the water main shall be constructed of ductile iron. Indicate on the plan that the proposed water main in the easement shall be ductile iron. (U-ES)
78. The proposed water connection to the City's 33-inch BWCP aqueduct in Hesperian Boulevard is not acceptable. The water connection shall be to the existing 8-inch ACP on the eastern side of Hesperian Boulevard. (U-ES)
79. Indicate on Sheet C6.0 the size and material of the existing storm drain, sanitary sewer, water main, and aqueduct in Hesperian Boulevard. (U-ES)

Utilities: Sewer

80. The development's sanitary sewer mains and manholes shall be public, owned and maintained by the City. If the sewer mains are in a private roadway, either the entire roadway shall be a public utility easement or a minimum 10' wide easement shall be granted to the City. (U-ES)
81. All sewer mains and appurtenances shall be constructed in accordance to the City's "Specifications for the Construction of Sewer Mains and Appurtenances (12" Diameter or Less)," latest revision at the time of permit approval (available on the City's website at <http://user.govoutreach.com/hayward/faq.php?cid=11188>). Sewer cleanouts shall be installed on each sewer lateral at the connection with the building drain, at any change in alignment, and at uniform intervals not to exceed

100 feet. Manholes shall be installed in the sewer main at any change in direction or grade, at intervals not to exceed 400 feet, and at the upstream end of the pipeline. (U-ES)

82. Each SFR shall have an individual sanitary sewer lateral. Each sanitary sewer lateral shall have at least one cleanout and be constructed per City Standard SD-312. (U-ES)
83. The developer is responsible for payment of sewer connection fees at the current rates at the time the application for building permits are submitted. (U-ES)

Utilities: Solid Waste

84. A Construction and Demolition Debris Recycling Statement shall be submitted with building permit applications. The minimum debris recycling requirements are 100% for asphalt, concrete, and similar materials, and 65% of remaining debris. (U-ES)

Utilities: Other

85. All service to the development shall be an "underground service" designed and installed in accordance with the Pacific Gas and Electric Company, AT&T (phone) Company and local cable company regulations. Transformers and switch gear cabinets shall be placed underground unless otherwise approved by the Planning Director and the City Engineer. Underground utility plans must be submitted for City approval prior to installation. (DS/PW-ET)
86. All proposed surface-mounted hardware (fire hydrants, electroliers, etc.) along the proposed streets shall be located outside of the sidewalk within the proposed Public Utility Easement in accordance with the requirements of the City Engineer or, where applicable, the Fire Chief. (DS/PW-ET)
87. The developer shall provide and install the appropriate facilities, conduit, junction boxes, etc., to allow for installation of a fiber optic network within the development. (DS/PW-ET)
88. All utilities shall be designed in accordance with the requirements of the City of Hayward and applicable public agency standards. (DS/PW-ET)
89. The improvements associated with the Pacific Gas and Electric Company, AT&T (phone) company and local cable company shall be installed to the satisfaction of the respective companies. (DS/PW-ET)

Landscaping and Irrigation

90. Model Homes: Pursuant to HMC Article 12, Section 10-12.17 Public Education, Model Homes: All model homes that are landscaped shall use signs and written

information to demonstrate the principles of water efficient landscapes described in this Article.

- a. Signs shall be used to identify the model as an example of a water efficient landscape featuring elements such as hydrozones, irrigation equipment, and others that contribute to the overall water efficient theme.
 - b. Information shall be provided about designing, installing, managing, and maintaining water efficient landscapes. (DS-L)
91. Inspection for Models: Landscape inspection shall be required prior to issuance of Temporary Certificate of Occupancy, and another inspection shall be conducted prior to issuance of Certificate of Occupancy for the model prior to converting the model for sale. The project landscape architect shall inspect and accept the installation prior to requesting an inspection from City Landscape Architect. The project landscape architect shall complete Appendix C, Certificate of Completion in the City's Bay-Friendly Water Efficient Landscape Ordinance, and the completed Certificate of Completion Part 1 through Part 7 shall be provided to the City Landscape Architect prior to requesting a final inspection. (DS-L)
 92. The tree mitigation summary on the landscape plan shall be updated based on the revised arborists report by HortScience, Inc. dated January 12, 2018 prior to the issuance of improvement plans. The summary shall list trees to be removed, value of trees to be removed, trees with assigned identification numbers, total value of mitigation, and proposed tree sizes and their value equaling the mitigation value. Tree mitigation shall be provided above and beyond providing "Required Trees" such as street trees, front yard trees, parking shade trees and screening trees. (DS-L)
 93. Tree Number #1 and #2, Incense Cedar, shall be removed and replaced due to declining health as stated in the arborist report. Replacement tree shall be a standard-trunk tree type to provide shade to the sidewalk. (DS-L)
 94. Street trees along Hesperian Boulevard shall be minimum twenty-four-inch-box in size and shall be planted at every twenty to forty feet on center depending upon tree species. Shrub or shrub and groundcover planting in addition to tree planting shall be provided in the landscape strip. If additional vine planting would be proposed, the vine shall be non-invasive self-clinging type. (DS-L)
 95. Irrigation for the right-of-way landscape strip shall be connected to the Home Owners Association irrigation system. (DS-L)
 96. Graphic symbols on planting plans shall show plantings at mature size. The front yard landscape shall have full plant coverage at maturity without void space. (DS-L)
 97. Utilities, meters, and mechanical equipment when not enclosed in a cabinet, shall be screened by either plant materials or decorative screen so that they are not visible from the street. Sufficient access for meter-reading by utility staff must be provided to all meters. (DS-L/U-ES)

98. Water meters shall be located between the driveway and property line or where the location will allow the most flexibility for tree planting in the front yard. (DS-L)
99. Landscaping installed in conjunction with the proposed development including but not limited to front yards, group open space and Hesperian Boulevard frontage shall be irrigated with a dedicated irrigation meter. The front yard landscape water budget calculation for MAWA and ETWU shall be revised accordingly. (DS-L)
100. All planting areas shall be a minimum interior width of five feet. (DS-L)
101. Backflow prevention device shall conform to the City Standard Detail SD-202 and the detail shall be provided on the irrigation detail sheet prior to approval of improvement plans. (DS-L)
102. A tree preservation bond shall be submitted prior to issuance of grading permit. The amount of tree preservation bond shall be equal to the approved appraised value of all onsite and offsite trees that are to remain, and the bond will be in effect throughout the construction period and until completion of the entire project improvements. If any trees that are designated as saved are removed or damaged during construction shall be replaced with trees of equal size or equal value. Trees shall be preserved in accordance with the Tree Preservation Ordinance. (DS-L)
103. Prior to the commencement of clearing and grading operations, all trees to be preserved or removed shall be indicated on the grading, site and landscape plans, and trees to remain in-place shall be noted and provided with tree protection measures in compliance with City codes. (DS-L)
104. A tree removal permit shall be obtained prior to the removal of any tree prior to the issuance of grading permits. (DS-L)
105. No building permit shall be issued prior to approval of landscape and irrigation improvement plans. Mylar of the approved landscape and irrigation improvement plans shall be submitted to the Engineering Department for the City's approval signatures. Hard copies of Mylar shall be included in the building permit submittal. (DS-L)
106. Mylar shall be wet-signed and shall be provided with a bar scale. The size of Mylar shall be twenty-two (22) inches by thirty-four (34) inches without an exception. A signing block shall be provided in the low right side on each sheet of Mylar. Two signing blocks shall contain a signature line and a date line for City of Hayward, City Engineer and Landscape Architect. Upon completion of installation, As-built/Record Mylar shall be submitted to the Engineering Department by the developer. (DS-L)
107. Prior to the issuance of Certificate of Occupancy, all landscape and irrigation shall be completed in accordance to the approved plan and accepted by the City Landscape

Architect. The project landscape architect shall inspect and accept landscape improvements and shall complete Appendix C, Certificate of Completion in the City's Bay-Friendly Water Efficient Landscape Ordinance prior to requesting an inspection from the City Landscape Architect. The completed Certificate of Completion Part 1 through Part 7 or applicable parts shall be faxed/e-mailed/turn in prior to requesting an inspection from the City Landscape Architect. (DS-L)

108. Landscape improvements shall be installed according to the approved landscape improvement plans prior to the occupancy of each building. All common area landscaping, irrigation and other required improvements shall be installed prior to acceptance of tract improvements, or occupancy of eighty-percent (80%) of the dwelling units, whichever first occurs. Certificate of Completion, as-built Mylars and an Irrigation Schedule shall be submitted upon acceptance of the landscape improvements for the Tract to the Department of Public Works Engineering by the developer. (DS-L)
109. A covenant or deed restriction shall address that all existing trees to remain and trees planted by the developer are "Protected Tree" including the trees in rear yards in accordance with the City's Tree Preservation Ordinance. A tree removal and a pruning permit from City Landscape Architect shall be required prior to removal and pruning of all Protected Trees. For protected trees in a rear yard, a covenant or deed restriction shall require the property owner to properly maintain the trees, and shall be required to obtain a tree pruning or removal permit form City Landscape Architect prior to engage in pruning or removal with a written permission from HOA. Removed trees shall be replaced with approved tree species by HOA and the City. (DS-L)
110. Landscaping shall be maintained by HOA and shall be in a healthy, weed-free condition at all times and shall maintain irrigation system to function as designed to reduce runoff, promote surface filtration, and minimize the use of fertilizers and pesticides, which contribute pollution to the Bay. The owner's representative shall inspect the landscaping on a monthly basis and any dead or dying plants (plants that exhibit over 30% dieback) shall be replaced within ten days of the inspection. Three inches deep mulch should be maintained in all planting areas. Mulch shall be organic recycled chipped wood in the shades of Dark Brown Color, at a minimum three inches depth. All nursery stakes shall be removed during tree installation and staking poles shall be removed when the tree is established or when the trunk diameter of the tree is equal or larger to the diameter of the staking pole. All trees planted as a part of the development as shown on the approved landscape plans shall be "Protected" and shall be subjected to Tree Preservation Ordinance. Irrigation system shall be tested periodically to maintain uniform distribution of irrigation water; irrigation controller shall be programmed seasonally; irrigation system should be shut-off during winter season; and the whole irrigation system should be flushed and cleaned when the system gets turn on in the spring. (DS-L)

Fire Department

111. Provide the water/fire flow test data information on the plan, including static pressure, residual pressure, pitot pressure, test flow, calculated available water flow at 20 PSI and test date. This information may be requested from the Hayward Public Works Department. A new test should be requested to the Hayward Public Works Department if updated data is not available. (Fire)
112. All public and private streets and private courts shall be designed with an all-weather surface pavement. (Fire)
113. All public streets, private streets and private courts shall be designed and engineered to withstand 75,000 lbs. gross vehicle weight of fire apparatus. Such standard is also applicable to pavers or decorative concrete. (Fire)
114. Spacing and locations of fire hydrants shall be subject to review and approval by the Hayward Fire Department. The type of fire hydrant shall be Modified Steamer Hydrant (Clow Valve Co. Model LB 614 with one 2-1/2" outlet and one 4-1/2" outlet) in single-family residential area, capable of flowing 1,500 gallons per minute at 20psi. The design and layout of the hydrants shall be reviewed and approved by the Fire Department. (Fire)
115. Blue reflective pavement markers shall be installed at fire hydrant locations. If fire hydrants are located so as to be subjected to vehicle impacts as determined by the Hayward Fire Department, crash posts shall be installed around the fire hydrant(s). (Fire)
116. Submit for proper building permits for the construction of the building to the Building Department. (Fire)
117. Buildings are required to install fire sprinkler systems in accordance with NFPA 13D Standards. A separate plan/permit is required prior to the installation of the overhead fire sprinkler system. (Fire)
118. Maximum 80 PSI water pressure should be used when water data indicates a higher static pressure. Residual pressure should be adjusted accordingly. (Fire)
119. Underground fire service line serving NFPA 13D sprinkler system shall be installed in accordance with NFPA 24 and the Hayward Public Work Department SD-216. Water meter shall be minimum one-inch in diameter for residential application. (Fire)
120. An audible alarm bell (device) shall be installed to sound on the exterior of each individual building. The device shall activate upon any fire sprinkler system waterflow activity. (Fire)

121. CO detectors should be placed near the sleeping area on a wall about 5 feet above the floor. The detector may be placed on the ceiling. Each floor needs a separate detector. (Fire)
122. A minimum 4-inch self-illuminated address shall be installed on the front of the dwelling in a location so as to be visible from the street. Otherwise, a minimum 6" address shall be installed on a contrasting background and shall be in a location approved by the Fire Department. (Fire)

Hazardous Materials

123. The Hayward Fire Department's Hazardous Materials Office shall be notified immediately at (510) 583-4900 if hazardous materials or associated structures are discovered during demolition or during grading. These shall include, but shall not be limited to: actual/suspected hazardous materials, underground tanks, or other vessels that may have contained hazardous materials. (Haz Mat)
124. During construction, hazardous materials used and hazardous waste generated shall be properly managed and disposed. (Haz Mat)
125. If hazardous materials storage and/or use are to be a part of the facility's permanent operations then a Chemical Inventory Packet shall be prepared and submittal with building plans to the City of Hayward Fire Department at the time of application for construction permits. (Haz Mat)

DURING CONSTRUCTION

126. The developer shall ensure that unpaved construction areas are sprinkled with water as necessary to reduce dust generation. Construction equipment shall be maintained and operated in such a way as to minimize exhaust emissions. If construction activity is postponed, graded or vacant land shall immediately be revegetated. (DS/PW-ET)
127. The following control measures for construction noise, grading and construction activities shall be adhered to, unless otherwise approved by the Planning Director or City Engineer:
 - a. In conformance with Section 4-1.03.4 of the City's Municipal Code, construction activities between 7:00 a.m. and 7:00 p.m. Monday through Saturday or between 10:00 a.m. and 6:00 p.m. on holidays, unless other construction hours are permitted by the City Engineer or Chief Building Official, shall not include any individual equipment that produces a noise level exceeding 83 dB measured at 25 feet from the source, nor shall activities produce a noise level outside the project property lines in excess of 86 dB. Notwithstanding the above, construction shall be prohibited on Sundays. During all other hours, noise shall not exceed the

limits defined in Municipal Code Section 4-1.03.1 (70 dB daytime or 60 dB nighttime, measured at residential property lines).

- b. Grading and construction equipment shall be properly muffled;
- c. Unnecessary idling of grading and construction equipment is prohibited;
- d. Stationary noise-generating construction equipment, such as compressors, shall be located as far as practical from occupied residential housing units;
- e. Applicant/developer shall designate a "noise disturbance coordinator" who will be responsible for responding to any local complaints about construction noise. Letters shall be mailed to surrounding property owners and residents within 300 feet of the project boundary with this information.
- f. The developer shall post the property with signs that shall indicate the names and phone number of individuals who may be contacted, including those of staff at the Bay Area Air Quality Management District, when occupants of adjacent residences find that construction is creating excessive dust or odors, or is otherwise objectionable. Letters shall also be mailed to surrounding property owners and residents with this information prior to commencement of construction.
- g. Daily clean-up of trash and debris shall occur on project street frontages, and other neighborhood streets utilized by construction equipment or vehicles making deliveries.
- h. Gather all construction debris on a regular basis and place them in a dumpster or other container which is emptied or removed on a weekly basis. When appropriate, use tarps on the ground to collect fallen debris or splatters that could contribute to storm water pollution;
- i. Remove all dirt, gravel, rubbish, refuse and green waste from the sidewalk, street pavement, and storm drain system adjoining the project site. During wet weather, avoid driving vehicles off paved areas and other outdoor work;
- j. The site shall be watered twice daily during site grading and earth removal work, or at other times as may be needed to control dust emissions;
- k. All grading and earth removal work shall follow remediation plan requirements, if soil contamination is found to exist on the site;
- l. Pave, apply water three times daily, or apply (non-toxic) soil stabilizers on all unpaved access roads, parking areas and staging areas at construction sites;
- m. Sweep daily (with water sweepers) all paved access roads, parking areas and staging areas at construction sites;

- n. Sweep public streets daily if visible soil material is carried onto adjacent public streets;
 - o. Apply (non-toxic) soil stabilizers or hydroseed to inactive construction areas (previously graded areas inactive for 10-days or more);
 - p. Enclose, cover, water twice daily or apply (non-toxic) soil binders to exposed stockpiles (dirt, sand, etc.).
 - q. Broom sweep the sidewalk and public street pavement adjoining the project site on a daily basis. Caked on mud or dirt shall be scraped from these areas before sweeping;
 - r. No site grading shall occur during the rainy season, between October 15 and April 15, unless approved erosion control measures are in place.
 - s. Install filter materials (such as sandbags, filter fabric, etc.) at the storm drain inlet nearest the downstream side of the project site prior to: 1) start of the rainy season; 2) site dewatering activities; or 3) street washing activities; and 4) saw cutting asphalt or concrete, or in order to retain any debris or dirt flowing into the City storm drain system. Filter materials shall be maintained and/or replaced as necessary to ensure effectiveness and prevent street flooding. Dispose of filter particles in the trash;
 - t. Create a contained and covered area on the site for the storage of bags of cement, paints, flammables, oils, fertilizers, pesticides or any other materials used on the project site that have the potential for being discharged to the storm drain system through being windblown or in the event of a material spill;
 - u. Never clean machinery, tools, brushes, etc., or rinse containers into a street, gutter, storm drain or stream. See "Building Maintenance/Remodeling" flyer for more information;
 - v. Ensure that concrete/gunite supply trucks or concrete/plasters finishing operations do not discharge washwater into street gutters or drains; and
 - w. The developer shall immediately report any soil or water contamination noticed during construction to the City Fire Department Hazardous Materials Division, the Alameda County Department of Health and the Regional Water Quality Control Board. (DS/PW-ET)
128. The minimum soils sampling and testing frequency shall conform to Chapter 8 of the Caltrans Construction Manual. The subdivider shall require the soils engineer to daily submit all testing and sampling and reports to the City Engineer. (PW-ET)

129. All buildings shall be designed using the California Building Codes in effective at the time of submitting building permit applications. (DS)
130. All common area landscaping, irrigation and other required improvements shall be installed according to the approved plans. (DS-L)
131. All public improvements, including the complete installation of all improvements relative to streets, fencing, sanitary sewer, storm drainage, water system, underground utilities, etc., shall be completed and attested to by the City Engineer before approval of occupancy of any unit. Where facilities of other agencies are involved, such installation shall be verified as having been completed and accepted by those agencies. (DS/PW-ET)

PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY & FINAL INSPECTION

132. Prior to the issuance of Certificate of Occupancy for a specific building, all landscape and irrigation adjacent to the specific building shall be completed in accordance to the approved plan and accepted by the City Landscape Architect. Before requesting an inspection from the City Landscape Architect, the project landscape architect shall inspect and accept landscape improvements and shall complete Appendix C. Certificate of Completion in the City's Bay-Friendly Water Efficient Landscape Ordinance. The completed Certificate of Completion Part 1 through Part 7 or applicable parts shall be provided to the City's Landscape Architect prior to requesting an inspection. (DS-L)
133. Prior to final inspection and issuance of final certificates of occupancy, all pertinent conditions of approval and all improvements shall be completed to the satisfaction of the Public Works Director and Development Services Director or his/her designees. (DS/PW-ET)
134. Prior to issuance of final certificates of occupancy or final building inspections, the developer shall submit "as built" plans indicating the following:
 - a. Approved landscape and irrigation improvements;
 - b. All underground facilities, sanitary sewer mains and laterals, water services (including meter locations), Pacific Gas and Electric, AT&T (phone) facilities, local cable company, etc.;
 - c. All the site improvements, except landscaping species, buildings and appurtenant structures; and
 - d. Final Geotechnical Report. (PW-ET)
135. The Stormwater Treatment Measures Maintenance Agreement for the project, prepared by Public Works Engineering and Transportation Division staff, shall be

signed and recorded in concurrence with final inspection, to ensure that the maintenance is bound to the property in perpetuity. (PW-ET).

136. As-built plans for all public improvements shall be prepared on Mylar (22-inch by 34-inch sheets) and developer shall submit a digital format of the Record Drawings (AutoCAD format is preferred) upon completion of improvements. The public facilities such as water meters, RP backflow preventers, sewer clean outs, etc., shall be placed so access is maintained and kept clear of traffic. All improvements must be in accordance with the City of Hayward standard detail and specs and built to the City Engineer's satisfaction, and accepted by the City prior to issuance of any certificate of occupancy for the project. (PW-ET)

137. Homeowners Association: Prior to the sale of any parcel, or prior to the acceptance of site improvements, whichever occurs first, Conditions, Covenants and Restrictions (CC&R's), creating a homeowners association (HOA) for the property, shall be reviewed and approved by the Planning Director and City Attorney and recorded. The CC&R's shall describe how the stormwater BMPs associated with privately owned improvements and landscaping shall be maintained by the association. The CC&Rs shall include the following provisions:
 - j. The CC&R's shall state that the City of Hayward has the right to abate public nuisance conditions in the common area if the association or corporation fails to do so, and to assess the cost to the association, corporation or individual unit owners. To accomplish this, the CC&Rs shall contain the following typical statements:
 - k. In the event the Board fails to maintain the exterior portions of the common area so that owners, lessees, and their guest suffer, or will suffer, substantial diminution in the enjoyment, use or property value of the project, thereby impairing the health, safety, and welfare of the residents in the project, the City of Hayward, by and through its duly authorized officers and employees, shall have the right to enter upon the project site and to commence and complete such work as is necessary to maintain said exterior portions of the common area. The City shall enter and repair only if, after giving the Board written notice of the Board's failure to maintain the premises, the Board does not commence correction of such conditions in no more than 30 days from delivery of the notice and proceed diligently to completion. The Board agrees to pay all expenses incurred by the City of Hayward within 30 days of written demand. Upon failure by the Board to pay within said 30 days, the City of Hayward shall have the right to impose a lien for the proportionate share of such costs against each condominium or community apartment in the project.
 - l. It is understood that by the provisions hereof, the City of Hayward is not required to take any affirmative action, and any action undertaken by the City of Hayward shall be that which, in its sole discretion, it deems reasonable to protect the public health, safety, and general welfare, and to enforce it and the regulations and ordinances and other laws.

- m. It is understood that action or inaction by the City of Hayward, under the provisions hereof, shall not constitute a waiver or relinquishment of any of its rights to seek redress for the violation of any of the provisions of these restrictions or any of the rules, regulations, and ordinances of the City, or of other laws by way of a suit in law or equity in a court of competent jurisdiction or by other action.
- n. It is further understood that the remedies available to the City by the provision of this section or by reason of any other provisions of law shall be cumulative and not exclusive, and the maintenance of any particular remedy shall not be a bar to the maintenance of any other remedy. In this connection it is understood and agreed that the failure by the Board to maintain the exterior portion of the common area shall be deemed to be a public nuisance, and the City of Hayward shall have the right to abate said condition, assess the costs thereof and cause the collection of said assessments to be made on the tax roll in the manner provided by Chapter 4, Article 1, of the Hayward Municipal Code or any other applicable law.
- o. The City Council of the City of Hayward may, at any time, relinquish its rights and interest in the project as herein set forth by appropriate resolution. Any such relinquishment by the City Council shall be effective on the date that the resolution is adopted and a copy thereof is placed in the United States mail, postage prepaid, addressed to the Board. The Board shall execute and record a declaration reflecting such relinquishment within 10 days of receipt of a copy of the resolution.
- p. The above five paragraphs cannot be amended or terminated without the consent of the Hayward City Council.
- q. Each owner shall automatically become a member of the association(s) and shall be subject to a proportionate share of maintenance expenses.
- r. The HOA shall own and maintain the private access roads and on-site storm drain systems in the development, excluding those located within the public right-of-way.
- s. The HOA shall maintain the five-foot wide landscape strip between the back of sidewalk and the sound wall and the sound wall along Hesperian Boulevard.
- t. A provision that the building exteriors and fences shall be maintained free of graffiti. The owner's representative shall inspect the premises on a weekly basis and any graffiti shall be removed within 72 hours of inspection or within 72 hours of notification by the City.
- u. The HOA shall maintain the common area irrigation system and maintain the common area landscaping in a healthy, weed-free condition at all times. The HOA representative(s) shall inspect the landscaping on a monthly basis and any dead or dying plants (plants that exhibit over 30% die-back) shall be replaced within fifteen days of notification to the homeowner. Plants in the common areas shall be replaced within two weeks of the inspection. Trees shall not be severely pruned, topped or pollarded. Any trees that are pruned in this manner shall be replaced with a tree species selected and size

- determined by the City Landscape Architect, within the timeframe established by the City and pursuant to the Hayward Municipal Code.
- v. The garage of each unit shall be maintained for off-street passenger vehicle parking and shall not be converted to living or storage areas. The HOA shall conduct semi-annual inspections at a minimum to confirm that all residents are using their garages for parking their cars and not for storage. Residents shall make garages available for such inspections, as appropriate. An automatic garage door opening mechanism shall be provided for all garage doors.
 - w. Individual homeowners shall maintain in good repair the exterior elevations of their dwelling. The CC&Rs shall include provisions as to a reasonable time period that a unit shall be repainted, the limitations of work (modifications) allowed on the exterior of the building, and the right of the home owners association to have necessary work done and to place a lien upon the property if maintenance and repair of the unit is not executed within a specified time frame. The premises shall be kept clean and free of debris at all times. Color change selections shall be compatible with the existing setting.
 - x. The HOA shall maintain all fencing, parking surfaces, common landscaping, lighting, drainage facilities, project signs, exterior building elevations, etc. The CC&Rs shall include provisions as to a reasonable time period that the building shall be repainted, the limitations of work (modifications) allowed on the exterior of the buildings, and its power to review changes proposed on a building exterior and its color scheme, and the right of the home owner's association to have necessary work done and to place a lien upon the property if maintenance and repair of the unit is not executed within a specified time frame. The premises shall be kept clean.
 - y. Any future major modification to the approved site plan shall require review and approval by the Planning Commission.
 - z. On-site streetlights and pedestrian lighting shall be owned and maintained by the HOA and shall have a decorative design approved by the Planning Director and the City Engineer.
 - aa. Street sweeping of the private street and private parking stalls shall be conducted at least once a month.
 - bb. The association shall ensure that no less than 75 percent of the units shall be owner-occupied. The CC&Rs shall further provide that the leasing of units as a regular practice for business, speculative investment or other similar purpose is not permitted. However, to address special situations and avoid unusual hardship or special circumstances, such as a loss of job, job transfer, military transfer, change of school or illness or injury that, according to a doctor, prevents the owner from being employed, the CC&Rs may authorize the governing body to grant its consent, which consent shall not be unreasonably withheld, to a unit owner who wishes to lease or otherwise assign occupancy rights to a specified lessee for a specified period. (DS/PW-ET)

138. Construction Damages: The Developer shall be responsible to remove and replace curb, gutter, and sidewalk damaged during construction of the proposed project prior to issuance of the Final Construction Report by the City Engineer. (DS/PW-ET)
139. Prior to issuance of certificate of occupancy or final inspection, the developer shall pay the following additional fees/taxes, in accordance with existing regulations. The amounts of the fees/taxes shall be in accordance with the fee schedule or codes in effect at the time of building permit application submittal, unless otherwise indicated herein:
- a. Supplemental Building Construction and Improvement Tax;
 - b. School Impact Fee; and
 - c. Park In-Lieu Fee, as applicable. (DS)

Conditions Generated by Following Department Staffs:

DS: Development Services Department

DS-L: Development Services Department - Landscaping

PW-ET: Public Works – Engineering and Transportation Dept.

U-ES: Utilities and Environmental Services Department

Fire: Fire Department

Haz Mat: Hazardous Materials Division

Housing: Housing Division



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-384

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

Authorization to Execute a Professional Services Agreement for Investment Portfolio Management Services with PFM Asset Management LLC

RECOMMENDATION

That Council adopts the attached resolution (Attachment II) authorizing the City Manager to execute a one-year contract with PFM Asset Management LLC for investment portfolio management services in an annual amount not to exceed \$95,000 per year, for a period of one-year to April 30, 2019.

SUMMARY

This will bring the total term of services from PFM Asset Management LLC to seven years and will allow appropriate time for staff to issue a request for proposals (RFP) for investment advisory services during FY 2019.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Finance

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RECOMMENDATION

That Council adopts the attached resolution (Attachment II) authorizing the City Manager to execute a one-year contract with PFM Asset Management LLC for investment portfolio management services in an annual amount not to exceed \$95,000 per year, for a period of one-year to April 30, 2019.

SUMMARY

This will bring the total term of services from PFM Asset Management LLC to seven years and will allow appropriate time for staff to issue a request for proposals (RFP) for investment advisory services during FY 2019.

BACKGROUND

The Government Finance Officers Association (GFOA) recognizes that many local governments use the services of investment management firms and the GFOA offers best practice guidelines in the selection and utilization of such firms. The City's external auditor, Maze & Associates, opined as part of their FY 2011 year-end audit of the City's financial statements, that the City at that time did not have a balanced investment portfolio, and recommended that the City consider hiring a third-party investment manager to better manage and diversify the City's portfolio. Following recommendations from the City's Investment Advisory Committee (IAC) and Council Budget & Finance Committee, the City Council adopted an update to the City's FY 2012 Statement of Investment Policy for FY 2012 to allow the Director of Finance, upon direction of the City Manager and authorization by the City Council, to engage an external investment management firm to assist with the City's portfolio investments.

In December 2011, the City conducted a competitive Request for Proposals (RFP) process for investment portfolio management services. In April 2012, following a thorough review and interview process of the eight responsive proposers with the City's Investment Advisory Committee, the City awarded a contract for investment portfolio management services to PFM Asset Management LLC.

DISCUSSION

PFM has been actively managing a portion of the City's investment portfolio since July 1, 2012. While the initial amount managed by PFM was \$40 million, they are now authorized to manage approximately \$120 million of the City's pooled cash assets.

While the Director of Finance continues to be the responsible officer of the City regarding the City's portfolio, PFM Asset Management LLC assists in the investment management and diversification of the City's portfolio, bringing in the professional expertise needed to balance the City's investment portfolio within Council investment policies; and to maximize performance while maintaining safety and liquidity.

Staff is recommending that the City continue its engagement with PFM and authorize an additional one-year contract. During this time, the City will conduct a competitive RFP process. The new contract will provide continued service to assist with the City's active portfolio management.

FISCAL IMPACT

The cost of services is based on the amount of funds being actively managed. PFM charges ten basis points (.10%) per year on the first \$25 million of assets under management, and eight basis points (.08%) per year on assets between \$25 million and \$50 million (with further cost phasing down to six basis points per year for assets over \$100 million).

Based on this cost structure, the annual cost will be approximately \$95,000. An allocation is included in the Finance Department General Fund budget for FY 2019 to cover this annual cost – offset by a like amount of assumed interest revenue growth.

STRATEGIC INITIATIVES

This is a routine operational item and does not relate to strategic initiatives.

Prepared and Recommended by: Dustin Clausen, Director of Finance

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-_____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT WITH PFM ASSET MANAGEMENT LLC FOR INVESTMENT PORTFOLIO MANAGEMENT SERVICES

BE IT RESOLVED that the City Manager is hereby authorized and directed to execute an agreement with PFM Asset Management in the name of and on behalf of the City of Hayward, for investment portfolio management services in an annual amount not to exceed \$95,000 per year for a period of one year in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-393

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Interim Development Services Director

SUBJECT

Approval of Final Map Tract 8244 (Overlook Terrace), associated with the previously approved Vesting Tentative Tract Map and proposed development of six (6) single-family homes on a 0.91-acre site located at the north-east corner of Carlos Bee Blvd and Overlook Ave; Sunny Aujla (Applicant/Owner)

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II) approving Final Map 8244, finding it in substantial conformance with the approved Vesting Tentative Tract Map 8244 and the Conditions of Approval thereof, and authorizing the City Manager to take other administrative actions and execute a Subdivision Agreement and such other documents as are appropriate to effectuate the required improvements for the development located at the North-East corner of Carlos Bee Blvd and Overlook Ave.

SUMMARY

The Applicant has submitted a Final Map and Improvement Plans that has been reviewed and has been determined to be in substantial compliance with the approved Vesting Tentative Map for Tract 8244 by the City Engineer. City Council's approval of the attached resolution would approve the Final Map and authorize the City Manager to execute a Subdivision Agreement between the City and Applicant for the construction of improvements and other obligations required per conditions of approval of the Vesting Tentative Tract Map.

If the City Council approves the Final Map, the applicant will have the final map recorded, obtain construction permits, and commence the construction of improvements shown on the approved Improvement Plans.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Vicinity Map

File #: CONS 18-393

Attachment IV Site Map
Attachment V Final Map



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Interim Development Services Director

SUBJECT Approval of Final Map Tract 8244 (Overlook Terrace), associated with the previously approved Vesting Tentative Tract Map and proposed development of six (6) single-family homes on a 0.91-acre site located at the North-East corner of Carlos Bee Blvd and Overlook Ave; Sunny Aujla (Applicant/Owner)

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II) approving Final Map 8244, finding it in substantial conformance with the approved Vesting Tentative Tract Map 8244 and the Conditions of Approval thereof, and authorizing the City Manager to take other administrative actions and execute a Subdivision Agreement and such other documents as are appropriate to effectuate the required improvements for the development located at the North-East corner of Carlos Bee Blvd and Overlook Ave.

SUMMARY

The Applicant has submitted a Final Map and Improvement Plans that have been reviewed and determined to be in substantial compliance with the approved Vesting Tentative Map for Tract 8244 by the City Engineer. City Council's approval of the attached resolution would approve the Final Map and authorize the City Manager to execute a Subdivision Agreement between the City and Applicant for the construction of improvements and other obligations required per conditions of approval of the Vesting Tentative Tract Map.

If the City Council approves the Final Map, the applicant will have the final map recorded, obtain construction permits, and commence the construction of improvements shown on the approved Improvement Plans.

BACKGROUND

Per State law, Tentative Tract and Final maps are required for all subdivisions creating five or more parcels. A Tentative Tract Map is required to ensure that any proposed development complies with the Subdivision Map Act, the California Environmental Quality Act, Planned Development guidelines, the City Subdivision Ordinance, Zoning Ordinance, Building Regulations, the Hayward General Plan and Neighborhood Plans, and the site-specific requirements of the Development Services, Public Works, Fire, and Police Departments.

After the Tentative Map and Precise Plan are approved, the Applicant submits the Final Subdivision Map and Improvement Plans for review and approval by the City Engineer (and subsequent recordation of the Final Map after Council review and approval) before proceeding with obtaining grading and building permits for the construction of improvements. The developer is also required to file a Tentative Map and Final Map so that the six (6) single family homes may be sold individually.

On January 12, 2016, Council approved the Vesting Tentative Tract Map and other discretionary approvals to subdivide the property and construct six (6) single family homes. The Vesting Tentative Map expires on January 12, 2019.

On July 19, 2016, the applicant submitted Improvement Plans and the Final Map to the City Engineer for review and approval.

DISCUSSION

Tract 8244 is located across four (4) parcels totaling 0.91-acres at the north-east corner of Carlos Bee Boulevard and Overlook Avenue (see Attachment III- Vicinity Map). The project proposes six (6) new single-family homes on a site surrounded by a mixture of residential uses and open space.

The Subdivision Improvement Plans and Final Map (Attachment V) were reviewed by the City Engineer and were found to be in substantial compliance with the Vesting Tentative Map and in conformance with the Subdivision Map Act and Hayward's subdivision regulations. There are no significant changes to the Final Map as compared to the approved Vesting Tentative Tract Map.

The City Council's approval of the Final Map shall not become effective until and unless the developer enters into a Subdivision Agreement with the City for the construction of improvements and other obligations required per conditions of approval of the Vesting Tentative Tract Map.

Pursuant to CEQA Guidelines Section 15220, an Initial Study was prepared for this project with the finding that a Negative Declaration was appropriate because all potential impacts are below a level of significance. On January 12, 2016, City Council adopted the Negative Declaration. No additional environmental review is required for approval of the Final Map for the project.

ECONOMIC & FISCAL IMPACT

The Final Map approval is consistent with the approved project and the Final Map approval will not have any fiscal or economic impacts other than those identified during the original project approvals.

STRATEGIC INITIATIVES

This agenda item supports the Complete Streets Strategic Initiatives. The purpose of the Complete Streets Initiative is to build streets that are safe, comfortable, and convenient for travel for everyone, regardless of age or ability, including motorists, pedestrians, bicyclists, and public transportation riders. This item supports the following goal and objective:

Goal 2: Provide Complete Streets that balance the diverse needs of users of the public right-of-way.

Objective 1: Increase walking, biking, transit usage, carpooling and other sustainable modes of transportation by designing and retrofitting streets to accommodate all modes.

This agenda item also supports the Complete Communities Strategic Initiative. The purpose of the Complete Communities initiative is to create and support structures, services, and amenities to provide inclusive and equitable access with the goal of becoming a thriving and promising place to live, work and play for all. This item supports the following goal and objectives:

Goal 2: Provide a mix of housing stock for all Hayward residents and community members, including the expansion of affordable housing opportunities and resources.

Objective 2: Facilitate the development of diverse housing types that serves the needs of all populations

Objective 3: Conserve and improve the existing housing stock

PUBLIC CONTACT

A public hearing is not required for the filing of the Final Map for Tract 8244. Public hearings were already conducted as part of the approval of the Vesting Tentative Map application for Tract 8244.

NEXT STEPS

If the City Council approves the Final Map, the applicant will have the final map recorded, obtain construction permits, and commence the construction of improvements shown on the approved Improvement Plans.

Prepared by: Allen Baquilar, PE, Senior Civil Engineer

Recommended by: Stacey Bristow, Interim Development Services Director

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION APPROVING FINAL MAP FOR TRACT 8244 AND AUTHORIZING
THE CITY MANAGER TO EXECUTE A SUBDIVISION AGREEMENT

WHEREAS, Vesting Tentative Tract Map No. 8244, Overlook Terrace, was approved by the Hayward City Council on January 12, 2016; and

WHEREAS, The Final Map for Tract 8244 has been presented to the City Council of the City of Hayward for development of six (6) Single Family Homes, located on four (4) parcels totaling 0.91 acres, located at the north-east corner of Carlos Bee Boulevard and Overlook Avenue; and

WHEREAS, The Director of Public Works reviewed the Final Map and found it to be in substantial compliance with the approved Vesting Tentative Tract Map, the Subdivision Map Act and the City of Hayward regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hayward does hereby find that the Final Map for Tract 8244 is in substantial compliance with the approved Vesting Tentative Tract Map and does hereby approve the Final Map for Tract 8244, subject to the subdivider entering into a subdivision agreement for the construction of improvements and other obligations, as required by the conditions of approval of the Vesting Tentative Tract Map for Tract 8244, and that the approval of the Final Map for Tract 8244 shall not be effective until and unless such agreement is entered into.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized for and on behalf of the City of Hayward to negotiate and execute a subdivision agreement in a form approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

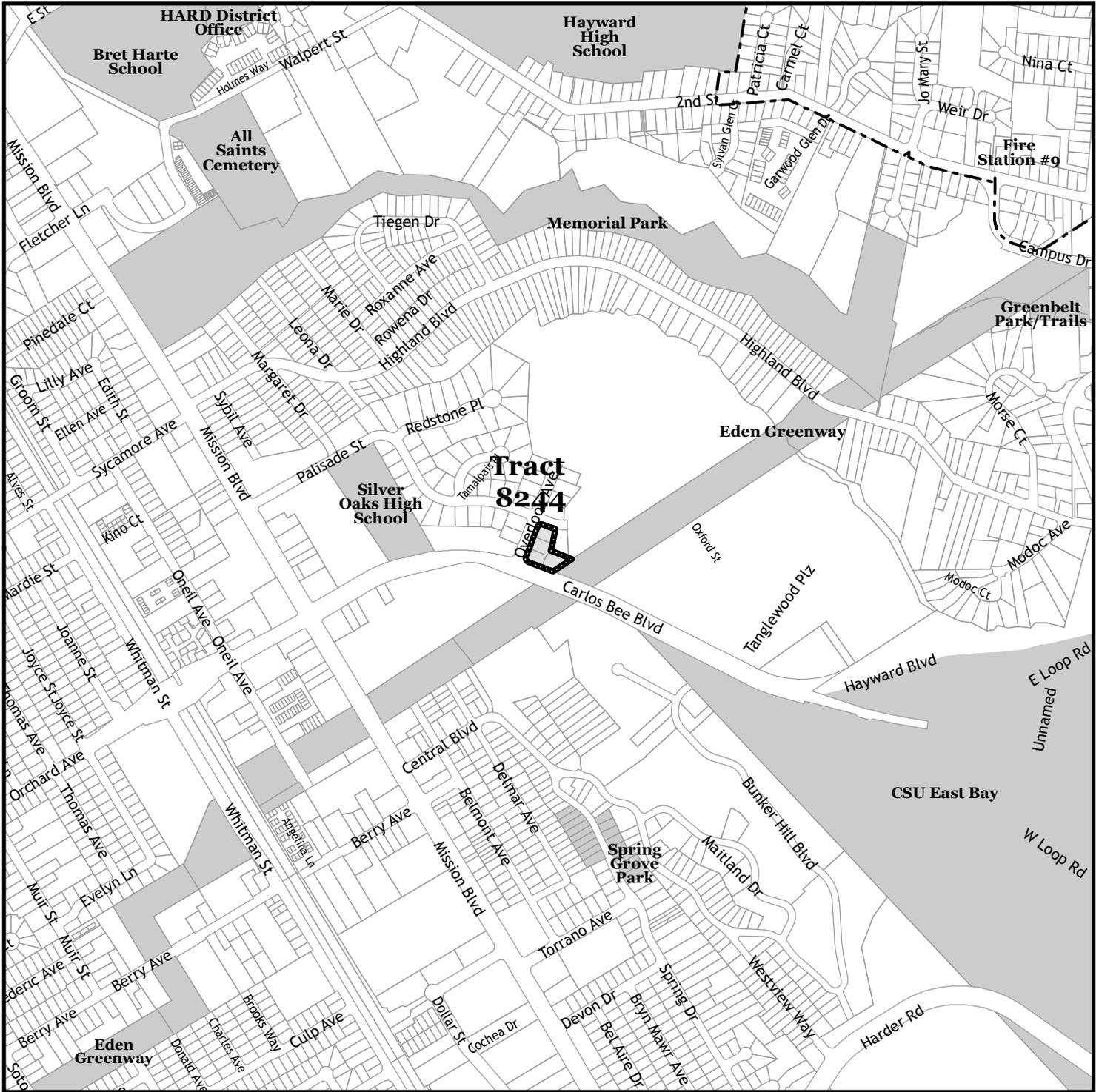
ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



Vicinity Map



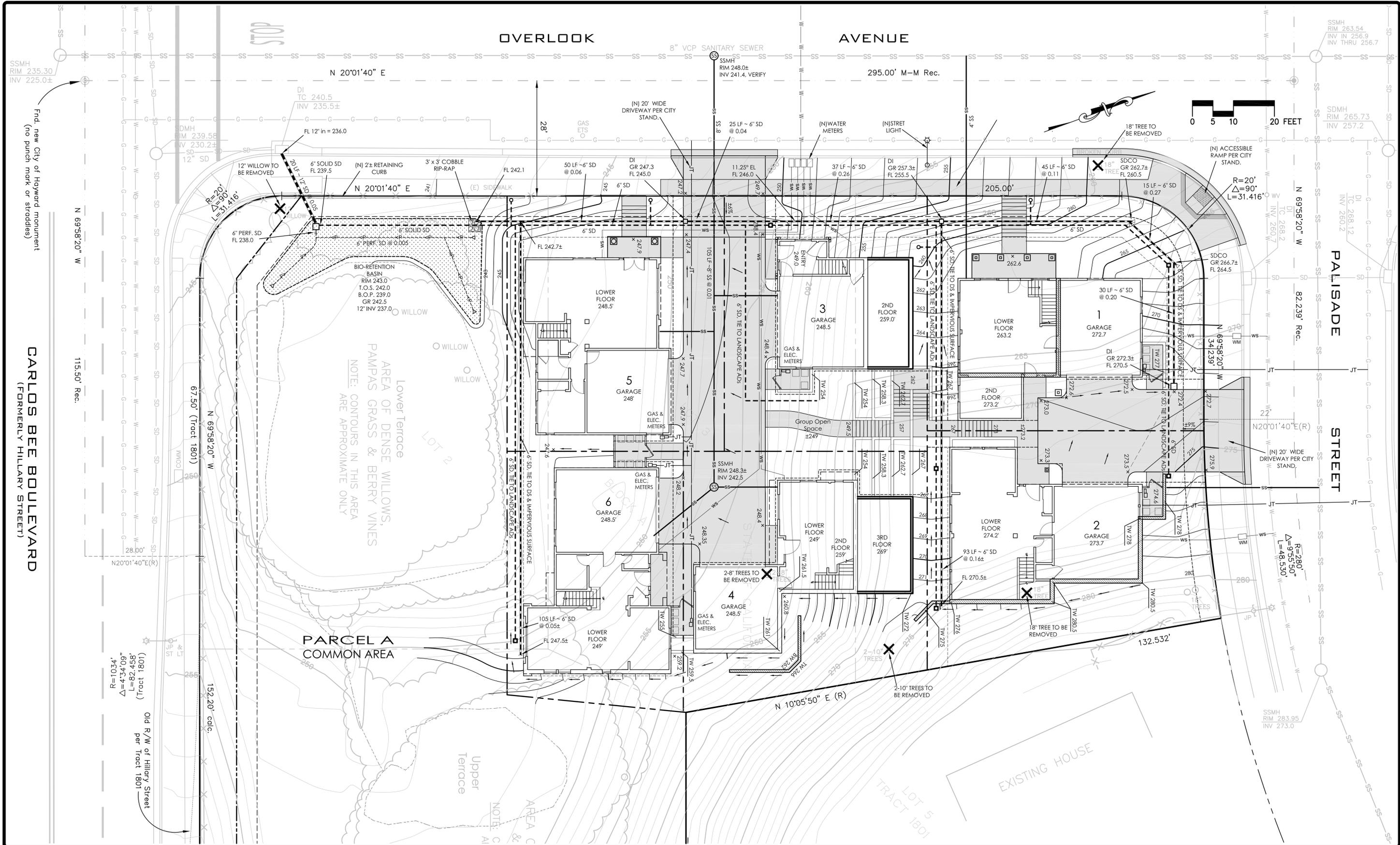
Final Map 8244

Address:
Overlook Ave & Carlos Bee Blvd

Applicant:
Sunny Ajula

Owner:
Sunny Ajula





TRACT 8244 OVERLOOK TERRACE

BEING A SUBDIVISION OF PORTIONS OF LOTS 1 & 2,
AND ALL OF LOTS 3 & 4, BLOCK A, IN TRACT 1801
FILED SEPTEMBER 12, 1957 IN BOOK 38 OF MAPS,
PAGES 43 & 44, ALAMEDA COUNTY RECORDS

CITY OF HAYWARD * ALAMEDA COUNTY * CALIFORNIA
OCTOBER 2016



OWNERS' STATEMENT

THE UNDERSIGNED, HEREINAFTER REFERRED TO AS "OWNERS", DO (DOES) HEREBY STATE THAT THEY ARE THE OWNERS OF THE LAND DELINEATED AND EMBRACED WITHIN THE EXTERIOR BOUNDARY LINES OF THE HEREIN EMBODIED MAP ENTITLED "TRACT 8244, OVERLOOK TERRACE, CITY OF HAYWARD, COUNTY OF ALAMEDA, CALIFORNIA" CONSISTING OF 4 SHEETS, THIS STATEMENT BEING ON SHEET ONE (1) THEREOF, THAT SAID OWNERS ACQUIRED TITLE TO SAID LAND BY VIRTUE OF THOSE DIRECTOR'S DEEDS RECORDED FEBRUARY 21, 2014, AS INSTRUMENT NOS. 2014-54207, 2014-54208 AND 2014-54209, OFFICIAL RECORDS OF ALAMEDA COUNTY, CALIFORNIA, AND THAT SAID OWNER HAS CAUSED SAID MAP TO BE PREPARED FOR RECORD AND THAT SAID OWNER CONSENTS TO THE PREPARATION AND FILING OF THIS MAP.

AND SAID OWNERS DO HEREBY DEDICATE TO THE PUBLIC FOREVER THE PARCEL OF LAND LYING WITHIN THE BOUNDARIES OF THE AREA DESIGNATED AS CARLOS BEE BOULEVARD DEDICATION FOR USES AND PURPOSES OF PUBLIC HIGHWAYS/STREETS.

AND SAID OWNERS DO HEREBY DEDICATE TO THE PUBLIC FOREVER THE RIGHT TO CONSTRUCT, RECONSTRUCT AND MAINTAIN PUBLIC UTILITIES AND APPURTENANCES UNDER, ON AND OVER THE LANDS SHOWN UPON SAID MAP DESIGNATED AS "PUBLIC UTILITY EASEMENT" (PUE) AND THE RIGHT TO ENTER UPON SAID STRIPS OF LAND FOR THE PURPOSE OF CONSTRUCTION, MAINTAINING AND RECONSTRUCTING OR REPLACING SAID PUBLIC UTILITIES AND THEIR APPURTENANCES.

AND SAID OWNERS DO HEREBY DEDICATE TO THE PUBLIC FOREVER AN EASEMENT FOR INGRESS AND EGRESS OF EMERGENCY VEHICLES OVER AND ACROSS THOSE FULL WIDTH STRIPS OF LAND DESIGNATED AS EMERGENCY VEHICLE ACCESS EASEMENT (EVAE).

THE AREAS DESIGNATED AS "PRIVATE STORM DRAIN EASEMENT" (PSDE) ARE NOT DEDICATED FOR PUBLIC USE BY THE GENERAL PUBLIC BUT HEREBY RESERVED FOR THE USE OF THE HOMEOWNERS AND ASSIGNS OF LOTS 1 THROUGH 6 OF TRACT 8244 (AS SHOWN ON THE MAP) FOR USE FOR STORM AND SURFACE WATER DRAINAGE PURPOSES, INCLUDING ACCESS AND MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES, WHETHER COVERED OR OPEN, OR THE CLEARING OF OBSTRUCTIONS OR VEGETATION. SAID EASEMENT SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNERS ASSOCIATION OF TRACT 8244.

THE AREAS DESIGNATED AS PRIVATE ACCESS EASEMENT (PAE) AND PRIVATE UTILITY MAINTENANCE EASEMENT (PUME) ARE NOT DEDICATED FOR PUBLIC USE BY THE GENERAL PUBLIC BUT HEREBY RESERVED FOR THE USE OF THE HOMEOWNERS AND ASSIGNS OF LOTS 1 THROUGH 6 OF TRACT 8244 (AS SHOWN ON THE MAP) FOR FOR THE INGRESS AND EGRESS, FOR PRIVATE WATER SYSTEM CONNECTION PURPOSES, INCLUDING ACCESS AND MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES, WHETHER COVERED OR OPEN. SAID EASEMENT SHALL BE OWNED AND MAINTAINED BY THE HOMEOWNERS ASSOCIATION OF TRACT 8244.

IN WITNESS WHEREOF, THE UNDERSIGNED HAS CAUSED THIS STATEMENT AND THESE DEDICATIONS TO BE EXECUTED THIS _____ DAY OF _____, 2016.

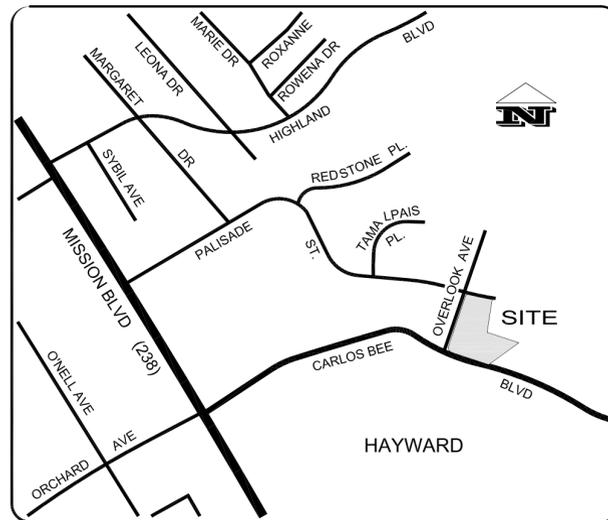
OWNERS:

SUNNY AUJLA, INC. A CALIFORNIA CORPORATION

By: _____

Name: Sandeep Aujla

Its: Authorized Member



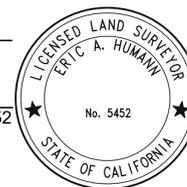
VICINITY MAP N.T.S.

SURVEYOR'S STATEMENT

THIS TRACT MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED ON A FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECTION ON APRIL, 2016 IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF SUNNY AUJLA, INC., A CALIFORNIA CORPORATION, AND IS TRUE AND COMPLETE AS SHOWN. I HEREBY STATE THAT THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE _____, AND THAT THE MONUMENTS ARE OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

DATED: _____

ERIC (RICK) A. HUMANN, P.L.S. 5452



OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATION VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF _____ }

ON _____, BEFORE ME, _____
DATE HERE INSERT NAME AND TITLE OF THE OFFICER

PERSONALLY APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN HIS AUTHORIZED CAPACITY AND THAT BY HIS SIGNATURE ON THE INSTRUMENT THE PERSON, OR THE ENTITY UPON BEHALF OF WHICH THE PERSON ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND,

SIGNATURE: _____

PRINT NAME: _____

MY COMMISSION NUMBER: _____

MY COMMISSION EXPIRES: _____

PRINCIPAL COUNTY OF BUSINESS: _____

RECORDER'S STATEMENT

THIS MAP IS BEING FILED AT THE REQUEST OF COMMONWEALTH LAND TITLE COMPANY

FILED AT _____ M. ON THE _____ DAY OF _____, 2015,
IN BOOK _____ OF MAPS AT PAGE _____, IN THE
OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF ALAMEDA,
STATE OF CALIFORNIA.

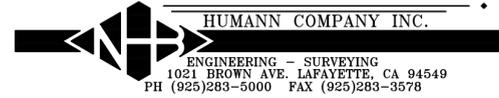
STEVE MANNING
COUNTY RECORDER, ALAMEDA COUNTY
STATE OF CALIFORNIA

BY: _____
DEPUTY COUNTY RECORDER

**TRACT 8244
OVERLOOK TERRACE**

BEING A SUBDIVISION OF PORTIONS OF LOTS 1 & 2,
AND ALL OF LOTS 3 & 4, BLOCK A, IN TRACT 1801
FILED SEPTEMBER 12, 1957 IN BOOK 38 OF MAPS,
PAGES 43 & 44, ALAMEDA COUNTY RECORDS

CITY OF HAYWARD * ALAMEDA COUNTY * CALIFORNIA
OCTOBER 2016



CITY SURVEYOR'S STATEMENT

I, DAN S. SCOTT III, CITY SURVEYOR, HAVING BEEN AUTHORIZED TO PERFORM THE FUNCTIONS OF THE CITY SURVEYOR OF THE CITY OF HAYWARD, COUNTY OF ALAMEDA, STATE OF CALIFORNIA DO HEREBY CERTIFY THAT I HAVE EXAMINED THE HEREIN EMBODIED FINAL MAP ENTITLED "TRACT 8244, OVERLOOK TERRACE, CITY OF HAYWARD COUNTY OF ALAMEDA, CALIFORNIA";

I AM SATISFIED THAT THE SURVEY DATA SHOWN THEREON IS TECHNICALLY CORRECT.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS ____ DAY OF _____, 2016.

DAN S. SCOTT III, PLS No 7840
CITY SURVEYOR,
CITY OF HAYWARD, COUNTY OF ALAMEDA
STATE OF CALIFORNIA
LICENSE EXPIRES 12/31/2016

CITY ENGINEER'S STATEMENT

I, MORAD FAKHRAI, CITY ENGINEER OF THE CITY OF HAYWARD, DO HEREBY STATE THAT THE HEREIN EMBODIED FINAL MAP, ENTITLED "TRACT 8244, OVERLOOK TERRACE, CITY OF HAYWARD, ALAMEDA COUNTY, CALIFORNIA," CONSISTING OF 4 SHEETS, THIS STATEMENT BEING ON SHEET 2 THEREOF; HAS BEEN EXAMINED AND THAT THE SUBDIVISION, AS SHOWN UPON SAID MAP, IS SUBSTANTIALLY THE SAME AS SAID SUBDIVISION APPEARED ON THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP AND ANY APPROVED AMENDMENTS THEREOF; AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT OF THE STATE OF CALIFORNIA AND AMENDMENTS THERETO, AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS ____ DAY OF _____, 2016.

MORAD FAKHRAI, RCE No. 43921
CITY ENGINEER
CITY OF HAYWARD, COUNTY OF ALAMEDA
STATE OF CALIFORNIA
REGISTRATION EXPIRES 06/30/2017

CLERK OF THE BOARD OF SUPERVISORS STATEMENT

STATE OF CALIFORNIA)
COUNTY OF ALAMEDA)

I, ANIKA CAMPBELL-BELTON, CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DO HEREBY CERTIFY, AS CHECKED BELOW THAT:

AN APPROVED BOND HAS BEEN FILED WITH THE SUPERVISORS OF THE SAID COUNTY AND STATE IN THE AMOUNT OF \$_____, CONDITIONED FOR PAYMENT OF ALL TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH ARE NOW A LIEN AGAINST SAID LAND OR ANY PART THEREOF BUT NOT YET PAYABLE AND WAS DULY APPROVED BY SAID BOARD IN SAID AMOUNT.

ALL TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES HAVE BEEN PAID. AS CERTIFIED BY THE TREASURER-TAX COLLECTOR OF THE COUNTY OF ALAMEDA.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS ____ DAY OF _____, 2016.

ANIKA CAMPBELL-BELTON
CLERK OF THE BOARD OF SUPERVISORS
COUNTY OF ALAMEDA,
STATE OF CALIFORNIA

BY: _____
DEPUTY CLERK

CITY CLERK'S STATEMENT

I, MIRIAM LENS, CITY CLERK AND CLERK OF THE COUNCIL OF THE CITY OF HAYWARD, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE HEREIN EMBODIED FINAL MAP, ENTITLED "TRACT 8244", CONSISTING OF THREE (4) SHEETS, THIS STATEMENT BEING ON SHEET TWO (2) THEREOF, WAS PRESENTED TO SAID COUNCIL, AS PROVIDED BY LAW, AT A REGULAR MEETING HELD ON THE _____ DAY OF _____, 20____, AND THAT SAID COUNCIL DID THEREUPON, BY RESOLUTION NUMBER _____, PASSED AND ADOPTED AT SAID MEETING, APPROVE SAID MAP AND ACCEPTED ON BEHALF OF THE PUBLIC FOR STREETS PURPOSES THOSE PORTIONS DESIGNATED HEREON AS "CARLOS BEE BOULEVARD DEDICATION"; AND ACCEPTED ON BEHALF OF THE PUBLIC THE EASEMENTS OFFERED FOR DEDICATION AS PUBLIC UTILITY EASEMENT (PUE) EMERGENCY VEHICLE ACCESS EASEMENT (EVAE).

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS ____ DAY OF _____, 2016.

MIRIAM LENS
CITY CLERK AND CLERK OF THE COUNCIL OF
THE CITY OF HAYWARD, ALAMEDA COUNTY
STATE OF CALIFORNIA

CARLOS BEE BOULEVARD
(FORMERLY HILLARY STREET)
101.00' R.O.W.

STATE OF CALIFORNIA
APN 445-0170-039-13

EVERBRIGHT VENTURES LLC
APN 445-0170-039-08

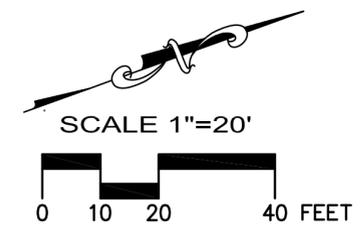
CHENG
2015-3302880
APN 445-0170-039-06

OVERLOOK AVENUE
68.00' R.O.W.

TRACT 8244 OVERLOOK TERRACE

BEING A SUBDIVISION OF PORTIONS OF LOTS 1 & 2,
AND ALL OF LOTS 3 & 4, BLOCK A, IN TRACT 1801
FILED SEPTEMBER 12, 1957 IN BOOK 38 OF MAPS,
PAGES 43 & 44, ALAMEDA COUNTY RECORDS
CITY OF HAYWARD * ALAMEDA COUNTY * CALIFORNIA
OCTOBER 2016

HUMANN COMPANY INC.
ENGINEERING - SURVEYING
1021 BROWN AVE. LAFAYETTE, CA 94549
PH (925)283-5000 FAX (925)283-3578



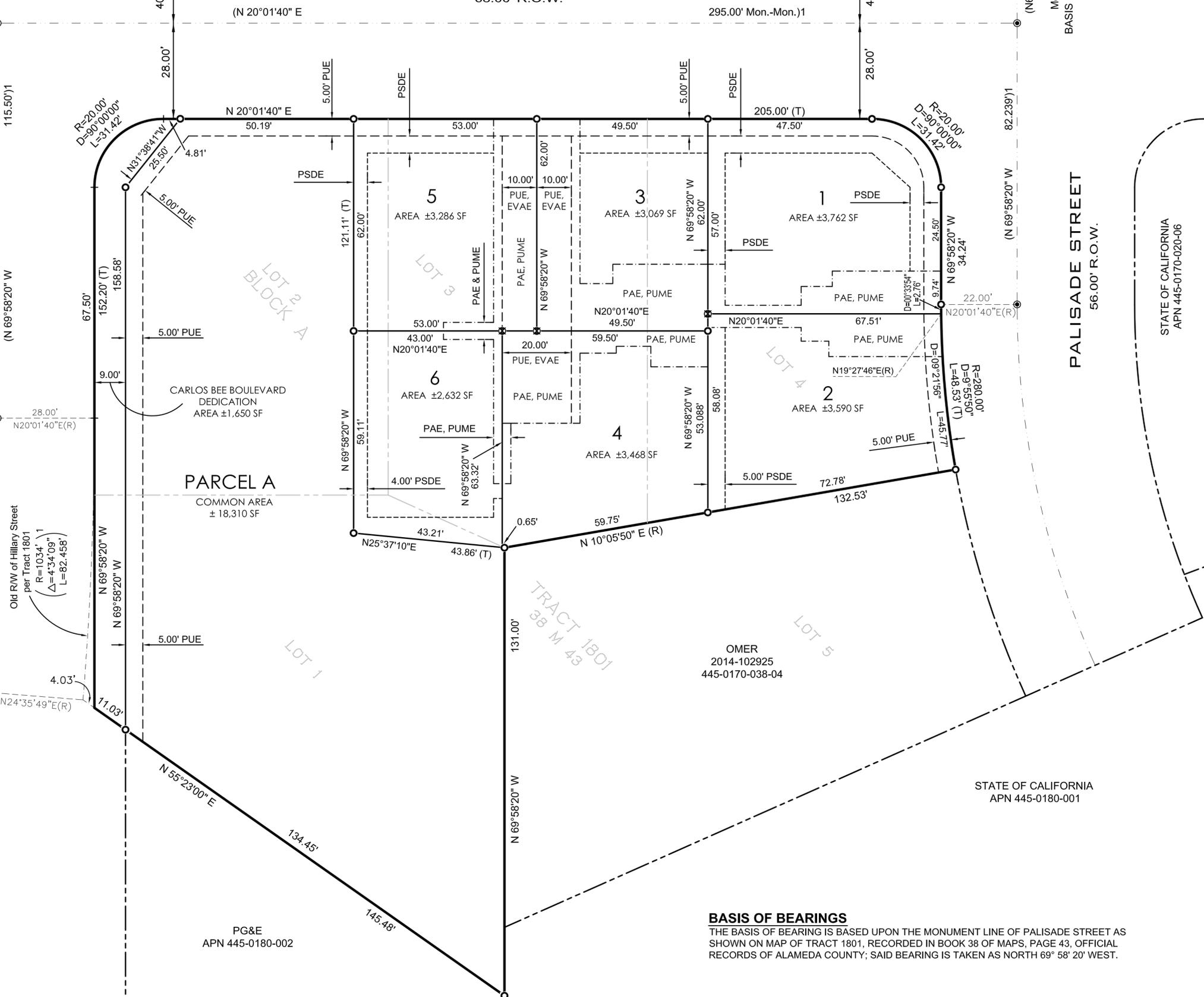
SEE SHEET 4 FOR EASEMENTS INFORMATION

LEGEND

- ⊙ STANDARD STREET MONUMENT FOUND PER TRACT 1801 (38 M 43-44)
- SET REBAR & CAP LS 5452
- ⊗ SET NAIL & TAG LS 5452
- () DENOTE RECORD INFO
- (T) DENOTES TOTAL DISTANCE
- R.O.W. RIGHT OF WAY
- PUE PUBLIC UTILITY EASEMENT
- PAE PRIVATE ACCESS EASEMENT
- PSDE PRIVATE STORM DRAIN & WATER EASEMENT
- EVAE EMERGENCY VEHICLE ACCESS EASEMENT
- PUME PRIVATE UTILITY MAINTENANCE EASEMENT
- EXTERIOR BOUNDARY LINE
- LOT LINE
- - - ADJACENT PROPERTY LINE
- - - ORIGINAL PARCEL LINE
- - - PSDE
- - - PUE
- - - PAE & PUME
- (R) RADIAL BEARING
- () 1 MEASURED & RECORD INFORMATION PER TRACT 1801 (38 M 43-44)

BASIS OF BEARINGS

THE BASIS OF BEARING IS BASED UPON THE MONUMENT LINE OF PALISADE STREET AS SHOWN ON MAP OF TRACT 1801, RECORDED IN BOOK 38 OF MAPS, PAGE 43, OFFICIAL RECORDS OF ALAMEDA COUNTY; SAID BEARING IS TAKEN AS NORTH 69° 58' 20" WEST.

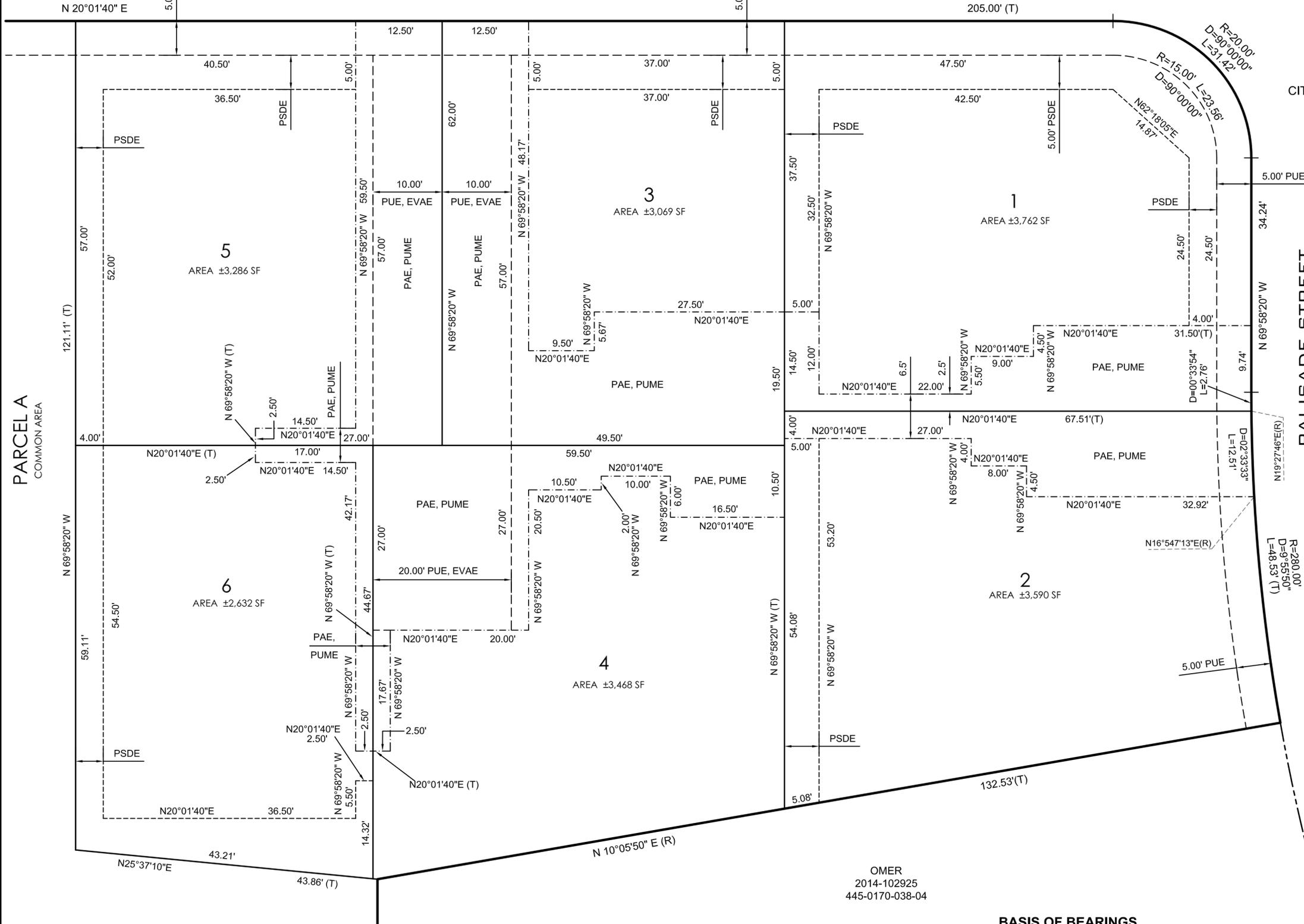
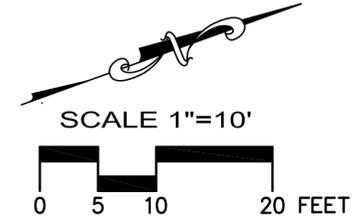


OVERLOOK AVENUE
68.00' R.O.W.

TRACT 8244
OVERLOOK TERRACE

BEING A SUBDIVISION OF PORTIONS OF LOTS 1 & 2,
AND ALL OF LOTS 3 & 4, BLOCK A, IN TRACT 1801
FILED SEPTEMBER 12, 1957 IN BOOK 38 OF MAPS,
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CITY OF HAYWARD * ALAMEDA COUNTY * CALIFORNIA
OCTOBER 2016

HUMANN COMPANY INC.
ENGINEERING - SURVEYING
1021 BROWN AVE. LAFAYETTE, CA 94549
PH (925)283-5000 FAX (925)283-3578



PALISADE STREET
56.00' R.O.W.

LEGEND

- () DENOTE RECORD INFO
- (T) DENOTES TOTAL DISTANCE
- R.O.W. RIGHT OF WAY
- PUE PUBLIC UTILITY EASEMENT
- PAE PRIVATE ACCESS EASEMENT
- PSDE PRIVATE STORM DRAIN & WATER EASEMENT
- EVAE EMERGENCY VEHICLE ACCESS EASEMENT
- PUME PRIVATE UTILITY MAINTENANCE EASEMENT
- EXTERIOR BOUNDARY LINE
- LOT LINE
- ADJACENT PROPERTY LINE
- PSDE
- PUE
- PAE & PUME
- (R) RADIAL BEARING
- () 1 MEASURED & RECORD INFORMATION PER TRACT 1801 (38 M 43-44)

OMER
2014-102925
445-0170-038-04

BASIS OF BEARINGS

THE BASIS OF BEARING IS BASED UPON THE MONUMENT LINE OF PALISADE STREET AS SHOWN ON MAP OF TRACT 1801, RECORDED IN BOOK 38 OF MAPS, PAGE 43, OFFICIAL RECORDS OF ALAMEDA COUNTY; SAID BEARING IS TAKEN AS NORTH 69° 58' 20" WEST.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-406

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Manager
Interim Director of Public Works
Director of Information Technology

SUBJECT

Hayward High-Speed Fiber Optic Network Installation Project - Award of Engineering Services Contract to Kimley-Horn & Associates, Inc.

RECOMMENDATION

That Council adopts the attached resolution executing a professional services agreement with Kimley-Horn & Associates, Inc., (Kimley-Horn) in the amount of \$345,267, and authorizing the expenditure of up to \$380,000 for the total project, including additional services for the preparation of Final Design Plans, Specifications, and Estimate of the Hayward High-Speed Fiber Optic Network Installation project.

SUMMARY

The City is committed to growing its existing business and attracting new business to the Industrial Corridor. The development of a high-speed fiber optic network infrastructure loop will connect Hayward's advanced industries to high-speed gigabit networks. This project will link critical services to support activities by utilizing nine (9) miles of existing City conduit network, and adding eleven (11) miles of new conduit and cabling for a fiber network in accordance with the City's adopted Fiber Master Plan.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Fiber Optic Network Installation Project Map



DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Manager
Interim Director of Public Works
Director of Information Technology

SUBJECT: Hayward High-Speed Fiber Optic Network Installation Project –
Award of Engineering Services Contract to Kimley-Horn & Associates, Inc.

RECOMMENDATION

That Council adopts the attached resolution executing a professional services agreement with Kimley-Horn & Associates, Inc., (Kimley-Horn) in the amount of \$345,267 and authorizing the expenditure of up to \$380,000 for the total project, including additional services for the preparation of Final Design Plans, Specifications, and Estimate of the Hayward High-Speed Fiber Optic Network Installation project.

SUMMARY

The City is committed to growing its existing business and attracting new business to the Industrial Corridor. The development of a high-speed fiber optic network infrastructure loop will connect Hayward's advanced industries to high-speed gigabit networks. This project will link critical services to support activities by utilizing nine (9) miles of existing City conduit network and adding eleven (11) miles of new conduit and cabling for a fiber network in accordance with the City's adopted Fiber Master Plan.

BACKGROUND

The City's Industrial Corridor is home to more than 5,100 businesses that employ nearly 47,500 workers. It is expected to grow as an economic and employment center and evolve to achieve a healthy balance of traditional manufacturing and information and technology-based uses. Enabling greater fiber-based connectivity for the businesses located in the corridor is a Council priority. To achieve this, the City intends to deploy a municipally owned fiber optic network.

On April 25, 2017, Council approved and accepted Economic Development Agency Grant No. 07-01-07286: Hayward High-Speed Fiber Optic Network Installation Project. Council concurrently appropriated the necessary matching funds and authorized the City Manager to take all necessary actions associated with the grant.

On July 18, 2017, Council approved and adopted the Fiber Master Plan recommended by staff and CTC Technology and Energy. The Fiber Master Plan serves as a visioning document that sets the overarching goals and objectives for deploying a fiber-optic network. The Fiber Master Plan defined and evaluated potential fiber optic network routes used as preliminary design requirements for this project.

DISCUSSION

This project is federally funded from a \$5,489,648 grant by the U.S. Department of Commerce's Economic Development Administration (EDA). The project proposes to install eleven (11) miles of fiber optic conduit and cabling with supporting pull boxes to expand the City's existing fiber optic network. Pull boxes will be installed at appropriate intervals to provide access points for businesses wishing to connect to the system. All new conduits will be located within the existing City public right-of-way, Union Pacific Railroad, and Caltrans property per the attached Project Map.

On December 15, 2017, a Request for Proposals (RFP) was developed and issued for this project. On January 19, 2018, three (3) proposals were received and evaluated on a point system basis (1-100, with 100 being the best possible score) based upon an understanding of the proposed work, and education, training, experience, past-performance, capabilities, detailed approach to tasks, personnel, and workload of the proposed team. The proposal scores ranged from 58 to 91. Kimley-Horn of Oakland, California, submitted the highest ranked proposal with an average score of 91 and an original cost proposal of \$446,514. Commstructure Consulting of Oregon City, Oregon, submitted the second ranked proposal with an average score of 76. The cost proposal amount includes costs for the design and preparation of 100% plans, specifications, and engineer's estimate for advertisement of the project for construction bids. City staff worked closely with the consultant to reduce costs and negotiated a reduction of the overall costs to \$345,267. The cost reductions included optimizing the scope of work items and reduction of excessive project coordination, site visits, and meeting costs.

Staff recommends that Council approve the professional services agreement with Kimley-Horn in the amount of \$345,267. Further, staff recommends that Council authorize the City Manager to expend up to \$380,000 to include approved additional services. The additional services amount is set at \$34,733 (10% of contract cost).

The project is categorically exempt under Section 15303 (d) of the California Environmental Quality Act Guidelines for the new construction of small structures.

The EDA Grant requires the City to take appropriate mitigation measures, during construction, to ensure any displacement of soils do not enter storm water drainage canals in the nearby vicinity.

ECONOMIC IMPACT

There is potential for job growth and additional economic activities in the community related to this project.

The City must report, as a requirement of the grant, to the EDA the number of new jobs attributable to this project 3 years, 6 years, and 9 years following the completion of this grant.

Staff assessed demand for broadband connectivity in the commercial sector. The City's Economic Development Division has collected survey and interview data through the Business Visitation Program since September 2014. Research indicates that there is demand for broadband connectivity for small to medium-sized businesses within the advanced industries sector. Firms in the biotechnology, construction and engineering, information and business services, and manufacturing sectors expressed a need for such service to help them grow and remain competitive.

The ability to add this infrastructure to Hayward's Industrial Corridor will serve as a competitive advantage over other communities. Improved broadband connectivity in the City's industrial areas will support business attraction efforts. While the existence of a high-speed fiber optic network is only one of many site selection factors (such as lease rates, building configuration, traffic patterns, etc.), being able to market Hayward's broadband connectivity to the business community at-large helps satisfy one site selection criterion and strengthens the City's reputation as a center for innovation and growth.

FISCAL IMPACT

The \$5,489,648 EDA Grant requires a 50% local match which is \$2,744,824. The City contributed right-of-way with a value of \$2,108,117. The remaining match of \$636,707 will come in the form of a contribution from the General Fund. This contract amount counts towards the remaining \$633,707 in match needed for the grant. This contribution has already been appropriated and allocated by the Council in Fund 731, Project 07275, and will be used to fund this work.

The estimated project cost is as follows:

Professional Services Contract	\$345,267
Contract Contingency	<u>\$34,733</u>
Total	\$380,000

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

SUSTAINABILITY FEATURES

The action taken for this report will not result in a physical development, purchase or service, or a new policy or legislation. Any physical work will depend upon future Council action.

PUBLIC CONTACT

Any questions or comments regarding this project should be directed to: John Stefanski, Project Manager, at John.Stefanski@hayward-ca.gov or Alex Tat, Project Engineer, at Alex.Tat@hayward-ca.gov. No public contact has been necessary to this point in the project. As the project progresses towards construction, staff will design the appropriate outreach and engagement plan to alert potentially impacted community members.

NEXT STEPS

If Council adopts the attached resolution and awards the contract, preparation of the design documents is as follows:

Begin Design	July 2018
Begin Construction (Tentative)	February 2019
Complete Construction (Tentative)	July 2019

Prepared by: John Stefanski, Management Analyst II
Alex Tat, Associate Civil Engineer

Recommended by: Adam Kostrzak, Director of Information Technology
Alex Ameri, Interim Director of Public Works

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-____

Introduced by Council Member _____

RESOLUTION AWARDING THE ENGINEERING SERVICES CONTRACT TO
KIMLEY-HORN & ASSOCIATES, INC. FOR THE HAYWARD HIGH-SPEED FIBER
OPTIC NETWORK INSTALLATION PROJECT

WHEREAS, By resolution on April 25, 2017, the City Council accepted EDA Grant No. 07-01-07286 for Hayward High Speed Fiber Optic Network Installation Project, Project No. 07275 and authorized the City Manager to take all necessary action associated with the grant; and

WHEREAS, On January 19, 2018, three (3) proposals were received ranging from \$335,245 to \$446,514; Kimley-Horn & Associates, Inc., of Oakland, California, submitted the most qualified proposal, with an average score of 91/100 based on criteria established in the Request for Proposal. The negotiated cost proposal is in the amount of \$345,267; and

WHEREAS, The Administrative Change Order (ACO) or contingency budget of \$34,733 was not disclosed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that Kimley-Horn & Associates, Inc., is hereby awarded the engineering services contract for the Hayward High Speed Fiber Optic Network Installation Project, Project No. 07275, for the amount of \$345,267, in accordance with the engineering services contract adopted therefore and on file in the office of the City Clerk of the City of Hayward at and for the price named and stated in the negotiated cost proposal of the hereinabove specified proposer and all other proposals are hereby rejected.

BE IT FURTHER RESOLVED by the City Council of the City of Hayward that the City Manager is authorized to expend up to \$380,000 for engineering design services and contingencies to complete the project design.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute the contract with Kimley-Horn & Associates, Inc., in the name of and for and on behalf of the City of Hayward, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

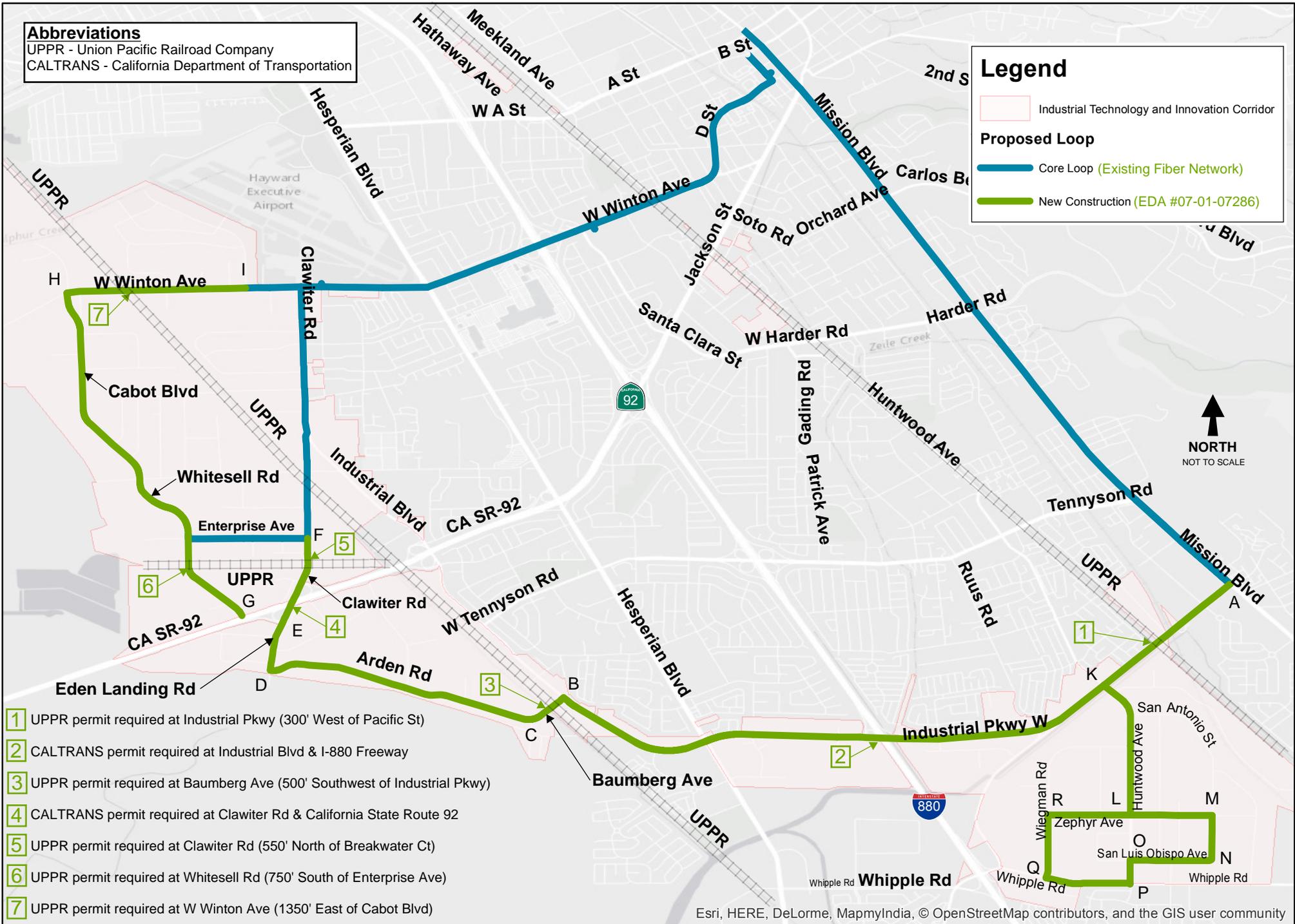
City Attorney of the City of Hayward

City of Hayward High-Speed Fiber Optic Network Installation Project Map

Abbreviations
 UPPR - Union Pacific Railroad Company
 CALTRANS - California Department of Transportation

Legend

- Industrial Technology and Innovation Corridor
- Proposed Loop**
- Core Loop (Existing Fiber Network)
- New Construction (EDA #07-01-07286)



- 1 UPPR permit required at Industrial Pkwy (300' West of Pacific St)
- 2 CALTRANS permit required at Industrial Blvd & I-880 Freeway
- 3 UPPR permit required at Baumberg Ave (500' Southwest of Industrial Pkwy)
- 4 CALTRANS permit required at Clawiter Rd & California State Route 92
- 5 UPPR permit required at Clawiter Rd (550' North of Breakwater Ct)
- 6 UPPR permit required at Whitesell Rd (750' South of Enterprise Ave)
- 7 UPPR permit required at W Winton Ave (1350' East of Cabot Blvd)



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-408

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Interim Director of Public Works

SUBJECT

Innovative Deployments to Enhance Arterials (IDEA) Grant: Funding Agreements between Metropolitan Transportation Commission (MTC) and the City of Hayward

RECOMMENDATION

That Council authorizes the City Manager to execute two funding agreements between the MTC and the City of Hayward for the IDEA Grant.

SUMMARY

In February 2018, staff successfully obtained an IDEA grant from the MTC. The City is one of only two cities in Alameda County to be awarded this grant. The grant uniquely positions the City to utilize advanced technologies to better understand and address regional and local traffic congestion. According to the MTC, regional traffic congestion in the Bay Area has grown over 80% between 2010 and 2016. The increasingly congested conditions on freeways increased traffic on local roadways as motorists sought alternate routes. Unlike freeways, which are intended to solely serve motorized traffic, local roadways must accommodate multiple road users (e.g. vehicles, bicycles, and pedestrians), while managing access to businesses, side streets, and residential neighborhoods.

The IDEA grant will allow staff to focus on Hayward's vital east-west and north-south corridors, such as Tennyson Road, Foothill Boulevard, Mission Boulevard, and parallel roadways, such as Second Street. It supports the installation of advanced Bluetooth technologies and procurement of data driven tools to monitor and analyze the City's unique traffic patterns. These advanced technologies will enhance the productivity of adaptive traffic signals, and help reduce congestion.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution

File #: CONS 18-408



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Interim Director of Public Works

SUBJECT: Innovative Deployments to Enhance Arterials (IDEA) Grant: Funding Agreements between Metropolitan Transportation Commission (MTC) and the City of Hayward

RECOMMENDATION

That Council authorizes the City Manager to execute two funding agreements between the MTC and the City of Hayward for the IDEA Grant.

SUMMARY

In February 2018, staff successfully obtained an IDEA grant from the MTC. The City is one of only two cities in Alameda County to be awarded this grant. The grant uniquely positions the City to utilize advanced technologies to better understand and address regional and local traffic congestion. According to the MTC, regional traffic congestion in the Bay Area has grown over 80% between 2010 and 2016. The increasingly congested conditions on freeways increased traffic on local roadways as motorists sought alternate routes. Unlike freeways, which are intended to solely serve motorized traffic, local roadways must accommodate multiple road users (e.g. vehicles, bicycles, and pedestrians), while managing access to businesses, side streets, and residential neighborhoods.

The IDEA grant will allow staff to focus on Hayward's vital east-west and north-south corridors, such as Tennyson Road, Foothill Boulevard, Mission Boulevard, and parallel roadways, such as Second Street. It supports the installation of advanced Bluetooth technologies and procurement of data driven tools to monitor and analyze the City's unique traffic patterns. These advanced technologies will enhance the productivity of adaptive traffic signals, and help reduce congestion.

BACKGROUND

A noticeable portion of traffic volume on local City streets is attributable to regional through traffic. This is explained in part by the City's proximity to several major regional corridors, including I-580, I-880, SR-238, and SR-92. Heavy congestion and accident occurrence on the freeways result in inconsistent traffic volumes and patterns on local streets. As such, regional pass-through traffic in Hayward fluctuates on a regular basis

To help address congestion, the City is on the forefront of implementing adaptive traffic signals on major corridors. They dynamically adjust signal timing based on traffic demand. While adaptive signals and coordination are valuable tools on heavily utilized roadways, they work best when traffic patterns and volumes are consistent. Frequent fluctuations and inconsistent changes in traffic flow and patterns cause adaptive systems to operate at less than maximum efficacy.

To build upon the City's existing traffic signal infrastructure and to maximize its efficiency, staff is exploring the use of advanced transportation technologies and data driven tools that enable robust reporting to increase effectiveness and efficiency of the City's transportation network, and to address traffic congestion issues.

DISCUSSION

Staff successfully obtained a grant under MTC's IDEA program, an initiative that is designed to support cities, counties, and transit agencies in the implementation of mature, commercially available technologies to:

1. Improve travel time and reliability along arterials for autos and transit vehicles;
2. Improve safety of motorists, transit riders, bicyclists, and pedestrians;
3. Decrease motor vehicle emissions and fuel consumption; and
4. Improve knowledge of and proficiency in the use of advanced technologies for arterial operations.

The grant funds will be used toward the deployment of advanced data-collection tools along Tennyson Road, Foothill Boulevard, Mission Boulevard, and Second Street. These technologies will provide detailed and comparable point-to-point reports for staff to better understand regional through traffic and its effects on local roadways. Key benefits of the technology include remote monitoring, and traffic probes that measure travel times and identify common points of delay and congestion throughout the transportation network. Staff will use the data to develop comprehensive short-term and long-term solutions to relieve traffic congestion.

Review by Council Infrastructure Committee (CIC)

Given the grant's timeline, staff was not able to schedule this item on the CIC agenda.

ECONOMIC IMPACT

The IDEA grant allows staff to implement advanced technologies to develop solutions to traffic congestion along vital east-west and north-south corridors. Increased traffic flow and reduced travel times through these corridors will reduce commuters' time on the roads and make local businesses more accessible, which has a potential positive economic impact.

FISCAL IMPACT

The total project cost for the purchase and installation of modern Bluetooth technology on the signals along Tennyson Road, Foothill Boulevard, Second Street, and Mission Boulevard is \$402,000. The grant funds approximately \$302,000 on a reimbursable basis. The City contribution is \$60,000 (15%) in cash, and \$40,000 (10%) in in-kind services. These funds were included in the Adopted FY 2019 – FY 2028 Capital Improvement Program – Street System Improvement Fund.

STRATEGIC INITIATIVES

This agenda item supports the Complete Streets Strategic Initiative. The purpose of the Complete Streets initiative is to build streets that are safe, comfortable, and convenient for everyone regardless of age or ability, including motorists, pedestrians, bicyclists, and public transportation riders. This item supports the following goals and objectives:

Goal 2: Provide Complete Streets that balance the diverse needs of users of the public right-of-way.

Objective 1: Increase walking, biking, transit usage, carpooling, and other sustainable modes of transportation by designing and retrofitting streets to accommodate all modes.

SUSTAINABILITY FEATURES

The advanced transportation technologies will reduce vehicle idling, improve traffic flow, and reduce greenhouse gases. Traffic signal systems also improve pedestrian and bicycle safety at intersections to promote alternate modes of transportation. In addition, the mobility goals established as part of the City's 2040 General Plan, includes the goal of improving local circulation, which is dependent on the operations of the traffic signal system network within the City. By operating and maintaining an advanced traffic signal system, the local circulation goal (Goal M-4), "enhance and maintain local access and circulation, while protecting neighborhoods from through traffic," can be achieved.

NEXT STEPS

Following execution of the fund transfer agreement, a project kick-off meeting will take place between the City and MTC staff. The kick-off meeting is tentatively scheduled for early July 2018. Project schedule and timeline will be determined at the kick-off meeting.

Prepared by: Steven Chang, Associate Transportation Planner
Fred Kelley, Transportation Division Manager

Recommended by: Alex Ameri, Interim Director of Public Works

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-_____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE INNOVATIVE DEPLOYMENTS TO ENHANCE ARTERIALS (IDEA) GRANT FUNDING AGREEMENTS BETWEEN THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) AND THE CITY OF HAYWARD

WHEREAS, The City of Hayward was awarded an Innovative Deployments to Enhance Arterials (IDEA) grant by the Metropolitan Transportation Commission (MTC) in the amount of \$302,000 for installation of modern Bluetooth technology on the signals along Tennyson Road, Foothill Boulevard, Second Street, and Mission Boulevard; and

WHEREAS, The terms of the grant require execution of an Agreement entitled "Funding Agreement for Innovative Deployments to Enhance Arterials (IDEA) Category 1 Project" between the City of Hayward and the Metropolitan Transportation Commission; and

WHEREAS, The terms of the grant require execution of an Agreement entitled "Funding Agreement for Innovative Deployments to Enhance Arterials (IDEA) Category 1 Project - Local Match Contribution" between the City of Hayward and the Metropolitan Transportation Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute, on behalf of the City of Hayward, all necessary agreements with the MTC, for the IDEA Grant, in a form approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-361

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Adoption of a Resolution Approving Two Side Letter Agreements between the City of Hayward and the Hayward Firefighters, Local 1909 and the Hayward Fire Officers Association, in which the City will make Annual Contributions to the Accounts of Employees Participating in the Voluntary Employee Beneficiary Association (VEBA) Plan

RECOMMENDATION

That the City Council adopts a Resolution authorizing side letter agreements between the City of Hayward and the Hayward Firefighters, Local 1909 ("Local 1909) and the Hayward Fire Officers Association ("HFOA") to add an employer contribution to the accounts of employees currently contributing to the Voluntary Employee Beneficiary Association ("VEBA") Plan.

SUMMARY

This Resolution authorizes a side letter agreement between the City of Hayward, the Hayward Firefighters, Local 1909 ("Local 1909), and the Hayward Fire Officers Association ("HFOA") to add an employer contribution to the accounts of employees currently contributing to the Voluntary Employee Beneficiary Association ("VEBA") Plan. The agreement incorporates the recently negotiated employer contributions to employee VEBA accounts.

ATTACHMENTS

Attachment I Staff Report
Attachment II Resolution



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT: Adoption of a Resolution Approving Two Side Letter Agreements between the City of Hayward and the Hayward Firefighters, Local 1909 and the Hayward Fire Officers Association, in which the City will make Annual Contributions to the Accounts of Employees Participating in the Voluntary Employee Beneficiary Association (VEBA) Plan

RECOMMENDATION

That the City Council adopts a Resolution authorizing side letter agreements between the City of Hayward and the Hayward Firefighters, Local 1909 ("Local 1909) and the Hayward Fire Officers Association ("HFOA") to add an employer contribution to the accounts of employees currently contributing to the Voluntary Employee Beneficiary Association ("VEBA") Plan.

SUMMARY

This Resolution authorizes a side letter agreement between the City of Hayward, the Hayward Firefighters, Local 1909 ("Local 1909), and the Hayward Fire Officers Association ("HFOA") to add an employer contribution to the accounts of employees currently contributing to the Voluntary Employee Beneficiary Association ("VEBA") Plan. The agreement incorporates the recently negotiated employer contributions to employee VEBA accounts.

BACKGROUND

VEBA is an entity established as a tax-exempt trust under Section 501(c)(9) of the Internal Revenue Service (IRS) Code to provide employees with the ability to save money for health care expenses. Participants, their spouses, and eligible dependents are able to receive reimbursement for qualified medical expenses while actively employed, following separation of employment, and during retirement.

The City of Hayward contracts with California Government Voluntary Employee Beneficiary Association (CALGOVEBA) to provide a healthcare funding vehicle for employees to make tax-free contributions to a trust for accumulating funds for the reimbursement of health care costs. Employees who participate in the VEBA program realize a tax benefit because both eligible contributions and the reimbursed expenses are tax-exempt.

In 2011, the City of Hayward restructured its Plan to comply with a change in the IRS Code that required all employees within a bargaining unit to make the same contribution amount. The contribution amount is negotiated with the bargaining unit. While participation in the Plan is up to the bargaining unit, should the bargaining unit opt to participate, the bargaining unit must work with its membership to determine what the contribution levels will be.

Following restructuring of the Plan, both the Local 1909 and HFOA bargaining units opted to participate. Members of each unit are given fifteen (15) days to opt in or out of the VEBA program upon hire, or if promoting into the bargaining unit. The decision to opt in or opt out of the program is irrevocable. Members of Local 1909 and the HFOA opting into the Plan make bi-weekly contributions based on their years of service (YOS) as outlined below:

Local 1909		Fire Officers	
0 - 10 YOS	\$50	1 - 15 YOS	\$50
11 - 20 YOS	\$75	16 - 20 YOS	\$100
21 - 22 YOS	\$100	21 - 25 YOS	\$150
23 - 24 YOS	\$125	25 + YOS	\$200
25 - 26 YOS	\$150		
27 - 28 YOS	\$175		
29 + YOS	\$200		

Contributions at separation are 100% of eligible sick, vacation, and compensatory leave payouts upon retirement and there is no contribution for non-retirement separations, such as resignations or probationary releases.

DISCUSSION

The City entered into negotiations with Local 1909 and the HFOA in January 2018. The parties reached a tentative agreement on March 21, 2018 and the agreement was ratified by the bargaining units on April 15, 2018.

One of the changes to the benefits for bargaining unit members included adding a City contribution toward each employees' VEBA account. Effective January 1, 2019, the City will contribute \$600 annually (\$23.08 bi-weekly) to the VEBA account of all members. Employees who have opted out of the Plan will receive this contribution into their deferred compensation account.

FISCAL IMPACT

The additional contribution of \$600 annually per member of the Local 1909 and HFOA bargaining units will cost approximately \$69,000 per year. However, this amount has already been accounted for in the costing of the successor agreement with the bargaining units that

resulted in an overall savings of \$822,000 over five (5) years. The details of that agreement were in the April 17, 2018 staff report already approved by the City Council.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

NEXT STEPS

Staff will finalize the side letter agreements and obtain necessary review by the City Attorney and approval by the City Manager to execute them. HR will also work with Finance to implement these changes.

Prepared by: Vanessa Lopez, Senior Human Resources Analyst

Recommended by: Nina S. Collins, Director of Human Resources

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION APPROVING TWO SIDE LETTERS OF AGREEMENT WITH THE HAYWARD FIRE FIGHTERS 1909 AND THE HAYWARD FIRE OFFICERS ASSOCIATION 1909 FOR THE ADDITION OF CITY CONTRIBUTIONS TO THE VOLUNTARY EMPLOYEE BENEFICIARY ASSOCIATION (VEBA) PLAN

WHEREAS, The City of Hayward will make available to the Hayward Firefighters, Local 1909 ("Local 1909") and the Hayward Fire Officers Association 1909 ("HFOA"), and their respective members, a Voluntary Employee Beneficiary Association ("VEBA") Plan; and

WHEREAS, VEBA is an entity established as a tax-exempt Trust under Section 501(c)(9) of the Internal Revenue Service (IRS) Code; and

WHEREAS, The City has contracted with California Government Voluntary Employees' Benefit Association (CALGOVEBA) since 2006 to provide a healthcare funding vehicle where employees make tax-free contributions to a trust for accumulating funds for reimbursement of health care costs in accordance with Section 501(c)(9) of the IRS Code; and

WHEREAS, The City, Local 1909, and HFOA have reached an agreement which details the terms of participation in the VEBA Plan for members of Local 1909 and the HFOA; and

WHEREAS, The agreement provides that members of Local 1909 and the HFOA who opt-in to participate in the VEBA Plan shall receive City contributions in the amount of \$600 annually to their VEBA account; and

WHEREAS, The agreement provides that members of Local 1909 and the HFOA who opt-out of participation in the VEBA Plan shall receive City contributions in the amount of \$600 annually to their deferred compensation account; and

WHEREAS, The agreement further provides that members of Local 1909 and the HFOA who opt-in to participate in the VEBA Plan shall also contribute 100% of the total of all eligible sick leave payout after any sick leave hours have been converted to CalPERS service credit in accordance with Government Code Section 20965, 100% of vacation leave payout and 100% of compensatory time payout; and

WHEREAS, The membership of Local 1909 and the HFOA ratified the terms of a successor Memorandum of Understanding, including a VEBA agreement as of April 15, 2018.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the agreements to participate in the VEBA Plan between it and Local 1909 and the HFOA effective January 1, 2019.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: CONS 18-423

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Resolution Approving the Memoranda of Understanding between the City of Hayward and the Service Employees International Union Local 1021 Maintenance, Clerical and Related Bargaining Units and Authorizing Staff to Execute the Agreements

RECOMMENDATION

That the City Council adopts the attached Resolution approving the memoranda of understanding between the City of Hayward and the Services Employees International Union Local 1021 Maintenance and Clerical ("SEIU") bargaining units for the period of July 1, 2018 through June 30, 2021.

SUMMARY

The current memoranda of understanding ("MOU") with SEIU will expire on June 30, 2018. The attached Resolution will allow staff to execute successor agreements with SEIU for the Clerical and Maintenance units for the term of July 1, 2018 through June 30, 2021. The new agreements will grant both units salary and benefit adjustments, an equity study for specific classifications in the Maintenance group, and other benefits, some of which include employees contributing an additional half percent (0.5%) towards the employer's retirement cost for a total contribution of five percent (5%), adding bilingual pay for written language skills, an increase to educational reimbursement, and health and wellness reimbursement for part-time employees. The new contracts also include administrative and legal language updates.

If approved, the proposed MOU will result in a General Fund savings of approximately \$605,000 when compared to the budget model for the FY 2019 - FY 2021.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution

File #: CONS 18-423



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT: Resolution Approving the Memoranda of Understanding between the City of Hayward and the Service Employees International Union Local 1021 Maintenance, Clerical and Related Bargaining Units and Authorizing Staff to Execute the Agreements

RECOMMENDATION

That the City Council adopts the attached Resolution approving the memoranda of understanding between the City of Hayward and the Services Employees International Union Local 1021 Maintenance and Clerical (“SEIU”) bargaining units for the period of July 1, 2018 through June 30, 2021.

SUMMARY

The current memoranda of understanding (“MOU”) with SEIU will expire on June 30, 2018. The attached Resolution will allow staff to execute successor agreements with SEIU for the Clerical and Maintenance units for the term of July 1, 2018 through June 30, 2021. The new agreements will grant both units salary and benefit adjustments, an equity study for specific classifications in the Maintenance group, and other benefits, some of which include employees contributing an additional half percent (0.5%) towards the employer’s retirement cost for a total contribution of five percent (5%), adding bilingual pay for written language skills, an increase to educational reimbursement, and health and wellness reimbursement for part-time employees. The new contracts also include administrative and legal language updates.

If approved, the proposed MOU will result in a General Fund savings of approximately \$605,000 when compared to the budget model for the FY 2019 – FY 2021.

BACKGROUND

The City of Hayward continues to face challenges balancing its General Fund budget. While the City is experiencing moderate growth in many of its key General Fund revenues such as Property Tax and Sales Tax, employee benefit costs, such as pension and healthcare benefits, continue to grow at significant rates. It is even more challenging for cities to fund ongoing

operations and services to the communities they serve while continuing to provide their employees with a sustainable retirement and quality healthcare benefit options.

The City has worked hard to continue to provide quality services to its community and preserve employee benefits while taking significant steps towards attaining fiscal sustainability. This includes partnering with employees who have committed to helping address the City's structural budget deficit by reducing expenses related to salaries and benefits. Contributions to date have included waiving salary increases and sharing the cost of benefits including retirement and health insurance. To continue on the path of fiscal sustainability, in October 2017 during the Fiscal Sustainability Work Session, the Council identified a number of budget balancing strategies and directed staff to explore potential revenue enhancements while partnering with City labor groups to address the increasing costs of employee benefits and other strategies to reduce total personnel costs.

The City entered negotiations with SEIU in March 2018. Over the last three years, SEIU has collaborated with the City to achieve savings associated with salaries and benefits. In its last contract, employees agreed to contribute an additional four and a half percent (4.5%) towards retirement costs and continue with twenty percent (20%) contributions for dental insurance premiums and fifty percent (50%) contribution for vision insurance premiums. Additionally, the City and SEIU agreed to cap the cost of medical insurance, linking the City's maximum contribution to the Kaiser plan, at each employees' enrollment level. The proposed MOUs reflect a continued commitment to addressing the City's structural budget deficit and offsetting increased costs associated with healthcare and retirement. The agreement also provides for a total compensation equity study comparing certain positions in Utilities that the City has experienced difficulty recruiting for and/or retaining talented individuals to similar positions in "Special Districts." This is essential to the City being able to attract and retain highly qualified employees and develop succession plans for continuity of service in this highly competitive and in demand career field.

DISCUSSION

The proposed changes negotiated in the successor MOU continue the current contributions to dental and vision plans, and the cost sharing arrangement in the form of continued contribution toward the Employer's share of retirement costs, with an increase of 0.5% in January 2021.

The City's budget model for the 3-year period (FY 2019-FY 2021) has an assumption of 2% increases in cost of living adjustments for each of the fiscal years. City negotiators proposed to achieve savings by offering employees cash in lieu of a cost of living adjustment ("COLA") and delaying cost of living adjustments to later years. Cash in lieu of COLAs allows for savings because one-time payments do not permanently increase employees' base wages, which would increase other payroll expenses for the City, such as overtime costs and increased pension obligations. Additionally, more personnel cost savings will result from delayed increases. COLAs for both groups have been delayed for twelve (12) months, but will be phased in every six months for a total of 8.5% over the three-year period. The projected

savings from the cash in lieu and delayed COLA increases is approximately \$605,000. The table below summarize the key proposed changes:

MOU Term	Proposed Language	Effective Date
Salaries and One-Time Cash	FY 2019 - \$1,600 cash-in-lieu (pro-rated for part-time employees by FTE)	July 1, 2018
	FY 2020 - 2% COLA	July 1, 2019
	FY 2021 - 2% COLA	July 1, 2020
	FY 2021 - 4.5% COLA	January 1, 2021
Defined Benefit Retirement Program	Employees will pay an additional 0.5% of the employer PERS contribution for a total of 5%	January 1, 2021
	City will amend PERS contract to allow employees to receive PERS credit for their contributions on the employer's behalf	January 1, 2019
Equity Study	<p>Survey will include special districts for positions in Utility and Environmental Services Dept. Survey excludes positions that received an adjustment as a result of the 2016 equity study.</p> <p>Classifications 4%+ below the median of surveyed jurisdictions (after accounting for COLAs) will receive equity adjustments not to exceed 12% in 2 installments not to exceed 6%.</p>	<p>Begin bidding and selection process by: <u>January 1, 2019</u></p> <p>Equity adjustment #1: <u>January 1, 2020</u></p> <p>Equity Adjustment #2: <u>January 1, 2021</u></p>
Payment for Unused Sick Leave	Employees hired after May 1, 2014 who have (1) a sick leave balance of 400+ hours and (2) have used fewer than 32 hours of sick leave in each year shall be eligible to receive 16 hours of vacation leave added to their leave bank by March 31.	July 1, 2018
Bilingual Pay	Allows for up to \$100 per pay period for written language skills.	July 1, 2018
Educational Reimbursement	Increases amount for entire unit to \$10,000	July 1, 2018
Health and Wellness	Part-time employees will be eligible to receive \$25 per month	July 1, 2018
Night Shift Differential	Increases swing shift differential to \$1.60 per hour and night shift differential to \$2.00 per hour	July 1, 2018
Heavy Equipment Repair Differential (Maint Unit)	0.915% of pay that was rolled in for Equipment Mechanic I and II will be rolled out. Equipment Mechanic I and II will receive 5% differential for repairing heavy equipment explicitly listed in the Section.	July 1, 2018

MOU Term	Proposed Language	Effective Date
Distribution Cert. Differential (Maint Unit)	For D-3 or higher Added Utilities Maintenance Mechanic and Utility Leader to list of eligible positions.	July 1, 2018
Lead/Sr. Differential Pay (Maint Unit)	Adds Sr. Equipment Mechanic to the list of eligible classifications	July 1, 2018
Library Pages (Clerical Unit)	Eligible for Health and Wellness under MOU Bilingual pay increased to \$30 per pay period for positions budgeted at 0.30 or greater.	July 1, 2018

FISCAL IMPACT

The total proposed changes result in an estimated net savings of approximately \$605,000 in comparison to projections in the General Fund budget model for the three-year period (FY 2019-FY 2021). Equity adjustments are estimated at a cost of \$700,000 for positions funded in the Enterprise Fund. The net overall cost of the contract (including both the General Fund and Enterprise Funds) to the City is approximately \$95,000 for the three-year contract period.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

NEXT STEPS

If adopted, Human Resources staff will finalize the agreements and work with the Finance Department to implement the above changes.

Prepared by: Vanessa Lopez, Senior Human Resources Analyst

Recommended by: Nina S. Collins, Director of Human Resources

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-_____

Introduced by Council Member _____

RESOLUTION APPROVING THE MEMORANDA OF UNDERSTANDING
BETWEEN THE CITY OF HAYWARD AND SERVICE EMPLOYEES
INTERNATIONAL UNION LOCAL 1021 AND AUTHORIZING STAFF TO
EXECUTE THE AGREEMENTS

WHEREAS, The current Memoranda of Understanding between the City of Hayward and Service Employees International Local 1021 Maintenance and Clerical and Related Bargaining Units (collectively "SEIU") will expire on June 30, 2018; and

WHEREAS, The City and SEIU entered negotiations for successor memoranda of understanding for the Maintenance and the Clerical and Related Unit in March 2018;

WHEREAS, The City of Hayward has experienced some positive economic improvement and costs related to employee salaries and benefits, primarily retirement and healthcare continue to increase substantially; and

WHEREAS, The City and SEIU have reached a tentative agreement to successor memoranda of understanding that provides increased cost sharing from four and a half percent (4.5%) of the employer's contribution rate to five percent (5%), forgoing a cost of living adjustment in fiscal year 2019, continue cost sharing for dental and vision insurance, salary adjustments, and language changes;

WHEREAS, The membership of SEIU ratified the tentative agreement on June 18, 2018; and

WHEREAS, The proposed changes will save the City approximately \$605,000 more than projected in the City's budget model for the contract period of FY 2019 through FY 2021. Equity adjustments are estimated to be up to \$700,000 for positions funded by the Enterprise Fund, making the total cost to the City for the agreement be approximately \$95,000.

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council hereby approves the Memoranda of Understanding between it and SEIU for the period of July 1, 2018 through June 30, 2021 for the Maintenance and the Clerical and Related Unit and authorizes staff to execute said agreements, a copy of which will be on file in the Office of the City Clerk.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: PH 18-013

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT

Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16, for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Consolidated Landscape and Lighting Assessment District (LLAD) No. 96-1, Zones 1 through 16 for Fiscal Year 2019

SUMMARY

The City of Hayward has sixteen Landscape and Lighting District Benefit Zones. The Landscaping and Lighting Act of 1972 requires that a review and update of the Engineer's Report for these zones be prepared annually to set assessment amounts for each zone. The assessment amounts may or may not change from fiscal year to fiscal year, depending upon the operation and maintenance needed to be performed in each zone, and the funding levels required for the operating and capital reserves. The recommended assessment cannot exceed the maximum base annual assessment rate established when the zones were originally formed. The FY 2019 Engineer's Report includes a summary for each benefit zone, to include:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY 2019 recommended budget;

File #: PH 18-013

- (3) the FY 2019 recommended assessment rate; and
- (4) map of each benefit zone (assessment diagram).

For FY 2019, staff is recommending increases in fiscal assessments for benefit zones 1, 3, 5, 7, 8, 9, 10, 11, 16, from the previous fiscal year.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll.

ATTACHMENTS

- Attachment I Staff Report
- Attachment II Resolution Approving Engineer Report
- Attachment III Resolution Approving Funding Recommendations
- Attachment IV Engineer's Report
- Attachment V June 5, 2018 Consent Resolution 18-094
- Attachment VI June 15, 2018 Legal Notice



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16, for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Consolidated Landscape and Lighting Assessment District (LLAD) No. 96-1, Zones 1 through 16 for Fiscal Year 2019.

SUMMARY

The City of Hayward has sixteen Landscape and Lighting District Benefit Zones. The Landscaping and Lighting Act of 1972 requires that a review and update of the Engineer's Report for these zones be prepared annually to set assessment amounts for each zone. The assessment amounts may or may not change from fiscal year to fiscal year, depending upon the operation and maintenance needed to be performed in each zone, and the funding levels required for the operating and capital reserves. The recommended assessment cannot exceed the maximum base annual assessment rate established when the zones were originally formed. The FY 2019 Engineer's Report includes a summary for each benefit zone, to include:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY 2019 recommended budget;
- (3) the FY 2019 recommended assessment rate; and

(4) map of each benefit zone (assessment diagram).

For FY 2019, staff is recommending increases in fiscal assessments for benefit zones 1, 3, 5, 7, 8, 9, 10, 11, 16, from the previous fiscal year.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll.

BACKGROUND

The Landscaping and Lighting Act of 1972 (Streets and Highways Code §22500) is a flexible tool used by local government agencies to form Landscaping and Lighting Districts to finance the cost and expense of operating, maintaining, and servicing landscaping (including parks), and lighting improvements in public areas. In 1996, six separate Landscaping and Lighting Districts, Benefit Zones 1-6, were consolidated into one district, Consolidated Landscaping and Lighting District No. 96-1, by the adoption of Resolution No. 96-63. In subsequent years, Benefit Zones 7-16 were individually created and annexed into the District. This staff report and attached engineer's report provide benefit, budget, and assessment details for each of the established sixteen zones. Table 1 below provides general information regarding the year in which each benefit zone was formed and the number of assessable parcels within each benefit zone.

TABLE 1: FY 2019 DESCRIPTION OF EXISTING BENEFIT ZONES				
A	B	C	D	E
Zone	Name/Location	Year Formed	Type of Development	Number of Assessed Parcels
Current Assessments - Year Formed and Number of Parcels Per Zone				
1	Huntwood Ave. & Panjon St.	1990	Residential	30
2	Harder Rd. & Mocine Ave.	1991	Residential	85
3	Prominence	1992	Residential	155
4	Stratford Village	1995	Residential	174
5	Soto Rd. & Plum Tree St.	1995	Residential	38
6	Pepper Tree Park	1982	Industrial	11
7	Twin Bridges	1998	Residential	348
8	Capitola St.	1999	Residential	24
9	Orchard Ave.	2000	Residential	74
10	Eden Shores- Residential	2003	Residential	534
11a	Stonebrae Country Club - Developed	2006	Residential	516
11b	Stonebrae Country Club - Undeveloped	2006	Residential	118
12a	Eden Shores - Sports Park - Developed	2007, 2016	Residential	261
12b	Spindrift - Sports Park - Developed	2016	Residential	54
12c	Spindrift - Sports Park - Undeveloped	2016	Residential	64
13	Cannery Place	2008	Residential	599
14a	La Vista - Developed	2016	Residential	52
14b	La Vista - Undeveloped	2016	Residential	127
16a	Blackstone - Zone A - Developed	2016	Residential	82
16b	Blackstone - Zone A - Undeveloped	2016	Residential	23
16c	Blackstone - Zone B - Developed	2016	Residential	51
16d	Blackstone - Zone B - Undeveloped	2016	Residential	1
Total Assessed Parcels:				3,421
For Reference ONLY				
15	Cadence	2017	Residential	206
Grand Total Assessed Parcels:				3,627

DISCUSSION

On June 5, 2018, the City Council adopted Resolution No. 18-094, approving the Preliminary Engineer's Report, declaring its intent to levy assessments for FY 2019. The final Engineer's Report is attached. Based upon revenues required to maintain operations and contribute to the capital replacement account, staff is recommending that the following FY 2019 assessment rates be approved.

TABLE 2: FY 2019 ASSESSMENT AMOUNTS BY BENEFIT ZONE							
A	B	C	D	E	F	G	H = (F - E)
Zone	Name/Location	Annual CPI Update	FY 2019 Max Base Assessment	FY 2018 Assessment	FY 2019 Assessment	Chg from last year	Chg \$/%
Year Over Year Assessment Comparison							
1	Huntwood Ave. & Panjon St.	No	\$295.83	\$183.75	\$192.94	Incr	\$9.19, 5%
2	Harder Rd. & Mocine Ave.	No	\$193.39	\$153.58	\$122.86	Decr	(\$30.72), -20%
3	Prominence	Yes	\$933.07	\$824.16	\$853.83	Incr	\$29.67, 3.6%
4	Stratford Village	No	\$180.00	\$145.20	\$116.16	Decr	(29.04), -20%
5	Soto Rd. & Plum Tree St.	No	\$258.67	\$205.25	\$212.64	Incr	\$7.39, 3.6%
6 ^(1,2)	Pepper Tree Park	No	\$2.61	\$2.61	\$2.61	None	N/A
7	Twin Bridges	Yes	\$975.95	\$563.52	\$591.70	Incr	\$28.18, 5%
8	Capitola St.	Yes	\$698.00	\$150.00	\$157.50	Incr	\$7.50, 5%
9	Orchard Ave.	Yes	\$186.37	\$30.00	\$31.08	Incr	\$1.08, 3.6%
10	Eden Shores - Residential	Yes	\$1,111.33	\$192.50	\$221.38	Incr	\$28.88, 15%
11a	Stonebrae Country Club (developed)	Yes	\$1,576.26	\$168.44	\$210.55	Incr	\$42.11, 25%
11b	Stonebrae Country Club (undeveloped)	Yes	\$1,576.26	\$89.21	\$111.51	Incr	\$22.30, 25%
12a	Eden Shores- Sports Park	Yes	\$208.87	\$112.00	\$112.00	None	N/A
12b	Spindrift - Sports Park (developed)	Yes	\$206.85	\$112.00	\$112.00	None	N/A
12c	Spindrift - Sports Park (undeveloped)	Yes	\$62.06	\$33.60	\$33.60	None	N/A
13	Cannery Place	Yes	\$1,185.29	\$361.00	\$361.00	None	N/A
14a	La Vista (developed)	Yes	\$607.42	\$50.00	\$15.00	Decr	(\$35.00), -70%
14b	La Vista (undeveloped)	Yes	\$607.42	\$15.00	\$4.50	Decr	(\$10.50), -70%
16a	Blackstone (Zone A - developed)	Yes	\$432.68	\$315.00	\$432.68	Incr	\$117.68, 37%
16b	Blackstone (Zone A - undevelopment)	Yes	\$129.80	\$95.00	\$129.80	Incr	\$34.80, 37%
16c	Blackstone (Zone B - developed)	Yes	\$454.31	\$330.75	\$454.31	Incr	\$123.56, 37%
16d	Blackstone (Zone B - undeveloped)	Yes	\$136.29	\$99.75	\$136.29	Incr	\$36.54, 37%
Self Maintained Benefit Zone - For Reference ONLY							
15 ⁽³⁾	Cadence	Yes	\$607.42	N/A	N/A	N/A	N/A

Notes: ⁽¹⁾ Shaded items reflect Fiscal Year 2019 assessment amounts levied at the base maximum assessment

⁽²⁾ Zone 6 is in the industrial district and is assessed based upon street frontage.

⁽³⁾ Zone 15 maintains their own benefits.

Assessment Rate Recommendations

Rates among the 16 benefit zones vary (\$853.83 to \$2.61), depending on the type of assessment (per parcel or based upon street frontage), benefits maintained, the operating and capital reserve needed, whether the City has accepted maintenance responsibility from the developer, and whether the parcel is developed or not developed. Prominence (Zone 3) has the highest assessment (\$853.83), based on benefits maintained and the fund balance required. Pepper Tree Park (Zone 6) has the lowest assessment (\$2.61), based on the minimum amount of maintenance required. The largest percentage increase for FY 2019 is for Cannery-Blackstone (Zone 16). The reason for the increase is because up until this point, the developer has been responsible for maintaining the area. In FY 2019, the City anticipates acceptance of the maintenance responsibility from the developer, at which time, the LLAD will be responsible for incurring the maintenance cost.

Developing Zones

Four of the 16 benefit zones are not completely developed. Zones that have development in progress include Stonebrae (Zone 11), Spindrift (Zone 12 annexation), La Vista (Zone 14), and Cannery-Blackstone (Zone 16). Each year, the parcels are reviewed to see if a Certification of Occupancy (CO) has been filed. For parcels that are not developed when the assessment rates are submitted to the county assessor, a lower assessment rate is recommended, known as the “undeveloped rate.” During the next annual review, the parcel is once again reviewed to see if the CO had been issued, which would change the parcel status to “developed.”

In FY 2018, Stonebrae (Zone 11) subdivided one of its larger parcels to create 96 single-family lots. As an overview, the Stonebrae development is comprised of a total of 5 phases or villages (Village A thru E) and was originally approved for a total of 650 residential lots. It is worth noting that with the addition of the 96 lots for Village C in July 2017, residential lots now total 634.

Future Zones

The City anticipates forming future LLAD zones to include:

- 1) Parkside Heights (2nd St. and Walpert St.) – The pending benefit zone is anticipated to include a park and trail. Design documents are currently under review, with implementation anticipated in FY 2019.
- 2) Lincoln Landing (corner of Foothill Blvd. and Hazel Ave.) – The pending benefit zone is anticipated to include a park and trail. Design documents are currently under review, with implementation anticipated in FY 2020.
- 3) SoHAY (between Mission Blvd. and Dixon St.) – The pending benefit zone is anticipated to include a park and trail. Design documents are currently under review, with implementation anticipated in FY 2020.

Proposition 218 Compliance

For FY 2019, all assessments are proposed to be levied in compliance with Proposition 218 and do not require the noticing and balloting of property owners to obtain their approval. Any future increases in the assessment amounts that exceed the maximum base assessment amount would require the noticing and balloting of property owners.

FISCAL IMPACT

In accordance with law, funds for each benefit zone are maintained separately from other City funds. There is no fiscal impact to the City's General Fund from this recommendation because expenditures are to be paid for by the District's benefit zone fund accounts.

STRATEGIC INITIATIVES

This is a routine operational item and does not relate to any of the three Council Strategic Initiatives.

PUBLIC CONTACT

To provide community engagement, City staff:

1. Mailed a notice to property owners;
2. Posted an online survey to measure maintenance satisfaction;
3. Held a community engagement meeting on May 22;
4. Introduced this item at the June 5, 2017 Council meeting;
5. Published a required legal notice in The Eastbay Times newspaper on June 15, 2018; and
6. Continued this item at the June 19, 2018 Council meeting.

NEXT STEPS

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll.

Prepared by: Denise Blohm, Management Analyst II

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-__

Introduced by Council Member_____

RESOLUTION APPROVING THE ENGINEER'S REPORT,
RECONFIRMING BASE MAXIMUM ASSESSMENTS, CONFIRMING THE
ASSESSMENT DIAGRAMS AND FISCAL ASSESSMENTS, AND
ORDERING LEVY AND COLLECTION OF FISCAL ASSESSMENTS FOR
THE LANDSCAPING AND LIGHTING DISTRICT NO. 96-1, ZONES 1
THROUGH 16 FOR FY 2019

WHEREAS, A noticed public meeting was held on May 22, 2018, to provide information and allow affected owners an opportunity to speak. Two property owners attended the meeting and all of their comments were addressed; and

WHEREAS, By adopting Resolution No.18-094 on June 5, 2018, this City Council approved the preliminary Engineer's Report and declared intention to levy assessments for FY 2019 in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, Said report was duly made and filed, and duly considered by this City Council and found to be sufficient in every particular, and that June 19, 2018, at the hour of 7:00 p.m., in the regular meeting place of this Council, City Council Chambers, 777 B Street, 2nd Floor, Hayward, California, was appointed as the time and place for a hearing before this City Council on the question of the levy of the proposed assessments, notice of which proceedings was duly published; and

WHEREAS, The June 19, 2018 public hearing was continued to June 26, 2018; and

WHEREAS, Notice of the proposed assessment and City Council Hearing was mailed to each property owner or record owner of each parcel in Zones 1-16; and

WHEREAS, Notice of the proposed assessment and City Council Hearing was published once in The East Bay Times newspaper on June 15, 2018; and

WHEREAS, This City Council thereby confirmed the diagram and assessment for Zones 1-16, prepared by and made a part of the report of said engineer to pay the costs and expenses thereof, and acquired the ability to order said levy for Zones 1-16.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that:

1. The proposed assessments for Zones 6, 12, and 13 are unchanged from the previous year's assessments.

2. The proposed assessments for Zones 2, 4, and 14 are less than the previous year's assessments.

3. The increases in base maximum assessments in benefit zones 3, and 7 thru 14 and 16, and increases in fiscal collection amounts in benefit zones 1, 3, 5, 7, 8, 9, 10, 11, and 16, from the previous fiscal year are in compliance with the provisions of Proposition 218 because assessments do not exceed the established assessment formulas when these benefit zones were formed and/or amended.

5. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Council expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefitted by the maintenance of the improvements at least in the amount, if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

6. The public interest, convenience, and necessity require that a levy on each lot or parcel in Zones 1-16, the exterior boundaries of which are shown by a map thereof filed in the office of the City Clerk, and made a part hereof by reference, which is benefitted by the proposed base maximum base assessment, be made as follows:

Zone 1	\$295.83
Zone 2	\$193.39
Zone 3	\$933.07
Zone 4	\$180.00
Zone 5	\$258.67
Zone 6	\$2.61
Zone 7	\$975.95
Zone 8	\$698.00
Zone 9	\$186.37
Zone 10	\$1,111.33
Zone 11	\$1,576.26 (Current Development)
Zone 11	\$1,576.26 (Future Development)
Zone 12	\$208.87 (Current Development)
Zone 12	\$206.85(Annexation Current Development)
Zone 12	\$62.06 (Annexation Future Development)
Zone 13	\$1,185.29
Zone 14	\$625.64 (Current Development)
Zone 14	\$187.69 (Future Development)
Zone 16	\$432.68 (Zone A Current Development)
Zone 16	\$129.80 (Zone A Future Development)
Zone 16	\$454.31 (Zone B Current Development)
Zone 16	\$136.29 (Zone B Future Development)

7. Said Engineer's Report, as a whole and each part thereof, is hereby approved, confirmed and incorporated herein, including, but not limited, to the following:

(a) The Engineer's estimate of the itemized and total costs and expenses of maintaining said improvements, and of the incidental expenses in connection therewith; and

(b) The diagram showing the zones of the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and

(c) The assessment of the total amount of the cost and expenses of the proposed maintenance of said improvements upon the lots or parcels in said zone of the district be made in proportion to the estimated benefits to be received by such lot or parcel, respectively, from said maintenance and of the expenses incidental thereto, is approved and confirmed and incorporated herein.

8. Adoption of the Engineer's Report as a whole, estimate of the costs and expenses, the diagram and the assessments, as contained in said report, as hereinabove determined and ordered, is intended to and shall refer and apply to said report, or any portion thereof, as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this City Council.

9. The assessments to pay the costs and expenses of the maintenance of said improvements in Zones 1-16 for FY 2019 are hereby levied. The following fiscal assessment amounts are hereby ordered to be collected for FY 2019:

Fund 266	Zone 1	\$192.94
Fund 267	Zone 2	\$122.86
Fund 268	Zone 3	\$853.83
Fund 269	Zone 4	\$116.16
Fund 272	Zone 5	\$212.64
Fund 273	Zone 6	\$2.61
Fund 274	Zone 7	\$591.70
Fund 275	Zone 8	\$157.50
Fund 276	Zone 9	\$31.08
Fund 277	Zone 10	\$221.38
Fund 279	Zone 11	\$210.55 (Current Development)
Fund 279	Zone 11	\$111.51 (Future Development)
Fund 278	Zone 12	\$112.00 (Current Development)
Fund 278	Zone 12	\$33.60 (Future Development)
Fund 281	Zone 13	\$361.00
Fund 282	Zone 14	\$15.00 (Current Development)
Fund 282	Zone 14	\$4.50 (Future Development)

Fund 283	Zone 15	\$0.00
Fund 284	Zone 16	\$432.68 (Zone A Current Dev.)
Fund 284	Zone 16	\$129.80 (Zone A Future Dev.)
Fund 284	Zone 16	\$454.31 (Zone B Current Dev.)
Fund 284	Zone 16	\$136.29 (Zone B Future Dev.)

10. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the City Clerk shall file a certified copy of this resolution, the diagram, and the assessments with the Auditor of the County of Alameda. Upon such filing, the County Auditor shall enter on the county assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments. After collection by the County of Alameda, the net amount of the assessments, after deduction of any compensation due the county of collection, shall be paid to the Director of Finance of the City of Hayward.

11. Upon receipt of monies representing assessments collected by the County, the Director of Finance of the City of Hayward shall deposit the monies in the City Treasury to the credit of an improvement fund, which improvement fund the Director of Finance is hereby directed to establish under the distinctive designation of said Consolidated Landscaping and Lighting Assessment District 96-1, Zones 1-16. Monies in said improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

IN COUNCIL, HAYWARD, CALIFORNIA, June 26, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

HAYWARD CITY COUNCIL

RESOLUTION NO. 18- __

Introduced by Council Member _____

RESOLUTION APPROVING FUNDING RECOMMENDATIONS AND APPROPRIATING SPECIAL REVENUE FUNDS FOR CONSOLIDATED LANDSCAPING AND LIGHTING DISTRICT NO. 96-1, ZONES 1 THROUGH 16 FOR FY 2019

WHEREAS, The City Council of the City of Hayward hereby approves and adopts the Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16 expenditure funding recommendations for FY 2019 in the attached Exhibit A, in a total amount not to exceed \$1,343,750, which is incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED that except as may be otherwise provided, any and all expenditures relating to the objectives described in the Consolidated Landscaping and Lighting District No. 96-1, Zones 1 through 16 budgets are hereby approved and authorized and payments therefore may be made by the Director of Finance of the City of Hayward without further action of Council.

IN COUNCIL, HAYWARD, CALIFORNIA June 26, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

Exhibit A

FY 2019 Fund Expenditure Appropriations

Special Revenue Funds

266	LLD Zone 1	6,596
267	LLD Zone 2	10,995
268	LLD Zone 3	158,944
269	LLD Zone 4	19,812
272	LLD Zone 5	8,892
273	LLD Zone 6	13,097
274	LLD Zone 7	258,041
275	LLD Zone 8	7,187
276	LLD Zone 9	3,317
277	LLD Zone 10	281,345
279	LLD Zone 11	272,318
278	LLD Zone 12	34,466
281	LLD Zone 13	203,883
282	LLD Zone 14	2,169
284	LLD Zone 16	<u>62,688</u>
Special Revenue Fund Total		\$1,343,750



CITY OF HAYWARD
CONSOLIDATED LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT No. 96-1

FINAL ENGINEER'S REPORT

FISCAL YEAR 2019

JUNE 2018

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
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CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

CITY MANAGER

Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

In 1996 there were six (6) separate Landscaping & Lighting Assessment Districts throughout the City of Hayward. On May 7, 1996, Landscaping & Lighting Assessment District No. 96-1 ("Assessment District" or "District") was formed which consolidated each of the assessment districts and designated them as six (6) separate zones of benefit. From FY 1998 through FY 2017, Benefit Zones No. 7 through No. 16 were annexed to Landscaping & Lighting Assessment District No. 96-1. Each zone of benefit has a separate budget pertaining to its respective improvements being maintained, but the administrative costs for the preparation of the Engineer's Report, Council Reports, Resolutions, etc. are shared proportionately among the zones.

To ensure the proper flow of funds for the ongoing operation, maintenance, and servicing of improvements that were constructed as a condition of development within various subdivisions, the City Council, through the Landscaping and Lighting Act of 1972 (1972 Act), formed the City of Hayward Landscaping and Lighting Assessment District No. 96-1. The 1972 Act also permits the creation of benefit zones within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Therefore, because there are varying degrees of benefit within the various subdivisions, the City Council established sixteen (16) benefit zones.

BENEFIT ZONES ASSESSMENT OVERVIEW

The following table summarizes the number of parcels per benefit zone, as described throughout this report.

TABLE 1- DESCRIPTION OF EXISTING BENEFIT ZONES

TABLE 1: FY 2019 DESCRIPTION OF EXISTING BENEFIT ZONES				
A	B	C	D	E
Zone	Name/Location	Year Formed	Type of Development	Number of Assessed Parcels
Current Assessments - Year Formed and Number of Parcels Per Zone				
1	Huntwood Ave. & Panjon St.	1990	Residential	30
2	Harder Rd. & Mocine Ave.	1991	Residential	85
3	Prominence	1992	Residential	155
4	Stratford Village	1995	Residential	174
5	Soto Rd. & Plum Tree St.	1995	Residential	38
6	Pepper Tree Park	1982	Industrial	11
7	Twin Bridges	1998	Residential	348
8	Capitola St.	1999	Residential	24
9	Orchard Ave.	2000	Residential	74
10	Eden Shores- Residential	2003	Residential	534
11a	Stonebrae Country Club - Developed	2006	Residential	516
11b	Stonebrae Country Club - Undeveloped	2006	Residential	118
12a	Eden Shores - Sports Park - Developed	2007, 2016	Residential	261
12b	Spindrifft - Sports Park - Developed	2016	Residential	54
12c	Spindrifft - Sports Park - Undeveloped	2016	Residential	64
13	Cannery Place	2008	Residential	599
14a	La Vista - Developed	2016	Residential	52
14b	La Vista - Undeveloped	2016	Residential	127
16a	Blackstone - Zone A - Developed	2016	Residential	82
16b	Blackstone - Zone A - Undeveloped	2016	Residential	23
16c	Blackstone - Zone B - Developed	2016	Residential	51
16d	Blackstone - Zone B - Undeveloped	2016	Residential	1
Total Assessed Parcels:				3,421
For Reference ONLY				
15	Cadence	2017	Residential	206
Grand Total Assessed Parcels:				3,627

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE¹

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIII C and XIII D to the California Constitution. While its title refers only to taxes, Proposition 218 establishes new procedural requirements for the formation and administration of assessment districts. These new procedures stipulate that even if assessments are initially exempt from Proposition 218, future increases in assessments must comply with the provisions of Proposition 218. However, if the increase in assessment was anticipated in the assessment formula (e.g., to reflect the CPI or an assessment cap) then the City would be in compliance with the provisions of Proposition 218 if assessments did not exceed the assessment formula. The FY 2019 assessments proposed within the Engineer's Report are equal to or less than the maximum base assessment amount authorized; therefore, the vote requirements of Section 4 of Article XIII D do not apply to these proceedings.

Automatic CPI Increase – Eleven of sixteen benefit zones (3, 7-16) have an allowance within their respective assessment formulas to increase their maximum base assessment amount based upon the change in the prior year's CPI. The CPI for benefit zones (3, 7-13) which is used for this calculation is the **CPI-U for the San Francisco-Oakland- San Jose MSA²**, as published by the Bureau of Labor and Statistics on a bi-monthly basis (CPI-U). For those benefit zones with CPI Index adjustments, the CPI-U increase from **February 2017 to February 2018** was **3.60%**, therefore the maximum base assessment amounts have been increased by **3.60%** for FY 2019. The CPI for benefit zones (12 annexation, 14-16) which is used for this calculation is the **CPI-U for the San Francisco-Oakland- San Jose MSA³**, as published by the Bureau of Labor and Statistics on a bi-monthly basis (CPI-U) and is capped at 3.00% per fiscal year. Any change in the CPI in excess of 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00%. For those benefit zones with CPI Index adjustments, the CPI-U increase from **December 2016 to December 2017** was **2.94%**. Future CPI increases in the maximum base assessment amount **do not** require the noticing and balloting of property owners per the requirements of Proposition 218.

¹ http://www.lao.ca.gov/1996/120196_prop_218/understanding_prop218_1296.html

² <https://data.bls.gov/cgi-bin/surveymost> (Feb 2017 to Feb 2018)

³ <https://data.bls.gov/cgi-bin/surveymost> (Dec 2016 to Dec 2017)

PLANS & SPECIFICATIONS

INTRODUCTION

As required by the Landscaping and Lighting Act of 1972, the annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed assessment amount for each assessable lot or parcel.

MAXIMUM BASE ASSESSMENT VERSUS ANNUAL CHARGE

The following table summarizes assessment information by zone. **Fifteen** of the sixteen benefit zones are proposed to be levied **below** their maximum base assessment amount (1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16), while **two** benefit zones are proposed to be levied **at their maximum** base assessment amount (6 and 16). Table 2 below describes assessments by zone, if there is an annual CPI adjustment, the FY 2018 vs FY 2019 assessment, if there was an increase to the prior year's assessment, along with the maximum base assessment amount. The bottom of the table represents new annexations or zones that are being presented to the City Council in separate reports.

TABLE 2- ASSESSMENT AMOUNTS PER BENEFIT ZONE

TABLE 2: FY 2019 ASSESSMENT AMOUNTS BY BENEFIT ZONE							
A	B	C	D	E	F	G	H = (F - E)
Zone	Name/Location	Annual CPI Update	FY 2019 Max Base Assessment	FY 2018 Assessment	FY 2019 Assessment	Chg from last year	Chg \$/%
Year Over Year Assessment Comparison							
1	Huntwood Ave. & Panjon St.	No	\$295.83	\$183.75	\$192.94	Incr	\$9.19, 5%
2	Harder Rd. & Mocine Ave.	No	\$193.39	\$153.58	\$122.86	Decr	(\$30.72), -20%
3	Prominence	Yes	\$933.07	\$824.16	\$853.83	Incr	\$29.67, 3.6%
4	Stratford Village	No	\$180.00	\$145.20	\$116.16	Decr	(29.04), -20%
5	Soto Rd. & Plum Tree St.	No	\$258.67	\$205.25	\$212.64	Incr	\$7.39, 3.6%
6 ^(1,2)	Pepper Tree Park	No	\$2.61	\$2.61	\$2.61	None	N/A
7	Twin Bridges	Yes	\$975.95	\$563.52	\$591.70	Incr	\$28.18, 5%
8	Capitola St.	Yes	\$698.00	\$150.00	\$157.50	Incr	\$7.50, 5%
9	Orchard Ave.	Yes	\$186.37	\$30.00	\$31.08	Incr	\$1.08, 3.6%
10	Eden Shores - Residential	Yes	\$1,111.33	\$192.50	\$221.38	Incr	\$28.88, 15%
11a	Stonebrae Country Club (developed)	Yes	\$1,576.26	\$168.44	\$210.55	Incr	\$33.68, 25%
11b	Stonebrae Country Club (undeveloped)	Yes	\$1,576.26	\$89.21	\$111.51	Incr	\$17.84, 25%
12a	Eden Shores- Sports Park	Yes	\$208.87	\$112.00	\$112.00	None	N/A
12b	Spindrifft - Sports Park (developed)	Yes	\$206.85	\$112.00	\$112.00	None	N/A
12c	Spindrifft - Sports Park (undeveloped)	Yes	\$62.06	\$33.60	\$33.60	None	N/A
13	Cannery Place	Yes	\$1,185.29	\$361.00	\$361.00	None	N/A
14a	La Vista (developed)	Yes	\$625.64	\$50.00	\$15.00	Decr	(\$35.00), -70%
14b	La Vista (undeveloped)	Yes	\$187.69	\$15.00	\$4.50	Decr	(\$10.50), -70%
16a	Blackstone (Zone A - developed)	Yes	\$432.68	\$315.00	\$432.68	Incr	\$117.68, 37%
16b	Blackstone (Zone A - undeveloped)	Yes	\$129.80	\$95.00	\$129.80	Incr	\$34.80, 37%
16c	Blackstone (Zone B - developed)	Yes	\$454.31	\$330.75	\$454.31	Incr	\$123.56, 37%
16d	Blackstone (Zone B - undeveloped)	Yes	\$136.29	\$99.75	\$136.29	Incr	\$36.54, 37%
Self Maintained Benefit Zone - For Reference ONLY							
15 ⁽³⁾	Cadence	Yes	\$607.42	N/A	N/A	N/A	N/A

Notes: ⁽¹⁾ Shaded items reflect Fiscal Year 2019 assessment amounts levied at the base maximum assessment
⁽²⁾ Zone 6 is in the industrial district and is assessed based upon street frontage.
⁽³⁾ Zone 15 maintains their own benefits.

PUBLIC COMMENT:

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 22 community input meeting and two Council dates; 2) held a community input meeting on May 22, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on June 26, 2018, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2019 tax roll. Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward, and those which may be subsequently constructed, will be operated, maintained and serviced as generally described as follows:

The improvements consist of the construction, operation, maintenance, rehabilitation, and servicing of landscaping, street lighting, open space facilities, parks, trails, and appurtenant (pertaining to something that attaches) facilities including but not limited to; personnel, electrical energy, utilities such as water, materials, contractual services, and other items necessary for the satisfactory operation of these services and facilities as described below:

Landscaping Facilities - Landscaping facilities consist of, but are not limited to: operation, maintenance and servicing of landscaping, irrigation, planting, shrubbery, ground cover, trees, pathways, hardscapes, decorative masonry and concrete walls, fountains, bus shelters, entry gate structures, graffiti removal, fences, and other appurtenant facilities required to provide landscaping within the public rights-of-way and easements within the boundaries of the Assessment District.

Street Lighting Facilities - Street lighting facilities consist of, but are not limited to: operation, maintenance and servicing of poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment District.

Open Space Facilities - Open space facilities consist of, but are not limited to: operation, maintenance and servicing of drainage areas, creeks, ponds, etc. including the removal of trash and debris, sediment, natural and planted vegetation and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment District.

Park/Trail Facilities - Park/Trail facilities consist of, but are not limited to: operation, maintenance and servicing of landscaping, irrigation systems, pedestrian access, asphalt bike pathways, parkways, and the removal of trash and debris, rodent control, used for the support of recreational programs and other appurtenant facilities within the public rights-of-way and easements within the boundaries of the Assessment Districts.

Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping improvements, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste; the cleaning, sandblasting, and painting of street lights and other improvements to remove graffiti.

Zone 1 (Huntwood Ave. & Panjon Street)

Tract No. 06041

Formed: November 13, 1990

Resolution Number: 90-256

30 Parcels

FY 2019 Assessment Amount per Parcel: **\$192.94**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is **unchanged** from the original amount of **\$295.83** per parcel, set when the zone was created in 1990.
- **Annual CPI increase:** the maximum base assessment amount **cannot be increased** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$5,788.13**.
- **Annual assessment charge:** each of the **30** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge **will increase** from the FY 2018 amount of **\$183.75** to **\$192.94** for FY 2019. This amount is below the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be **increased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$500** has been budgeted for any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes an 8-foot-wide landscaped strip along Huntwood Ave. within a landscape easement; and
- **Surface maintenance of the street side:** of a 600-foot masonry wall along Huntwood Ave. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.*

FY 2019 Budget
Zone 1 - Huntwood Ave. & Panjon St.
Fund 266, Project 3740

Budget Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 EOY Est	FY 2019 Proposed
Income					
a. Annual Assessment Revenue	7,969	5,250	5,513	5,513	5,788
b. Minus County Tax Collection Fee (1.7%)	(135)	(135)	(94)	(94)	(98)
c. Adjustment for Delinquencies	(118)	358	-	-	-
d. Other	-	289	75	136	100
Total Revenue:	7,716	5,762	5,494	5,555	5,790
Services					
a. Utilities: Water	777	231	505	500	515
b. Utilities: PGE	244	233	253	270	278
c. Landscape Maintenance	1,620	1,620	1,669	1,620	1,669
d. One-time Maintenance	-	-	3,000	2,500	500
e. Irrigation Repair	-	-	505	500	515
f. Property Owner Mtg/Legal Noticing	41	86	150	50	52
g. Annual Reporting	560	534	808	1,303	1,068
h. City Staff	1,719	2,060	2,122	2,081	2,000
Total Expenditures:	4,960	4,764	9,011	8,824	6,596
<i>Net Change</i>	<u>2,756</u>	<u>998</u>	<u>(3,518)</u>	<u>(3,269)</u>	<u>(806)</u>
Beginning Fund Balance	19,723	22,480	23,478	23,478	20,209
<i>Change</i>	<u>2,756</u>	<u>998</u>	<u>(3,518)</u>	<u>(3,269)</u>	<u>(806)</u>
Ending Fund Balance	22,480	23,478	19,960	20,209	19,402
Fund Balance Designations					
Operating Reserve ¹	3,858	2,881	2,747	2,777	2,895
Capital Reserve ²	<u>18,621</u>	<u>20,597</u>	<u>17,213</u>	<u>17,431</u>	<u>16,507</u>
Total Fund Balance	22,480	23,478	19,960	20,209	19,402
Maximum Base Assessment Amount Per Parcel	295.83	295.83	295.83	295.83	295.83
Annual Parcel Assessment	265.64	175.00	183.75	183.75	192.94
# of Parcels	30	30	30	30	30
Total Amount Assessed for the District	7,969.20	5,250.00	5,512.50	5,512.50	5,788.13

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 2 (Harder Road & Mocine Avenue)

Tract No. 6042

Formed: July 25, 1991

Resolution Number: 91-137

85 Parcels

FY 2019 Assessment Amount per Parcel: **\$122.86**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is **unchanged** from the original amount of **\$193.39** per parcel, set when the zone was created in 1991.
- **Annual CPI increase:** the maximum base assessment amount **cannot be increased** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$10,443.10**.
- **Annual assessment charge:** each of the **85** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge **will be reduced** from **\$153.58** in FY 2018 to **\$122.86** in FY 2019. This amount is **below** the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment decrease:** The assessment rate for FY 2019 is recommended to be **decreased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$3,000** has been budgeted for any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes the area between the sidewalk and wall along Harder Road and Mocine Ave. within a landscape easement;
- **Surface maintenance of the street side:** maintenance of a 1,000-foot-long masonry wall along Harder Road, Mocine Avenue, and a segment of Sunburst Drive. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Surface maintenance of wall:** maintenance of an 800-foot-long masonry wall adjacent to the railroad tracks located on the southwest side of Tract No. 6042. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility of the masonry walls as a structure remains with the individual property owners.*

FY 2019 Budget
Zone 2 - Harder Rd. & Mocine Ave.
Fund 267, Project 3741

Budget Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 EOY Est	FY 2019 Projected
Income					
a. Annual Assessment Revenue	7,912	13,054	13,054	13,054	10,443
b. Minus County Tax Collection Fee (1.7%)	(135)	(222)	(222)	(222)	(178)
c. Adjustment for Delinquencies	143	42	-	-	-
d. Other	-	102	-	-	-
Total Revenue:	7,921	12,976	12,832	12,832	10,266
Services					
a. Utilities: Water	4,851	2,008	2,424	500	2,500
b. Utilities: PGE	126	127	136	145	149
c. Landscape Maintenance	1,620	1,620	1,636	1,620	1,685
d. One-Time Project/Maintenance	-	-	3,000	3,000	3,000
e. Irrigation Repair	-	-	500	-	500
f. Property Owner Mtg/Legal Noticing	116	157	202	90	93
g. Annual Reporting	560	534	600	1,303	1,068
h. City Staff	1,499	2,060	2,081	2,081	2,000
Total Expenditures:	8,773	6,506	10,579	8,739	10,995
<i>Net Change</i>	<i>(853)</i>	<i>6,470</i>	<i>2,253</i>	<i>4,093</i>	<i>(730)</i>
Beginning Fund Balance	5,316	4,463	10,933	10,933	15,026
<i>Change</i>	<i>(853)</i>	<i>6,470</i>	<i>2,253</i>	<i>4,093</i>	<i>(730)</i>
Ending Fund Balance	4,463	10,933	13,186	15,026	14,297
Fund Balance Designations					
Operating Reserve ¹	3,958	3,958	3,958	3,958	3,958
Capital Reserve ²	505	6,975	9,228	7,875	10,338
Total Fund Balance	4,463	10,933	13,186	11,833	14,297
Maximum Base Assessment Amount Per Parcel	193.39	193.39	193.39	193.39	193.39
Annual Parcel Assessment	93.08	153.58	153.58	153.58	122.86
# of Parcels	85	85	85	85	85
Total Amount Assessed for the District	7,911.80	13,054.30	13,054.30	13,054.30	10,443.10

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 3 (Prominence - Hayward Blvd. & Fairview Avenue)

Tract No. 4007
Formed: June 23, 1992
Resolution Number: 92-174
155 Parcels

FY 2019 Assessment Amount per Parcel: **\$853.83**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$900.65 to \$933.07** by applying CPI-U for the San Francisco-Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$132,343.62**.
- **Annual assessment charge:** each of the **155** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will increase* from **\$824.16** in FY 2018 to **\$853.83** per parcel in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, \$70,000 has been budgeted for 1) spring and fall planting, 2) tree trimming, 3) irrigation repairs, and 4) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** includes approximately one mile of landscaped frontage along Hayward Blvd. and Fairview Ave., with significant slope areas along the street;
- **Surface maintenance of the sound wall (street side):** of a mile-long masonry wall along Hayward Blvd. and Fairview Ave. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Maintenance of several open space areas:** many are maintained within the tract; however, there are no funds budgeted for maintenance of the non-irrigated, non-landscaped open space areas.
- *The ownership and responsibility of the masonry sound wall as a structure remains with the individual property owners.*
- As part of the roadway modifications for the Stonebrae Development, the landscaped corner of Benefit Zone No. 3 at Hayward Blvd. and Fairview Blvd. was substantially reduced in size and modified. Concurrently, it was determined that the modified corner would provide a greater benefit for the residents of the Stonebrae Development than for the residents of Benefit Zone No. 3. This corner is a visually vital part of the Stonebrae entrance while the only benefit it provides the residents of Benefit Zone No. 3 is as a general streetscape improvement not normally seen by the residents. By mutual agreement of the Stonebrae developer and the members of the Prominence Landscape Committee (Benefit Zone No. 3), the corner was removed from Benefit Zone No. 3 and was assessed to the Stonebrae LLAD Benefit Zone (Benefit Zone No. 11). The Stonebrae developer modified the corner as necessary to separate the irrigation and plantings so that the residents of Benefit Zone No. 3 can be assured that they are not bearing any of the ongoing costs for the maintenance of this area.

History of Changes to Annual Assessment Amounts

- This zone was established in 1992 and the **maximum base assessment amount was set at \$328.82** per parcel without an escalation clause allowing for an annual increase based upon the prior year's change in the CPI.
- In FY 2004, a group of property owners formed a Landscape Committee for the purpose of addressing the substandard landscaping conditions that had arisen in Benefit Zone No. 3. The Landscape Committee developed a comprehensive landscape plan and presented the plan to City staff and property owners within Benefit Zone No. 3. After receiving City and property owner support, the Landscape Committee proposed to increase assessments to fund the construction of additional

landscape improvements and to increase the level of maintenance for the existing and proposed landscaping within Benefit Zone No. 3.

- In FY 2006 the City conducted a mailed ballot election to determine if there was sufficient support to increase assessments. The assessment increase was approved by a majority of the property owners who voted. Therefore, in FY 2006 the annual assessment amount per parcel was increased **from \$328.82 to \$1,023.56** per parcel (\$694.52/yr. for maintenance and \$329.04/yr. for capital improvements.) The maximum base assessment amount for the capital improvement portion was charged **for three (3) years only**, from FY 2006 thru 2008.
- Starting in FY 2009, the maximum base assessment amount for the maintenance component was set at **\$694.52**, and is increased annually based upon the prior year's change in the CPI for the San Francisco-Oakland-San Jose Area.

History of Capital Improvements

FY 2006: Bus Stop and Open Area across the Street on Fox Hollow Drive

- In the Bus Stop Area weeds were removed and the soil was amended and prepared for new plantings. Improvements in drainage were made. The existing sprinkler system was repaired and/or upgraded as necessary. Grass was planted in flat locations. Trees were replaced as needed. Bunch grasses and shrubs were planted on the slopes.
- In the Open Area across from the Bus Stop, weeds were removed and the soil was amended and prepared for new plantings. The existing sprinkler system was repaired and/or upgraded as necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Low maintenance plants of various colors were used.

FY 2007: Open Area South of 28525 Fox Hollow Drive

- In the Open Area, weeds were removed and the soil was prepared for new plantings. The existing sprinkler system was repaired and/or upgraded as necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Assorted low maintenance plants of various colors were also used.

FY 2008: Hayward Blvd., Fairview Drive & Barn Rock Drive

- In FY 2008, the Landscape Committee decided to spread the last phase of the capital replacements over two years in order to coordinate the Prominence improvements with planned work by the Stonebrae Development. During FY 2008 along Barn Rock Drive and Hayward Blvd, weeds were removed and the soil was prepared for new plantings. The existing sprinkler system was upgraded as

necessary. Deer resistant, drought tolerant, low maintenance plants were planted on the flat area and down the slope. Assorted low maintenance plants of various colors were also used.

FY 2009: Hayward Blvd., Fairview Drive & Barn Rock Drive

- In FY 2009 along Fairview Drive, weeds and dead trees and foliage were removed. The soil was amended and prepared for new trees and plants. Trees, bushes and ground cover were planted to fill in the bare areas around the perimeter of the development on both the flat and sloped areas. Deer resistant, drought tolerant, low maintenance plants of various colors was used. The existing sprinkler system was repaired and/or upgraded as necessary. In addition, large trees were planted along Fairview Drive to visually screen Prominence homeowners from Stonebrae homes. This work was funded by the Stonebrae Development.

FY 2011 - FY 2013: Irrigation Controller Upgrade Project

- Between FY 2011 through FY 2013, the existing sprinkler system was upgraded to provide a more water efficient/conservative system, which is intended to cut back on water waste and reduce the costs for annual maintenance.

FY 2013: Landscape Upgrade Projects

- In FY 2013, the following improvements were completed: 1) mulch placement; 2) bunch grass removal and replants, and sprinkler repair along Fox Hollow; and 3) cleanup, enhance irrigation and plants above the V-ditch along Hayward Blvd. as part of multi-year capital improvement project.

FY 2014: Landscape Upgrade Projects

- In FY 2014, the following improvements were completed: 1) entrance sign painting, 2) clean cobblestone drainage borders, 3) paint bus stop, 4) annual replanting, major mulching, and modify drip sprinkler lines.

FY 2015: Landscape Upgrade Projects

- In FY 2015, the following improvements were completed: 1) entrance sign painting, 2) cleaning cobblestone drainage borders, 3) Irrigation controller upgrades, 4) annual replanting, major mulching, tree removal, graffiti abatement and modify drip sprinkler lines.

FY 2016: Landscape Upgrade Projects

- In FY 2016, the following improvements were completed: 1) Irrigation controller upgrades, 2) irrigation retrofitting, and 3) annual replanting.

FY 2017: Landscape Upgrade Projects

- In FY 2017, the following improvements were completed: 1) install 3 dog stations, 2) irrigation retrofitting and repairs, 3) annual replanting, 4) Drainage for V-ditch on Hayward Blvd, and 5) Paint backflow cages and controller boxes.

FY 2018: Landscape Upgrade Projects

- In FY 2018, replaced mulch, planted 94 plants along Hayward Blvd, and trimmed trees.

FY 2019 Budget
Zone 3 - Hayward Blvd. & Fairview Ave.
Fund 268, Project 3742

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	123,544	123,544	127,745	127,745	132,344
b. Minus County Tax Collection Fee (1.7%)	(2,100)	(2,100)	(2,172)	(2,172)	(2,250)
c. Adjustment for Delinquencies	1,111	(908)	-	1,072	-
d. Other	-	2,456	400	400	400
Total Revenue:	122,555	122,992	125,973	127,045	130,494
Services					
a. Utilities: Water	24,557	17,452	24,995	37,000	36,000
b. Utilities: PGE	1,563	1,511	1,648	1,550	1,597
c. Landscape Maintenance	44,640	44,640	47,341	44,640	46,000
d. One-Time Project/Maintenance	30,190	26,006	10,000	33,300	50,000
e. Spring and Fall Planting	-	-	10,000	-	5,000
f. Tree Trimming	-	-	7,000	500	5,000
g. Mulch Replacement	-	-	41,000	36,000	-
h. Irrigation Upgrade and Repair	-	-	12,000	-	10,000
i. Property Owner Mtg/Legal Noticing	212	249	500	140	144
j. Annual Reporting	1,120	1,067	1,200	1,700	1,203
k. City Staff	3,696	5,640	5,150	5,613	4,000
Total Expenditures:	105,978	96,565	160,834	160,443	158,944
<i>Net Change</i>	<u>16,577</u>	<u>26,427</u>	<u>(34,861)</u>	<u>(33,398)</u>	<u>(28,450)</u>
Beginning Fund Balance	163,505	180,082	206,509	206,509	173,111
<i>Change</i>	<u>16,577</u>	<u>26,427</u>	<u>(34,861)</u>	<u>(33,398)</u>	<u>(28,450)</u>
Ending Fund Balance	180,082	206,509	171,648	173,111	144,661
Fund Balance Designations					
Operating Reserve ¹	61,278	61,496	62,987	63,523	65,247
Capital Reserve ²	118,804	145,013	108,662	109,589	79,414
Total Fund Balance	180,082	206,509	171,648	173,111	144,661
Maximum Base Assessment Amount Per Parcel	845.50	871.03	900.65	900.65	933.07
Annual Parcel Assessment	797.06	797.06	824.16	824.16	853.83
# of Parcels	155	155	155	155	155
Total Amount Assessed for the District	123,544.30	123,544.30	127,744.81	127,744.81	132,343.62

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 4 (Stratford Village - Pacheco Way, Stratford Road, Ruus Lane, Ward Creek)

Tract Nos. 6472, 6560, 6682 & 6683

Formed: May 23, 1995

Resolution Number: 95-96

174 Parcels

Annexed Tract No. 6682: January 23, 1996

FY 2019 Assessment Amount per Parcel: **\$116.16**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$180.00** per parcel, set when the zone was created in 1995.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$20,211.84**.
- **Annual assessment charge:** each of the **174** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will be reduced* from **\$145.20** in FY 2018 to **\$116.16** in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment decrease:** The assessment rate for FY 2019 is recommended to be *decreased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$5,000** has been budgeted for 1) trimming trees, and 2) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** Approximately 21,000 square feet adjacent to the Ward Creek Bike Pathway, including an irrigation system with electrical controllers;
- **Median landscaping:** Approximately 2,100 square feet along Stratford Road and Ruus Lane;
- **Landscaping:** Approximately 7,500 square feet along Pacheco Way;
- **Landscaping, irrigation and appurtenances:** on the median island on Ruus Lane;
- **Surface maintenance of the street side** of a masonry wall along Pacheco Way and along the southern and eastern property boundaries. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Asphalt bike pathway:** Approximately 2,100 linear feet adjacent to Ward Creek between Pacheco Way and Folsom Avenue, and bike path striping on pathway;
- **Chain link fencing:** approximately 50 linear feet of 4-foot-high black vinyl clad fencing at two locations between Ward Creek and the asphalt pathway;
- **Gate:** a 14-foot-wide entry gate structure, an 8-foot-wide swing gate, and a 12-foot-wide swing gate;
- **Bridge:** 32 linear feet of 8-foot-wide prefabricated steel bridge with wood deck; and
- **Pedestrian access:** between Rosecliff Lane and Ward Creek Pathway.
- *The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.*

FY 2019 Budget
Zone 4 - Stratford Village - Pacheco Wy., Stratford Rd., Russ Ln., & Ward Crk.
Fund 269, Project 3743

Budget Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 EOY Est	FY 2019 Projected
Income					
a. Annual Assessment Revenue	21,054	25,265	25,265	25,265	20,212
b. Minus County Tax Collection Fee (1.7%)	(358)	(430)	(430)	(430)	(344)
c. Adjustment for Delinquencies	521	151	-	-	-
d. Other	-	1,158	300	300	300
Total Revenue:	21,217	26,144	25,135	25,278	20,168
Services					
a. Utilities: Water	2,488	2,786	2,727	3,700	3,500
b. Utilities: PGE	1,072	1,031	1,111	1,111	1,144
c. Landscape Maintenance	6,415	6,415	6,803	6,803	7,007
d. One-Time Project/Maintenance	-	315	5,000	5,000	5,000
e. Special Services	-	-	-	-	-
f. Property Owner Mtg/Legal Noticing	239	212	505	90	93
g. Annual Reporting	1,120	1,067	1,200	1,569	1,068
h. City Staff	2,158	3,312	3,344	3,344	2,000
Total Expenditures:	13,493	15,138	20,690	21,617	19,812
<i>Net Change</i>	<u>7,724</u>	<u>11,006</u>	<u>4,445</u>	<u>4,588</u>	<u>356</u>
Beginning Fund Balance	77,948	85,672	96,678	96,678	99,091
<i>Change</i>	<u>7,724</u>	<u>11,006</u>	<u>4,445</u>	<u>4,588</u>	<u>356</u>
Ending Fund Balance	85,672	96,678	101,124	99,091	99,447
Fund Balance Designations					
Operating Reserve ¹	10,609	13,072	12,568	12,639	10,084
Capital Reserve ²	<u>75,063</u>	<u>83,606</u>	<u>88,556</u>	<u>86,452</u>	<u>89,363</u>
Total Fund Balance	85,672	96,678	101,124	99,091	99,447
Maximum Base Assessment Amount Per Parcel	180.00	180.00	180.00	180.00	180.00
Annual Parcel Assessment	121.00	145.20	145.20	145.20	116.16
# of Parcels	174	174	174	174	174
Total Amount Assessed for the District	21,054.00	25,264.80	25,264.80	25,264.80	20,211.84

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 5 (Soto Road & Plum Tree Street)

Tract Nos. 6641 & 6754

Formed: May 23, 1995

Resolution Number: 95-97

38 Parcels

Annexed Tract No. 6754: October 17, 1995

FY 2019 Assessment Amount per Parcel: **\$212.64**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$258.67** per parcel, set when the zone was created in 1995.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$8,080.24**.
- **Annual assessment charge:** each of the **38** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will increase* from **\$205.25** in FY 2018 to **\$212.64** per parcel in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$2,000** has been budgeted for any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping:** within the 10-foot-wide setback area between the masonry wall and the sidewalk (approximately 360 lineal feet);

- **Landscaping and appurtenances:**
 - within the 5.5-foot-wide planter strip between the sidewalk and the curb return areas across the frontage of Tract 6641;
 - located within the 10-foot-wide setback area between the masonry wall and the sidewalk (approximately 440 lineal feet); and
 - within the 5.5-foot-wide planter strip between the sidewalk and the curb across the Soto Road frontage of Final Map Tract 6754.

- **Surface maintenance of the masonry wall (street side):** of a masonry wall along Soto Road. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and

- **The curb return areas:** at the intersection of Soto Road and Plum Tree Street.

- The ownership and responsibility of the masonry wall as a structure remains with the individual property owners.

FY 2019 Budget
Zone 5 - Plum Tree St. - Soto Road
Fund 272, Project 3744

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	<i>Adopted</i>	<i>EOY Est</i>	<i>Projected</i>
Income					
a. Annual Assessment Revenue	7,543	7,543	7,799	7,799	8,080
b. Minus County Tax Collection Fee (1.7%)	(128)	(128)	(133)	(133)	(137)
c. Adjustment for Delinquencies	12	2	-	-	-
d. Other	-	110	-	45	45
Total Revenue:	7,427	7,527	7,667	7,712	7,988
Services					
a. Utilities: Water	854	832	912	2,700	2,781
b. Utilities: PGE	244	234	256	256	264
c. Landscape Maintenance	1,620	1,620	1,700	1,700	1,751
d. One-Time Project/Maintenance	-	2,448	2,000	1,550	2,000
e. Property Owner Mtg/Legal Noticing	52	96	120	60	62
f. Annual Reporting	560	534	600	785	535
g. City Staff	1,499	1,638	1,638	1,638	1,500
Total Expenditures:	4,829	7,402	7,226	8,689	8,892
<i>Net Change</i>	<u>2,598</u>	<u>125</u>	<u>441</u>	<u>(977)</u>	<u>(904)</u>
Beginning Fund Balance	6,297	8,895	9,020	9,020	8,043
<i>Change</i>	<u>2,598</u>	<u>125</u>	<u>441</u>	<u>(977)</u>	<u>(904)</u>
Ending Fund Balance	8,895	9,020	9,461	8,043	7,138
Fund Balance Designations					
Operating Reserve ¹	3,713	3,763	3,833	3,856	3,994
Capital Reserve ²	<u>5,181</u>	<u>5,256</u>	<u>5,627</u>	<u>4,187</u>	<u>3,144</u>
Total Fund Balance	8,895	9,020	9,461	8,043	7,138
Maximum Base Assessment Amount Per Parcel	258.67	258.67	258.67	258.67	258.67
Annual Parcel Assessment	198.50	198.50	205.25	205.25	212.64
# of Parcels	38	38	38	38	38
Total Amount Assessed for the District	7,543.00	38.00	7,799.46	7,799.46	8,080.24

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 6 (Peppertree Park)
Tract Nos. 4420 & 3337 (Lot 2)
Formed: May 11, 1982
Resolution Number: 82-160
11 Parcels

FY 2019 Assessment Amount per linear-foot of street frontage: **\$2.61**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is *unchanged* from the original amount of **\$2.61** per linear-foot of street frontage, set when the zone was created in 1982.
- **Annual CPI increase:** the maximum base assessment amount *cannot be increased* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$13,034.34**.
- **Annual assessment charge:** each of the **11** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will remain the same* as the FY 2018 amount of **\$2.61** per linear-foot of street frontage. ***This is the maximum base amount.*** This amount is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$4,000** has been budgeted to 1) repair median cement, and 2) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and decorative paving:** within the median islands in San Clemente Street between Zephyr Ave. and San Antonio Street;
- **Landscaping:** in the fountain area; and

- **Various:** the identification sign, lighting, and landscaping in the main entrance median at San Clemente Street and San Antonio Street.

FY 2019 Budget
Zone 6 - Peppertree Business Park
Fund 273, Project 3730

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	<i>Adopted</i>	<i>EOY Est</i>	<i>Projected</i>
Income					
a. Annual Assessment Revenue	13,034	13,034	13,034	13,034	13,034
b. Minus County Tax Collection Fee (1.7%)	(222)	(222)	(222)	(222)	(222)
c. Adjustment for Delinquencies	3	64		-	-
d. Other	-	797	200	370	370
Total Revenue:	12,816	13,674	13,013	13,183	13,183
Services					
a. Utilities: Water	873	1,136	1,717	1,800	1,854
b. Utilities: PGE	139	120	141	130	134
c. Landscape Maintenance	5,706	6,240	6,322	6,322	4,000
d. One-Time Project/Maintenance	2,600	1,910	3,000	2,000	4,000
e. Property Owner Mtg/Legal Noticing	-	61	40	40	41
f. Annual Reporting	575	534	600	1,303	1,068
g. City Staff - Admin/Maint	2,000	2,000	2,000	2,000	2,000
Total Expenditures:	11,893	12,001	13,820	13,595	13,097
<i>Net Change</i>	<u>923</u>	<u>1,673</u>	<u>(807)</u>	<u>(412)</u>	<u>86</u>
Beginning Fund Balance	61,773	62,696	64,368	64,368	63,956
<i>Change</i>	<u>923</u>	<u>1,673</u>	<u>(807)</u>	<u>(412)</u>	<u>86</u>
Ending Fund Balance	62,696	64,368	63,561	63,956	64,042
Fund Balance Designations					
Operating Reserve ¹	6,408	6,408	6,408	6,408	6,408
Capital Reserve ²	<u>56,288</u>	<u>57,960</u>	<u>57,153</u>	<u>57,548</u>	<u>57,634</u>
Total Fund Balance	62,696	64,368	63,561	63,956	64,042
Maximum Base Assessment Amount Per Parcel	2.61	2.61	2.61	2.61	2.61
Annual Parcel Assessment	2.61	2.61	2.61	2.61	2.61
# of Parcels	11	11	11	11	11
Length of Assessable Street Frontage	<u>4,994</u>	<u>4,994</u>	<u>4,994</u>	<u>4,994</u>	<u>4,994</u>
Total Amount Assessed for the District	13,034.34	13,034.34	13,034.34	13,034.34	13,034.34

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 7 (Twin Bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

Tract Nos. 7015

Formed: July 28, 1998

Resolution Number: 98-153

348 Parcels

FY 2019 Assessment Amount per Parcel: **\$591.70**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$942.04 to \$975.95** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$205,910.21**.
- **Annual assessment charge:** each of the **348** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will increase* from **\$563.52** in FY 2018 to **\$591.70** per parcel in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$120,000** has been budgeted to 1) update the sand volleyball area to a covered picnic area, and 2) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

- Note: In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance. In FY 2016, the park maintenance charge was **\$73,771**. In FY 2019, the park maintenance budget is **\$46,144**.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- Planting, irrigation, the multi-use pathway, landscape lighting and other associated improvements located within the landscape easements and street right-of-way along Mission Blvd. and Industrial Pkwy.;
- Medians and abutting landscaping along the Arrowhead Way entrance roads and traffic circles, including the bridge structure, signs, and decorative entry paving;
- Bus shelters;
- Walls and fences that face Mission Blvd., Industrial Parkway, the Arrowhead Way entrance roads, the golf course and along the Line N drainage channel (including graffiti removal);
- Specialty street lighting; and
- A two-acre neighborhood park. The City of Hayward has a Memorandum of Understanding with the HARD to maintain the park.

FY 2019 Budget
Zone 7 - (Twin Bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)
Fund 274, Project 3746

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	188,895	196,884	196,105	196,105	205,910
b. <i>Minus County Tax Collection Fee (1.7%)</i>	-	(3,347)	(3,334)	(3,334)	(3,500)
c. Adjustment for Delinquencies	-	(1,983)	-	-	-
d. Other	-	5,330	1,300	-	1,300
Total Revenue:	188,895	196,884	194,071	192,771	203,710
Services					
a. Utilities: Water	14,540	20,125	26,260	52,315	50,000
b. Utilities: PGE	2,157	1,522	2,020	2,433	2,506
c. Landscape Maintenance	29,796	29,875	31,599	30,000	30,900
d. Park Maintenance - HARD	73,771	44,800	45,248	44,800	46,144
e. Park Maintenance - HARD - Past Due	-	-	-	-	-
f. Street Light Maintenance	-	-	1,000	1,000	1,000
g. Graffiti Abatement	-	-	2,000	2,000	2,000
h. One-Time Project/Maintenance	15,138	22,940	150,000	65,000	120,000
i. Property Owner Mtg/Legal Noticing	476	500	1,111	280	288
j. Annual Reporting	1,750	1,668	1,900	2,000	1,203
k. City Administration	3,696	5,150	5,202	5,202	4,000
Total Expenditures:	141,324	126,580	266,340	205,030	258,041
<i>Net Change</i>	<i>47,571</i>	<i>70,304</i>	<i>(72,268)</i>	<i>(12,258)</i>	<i>(54,332)</i>
Beginning Fund Balance	334,959	382,530	452,834	452,834	440,576
<i>Change</i>	<i>47,571</i>	<i>70,304</i>	<i>(72,268)</i>	<i>(12,258)</i>	<i>(54,332)</i>
Ending Fund Balance	382,530	452,834	380,566	440,576	386,244
Fund Balance Designations					
Operating Reserve ¹	94,098	94,098	94,098	94,098	94,098
Capital Reserve ²	288,432	358,736	286,468	283,849	292,146
Total Fund Balance	382,530	452,834	380,566	377,947	386,244
Maximum Base Assessment Amount Per Parcel	884.35	911.06	942.04	942.04	975.95
Annual Parcel Assessment	563.52	563.52	563.52	563.52	591.70
# of Parcels	348	348	348	348	348
Total Amount Assessed for the District	196,104.96	196,104.96	196,104.96	196,104.96	205,910.21

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 8 (Capitola Street)
Tract Nos. 7033
Formed: March 2, 1999
Resolution Number: 99-030
24 Parcels

FY 2019 Assessment Amount per Parcel: **\$157.50**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$673.74 to \$698.00** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$3,780.00**.
- **Annual assessment charge:** each of the **24** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will increase* from **\$150.00** in FY 2018 to **\$157.50** per parcel in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$2,000** has been budgeted for any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping:** a 10-foot-wide landscaped area, between the wall and the Hesperian Blvd. frontage, to be improved with landscaping, irrigation, and other associated improvements located within the landscaped area.
- **Surface maintenance:** of the 8-foot-high decorative concrete wall along the tract's Hesperian Blvd. frontage. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- *The ownership and responsibility of the wall as a structure remains with the individual property owners.*

FY 2019 Budget
Zone 8 - Capitola St.
Fund 275, Project 3748

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	<i>Adopted</i>	<i>EOY Est</i>	<i>Projected</i>
Income					
a. Annual Assessment Revenue	6,000	6,000	6,000	6,000	6,000
b. Minus County Tax Collection Fee (1.7%)	(102)	(102)	(102)	(102)	(102)
c. Adjustment for Delinquencies	149	8	-	-	-
d. Other	-	112	-	-	-
Total Revenue:	6,047	6,018	5,898	5,898	5,898
Services					
a. Utilities: Water	1,216	189	303	303	312
b. Utilities: PGE	-	-	-	-	-
c. Landscape Maintenance	2,212	976	2,222	2,222	2,289
d. One-Time Capital Project/Maintenance	-	0	505	505	2,000
e. Property Owner Mtg/Legal Noticing	33	64	77	50	52
f. Annual Reporting	560	534	808	785	535
g. City Staff	2,112	2,000	2,060	2,020	2,000
Total Expenditures:	6,133	3,763	5,975	5,885	7,187
<i>Net Change</i>	<i>(86)</i>	<i>2,255</i>	<i>(77)</i>	<i>13</i>	<i>(1,289)</i>
Beginning Fund Balance	50,197	50,111	52,366	52,366	52,379
<i>Change</i>	<i>(86)</i>	<i>2,255</i>	<i>(77)</i>	<i>13</i>	<i>(1,289)</i>
Ending Fund Balance	50,111	52,366	52,289	52,379	51,090
Fund Balance Designations					
Operating Reserve ¹	2,888	2,888	2,888	2,888	2,888
Capital Reserve ²	47,224	49,479	49,402	44,819	48,202
Total Fund Balance	50,111	52,366	52,289	47,706	51,090
Maximum Base Assessment Amount Per Parcel	\$632.49	\$651.59	\$673.74	\$673.74	\$698.00
Annual Parcel Assessment	\$250.00	\$150.00	\$150.00	\$150.00	\$157.50
# of Parcels	24	24	24	24	24
Total Amount Assessed for the District	6,000.00	3,600.00	3,600.00	3,600.00	3,780.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 9 (Orchard Avenue)
Tract Nos. 7063
Formed: April 25, 2000
Resolution Number: 00-050
74 Parcels

FY 2019 Assessment Amount per Parcel: **\$31.08**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$179.90 to \$186.37** by applying the CPI-U for the San Francisco-Oakland- San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$2,299.92**.
- **Annual assessment charge:** each of the **74** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will increase* from **\$30.00** in FY 2018 to **\$31.08** per parcel in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$1,500** has been budgeted for any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Surface maintenance:** of the 10-foot-high decorative concrete wall along the railroad and along the south property line abutting Lot 40. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair. To minimize this maintenance work, Boston Ivy is planted and maintained along most of the surface of the wall.
- *The ownership and responsibility of the wall as a structure remains with the individual property owners.*

FY 2019 Budget
Zone 9 - Orchard Ave.
Fund 276, Project 3749

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	740	1,480	2,220	2,220	2,300
b. Minus County Tax Collection Fee (1.7%)	(13)	(25)	(38)	(38)	(39)
c. Adjustment for Delinquencies	742	2	-	-	-
d. Other	-	81	-	35	35
Total Revenue:	1,469	1,538	2,182	2,217	2,296
Services					
a. One-Time Project/Maintenance	-	-	500	500	1,500
b. Property Owner Mtg/Legal Noticing	101	143	76	80	82
c. Annual Reporting	560	534	592	785	535
d. City Staff	1,280	1,458	1,200	1,200	1,200
Total Expenditures:	1,941	2,135	2,368	2,565	3,317
<i>Net Change</i>	<i>(472)</i>	<i>(597)</i>	<i>(186)</i>	<i>(348)</i>	<i>(1,022)</i>
Beginning Fund Balance	7,189	6,717	6,120	6,120	5,934
<i>Change</i>	<i>(472)</i>	<i>(597)</i>	<i>(186)</i>	<i>(186)</i>	<i>(1,022)</i>
Ending Fund Balance	6,717	6,120	5,934	5,934	4,913
Fund Balance Designations					
Operating Reserve ¹	735	769	1,091	1,108	1,148
Capital Reserve ²	5,982	5,351	4,843	4,826	3,765
Total Fund Balance	6,717	6,120	5,934	5,934	4,913
Maximum Base Assessment Amount Per Parcel	168.88	173.98	179.90	179.90	186.37
Annual Parcel Assessment	10.00	20.00	30.00	30.00	31.08
# of Parcels	74	74	74	74	74
Total Amount Assessed for the District	740.00	1,480.00	2,220.00	2,220.00	2,299.92

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 10 (Eden Shores Residential)

Tract Nos. 7317, 7360 & 7361

Formed: June 24, 2003

Resolution Number: 03-083

534 Parcels

FY 2019 Assessment Amount per Parcel: **\$221.38**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,072.71 to \$1,111.33** by applying the CPI-U for the San Francisco- Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$118,214.25**
- **Annual assessment charge:** each of the **534** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge will *increase* from **\$192.50** in FY 2018 to **\$221.38** in FY 2019. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$140,000** has been budgeted to 1) resurface the tennis courts, and 2) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

- In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance cost. In FY 2016, the park maintenance was **\$106,588**. In FY 2019, park maintenance budget is **\$73,336**.
- The Eden Shores Homeowners Association (HOA) administers the landscape maintenance contract for the zone. The HOA invoices the City quarterly for reimbursement of this authorized expense thru the benefit district zone budget.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Park maintenance:** A 5.58 acre park within the development which includes landscaping and irrigation and playground equipment. The City of Hayward has an Memorandum of Understanding with the Hayward Area Recreation Department (HARD) to maintain the park;
- **Landscaping and irrigation:** of medians, park strips, and parkway within the development; and
- **Surface maintenance:** of the decorative concrete and masonry walls along the perimeter and within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair.
- *The ownership and responsibility for the walls as structures remains with the individual property owners.*

FY 2019 Budget
Zone 10 - Eden Shores
Fund 277, Project 3750

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	<i>Adopted</i>	<i>EOY Est</i>	<i>Projected</i>
Income					
a. Annual Assessment Revenue	190,211	93,450	102,795	102,795	118,214
b. Minus County Tax Collection Fee (1.7%)	(3,234)	(1,589)	(1,748)	(1,748)	(2,010)
c. Adjustment for Delinquencies	1,566	1,815	-	-	-
d. Other	-	9,338	2,000	4,237	4,000
Total Revenue:	188,543	103,014	103,047	105,284	120,205
Services					
a. Utilities: Water	12,965	20,050	15,732	32,000	32,960
b. Utilities: PGE	394	363	386	400	412
c. Landscape Maintenance - ES HOA	26,880	26,880	28,506	26,880	27,686
d. Graffiti Abatement	-	-	3,000	-	1,500
e. Park Maintenance - HARD	106,588	71,200	71,912	71,200	73,336
f. Park Maintenance - HARD - Past Due	-	-	-	-	-
g. One-Time Project/Maintenance	6,033	28,121	50,000	70,000	140,000
h. Property Owner Mtg/Legal Noticing	730	551	1,212	240	247
i. Annual Reporting	1,925	1,835	2,778	2,083	1,203
j. City Staff	4,165	5,150	5,202	5,202	4,000
Total Expenditures:	159,680	154,150	178,727	208,005	281,345
<i>Net Change</i>	<u>28,863</u>	<u>(51,136)</u>	<u>(75,679)</u>	<u>(102,720)</u>	<u>(161,140)</u>
Beginning Fund Balance	740,827	769,691	718,555	718,555	615,835
<i>Change</i>	<u>28,863</u>	<u>(51,136)</u>	<u>(75,679)</u>	<u>(102,720)</u>	<u>(161,140)</u>
Ending Fund Balance	769,691	718,555	642,876	615,835	454,695
Fund Balance Designations					
Operating Reserve ¹	94,272	51,507	51,524	52,642	60,102
Capital Reserve ²	<u>675,419</u>	<u>667,048</u>	<u>591,352</u>	<u>563,193</u>	<u>394,593</u>
Total Fund Balance	769,691	718,555	642,876	615,835	454,695
Maximum Base Assessment Amount Per Parcel	1,007.03	1,037.44	1,072.71	1,072.71	1,111.33
Annual Parcel Assessment	356.20	175.00	192.50	192.50	221.38
# of Parcels	534	534	534	534	534
Total Amount Assessed for the District	190,210.80	93,450.00	102,795.00	102,795.00	118,214.25

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 11 (Stonebrae Country Club)

Tract Nos. 5354, 8356

Formed: July 18, 2006

Resolution Number: 06-096

634 Parcels

FY 2019 Assessment Amount per Parcel (Current Development): **\$210.55**

FY 2019 Assessment Amount per Parcel (Future Development): **\$111.51**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,521.49 to \$1,576.26** by applying the CPI-U for the San Francisco- Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$121,801.98**.
- **Annual assessment charge:** each of the **516** current development parcels shall be apportioned an equal share of the current development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge for current development parcels will *increase* from **\$168.44** in FY 2018 to **\$210.55** per parcel in FY 2019. Each of the **118** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge for future development parcels will *increase* from **\$89.21** in FY 2018 to **\$111.51** per parcel in FY 2019. These amounts are *below* the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be *increased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.

- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- Similar to the Eden Shores residential development (Zone 10), the Stonebrae HOA administers the operation and maintenance of the zone. The HOA invoices the City quarterly for reimbursement of authorized expenses thru the benefit district zone budget.
- The Stonebrae Homeowner's Association provides landscape maintenance for the zone, including one-time project/maintenance. In FY 2019, **\$88,203** has been budgeted for 1) flower and plant replacement, 2) tree maintenance, 3) gopher control, 4) tri-annual mulch replacement, and 5) any unanticipated repairs. In addition, a one-time budget of **\$40,000** has been included for Fairway Avenue decomposed granite pathway renovation, update to security gate drainage, and installation of a french drain along Fairview Avenue.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of median, park strips, parkway improvements, and multi-use pathway improvements along Fairview Ave., Carden Lane, Hayward Blvd., Stonebrae Country Club Drive, and the access road to the City water tank;
- **Slope maintenance:** along Carden Lane, Fairview Ave., Hayward Blvd., and Stone Country Club Drive;
- **Wall maintenance:** of decorative walls facing Fairview Ave. and Hayward Blvd. but not including the view fence of the lots along Fairview Ave. This maintenance includes painting, cleaning, graffiti removal, and replacement of the improvements if needed;
- **Street and landscape lighting:** along Fairview Ave., Carden Lane, Hayward Blvd.; and along the frontage of the school at the intersection of Hayward Blvd/Stonebrae Country;
- **Club Drive and Carden Lane:** this maintenance includes electrical costs, and replacement of the improvements if needed;
- As part of the roadway modifications for the Stonebrae Development, the landscaped corner at Hayward Blvd. and Fairview Blvd., previously located in benefit Zone No. 3, was substantially reduced in size and modified. The modified corner provides a benefit for the residents of the Stonebrae Development and is visually a vital part of the entrance to the development. By agreement of the Stonebrae developer and the City and following consultation with the Prominence

Landscape Committee (Benefit Zone No. 3), the corner was removed from Benefit Zone No. 3 and annexed into the Stonebrae Benefit Zone (Benefit Zone No. 11). The Stonebrae developer modified the corner as necessary to separate the irrigation and plantings so that the residents of Benefit Zone No. 3 can be assured that they are not bearing any of the future ongoing costs for the maintenance of this area.

- The Stonebrae project is proposed to be developed in multiple phases (Villages A-E). Pursuant to the original 2002 Vesting Tentative Map for Stonebrae, Village C was anticipated to have 71 single-family lots. On July 5, 2017, the Final Map for Village C was recorded, which updated the number of single-family lots to 96. It should be noted that the Stonebrae development was originally approved for 650 total units. A total of 538 lots have been previously created. With the addition of the 96 Village C lots and the existing 538 lots in the other Villages, the total number of lots will be **634**, 16 less than what was approved with the 2002 Vesting Tentative Map. The current development phase consists of **516** single-family parcels (increased from 448 in FY 2018). The future development phases will consist of the remaining **118** single-family parcels (decreased from 128 in FY 2018).

FY 2019 Budget
Zone 11 - Stonebrae Country Club
Fund 279, Project 3731

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	192,332	79,049	86,880	86,878	121,802
b. Minus County Tax Collection Fee (1.7%)	(3,270)	(1,344)	(1,477)	(1,477)	(2,071)
c. Adjustment for Delinquencies	(541)	6,190	-	-	-
d. Other	-	8,169	2,000	3,692	4,000
Total Revenue:	188,521	92,064	87,403	89,093	123,731
Services					
a. Utilities: Water	52,233	14,911	54,540	100,000	90,000
b. Utilities: PGE	7,396	8,018	7,676	9,700	10,000
c. Landscape Maintenance	35,652	35,652	36,360	35,652	37,000
d. Plant Replacement	3,509	-	2,500	5,000	5,150
e. Flower Bed Planting	6,128	6,326	6,060	5,000	5,000
f. Irrigation Repair/Replacement	2,236	855	6,130	-	3,000
g. Tree Maintenance	1,430	9,555	9,200	9,109	12,000
h. Gopher Control	-	3,937	3,727	2,964	3,053
i. Mulch Replacement - Every 3 years	27,257	-	-	1,740	60,000
j. One-Time Projects	-	-	-	-	40,000
k. Weather Based Irrigation System	-	-	10,000	7,000	-
l. Street Light Maintenance	2,496	18,186	2,500	5,000	2,500
m. Property Owner Mtg/Legal Noticing	762	682	1,779	400	412
n. Annual Reporting	1,925	1,835	2,778	2,083	1,203
o. City Staff	1,939	3,058	3,089	3,089	3,000
Total Expenditures:	142,962	103,015	146,339	186,737	272,318
<i>Net Change</i>	<u>45,559</u>	<u>(10,951)</u>	<u>(58,936)</u>	<u>(97,643)</u>	<u>(148,587)</u>
Beginning Fund Balance	596,970	642,529	631,578	631,578	533,935
<i>Change</i>	<u>45,559</u>	<u>(10,951)</u>	<u>(58,936)</u>	<u>(97,643)</u>	<u>(148,587)</u>
Ending Fund Balance	642,529	631,578	572,642	533,935	385,348
Fund Balance Designations					
Operating Reserve ¹	94,261	46,032	43,702	43,701	61,866
Capital Reserve ²	548,268	585,546	528,941	478,731	323,483
Total Fund Balance	642,529	631,578	572,642	522,432	385,348
Maximum Base Assessment Amount Per Parcel	1,428.32	1,471.46	1,521.49	1,521.49	1,576.26
Developed Parcels					
Annual Parcel Assessment	379.42	155.96	168.44	168.44	210.55
# of Parcels	429	429	448	448	516
Total Amount Assessed for the District	162,771.18	66,906.84	75,461.12	75,459.69	108,643.80
Future Development Parcels					
Annual Parcel Assessment	201.09	82.60	89.21	89.21	111.51
# of Parcels	147	147	128	128	118
Total Amount Assessed for the District	29,560.61	12,142.20	11,418.88	11,418.62	13,158.18

Note: Stonebrae HOA manages the maintenance for this zone. The City reimburses the HOA for expenses on a quarterly basis.

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 12 (Eden Shore East - Alden E. Oliver Sports Park & Spindrift Annexation)

Tract Nos. 7489, 7708 & 8148

Formed: May 15, 2007

Annexed Tract No. 8148: June 21, 2016

Resolution Number: 07-031 & 16-065

261 Parcels (Eden Shores East)

118 Parcels (Spindrift)

FY 2019 Assessment Amount per Parcel (Current Development): **\$112.00**

FY 2019 Assessment Amount per Parcel (Future Development): **\$33.60**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount (Eden Shores East):** was *increased* from the prior year's maximum base assessment amount of **\$201.60 to \$208.87** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Maximum base assessment amount (Spindrift):** was *increased* from the prior year's maximum base assessment amount of **\$200.83 to \$206.85** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed 3.00%** per Fiscal Year. Any change in the CPI **in excess of 3.00%** shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2016 to December 2017, **0.47%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the current development rate or **\$62.05**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$37,430.40**.
- **Annual assessment charge:** each of the **315** current development parcels shall be apportioned an equal share of the current development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel *will remain the same* as the FY 2018 amount of **\$112.00** per parcel. Each of the **64** future development parcels shall be apportioned an equal share of the future development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will remain the same* as the FY 2018 amount of **\$33.60** per parcel. These amounts are *below* the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a

reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.

- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In January 2016, the City met with Hayward Area Recreation and Park District (HARD) to reduce the annual maintenance cost. The amount for FY 2016 was **\$41,000**. The amount for FY 2019 is **\$31,930**.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

The City of Hayward has an agreement with the Hayward Area Recreation and Park District (HARD) to maintain the Alden E. Oliver Sports Park which benefits parcels within this benefit zone. The annual assessment pays for a minor portion of the Sports Park maintenance cost and City administrative costs associated with managing the benefit assessment program for this benefit zone. Maintenance of the neighborhood serving features of the Alden E. Oliver Sports Park include picnic tables, basketball courts, barbeque areas, soccer fields, etc.

Annexation to Zone 12 – Spindrift at Eden Shores (Tract 8148)

On May 24, 2016⁴, the City Council approved the Notice of Intent to Levy Assessments and set the Public Hearing for receipt of ballots for June 21, 2016 for the annexation of the Spindrift at Eden Shores project into existing Zone 12 of LLAD 96-1. The City Council approved the assessments for the annexation of Zone 12 at their June 21, 2016⁵ meeting. A total of 118 new lots are scheduled to be created and added to existing Zone 12 (Phase I, which was previously approved, created 66 new lots, while Phase II (project pending) is scheduled to approve 52 additional lots.) The new additions to Zone 12 will be assessed in a manner similar to the existing 261 lots in Zone 12 once developed, which currently pay for the maintenance of improvements at the Alden E. Oliver Sports Park.

⁴ <http://hayward.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=2030>

⁵ <http://hayward.legistar.com/gateway.aspx?m=l&id=/matter.aspx?key=2153>

FY 2019 Budget
Zone 12 - Eden Shores East - Sports Park
Fund 278, Project 3732

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	49,397	50,890	35,157	35,157	37,430
b. Minus County Tax Collection Fee (1.7%)	(840)	(865)	(598)	(598)	(636)
c. Adjustment for Delinquencies	191	6,652	-	-	-
d. Other	-	155	-	-	-
Total Revenue:	48,748	56,832	34,559	39,800	36,794
Services					
a. Park Maintenance - HARD	41,000	31,000	31,000	31,000	31,930
b. Park Maintenance - Past Due - HARD	-	-	-	-	-
c. One-Time Capital Project/Maintenance	-	-	-	-	-
d. Property Owner Mtg/Legal Noticing	361	391	835	260	268
e. Annual Reporting	1,260	1,201	1,400	1,636	1,068
f. City Staff	1,280	2,206	2,228	2,228	1,200
Total Expenditures:	43,901	34,798	35,463	35,124	34,466
<i>Net Change</i>	<u>4,848</u>	<u>22,034</u>	<u>(904)</u>	<u>4,676</u>	<u>2,328</u>
Beginning Fund Balance	(6,434)	(1,586)	20,448	20,448	25,123
<i>Change</i>	<u>4,848</u>	<u>22,034</u>	<u>(904)</u>	<u>4,676</u>	<u>2,328</u>
Ending Fund Balance	(1,586)	20,448	19,544	25,123	27,452
CPI - Feb to Feb					
Maximum Base Assessment Amount Per Parcel	189.26	194.98	201.61	201.61	208.87
Annual Parcel Assessment	189.26	194.98	112.00	112.00	112.00
# of Parcels	<u>261</u>	<u>261</u>	<u>261</u>	<u>261</u>	<u>261</u>
Total Amount Assessed for the District	49,396.86	50,889.78	29,232.00	29,232.00	29,232.00
Spindrift Annexation - Added FY 2017 - 118 Parcels - CPI Dec to Dec					
Maximum Base Assessment (Developed)	N/A	194.98	200.83	200.83	206.85
Maximum Base Assessment (Undeveloped)	N/A	58.49	60.25	60.25	62.06
Annual Parcel Assessment	N/A	194.97	112.00	112.00	112.00
# DEVELOPED Parcels	N/A	<u>-</u>	<u>25</u>	<u>25</u>	<u>54</u>
Total Amount Assessed for the District	N/A	<u>-</u>	2,800.00	2,800.00	6,048.00
Annual Parcel Assessment	N/A	58.49	33.60	33.60	33.60
# UNDEVELOPED Parcels	N/A	<u>-</u>	<u>93</u>	<u>93</u>	<u>64</u>
Total Amount Assessed for the District	N/A	<u>-</u>	3,124.80	3,124.80	2,150.40

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue.

Zone 13 (Cannery Place)

Tract Nos. 7613, 7625, 7748 & 7749

Formed: June 17, 2008

Resolution Number: 08-0901

582 Condominium Style Units, **16** Duets, and **One** Commercial Retail Parcel

FY 2019 Assessment Amount per Parcel: **\$361.00**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$1,144.10 to \$1,185.29** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$216,239.00**.
- **Annual assessment charge:** each of the **599** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge *will remain the same* as the FY 2018 amount of **\$361.00** per parcel. This amount is *below* the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$20,000** has been budgeted for 1) tree trimming and 2) any unanticipated repairs. If additional work occurs in FY 2019, it would be funded through capital reserves.

The following is a detailed description of the improvements that are being operated, maintained and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of park strips and parkway within the development;

- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair; and
- **Park Maintenance:** approximately five (5) acres of park area which includes landscaping and irrigation and playground equipment and maintenance of a historic water tower within the development;
- **Maintenance:** of street trees;
- **Maintenance:** of paved walkways;
- *The ownership and responsibility for the walls as structures remains with the individual property owners.*

FY 2019 Budget
Zone 13 - Cannery Place
Fund 281, Project 3733

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	216,239	216,239	216,239	216,239	216,239
b. Minus County Tax Collection Fee (1.7%)	(3,676)	(3,676)	(3,676)	(3,676)	(3,676)
c. Adjustment for Delinquencies	(1,992)	3,092	-	-	-
d. Other	-	4,013	900	900	1,000
Total Revenue:	210,571	219,668	213,463	213,463	213,563
Services					
a. Utilities: Water	59,773	70,422	95,950	100,000	103,000
b. Utilities: PGE	2,468	3,992	4,040	7,000	7,210
c. Landscape Maintenance	42,036	42,572	43,430	43,430	65,000
d. Street Light Maintenance	-	-	1,000	1,000	1,030
e. Graffiti Abatement	-	-	2,000	2,000	2,060
f. One-Time Capital Project/Maintenance	36,589	12,066	50,000	20,000	20,000
g. Property Owner Mtg/Legal Noticing	819	827	2,020	500	515
h. Annual Reporting	1,750	1,668	2,576	1,927	1,068
i. City Staff	3,699	5,271	7,866	7,866	4,000
Total Expenditures:	147,134	136,818	208,882	183,723	203,883
<i>Net Change</i>	<u>63,437</u>	<u>82,850</u>	<u>4,581</u>	<u>29,740</u>	<u>9,680</u>
Beginning Fund Balance	219,417	282,854	365,704	365,704	395,444
<i>Change</i>	<u>63,437</u>	<u>82,850</u>	<u>4,581</u>	<u>29,740</u>	<u>9,680</u>
Ending Fund Balance	282,854	365,704	370,285	395,444	405,124
Fund Balance Designations					
Operating Reserve ¹	44,255	44,255	44,255	44,255	44,255
Capital Reserve ²	<u>238,599</u>	<u>321,449</u>	<u>326,030</u>	<u>351,189</u>	<u>360,869</u>
Total Fund Balance	282,854	365,704	370,285	395,444	405,124
Maximum Base Assessment Amount Per Parcel	1,074.04	1,106.48	1,144.10	1,144.10	1,185.29
Annual Parcel Assessment	361.00	361.00	361.00	361.00	361.00
# of Parcels	599	599	599	599	599
Total Amount Assessed for the District	216,239.00	216,239.00	216,239.00	216,239.00	216,239.00

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 14 (La Vista)
Tract Nos. 7620
Formed: June 14, 2016
Resolution Number: 16-044
179 Parcels

FY 2019 Assessment Amount per Parcel (Developed): **\$15.00**

FY 2019 Assessment Amount per Parcel (Undeveloped): **\$4.50**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$607.42 to \$625.64** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2016 to December 2017, **0.47%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the current development maximum rate or **\$187.69**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$1,352**.
- **Annual assessment charge:** each of the current **52** developed parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual developed parcels is indistinguishable from each other. The FY 2019 developed parcel charge **will be reduced** from **\$50.00** in FY 2018 to **\$15.00** in FY 2019. Each of the current **127** future development parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual future development parcels is indistinguishable from each other. The FY 2019 future development parcel charge **will be reduced** from **\$15.00** in FY 2018 to **\$4.50** in FY 2019. This amount is **below** the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Reason for assessment decrease:** The assessment rate for FY 2019 is recommended to be *decreased* based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues

that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.

- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- The La Vista Development will be constructed in three phases. Currently, the first phase is under construction and the City is expected to assume full maintenance responsibility in FY 2020. The vacant lots can be assessed at 30% of the maximum base assessment. However, the parcels will only be assessed at a rate to cover the annual reporting, noticing, and staff costs.

The following is a detailed description of the improvements that will be operated, maintained and serviced throughout the benefit zone upon completion of construction:

- **Landscaping and irrigation:** of the public right of ways of Tennyson Road, Vista Grande Drive, Cantera Drive, Mountain View Drive, Fortuna Way and Alquire Parkway, and firebreak landscaping along the perimeter of the backside of the development. Such landscaping consists of the care for groundcover, shrubs, trees, weed abatement in planted areas, upkeep and servicing of the irrigation system, and utility costs to service the landscaping;
- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Maintenance:** of street trees;
- **Maintenance:** of bioswales and Fitera Tree Filters;
- **Maintenance:** of street lighting;
- **Maintenance:** of private paved trails east of Alquire Parkways;

FY 2019 Budget
Zone 14 - La Vista
Fund 282, Project 3751

	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Adopted	EOY Est	Projected
Income				
a. Annual Assessment Revenue	31,669	2,685	2,685	1,352
b. Minus County Tax Collection Fee (1.7%)	(538)	(46)	(46)	(23)
c. Adjustment for Delinquencies	-	-	-	-
d. Other	298	-	-	-
Total Revenue:	31,428	2,639	2,639	1,329
Services				
a. Utilities: Water	-	-	-	-
b. Utilities: PGE	-	-	-	-
c. Landscape Maintenance	-	-	-	-
d. Street Light Maintenance	-	-	-	-
e. Graffiti Abatement	-	-	-	-
f. One-Time Capital Project/Maintenance	-	-	-	-
g. Property Owner Mtg/Legal Noticing	-	300	100	100
h. Annual Reporting	-	1,200	1,038	1,069
i. City Staff	-	1,000	1,000	1,000
Total Expenditures:	-	2,500	2,138	2,169
<i>Net Change</i>	<u>31,428</u>	<u>139</u>	<u>501</u>	<u>(841)</u>
Beginning Fund Balance	-	31,428	31,428	31,929
<i>Change</i>	<u>31,428</u>	<u>139</u>	<u>501</u>	<u>(841)</u>
Ending Fund Balance	31,428	31,567	31,929	31,089
Fund Balance Designations				
Operating Reserve ¹	-	1,320	1,320	664
Capital Reserve ²	31,428	30,248	30,610	30,424
Total Fund Balance	31,428	31,567	31,929	31,089
Maximum Base Assessment Amount Per Parcel (Developed, Undeveloped)	589.73 / 176.92	607.42 / 182.23	607.42 / 182.23	625.64 / 187.69
Developed Parcels				
Annual Parcel Assessment	N/A	50.00	50.00	15.00
# of Parcels	N/A	-	-	52
Total Amount Assessed for the District	N/A	-	-	780.00
Future Development Parcels				
Annual Parcel Assessment	176.92	15.00	15.00	4.50
# of Parcels	179	179	179	127
Total Amount Assessed for the District	31,668.68	2,685.00	2,685.00	571.50

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

Zone 15 (Cadence)
Tract No. 8032
Formed: January 17, 2017
Resolution Number: 17-001
206 Parcels

The following is an overview of the FY 2019 zone assessment:

- **Maximum base assessment amount:** was *increased* from the prior year's maximum base assessment amount of **\$589.73 to \$607.06** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA (**2.94%** for the period December 2016 to December 2017), with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00%.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Annual assessment charge:** pursuant to the Owners Participation Agreement (OPA) for the Cadence Development, AMCAL Hayward LLC (AMCAL) is responsible for the maintenance Cadence Public Park in perpetuity or for the life of the agreement. As required in Section 8.12 of the OPA, AMCAL submitted their annual Park Maintenance Plan to the City for review and approval by City Council on February 1, 2018.

AMCAL has entered in contract with Bella Vista Landscape Services, Inc. (CCL # 805462) to maintain the Park in good repair and working order, and in a neat, clean and orderly condition. AMCAL is responsible for the annual payment of the District Management cost and reimbursement to the City for the Engineer's Report. Thus, each of the 206 parcels will be assessed at **\$0.00** per parcel. The Assessment District ensures adequate funding is available for the maintenance of the Park should the Developer default, not meet the maintenance standards, or in the event that the property is sold, and the City assumes maintenance of the park

- **Proposition 218:** Future increases in the assessment amount *above* the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.

Zone 16 (Blackstone at Cannery Place)

Tract Nos. 7894

Formed: May 17, 2016

Resolution Number: 16-044

157 Parcels

FY 2019 Assessment Amount per Parcel in Zone A (Developed): **\$432.68**

FY 2019 Assessment Amount per Parcel in Zone A (Undeveloped): **\$129.80**

FY 2019 Assessment Amount per Parcel in Zone B (Undeveloped): **\$454.31**

FY 2019 Assessment Amount per Parcel in Zone B (Undeveloped): **\$136.29**

The following is an overview of the FY 2019 zone assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount (Zone A):** was *increased* from the prior year's maximum base assessment amount of **\$420.10 to \$432.68** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3.00% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3.00% (**3.00%** for the period December 2016 to December 2017, **0.47%** will be cumulatively reserved). The maximum assessment rate for undeveloped parcels is **30%** of the developed maximum rate or **\$129.80**.
- **Maximum base assessment amount (Zone B):** was *increased* from the prior year's maximum base assessment amount of **\$441.10 to \$454.31** by applying the CPI-U for the San Francisco-Oakland-San Jose MSA, with a maximum annual CPI adjustment **not to exceed** 3% per Fiscal Year. Any change in the CPI **in excess of** 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3% (**3.00%** for the period December 2016 to December 2017, **0.47%** will be cumulatively reserved). The maximum assessment rate for future development parcels is **30%** of the developed maximum rate or **\$136.29**.
- **Annual CPI increase:** the maximum base assessment amount *does increase* annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$52,684.98**.
- **Annual assessment charge:** each of the current **82 Zone A** developed parcels shall be apportioned an equal share of the current developed total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 **Zone A** developed parcel charge *will be increased* from **\$315.00** in FY 2018 to **\$432.68** in FY 2019. Each of the **51 Zone A** future development parcels shall be apportioned an equal share of the future

development's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 **Zone A** future development parcel charge **will be increased** from **\$95.00** in FY 2018 to **\$129.80** in FY 2019. Each of the current **23 Zone B** developed parcels shall be apportioned an equal share of the developed parcel's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 **Zone B** developed parcel charge **will be increased** from **\$330.75** in FY 2018 to **\$454.32** in FY 2019. Each of the current **1 Zone B** future development parcels shall be apportioned an equal share of the future development parcel's total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 **Zone B** future development parcel charge **will be increased** from **\$99.75** in FY 2018 to **\$136.29** in FY 2019. These amounts are **at** the maximum base assessment, and are sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.

- **Reason for assessment increase:** The assessment rate for FY 2019 is recommended to be **increased** based on the City's analysis of the financial stability of the zone. The recommended assessment rate for FY 2019 will generate revenues that are adequate to pay for the expected level of maintenance, and to also maintain a prudent capital reserve.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, the City expects to assume full maintenance responsibility at the beginning of the fiscal year. The maintenance costs have been budgeted accordingly to reflect 100% of the maintenance cost for FY 2019.

The following is a detailed description of the improvements that are being operated, maintained, and serviced throughout the benefit zone:

- **Landscaping and irrigation:** of park strips and setback landscaping along frontages of Burbank Street and Palmer Avenue;
- **Surface maintenance:** of the decorative concrete walls within the tract. This maintenance includes painting, cleaning, graffiti removal, and minor surface repair;
- **Park Maintenance:** approximately two (2) acres of park area which includes landscaping and irrigation, exercise equipment, bocce ball courts, faux bridge, storm water basins and all other park amenities.
- **Maintenance:** of street trees;

- **Maintenance:** of street lights;
- **Maintenance:** of paved walkways and cobblestone pathways.

FY 2019 Budget
Zone 16 - Blackstone
Fund 284, Project 3753

	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Adopted	EOY Est	Projected
Income				
a. Annual Assessment Revenue	19,357	26,909	26,909	52,685
b. Minus County Tax Collection Fee (1.7%)	(329)	(457)	(457)	(896)
c. Adjustment for Delinquencies	(1,641)	-	-	-
d. Other	85	-	-	-
Total Revenue:	17,473	26,452	26,452	51,789
Services				
a. Utilities: Water	-	2,050	-	4,500
b. Utilities: PGE	-	200	-	3,000
c. Landscape Maintenance	-	16,700	-	35,000
d. Hardscape Maintenance	-	500	-	16,000
g. Property Owner Mtg/Legal Noticing	-	100	500	100
h. Annual Reporting	-	2,000	1,038	1,068
i. City Staff	-	2,000	2,000	3,000
Total Expenditures:	-	23,550	3,538	62,668
<i>Net Change</i>	<u>17,473</u>	<u>2,902</u>	<u>22,914</u>	<u>(10,879)</u>
Beginning Fund Balance	-	17,473	17,473	40,386
<i>Change</i>	<u>17,473</u>	<u>2,902</u>	<u>22,914</u>	<u>(10,879)</u>
Ending Fund Balance	17,473	20,374	40,386	29,507
Fund Balance Designations				
Operating Reserve ¹	-	17,473	17,473	40,386
Capital Reserve ²	17,473	2,902	22,914	(10,879)
Total Fund Balance	17,473	20,374	40,386	29,507
Maximum Base Assessment Amount Per Parcel				
Zone A (Developed/Undeveloped)	\$407.86 / \$122.36	\$420.10 / \$126.03	\$420.10 / \$126.03	\$432.68 / \$129.80
Zone B (Developed/Undeveloped)	\$428.25 / \$128.48	\$441.10 / \$132.33	\$441.10 / \$132.33	\$454.31 / \$136.29
Developed Parcels: Zone A				
Annual Parcel Assessment	N/A	315.00	315.00	432.68
# of Parcels	N/A	54	54	82
Total Amount Assessed for the District	N/A	17,010	17,010.00	35,479.76
Developed Parcels: Zone B				
Annual Parcel Assessment	N/A	N/A	330.75	454.31
# of Parcels	N/A	N/A	-	23
Total Amount Assessed for the District	N/A	N/A	-	10,449.13
Future Development Parcels: Zone A				
Annual Parcel Assessment	122.36	95.00	95.00	129.80
# of Parcels	133	79	79	51
Total Amount Assessed for the District	16,274	7,505	7,505.00	6,619.80
Future Development Parcels: Zone B				
Annual Parcel Assessment	128.48	99.75	99.75	136.29
# of Parcels	24	24	24	1
Total Amount Assessed for the District	3,084	2,394	2,394.00	136.29

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

FISCAL YEAR 2019 ESTIMATE OF COST

ESTIMATE OF COSTS

The 1972 Act provides that the total cost of construction, operation, maintenance and servicing of the public landscaping, street lighting, open space facilities, parks, trails, etc. can be recovered by the District. Incidental expenses including administration of the district, engineering fees, legal fees and all other costs associated with the construction, operation, maintenance and servicing of the district can also be included.

The 1972 Act requires that a special fund be set up for the revenues and expenditures for the District. Funds raised by the assessments shall be used only for the purposes as stated herein. Any balance remaining on July 1 at the end of the fiscal year must be carried over to the next fiscal year.

The estimated FY 2019 **revenues and expenditures** for the proposed District are itemized by zone below.

For a detailed breakdown on the operation, maintenance and servicing costs for each Benefit Zone, refer to the budget in each of the zone descriptions.

TABLE 3: REVENUE AND EXPENDITURE PER BENEFIT ZONE

TABLE 3: ESTIMATED FUND BALANCE CHANGES FOR FY 2019						
Zone	Name/Location	Est Beg Fund Balance FY 19	FY 2019 Est Revenue	FY 2019 Est Expenditure	Change	Est End Fund Balance FY 19
1	Huntwood Ave. & Panjon St.	20,208.71	5,789.73	6,596	(806.47)	19,402.23
2	Harder Rd. & Mocine Ave.	15,026.17	10,265.57	10,995	(729.56)	14,296.60
3	Prominence	173,111.14	130,493.78	158,944	(28,449.92)	144,661.22
4	Stratford Village	99,090.59	20,168.24	19,812	356.12	99,446.71
5	Soto Rd. & Plum Tree St.	8,042.52	7,987.88	8,892	(904.17)	7,138.35
6	Pepper Tree Park	63,956.05	13,182.76	13,097	85.66	64,041.71
7	Twin Bridges	440,575.91	203,709.73	258,041	(54,331.66)	386,244.25
8	Capitola St.	52,379.00	5,898.00	7,187	(1,289.25)	51,089.75
9	Orchard Ave.	5,934.38	2,295.82	3,317	(1,021.58)	4,912.80
10	Eden Shores- Residential	615,834.99	120,204.61	281,345	(161,139.99)	454,694.99
11	Stonebrae Country Club	533,934.84	123,729.32	272,318	(148,588.60)	385,346.24
12	Eden Shores- Sports Park	25,123.29	36,794.08	34,466	2,328.28	27,451.58
13	Cannery Place	395,443.66	213,562.94	203,883	9,679.94	405,123.60
14	La Vista	31,929.34	1,328.52	2,169	(840.62)	31,088.72
16	Blackstone	40,386.15	51,789.34	62,668	(10,878.66)	29,507.49
District Total:		2,520,976.75	947,200.31	1,343,730.80	(396,530.49)	2,124,446.25

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of landscaping and street lighting improvements.

Section 22573 of the Landscaping and Lighting Act of 1972 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."

The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218 also requires that maintenance assessments must be levied according to benefit rather than according to assessed value. In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

Because assessments are levied on the basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

The 1972 Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

ZONE CLASSIFICATION

Each benefit zone is unique and distinguishable from other benefit zones located within the District. Each benefit zone is evaluated to determine which improvements are of a specific and direct benefit to the parcels in that benefit zone. Once the improvements have been identified, a method of spreading those costs to the benefiting parcels was developed.

As certain subdivisions develop throughout the City of Hayward, they may be annexed into an existing zone or there may be a new zone formed. Each new subdivision is evaluated to determine which improvements are of a specific and direct benefit to the parcels within the subdivision and then a determination is made whether to annex them into an existing zone or whether to form a new zone. The parcels, which benefit from the improvements, are identified and a benefit assessment spread methodology is developed to spread the costs of the improvements to the benefiting parcels.

Details of the various zones in the District, their corresponding number of parcels in each benefit zone, and the method of apportioning the costs of the improvements are located in the zone description section.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively “the Act”), and in accordance with the Resolution of Intention, being Resolution No. 18-094, preliminarily approving the Engineer’s Report, as adopted by the City Council of the City of Hayward, on June 5, 2018.

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

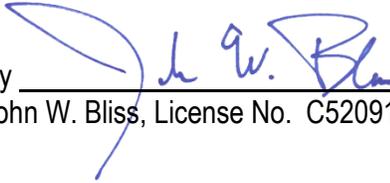
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor’s Maps of the County of Alameda for the fiscal year 2019. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2019 for each parcel or lot of land within said Landscaping and Lighting Assessment District No. 96-1.

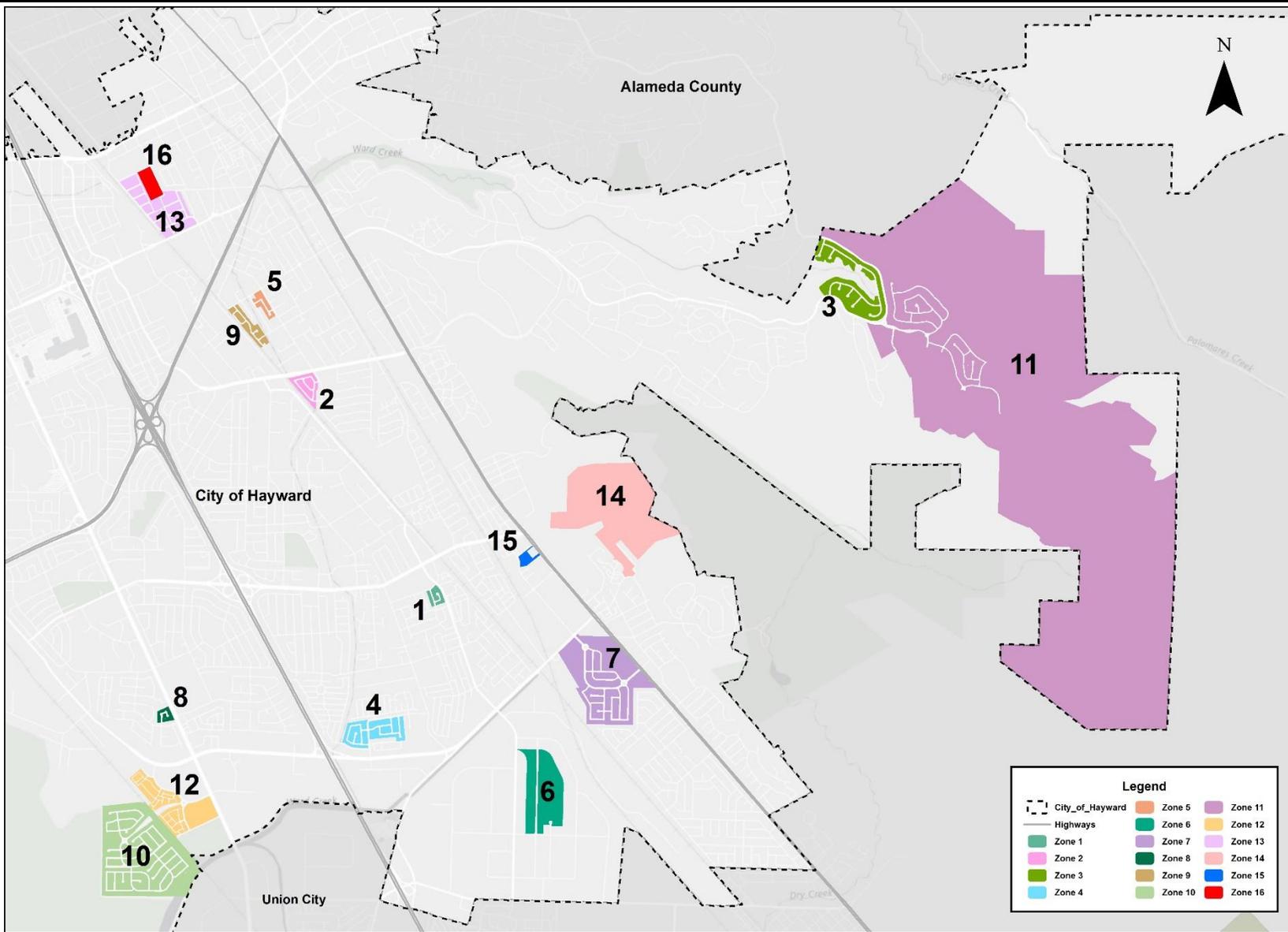
Dated: June 18, 2018



Engineer of Work

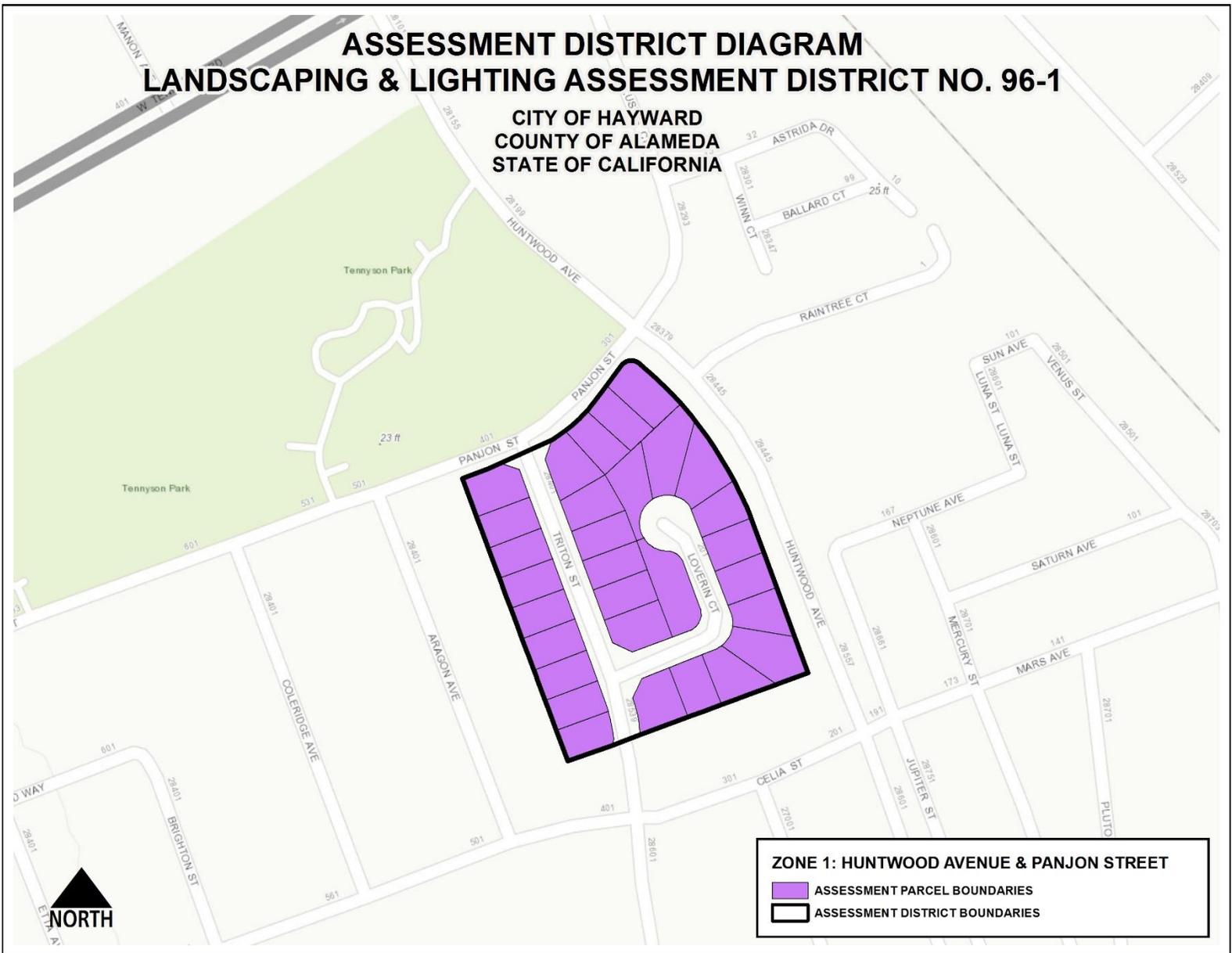
By 
John W. Bliss, License No. C52091

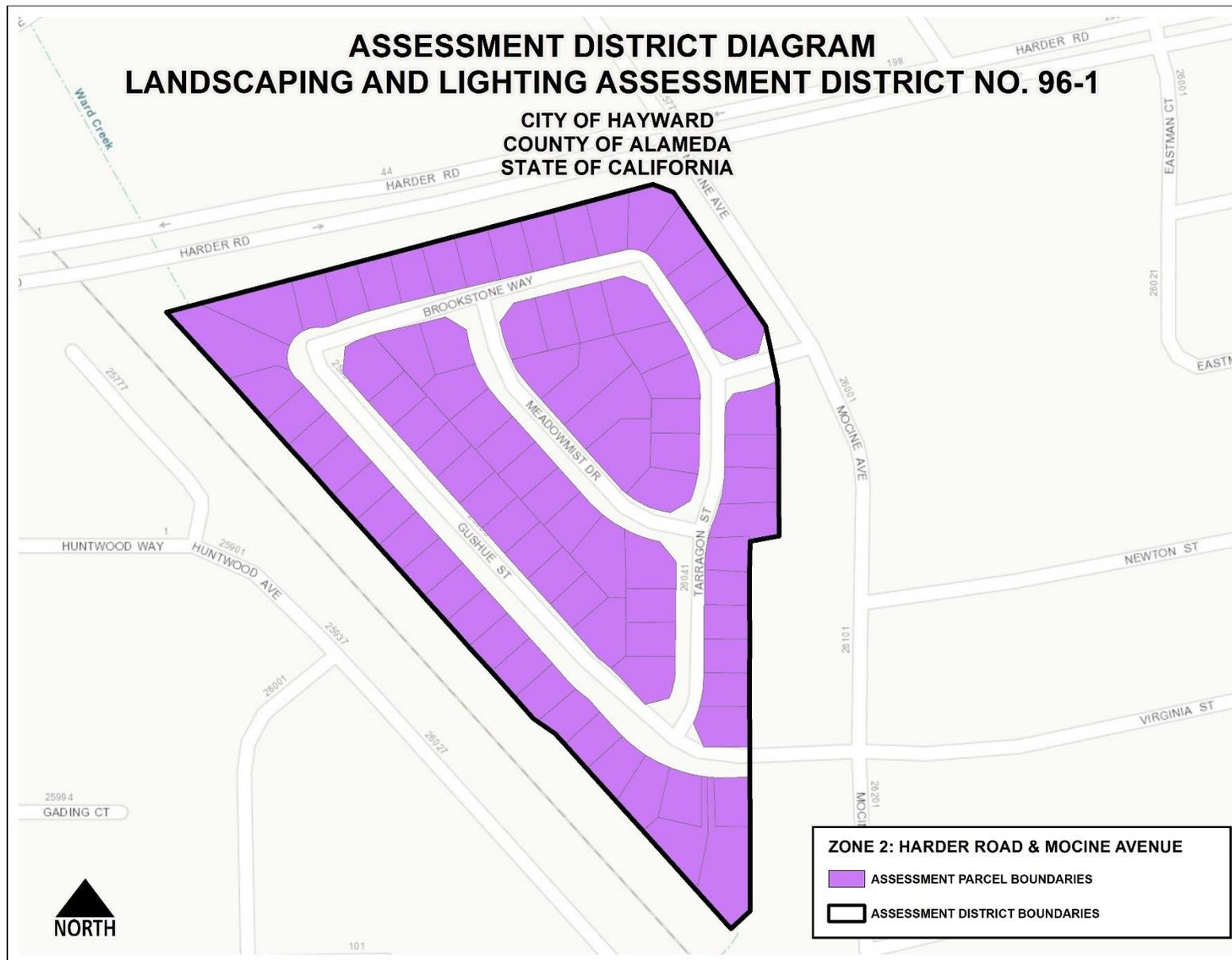
VICINITY MAP

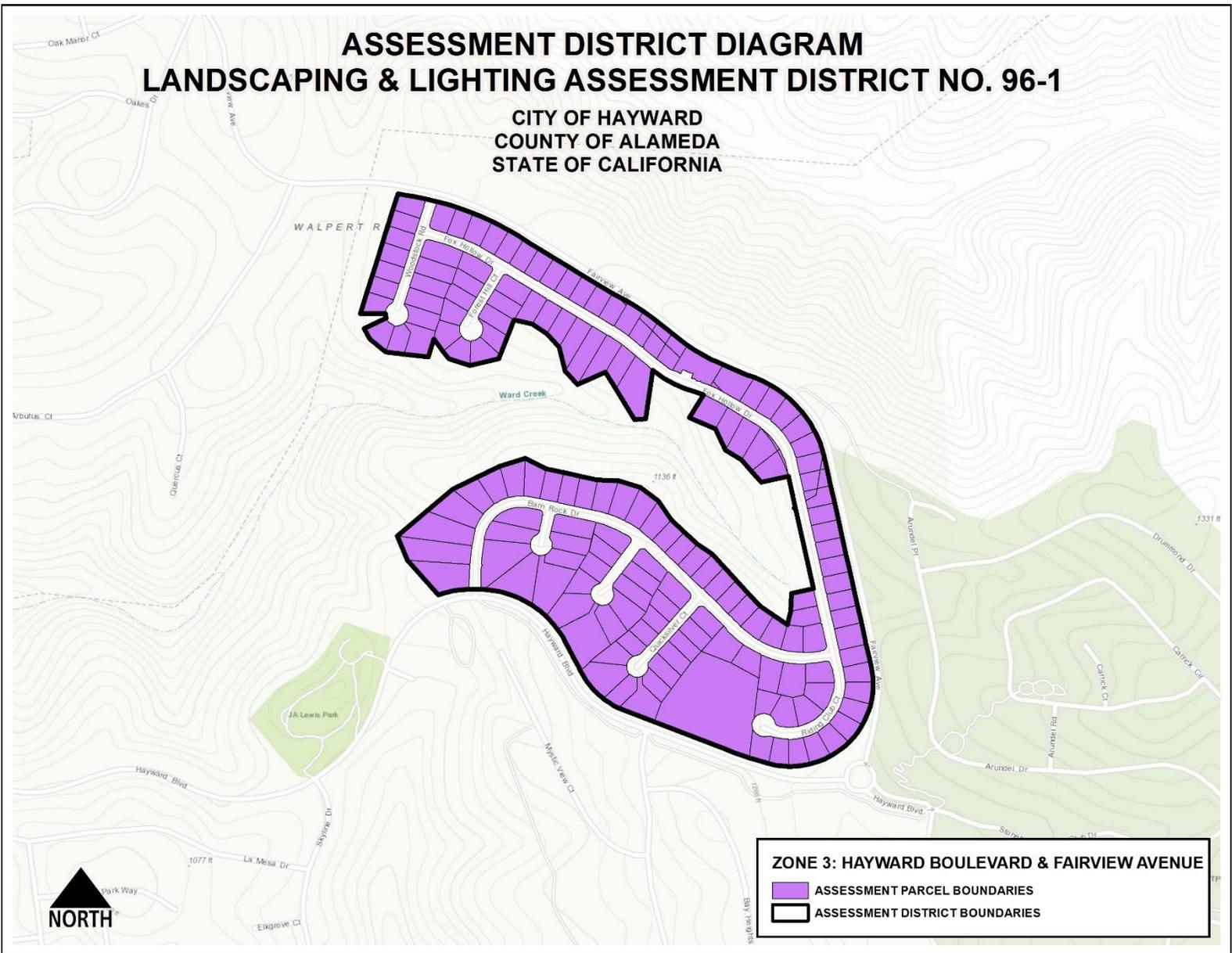


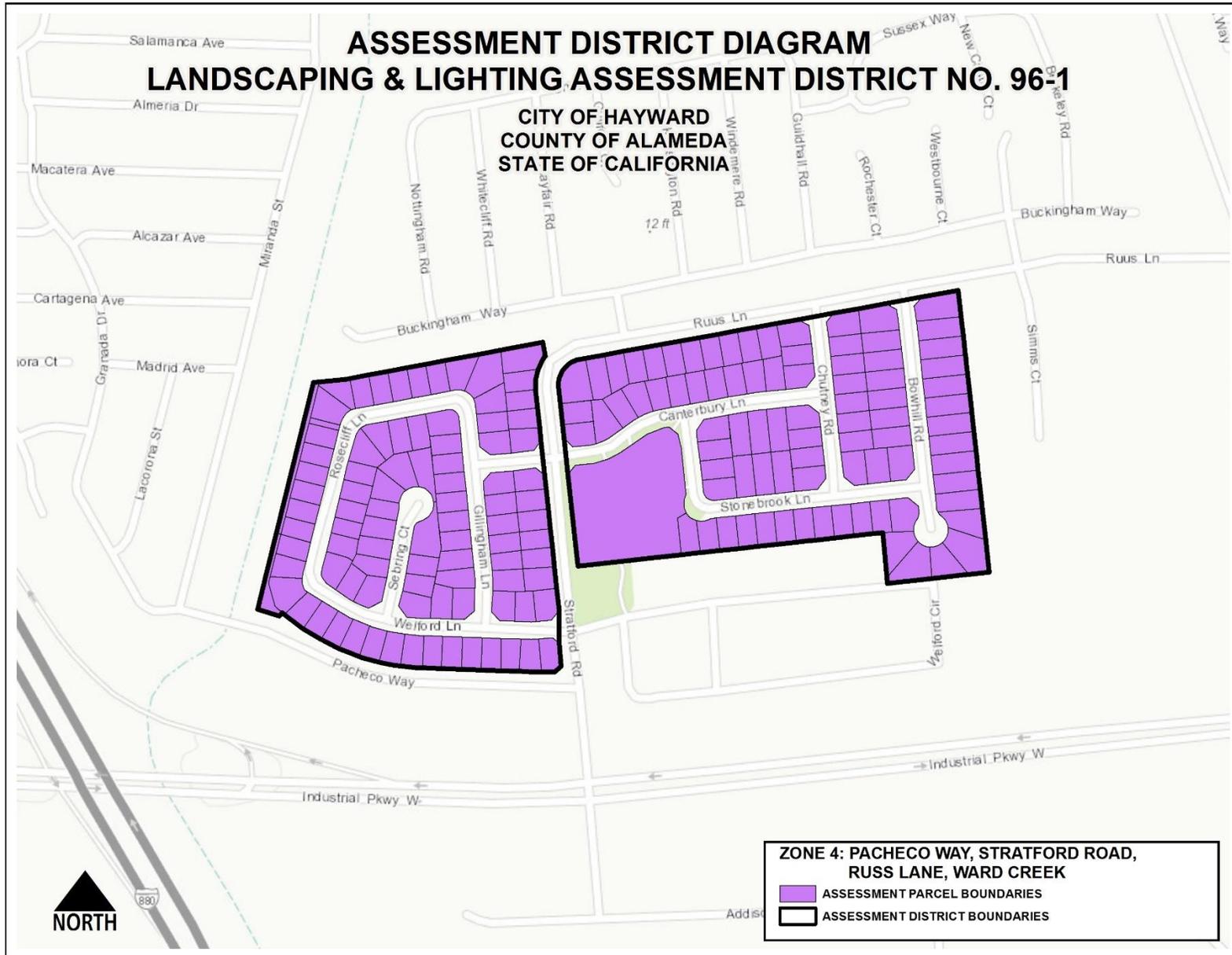
ASSESSMENT DIAGRAM

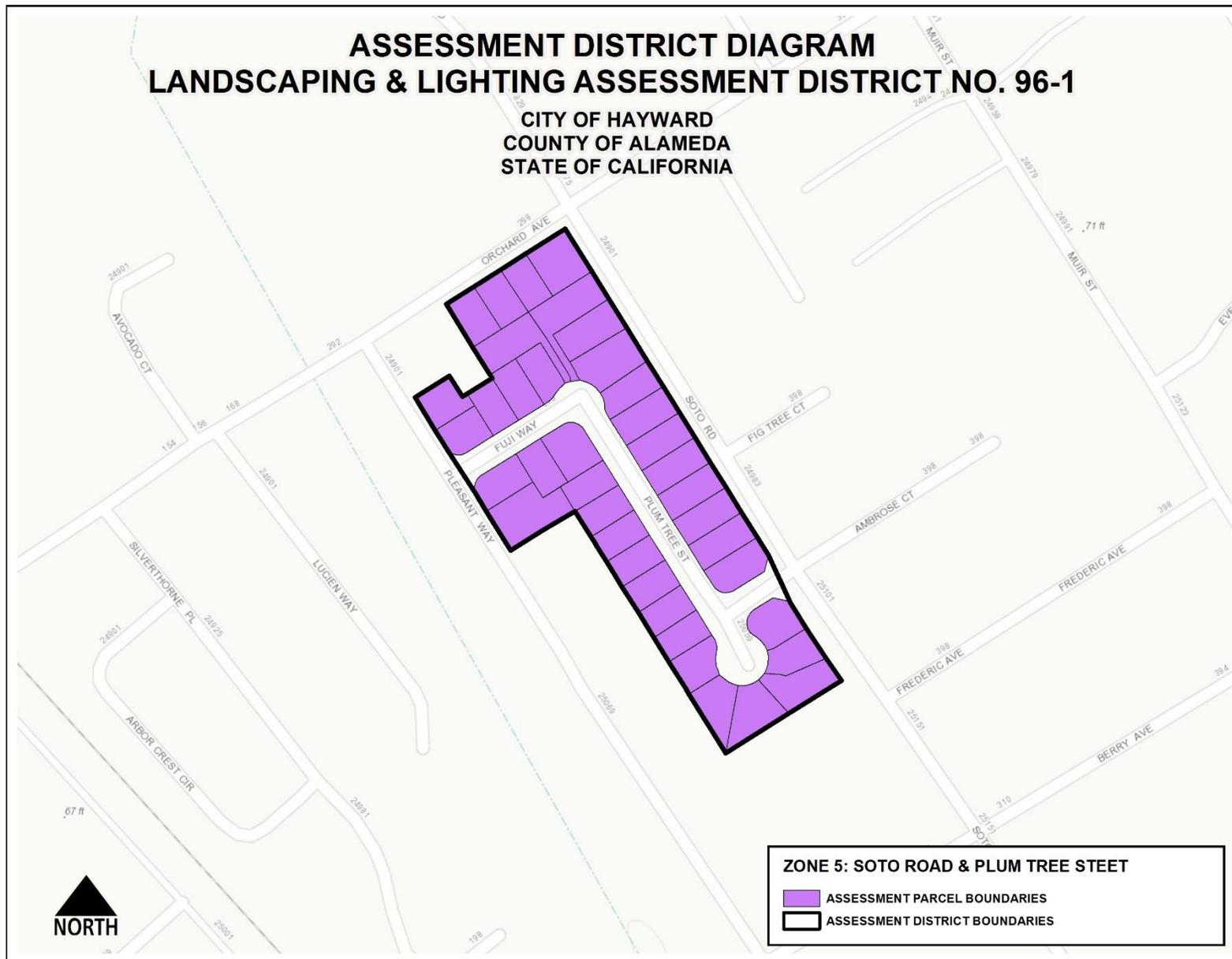
The boundary of the City of Hayward's Landscaping & Lighting Assessment District No. 96-1 is completely within the boundaries of the City of Hayward. The Assessment Diagram which shows the sixteen (16) zones is on file in the Office of the City Clerk of the City of Hayward. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda, for the year when this report was prepared, and are incorporated by reference herein and made part of this report.

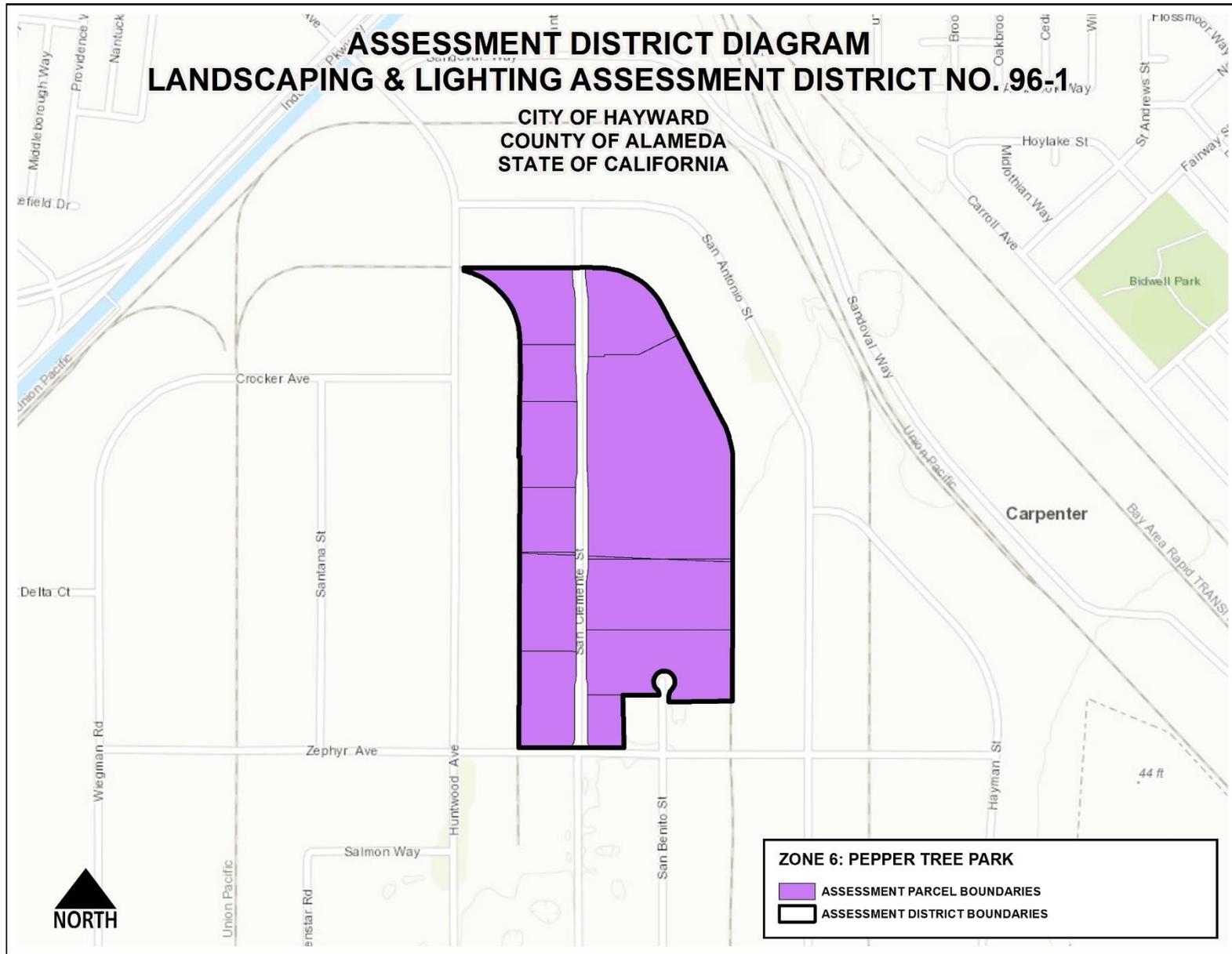


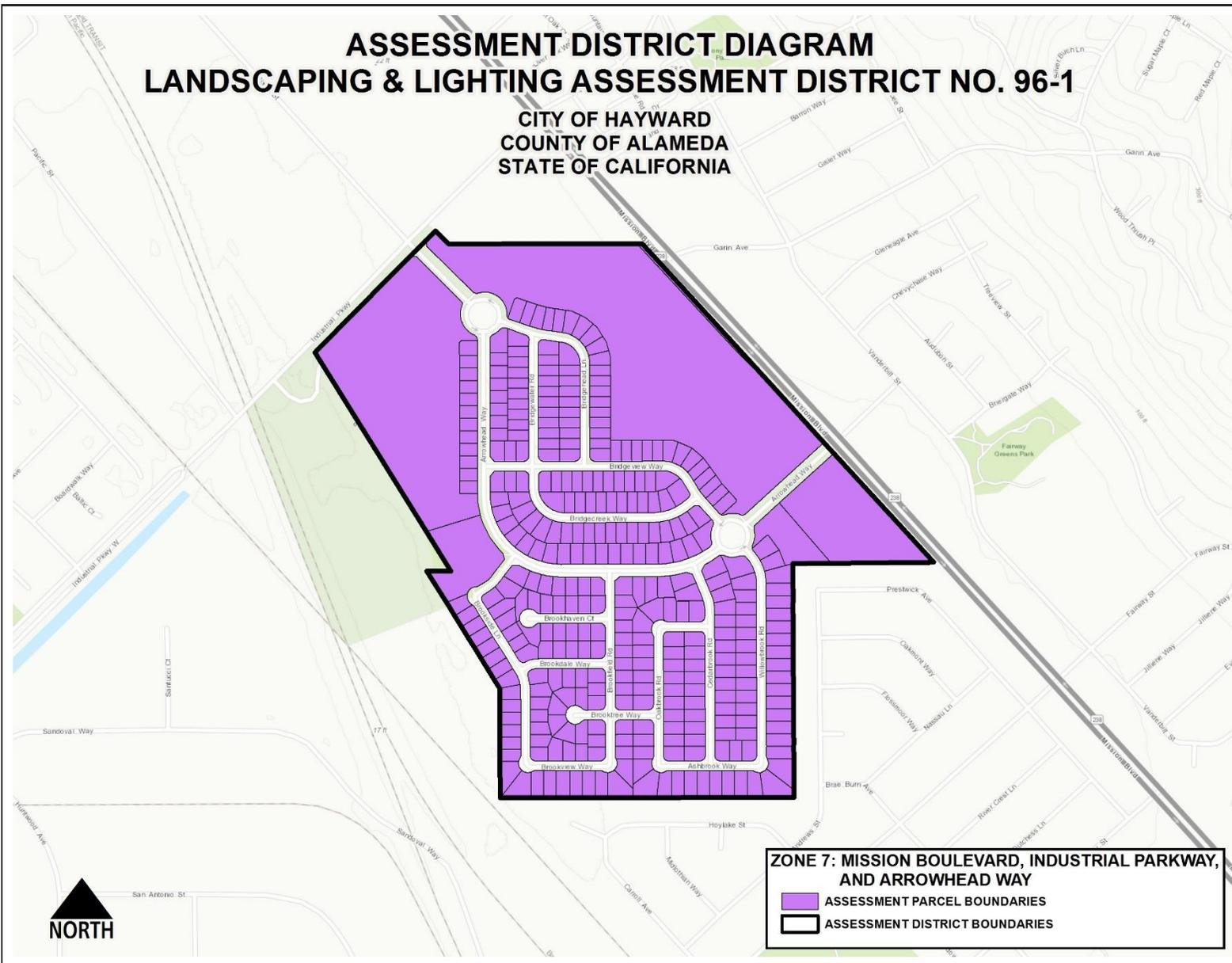


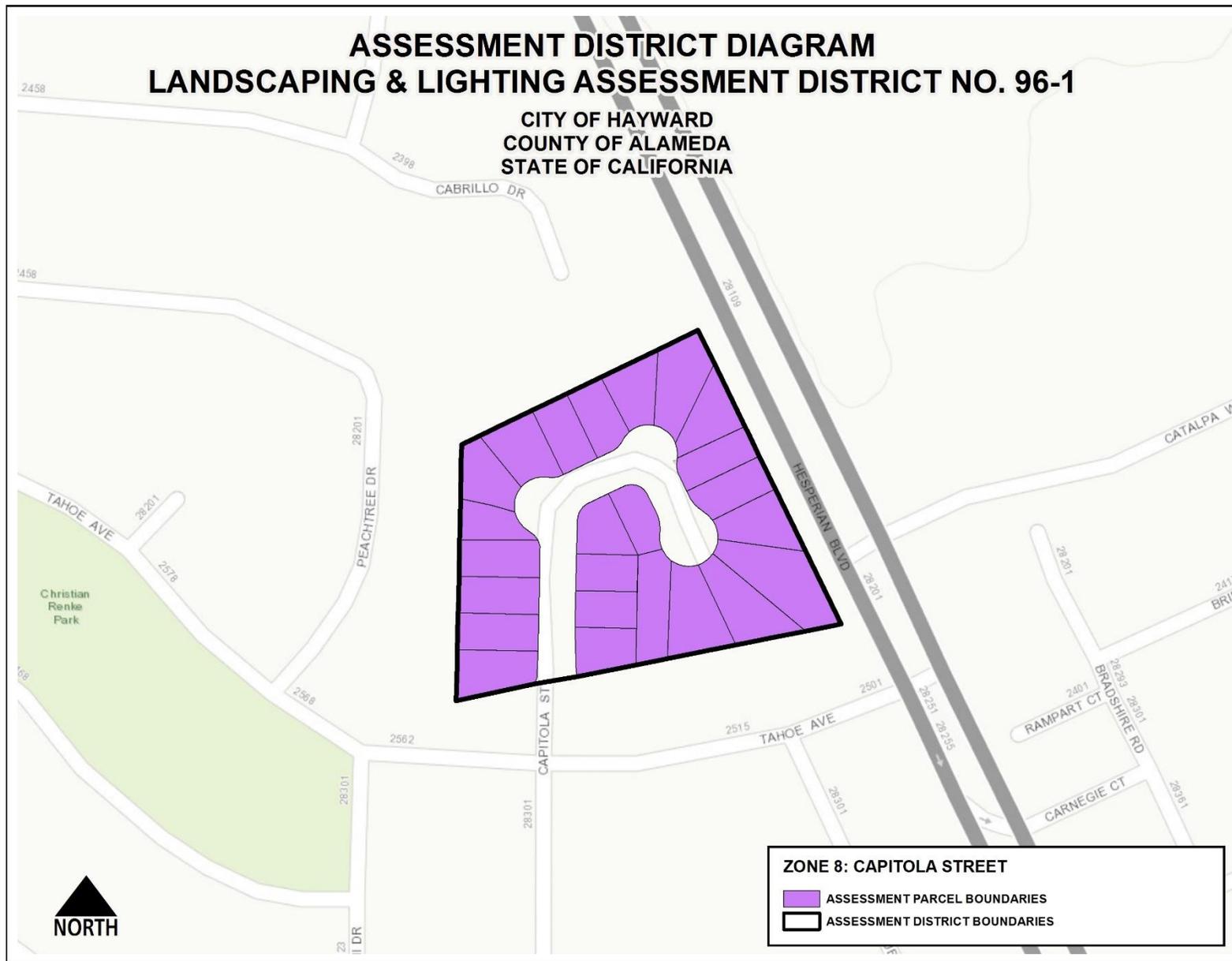


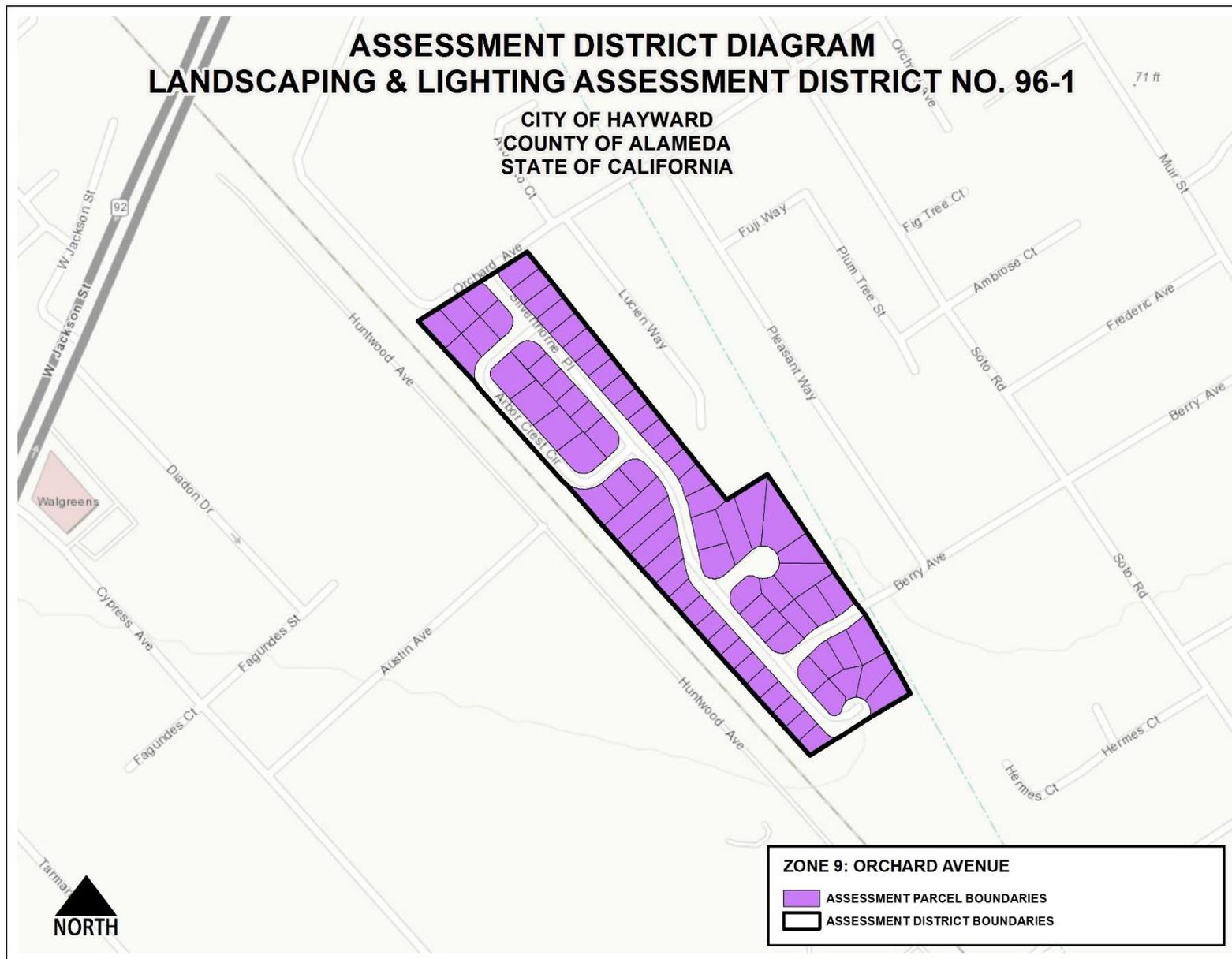






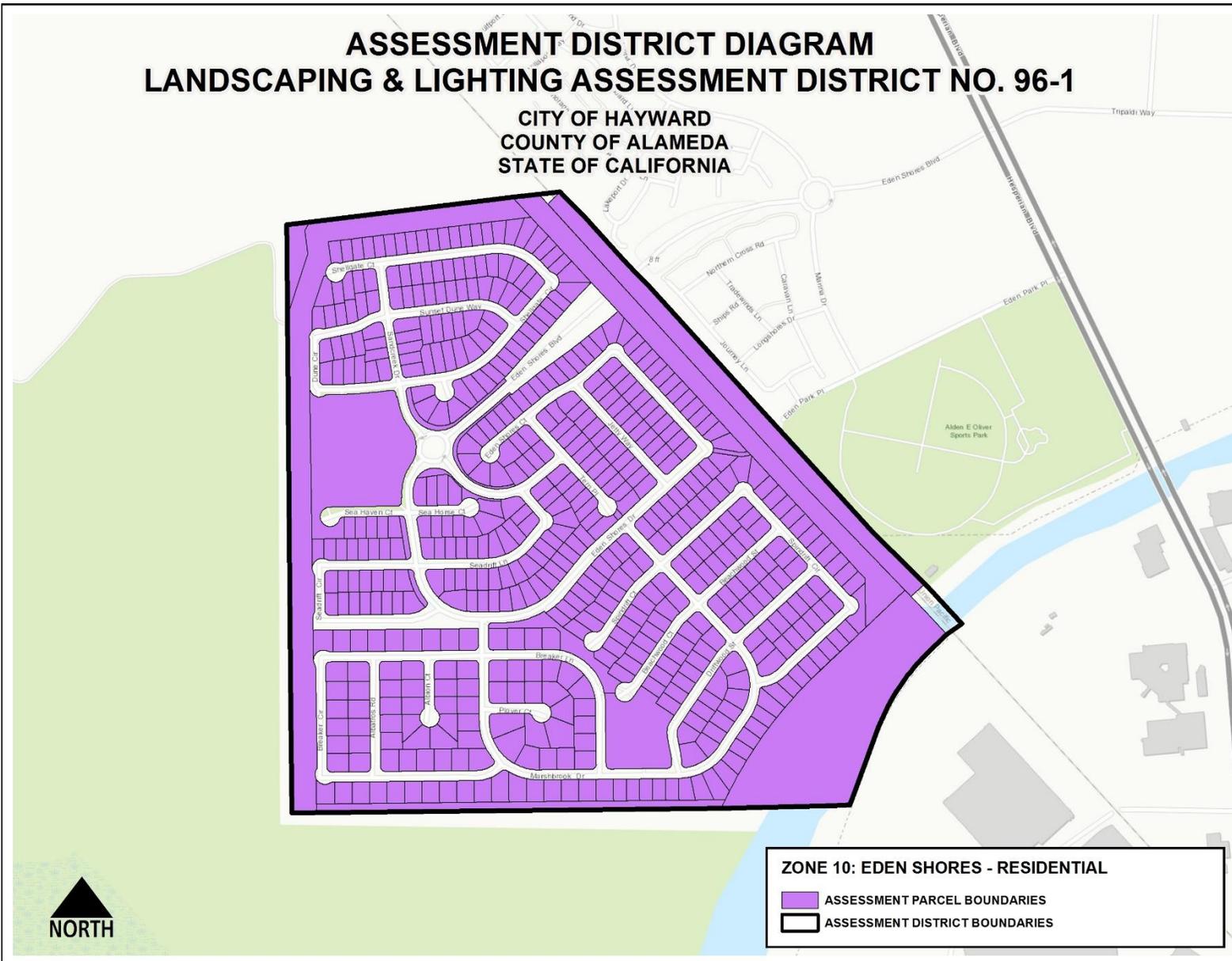


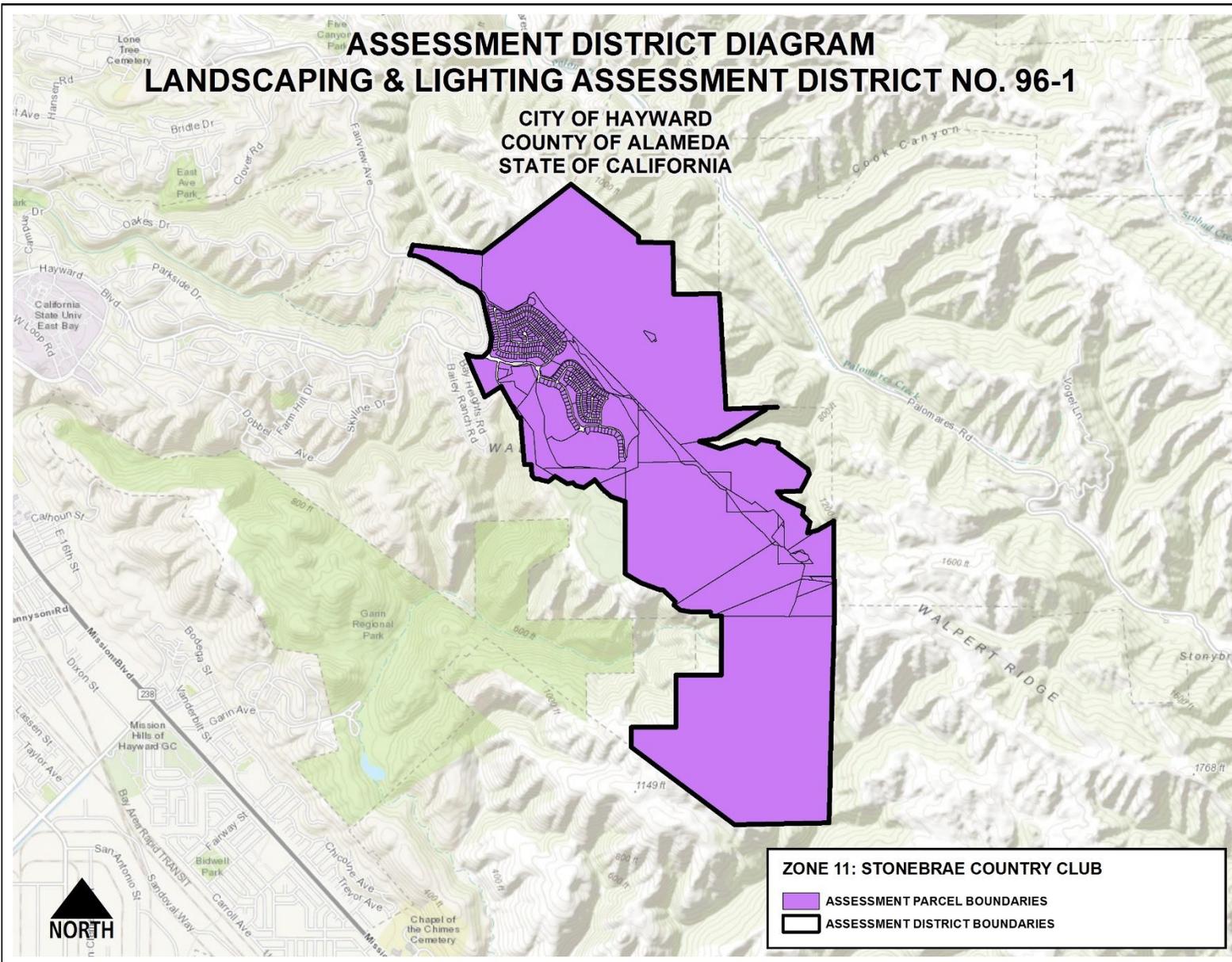


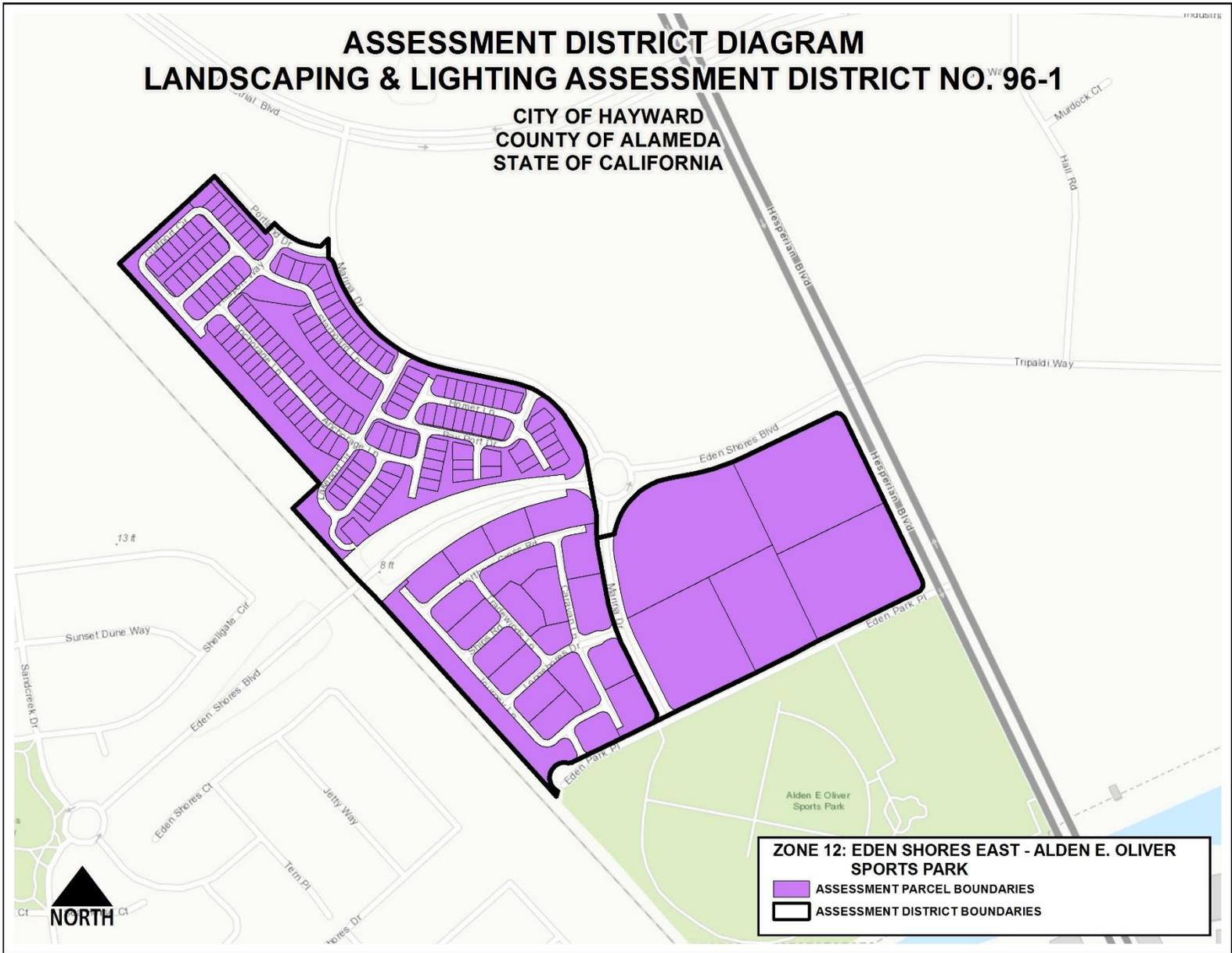


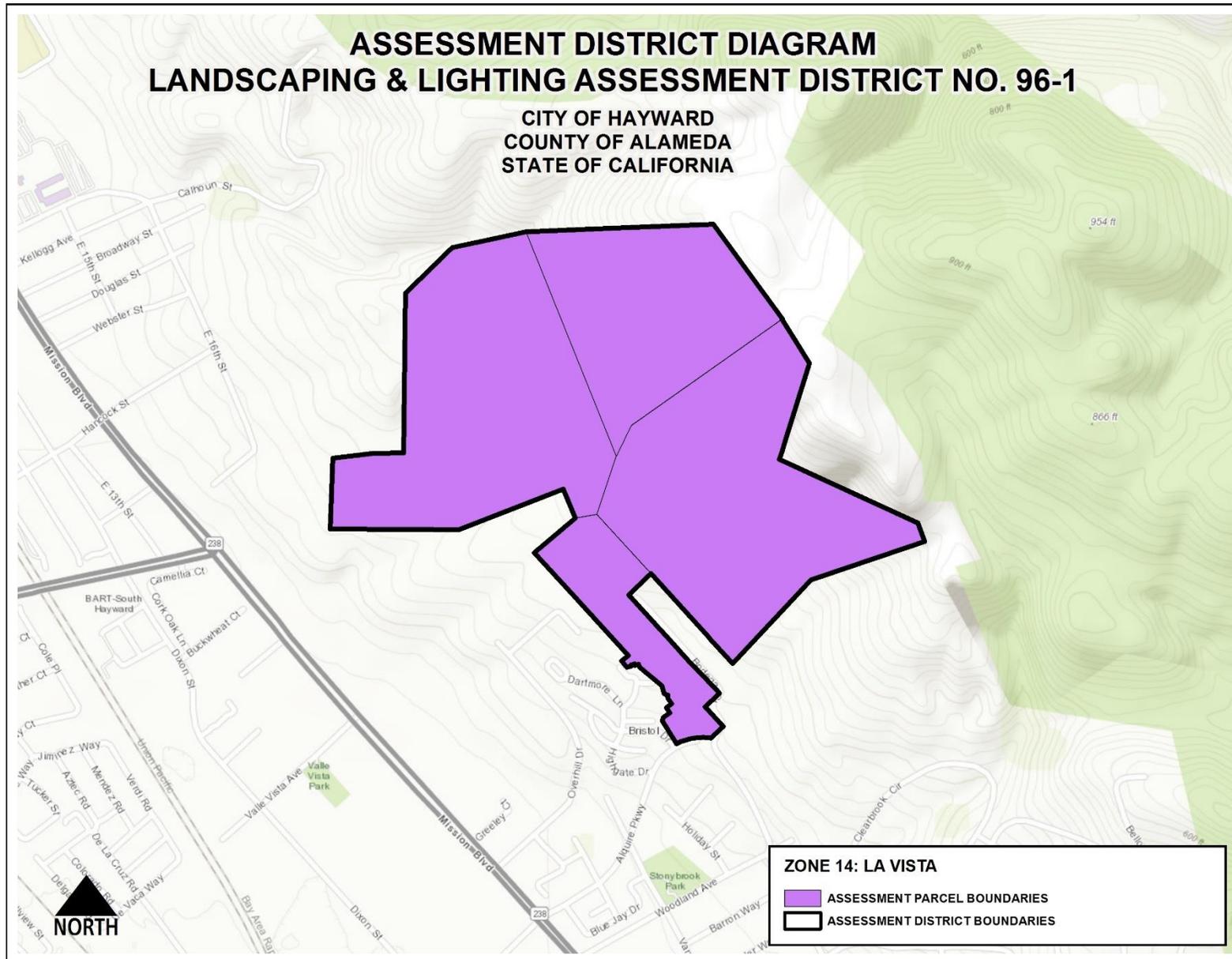
ASSESSMENT DISTRICT DIAGRAM LANDSCAPING & LIGHTING ASSESSMENT DISTRICT NO. 96-1

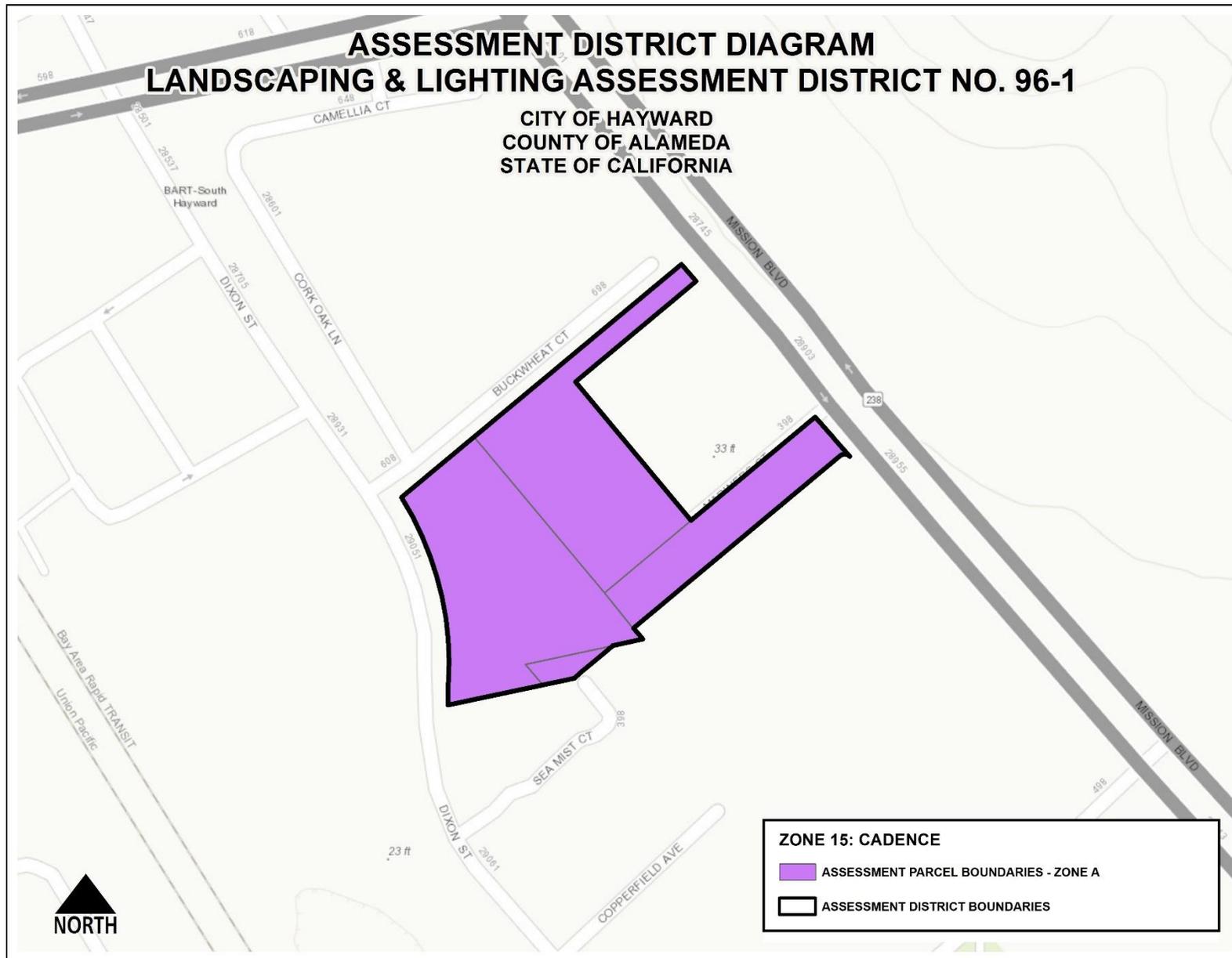
CITY OF HAYWARD
COUNTY OF ALAMEDA
STATE OF CALIFORNIA

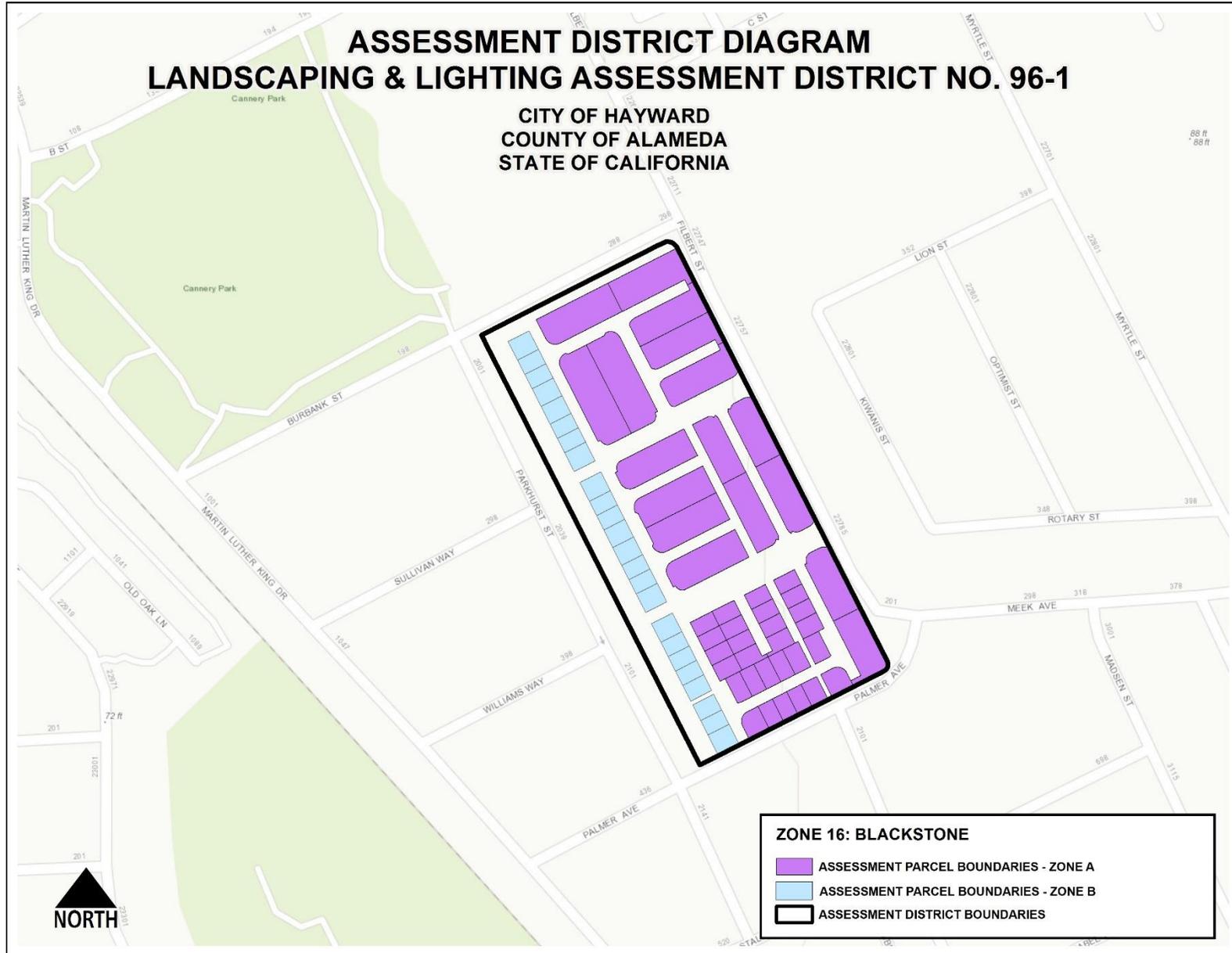












ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels, and the description of each lot or parcel within the City of Hayward's Landscaping & Lighting Assessment District No. 96-1 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which by reference is hereby made a part of this report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the proposed amount of assessments for FY 2019 apportioned to each lot or parcel. The Assessment Roll is on file in the Office of the City Clerk of the City of Hayward.

FY 2019 Assessment Roll

Zone 1 (Huntwood Ave. & Panjon Street)

30 Parcels Total Assessment: \$5,788.13

<u>Assessor's Parcel Number</u>	<u>Assess ment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assess ment Amount</u>
465 -0005-011-00	\$192.94	465 -0005-026-00	\$192.94
465 -0005-012-00	\$192.94	465 -0005-027-00	\$192.94
465 -0005-013-00	\$192.94	465 -0005-028-00	\$192.94
465 -0005-014-00	\$192.94	465 -0005-029-00	\$192.94
465 -0005-015-00	\$192.94	465 -0005-030-00	\$192.94
465 -0005-016-00	\$192.94	465 -0005-031-00	\$192.94
465 -0005-017-00	\$192.94	465 -0005-032-00	\$192.94
465 -0005-018-00	\$192.94	465 -0005-033-00	\$192.94
465 -0005-019-00	\$192.94	465 -0005-034-00	\$192.94
465 -0005-020-00	\$192.94	465 -0005-035-00	\$192.94
465 -0005-021-00	\$192.94	465 -0005-036-00	\$192.94
465 -0005-022-00	\$192.94	465 -0005-037-00	\$192.94
465 -0005-023-00	\$192.94	465 -0005-038-00	\$192.94
465 -0005-024-00	\$192.94	465 -0005-039-00	\$192.94
465 -0005-025-00	\$192.94	465 -0005-040-00	\$192.94

FY 2019 Assessment Roll

Zone 2 (Harder Road & Mocine Ave)

85 Parcels Total Assessment: \$13,054.30

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
452 -0004-006-00	\$122.86	452 -0004-046-00	\$122.86
452 -0004-007-00	\$122.86	452 -0004-047-00	\$122.86
452 -0004-008-00	\$122.86	452 -0004-048-00	\$122.86
452 -0004-009-00	\$122.86	452 -0004-049-00	\$122.86
452 -0004-010-00	\$122.86	452 -0004-050-00	\$122.86
452 -0004-011-00	\$122.86	452 -0004-051-00	\$122.86
452 -0004-012-00	\$122.86	452 -0004-052-00	\$122.86
452 -0004-013-00	\$122.86	452 -0004-053-00	\$122.86
452 -0004-014-00	\$122.86	452 -0004-054-00	\$122.86
452 -0004-015-00	\$122.86	452 -0004-055-00	\$122.86
452 -0004-016-00	\$122.86	452 -0004-056-00	\$122.86
452 -0004-017-00	\$122.86	452 -0004-057-00	\$122.86
452 -0004-018-00	\$122.86	452 -0004-058-00	\$122.86
452 -0004-019-00	\$122.86	452 -0004-059-00	\$122.86
452 -0004-020-00	\$122.86	452 -0004-060-00	\$122.86
452 -0004-021-00	\$122.86	452 -0004-061-00	\$122.86
452 -0004-022-00	\$122.86	452 -0004-062-00	\$122.86
452 -0004-023-00	\$122.86	452 -0004-063-00	\$122.86
452 -0004-024-00	\$122.86	452 -0004-064-00	\$122.86
452 -0004-025-00	\$122.86	452 -0004-065-00	\$122.86
452 -0004-026-00	\$122.86	452 -0004-066-00	\$122.86
452 -0004-027-00	\$122.86	452 -0004-067-00	\$122.86
452 -0004-028-00	\$122.86	452 -0004-068-00	\$122.86
452 -0004-029-00	\$122.86	452 -0004-069-00	\$122.86
452 -0004-030-00	\$122.86	452 -0004-070-00	\$122.86
452 -0004-031-00	\$122.86	452 -0004-071-00	\$122.86
452 -0004-032-00	\$122.86	452 -0004-072-00	\$122.86
452 -0004-033-00	\$122.86	452 -0004-073-00	\$122.86
452 -0004-034-00	\$122.86	452 -0004-074-00	\$122.86
452 -0004-035-00	\$122.86	452 -0004-075-00	\$122.86
452 -0004-036-00	\$122.86	452 -0004-076-00	\$122.86
452 -0004-037-00	\$122.86	452 -0004-077-00	\$122.86
452 -0004-038-00	\$122.86	452 -0004-078-00	\$122.86
452 -0004-039-00	\$122.86	452 -0004-079-00	\$122.86
452 -0004-040-00	\$122.86	452 -0004-080-00	\$122.86
452 -0004-041-00	\$122.86	452 -0004-081-00	\$122.86
452 -0004-042-00	\$122.86	452 -0004-082-00	\$122.86
452 -0004-043-00	\$122.86	452 -0004-083-00	\$122.86
452 -0004-045-00	\$122.86	452 -0004-084-00	\$122.86

FY 2019 Assessment Roll
Zone 2 (Harder Road & Mocine Ave)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
452 -0004-085-00	\$122.86	452 -0004-089-00	\$122.86
452 -0004-086-00	\$122.86	452 -0004-090-00	\$122.86
452 -0004-087-00	\$122.86	452 -0004-091-00	\$122.86
452 -0004-088-00	\$122.86		

FY 2019 Assessment Roll

Zone 3 (Prominence - Hayward Blvd. & Fairview Avenue)

155 Parcels Total Assessment: \$132,343.62

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
425 -0490-008-00	\$853.83	425 -0490-049-00	\$853.83
425 -0490-009-00	\$853.83	425 -0490-050-00	\$853.83
425 -0490-010-00	\$853.83	425 -0490-051-00	\$853.83
425 -0490-011-00	\$853.83	425 -0490-052-00	\$853.83
425 -0490-012-00	\$853.83	425 -0490-053-00	\$853.83
425 -0490-013-00	\$853.83	425 -0490-054-00	\$853.83
425 -0490-014-00	\$853.83	425 -0490-055-00	\$853.83
425 -0490-015-00	\$853.83	425 -0490-056-00	\$853.83
425 -0490-016-00	\$853.83	425 -0490-057-00	\$853.83
425 -0490-017-00	\$853.83	425 -0490-058-00	\$853.83
425 -0490-018-00	\$853.83	425 -0490-059-00	\$853.83
425 -0490-019-00	\$853.83	425 -0490-060-02	\$853.83
425 -0490-020-00	\$853.83	425 -0490-061-01	\$853.83
425 -0490-021-00	\$853.83	425 -0490-062-00	\$853.83
425 -0490-022-00	\$853.83	425 -0490-063-00	\$853.83
425 -0490-023-00	\$853.83	425 -0490-064-00	\$853.83
425 -0490-024-00	\$853.83	425 -0490-065-00	\$853.83
425 -0490-025-00	\$853.83	425 -0490-066-00	\$853.83
425 -0490-026-00	\$853.83	425 -0490-067-00	\$853.83
425 -0490-027-00	\$853.83	425 -0490-068-00	\$853.83
425 -0490-028-00	\$853.83	425 -0490-069-00	\$853.83
425 -0490-029-00	\$853.83	425 -0490-070-00	\$853.83
425 -0490-030-00	\$853.83	425 -0490-071-00	\$853.83
425 -0490-031-00	\$853.83	425 -0490-072-00	\$853.83
425 -0490-032-00	\$853.83	425 -0490-073-00	\$853.83
425 -0490-033-00	\$853.83	425 -0490-074-00	\$853.83
425 -0490-034-00	\$853.83	425 -0490-075-00	\$853.83
425 -0490-035-00	\$853.83	425 -0490-076-00	\$853.83
425 -0490-037-00	\$853.83	425 -0490-077-00	\$853.83
425 -0490-039-00	\$853.83	425 -0490-078-00	\$853.83
425 -0490-040-00	\$853.83	425 -0490-079-00	\$853.83
425 -0490-041-00	\$853.83	425 -0490-080-00	\$853.83
425 -0490-042-00	\$853.83	425 -0490-081-00	\$853.83
425 -0490-043-00	\$853.83	425 -0490-082-00	\$853.83
425 -0490-044-00	\$853.83	425 -0490-083-00	\$853.83
425 -0490-045-00	\$853.83	425 -0490-084-00	\$853.83
425 -0490-046-00	\$853.83	425 -0490-085-00	\$853.83
425 -0490-047-00	\$853.83	425 -0490-086-00	\$853.83
425 -0490-048-00	\$853.83	425 -0490-087-00	\$853.83

FY 2019 Assessment Roll

Zone 3 (Prominence - Hayward Blvd. & Fairview Avenue)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
425 -0490-088-00	\$853.83	425 -0490-137-00	\$853.83
425 -0490-091-01	\$853.83	425 -0490-138-00	\$853.83
425 -0490-093-00	\$853.83	425 -0490-139-00	\$853.83
425 -0490-095-00	\$853.83	425 -0490-140-00	\$853.83
425 -0490-097-00	\$853.83	425 -0490-141-00	\$853.83
425 -0490-098-00	\$853.83	425 -0490-142-00	\$853.83
425 -0490-099-00	\$853.83	425 -0490-143-00	\$853.83
425 -0490-101-00	\$853.83	425 -0490-144-00	\$853.83
425 -0490-102-00	\$853.83	425 -0490-145-00	\$853.83
425 -0490-103-00	\$853.83	425 -0490-146-00	\$853.83
425 -0490-104-00	\$853.83	425 -0490-147-00	\$853.83
425 -0490-105-00	\$853.83	425 -0490-148-00	\$853.83
425 -0490-106-00	\$853.83	425 -0490-149-00	\$853.83
425 -0490-109-00	\$853.83	425 -0490-150-00	\$853.83
425 -0490-111-00	\$853.83	425 -0490-151-00	\$853.83
425 -0490-112-00	\$853.83	425 -0490-152-00	\$853.83
425 -0490-113-00	\$853.83	425 -0490-153-00	\$853.83
425 -0490-114-00	\$853.83	425 -0490-154-00	\$853.83
425 -0490-115-00	\$853.83	425 -0490-155-00	\$853.83
425 -0490-116-00	\$853.83	425 -0490-156-00	\$853.83
425 -0490-117-00	\$853.83	425 -0490-157-00	\$853.83
425 -0490-118-00	\$853.83	425 -0490-158-00	\$853.83
425 -0490-119-00	\$853.83	425 -0490-159-00	\$853.83
425 -0490-120-00	\$853.83	425 -0490-160-00	\$853.83
425 -0490-121-00	\$853.83	425 -0490-161-00	\$853.83
425 -0490-122-00	\$853.83	425 -0490-162-00	\$853.83
425 -0490-123-00	\$853.83	425 -0490-163-00	\$853.83
425 -0490-124-00	\$853.83	425 -0490-164-00	\$853.83
425 -0490-125-00	\$853.83	425 -0490-165-00	\$853.83
425 -0490-127-00	\$853.83	425 -0490-166-00	\$853.83
425 -0490-128-00	\$853.83	425 -0490-167-00	\$853.83
425 -0490-129-00	\$853.83	425 -0490-168-00	\$853.83
425 -0490-130-00	\$853.83	425 -0490-169-00	\$853.83
425 -0490-131-00	\$853.83	425 -0490-170-00	\$853.83
425 -0490-132-00	\$853.83	425 -0490-171-00	\$853.83
425 -0490-133-00	\$853.83	425 -0490-175-00	\$853.83
425 -0490-134-00	\$853.83	425 -0490-177-00	\$853.83
425 -0490-135-00	\$853.83	425 -0490-178-01	\$853.83
425 -0490-136-00	\$853.83		

FY 2019 Assessment Roll

Zone 4 (Stratford Village - Pacheco Way, Stratford Rd, Ruus Ln, Ward Creek)

174 Parcels Total Assessment: \$20,211.84

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0121-001-00	\$116.16	464 -0121-040-00	\$116.16
464 -0121-002-00	\$116.16	464 -0121-041-00	\$116.16
464 -0121-003-00	\$116.16	464 -0121-042-00	\$116.16
464 -0121-004-00	\$116.16	464 -0121-049-00	\$116.16
464 -0121-005-00	\$116.16	464 -0121-050-00	\$116.16
464 -0121-006-00	\$116.16	464 -0121-051-00	\$116.16
464 -0121-007-00	\$116.16	464 -0121-052-00	\$116.16
464 -0121-008-00	\$116.16	464 -0121-053-00	\$116.16
464 -0121-009-00	\$116.16	464 -0121-054-00	\$116.16
464 -0121-010-00	\$116.16	464 -0121-055-00	\$116.16
464 -0121-011-00	\$116.16	464 -0121-056-00	\$116.16
464 -0121-012-00	\$116.16	464 -0121-057-00	\$116.16
464 -0121-013-00	\$116.16	464 -0121-058-00	\$116.16
464 -0121-014-00	\$116.16	464 -0121-059-00	\$116.16
464 -0121-015-00	\$116.16	464 -0121-060-00	\$116.16
464 -0121-016-00	\$116.16	464 -0121-061-00	\$116.16
464 -0121-017-00	\$116.16	464 -0121-062-00	\$116.16
464 -0121-018-00	\$116.16	464 -0121-063-00	\$116.16
464 -0121-019-00	\$116.16	464 -0121-064-00	\$116.16
464 -0121-020-00	\$116.16	464 -0121-065-00	\$116.16
464 -0121-021-00	\$116.16	464 -0121-066-00	\$116.16
464 -0121-022-00	\$116.16	464 -0121-067-00	\$116.16
464 -0121-023-00	\$116.16	464 -0121-068-00	\$116.16
464 -0121-024-00	\$116.16	464 -0121-069-00	\$116.16
464 -0121-025-00	\$116.16	464 -0121-070-00	\$116.16
464 -0121-026-00	\$116.16	464 -0121-071-00	\$116.16
464 -0121-027-00	\$116.16	464 -0121-072-00	\$116.16
464 -0121-028-00	\$116.16	464 -0121-073-00	\$116.16
464 -0121-029-00	\$116.16	464 -0121-074-00	\$116.16
464 -0121-030-00	\$116.16	464 -0121-075-00	\$116.16
464 -0121-031-00	\$116.16	464 -0121-076-00	\$116.16
464 -0121-032-00	\$116.16	464 -0121-077-00	\$116.16
464 -0121-033-00	\$116.16	464 -0121-078-00	\$116.16
464 -0121-034-00	\$116.16	464 -0121-080-00	\$116.16
464 -0121-035-00	\$116.16	464 -0121-081-00	\$116.16
464 -0121-036-00	\$116.16	464 -0121-082-00	\$116.16
464 -0121-037-00	\$116.16	464 -0121-083-00	\$116.16
464 -0121-038-00	\$116.16	464 -0121-084-00	\$116.16
464 -0121-039-00	\$116.16	464 -0121-085-00	\$116.16

FY 2019 Assessment Roll

Zone 4 (Stratford Village - Pacheco Way, Stratford Rd, Ruus Ln, Ward Creek)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0121-086-00	\$116.16	464 -0122-031-00	\$116.16
464 -0121-087-00	\$116.16	464 -0122-032-00	\$116.16
464 -0121-088-00	\$116.16	464 -0122-033-00	\$116.16
464 -0121-089-00	\$116.16	464 -0122-034-00	\$116.16
464 -0121-090-00	\$116.16	464 -0122-035-00	\$116.16
464 -0121-091-00	\$116.16	464 -0122-036-00	\$116.16
464 -0121-092-00	\$116.16	464 -0122-037-00	\$116.16
464 -0121-093-00	\$116.16	464 -0122-038-00	\$116.16
464 -0121-094-00	\$116.16	464 -0122-039-00	\$116.16
464 -0121-095-00	\$116.16	464 -0122-040-00	\$116.16
464 -0121-096-00	\$116.16	464 -0122-041-00	\$116.16
464 -0122-003-00	\$116.16	464 -0122-042-00	\$116.16
464 -0122-004-00	\$116.16	464 -0122-043-00	\$116.16
464 -0122-005-00	\$116.16	464 -0122-044-00	\$116.16
464 -0122-006-00	\$116.16	464 -0122-045-00	\$116.16
464 -0122-007-00	\$116.16	464 -0122-046-00	\$116.16
464 -0122-008-00	\$116.16	464 -0122-047-00	\$116.16
464 -0122-009-00	\$116.16	464 -0122-048-00	\$116.16
464 -0122-010-00	\$116.16	464 -0122-049-00	\$116.16
464 -0122-011-00	\$116.16	464 -0122-050-00	\$116.16
464 -0122-012-00	\$116.16	464 -0122-051-00	\$116.16
464 -0122-013-00	\$116.16	464 -0122-052-00	\$116.16
464 -0122-014-00	\$116.16	464 -0122-053-00	\$116.16
464 -0122-015-00	\$116.16	464 -0122-054-00	\$116.16
464 -0122-016-00	\$116.16	464 -0122-055-00	\$116.16
464 -0122-017-00	\$116.16	464 -0122-056-00	\$116.16
464 -0122-018-00	\$116.16	464 -0122-057-00	\$116.16
464 -0122-019-00	\$116.16	464 -0122-058-00	\$116.16
464 -0122-020-00	\$116.16	464 -0122-059-00	\$116.16
464 -0122-021-00	\$116.16	464 -0122-060-00	\$116.16
464 -0122-022-00	\$116.16	464 -0122-061-00	\$116.16
464 -0122-023-00	\$116.16	464 -0122-062-00	\$116.16
464 -0122-024-00	\$116.16	464 -0122-063-00	\$116.16
464 -0122-025-00	\$116.16	464 -0122-064-00	\$116.16
464 -0122-026-00	\$116.16	464 -0122-065-00	\$116.16
464 -0122-027-00	\$116.16	464 -0122-066-00	\$116.16
464 -0122-028-00	\$116.16	464 -0122-067-00	\$116.16
464 -0122-029-00	\$116.16	464 -0122-068-00	\$116.16
464 -0122-030-00	\$116.16	464 -0122-069-00	\$116.16

FY 2019 Assessment Roll

Zone 4 (Stratford Village - Pacheco Way, Stratford Rd, Ruus Ln, Ward Creek)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0122-070-00	\$116.16	464 -0122-079-00	\$116.16
464 -0122-071-00	\$116.16	464 -0122-080-00	\$116.16
464 -0122-072-00	\$116.16	464 -0122-081-00	\$116.16
464 -0122-073-00	\$116.16	464 -0122-082-00	\$116.16
464 -0122-074-00	\$116.16	464 -0122-083-00	\$116.16
464 -0122-075-00	\$116.16	464 -0122-084-00	\$116.16
464 -0122-076-00	\$116.16	464 -0122-085-00	\$116.16
464 -0122-077-00	\$116.16	464 -0122-086-00	\$116.16
464 -0122-078-00	\$116.16	464 -0122-087-00	\$116.16

FY 2019 Assessment Roll

Zone 5 (Soto Road & Plum Tree Street)

38 Parcels Total Assessment: \$8,080.24

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
444 -0048-078-00	\$212.64	444 -0048-101-00	\$212.64
444 -0048-079-00	\$212.64	444 -0048-102-00	\$212.64
444 -0048-080-00	\$212.64	444 -0048-103-00	\$212.64
444 -0048-081-00	\$212.64	444 -0048-104-00	\$212.64
444 -0048-082-00	\$212.64	444 -0048-105-00	\$212.64
444 -0048-083-00	\$212.64	444 -0048-106-00	\$212.64
444 -0048-084-00	\$212.64	444 -0048-107-00	\$212.64
444 -0048-085-00	\$212.64	444 -0048-108-00	\$212.64
444 -0048-086-00	\$212.64	444 -0048-109-00	\$212.64
444 -0048-087-00	\$212.64	444 -0048-110-00	\$212.64
444 -0048-088-00	\$212.64	444 -0048-111-00	\$212.64
444 -0048-089-00	\$212.64	444 -0048-112-00	\$212.64
444 -0048-090-00	\$212.64	444 -0048-113-00	\$212.64
444 -0048-091-00	\$212.64	444 -0048-114-00	\$212.64
444 -0048-092-00	\$212.64	444 -0048-115-00	\$212.64
444 -0048-097-00	\$212.64	444 -0048-116-00	\$212.64
444 -0048-098-00	\$212.64	444 -0048-117-00	\$212.64
444 -0048-099-00	\$212.64	444 -0048-118-00	\$212.64
444 -0048-100-00	\$212.64	444 -0048-119-00	\$212.64

FY 2019 Assessment Roll

Zone 6 (Peppertree Park)

11 Parcels 4,994 Linear Feet of Street Frontage Total Assessment: \$13,034.34

<u>Assessor's Parcel Number</u>	<u>Street Frontage (Linear Feet)</u>	<u>Assessment Amount</u>
475 -0174-011-05	477.22	\$1,245.54
475 -0174-014-01	464.34	\$1,211.94
475 -0174-017-01	391.79	\$1,022.56
475 -0174-019-02	455.60	\$1,189.12
475 -0174-022-01	302.29	\$788.98
475 -0174-025-01	405.59	\$1,058.58
475 -0174-027-01	244.73	\$638.74
475 -0174-033-00	322.24	\$841.04
475 -0174-034-00	329.29	\$859.44
475 -0174-042-00	437.35	\$1,141.48
475 -0174-043-00	1,163.55	\$3,036.86

FY 2019 Assessment Roll

Zone 7 - (Twin bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

348 Parcels Total Assessment: \$205,911.60

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
078G-2651-016-00	\$591.70	078G-2652-036-00	\$591.70
078G-2651-017-02	\$591.70	078G-2652-037-00	\$591.70
078G-2651-018-01	\$591.70	078G-2652-038-00	\$591.70
078G-2651-018-02	\$591.70	078G-2652-039-00	\$591.70
078G-2651-019-00	\$591.70	078G-2652-040-00	\$591.70
078G-2652-002-00	\$591.70	078G-2652-041-00	\$591.70
078G-2652-003-00	\$591.70	078G-2652-042-00	\$591.70
078G-2652-004-00	\$591.70	078G-2652-043-00	\$591.70
078G-2652-005-00	\$591.70	078G-2652-044-00	\$591.70
078G-2652-006-00	\$591.70	078G-2652-045-00	\$591.70
078G-2652-007-00	\$591.70	078G-2652-046-00	\$591.70
078G-2652-008-00	\$591.70	078G-2652-047-00	\$591.70
078G-2652-009-00	\$591.70	078G-2652-048-00	\$591.70
078G-2652-010-00	\$591.70	078G-2652-049-00	\$591.70
078G-2652-011-00	\$591.70	078G-2652-050-00	\$591.70
078G-2652-012-00	\$591.70	078G-2652-051-00	\$591.70
078G-2652-013-00	\$591.70	078G-2652-052-00	\$591.70
078G-2652-014-00	\$591.70	078G-2652-053-00	\$591.70
078G-2652-015-00	\$591.70	078G-2652-054-00	\$591.70
078G-2652-016-00	\$591.70	078G-2652-055-00	\$591.70
078G-2652-017-00	\$591.70	078G-2652-056-00	\$591.70
078G-2652-018-00	\$591.70	078G-2652-057-00	\$591.70
078G-2652-019-00	\$591.70	078G-2652-058-00	\$591.70
078G-2652-020-00	\$591.70	078G-2652-059-00	\$591.70
078G-2652-021-00	\$591.70	078G-2652-060-00	\$591.70
078G-2652-022-00	\$591.70	078G-2652-061-00	\$591.70
078G-2652-023-00	\$591.70	078G-2652-062-00	\$591.70
078G-2652-024-00	\$591.70	078G-2652-063-00	\$591.70
078G-2652-025-00	\$591.70	078G-2652-064-00	\$591.70
078G-2652-026-00	\$591.70	078G-2652-065-00	\$591.70
078G-2652-027-00	\$591.70	078G-2652-066-00	\$591.70
078G-2652-028-00	\$591.70	078G-2652-067-00	\$591.70
078G-2652-029-00	\$591.70	078G-2652-068-00	\$591.70
078G-2652-030-00	\$591.70	078G-2652-069-00	\$591.70
078G-2652-031-00	\$591.70	078G-2652-070-00	\$591.70
078G-2652-032-00	\$591.70	078G-2652-071-00	\$591.70
078G-2652-033-00	\$591.70	078G-2652-072-00	\$591.70
078G-2652-034-00	\$591.70	078G-2652-073-00	\$591.70
078G-2652-035-00	\$591.70	078G-2652-074-00	\$591.70

FY 2019 Assessment Roll

Zone 7 - (Twin bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
078G-2652-075-00	\$591.70	078G-2652-114-00	\$591.70
078G-2652-076-00	\$591.70	078G-2652-115-00	\$591.70
078G-2652-077-00	\$591.70	078G-2652-116-00	\$591.70
078G-2652-078-00	\$591.70	078G-2652-117-00	\$591.70
078G-2652-079-00	\$591.70	078G-2652-118-00	\$591.70
078G-2652-080-00	\$591.70	078G-2652-119-00	\$591.70
078G-2652-081-00	\$591.70	078G-2652-120-00	\$591.70
078G-2652-082-00	\$591.70	078G-2652-121-00	\$591.70
078G-2652-083-00	\$591.70	078G-2652-122-00	\$591.70
078G-2652-084-00	\$591.70	078G-2652-123-00	\$591.70
078G-2652-085-00	\$591.70	078G-2652-124-00	\$591.70
078G-2652-086-00	\$591.70	078G-2652-125-00	\$591.70
078G-2652-087-00	\$591.70	078G-2652-126-00	\$591.70
078G-2652-088-00	\$591.70	078G-2652-127-00	\$591.70
078G-2652-089-00	\$591.70	078G-2652-128-00	\$591.70
078G-2652-090-00	\$591.70	078G-2652-129-00	\$591.70
078G-2652-091-00	\$591.70	078G-2652-130-00	\$591.70
078G-2652-092-00	\$591.70	078G-2652-131-00	\$591.70
078G-2652-093-00	\$591.70	078G-2652-132-00	\$591.70
078G-2652-094-00	\$591.70	078G-2652-133-00	\$591.70
078G-2652-095-00	\$591.70	078G-2652-134-00	\$591.70
078G-2652-096-00	\$591.70	078G-2652-135-00	\$591.70
078G-2652-097-00	\$591.70	078G-2652-136-00	\$591.70
078G-2652-098-00	\$591.70	078G-2652-137-00	\$591.70
078G-2652-099-00	\$591.70	078G-2652-138-00	\$591.70
078G-2652-100-00	\$591.70	078G-2652-139-00	\$591.70
078G-2652-101-00	\$591.70	078G-2652-140-00	\$591.70
078G-2652-102-00	\$591.70	078G-2652-141-00	\$591.70
078G-2652-103-00	\$591.70	078G-2652-142-00	\$591.70
078G-2652-104-00	\$591.70	078G-2652-143-00	\$591.70
078G-2652-105-00	\$591.70	078G-2652-144-00	\$591.70
078G-2652-106-00	\$591.70	078G-2652-145-00	\$591.70
078G-2652-107-00	\$591.70	078G-2652-146-00	\$591.70
078G-2652-108-00	\$591.70	078G-2652-147-00	\$591.70
078G-2652-109-00	\$591.70	078G-2652-148-00	\$591.70
078G-2652-110-00	\$591.70	078G-2652-149-00	\$591.70
078G-2652-111-00	\$591.70	078G-2652-150-00	\$591.70
078G-2652-112-00	\$591.70	078G-2652-151-00	\$591.70
078G-2652-113-00	\$591.70	078G-2652-152-00	\$591.70

FY 2019 Assessment Roll

Zone 7 - (Twin bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
078G-2652-153-00	\$591.70	078G-2653-031-00	\$591.70
078G-2652-154-00	\$591.70	078G-2653-032-00	\$591.70
078G-2652-155-00	\$591.70	078G-2653-033-00	\$591.70
078G-2652-156-00	\$591.70	078G-2653-034-00	\$591.70
078G-2652-157-00	\$591.70	078G-2653-035-00	\$591.70
078G-2652-158-00	\$591.70	078G-2653-036-00	\$591.70
078G-2652-159-00	\$591.70	078G-2653-037-00	\$591.70
078G-2652-160-00	\$591.70	078G-2653-038-00	\$591.70
078G-2652-161-00	\$591.70	078G-2653-039-00	\$591.70
078G-2653-001-00	\$591.70	078G-2653-040-00	\$591.70
078G-2653-002-00	\$591.70	078G-2653-041-00	\$591.70
078G-2653-003-00	\$591.70	078G-2653-042-00	\$591.70
078G-2653-004-00	\$591.70	078G-2653-043-00	\$591.70
078G-2653-005-00	\$591.70	078G-2653-044-00	\$591.70
078G-2653-006-00	\$591.70	078G-2653-045-00	\$591.70
078G-2653-007-00	\$591.70	078G-2653-046-00	\$591.70
078G-2653-008-00	\$591.70	078G-2653-047-00	\$591.70
078G-2653-009-00	\$591.70	078G-2653-048-00	\$591.70
078G-2653-010-00	\$591.70	078G-2653-049-00	\$591.70
078G-2653-011-00	\$591.70	078G-2653-050-00	\$591.70
078G-2653-012-00	\$591.70	078G-2653-051-00	\$591.70
078G-2653-013-00	\$591.70	078G-2653-052-00	\$591.70
078G-2653-014-00	\$591.70	078G-2653-053-00	\$591.70
078G-2653-015-00	\$591.70	078G-2653-054-00	\$591.70
078G-2653-016-00	\$591.70	078G-2653-055-00	\$591.70
078G-2653-017-00	\$591.70	078G-2653-056-00	\$591.70
078G-2653-018-00	\$591.70	078G-2653-057-00	\$591.70
078G-2653-019-00	\$591.70	078G-2653-058-00	\$591.70
078G-2653-020-00	\$591.70	078G-2653-059-00	\$591.70
078G-2653-021-00	\$591.70	078G-2653-060-00	\$591.70
078G-2653-022-00	\$591.70	078G-2653-061-00	\$591.70
078G-2653-023-00	\$591.70	078G-2653-062-00	\$591.70
078G-2653-024-00	\$591.70	078G-2653-063-00	\$591.70
078G-2653-025-00	\$591.70	078G-2653-064-00	\$591.70
078G-2653-026-00	\$591.70	078G-2653-065-00	\$591.70
078G-2653-027-00	\$591.70	078G-2653-066-00	\$591.70
078G-2653-028-00	\$591.70	078G-2653-067-00	\$591.70
078G-2653-029-00	\$591.70	078G-2653-068-00	\$591.70
078G-2653-030-00	\$591.70	078G-2653-069-00	\$591.70

FY 2019 Assessment Roll

Zone 7 - (Twin bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
078G-2653-070-00	\$591.70	078G-2654-022-00	\$591.70
078G-2653-071-00	\$591.70	078G-2654-023-00	\$591.70
078G-2653-072-00	\$591.70	078G-2654-024-00	\$591.70
078G-2653-073-00	\$591.70	078G-2654-025-00	\$591.70
078G-2653-074-00	\$591.70	078G-2654-026-00	\$591.70
078G-2653-075-00	\$591.70	078G-2654-027-00	\$591.70
078G-2653-076-00	\$591.70	078G-2654-028-00	\$591.70
078G-2653-077-00	\$591.70	078G-2654-029-00	\$591.70
078G-2653-078-00	\$591.70	078G-2654-030-00	\$591.70
078G-2653-079-00	\$591.70	078G-2654-031-00	\$591.70
078G-2653-080-00	\$591.70	078G-2654-032-00	\$591.70
078G-2653-081-00	\$591.70	078G-2654-033-00	\$591.70
078G-2653-082-00	\$591.70	078G-2654-034-00	\$591.70
078G-2653-083-00	\$591.70	078G-2654-035-00	\$591.70
078G-2653-084-00	\$591.70	078G-2654-036-00	\$591.70
078G-2653-085-00	\$591.70	078G-2654-037-00	\$591.70
078G-2653-086-00	\$591.70	078G-2654-038-00	\$591.70
078G-2653-087-00	\$591.70	078G-2654-039-00	\$591.70
078G-2654-001-00	\$591.70	078G-2654-040-00	\$591.70
078G-2654-002-00	\$591.70	078G-2654-041-00	\$591.70
078G-2654-003-00	\$591.70	078G-2654-042-00	\$591.70
078G-2654-004-00	\$591.70	078G-2654-043-00	\$591.70
078G-2654-005-00	\$591.70	078G-2654-044-00	\$591.70
078G-2654-006-00	\$591.70	078G-2654-045-00	\$591.70
078G-2654-007-00	\$591.70	078G-2654-046-00	\$591.70
078G-2654-008-00	\$591.70	078G-2654-047-00	\$591.70
078G-2654-009-00	\$591.70	078G-2654-048-00	\$591.70
078G-2654-010-00	\$591.70	078G-2654-049-00	\$591.70
078G-2654-011-00	\$591.70	078G-2654-050-00	\$591.70
078G-2654-012-00	\$591.70	078G-2654-051-00	\$591.70
078G-2654-013-00	\$591.70	078G-2654-052-00	\$591.70
078G-2654-014-00	\$591.70	078G-2654-053-00	\$591.70
078G-2654-015-00	\$591.70	078G-2654-054-00	\$591.70
078G-2654-016-00	\$591.70	078G-2654-055-00	\$591.70
078G-2654-017-00	\$591.70	078G-2654-056-00	\$591.70
078G-2654-018-00	\$591.70	078G-2654-057-00	\$591.70
078G-2654-019-00	\$591.70	078G-2654-058-00	\$591.70
078G-2654-020-00	\$591.70	078G-2654-059-00	\$591.70
078G-2654-021-00	\$591.70	078G-2654-060-00	\$591.70

FY 2019 Assessment Roll

Zone 7 - (Twin bridges - Mission Blvd., Industrial Pkwy, Arrowhead Way)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
078G-2654-061-00	\$591.70	078G-2654-079-00	\$591.70
078G-2654-062-00	\$591.70	078G-2654-080-00	\$591.70
078G-2654-063-00	\$591.70	078G-2654-081-00	\$591.70
078G-2654-064-00	\$591.70	078G-2654-082-00	\$591.70
078G-2654-065-00	\$591.70	078G-2654-083-00	\$591.70
078G-2654-066-00	\$591.70	078G-2654-084-00	\$591.70
078G-2654-067-00	\$591.70	078G-2654-085-00	\$591.70
078G-2654-068-00	\$591.70	078G-2654-086-00	\$591.70
078G-2654-069-00	\$591.70	078G-2654-087-00	\$591.70
078G-2654-070-00	\$591.70	078G-2654-088-00	\$591.70
078G-2654-071-00	\$591.70	078G-2654-089-00	\$591.70
078G-2654-072-00	\$591.70	078G-2654-090-00	\$591.70
078G-2654-073-00	\$591.70	078G-2654-091-00	\$591.70
078G-2654-074-00	\$591.70	078G-2654-092-00	\$591.70
078G-2654-075-00	\$591.70	078G-2654-093-00	\$591.70
078G-2654-076-00	\$591.70	078G-2654-094-03	\$591.70
078G-2654-077-00	\$591.70	078G-2654-095-03	\$591.70
078G-2654-078-00	\$591.70	078G-2654-096-00	\$591.70

FY 2019 Assessment Roll

Zone 8 (Capitola Street)

24 Parcels Total Assessment: \$3,780.00

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0096-002-00	\$157.50	456 -0096-014-00	\$157.50
456 -0096-003-00	\$157.50	456 -0096-015-00	\$157.50
456 -0096-004-00	\$157.50	456 -0096-016-00	\$157.50
456 -0096-005-00	\$157.50	456 -0096-017-00	\$157.50
456 -0096-006-00	\$157.50	456 -0096-018-00	\$157.50
456 -0096-007-00	\$157.50	456 -0096-019-00	\$157.50
456 -0096-008-00	\$157.50	456 -0096-020-00	\$157.50
456 -0096-009-00	\$157.50	456 -0096-021-00	\$157.50
456 -0096-010-00	\$157.50	456 -0096-022-00	\$157.50
456 -0096-011-00	\$157.50	456 -0096-023-00	\$157.50
456 -0096-012-00	\$157.50	456 -0096-024-00	\$157.50
456 -0096-013-00	\$157.50	456 -0096-025-00	\$157.50

FY 2019 Assessment Roll Zone 9 (Orchard Avenue)

74 Parcels Total Assessment: \$2,299.92

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
444 -0049-001-00	\$31.08	444 -0049-038-00	\$31.08
444 -0049-002-00	\$31.08	444 -0049-039-00	\$31.08
444 -0049-003-00	\$31.08	444 -0049-040-00	\$31.08
444 -0049-004-00	\$31.08	444 -0049-041-00	\$31.08
444 -0049-005-00	\$31.08	444 -0049-042-00	\$31.08
444 -0049-006-00	\$31.08	444 -0049-043-00	\$31.08
444 -0049-007-00	\$31.08	444 -0049-044-00	\$31.08
444 -0049-008-00	\$31.08	444 -0049-045-00	\$31.08
444 -0049-009-00	\$31.08	444 -0049-046-00	\$31.08
444 -0049-010-00	\$31.08	444 -0049-047-00	\$31.08
444 -0049-011-00	\$31.08	444 -0049-048-00	\$31.08
444 -0049-012-00	\$31.08	444 -0049-049-00	\$31.08
444 -0049-013-00	\$31.08	444 -0049-050-00	\$31.08
444 -0049-014-00	\$31.08	444 -0049-051-00	\$31.08
444 -0049-015-00	\$31.08	444 -0049-052-00	\$31.08
444 -0049-016-00	\$31.08	444 -0049-053-00	\$31.08
444 -0049-017-00	\$31.08	444 -0049-054-00	\$31.08
444 -0049-018-00	\$31.08	444 -0049-055-00	\$31.08
444 -0049-019-00	\$31.08	444 -0049-056-00	\$31.08
444 -0049-020-00	\$31.08	444 -0049-057-00	\$31.08
444 -0049-021-00	\$31.08	444 -0049-058-00	\$31.08
444 -0049-022-00	\$31.08	444 -0049-059-00	\$31.08
444 -0049-023-00	\$31.08	444 -0049-060-00	\$31.08
444 -0049-024-00	\$31.08	444 -0049-061-00	\$31.08
444 -0049-025-00	\$31.08	444 -0049-062-00	\$31.08
444 -0049-026-00	\$31.08	444 -0049-063-00	\$31.08
444 -0049-027-00	\$31.08	444 -0049-064-00	\$31.08
444 -0049-028-00	\$31.08	444 -0049-065-00	\$31.08
444 -0049-029-00	\$31.08	444 -0049-066-00	\$31.08
444 -0049-030-00	\$31.08	444 -0049-067-00	\$31.08
444 -0049-031-00	\$31.08	444 -0049-068-00	\$31.08
444 -0049-032-00	\$31.08	444 -0049-069-00	\$31.08
444 -0049-033-00	\$31.08	444 -0049-070-00	\$31.08
444 -0049-034-00	\$31.08	444 -0049-071-00	\$31.08
444 -0049-035-00	\$31.08	444 -0049-072-00	\$31.08
444 -0049-036-00	\$31.08	444 -0049-073-00	\$31.08
444 -0049-037-00	\$31.08	444 -0049-074-00	\$31.08

FY 2019 Assessment Roll Zone 10 (Eden Shores Residential)

534 Parcels Total Assessment: \$118,216.92

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0037-002-00	\$221.38	461 -0037-041-00	\$221.38
461 -0037-003-00	\$221.38	461 -0037-042-00	\$221.38
461 -0037-004-00	\$221.38	461 -0037-043-00	\$221.38
461 -0037-005-00	\$221.38	461 -0037-044-00	\$221.38
461 -0037-006-00	\$221.38	461 -0037-045-00	\$221.38
461 -0037-007-00	\$221.38	461 -0037-046-00	\$221.38
461 -0037-008-00	\$221.38	461 -0037-047-00	\$221.38
461 -0037-009-00	\$221.38	461 -0037-048-00	\$221.38
461 -0037-010-00	\$221.38	461 -0037-049-00	\$221.38
461 -0037-011-00	\$221.38	461 -0037-050-00	\$221.38
461 -0037-012-00	\$221.38	461 -0037-051-00	\$221.38
461 -0037-013-00	\$221.38	461 -0037-052-00	\$221.38
461 -0037-014-00	\$221.38	461 -0037-053-00	\$221.38
461 -0037-015-00	\$221.38	461 -0037-054-00	\$221.38
461 -0037-016-00	\$221.38	461 -0037-055-00	\$221.38
461 -0037-017-00	\$221.38	461 -0037-056-00	\$221.38
461 -0037-018-00	\$221.38	461 -0037-057-00	\$221.38
461 -0037-019-00	\$221.38	461 -0037-058-00	\$221.38
461 -0037-020-00	\$221.38	461 -0037-059-00	\$221.38
461 -0037-021-00	\$221.38	461 -0037-060-00	\$221.38
461 -0037-022-00	\$221.38	461 -0037-061-00	\$221.38
461 -0037-023-00	\$221.38	461 -0037-062-00	\$221.38
461 -0037-024-00	\$221.38	461 -0037-063-00	\$221.38
461 -0037-025-00	\$221.38	461 -0037-064-00	\$221.38
461 -0037-026-00	\$221.38	461 -0037-065-00	\$221.38
461 -0037-027-00	\$221.38	461 -0037-066-00	\$221.38
461 -0037-028-00	\$221.38	461 -0037-067-00	\$221.38
461 -0037-029-00	\$221.38	461 -0037-068-00	\$221.38
461 -0037-030-00	\$221.38	461 -0037-069-00	\$221.38
461 -0037-031-00	\$221.38	461 -0037-070-00	\$221.38
461 -0037-032-00	\$221.38	461 -0037-071-00	\$221.38
461 -0037-033-00	\$221.38	461 -0037-072-00	\$221.38
461 -0037-034-00	\$221.38	461 -0037-073-00	\$221.38
461 -0037-035-00	\$221.38	461 -0037-074-00	\$221.38
461 -0037-036-00	\$221.38	461 -0037-075-00	\$221.38
461 -0037-037-00	\$221.38	461 -0037-076-00	\$221.38
461 -0037-038-00	\$221.38	461 -0037-077-00	\$221.38
461 -0037-039-00	\$221.38	461 -0037-078-00	\$221.38
461 -0037-040-00	\$221.38	461 -0037-079-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0037-080-00	\$221.38	461 -0100-011-00	\$221.38
461 -0037-081-00	\$221.38	461 -0100-012-00	\$221.38
461 -0037-082-00	\$221.38	461 -0100-013-00	\$221.38
461 -0037-083-00	\$221.38	461 -0100-014-00	\$221.38
461 -0037-084-00	\$221.38	461 -0100-015-00	\$221.38
461 -0037-085-00	\$221.38	461 -0100-016-00	\$221.38
461 -0037-086-00	\$221.38	461 -0100-017-00	\$221.38
461 -0037-087-00	\$221.38	461 -0100-018-00	\$221.38
461 -0037-088-00	\$221.38	461 -0100-019-00	\$221.38
461 -0037-089-00	\$221.38	461 -0100-020-00	\$221.38
461 -0037-090-00	\$221.38	461 -0100-021-00	\$221.38
461 -0037-091-00	\$221.38	461 -0100-022-00	\$221.38
461 -0037-092-00	\$221.38	461 -0100-023-00	\$221.38
461 -0037-093-00	\$221.38	461 -0100-024-00	\$221.38
461 -0037-094-00	\$221.38	461 -0100-025-00	\$221.38
461 -0037-095-00	\$221.38	461 -0100-026-00	\$221.38
461 -0037-096-00	\$221.38	461 -0100-027-00	\$221.38
461 -0037-097-00	\$221.38	461 -0100-028-00	\$221.38
461 -0037-098-00	\$221.38	461 -0100-029-00	\$221.38
461 -0037-099-00	\$221.38	461 -0100-030-00	\$221.38
461 -0037-100-00	\$221.38	461 -0100-031-00	\$221.38
461 -0037-101-00	\$221.38	461 -0100-032-00	\$221.38
461 -0037-102-00	\$221.38	461 -0100-033-00	\$221.38
461 -0037-103-00	\$221.38	461 -0100-034-00	\$221.38
461 -0037-104-00	\$221.38	461 -0100-035-00	\$221.38
461 -0037-105-00	\$221.38	461 -0100-036-00	\$221.38
461 -0037-106-00	\$221.38	461 -0100-037-00	\$221.38
461 -0037-107-00	\$221.38	461 -0100-038-00	\$221.38
461 -0037-108-00	\$221.38	461 -0100-039-00	\$221.38
461 -0037-109-00	\$221.38	461 -0100-040-00	\$221.38
461 -0037-110-00	\$221.38	461 -0100-041-00	\$221.38
461 -0100-003-00	\$221.38	461 -0100-042-00	\$221.38
461 -0100-004-00	\$221.38	461 -0100-043-00	\$221.38
461 -0100-005-00	\$221.38	461 -0100-044-00	\$221.38
461 -0100-006-00	\$221.38	461 -0100-045-00	\$221.38
461 -0100-007-00	\$221.38	461 -0100-046-00	\$221.38
461 -0100-008-00	\$221.38	461 -0100-047-00	\$221.38
461 -0100-009-00	\$221.38	461 -0100-048-00	\$221.38
461 -0100-010-00	\$221.38	461 -0100-049-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0100-050-00	\$221.38	461 -0100-089-00	\$221.38
461 -0100-051-00	\$221.38	461 -0100-090-00	\$221.38
461 -0100-052-00	\$221.38	461 -0100-091-00	\$221.38
461 -0100-053-00	\$221.38	461 -0100-092-00	\$221.38
461 -0100-054-00	\$221.38	461 -0100-093-00	\$221.38
461 -0100-055-00	\$221.38	461 -0100-094-00	\$221.38
461 -0100-056-00	\$221.38	461 -0100-095-00	\$221.38
461 -0100-057-00	\$221.38	461 -0100-096-00	\$221.38
461 -0100-058-00	\$221.38	461 -0100-097-00	\$221.38
461 -0100-059-00	\$221.38	461 -0100-098-00	\$221.38
461 -0100-060-00	\$221.38	461 -0100-099-00	\$221.38
461 -0100-061-00	\$221.38	461 -0100-100-00	\$221.38
461 -0100-062-00	\$221.38	461 -0100-101-00	\$221.38
461 -0100-063-00	\$221.38	461 -0100-102-00	\$221.38
461 -0100-064-00	\$221.38	461 -0100-103-00	\$221.38
461 -0100-065-00	\$221.38	461 -0100-104-00	\$221.38
461 -0100-066-00	\$221.38	461 -0100-105-00	\$221.38
461 -0100-067-00	\$221.38	461 -0100-106-00	\$221.38
461 -0100-068-00	\$221.38	461 -0100-107-00	\$221.38
461 -0100-069-00	\$221.38	461 -0100-108-00	\$221.38
461 -0100-070-00	\$221.38	461 -0100-109-00	\$221.38
461 -0100-071-00	\$221.38	461 -0100-110-00	\$221.38
461 -0100-072-00	\$221.38	461 -0100-111-00	\$221.38
461 -0100-073-00	\$221.38	461 -0100-112-00	\$221.38
461 -0100-074-00	\$221.38	461 -0100-113-00	\$221.38
461 -0100-075-00	\$221.38	461 -0100-114-00	\$221.38
461 -0100-076-00	\$221.38	461 -0100-115-00	\$221.38
461 -0100-077-00	\$221.38	461 -0100-116-00	\$221.38
461 -0100-078-00	\$221.38	461 -0100-117-00	\$221.38
461 -0100-079-00	\$221.38	461 -0100-118-00	\$221.38
461 -0100-080-00	\$221.38	461 -0101-005-00	\$221.38
461 -0100-081-00	\$221.38	461 -0101-006-00	\$221.38
461 -0100-082-00	\$221.38	461 -0101-007-00	\$221.38
461 -0100-083-00	\$221.38	461 -0101-008-00	\$221.38
461 -0100-084-00	\$221.38	461 -0101-009-00	\$221.38
461 -0100-085-00	\$221.38	461 -0101-010-00	\$221.38
461 -0100-086-00	\$221.38	461 -0101-011-00	\$221.38
461 -0100-087-00	\$221.38	461 -0101-012-00	\$221.38
461 -0100-088-00	\$221.38	461 -0101-013-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-014-00	\$221.38	461 -0101-053-00	\$221.38
461 -0101-015-00	\$221.38	461 -0101-054-00	\$221.38
461 -0101-016-00	\$221.38	461 -0101-055-00	\$221.38
461 -0101-017-00	\$221.38	461 -0101-056-00	\$221.38
461 -0101-018-00	\$221.38	461 -0101-057-00	\$221.38
461 -0101-019-00	\$221.38	461 -0101-058-00	\$221.38
461 -0101-020-00	\$221.38	461 -0101-059-00	\$221.38
461 -0101-021-00	\$221.38	461 -0101-060-00	\$221.38
461 -0101-022-00	\$221.38	461 -0101-061-00	\$221.38
461 -0101-023-00	\$221.38	461 -0101-062-00	\$221.38
461 -0101-024-00	\$221.38	461 -0101-063-00	\$221.38
461 -0101-025-00	\$221.38	461 -0101-064-00	\$221.38
461 -0101-026-00	\$221.38	461 -0101-065-00	\$221.38
461 -0101-027-00	\$221.38	461 -0101-066-00	\$221.38
461 -0101-028-00	\$221.38	461 -0101-067-00	\$221.38
461 -0101-029-00	\$221.38	461 -0101-068-00	\$221.38
461 -0101-030-00	\$221.38	461 -0101-069-00	\$221.38
461 -0101-031-00	\$221.38	461 -0101-070-00	\$221.38
461 -0101-032-00	\$221.38	461 -0101-071-00	\$221.38
461 -0101-033-00	\$221.38	461 -0101-072-00	\$221.38
461 -0101-034-00	\$221.38	461 -0101-073-00	\$221.38
461 -0101-035-00	\$221.38	461 -0101-074-00	\$221.38
461 -0101-036-00	\$221.38	461 -0101-075-00	\$221.38
461 -0101-037-00	\$221.38	461 -0101-076-00	\$221.38
461 -0101-038-00	\$221.38	461 -0101-077-00	\$221.38
461 -0101-039-00	\$221.38	461 -0101-078-00	\$221.38
461 -0101-040-00	\$221.38	461 -0101-079-00	\$221.38
461 -0101-041-00	\$221.38	461 -0101-080-00	\$221.38
461 -0101-042-00	\$221.38	461 -0101-081-00	\$221.38
461 -0101-043-00	\$221.38	461 -0101-082-00	\$221.38
461 -0101-044-00	\$221.38	461 -0101-083-00	\$221.38
461 -0101-045-00	\$221.38	461 -0101-084-00	\$221.38
461 -0101-046-00	\$221.38	461 -0101-085-00	\$221.38
461 -0101-047-00	\$221.38	461 -0101-086-00	\$221.38
461 -0101-048-00	\$221.38	461 -0101-087-00	\$221.38
461 -0101-049-00	\$221.38	461 -0101-088-00	\$221.38
461 -0101-050-00	\$221.38	461 -0101-089-00	\$221.38
461 -0101-051-00	\$221.38	461 -0101-090-00	\$221.38
461 -0101-052-00	\$221.38	461 -0101-091-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-092-00	\$221.38	461 -0101-131-00	\$221.38
461 -0101-093-00	\$221.38	461 -0101-132-00	\$221.38
461 -0101-094-00	\$221.38	461 -0101-133-00	\$221.38
461 -0101-095-00	\$221.38	461 -0101-134-00	\$221.38
461 -0101-096-00	\$221.38	461 -0101-135-00	\$221.38
461 -0101-097-00	\$221.38	461 -0101-136-00	\$221.38
461 -0101-098-00	\$221.38	461 -0101-137-00	\$221.38
461 -0101-099-00	\$221.38	461 -0101-138-00	\$221.38
461 -0101-100-00	\$221.38	461 -0101-139-00	\$221.38
461 -0101-101-00	\$221.38	461 -0101-140-00	\$221.38
461 -0101-102-00	\$221.38	461 -0101-141-00	\$221.38
461 -0101-103-00	\$221.38	461 -0101-142-00	\$221.38
461 -0101-104-00	\$221.38	461 -0101-143-00	\$221.38
461 -0101-105-00	\$221.38	461 -0101-144-00	\$221.38
461 -0101-106-00	\$221.38	461 -0101-145-00	\$221.38
461 -0101-107-00	\$221.38	461 -0101-146-00	\$221.38
461 -0101-108-00	\$221.38	461 -0101-147-00	\$221.38
461 -0101-109-00	\$221.38	461 -0101-148-00	\$221.38
461 -0101-110-00	\$221.38	461 -0101-149-00	\$221.38
461 -0101-111-00	\$221.38	461 -0101-150-00	\$221.38
461 -0101-112-00	\$221.38	461 -0101-151-00	\$221.38
461 -0101-113-00	\$221.38	461 -0101-152-00	\$221.38
461 -0101-114-00	\$221.38	461 -0101-153-00	\$221.38
461 -0101-115-00	\$221.38	461 -0101-154-00	\$221.38
461 -0101-116-00	\$221.38	461 -0101-155-00	\$221.38
461 -0101-117-00	\$221.38	461 -0101-156-00	\$221.38
461 -0101-118-00	\$221.38	461 -0101-157-00	\$221.38
461 -0101-119-00	\$221.38	461 -0101-158-00	\$221.38
461 -0101-120-00	\$221.38	461 -0101-159-00	\$221.38
461 -0101-121-00	\$221.38	461 -0101-160-00	\$221.38
461 -0101-122-00	\$221.38	461 -0101-161-00	\$221.38
461 -0101-123-00	\$221.38	461 -0101-162-00	\$221.38
461 -0101-124-00	\$221.38	461 -0101-163-00	\$221.38
461 -0101-125-00	\$221.38	461 -0101-164-00	\$221.38
461 -0101-126-00	\$221.38	461 -0101-165-00	\$221.38
461 -0101-127-00	\$221.38	461 -0101-166-00	\$221.38
461 -0101-128-00	\$221.38	461 -0101-167-00	\$221.38
461 -0101-129-00	\$221.38	461 -0101-168-00	\$221.38
461 -0101-130-00	\$221.38	461 -0101-169-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-170-00	\$221.38	461 -0102-039-00	\$221.38
461 -0101-171-00	\$221.38	461 -0102-040-00	\$221.38
461 -0102-002-00	\$221.38	461 -0102-041-00	\$221.38
461 -0102-003-00	\$221.38	461 -0102-042-00	\$221.38
461 -0102-004-00	\$221.38	461 -0102-043-00	\$221.38
461 -0102-005-00	\$221.38	461 -0102-044-00	\$221.38
461 -0102-006-00	\$221.38	461 -0102-045-00	\$221.38
461 -0102-007-00	\$221.38	461 -0102-046-00	\$221.38
461 -0102-008-00	\$221.38	461 -0102-047-00	\$221.38
461 -0102-009-00	\$221.38	461 -0102-048-00	\$221.38
461 -0102-010-00	\$221.38	461 -0102-049-00	\$221.38
461 -0102-011-00	\$221.38	461 -0102-050-00	\$221.38
461 -0102-012-00	\$221.38	461 -0102-051-00	\$221.38
461 -0102-013-00	\$221.38	461 -0102-052-00	\$221.38
461 -0102-014-00	\$221.38	461 -0102-053-00	\$221.38
461 -0102-015-00	\$221.38	461 -0102-054-00	\$221.38
461 -0102-016-00	\$221.38	461 -0102-055-00	\$221.38
461 -0102-017-00	\$221.38	461 -0102-056-00	\$221.38
461 -0102-018-00	\$221.38	461 -0102-057-00	\$221.38
461 -0102-019-00	\$221.38	461 -0102-058-00	\$221.38
461 -0102-020-00	\$221.38	461 -0102-059-00	\$221.38
461 -0102-021-00	\$221.38	461 -0102-060-00	\$221.38
461 -0102-022-00	\$221.38	461 -0102-061-00	\$221.38
461 -0102-023-00	\$221.38	461 -0102-062-00	\$221.38
461 -0102-024-00	\$221.38	461 -0102-063-00	\$221.38
461 -0102-025-00	\$221.38	461 -0102-064-00	\$221.38
461 -0102-026-00	\$221.38	461 -0102-065-00	\$221.38
461 -0102-027-00	\$221.38	461 -0103-004-00	\$221.38
461 -0102-028-00	\$221.38	461 -0103-005-00	\$221.38
461 -0102-029-00	\$221.38	461 -0103-006-00	\$221.38
461 -0102-030-00	\$221.38	461 -0103-007-00	\$221.38
461 -0102-031-00	\$221.38	461 -0103-008-00	\$221.38
461 -0102-032-00	\$221.38	461 -0103-009-00	\$221.38
461 -0102-033-00	\$221.38	461 -0103-010-00	\$221.38
461 -0102-034-00	\$221.38	461 -0103-011-00	\$221.38
461 -0102-035-00	\$221.38	461 -0103-012-00	\$221.38
461 -0102-036-00	\$221.38	461 -0103-013-00	\$221.38
461 -0102-037-00	\$221.38	461 -0103-014-00	\$221.38
461 -0102-038-00	\$221.38	461 -0103-015-00	\$221.38

FY 2019 Assessment Roll
Zone 10 (Eden Shores Residential)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0103-016-00	\$221.38	461 -0103-049-00	\$221.38
461 -0103-017-00	\$221.38	461 -0103-050-00	\$221.38
461 -0103-018-00	\$221.38	461 -0103-051-00	\$221.38
461 -0103-019-00	\$221.38	461 -0103-052-00	\$221.38
461 -0103-020-00	\$221.38	461 -0103-053-00	\$221.38
461 -0103-021-00	\$221.38	461 -0103-054-00	\$221.38
461 -0103-022-00	\$221.38	461 -0103-055-00	\$221.38
461 -0103-023-00	\$221.38	461 -0103-056-00	\$221.38
461 -0103-024-00	\$221.38	461 -0103-057-00	\$221.38
461 -0103-025-00	\$221.38	461 -0103-058-00	\$221.38
461 -0103-026-00	\$221.38	461 -0103-059-00	\$221.38
461 -0103-027-00	\$221.38	461 -0103-060-00	\$221.38
461 -0103-028-00	\$221.38	461 -0103-061-00	\$221.38
461 -0103-029-00	\$221.38	461 -0103-062-00	\$221.38
461 -0103-030-00	\$221.38	461 -0103-063-00	\$221.38
461 -0103-031-00	\$221.38	461 -0103-064-00	\$221.38
461 -0103-032-00	\$221.38	461 -0103-065-00	\$221.38
461 -0103-033-00	\$221.38	461 -0103-066-00	\$221.38
461 -0103-034-00	\$221.38	461 -0103-067-00	\$221.38
461 -0103-035-00	\$221.38	461 -0103-068-00	\$221.38
461 -0103-036-00	\$221.38	461 -0103-069-00	\$221.38
461 -0103-037-00	\$221.38	461 -0103-070-00	\$221.38
461 -0103-038-00	\$221.38	461 -0103-071-00	\$221.38
461 -0103-039-00	\$221.38	461 -0103-072-00	\$221.38
461 -0103-040-00	\$221.38	461 -0103-073-00	\$221.38
461 -0103-041-00	\$221.38	461 -0103-074-00	\$221.38
461 -0103-042-00	\$221.38	461 -0103-075-00	\$221.38
461 -0103-043-00	\$221.38	461 -0103-076-00	\$221.38
461 -0103-044-00	\$221.38	461 -0103-077-00	\$221.38
461 -0103-045-00	\$221.38	461 -0103-078-00	\$221.38
461 -0103-046-00	\$221.38	461 -0103-079-00	\$221.38
461 -0103-047-00	\$221.38	461 -0103-080-00	\$221.38
461 -0103-048-00	\$221.38	461 -0103-081-00	\$221.38

FY 2019 Assessment Roll

Zone 11 (Stonebrae Country Club)

634 Parcels Total Assessment: \$121,801.98

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6428-030-00	\$210.55	085A-6430-043-00	\$210.55
085A-6430-005-00	\$210.55	085A-6430-044-00	\$210.55
085A-6430-006-00	\$210.55	085A-6430-045-00	\$210.55
085A-6430-007-00	\$210.55	085A-6430-046-00	\$210.55
085A-6430-008-00	\$210.55	085A-6430-047-00	\$210.55
085A-6430-009-00	\$210.55	085A-6430-048-00	\$210.55
085A-6430-010-00	\$210.55	085A-6430-049-00	\$210.55
085A-6430-011-00	\$210.55	085A-6430-050-00	\$210.55
085A-6430-012-00	\$210.55	085A-6430-051-00	\$210.55
085A-6430-013-00	\$210.55	085A-6430-052-00	\$210.55
085A-6430-014-00	\$210.55	085A-6430-053-00	\$210.55
085A-6430-015-00	\$210.55	085A-6430-054-00	\$210.55
085A-6430-016-00	\$210.55	085A-6430-055-00	\$210.55
085A-6430-017-00	\$210.55	085A-6430-056-00	\$210.55
085A-6430-018-00	\$210.55	085A-6430-057-00	\$210.55
085A-6430-019-00	\$210.55	085A-6430-058-00	\$210.55
085A-6430-020-00	\$210.55	085A-6430-059-00	\$210.55
085A-6430-021-00	\$210.55	085A-6430-060-00	\$210.55
085A-6430-022-00	\$210.55	085A-6430-061-00	\$210.55
085A-6430-023-00	\$210.55	085A-6430-062-00	\$210.55
085A-6430-024-00	\$210.55	085A-6430-063-00	\$210.55
085A-6430-025-00	\$210.55	085A-6430-064-00	\$210.55
085A-6430-026-00	\$210.55	085A-6430-065-00	\$210.55
085A-6430-027-00	\$210.55	085A-6430-066-00	\$210.55
085A-6430-028-00	\$210.55	085A-6430-067-00	\$210.55
085A-6430-029-00	\$210.55	085A-6430-068-00	\$210.55
085A-6430-030-00	\$210.55	085A-6430-069-00	\$210.55
085A-6430-031-00	\$210.55	085A-6430-070-00	\$210.55
085A-6430-032-00	\$210.55	085A-6430-071-00	\$210.55
085A-6430-033-00	\$210.55	085A-6430-072-00	\$210.55
085A-6430-034-00	\$210.55	085A-6430-073-00	\$210.55
085A-6430-035-00	\$210.55	085A-6430-074-00	\$210.55
085A-6430-036-00	\$210.55	085A-6430-075-00	\$210.55
085A-6430-037-00	\$210.55	085A-6430-076-00	\$210.55
085A-6430-038-00	\$210.55	085A-6430-077-00	\$210.55
085A-6430-039-00	\$210.55	085A-6430-078-00	\$210.55
085A-6430-040-00	\$210.55	085A-6430-079-00	\$210.55
085A-6430-041-00	\$210.55	085A-6430-080-00	\$210.55
085A-6430-042-00	\$210.55	085A-6430-081-00	\$210.55

FY 2019 Assessment Roll
Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6430-082-00	\$210.55	085A-6431-008-00	\$210.55
085A-6430-083-00	\$210.55	085A-6431-009-00	\$210.55
085A-6430-084-00	\$210.55	085A-6431-010-00	\$210.55
085A-6430-085-00	\$210.55	085A-6431-011-00	\$210.55
085A-6430-086-00	\$210.55	085A-6431-012-00	\$210.55
085A-6430-087-00	\$210.55	085A-6431-013-00	\$210.55
085A-6430-088-00	\$210.55	085A-6431-014-00	\$210.55
085A-6430-089-00	\$210.55	085A-6431-015-00	\$210.55
085A-6430-090-00	\$210.55	085A-6431-016-00	\$210.55
085A-6430-091-00	\$210.55	085A-6431-017-00	\$210.55
085A-6430-092-00	\$210.55	085A-6431-018-00	\$210.55
085A-6430-093-00	\$210.55	085A-6431-019-00	\$210.55
085A-6430-094-00	\$210.55	085A-6431-020-00	\$210.55
085A-6430-095-00	\$210.55	085A-6431-021-00	\$210.55
085A-6430-096-00	\$210.55	085A-6431-022-00	\$210.55
085A-6430-097-00	\$210.55	085A-6431-023-00	\$210.55
085A-6430-098-00	\$210.55	085A-6431-024-00	\$210.55
085A-6430-099-00	\$210.55	085A-6431-025-00	\$210.55
085A-6430-100-00	\$210.55	085A-6431-026-00	\$210.55
085A-6430-101-00	\$210.55	085A-6431-027-00	\$210.55
085A-6430-102-00	\$210.55	085A-6431-028-00	\$210.55
085A-6430-103-00	\$210.55	085A-6431-029-00	\$210.55
085A-6430-104-00	\$210.55	085A-6431-030-00	\$210.55
085A-6430-105-00	\$210.55	085A-6431-031-00	\$210.55
085A-6430-106-00	\$210.55	085A-6431-032-00	\$210.55
085A-6430-107-00	\$210.55	085A-6431-033-00	\$210.55
085A-6430-108-00	\$210.55	085A-6431-034-00	\$210.55
085A-6430-109-00	\$210.55	085A-6431-035-00	\$210.55
085A-6430-110-00	\$210.55	085A-6431-036-00	\$210.55
085A-6430-111-00	\$210.55	085A-6431-037-00	\$210.55
085A-6430-112-00	\$210.55	085A-6431-038-00	\$210.55
085A-6430-113-00	\$210.55	085A-6431-039-00	\$210.55
085A-6430-114-00	\$210.55	085A-6431-040-00	\$210.55
085A-6430-115-00	\$210.55	085A-6431-041-00	\$210.55
085A-6430-116-00	\$210.55	085A-6431-042-00	\$210.55
085A-6431-004-00	\$210.55	085A-6431-043-00	\$210.55
085A-6431-005-00	\$210.55	085A-6431-044-00	\$210.55
085A-6431-006-00	\$210.55	085A-6431-045-00	\$210.55
085A-6431-007-00	\$210.55	085A-6431-046-00	\$210.55

FY 2019 Assessment Roll
Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6431-047-00	\$210.55	085A-6431-086-00	\$210.55
085A-6431-048-00	\$210.55	085A-6431-087-00	\$210.55
085A-6431-049-00	\$210.55	085A-6431-088-00	\$210.55
085A-6431-050-00	\$210.55	085A-6431-089-00	\$210.55
085A-6431-051-00	\$210.55	085A-6431-090-00	\$210.55
085A-6431-052-00	\$210.55	085A-6431-091-00	\$210.55
085A-6431-053-00	\$210.55	085A-6431-092-00	\$210.55
085A-6431-054-00	\$210.55	085A-6431-093-00	\$210.55
085A-6431-055-00	\$210.55	085A-6431-094-00	\$210.55
085A-6431-056-00	\$210.55	085A-6431-095-00	\$210.55
085A-6431-057-00	\$210.55	085A-6431-096-00	\$210.55
085A-6431-058-00	\$210.55	085A-6431-097-00	\$210.55
085A-6431-059-00	\$210.55	085A-6431-098-00	\$210.55
085A-6431-060-00	\$210.55	085A-6431-099-00	\$210.55
085A-6431-061-00	\$210.55	085A-6431-100-00	\$210.55
085A-6431-062-00	\$210.55	085A-6431-101-00	\$210.55
085A-6431-063-00	\$210.55	085A-6431-102-00	\$210.55
085A-6431-064-00	\$210.55	085A-6431-103-00	\$210.55
085A-6431-065-00	\$210.55	085A-6431-104-00	\$210.55
085A-6431-066-00	\$210.55	085A-6431-105-00	\$210.55
085A-6431-067-00	\$210.55	085A-6432-006-00	\$210.55
085A-6431-068-00	\$210.55	085A-6432-007-00	\$210.55
085A-6431-069-00	\$210.55	085A-6432-008-00	\$210.55
085A-6431-070-00	\$210.55	085A-6432-009-00	\$210.55
085A-6431-071-00	\$210.55	085A-6432-010-00	\$210.55
085A-6431-072-00	\$210.55	085A-6432-011-00	\$210.55
085A-6431-073-00	\$210.55	085A-6432-012-00	\$210.55
085A-6431-074-00	\$210.55	085A-6432-013-00	\$210.55
085A-6431-075-00	\$210.55	085A-6432-014-00	\$210.55
085A-6431-076-00	\$210.55	085A-6432-015-00	\$210.55
085A-6431-077-00	\$210.55	085A-6432-016-00	\$210.55
085A-6431-078-00	\$210.55	085A-6432-017-00	\$210.55
085A-6431-079-00	\$210.55	085A-6432-018-00	\$210.55
085A-6431-080-00	\$210.55	085A-6432-019-00	\$210.55
085A-6431-081-00	\$210.55	085A-6432-020-00	\$210.55
085A-6431-082-00	\$210.55	085A-6432-021-00	\$210.55
085A-6431-083-00	\$210.55	085A-6432-022-00	\$210.55
085A-6431-084-00	\$210.55	085A-6432-023-00	\$210.55
085A-6431-085-00	\$210.55	085A-6432-024-00	\$210.55

FY 2019 Assessment Roll
Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6432-025-00	\$210.55	085A-6432-064-00	\$210.55
085A-6432-026-00	\$210.55	085A-6432-065-00	\$210.55
085A-6432-027-00	\$210.55	085A-6432-066-00	\$210.55
085A-6432-028-00	\$210.55	085A-6432-067-00	\$210.55
085A-6432-029-00	\$210.55	085A-6432-068-00	\$210.55
085A-6432-030-00	\$210.55	085A-6432-069-00	\$210.55
085A-6432-031-00	\$210.55	085A-6432-070-00	\$210.55
085A-6432-032-00	\$210.55	085A-6432-071-00	\$210.55
085A-6432-033-00	\$210.55	085A-6432-072-00	\$210.55
085A-6432-034-00	\$210.55	085A-6432-073-01	\$210.55
085A-6432-035-00	\$210.55	085A-6432-074-02	\$210.55
085A-6432-036-00	\$210.55	085A-6432-075-00	\$210.55
085A-6432-037-00	\$210.55	085A-6432-076-00	\$210.55
085A-6432-038-00	\$210.55	085A-6432-077-00	\$210.55
085A-6432-039-00	\$210.55	085A-6432-078-00	\$210.55
085A-6432-040-00	\$210.55	085A-6432-079-00	\$210.55
085A-6432-041-00	\$210.55	085A-6432-080-00	\$210.55
085A-6432-042-00	\$210.55	085A-6432-081-00	\$210.55
085A-6432-043-00	\$210.55	085A-6432-082-00	\$210.55
085A-6432-044-00	\$210.55	085A-6432-083-00	\$210.55
085A-6432-045-00	\$210.55	085A-6432-084-00	\$210.55
085A-6432-046-00	\$210.55	085A-6432-085-00	\$210.55
085A-6432-047-00	\$210.55	085A-6432-086-00	\$210.55
085A-6432-048-00	\$210.55	085A-6432-087-00	\$210.55
085A-6432-049-00	\$210.55	085A-6432-088-00	\$210.55
085A-6432-050-00	\$210.55	085A-6432-089-00	\$210.55
085A-6432-051-00	\$210.55	085A-6432-090-00	\$210.55
085A-6432-052-00	\$210.55	085A-6433-002-00	\$210.55
085A-6432-053-00	\$210.55	085A-6433-003-00	\$210.55
085A-6432-054-00	\$210.55	085A-6433-004-00	\$210.55
085A-6432-055-00	\$210.55	085A-6433-005-00	\$210.55
085A-6432-056-00	\$210.55	085A-6433-006-00	\$210.55
085A-6432-057-00	\$210.55	085A-6433-007-00	\$210.55
085A-6432-058-00	\$210.55	085A-6433-008-00	\$210.55
085A-6432-059-00	\$210.55	085A-6433-009-00	\$210.55
085A-6432-060-00	\$210.55	085A-6433-010-00	\$210.55
085A-6432-061-00	\$210.55	085A-6433-011-00	\$210.55
085A-6432-062-00	\$210.55	085A-6433-012-00	\$210.55
085A-6432-063-00	\$210.55	085A-6433-013-00	\$210.55

FY 2019 Assessment Roll
Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6433-014-00	\$210.55	085A-6434-002-00	\$210.55
085A-6433-015-00	\$210.55	085A-6434-003-00	\$210.55
085A-6433-016-00	\$210.55	085A-6434-004-00	\$210.55
085A-6433-017-00	\$210.55	085A-6434-005-00	\$210.55
085A-6433-018-00	\$210.55	085A-6434-006-00	\$210.55
085A-6433-019-00	\$210.55	085A-6434-007-00	\$210.55
085A-6433-020-00	\$210.55	085A-6434-008-00	\$210.55
085A-6433-021-00	\$210.55	085A-6434-009-00	\$210.55
085A-6433-022-00	\$210.55	085A-6434-010-00	\$210.55
085A-6433-023-00	\$210.55	085A-6434-011-00	\$210.55
085A-6433-024-00	\$210.55	085A-6434-012-00	\$210.55
085A-6433-025-00	\$210.55	085A-6434-013-00	\$210.55
085A-6433-026-00	\$210.55	085A-6434-014-00	\$210.55
085A-6433-027-00	\$210.55	085A-6434-024-00	\$210.55
085A-6433-028-00	\$210.55	085A-6434-025-00	\$210.55
085A-6433-029-00	\$210.55	085A-6434-026-00	\$210.55
085A-6433-030-00	\$210.55	085A-6434-027-00	\$210.55
085A-6433-031-00	\$210.55	085A-6434-028-00	\$210.55
085A-6433-032-00	\$210.55	085A-6434-029-00	\$210.55
085A-6433-033-00	\$210.55	085A-6434-030-00	\$210.55
085A-6433-034-00	\$210.55	085A-6434-031-00	\$210.55
085A-6433-035-00	\$210.55	085A-6434-032-00	\$210.55
085A-6433-036-00	\$210.55	085A-6434-033-00	\$210.55
085A-6433-037-00	\$210.55	085A-6434-034-00	\$210.55
085A-6433-038-00	\$210.55	085A-6434-035-00	\$210.55
085A-6433-039-00	\$210.55	085A-6434-036-00	\$210.55
085A-6433-040-00	\$210.55	085A-6434-037-00	\$210.55
085A-6433-041-00	\$210.55	085A-6434-038-00	\$210.55
085A-6433-042-00	\$210.55	085A-6434-039-00	\$210.55
085A-6433-043-00	\$210.55	085A-6434-040-00	\$210.55
085A-6433-044-00	\$210.55	085A-6434-041-00	\$210.55
085A-6433-045-00	\$210.55	085A-6434-042-00	\$210.55
085A-6433-046-00	\$210.55	085A-6434-043-00	\$210.55
085A-6433-047-00	\$210.55	085A-6434-044-00	\$210.55
085A-6433-048-00	\$210.55	085A-6434-045-00	\$210.55
085A-6433-049-00	\$111.51	085A-6434-046-00	\$210.55
085A-6433-050-00	\$210.55	085A-6434-047-00	\$210.55
085A-6433-051-00	\$111.51	085A-6434-048-00	\$210.55
085A-6433-052-00	\$111.51	085A-6434-049-00	\$210.55

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Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6434-050-00	\$210.55	085A-6441-011-00	\$210.55
085A-6434-051-00	\$210.55	085A-6441-012-00	\$210.55
085A-6434-052-00	\$210.55	085A-6441-013-00	\$210.55
085A-6434-053-00	\$210.55	085A-6441-014-00	\$210.55
085A-6434-054-00	\$210.55	085A-6441-015-00	\$210.55
085A-6434-055-00	\$210.55	085A-6441-016-00	\$210.55
085A-6434-056-00	\$210.55	085A-6441-017-00	\$210.55
085A-6434-057-00	\$210.55	085A-6441-018-00	\$210.55
085A-6434-058-00	\$210.55	085A-6441-019-00	\$210.55
085A-6434-059-00	\$210.55	085A-6441-020-00	\$210.55
085A-6434-060-00	\$210.55	085A-6441-021-00	\$210.55
085A-6434-061-00	\$210.55	085A-6441-022-00	\$210.55
085A-6434-062-00	\$210.55	085A-6441-023-00	\$210.55
085A-6434-063-00	\$210.55	085A-6441-024-00	\$210.55
085A-6434-064-00	\$210.55	085A-6441-025-00	\$210.55
085A-6434-065-00	\$210.55	085A-6441-026-00	\$210.55
085A-6434-066-00	\$210.55	085A-6441-027-00	\$210.55
085A-6434-067-00	\$210.55	085A-6441-028-00	\$210.55
085A-6434-068-00	\$210.55	085A-6441-029-00	\$210.55
085A-6434-069-00	\$210.55	085A-6441-030-00	\$210.55
085A-6434-070-00	\$210.55	085A-6441-031-00	\$210.55
085A-6434-071-00	\$210.55	085A-6441-032-00	\$210.55
085A-6434-072-00	\$210.55	085A-6441-033-00	\$210.55
085A-6434-073-00	\$210.55	085A-6441-034-00	\$210.55
085A-6434-074-00	\$210.55	085A-6441-035-00	\$210.55
085A-6434-075-00	\$210.55	085A-6441-036-00	\$210.55
085A-6434-076-00	\$210.55	085A-6441-037-00	\$210.55
085A-6434-077-00	\$210.55	085A-6441-038-00	\$210.55
085A-6434-078-00	\$210.55	085A-6441-039-00	\$210.55
085A-6434-079-00	\$210.55	085A-6441-040-00	\$210.55
085A-6434-080-00	\$210.55	085A-6441-041-00	\$210.55
085A-6434-081-00	\$210.55	085A-6441-042-00	\$210.55
085A-6434-082-00	\$210.55	085A-6441-043-00	\$210.55
085A-6434-083-00	\$210.55	085A-6441-044-00	\$210.55
085A-6434-084-00	\$210.55	085A-6441-045-00	\$210.55
085A-6434-085-00	\$111.51	085A-6441-046-00	\$210.55
085A-6434-086-00	\$111.51	085A-6441-047-00	\$210.55
085A-6434-087-00	\$111.51	085A-6441-048-00	\$210.55
085A-6434-088-00	\$210.55	085A-6441-049-00	\$210.55

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Zone 11 (Stonebrae Country Club)

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<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6441-050-00	\$210.55	085A-6441-089-00	\$210.55
085A-6441-051-00	\$210.55	085A-6441-090-00	\$210.55
085A-6441-052-00	\$210.55	085A-6441-091-00	\$210.55
085A-6441-053-00	\$210.55	085A-6441-092-00	\$210.55
085A-6441-054-00	\$210.55	085A-6441-093-00	\$210.55
085A-6441-055-00	\$210.55	085A-6441-094-00	\$210.55
085A-6441-056-00	\$210.55	085A-6441-095-00	\$210.55
085A-6441-057-00	\$210.55	085A-6441-096-00	\$210.55
085A-6441-058-00	\$210.55	085A-6441-097-00	\$210.55
085A-6441-059-00	\$210.55	085A-6441-098-00	\$210.55
085A-6441-060-00	\$210.55	085A-6441-099-00	\$210.55
085A-6441-061-00	\$111.51	085A-6441-100-00	\$210.55
085A-6441-062-00	\$111.51	085A-6441-101-00	\$210.55
085A-6441-063-00	\$111.51	085A-6441-102-00	\$210.55
085A-6441-064-00	\$111.51	085A-6441-103-00	\$210.55
085A-6441-065-00	\$111.51	085A-6441-104-00	\$210.55
085A-6441-066-00	\$111.51	085A-6441-105-00	\$210.55
085A-6441-067-00	\$111.51	085A-6441-106-00	\$210.55
085A-6441-068-00	\$111.51	085A-6441-107-00	\$210.55
085A-6441-069-00	\$111.51	085A-6441-108-00	\$210.55
085A-6441-070-00	\$111.51	085A-6441-109-00	\$210.55
085A-6441-071-00	\$111.51	085A-6441-110-00	\$210.55
085A-6441-072-00	\$111.51	085A-6441-111-00	\$210.55
085A-6441-073-00	\$111.51	085A-6441-112-00	\$210.55
085A-6441-074-00	\$111.51	085A-6441-113-00	\$210.55
085A-6441-075-00	\$111.51	085A-6441-114-00	\$210.55
085A-6441-076-00	\$210.55	085A-6441-115-00	\$210.55
085A-6441-077-00	\$210.55	085A-6441-116-00	\$210.55
085A-6441-078-00	\$111.51	085A-6441-117-00	\$210.55
085A-6441-079-00	\$210.55	085A-6441-118-00	\$210.55
085A-6441-080-00	\$210.55	085A-6441-119-00	\$210.55
085A-6441-081-00	\$210.55	085A-6442-011-00	\$111.51
085A-6441-082-00	\$210.55	085A-6442-012-00	\$111.51
085A-6441-083-00	\$210.55	085A-6442-013-00	\$111.51
085A-6441-084-00	\$210.55	085A-6442-014-00	\$111.51
085A-6441-085-00	\$210.55	085A-6442-015-00	\$111.51
085A-6441-086-00	\$210.55	085A-6442-016-00	\$111.51
085A-6441-087-00	\$210.55	085A-6442-017-00	\$111.51
085A-6441-088-00	\$210.55	085A-6442-018-00	\$111.51

FY 2019 Assessment Roll Zone 11 (Stonebrae Country Club)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6442-019-00	\$111.51	085A-6442-058-00	\$111.51
085A-6442-020-00	\$111.51	085A-6442-059-00	\$111.51
085A-6442-021-00	\$111.51	085A-6442-060-00	\$111.51
085A-6442-022-00	\$111.51	085A-6442-061-00	\$111.51
085A-6442-023-00	\$111.51	085A-6442-062-00	\$111.51
085A-6442-024-00	\$111.51	085A-6442-063-00	\$111.51
085A-6442-025-00	\$111.51	085A-6442-064-00	\$111.51
085A-6442-026-00	\$111.51	085A-6442-065-00	\$111.51
085A-6442-027-00	\$111.51	085A-6442-066-00	\$111.51
085A-6442-028-00	\$111.51	085A-6442-067-00	\$111.51
085A-6442-029-00	\$111.51	085A-6442-068-00	\$111.51
085A-6442-030-00	\$111.51	085A-6442-069-00	\$111.51
085A-6442-031-00	\$111.51	085A-6442-070-00	\$111.51
085A-6442-032-00	\$111.51	085A-6442-071-00	\$111.51
085A-6442-033-00	\$111.51	085A-6442-072-00	\$111.51
085A-6442-034-00	\$111.51	085A-6442-073-00	\$111.51
085A-6442-035-00	\$111.51	085A-6442-074-00	\$111.51
085A-6442-036-00	\$111.51	085A-6442-075-00	\$111.51
085A-6442-037-00	\$111.51	085A-6442-076-00	\$111.51
085A-6442-038-00	\$111.51	085A-6442-077-00	\$111.51
085A-6442-039-00	\$111.51	085A-6442-078-00	\$111.51
085A-6442-040-00	\$111.51	085A-6442-079-00	\$111.51
085A-6442-041-00	\$111.51	085A-6442-080-00	\$111.51
085A-6442-042-00	\$111.51	085A-6442-081-00	\$111.51
085A-6442-043-00	\$111.51	085A-6442-082-00	\$111.51
085A-6442-044-00	\$111.51	085A-6442-083-00	\$111.51
085A-6442-045-00	\$111.51	085A-6442-084-00	\$111.51
085A-6442-046-00	\$111.51	085A-6442-085-00	\$111.51
085A-6442-047-00	\$111.51	085A-6442-086-00	\$111.51
085A-6442-048-00	\$111.51	085A-6442-087-00	\$111.51
085A-6442-049-00	\$111.51	085A-6442-088-00	\$111.51
085A-6442-050-00	\$111.51	085A-6442-089-00	\$111.51
085A-6442-051-00	\$111.51	085A-6442-090-00	\$111.51
085A-6442-052-00	\$111.51	085A-6442-091-00	\$111.51
085A-6442-053-00	\$111.51	085A-6442-092-00	\$111.51
085A-6442-054-00	\$111.51	085A-6442-093-00	\$111.51
085A-6442-055-00	\$111.51	085A-6443-007-00	\$111.51
085A-6442-056-00	\$111.51	085A-6443-008-00	\$111.51
085A-6442-057-00	\$111.51	085A-6443-009-00	\$111.51

FY 2019 Assessment Roll
Zone 11 (Stonebrae Country Club)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
085A-6443-010-00	\$111.51	085A-6443-015-00	\$111.51
085A-6443-011-00	\$111.51	085A-6443-016-00	\$111.51
085A-6443-012-00	\$111.51	085A-6443-017-00	\$111.51
085A-6443-013-00	\$111.51	085A-6443-018-00	\$111.51
085A-6443-014-00	\$111.51	085A-6443-019-00	\$111.51

FY 2019 Assessment Roll
Zone 12 (Eden Shore East - Alden E. Oliver Sports Park)

379 Parcels Total Assessment: \$37,430

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0098-023-00	\$112.00	456 -0098-067-00	\$112.00
456 -0098-024-00	\$112.00	456 -0098-068-00	\$112.00
456 -0098-025-00	\$112.00	456 -0098-069-00	\$112.00
456 -0098-026-00	\$112.00	456 -0098-071-00	\$112.00
456 -0098-027-00	\$112.00	456 -0098-072-00	\$112.00
456 -0098-028-00	\$112.00	456 -0098-073-00	\$112.00
456 -0098-030-00	\$112.00	456 -0098-074-00	\$112.00
456 -0098-031-00	\$112.00	456 -0098-075-00	\$112.00
456 -0098-032-00	\$112.00	456 -0098-076-00	\$112.00
456 -0098-033-00	\$112.00	456 -0098-077-00	\$112.00
456 -0098-034-00	\$112.00	456 -0098-078-00	\$112.00
456 -0098-035-00	\$112.00	456 -0098-080-00	\$112.00
456 -0098-036-00	\$112.00	456 -0098-081-00	\$112.00
456 -0098-037-00	\$112.00	456 -0098-082-00	\$112.00
456 -0098-039-00	\$112.00	456 -0098-083-00	\$112.00
456 -0098-040-00	\$112.00	456 -0098-084-00	\$112.00
456 -0098-041-00	\$112.00	456 -0098-085-00	\$112.00
456 -0098-042-00	\$112.00	456 -0098-086-00	\$112.00
456 -0098-043-00	\$112.00	456 -0098-087-00	\$112.00
456 -0098-044-00	\$112.00	456 -0098-089-00	\$112.00
456 -0098-045-00	\$112.00	456 -0098-090-00	\$112.00
456 -0098-046-00	\$112.00	456 -0098-091-00	\$112.00
456 -0098-048-00	\$112.00	456 -0098-092-00	\$112.00
456 -0098-049-00	\$112.00	456 -0098-093-00	\$112.00
456 -0098-050-00	\$112.00	456 -0098-094-00	\$112.00
456 -0098-051-00	\$112.00	456 -0098-096-00	\$112.00
456 -0098-052-00	\$112.00	456 -0098-097-00	\$112.00
456 -0098-053-00	\$112.00	456 -0098-098-00	\$112.00
456 -0098-054-00	\$112.00	456 -0098-099-00	\$112.00
456 -0098-055-00	\$112.00	456 -0098-100-00	\$112.00
456 -0098-057-00	\$112.00	456 -0098-101-00	\$112.00
456 -0098-058-00	\$112.00	456 -0098-103-00	\$112.00
456 -0098-059-00	\$112.00	456 -0098-104-00	\$112.00
456 -0098-060-00	\$112.00	456 -0098-105-00	\$112.00
456 -0098-061-00	\$112.00	456 -0098-106-00	\$112.00
456 -0098-062-00	\$112.00	456 -0098-107-00	\$112.00
456 -0098-064-00	\$112.00	456 -0098-108-00	\$112.00
456 -0098-065-00	\$112.00	456 -0098-110-00	\$112.00
456 -0098-066-00	\$112.00	456 -0098-111-00	\$112.00

FY 2019 Assessment Roll
Zone 12 (Eden Shore East - Alden E. Oliver Sports Park)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0098-112-00	\$112.00	456 -0098-158-00	\$112.00
456 -0098-113-00	\$112.00	456 -0098-159-00	\$112.00
456 -0098-114-00	\$112.00	456 -0098-160-00	\$112.00
456 -0098-115-00	\$112.00	456 -0098-161-00	\$112.00
456 -0098-117-00	\$112.00	456 -0098-162-00	\$112.00
456 -0098-118-00	\$112.00	456 -0099-007-00	\$112.00
456 -0098-119-00	\$112.00	456 -0099-008-00	\$112.00
456 -0098-120-00	\$112.00	456 -0099-009-00	\$112.00
456 -0098-121-00	\$112.00	456 -0099-010-00	\$112.00
456 -0098-122-00	\$112.00	456 -0099-011-00	\$112.00
456 -0098-124-00	\$112.00	456 -0099-012-00	\$112.00
456 -0098-125-00	\$112.00	456 -0099-013-00	\$112.00
456 -0098-126-00	\$112.00	456 -0099-014-00	\$112.00
456 -0098-127-00	\$112.00	456 -0099-015-00	\$112.00
456 -0098-128-00	\$112.00	456 -0099-016-00	\$112.00
456 -0098-129-00	\$112.00	456 -0099-017-00	\$112.00
456 -0098-131-00	\$112.00	456 -0099-018-00	\$112.00
456 -0098-132-00	\$112.00	456 -0099-019-00	\$112.00
456 -0098-133-00	\$112.00	456 -0099-020-00	\$112.00
456 -0098-134-00	\$112.00	456 -0099-021-00	\$112.00
456 -0098-135-00	\$112.00	456 -0099-022-00	\$112.00
456 -0098-136-00	\$112.00	456 -0099-023-00	\$112.00
456 -0098-138-00	\$112.00	456 -0099-024-00	\$112.00
456 -0098-139-00	\$112.00	456 -0099-025-00	\$112.00
456 -0098-140-00	\$112.00	456 -0099-026-00	\$112.00
456 -0098-141-00	\$112.00	456 -0099-027-00	\$112.00
456 -0098-143-00	\$112.00	456 -0099-028-00	\$112.00
456 -0098-144-00	\$112.00	456 -0099-029-00	\$112.00
456 -0098-145-00	\$112.00	456 -0099-030-00	\$112.00
456 -0098-146-00	\$112.00	456 -0099-031-00	\$112.00
456 -0098-147-00	\$112.00	456 -0099-032-00	\$112.00
456 -0098-148-00	\$112.00	456 -0099-033-00	\$112.00
456 -0098-150-00	\$112.00	456 -0099-034-00	\$112.00
456 -0098-151-00	\$112.00	456 -0099-035-00	\$112.00
456 -0098-152-00	\$112.00	456 -0099-036-00	\$112.00
456 -0098-153-00	\$112.00	456 -0099-037-00	\$112.00
456 -0098-154-00	\$112.00	456 -0099-038-00	\$112.00
456 -0098-155-00	\$112.00	456 -0099-039-00	\$112.00
456 -0098-157-00	\$112.00	456 -0099-040-00	\$112.00

FY 2019 Assessment Roll
Zone 12 (Eden Shore East - Alden E. Oliver Sports Park)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0099-041-00	\$112.00	456 -0099-080-00	\$112.00
456 -0099-042-00	\$112.00	456 -0099-081-00	\$112.00
456 -0099-043-00	\$112.00	456 -0099-082-00	\$112.00
456 -0099-044-00	\$112.00	456 -0099-083-00	\$112.00
456 -0099-045-00	\$112.00	456 -0099-084-00	\$112.00
456 -0099-046-00	\$112.00	456 -0099-085-00	\$112.00
456 -0099-047-00	\$112.00	456 -0099-086-00	\$112.00
456 -0099-048-00	\$112.00	456 -0099-087-00	\$112.00
456 -0099-049-00	\$112.00	456 -0099-088-00	\$112.00
456 -0099-050-00	\$112.00	456 -0099-089-00	\$112.00
456 -0099-051-00	\$112.00	456 -0099-090-00	\$112.00
456 -0099-052-00	\$112.00	456 -0099-091-00	\$112.00
456 -0099-053-00	\$112.00	456 -0099-092-00	\$112.00
456 -0099-054-00	\$112.00	456 -0100-007-00	\$112.00
456 -0099-055-00	\$112.00	456 -0100-008-00	\$112.00
456 -0099-056-00	\$112.00	456 -0100-009-00	\$112.00
456 -0099-057-00	\$112.00	456 -0100-010-00	\$112.00
456 -0099-058-00	\$112.00	456 -0100-011-00	\$112.00
456 -0099-059-00	\$112.00	456 -0100-012-00	\$112.00
456 -0099-060-00	\$112.00	456 -0100-013-00	\$112.00
456 -0099-061-00	\$112.00	456 -0100-014-00	\$112.00
456 -0099-062-00	\$112.00	456 -0100-015-00	\$112.00
456 -0099-063-00	\$112.00	456 -0100-016-00	\$112.00
456 -0099-064-00	\$112.00	456 -0100-017-00	\$112.00
456 -0099-065-00	\$112.00	456 -0100-018-00	\$112.00
456 -0099-066-00	\$112.00	456 -0100-019-00	\$112.00
456 -0099-067-00	\$112.00	456 -0100-020-00	\$112.00
456 -0099-068-00	\$112.00	456 -0100-021-00	\$112.00
456 -0099-069-00	\$112.00	456 -0100-022-00	\$112.00
456 -0099-070-00	\$112.00	456 -0100-023-00	\$112.00
456 -0099-071-00	\$112.00	456 -0100-024-00	\$112.00
456 -0099-072-00	\$112.00	456 -0100-025-00	\$112.00
456 -0099-073-00	\$112.00	456 -0100-026-00	\$112.00
456 -0099-074-00	\$112.00	456 -0100-027-00	\$112.00
456 -0099-075-00	\$112.00	456 -0100-028-00	\$112.00
456 -0099-076-00	\$112.00	456 -0100-029-00	\$112.00
456 -0099-077-00	\$112.00	456 -0100-030-00	\$112.00
456 -0099-078-00	\$112.00	456 -0100-031-00	\$112.00
456 -0099-079-00	\$112.00	456 -0100-032-00	\$112.00

FY 2019 Assessment Roll
Zone 12 (Eden Shore East - Alden E. Oliver Sports Park)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0100-033-00	\$112.00	456 -0102-041-00	\$112.00
456 -0100-034-00	\$112.00	456 -0102-042-00	\$112.00
456 -0100-035-00	\$112.00	456 -0102-043-00	\$112.00
456 -0100-036-00	\$112.00	456 -0102-044-00	\$112.00
456 -0100-037-00	\$112.00	456 -0102-045-00	\$112.00
456 -0100-038-00	\$112.00	456 -0102-046-00	\$112.00
456 -0100-039-00	\$112.00	456 -0102-047-00	\$112.00
456 -0100-040-00	\$112.00	456 -0102-048-00	\$112.00
456 -0100-041-00	\$112.00	456 -0102-049-00	\$112.00
456 -0100-042-00	\$112.00	456 -0102-050-00	\$112.00
456 -0100-043-00	\$112.00	456 -0102-051-00	\$112.00
456 -0100-044-01	\$112.00	456 -0102-052-00	\$33.60
456 -0100-045-00	\$112.00	456 -0102-053-00	\$112.00
456 -0100-046-00	\$112.00	456 -0102-054-00	\$112.00
456 -0100-047-00	\$112.00	456 -0102-055-00	\$112.00
456 -0100-048-00	\$112.00	456 -0102-056-00	\$112.00
456 -0100-049-00	\$112.00	456 -0102-057-00	\$112.00
456 -0100-050-00	\$112.00	456 -0102-058-00	\$112.00
456 -0100-051-00	\$112.00	456 -0102-059-00	\$112.00
456 -0100-052-00	\$112.00	456 -0102-060-00	\$112.00
456 -0100-053-00	\$112.00	456 -0102-061-00	\$112.00
456 -0100-054-00	\$112.00	456 -0102-062-00	\$112.00
456 -0100-055-00	\$112.00	456 -0102-063-00	\$112.00
456 -0100-056-00	\$112.00	456 -0102-064-00	\$112.00
456 -0100-057-00	\$112.00	456 -0102-065-00	\$112.00
456 -0100-058-00	\$112.00	456 -0102-066-00	\$112.00
456 -0100-059-00	\$112.00	456 -0102-067-00	\$112.00
456 -0101-012-00	\$873.60	456 -0102-068-00	\$112.00
456 -0101-013-06	\$873.60	456 -0102-069-00	\$112.00
456 -0102-031-00	\$33.60	456 -0102-070-00	\$33.60
456 -0102-032-00	\$33.60	456 -0102-071-00	\$33.60
456 -0102-033-00	\$33.60	456 -0102-072-00	\$33.60
456 -0102-034-00	\$112.00	456 -0102-073-00	\$112.00
456 -0102-035-00	\$112.00	456 -0102-074-00	\$112.00
456 -0102-036-00	\$112.00	456 -0102-075-00	\$112.00
456 -0102-037-00	\$33.60	456 -0102-076-00	\$112.00
456 -0102-038-00	\$33.60	456 -0102-077-00	\$112.00
456 -0102-039-00	\$33.60	456 -0102-078-00	\$112.00
456 -0102-040-00	\$33.60	456 -0102-079-00	\$112.00

FY 2019 Assessment Roll
Zone 12 (Eden Shore East - Alden E. Oliver Sports Park)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
456 -0102-080-00	\$112.00	456 -0102-089-00	\$112.00
456 -0102-081-00	\$112.00	456 -0102-090-00	\$33.60
456 -0102-082-00	\$112.00	456 -0102-091-00	\$112.00
456 -0102-083-00	\$112.00	456 -0102-092-00	\$112.00
456 -0102-084-00	\$112.00	456 -0102-093-00	\$112.00
456 -0102-085-00	\$112.00	456 -0102-094-00	\$112.00
456 -0102-086-00	\$112.00	456 -0102-095-00	\$112.00
456 -0102-087-00	\$112.00	456 -0102-096-00	\$112.00
456 -0102-088-00	\$112.00		

FY 2019 Assessment Roll

Zone 13 (Cannery Place)

599 Parcels Total Assessment: \$216,239.00

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0108-003-00	\$361.00	431 -0108-098-00	\$361.00
431 -0108-058-00	\$361.00	431 -0108-099-00	\$361.00
431 -0108-059-00	\$361.00	431 -0108-100-00	\$361.00
431 -0108-060-00	\$361.00	431 -0108-102-00	\$361.00
431 -0108-061-00	\$361.00	431 -0108-103-00	\$361.00
431 -0108-062-00	\$361.00	431 -0108-104-00	\$361.00
431 -0108-063-00	\$361.00	431 -0108-105-00	\$361.00
431 -0108-064-00	\$361.00	431 -0108-106-00	\$361.00
431 -0108-065-00	\$361.00	431 -0108-107-00	\$361.00
431 -0108-066-00	\$361.00	431 -0108-108-00	\$361.00
431 -0108-067-00	\$361.00	431 -0108-110-00	\$361.00
431 -0108-068-00	\$361.00	431 -0108-111-00	\$361.00
431 -0108-069-00	\$361.00	431 -0108-112-00	\$361.00
431 -0108-070-00	\$361.00	431 -0108-113-00	\$361.00
431 -0108-071-00	\$361.00	431 -0108-114-00	\$361.00
431 -0108-072-00	\$361.00	431 -0108-115-00	\$361.00
431 -0108-073-00	\$361.00	431 -0108-116-00	\$361.00
431 -0108-074-00	\$361.00	431 -0108-117-00	\$361.00
431 -0108-075-00	\$361.00	431 -0108-118-00	\$361.00
431 -0108-076-00	\$361.00	431 -0108-119-00	\$361.00
431 -0108-077-00	\$361.00	431 -0108-121-00	\$361.00
431 -0108-078-00	\$361.00	431 -0108-122-00	\$361.00
431 -0108-079-00	\$361.00	431 -0108-123-00	\$361.00
431 -0108-080-00	\$361.00	431 -0108-124-00	\$361.00
431 -0108-081-00	\$361.00	431 -0108-125-00	\$361.00
431 -0108-082-00	\$361.00	431 -0108-126-00	\$361.00
431 -0108-083-00	\$361.00	431 -0108-128-00	\$361.00
431 -0108-085-00	\$361.00	431 -0108-129-00	\$361.00
431 -0108-086-00	\$361.00	431 -0108-130-00	\$361.00
431 -0108-087-00	\$361.00	431 -0108-131-00	\$361.00
431 -0108-088-00	\$361.00	431 -0108-132-00	\$361.00
431 -0108-089-00	\$361.00	431 -0108-133-00	\$361.00
431 -0108-091-00	\$361.00	431 -0108-134-00	\$361.00
431 -0108-092-00	\$361.00	431 -0108-135-00	\$361.00
431 -0108-093-00	\$361.00	431 -0108-136-00	\$361.00
431 -0108-094-00	\$361.00	431 -0108-137-00	\$361.00
431 -0108-095-00	\$361.00	431 -0108-139-00	\$361.00
431 -0108-096-00	\$361.00	431 -0108-140-00	\$361.00
431 -0108-097-00	\$361.00	431 -0108-141-00	\$361.00

FY 2019 Assessment Roll
Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0108-142-00	\$361.00	431 -0108-186-00	\$361.00
431 -0108-143-00	\$361.00	431 -0108-187-00	\$361.00
431 -0108-144-00	\$361.00	431 -0108-188-00	\$361.00
431 -0108-145-00	\$361.00	431 -0108-189-00	\$361.00
431 -0108-147-00	\$361.00	431 -0108-190-00	\$361.00
431 -0108-148-00	\$361.00	431 -0108-191-00	\$361.00
431 -0108-149-00	\$361.00	431 -0108-192-00	\$361.00
431 -0108-150-00	\$361.00	431 -0108-194-00	\$361.00
431 -0108-151-00	\$361.00	431 -0108-195-00	\$361.00
431 -0108-152-00	\$361.00	431 -0108-196-00	\$361.00
431 -0108-153-00	\$361.00	431 -0108-197-00	\$361.00
431 -0108-154-00	\$361.00	431 -0108-198-00	\$361.00
431 -0108-155-00	\$361.00	431 -0108-200-00	\$361.00
431 -0108-156-00	\$361.00	431 -0108-201-00	\$361.00
431 -0108-158-00	\$361.00	431 -0108-202-00	\$361.00
431 -0108-159-00	\$361.00	431 -0108-203-00	\$361.00
431 -0108-160-00	\$361.00	431 -0108-204-00	\$361.00
431 -0108-161-00	\$361.00	431 -0108-205-00	\$361.00
431 -0108-162-00	\$361.00	431 -0108-206-00	\$361.00
431 -0108-163-00	\$361.00	431 -0108-207-00	\$361.00
431 -0108-164-00	\$361.00	431 -0108-208-00	\$361.00
431 -0108-166-00	\$361.00	431 -0108-209-00	\$361.00
431 -0108-167-00	\$361.00	431 -0108-211-00	\$361.00
431 -0108-168-00	\$361.00	431 -0108-212-00	\$361.00
431 -0108-169-00	\$361.00	431 -0108-213-00	\$361.00
431 -0108-170-00	\$361.00	431 -0108-214-00	\$361.00
431 -0108-171-00	\$361.00	431 -0108-215-00	\$361.00
431 -0108-172-00	\$361.00	431 -0108-216-00	\$361.00
431 -0108-173-00	\$361.00	431 -0108-218-00	\$361.00
431 -0108-174-00	\$361.00	431 -0108-219-00	\$361.00
431 -0108-175-00	\$361.00	431 -0108-220-00	\$361.00
431 -0108-177-00	\$361.00	431 -0108-221-00	\$361.00
431 -0108-178-00	\$361.00	431 -0108-222-00	\$361.00
431 -0108-179-00	\$361.00	431 -0108-223-00	\$361.00
431 -0108-180-00	\$361.00	431 -0108-224-00	\$361.00
431 -0108-181-00	\$361.00	431 -0108-225-00	\$361.00
431 -0108-183-00	\$361.00	431 -0108-226-00	\$361.00
431 -0108-184-00	\$361.00	431 -0108-227-00	\$361.00
431 -0108-185-00	\$361.00	431 -0108-229-00	\$361.00

FY 2019 Assessment Roll
Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0108-230-00	\$361.00	431 -0108-274-00	\$361.00
431 -0108-231-00	\$361.00	431 -0108-275-00	\$361.00
431 -0108-232-00	\$361.00	431 -0108-276-00	\$361.00
431 -0108-233-00	\$361.00	431 -0108-277-00	\$361.00
431 -0108-234-00	\$361.00	431 -0108-278-00	\$361.00
431 -0108-236-00	\$361.00	431 -0108-279-00	\$361.00
431 -0108-237-00	\$361.00	431 -0108-280-00	\$361.00
431 -0108-238-00	\$361.00	431 -0108-282-00	\$361.00
431 -0108-239-00	\$361.00	431 -0108-283-00	\$361.00
431 -0108-240-00	\$361.00	431 -0108-284-00	\$361.00
431 -0108-241-00	\$361.00	431 -0108-285-00	\$361.00
431 -0108-242-00	\$361.00	431 -0108-286-00	\$361.00
431 -0108-243-00	\$361.00	431 -0108-287-00	\$361.00
431 -0108-244-00	\$361.00	431 -0112-031-00	\$361.00
431 -0108-245-00	\$361.00	431 -0112-032-00	\$361.00
431 -0108-247-00	\$361.00	431 -0112-033-00	\$361.00
431 -0108-248-00	\$361.00	431 -0112-034-00	\$361.00
431 -0108-249-00	\$361.00	431 -0112-035-00	\$361.00
431 -0108-250-00	\$361.00	431 -0112-036-00	\$361.00
431 -0108-251-00	\$361.00	431 -0112-037-00	\$361.00
431 -0108-252-00	\$361.00	431 -0112-038-00	\$361.00
431 -0108-254-00	\$361.00	431 -0112-040-00	\$361.00
431 -0108-255-00	\$361.00	431 -0112-041-00	\$361.00
431 -0108-256-00	\$361.00	431 -0112-042-00	\$361.00
431 -0108-257-00	\$361.00	431 -0112-043-00	\$361.00
431 -0108-258-00	\$361.00	431 -0112-044-00	\$361.00
431 -0108-260-00	\$361.00	431 -0112-045-00	\$361.00
431 -0108-261-00	\$361.00	431 -0112-047-00	\$361.00
431 -0108-262-00	\$361.00	431 -0112-048-00	\$361.00
431 -0108-263-00	\$361.00	431 -0112-049-00	\$361.00
431 -0108-264-00	\$361.00	431 -0112-050-00	\$361.00
431 -0108-265-00	\$361.00	431 -0112-051-00	\$361.00
431 -0108-266-00	\$361.00	431 -0112-052-00	\$361.00
431 -0108-267-00	\$361.00	431 -0112-054-00	\$361.00
431 -0108-268-00	\$361.00	431 -0112-055-00	\$361.00
431 -0108-269-00	\$361.00	431 -0112-056-00	\$361.00
431 -0108-271-00	\$361.00	431 -0112-057-00	\$361.00
431 -0108-272-00	\$361.00	431 -0112-058-00	\$361.00
431 -0108-273-00	\$361.00	431 -0112-059-00	\$361.00

FY 2019 Assessment Roll
Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0112-060-00	\$361.00	431 -0112-104-00	\$361.00
431 -0112-061-00	\$361.00	431 -0112-105-00	\$361.00
431 -0112-063-00	\$361.00	431 -0112-106-00	\$361.00
431 -0112-064-00	\$361.00	431 -0112-107-00	\$361.00
431 -0112-065-00	\$361.00	431 -0112-108-00	\$361.00
431 -0112-066-00	\$361.00	431 -0112-109-00	\$361.00
431 -0112-067-00	\$361.00	431 -0112-111-00	\$361.00
431 -0112-068-00	\$361.00	431 -0112-112-00	\$361.00
431 -0112-069-00	\$361.00	431 -0112-113-00	\$361.00
431 -0112-070-00	\$361.00	431 -0112-114-00	\$361.00
431 -0112-072-00	\$361.00	431 -0112-115-00	\$361.00
431 -0112-073-00	\$361.00	431 -0112-116-00	\$361.00
431 -0112-074-00	\$361.00	431 -0112-117-00	\$361.00
431 -0112-075-00	\$361.00	431 -0112-118-00	\$361.00
431 -0112-076-00	\$361.00	431 -0112-119-00	\$361.00
431 -0112-077-00	\$361.00	431 -0112-121-00	\$361.00
431 -0112-078-00	\$361.00	431 -0112-122-00	\$361.00
431 -0112-079-00	\$361.00	431 -0112-123-00	\$361.00
431 -0112-080-00	\$361.00	431 -0112-124-00	\$361.00
431 -0112-082-00	\$361.00	431 -0112-125-00	\$361.00
431 -0112-083-00	\$361.00	431 -0112-126-00	\$361.00
431 -0112-084-00	\$361.00	431 -0112-127-00	\$361.00
431 -0112-085-00	\$361.00	431 -0112-128-00	\$361.00
431 -0112-086-00	\$361.00	431 -0112-130-00	\$361.00
431 -0112-087-00	\$361.00	431 -0112-131-00	\$361.00
431 -0112-088-00	\$361.00	431 -0112-132-00	\$361.00
431 -0112-089-00	\$361.00	431 -0112-133-00	\$361.00
431 -0112-090-00	\$361.00	431 -0112-134-00	\$361.00
431 -0112-092-00	\$361.00	431 -0112-135-00	\$361.00
431 -0112-093-00	\$361.00	431 -0112-136-00	\$361.00
431 -0112-094-00	\$361.00	431 -0112-137-00	\$361.00
431 -0112-095-00	\$361.00	431 -0112-139-00	\$361.00
431 -0112-096-00	\$361.00	431 -0112-140-00	\$361.00
431 -0112-097-00	\$361.00	431 -0112-141-00	\$361.00
431 -0112-098-00	\$361.00	431 -0112-142-00	\$361.00
431 -0112-099-00	\$361.00	431 -0112-143-00	\$361.00
431 -0112-101-00	\$361.00	431 -0112-144-00	\$361.00
431 -0112-102-00	\$361.00	431 -0113-022-00	\$361.00
431 -0112-103-00	\$361.00	431 -0113-023-00	\$361.00

FY 2019 Assessment Roll Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0113-024-00	\$361.00	431 -0113-067-00	\$361.00
431 -0113-025-00	\$361.00	431 -0113-068-00	\$361.00
431 -0113-026-00	\$361.00	431 -0113-069-00	\$361.00
431 -0113-027-00	\$361.00	431 -0113-071-00	\$361.00
431 -0113-028-00	\$361.00	431 -0113-072-00	\$361.00
431 -0113-030-00	\$361.00	431 -0113-073-00	\$361.00
431 -0113-031-00	\$361.00	431 -0113-074-00	\$361.00
431 -0113-032-00	\$361.00	431 -0113-075-00	\$361.00
431 -0113-033-00	\$361.00	431 -0113-076-00	\$361.00
431 -0113-034-00	\$361.00	431 -0113-077-00	\$361.00
431 -0113-035-00	\$361.00	431 -0113-078-00	\$361.00
431 -0113-036-00	\$361.00	431 -0113-080-00	\$361.00
431 -0113-038-00	\$361.00	431 -0113-081-00	\$361.00
431 -0113-039-00	\$361.00	431 -0113-082-00	\$361.00
431 -0113-040-00	\$361.00	431 -0113-083-00	\$361.00
431 -0113-041-00	\$361.00	431 -0113-084-00	\$361.00
431 -0113-042-00	\$361.00	431 -0113-085-00	\$361.00
431 -0113-043-00	\$361.00	431 -0114-035-00	\$361.00
431 -0113-044-00	\$361.00	431 -0114-036-00	\$361.00
431 -0113-045-00	\$361.00	431 -0114-037-00	\$361.00
431 -0113-046-00	\$361.00	431 -0114-039-00	\$361.00
431 -0113-047-00	\$361.00	431 -0114-040-00	\$361.00
431 -0113-048-00	\$361.00	431 -0114-041-00	\$361.00
431 -0113-050-00	\$361.00	431 -0114-042-00	\$361.00
431 -0113-051-00	\$361.00	431 -0114-044-00	\$361.00
431 -0113-052-00	\$361.00	431 -0114-045-00	\$361.00
431 -0113-053-00	\$361.00	431 -0114-046-00	\$361.00
431 -0113-054-00	\$361.00	431 -0114-048-00	\$361.00
431 -0113-055-00	\$361.00	431 -0114-049-00	\$361.00
431 -0113-056-00	\$361.00	431 -0114-050-00	\$361.00
431 -0113-057-00	\$361.00	431 -0114-051-00	\$361.00
431 -0113-058-00	\$361.00	431 -0114-053-00	\$361.00
431 -0113-059-00	\$361.00	431 -0114-054-00	\$361.00
431 -0113-061-00	\$361.00	431 -0114-055-00	\$361.00
431 -0113-062-00	\$361.00	431 -0114-056-00	\$361.00
431 -0113-063-00	\$361.00	431 -0114-058-00	\$361.00
431 -0113-064-00	\$361.00	431 -0114-059-00	\$361.00
431 -0113-065-00	\$361.00	431 -0114-060-00	\$361.00
431 -0113-066-00	\$361.00	431 -0114-061-00	\$361.00

FY 2019 Assessment Roll Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0114-063-00	\$361.00	431 -0117-019-00	\$361.00
431 -0114-064-00	\$361.00	431 -0117-020-00	\$361.00
431 -0114-065-00	\$361.00	431 -0117-021-00	\$361.00
431 -0114-066-00	\$361.00	431 -0117-022-00	\$361.00
431 -0114-067-00	\$361.00	431 -0117-023-00	\$361.00
431 -0114-069-00	\$361.00	431 -0117-024-00	\$361.00
431 -0114-070-00	\$361.00	431 -0117-025-00	\$361.00
431 -0114-071-00	\$361.00	431 -0117-026-00	\$361.00
431 -0114-072-00	\$361.00	431 -0117-027-00	\$361.00
431 -0115-009-00	\$361.00	431 -0117-029-00	\$361.00
431 -0115-010-00	\$361.00	431 -0117-030-00	\$361.00
431 -0115-011-00	\$361.00	431 -0117-031-00	\$361.00
431 -0115-012-00	\$361.00	431 -0117-032-00	\$361.00
431 -0115-013-00	\$361.00	431 -0117-033-00	\$361.00
431 -0115-014-00	\$361.00	431 -0117-034-00	\$361.00
431 -0115-016-00	\$361.00	431 -0118-056-00	\$361.00
431 -0115-017-00	\$361.00	431 -0118-057-00	\$361.00
431 -0115-018-00	\$361.00	431 -0118-058-00	\$361.00
431 -0115-019-00	\$361.00	431 -0118-059-00	\$361.00
431 -0115-020-00	\$361.00	431 -0118-060-00	\$361.00
431 -0115-022-00	\$361.00	431 -0118-062-00	\$361.00
431 -0115-023-00	\$361.00	431 -0118-063-00	\$361.00
431 -0115-024-00	\$361.00	431 -0118-064-00	\$361.00
431 -0115-025-00	\$361.00	431 -0118-065-00	\$361.00
431 -0115-026-00	\$361.00	431 -0118-066-00	\$361.00
431 -0115-028-00	\$361.00	431 -0118-068-00	\$361.00
431 -0115-029-00	\$361.00	431 -0118-069-00	\$361.00
431 -0115-030-00	\$361.00	431 -0118-070-00	\$361.00
431 -0115-031-00	\$361.00	431 -0118-071-00	\$361.00
431 -0117-008-00	\$361.00	431 -0118-072-00	\$361.00
431 -0117-009-00	\$361.00	431 -0118-074-00	\$361.00
431 -0117-010-00	\$361.00	431 -0118-075-00	\$361.00
431 -0117-011-00	\$361.00	431 -0118-076-00	\$361.00
431 -0117-012-00	\$361.00	431 -0118-077-00	\$361.00
431 -0117-013-00	\$361.00	431 -0118-078-00	\$361.00
431 -0117-014-00	\$361.00	431 -0118-079-00	\$361.00
431 -0117-015-00	\$361.00	431 -0118-081-00	\$361.00
431 -0117-016-00	\$361.00	431 -0118-082-00	\$361.00
431 -0117-017-00	\$361.00	431 -0118-083-00	\$361.00

FY 2019 Assessment Roll
Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0118-084-00	\$361.00	431 -0118-131-00	\$361.00
431 -0118-085-00	\$361.00	431 -0118-132-00	\$361.00
431 -0118-086-00	\$361.00	431 -0118-133-00	\$361.00
431 -0118-088-00	\$361.00	431 -0118-134-00	\$361.00
431 -0118-089-00	\$361.00	431 -0118-135-00	\$361.00
431 -0118-090-00	\$361.00	431 -0118-137-00	\$361.00
431 -0118-091-00	\$361.00	431 -0118-138-00	\$361.00
431 -0118-092-00	\$361.00	431 -0118-139-00	\$361.00
431 -0118-093-00	\$361.00	431 -0118-140-00	\$361.00
431 -0118-095-00	\$361.00	431 -0118-142-00	\$361.00
431 -0118-096-00	\$361.00	431 -0118-143-00	\$361.00
431 -0118-097-00	\$361.00	431 -0118-144-00	\$361.00
431 -0118-098-00	\$361.00	431 -0118-145-00	\$361.00
431 -0118-099-00	\$361.00	431 -0118-147-00	\$361.00
431 -0118-101-00	\$361.00	431 -0118-148-00	\$361.00
431 -0118-102-00	\$361.00	431 -0118-149-00	\$361.00
431 -0118-103-00	\$361.00	431 -0118-150-00	\$361.00
431 -0118-104-00	\$361.00	431 -0118-151-00	\$361.00
431 -0118-105-00	\$361.00	431 -0118-153-00	\$361.00
431 -0118-106-00	\$361.00	431 -0118-154-00	\$361.00
431 -0118-108-00	\$361.00	431 -0118-155-00	\$361.00
431 -0118-109-00	\$361.00	431 -0118-156-00	\$361.00
431 -0118-110-00	\$361.00	431 -0118-158-00	\$361.00
431 -0118-111-00	\$361.00	431 -0118-159-00	\$361.00
431 -0118-113-00	\$361.00	431 -0118-160-00	\$361.00
431 -0118-114-00	\$361.00	431 -0118-161-00	\$361.00
431 -0118-115-00	\$361.00	431 -0118-162-00	\$361.00
431 -0118-116-00	\$361.00	431 -0118-164-00	\$361.00
431 -0118-117-00	\$361.00	431 -0118-165-00	\$361.00
431 -0118-119-00	\$361.00	431 -0118-166-00	\$361.00
431 -0118-120-00	\$361.00	431 -0118-167-00	\$361.00
431 -0118-121-00	\$361.00	431 -0118-168-00	\$361.00
431 -0118-122-00	\$361.00	431 -0118-170-00	\$361.00
431 -0118-123-00	\$361.00	431 -0118-171-00	\$361.00
431 -0118-125-00	\$361.00	431 -0118-172-00	\$361.00
431 -0118-126-00	\$361.00	431 -0118-173-00	\$361.00
431 -0118-127-00	\$361.00	431 -0118-175-00	\$361.00
431 -0118-128-00	\$361.00	431 -0118-176-00	\$361.00
431 -0118-129-00	\$361.00	431 -0118-177-00	\$361.00

FY 2019 Assessment Roll
Zone 13 (Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0118-178-00	\$361.00	431 -0118-211-00	\$361.00
431 -0118-180-00	\$361.00	431 -0118-212-00	\$361.00
431 -0118-181-00	\$361.00	431 -0118-214-00	\$361.00
431 -0118-182-00	\$361.00	431 -0118-215-00	\$361.00
431 -0118-183-00	\$361.00	431 -0118-216-00	\$361.00
431 -0118-185-00	\$361.00	431 -0118-217-00	\$361.00
431 -0118-186-00	\$361.00	431 -0118-218-00	\$361.00
431 -0118-187-00	\$361.00	431 -0118-219-00	\$361.00
431 -0118-188-00	\$361.00	431 -0118-221-00	\$361.00
431 -0118-190-00	\$361.00	431 -0118-222-00	\$361.00
431 -0118-191-00	\$361.00	431 -0118-223-00	\$361.00
431 -0118-192-00	\$361.00	431 -0118-224-00	\$361.00
431 -0118-193-00	\$361.00	431 -0118-226-00	\$361.00
431 -0118-194-00	\$361.00	431 -0118-227-00	\$361.00
431 -0118-196-00	\$361.00	431 -0118-228-00	\$361.00
431 -0118-197-00	\$361.00	431 -0118-229-00	\$361.00
431 -0118-198-00	\$361.00	431 -0118-230-00	\$361.00
431 -0118-199-00	\$361.00	431 -0118-231-00	\$361.00
431 -0118-200-00	\$361.00	431 -0118-233-00	\$361.00
431 -0118-202-00	\$361.00	431 -0118-234-00	\$361.00
431 -0118-203-00	\$361.00	431 -0118-235-00	\$361.00
431 -0118-204-00	\$361.00	431 -0118-236-00	\$361.00
431 -0118-205-00	\$361.00	431 -0118-238-00	\$361.00
431 -0118-207-00	\$361.00	431 -0118-239-00	\$361.00
431 -0118-208-00	\$361.00	431 -0118-240-00	\$361.00
431 -0118-209-00	\$361.00	431 -0118-241-00	\$361.00
431 -0118-210-00	\$361.00		

FY 2019 Assessment Roll Zone 14 (La Vista)

179 Parcels Total Assessment: \$2,685.00

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
083 -0478-008-00	\$4.50	083 -0478-047-00	\$4.50
083 -0478-009-00	\$4.50	083 -0478-048-00	\$4.50
083 -0478-010-00	\$4.50	083 -0478-049-00	\$4.50
083 -0478-011-00	\$4.50	083 -0478-050-00	\$4.50
083 -0478-012-00	\$4.50	083 -0478-051-00	\$4.50
083 -0478-013-00	\$4.50	083 -0478-052-00	\$4.50
083 -0478-014-00	\$4.50	083 -0478-053-00	\$4.50
083 -0478-015-00	\$4.50	083 -0478-054-00	\$4.50
083 -0478-016-00	\$4.50	083 -0478-055-00	\$4.50
083 -0478-017-00	\$4.50	083 -0478-056-00	\$4.50
083 -0478-018-00	\$4.50	083 -0478-057-00	\$4.50
083 -0478-019-00	\$4.50	083 -0478-058-00	\$4.50
083 -0478-020-00	\$4.50	083 -0478-059-00	\$4.50
083 -0478-021-00	\$4.50	083 -0478-060-00	\$4.50
083 -0478-022-00	\$4.50	083 -0478-061-00	\$4.50
083 -0478-023-00	\$4.50	083 -0478-062-00	\$4.50
083 -0478-024-00	\$4.50	083 -0478-063-00	\$4.50
083 -0478-025-00	\$4.50	083 -0478-064-00	\$4.50
083 -0478-026-00	\$4.50	083 -0478-065-00	\$4.50
083 -0478-027-00	\$4.50	083 -0478-066-00	\$4.50
083 -0478-028-00	\$4.50	083 -0478-067-00	\$4.50
083 -0478-029-00	\$4.50	083 -0478-068-00	\$4.50
083 -0478-030-00	\$4.50	083 -0478-069-00	\$4.50
083 -0478-031-00	\$4.50	083 -0478-070-00	\$4.50
083 -0478-032-00	\$4.50	083 -0478-071-00	\$4.50
083 -0478-033-00	\$4.50	083 -0478-072-00	\$4.50
083 -0478-034-00	\$4.50	083 -0478-073-00	\$4.50
083 -0478-035-00	\$4.50	083 -0478-074-00	\$4.50
083 -0478-036-00	\$4.50	083 -0478-075-00	\$4.50
083 -0478-037-00	\$4.50	083 -0478-076-00	\$4.50
083 -0478-038-00	\$4.50	083 -0478-077-00	\$4.50
083 -0478-039-00	\$4.50	083 -0478-078-00	\$4.50
083 -0478-040-00	\$4.50	083 -0478-079-00	\$4.50
083 -0478-041-00	\$4.50	083 -0478-080-00	\$4.50
083 -0478-042-00	\$4.50	083 -0478-081-00	\$4.50
083 -0478-043-00	\$4.50	083 -0478-082-00	\$4.50
083 -0478-044-00	\$4.50	083 -0478-083-00	\$4.50
083 -0478-045-00	\$4.50	083 -0478-084-00	\$4.50
083 -0478-046-00	\$4.50	083 -0478-085-00	\$4.50

FY 2019 Assessment Roll Zone 14 (La Vista)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
083 -0478-086-00	\$4.50	083 -0479-027-00	\$15.00
083 -0478-087-00	\$4.50	083 -0479-028-00	\$15.00
083 -0478-088-00	\$4.50	083 -0479-029-00	\$15.00
083 -0478-089-00	\$4.50	083 -0479-030-00	\$15.00
083 -0478-090-00	\$4.50	083 -0479-031-00	\$15.00
083 -0478-091-00	\$4.50	083 -0479-032-00	\$15.00
083 -0478-092-00	\$4.50	083 -0479-033-00	\$15.00
083 -0478-093-00	\$4.50	083 -0479-034-00	\$15.00
083 -0478-094-00	\$4.50	083 -0479-035-00	\$4.50
083 -0478-095-00	\$4.50	083 -0479-036-00	\$4.50
083 -0478-096-00	\$4.50	083 -0479-037-00	\$4.50
083 -0478-097-00	\$4.50	083 -0479-038-00	\$4.50
083 -0478-098-00	\$4.50	083 -0479-039-00	\$15.00
083 -0478-099-00	\$4.50	083 -0479-040-00	\$15.00
083 -0478-100-00	\$4.50	083 -0479-041-00	\$15.00
083 -0478-101-00	\$4.50	083 -0479-042-00	\$15.00
083 -0478-102-00	\$4.50	083 -0479-043-00	\$15.00
083 -0479-005-00	\$4.50	083 -0479-044-00	\$15.00
083 -0479-006-00	\$4.50	083 -0479-045-00	\$15.00
083 -0479-007-00	\$4.50	083 -0479-046-00	\$15.00
083 -0479-008-00	\$4.50	083 -0479-047-00	\$15.00
083 -0479-009-00	\$15.00	083 -0479-048-00	\$15.00
083 -0479-010-00	\$15.00	083 -0479-049-00	\$15.00
083 -0479-011-00	\$15.00	083 -0479-050-00	\$15.00
083 -0479-012-00	\$15.00	083 -0479-051-00	\$15.00
083 -0479-013-00	\$15.00	083 -0479-052-00	\$15.00
083 -0479-014-00	\$4.50	083 -0479-053-00	\$15.00
083 -0479-015-00	\$15.00	083 -0479-054-00	\$15.00
083 -0479-016-00	\$15.00	083 -0479-055-00	\$15.00
083 -0479-017-00	\$15.00	083 -0479-056-00	\$15.00
083 -0479-018-00	\$15.00	083 -0479-057-00	\$15.00
083 -0479-019-00	\$15.00	083 -0479-058-00	\$15.00
083 -0479-020-00	\$15.00	083 -0479-059-00	\$15.00
083 -0479-021-00	\$15.00	083 -0479-060-00	\$15.00
083 -0479-022-00	\$15.00	083 -0479-061-00	\$4.50
083 -0479-023-00	\$15.00	083 -0479-062-00	\$4.50
083 -0479-024-00	\$15.00	083 -0479-063-00	\$4.50
083 -0479-025-00	\$15.00	083 -0479-064-00	\$4.50
083 -0479-026-00	\$15.00	083 -0479-065-00	\$4.50

FY 2019 Assessment Roll
Zone 14 (La Vista)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
083 -0479-066-00	\$4.50	083 -0479-078-00	\$15.00
083 -0479-067-00	\$4.50	083 -0479-079-00	\$15.00
083 -0479-068-00	\$4.50	083 -0479-080-00	\$15.00
083 -0479-069-00	\$4.50	083 -0480-005-00	\$4.50
083 -0479-070-00	\$4.50	083 -0480-006-00	\$4.50
083 -0479-071-00	\$4.50	083 -0480-007-00	\$4.50
083 -0479-072-00	\$4.50	083 -0480-008-00	\$4.50
083 -0479-073-00	\$4.50	083 -0480-009-00	\$4.50
083 -0479-074-00	\$4.50	083 -0480-010-00	\$4.50
083 -0479-075-00	\$4.50	083 -0480-011-00	\$4.50
083 -0479-076-00	\$15.00	083 -0480-012-00	\$4.50
083 -0479-077-00	\$15.00		

FY 2019 Assessment Roll

Zone 16 (Blackstone at Cannery Place)

157 Parcels Total Assessment: \$52,684.98

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0120-031-00	\$454.31	431 -0120-070-00	\$432.68
431 -0120-032-00	\$454.31	431 -0120-071-00	\$432.68
431 -0120-033-00	\$454.31	431 -0120-072-00	\$432.68
431 -0120-034-00	\$454.31	431 -0120-073-00	\$432.68
431 -0120-035-00	\$454.31	431 -0120-074-00	\$432.68
431 -0120-036-00	\$454.31	431 -0120-075-00	\$432.68
431 -0120-037-00	\$454.31	431 -0120-076-00	\$432.68
431 -0120-038-00	\$454.31	431 -0120-077-00	\$432.68
431 -0120-039-00	\$454.31	431 -0120-078-00	\$432.68
431 -0120-040-00	\$136.29	431 -0120-079-00	\$432.68
431 -0120-041-00	\$454.31	431 -0120-080-00	\$432.68
431 -0120-042-00	\$454.31	431 -0120-081-00	\$432.68
431 -0120-043-00	\$454.31	431 -0120-082-00	\$129.80
431 -0120-044-00	\$454.31	431 -0120-100-00	\$432.68
431 -0120-045-00	\$454.31	431 -0120-101-00	\$432.68
431 -0120-046-00	\$454.31	431 -0120-102-00	\$129.80
431 -0120-047-00	\$454.31	431 -0120-103-00	\$432.68
431 -0120-048-00	\$454.31	431 -0120-104-00	\$432.68
431 -0120-049-00	\$454.31	431 -0120-106-00	\$129.80
431 -0120-050-00	\$454.31	431 -0120-107-00	\$129.80
431 -0120-051-00	\$454.31	431 -0120-108-00	\$432.68
431 -0120-052-00	\$454.31	431 -0120-109-00	\$432.68
431 -0120-053-00	\$454.31	431 -0120-110-00	\$432.68
431 -0120-054-00	\$454.31	431 -0120-112-00	\$432.68
431 -0120-055-00	\$432.68	431 -0120-113-00	\$432.68
431 -0120-056-00	\$432.68	431 -0120-114-00	\$432.68
431 -0120-057-00	\$432.68	431 -0120-115-00	\$129.80
431 -0120-058-00	\$432.68	431 -0120-116-00	\$129.80
431 -0120-059-00	\$432.68	431 -0120-117-00	\$129.80
431 -0120-060-00	\$432.68	431 -0120-118-00	\$129.80
431 -0120-061-00	\$432.68	431 -0120-120-00	\$129.80
431 -0120-062-00	\$432.68	431 -0120-121-00	\$432.68
431 -0120-063-00	\$432.68	431 -0120-122-00	\$129.80
431 -0120-064-00	\$432.68	431 -0120-123-00	\$129.80
431 -0120-065-00	\$432.68	431 -0120-124-00	\$129.80
431 -0120-066-00	\$432.68	431 -0120-125-00	\$432.68
431 -0120-067-00	\$432.68	431 -0120-126-00	\$432.68
431 -0120-068-00	\$432.68	431 -0120-128-00	\$432.68
431 -0120-069-00	\$432.68	431 -0120-129-00	\$432.68

FY 2019 Assessment Roll
Zone 16 (Blackstone at Cannery Place)

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
431 -0120-130-00	\$432.68	431 -0120-176-00	\$432.68
431 -0120-131-00	\$432.68	431 -0120-177-00	\$432.68
431 -0120-132-00	\$432.68	431 -0120-179-00	\$129.80
431 -0120-133-00	\$432.68	431 -0120-180-00	\$129.80
431 -0120-135-00	\$129.80	431 -0120-181-00	\$129.80
431 -0120-136-00	\$129.80	431 -0120-182-00	\$129.80
431 -0120-137-00	\$129.80	431 -0120-183-00	\$129.80
431 -0120-138-00	\$129.80	431 -0120-184-00	\$432.68
431 -0120-139-00	\$129.80	431 -0120-185-00	\$129.80
431 -0120-140-00	\$129.80	431 -0120-186-00	\$432.68
431 -0120-141-00	\$129.80	431 -0120-187-00	\$432.68
431 -0120-143-00	\$432.68	431 -0120-189-00	\$129.80
431 -0120-144-00	\$432.68	431 -0120-190-00	\$129.80
431 -0120-145-00	\$432.68	431 -0120-191-00	\$129.80
431 -0120-146-00	\$129.80	431 -0120-192-00	\$129.80
431 -0120-147-00	\$432.68	431 -0120-193-00	\$129.80
431 -0120-148-00	\$432.68	431 -0120-194-00	\$129.80
431 -0120-150-00	\$432.68	431 -0120-196-00	\$432.68
431 -0120-151-00	\$432.68	431 -0120-197-00	\$432.68
431 -0120-152-00	\$432.68	431 -0120-198-00	\$432.68
431 -0120-153-00	\$432.68	431 -0120-199-00	\$432.68
431 -0120-154-00	\$432.68	431 -0120-200-00	\$129.80
431 -0120-155-00	\$432.68	431 -0120-202-00	\$129.80
431 -0120-157-00	\$129.80	431 -0120-203-00	\$129.80
431 -0120-158-00	\$432.68	431 -0120-204-00	\$129.80
431 -0120-159-00	\$432.68	431 -0120-205-00	\$129.80
431 -0120-160-00	\$432.68	431 -0120-206-00	\$129.80
431 -0120-161-00	\$432.68	431 -0120-207-00	\$129.80
431 -0120-163-00	\$432.68	431 -0120-209-00	\$432.68
431 -0120-164-00	\$432.68	431 -0120-210-00	\$129.80
431 -0120-165-00	\$432.68	431 -0120-211-00	\$129.80
431 -0120-166-00	\$432.68	431 -0120-212-00	\$129.80
431 -0120-167-00	\$432.68	431 -0120-213-00	\$129.80
431 -0120-169-00	\$432.68	431 -0120-214-00	\$129.80
431 -0120-170-00	\$432.68	431 -0120-216-00	\$129.80
431 -0120-171-00	\$432.68	431 -0120-217-00	\$129.80
431 -0120-172-00	\$432.68	431 -0120-218-00	\$129.80
431 -0120-173-00	\$432.68	431 -0120-219-00	\$129.80
431 -0120-174-00	\$129.80	431 -0120-220-00	\$129.80
431 -0120-175-00	\$432.68		

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-094

Introduced by Council Member Márquez

RESOLUTION PRELIMINARILY APPROVING ENGINEER'S REPORT,
DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2019
FOR CONSOLIDATED LANDSCAPING AND LIGHTING DISTRICT NO. 96-1,
ZONES 1-16, AND SETTING JUNE 19, 2018 AS THE PUBLIC HEARING
DATE

NOW, THEREFOR BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. On May 7, 1996, the Consolidated Landscaping and Lighting District No. 96-1, Zones 1-6 (the "District") was established by the adoption of Resolution No. 96-93 and, subsequently, Zones 7-16 were respectively annexed to the District.
2. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article XIIID of the California Constitution.
3. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution.
4. The Engineer of Work has prepared a report in accordance with the provisions of Article XIIID, Section 4, of the California Constitution, provisions of the Landscaping and Lighting Act of 1972, Section 22500 et seq. of the California Streets and Highways Code. Said report has been made, filed, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings relating to the proposed levy of District assessments for Fiscal Year 2019.
5. It is the intention of the City Council to order the levy and collection of assessments within the District for Fiscal Year 2019.

6. The improvements consist of the construction, operation, maintenance, rehabilitation, and servicing of landscaping, street lighting, open space facilities, parks, trails, and appurtenant (pertaining to something that attaches) facilities including but not limited to; personnel, electrical energy, utilities such as water, materials, contractual services, and other items necessary for the satisfactory operation of these services and facilities.
7. Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping improvements, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste; the cleaning, sandblasting, and painting of street lights and other improvements to remove graffiti.
8. The proposed assessments for Zones 6, 12, and 13 are unchanged from the previous year's assessments.
9. The proposed assessments for Zones 2, 4, and 14 are less than the previous year's assessments.
10. The proposed assessments for Zones 1, 3, 5, 7, 8, 9, 10, 11, 16 are more than the previous year's assessments.
11. Reference is hereby made to the aforementioned report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
12. On June 19, 2018, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessments. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
13. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA June 5, 2018.

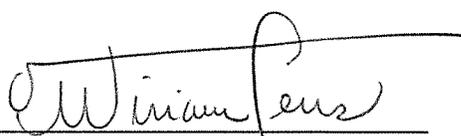
ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR: Halliday

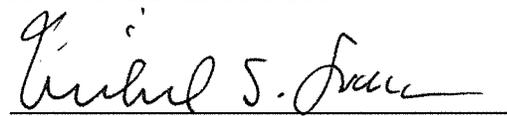
NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: 
City Clerk of the City of Hayward

APPROVED AS TO FORM:


City Attorney of the City of Hayward

**NOTICE OF PUBLIC HEARING
CITY OF HAYWARD
CITY COUNCIL**

DATE: June 26, 2018
TIME: 7:00 P.M.
PLACE: Council Chambers, 2nd Floor
City Hall
777 B Street
Hayward CA 94541

NOTICE IS HEREBY GIVEN on the above date, at approximately the hour noted, the Hayward City Council will hold a public hearing for the CONTINUATION of the benefit assessment district report and ordering of the annual levy of the assessments for FY 2019 to fund the services and improvements within the Hayward Consolidated Landscaping and Lighting District No. 96-1 (LLD No. 96-1, Zones 1-16), Maintenance District No. 1 (MD1) and Maintenance District No. 2 (MD2).

On June 5, 2018, the Hayward City Council adopted Resolution No. 18-094, 18-095, and 18-096, which declared its intention to levy assessments for FY 2019. The LLD 96-1 fiscal assessment for Zones 6, 12, and 13 are unchanged from the previous year. There will be increases in fiscal assessments for benefit zones 1, 3, 5, 7, 8, 9, 10, 11, and 16, from the previous fiscal year; and decreases to fiscal assessments for benefit zone 2, 4, and 14. The MD1 fiscal assessment is at its maximum assessment, unchanged from the previous year. The MD2 fiscal assessment is unchanged from previous fiscal year. The public hearing was continued from June 19 to June 26.

Information related to the June 26 meeting, including a copy of the staff and engineer's report, may be reviewed at the City Clerk's office, 777 B Street, Hayward, and online at the City's website at the following link: <https://hayward.legistar.com/Calendar.aspx>. Staff reports are available the Friday before the hearing.

Members of the public are invited to provide comments at the public hearing or provide comments in writing by submitting to the City Clerk. Written comments should be received by the City Clerk on or before Tuesday, June 26, 2018. If you desire additional information concerning the above, please contact Kyle Tankard, SCI Consulting Group at (707) 430-4300, kyle.tankard@sci-cg.com.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on the subject of this notice, the issues in the lawsuit may be limited to the issues which were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing. By Resolution, the City Council has imposed the 90-day time deadline set forth in C.C.P. Section 1094.6 for filing of any lawsuit challenging final action on an item, which is subject to C.C.P. Section 1094.5.

ASSISTANCE will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons needing accommodation should contact the City Clerk's office 48 hours in advance of the meeting at (510) 583-4400, or by using the TDD line for those with speech and hearing disabilities at (510) 247-3340.

Dated: June 15, 2018
Miriam Lens, City Clerk
City of Hayward

DR #6172907; June 15, 2018



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: PH 18-014

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT

Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit - Pacheco Way, Stratford Road and Ruus Lane - for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment Amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Maintenance District No. 1

SUMMARY

For FY 2019, funds for Maintenance District No. 1 (MD 1) are estimated to be in deficit due to additional costs charged to the District. The attached engineer's report has been updated from the June 5, 2018 meeting to reflect this change. Staff is recommending that a Proposition 218 election be held to request an increase in the maximum base assessment, set in 1995 at \$243.92. In the interim, before the election is held, staff is recommending setting the FY 2019 assessment rate at its maximum base assessment amount of \$243.92, which is the same amount charged last year.

MD 1 was established in 1995 to fund the operation, maintenance, repair, and replacement of a storm drain pumping facility near Stratford Road and Ruus Lane. The City subsequently signed an agreement with the Alameda County Flood Control and Water Conservation District (Flood Control District) to transfer ownership and maintenance responsibility of the facility to the Flood Control District. The City

acts as an intermediary, whereas the City established the maintenance district and receives the annual assessment revenue, and then annually reimburses the Flood Control District for their operation, maintenance, repair, and replace services.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll. In addition, staff will plan for and conduct a Proposition 218 election in FY 2019.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution Approving Engineers Report
Attachment III	Resolution Approving Funding Recommendations
Attachment IV	1995 Stratford Agreement
Attachment V	FY 2019 Final Engineer Report
Attachment VI	2016-2018 Flood Control District Annual Reports
Attachment VII	2017 Facilities Condition Assessment RFP
Attachment VIII	2016 SCADA RFP
Attachment IX	2015 Capital Estimate
Attachment X	June 5, 2018 Consent Resolution 18-095
Attachment XI	June 15, 2018 Legal Notice



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit - Pacheco Way, Stratford Road and Ruus Lane - for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment Amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Maintenance District No. 1.

SUMMARY

For FY 2019, funds for Maintenance District No. 1 (MD 1) are estimated to be in deficit due to additional costs charged to the District. The attached engineer's report has been updated from the June 5, 2018 meeting to reflect this change. Staff is recommending that a Proposition 218 election be held to request an increase in the maximum base assessment, set in 1995 at \$243.92. In the interim, before the election is held, staff is recommending setting the FY 2019 assessment rate at its maximum base assessment amount of \$243.92, which is the same amount charged last year.

MD 1 was established in 1995 to fund the operation, maintenance, repair, and replacement of a storm drain pumping facility near Stratford Road and Ruus Lane. The City subsequently signed an agreement with the Alameda County Flood Control and Water Conservation District (Flood Control District) to transfer ownership and maintenance responsibility of the facility to the Flood Control District. The City acts as an intermediary, whereas the City established the maintenance district and

receives the annual assessment revenue, and then annually reimburses the Flood Control District for their operation, maintenance, repair, and replace services.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll. In addition, staff will plan for and conduct a Proposition 218 election in FY 2019.

BACKGROUND

On May 23, 1995, the City Council ordered the formation of MD 1 to provide for the maintenance, operation, and capital replacement for storm drainage improvements near Stratford Road and Russ Lane. As a result, the Storm Water Lift Station (SWLS) was constructed to pump storm water run-off for the maintenance district. The facility includes a masonry building that houses the Supervisory Control and Data Acquisition (SCADA) System, a generator, and a total of four pumps. The drainage basin includes 29.1 acres, of which 24.7 acres are residential, 1.9 acres are for a park site, and 2.5 acres are for the collector streets of Stratford Road and Ruus Lane. Pacheco Way does not drain into this basin system nor does the industrial property to the south. The total number of lots in the drainage basin is 174. The maximum base assessment rate was set in 1995 at \$243.93 and did not include an annual inflation factor increase.

Upon construction of the facility, the Flood Control District was asked to take over ownership and maintenance of the pumping station facility, since the Flood Control District operated similar facilities within the City. The agreement signed by both parties calls for the City to reimburse the Flood Control District for annual expenses and make an annual capital replacement fund contribution.

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council. The report includes:

1. A description of the improvements to be operated, maintained, and serviced;
2. The FY2019 recommended budget;
3. The FY 2019 recommended assessment rate; and
4. Map of the benefit zone (assessment diagram).

DISCUSSION

Annual costs for the storm water pump station can vary from year to year, based upon the level of maintenance and/or repair performed by the Flood Control District. The Flood Control District is required to provide the City with an annual report and future year budget estimate. This year, the FY 2018 invoice included a doubling of the annual maintenance costs over the FY 2017 amount (\$32,022 vs. \$14,044). The City has requested financial reports to substantiate these costs. The FY 2018 and 2019 estimated charges contained in the 2018 Annual Report also include new charges for consultant studies that the Flood Control District has already contracted for and started. This was the first time that the City has been informed of \$203,000 in consultant studies. The studies have been commissioned as part of an evaluation of all 24 of the county's pump stations, to include

this one. The two studies include: 1) a facility condition assessment of the pump station, and 2) a new system to remotely monitor and control the station (SCADA). Once the studies are complete, there will likely be additional expenses related to addressing any repairs or equipment replacement that the studies may identify. As a basis for comparison, the City hired Francisco and Associates in 2015 to update the capital replacement estimates for this pump station. At that time, the cost to replace capital equipment was \$60,622.

For FY 2019, the fund's balance is estimated to end the year in a negative amount of \$210,926. Because the maintenance district's assessment is already being charged at the maximum base amount (243.93), any increase to the charge rate will require a Proposition 218 election of the 174 property owners. For an increase in the annual assessment rate to be approved, 50% plus 1 of the weighted ballots returned to the City would need to approve the increase.

To address this maintenance district's negative fund balance, staff will:

1. Request Payment Plan Options - Request that the Flood Control District spread the payments for the estimated \$203,000 in consultant contracts over several years. In 2001, the Flood Control District did allow the City to repay a \$37,001 SCADA cost over eight years.
2. Perform Community Engagement - Conduct community meetings with the maintenance district's property owners to inform them of the reason for the proposed increase in their annual assessment rate.
3. Hold a Proposition 218 Election - Conduct a Proposition 218 election to request property owners vote on whether the annual assessment rate can be increased.

FISCAL IMPACT

Staff has evaluated the operating fund balance maintained by the City (FY 2019 end of year estimate of negative \$210,926) and the capital reserve fund balance maintained by Flood Control District (FY 2019 end of year estimate \$91,902) and concur that the combined fund balances are not sufficient to fund the current obligations.

For FY 2019, staff is recommending that a total of \$42,442 be assessed over 174 parcels and that a Proposition 218 election be held. Should a Proposition 218 election be successful, an increased assessment rate would be charged in FY 2020. While there is no fiscal impact to the City's Storm Water Fund currently, the lack of a successful Proposition 218 ballot initiative will result in the City ultimately being responsible for the pump station expenses.

STRATEGIC INITIATIVES

This is a routine operational item and does not relate to any of the three Council Strategic Initiatives.

PUBLIC CONTACT

To provide community engagement, City staff:

1. Mailed a notice to each property owner;
2. Posted an online survey to measure maintenance satisfaction;
3. Held a community engagement meeting on May 22;
4. Introduced this item at the June 5, 2018 Council meeting;
5. Published a legal notice in the June 15, 2018 East Bay Times; and
6. Continued the public hearing from June 19, 2018 to June 26, 2018.

NEXT STEPS

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll.

Prepared by: Denise Blohm, Management Analyst II

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager

II

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-__

Introduced by Council Member _____

RESOLUTION APPROVING THE ENGINEER'S REPORT, RECONFIRMING BASE MAXIMUM ASSESSEMNT AMOUNT, CONFIRMING THE ASSESSMENT DIAGRAM AND FISCAL ASSESSMENT, AND ORDERING LEVY AND COLLECTION OF FISCAL ASSESSMENTS FOR FISCAL YEAR 2019 FOR MAINTENANCE DISTRICT NO. 1: STORM DRAINAGE PUMPING STATION AND STORM DRAIN - PACHECO WAY, STRATFORD ROAD, AND RUUS LANE

WHEREAS, By adopting Resolution No. 18-095 on June 5, 2018, this City Council approved the preliminary Engineer's Report and declared intention to levying assessments for Fiscal Year 2019 in accordance with the provisions of Section 10-10.25 of the Hayward Municipal Code; and

WHEREAS, A noticed public meeting was held on May 22, 2018, to provide information and allow affected property owners an opportunity to speak on the proposed levy of assessment and two property owners attended the meeting, and all of their comments were addressed; and

WHEREAS, Said report was duly made and filed, and duly considered by this City Council and found to be sufficient in every particular, and that June 26, 2018, at the hour of 7:00 p.m., in the regular meeting place of this Council, City Council Chambers, 777 B Street, 2nd Floor, Hayward, California, has been appointed as the time and place for a hearing by this City Council for approval of the Engineer's Report and levy of assessments; and

WHEREAS, At the appointed time and place, said hearing was duly and regularly held, and all interested persons desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to said levy were fully heard and considered by this City Council; and

WHEREAS, The base maximum assessment amount is clarified to be \$243.92 per parcel, based upon a review of the originally adopted district formation budget which included a base assessment amount of \$243.92 per parcel.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. The public interest, convenience, and necessity require that the levy be assessed;

2. The properties benefitted by the improvements and to be assessed in order to reimburse the costs and expenses thereof, and the exterior boundaries thereof, are shown on the maintenance district diagram attached hereto as Exhibit "A" and included in the Engineer's Report;
3. Said Engineer's Report as a whole and each part thereof, to wit:
 - (a) The engineer's estimate of the itemized and total costs and expenses of the improvements and of the incidental expenses in connection therewith and the method of cost allocation and schedule of assessments;
 - (b) Assessment roll, identifying the property within the district and setting the base monetary obligation of each property owner;
 - (c) The maintenance district diagram;
 - (d) The map of the maintenance district showing the boundaries and the respective parcels within the district; is finally approved and confirmed and incorporated herein.
4. The public interest, convenience and necessity require that a levy on each parcel in the District, the exterior boundaries of which are shown by a map thereof filed in the office of the City Clerk and made a part hereof by reference, which is benefitted by the base maximum assessment, be made at \$243.92 per parcel.
5. Adoption of the Engineer's Report as a whole, estimate of the costs and expenses, the diagram, the assessment and the collection of fees as contained in said report, as hereinabove determined and ordered, is intended to and shall refer and apply to said report, or any portion thereof, as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted by or made by this City Council.
6. The fiscal assessment in the amount of \$243.92 per parcel to pay the costs and expenses of the maintenance of the improvements is hereby levied, and the remaining funds on deposit in the improvement fund are to cover the expenses for Fiscal Year 2019, and the City of Hayward Director of Finance is hereby directed to expend said money for the maintenance of the improvements set forth in this resolution and described in the Engineer's Report, and it is hereby determined to order the collection of \$243.92 per parcel.
7. Based on the oral and documentary evidence offered and received, including the Engineer's Report, this City Council expressly finds and determines:
 - (a) That each of the parcels in the district will be specially benefitted by the improvements at least in the amount, if not more than the amount, of the assessment apportioned against the parcel;

(b) That there is substantial evidence to support this finding and determination as to special benefit;

(c) Any public property owned by any public agency and in use in the performance of a public function with the district shall not be assessed.

8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the City Clerk shall file a certified copy of this resolution, the diagram, and the assessment with the Auditor of the County of Alameda. Upon such filing, the County Auditor shall enter on the county assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as county taxes are collected, and all laws providing for the collection and enforcement of county taxes shall apply to the collection and enforcement of the assessments. After collection by the County of Alameda, the net amount of the assessments, after deduction of any compensation due the county of collection, shall be paid to the Director of Finance of the City of Hayward.
9. Upon receipt of monies representing assessments collected by the county, the Director of Finance of the City of Hayward shall deposit the monies in the City treasury to the credit of an improvement fund, under the distinctive designation of said Maintenance District No. 1 - Storm Drainage Pumping Station and Storm Drain Conduit - Pacheco Way, Stratford Road and Ruus Lane. Monies in said improvement fund shall be expended only for said maintenance of the improvements set forth in the Engineer's Report, referenced in this resolution.

IN COUNCIL, HAYWARD, CALIFORNIA June 26, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

Exhibit A



HAYWARD CITY COUNCIL

RESOLUTION NO. 18-__

Introduced by Council Member _____

RESOLUTION APPROVING FUNDING RECOMMENDATIONS AND APPROPRIATING THE SPECIAL REVENUE FUNDS FOR MAINTENANCE DISTRICT NO.1 FOR FISCAL YEAR 2019

BE IT RESOLVED that the City Council of the City of Hayward hereby approves and adopts the Maintenance District No. 1 funding recommendations for Fiscal Year 2019, as shown in the attached Exhibit A, in a total expenditure amount not to exceed \$271,334, which is incorporated by reference herein.

BE IT FURTHER RESOLVED that except as may be otherwise provided, any and all expenditures relating to the objectives described in the Maintenance District No. 1 budget are hereby approved and authorized and payments therefore may be made by the Director of Finance of the City of Hayward without further action of Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hayward, as follows:

IN COUNCIL, HAYWARD, CALIFORNIA June 26, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

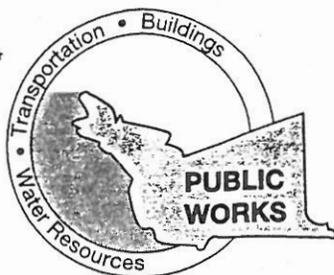
City Attorney of the City of Hayward

Exhibit A

FY 2019 Fund Appropriation - Operating Budget – Special Revenue Fund

270	MD 1	<u> </u>	<u>\$271,334</u>
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Special Revenue Fund Total			\$271,334
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COUNTY OF ALAMEDA
PUBLIC WORKS AGENCY
399 Elmhurst Street • Hayward, CA 94544-1395
(510) 670-5480

AGENDA 18 August 29, 1995

August 18, 1995

The Honorable Board of Supervisors
County Administration Building
1221 Oak Street
Oakland, CA 94612

Dear Board Members:

Subject: Execution of Agreement for the Operation and Maintenance of the Proposed Storm Water Lift Station for the Stratford Village Project in the City of Hayward, California

Recommendation:

It is recommended that your Honorable Board authorize the President of the Board of Supervisors to adopt the attached resolution to execute the agreement for the operation and maintenance of the proposed storm water lift station (SWLS) for the Stratford Village Project in the City of Hayward.

Summary:

The City of Hayward approved the Stratford Village Project, which calls for the construction of a SWLS to provide drainage for the Project into the Alameda County Flood Control District's channel, Zone 3A, Line B. The City has requested that the Flood Control District operate and maintain said SWLS. The District agrees that it would be appropriate for the District to operate and maintain the SWLS provided that the City provides monies to perform the work.

The Agreement requires the District to submit an itemized estimate before December 1 preceding each fiscal year. The City would be required to provide monies no later than March 1 and July 1 for the operation, maintenance, and capital equipment replacement of the SWLS. If the City fails to provide the required funds, then operation, maintenance, and capital equipment replacement of the SWLS will revert to the City.

AGREEMENT

This AGREEMENT, dated this 29th day of August, 1995 by and between the ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, hereinafter referred to as "District", and the CITY OF HAYWARD, hereinafter referred to as "City":

C-96-124

WITNESSETH:

WHEREAS, Chapter 5 of Division 7 of the Government Code of the State of California authorizes and empowers any two or more public agencies to jointly exercise by agreement any powers common to the contracting parties; and

WHEREAS, both parties are authorized by the acts governing them to operate and maintain facilities constructed for the purposes of flood control and the protection of life, limb, and property from the adverse effects of storm waters; and

WHEREAS, City approved the plans for Tracts 6472, 6560, 6683 and 6684 which call for the construction of a Storm Water Lift Station (SWLS) to provide drainage for a developed area adjacent to District's Line B, Zone No. 3A project; and

WHEREAS, City shall be the owner of said SWLS and appurtenances; and

WHEREAS, City has requested District to operate and maintain said SWLS; and

WHEREAS, District has, as a primary mission, the control of flood waters and is qualified to operate and maintain said SWLS as a minor part of District's overall program; and

WHEREAS, operation and maintenance by District will result in more dependable storm water management; and

WHEREAS, SWLS is designed with the potential for future expansion to be able to serve a large area of the Zone No. 3A watershed, such as the Tennyson-Alquire area and the Georgian Manor Mobile Home Park, which is a primary factor in District becoming involved with the operation and maintenance of the SWLS; and

WHEREAS, District concurs with the proposal to maintain the SWLS subject to the City providing District with the monies to operate, maintain and to provide a fund for capital equipment replacement and for modifications that may become necessary for the normal and safe performance of the SWLS.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived, the parties hereby agree to the following:

Upon City approval of Tract 6472 improvements as being completed

City Shall:

- 1) Upon execution of this agreement, remit \$20,000.00 to District, this sum being the estimated initial cost to cover the maintenance and operation cost of the SWLS for one year after a maintenance district has been established. Thereafter, City agrees, no later than March 1 and July 1 of each succeeding year to deposit with District, in equal installments, the monies to operate and maintain the SWLS and to provide for a long term capital equipment replacement fund for the SWLS based on the itemized estimate of cost as outlined in item (11) of this agreement. Notwithstanding the foregoing, if the funds to be deposited with District are derived by an assessment collected by the County as part of the property tax bill, City will only be obligated to pay by March 1, the funds due to the district that City has received from the assessment collected by the County; City shall pay the remaining funds owed to the district by July 1, of the same year, however, City will not be obligated to meet the dates setforth in this paragraph where the delay is caused by the failure of the County to collect the subject money and remit to City at least three weeks prior to the committed dates (March 1 or July 1) in which case City agrees to transmit the money to District within 30 days after receipt from the County.
- 2) Recognize that unforeseen/emergency repairs, equipment replacement or modifications necessary to keep SWLS in normal and safe operating conditions may arise. City shall reimburse District for all expenses related to such work. If the monies deposited in the capital equipment replacement fund are inadequate to cover such expenses, City shall deposit the amount owed for such work with the District at the next regularly scheduled annual remittance dates through two equal installments. The monies deposited for this purpose shall be in addition to the annual maintenance and operation cost.
- 3) Furnish or cause to be furnished to District all the necessary as-built drawings of the improvement plans, schematics and blueprints, complete sets of maintenance/operations and repair manuals, and properly prepared diagrams of all installed electrical, mechanical, plumbing and cathodic protection equipment and fixtures.

- 4) Deliver to District all the necessary tools and minor equipment considered to be part of the installation, unique to the installation, and/or furnished by the manufacturers as part of the installed machinery and equipment in the SWLS; including complete list of parts numbers and descriptions; complete critical parts list as well as list of all manufacturers, vendors/suppliers, along with their addresses, telephone numbers and names of contact persons.
- 5) Furnish to District the guarantees for all construction works, parts and materials to be in effect for one year after City's formal acceptance of the SWLS and the guarantees for all operational equipment to be in effect for at least two years after City's formal acceptance of the SWLS.
- 6) Save, hold harmless, defend and indemnify District from any and all liabilities and claims for damages or suits, or both, for or by reason of, any action of City or its agents arising out of this agreement.
- 7) Convey to District, all rights, title and interest to the portion of City-owned property where the access road, from Pacheco Way to the site, will be constructed for the purpose of maintaining and operating the SWLS, as well as District flood control facilities as shown on Exhibit "A" which is attached to and made a part of this agreement.

Convey title at no cost to District, with the exception that City will not provide title insurance on subject property.

- 8) Provide funds as stated in (1) and (2) above. If City fails to provide funds, District will serve a notice of default. When served a written notice of default for failure to pay such monies as are due under this agreement, City shall have a 90-day period, commencing from the date notice of default is received to cure the default. If the default is cured within the 90-day period, District shall continue to operate the SWLS as provided for in this agreement. If the default is not cured within the 90-day period, City will assume the operation and maintenance of SWLS. District will convey to City all rights, title and interest to the portion of this subject property, shown on Exhibit "B", which is attached to and made part of this agreement. District shall also convey rights of access to the SWLS and to the outfall structures as shown on Exhibit "C", which is attached and made a part of this agreement.

Upon City approval of Tract 6472 improvements as being completed

District shall:

- 9) Upon execution of this agreement, maintain and operate the subject SWLS within its designed capabilities as part of its overall flood control program and accept the transfer of rights, title and interest in access road upon the completion of all the conditions listed above.
- 10) Save, hold harmless, defend, and indemnify City from any and all liabilities and claims for damages or suits, or both, for and by reason of any actions of District, or its agents arising out of this agreement.
- 11) Furnish City no later than December 1 of each year an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund for the fiscal year commencing on July 1 of the following year. The ENR Construction Cost Index shall be used as a guideline in determining annual cost increases or decreases.
- 12) Provide City with written notice for additional funding if the capital equipment replacement fund for the SWLS is inadequate to cover unscheduled/emergency repairs, equipment replacement or modifications that are found by District to be necessary for the normal and safe performance of the SWLS. District will have the work done and will provide funding to complete such work with the understanding that City will reimburse District as noted in item (2) above.
- 13) If the SWLS is relinquished to City as stipulated in item (8), above, District agrees to remit to City all unexpended funds presently on deposit within 90 days after City assumes the responsibility of maintaining and operating the SWLS.
- 14) If the SWLS operation and maintenance is assumed by City, District agrees to convey back to City an easement or other entitlement to utilize the property upon which the discharge conduits and structures are located as shown on Exhibit "C", this being for the purpose of maintenance, repair and replacement.
- 15) Convey to City a storm drain easement for that portion of City-owned 36-inch diameter storm drain system upstream of SWLS on District property up to and including the storm water inlet located approximately 140 feet south of Pacheco Road on the SWLS access driveway. Pertinent plat with accompanying legal description is to be prepared by the City.

This agreement shall be subject to modification only by a written amendment executed by both parties.

IN WITNESS WHEREOF, the parties hereto, thereunto duly authorized have executed this agreement the day and year first above written.

CITY OF HAYWARD

ALAMEDA COUNTY FLOOD CONTROL
WATER CONSERVATION DISTRICT

By Jesús Armas
Jesús Armas
City Manager

By Gail Steele
Gail Steele
President, Board of Supervisors

Approved as to form:

KELVIN H. BOOTY, JR.
COUNTY COUNSEL

By Michael O'Toole
Michael O'Toole
City Attorney

By [Signature]
Deputy

I hereby certify under penalty of perjury that the President of the Board of Supervisors was duly authorized to execute this document on behalf of the Alameda County Flood Control and Water Conservation District, by a majority vote of the Board on AUG 29 1995, 1995, and that a copy has been delivered to the President as provided by Government Code Section 25103.

Dated: AUG 29 1995

DARLENE BLOOM, Interim Clerk, Board
of Supervisors, Alameda County Flood
Control and Water Conservation District,
State of California



By Darlene Bloom
Deputy

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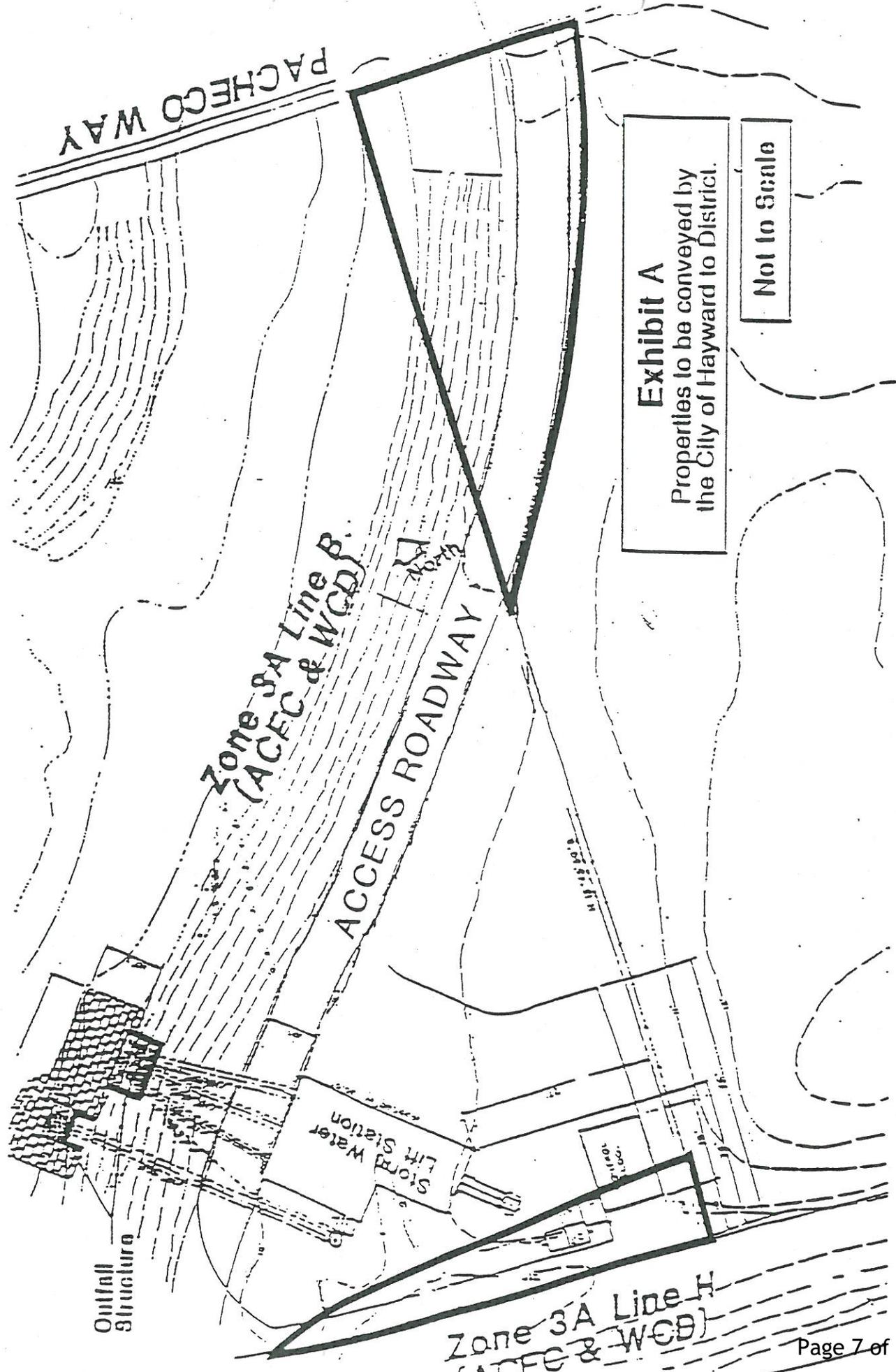


Exhibit A
 Properties to be conveyed by
 the City of Hayward to District.

Not to Scale

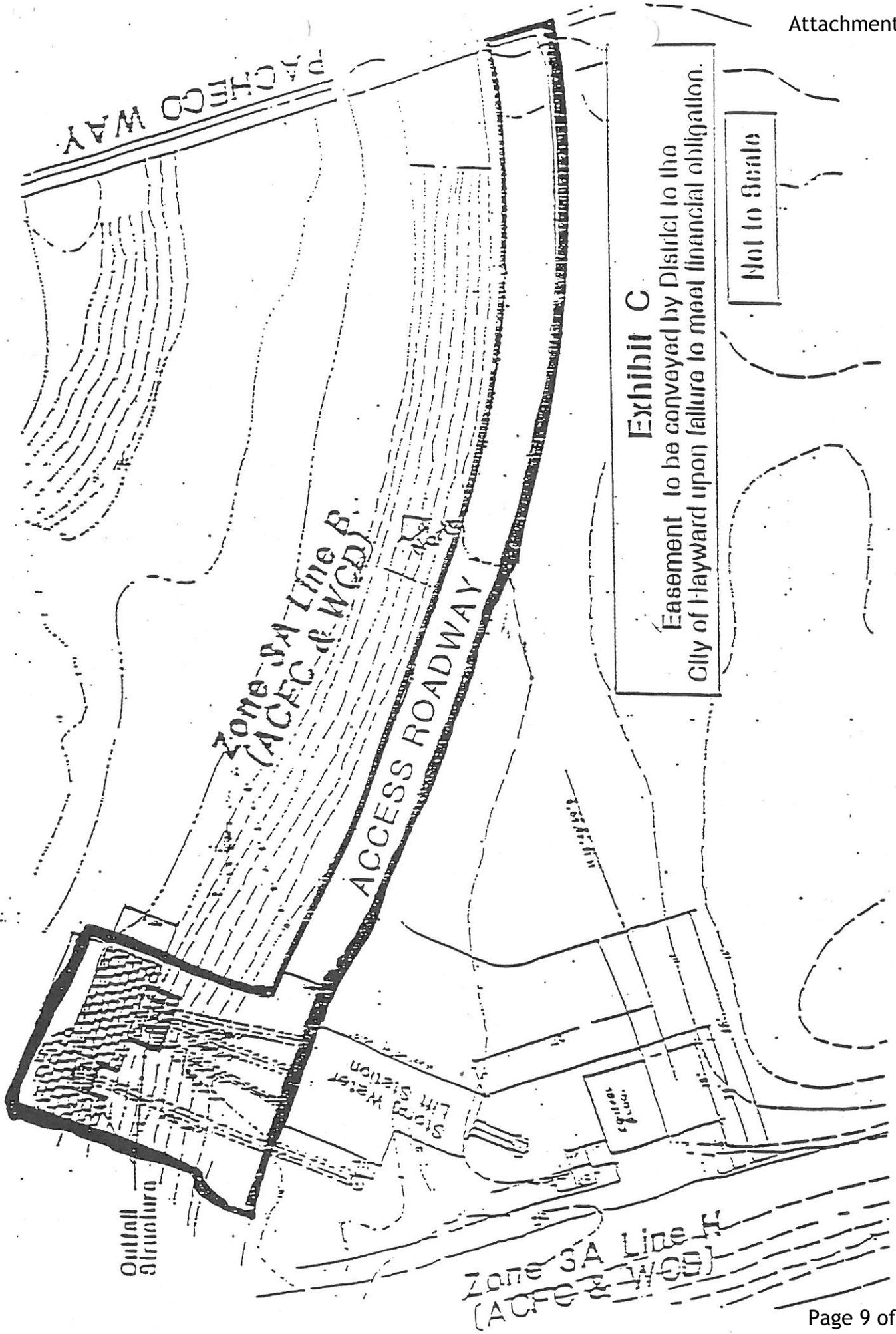


Exhibit C

Easement to be conveyed by District to the City of Hayward upon failure to meet financial obligation.

Not to Scale

THE FOREGOING was PASSED and ADOPTED by the following vote of the Alameda County Board of Supervisors this 29th day of August, 1995, to wit:

AYES: Supervisors Campbell, Carson, Chan, King and President Steele - 5

NOS: None

EXCUSED: None

Gail Steele

PRESIDENT, BOARD OF SUPERVISORS

ATTEST:

Darlene J. Bloom, Acting Clerk
Board of Supervisors

By: *Rosalinda K. Caballero*
Deputy

File: 9317
Agenda No: 18
Document No: Reso #R-96-87
Cont #C-96-122



I certify that the foregoing is a correct copy of a Resolution adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
DARLENE J. BLOOM, Acting Clerk of the Board of Supervisors

By: *Rosalinda K. Caballero*
Deputy

KELVIN H. BOOTY, JR., County Counsel

By *[Signature]* Deputy

THE BOARD OF SUPERVISORS OF THE ALAMEDA COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT, STATE OF CALIFORNIA

RESOLUTION NUMBER: R- 96-87

STRATFORD VILLAGE STORM WATER LIFT STATION

WHEREAS, the City of Hayward approved the plans for the Stratford Village Project, Tracts 6472, 6560, 6683 and 6684.

WHEREAS, said approval called for the construction of a storm water lift station (SWLS) to provide drainage of Stratford Village Project into the Alameda County Flood Control District's channel, Zone 3A, Line B; and

WHEREAS, the City has requested that the District operate and maintain the SWLS; and

WHEREAS, the District agrees that it would be appropriate for the District to operate and maintain the SWLS provided that the City provides monies to perform the work; and

WHEREAS, an agreement has been entered into by the City that provides for the City to submit the above referenced monies to the District for operation, maintenance, and a capital equipment replacement fund; and

WHEREAS, the Agreement requires the District to submit an itemized estimate before December 1 preceding each fiscal year and for the City to provide monies no later than March 1 and July 1 for the above discussed work; and

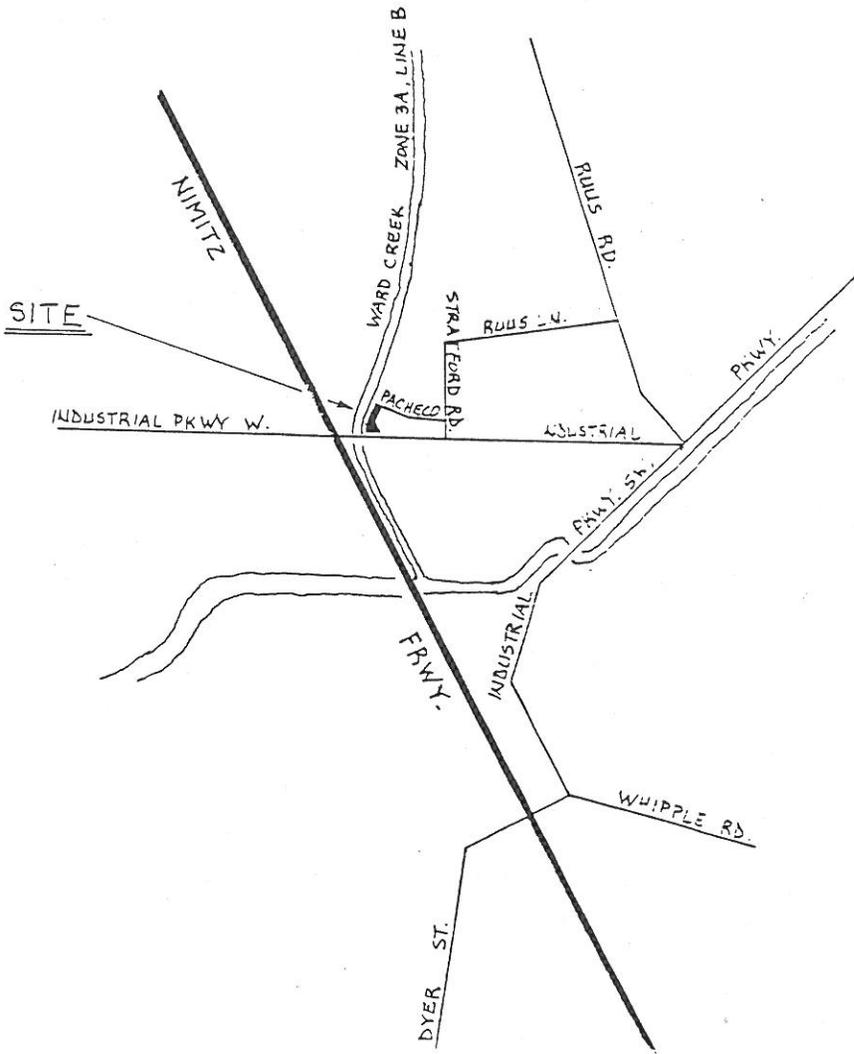
WHEREAS, the Agreement also states that if the City fails to provide the required monies, then operation, maintenance, and capital equipment replacement will revert to the City;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approve the Agreement, and the President of this Board of Supervisors be and is hereby authorized and directed to execute said Agreement on behalf of the County of Alameda.

B27253

STORM WATER LIFT STATION
STRATFORD VILLAGE PROJECT

LOCATION MAP





CITY OF HAYWARD

MAINTENANCE DISTRICT No.1

FINAL ENGINEER'S REPORT

FISCAL YEAR 2019

JUNE 2018

PURSUANT TO CHAPTER 26 OF PART 3 OF DIVISION 7 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, AND CHAPTER 10, ARTICLE 10, SECTION 10-10.25 OF THE HAYWARD MUNICIPAL CODE AND ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCI Consulting Group
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.426.4319
WWW.SCI-CG.COM

CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

CITY MANAGER

Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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LIST OF FIGURES

FIGURE 1 – 2019 COST ESTIMATE 10

INTRODUCTION

OVERVIEW

On January 5, 1993, by Resolution No. 93-010, the City Council approved the vesting tentative map of Tract 6472 for a 148-lot single-family residential subdivision located on the northerly side of Industrial Parkway West adjacent to the collector streets of Pacheco Way, Stratford Road and Ruus Lane. The final subdivision consisted of 143 lots.

Conditions of approval for Tentative Map Tract 6472, which included Final Tract Maps 6472, 6560, 6682 and 6683, included provisions for storm drainage improvements and construction of an approved stormwater pumping facility. The drainage area and the stormwater pumping facility were analyzed in documents prepared by Wilsey & Ham, Civil Engineers. These documents indicated the following: the drainage basin includes 29.1 acres, of which 24.7 acres are residential, 1.9 acres are for a park site, and 2.5 acres are for the collector streets associated with Stratford Road and Ruus Lane. Pacheco Way does not drain into this drainage basin system nor does the industrial property to the south.

In addition to the 143 lots identified above, final Tract Map 6682, with a total of 31 lots located immediately to the east of Chutney Road, was also approved. Therefore, the total number of residential lots in the drainage basin is 174. In addition to the residential lots, there is a park located on one parcel of land.

On June 6, 1995, by Resolution No. 95-103, the City Council ordered the formation of Maintenance District No. 1 to provide for the operation and maintenance of the storm drainage improvements and the stormwater pumping facility to serve the drainage basin. The FY 1996 Engineer's Report (formation report) included a FY 1996 budget which proposed \$22,557.36 in expenditures which equated to \$129.64/parcel (174 assessable parcels). This is the maximum annual assessment rate and it may not be increased to reflect change in the Consumer Price Index.

A Storm Water Lift Station (SWLS) has been constructed to pump storm water run-off for the developed area which is adjacent to the Alameda County Flood Control and Water Conservation District's ("Flood Control District") Line B, Zone No. 3A. The plans for the lift station were approved by the City and the Flood Control District. The SWLS was designed with capacity for only the development of the area encompassing the 174 parcels. No added capacity was constructed for run-off from other areas such as the Georgian Manor and Spanish Ranch Mobile Home Parks, which are presently served by a privately owned and operated pumping facility located within each park.

An agreement between the City and the Flood Control District transferred ownership of the SWLS to the Flood Control District. The agreement states that the Flood Control District concurred with the SWLS transfer subject to the City providing the Flood Control District with

the funds to operate, maintain, and provide for capital equipment replacement and for modifications that may become necessary for the optimal performance of the SWLS.

Each year the City will be evaluating the need to increase assessments to ensure there are adequate funds to continue to provide proper operation, maintenance, and capital replacement of the storm water pumping facilities within Maintenance District No. 1. As part of this effort, the County of Alameda updated their capital replacement study to determine if the Maintenance District No. 1 is adequately funded. Currently there are not currently sufficient funds to replace the Maintenance District No. 1 capital facilities when they reach the end of their useful lives.

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIIC and XIID to the California Constitution. While its title refers only to taxes, Proposition 218 established new procedural requirements for the formation and administration of assessment districts.

Proposition 218 stated that any existing assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control on or before November 6, 1996 shall be exempt from the procedures and approval process of Proposition 218, unless the assessments are increased. Maintenance District No. 1 imposes an assessment exclusively for flood control and drainage improvements.

Proposition 218 defines increased, when applied to an assessment, as a decision by an agency that does either of the following:

- a) Increases any applicable rate used to calculate the assessment.
- b) Revises the methodology by which the assessment is calculated, if that revision results in an increased amount being levied on any person or parcel.

For Fiscal Year 2019, the collection rate is proposed to be \$243.92 per parcel, which is the same rate as the previous fiscal year. The Fiscal Year 2019 collection rate is at the maximum base assessment rate of \$243.92 per parcel, which was established at the time the District was formed.

Based upon the review of the formation documents by the City Attorney, since the formation budgeted assessment rate was set at \$243.92 per assessable parcel and the proposed FY 2019 assessment rate will be at the budgeted formation rate of \$243.92 per assessable parcel, the proposed FY 2019 assessment rate is not considered an increase and does not require Proposition 218 proceedings.

PLANS & SPECIFICATIONS

INTRODUCTION

The agreement between the City and the Flood Control District calls for the City each year to deposit with the Flood Control District the funds to maintain, operate, and set aside assessment revenue to provide for a capital replacement fund.

Each year, no later than December 1, the Flood Control District furnishes the City with an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund for the fiscal year commencing on the next July 1. Should the capital equipment replacement fund be inadequate to cover unscheduled/emergency repairs, equipment replacement or modifications that are found to be necessary for the normal and safe performance of the Storm Water Lift Station (SWLS), the Flood Control District will provide the City with written notice of the need for additional funding.

The annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed collection rate to be levied upon each assessable lot or parcel.

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 22 community input meeting and two Council dates; 2) held a community input meeting on May 22, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on **June 26, 2018**, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2019 tax roll.

Payment of the assessment levied upon each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward's Maintenance District No. 1 boundaries, and those which may be subsequently constructed, will be operated, maintained and serviced and are generally described as follows:

Maintenance District No. 1

Tract No. 6472, 6560, 6682, 6683 & 6682

Formed: June 6, 1995

Resolution Number: 95-103

174 Parcels

FY 2019 Assessment Amount per Parcel: **\$243.92**

The following is an overview of the FY 2019 District assessment, along with a description of any one-time items budgeted in FY 2019:

- **Maximum base assessment amount:** is unchanged from the original amount of **\$243.92** per parcel, set when the District was created.
- **Annual CPI increase:** the maximum base assessment amount cannot be increased annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$42,442.08**.
- **Annual assessment charge:** Each of the **174** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge **will remain the same** as the FY 2018 amount of **\$243.92** per parcel. This amount is at the maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- In FY 2019, **\$90,000** has been budgeted for the Alameda County Pump Station Assessment to provide an assessment of the pumps performance and determine if the pumps need to be upsized or replaced. On-site field inspections will determine the condition of the mechanical equipment, electrical system, structure and site.
- In FY 2019, **\$113,000** has been budgeted for the SCADA FEED Project for the design, removal and replacement of the existing obsolete and proprietary SCADA system with a modern, non-proprietary SCADA system.

- In FY 2019, **\$25,000** has been budgeted for Assessment Engineering and Proposition 218 Balloting Services to establish a new Maintenance Assessment District to provide funding for the removal and replacement of the District's existing SCADA system and increased maintenance costs.

The following improvements are proposed to be operated, maintained and serviced in Maintenance District No. 1 for Fiscal Year 2019:

The Stratford Village Storm Water Lift Station (SWLS):

The facilities include:

- 2 - 15 H.P. Pumps
- 1 - 5 H.P. Pump
- 1 - 3 H.P. Dewatering Pump
- 1 - Generator
- 1 - Supervisory Control and Data Acquisition (SCADA) System
- 1 - Masonry Building to House the SCADA System and Generator

The operation and servicing of these facilities include, but are not limited to: personnel; electrical energy; materials, including diesel fuel and oil; hazardous materials clean up; and appurtenant facilities as required to provide sufficient run-off capacity.

Maintenance means the furnishing of services and materials for the ordinary and usual operations, maintenance and servicing of the SWLS, including repair, removal or replacement of all or part of any of the SWLS.

In FY 2001 the Flood Control District staff evaluated and approved the purchase of a Supervisory Control and Data Acquisition (SCADA) system. This system allows Alameda County Flood Control staff to respond much faster in emergencies and allows staff to remotely observe, troubleshoot, and operate the facility. For instance, during heavy rains, the operator can observe pumping actions, start and stop the pumps, and reset alarms remotely. The cost of purchasing this system has been spread over an eight (8) year period. The last payment for the SCADA system was paid from the FY 2009 assessment proceeds.

For Fiscal Year 2019, the collection rate remains at the same rate from the previous fiscal year, which is \$243.92 per parcel. This amount is the maximum base assessment amount for the District, and it is not indexed to the Consumer Price Index. Any future increases in the assessment rate would require noticing and balloting of property owners per the requirements of Proposition 218.

FISCAL YEAR 2019 ESTIMATE OF COST AND BUDGET

ESTIMATE OF COSTS

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California provides that the total cost of operation, maintenance and servicing of the storm drainage improvements and storm water pumping station can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with these improvements can also be included.

The costs for Fiscal Year 2019 are summarized in the table below. These cost estimates are based on Alameda County budget projections for Fiscal Year 2019.

FIGURE 1 – 2019 COST ESTIMATE

FY 2019 Budget

Maintenance District No. 1 - Pacheco Wy., Stratford Rd., Russ Ln., & Ward Crk.

Fund 270, Project 3745

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment	42,442	42,442	42,442	42,442	42,442
b. County Fee (1.7%)	(722)	(722)	(722)	(722)	(722)
c. Adjustment for Delinquencies	-	-	-	-	-
d. Other	-	-	-	-	-
Total Revenue:	41,721	41,721	41,721	41,721	41,721
Services					
a. Utilities: PGE	1,512	1,745	1,700	1,700	1,751
b. Pump Station O&M - ACFCO	14,374	14,044	30,000	32,233	34,000
c. Pump Station One-Time Repair - ACFCO	-	-	-	-	-
d. Pump Station - ACFCO Capital Reserve	-	5,500	5,500	5,500	-
e. Property Owner Mtg/Legal Noticing	159	177	500	500	515
f. Alameda County Pump Station Assessment	-	-	-	-	92,000
g. SCADA FFED Project	-	-	-	-	113,000
h. Prop 218 Balloting	-	-	-	-	25,000
i. Annual Reporting	1,120	1,067	1,732	1,569	1,068
j. City Staff	1,939	4,064	2,000	2,000	4,000
Total Expenditures:	19,103	26,597	41,432	43,502	271,334
<i>Net Change</i>	<u>22,618</u>	<u>15,124</u>	<u>289</u>	<u>(1,781)</u>	<u>(229,613)</u>
Beginning Fund Balance	(17,513)	5,345	20,469	20,469	18,687
<i>Change</i>	<u>22,618</u>	<u>15,124</u>	<u>289</u>	<u>(1,781)</u>	<u>(229,613)</u>
Ending Fund Balance	5,345	20,469	20,757	18,687	(210,926)
Maximum Base Assessment Amount Per Parcel	\$ 243.92				
Annual Parcel Assessment	\$ 243.92				
# of Parcels	174	174	174	174	174
Total Amount Assessed for the District	\$ 42,442.08				

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California permits the establishment of assessment districts by agencies to finance the maintenance and operation of drainage and flood control services, which include the operation, maintenance and servicing of pump stations.

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

The land uses within Maintenance District No. 1 consist of 174 residential parcels and one park parcel. These parcels receive a special benefit in that the pumping station and the storm drains protect the residential parcels and park parcel from storm water flooding. Even though there are only minor structures located on the park parcel it does receive special benefit from flood control improvements and services.

It is estimated that all residential and park parcels derive similar benefits from the flood control improvements and services, therefore the method for spreading the annual costs is on a per parcel basis.

The projected Fiscal Year 2019 operation, maintenance and capital replacement costs, including funds allocated to operating and capital reserve funds, are estimated to be \$42,442.08. Therefore, the collection rate for Fiscal Year 2019 will be at the maximum assessment rate of \$243.92 per parcel.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, Pursuant to Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California, and Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code, and in accordance with the Resolution of Intention, being Resolution No. 18-095, preliminarily approving the Engineer's Report, as adopted by the City Council of the City of Hayward, on June 5, 2018, and in connection with the proceedings for:

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

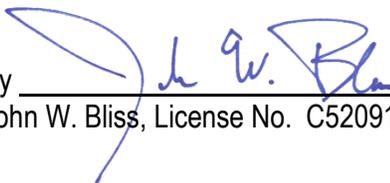
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Alameda for the fiscal year 2019. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2019 for each parcel or lot of land within said Maintenance District No. 1.

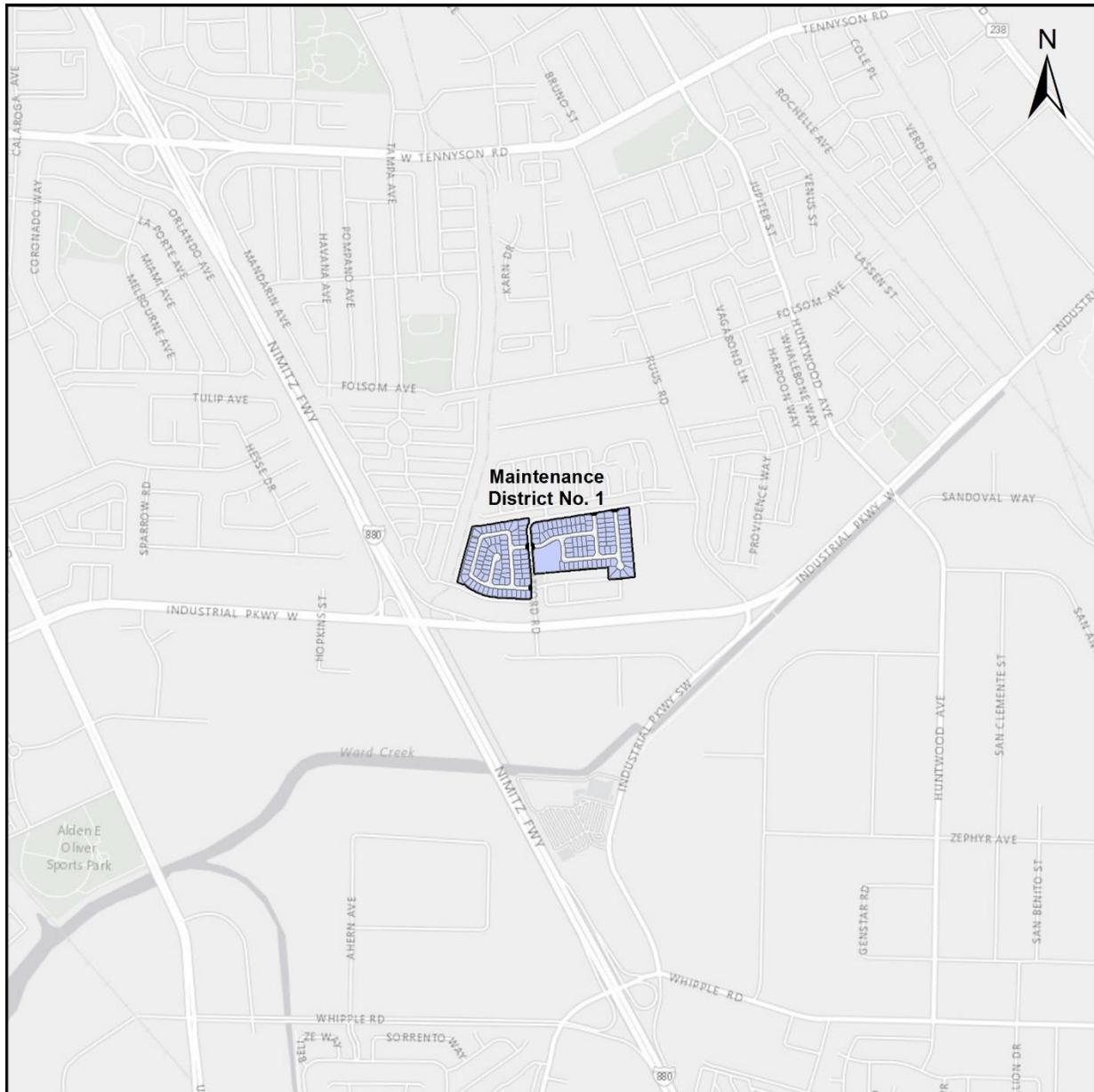
Dated: June 14, 2018



Engineer of Work

By  _____
John W. Bliss, License No. C52091

VICINITY MAP

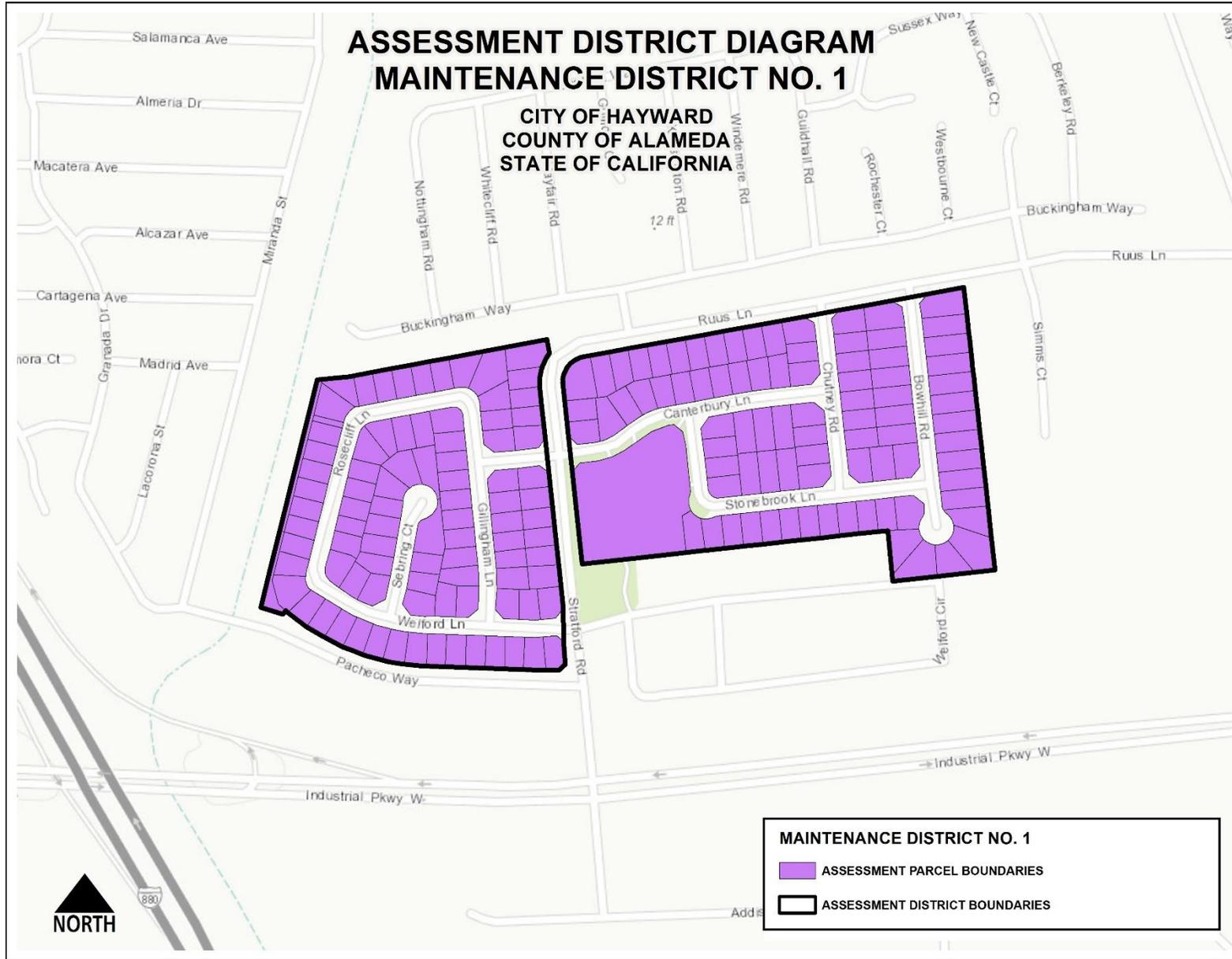


ASSESSMENT DIAGRAM

The boundary of the City of Hayward's Maintenance District No. 1 is on file in the Office of the Hayward City Clerk and is incorporated in this report in Appendix "B".

A detailed description of the lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda for Fiscal Year 2019.

For additional information as to the bearings, distances, monuments, easements, etc. of subject subdivisions, reference is hereby made to Final Tract Maps No. 6472, 6560, 6682 and 6683 filed in the Office of the Recorder of Alameda County.



ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels within the City of Hayward's Maintenance District No. 1 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.

The proposed collection rate and the amount for Fiscal Year 2019 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, are on file in the Office of the City Clerk. The description of each lot or parcel is part of the records of the Assessor of the County of Alameda and these records are, by reference, made a part of this report.

The total assessment amount proposed to be collected for Fiscal Year 2019 is \$42,442.08.

The Assessment Roll for Fiscal Year 2019 is included on the following page of this Report and is on file in the Office of the Hayward City Clerk.

FY 2019 Assessment Roll

Maintenance District No. 1

174 Parcels Total Assessment: \$42,442.08

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0121-001-00	\$243.92	464 -0121-040-00	\$243.92
464 -0121-002-00	\$243.92	464 -0121-041-00	\$243.92
464 -0121-003-00	\$243.92	464 -0121-042-00	\$243.92
464 -0121-004-00	\$243.92	464 -0121-049-00	\$243.92
464 -0121-005-00	\$243.92	464 -0121-050-00	\$243.92
464 -0121-006-00	\$243.92	464 -0121-051-00	\$243.92
464 -0121-007-00	\$243.92	464 -0121-052-00	\$243.92
464 -0121-008-00	\$243.92	464 -0121-053-00	\$243.92
464 -0121-009-00	\$243.92	464 -0121-054-00	\$243.92
464 -0121-010-00	\$243.92	464 -0121-055-00	\$243.92
464 -0121-011-00	\$243.92	464 -0121-056-00	\$243.92
464 -0121-012-00	\$243.92	464 -0121-057-00	\$243.92
464 -0121-013-00	\$243.92	464 -0121-058-00	\$243.92
464 -0121-014-00	\$243.92	464 -0121-059-00	\$243.92
464 -0121-015-00	\$243.92	464 -0121-060-00	\$243.92
464 -0121-016-00	\$243.92	464 -0121-061-00	\$243.92
464 -0121-017-00	\$243.92	464 -0121-062-00	\$243.92
464 -0121-018-00	\$243.92	464 -0121-063-00	\$243.92
464 -0121-019-00	\$243.92	464 -0121-064-00	\$243.92
464 -0121-020-00	\$243.92	464 -0121-065-00	\$243.92
464 -0121-021-00	\$243.92	464 -0121-066-00	\$243.92
464 -0121-022-00	\$243.92	464 -0121-067-00	\$243.92
464 -0121-023-00	\$243.92	464 -0121-068-00	\$243.92
464 -0121-024-00	\$243.92	464 -0121-069-00	\$243.92
464 -0121-025-00	\$243.92	464 -0121-070-00	\$243.92
464 -0121-026-00	\$243.92	464 -0121-071-00	\$243.92
464 -0121-027-00	\$243.92	464 -0121-072-00	\$243.92
464 -0121-028-00	\$243.92	464 -0121-073-00	\$243.92
464 -0121-029-00	\$243.92	464 -0121-074-00	\$243.92
464 -0121-030-00	\$243.92	464 -0121-075-00	\$243.92
464 -0121-031-00	\$243.92	464 -0121-076-00	\$243.92
464 -0121-032-00	\$243.92	464 -0121-077-00	\$243.92
464 -0121-033-00	\$243.92	464 -0121-078-00	\$243.92
464 -0121-034-00	\$243.92	464 -0121-080-00	\$243.92
464 -0121-035-00	\$243.92	464 -0121-081-00	\$243.92
464 -0121-036-00	\$243.92	464 -0121-082-00	\$243.92
464 -0121-037-00	\$243.92	464 -0121-083-00	\$243.92
464 -0121-038-00	\$243.92	464 -0121-084-00	\$243.92
464 -0121-039-00	\$243.92	464 -0121-085-00	\$243.92

FY 2019 Assessment Roll

Maintenance District No. 1

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0121-086-00	\$243.92	464 -0122-031-00	\$243.92
464 -0121-087-00	\$243.92	464 -0122-032-00	\$243.92
464 -0121-088-00	\$243.92	464 -0122-033-00	\$243.92
464 -0121-089-00	\$243.92	464 -0122-034-00	\$243.92
464 -0121-090-00	\$243.92	464 -0122-035-00	\$243.92
464 -0121-091-00	\$243.92	464 -0122-036-00	\$243.92
464 -0121-092-00	\$243.92	464 -0122-037-00	\$243.92
464 -0121-093-00	\$243.92	464 -0122-038-00	\$243.92
464 -0121-094-00	\$243.92	464 -0122-039-00	\$243.92
464 -0121-095-00	\$243.92	464 -0122-040-00	\$243.92
464 -0121-096-00	\$243.92	464 -0122-041-00	\$243.92
464 -0122-003-00	\$243.92	464 -0122-042-00	\$243.92
464 -0122-004-00	\$243.92	464 -0122-043-00	\$243.92
464 -0122-005-00	\$243.92	464 -0122-044-00	\$243.92
464 -0122-006-00	\$243.92	464 -0122-045-00	\$243.92
464 -0122-007-00	\$243.92	464 -0122-046-00	\$243.92
464 -0122-008-00	\$243.92	464 -0122-047-00	\$243.92
464 -0122-009-00	\$243.92	464 -0122-048-00	\$243.92
464 -0122-010-00	\$243.92	464 -0122-049-00	\$243.92
464 -0122-011-00	\$243.92	464 -0122-050-00	\$243.92
464 -0122-012-00	\$243.92	464 -0122-051-00	\$243.92
464 -0122-013-00	\$243.92	464 -0122-052-00	\$243.92
464 -0122-014-00	\$243.92	464 -0122-053-00	\$243.92
464 -0122-015-00	\$243.92	464 -0122-054-00	\$243.92
464 -0122-016-00	\$243.92	464 -0122-055-00	\$243.92
464 -0122-017-00	\$243.92	464 -0122-056-00	\$243.92
464 -0122-018-00	\$243.92	464 -0122-057-00	\$243.92
464 -0122-019-00	\$243.92	464 -0122-058-00	\$243.92
464 -0122-020-00	\$243.92	464 -0122-059-00	\$243.92
464 -0122-021-00	\$243.92	464 -0122-060-00	\$243.92
464 -0122-022-00	\$243.92	464 -0122-061-00	\$243.92
464 -0122-023-00	\$243.92	464 -0122-062-00	\$243.92
464 -0122-024-00	\$243.92	464 -0122-063-00	\$243.92
464 -0122-025-00	\$243.92	464 -0122-064-00	\$243.92
464 -0122-026-00	\$243.92	464 -0122-065-00	\$243.92
464 -0122-027-00	\$243.92	464 -0122-066-00	\$243.92
464 -0122-028-00	\$243.92	464 -0122-067-00	\$243.92
464 -0122-029-00	\$243.92	464 -0122-068-00	\$243.92
464 -0122-030-00	\$243.92	464 -0122-069-00	\$243.92

FY 2019 Assessment Roll
Maintenance District No. 1

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
464 -0122-070-00	\$243.92	464 -0122-079-00	\$243.92
464 -0122-071-00	\$243.92	464 -0122-080-00	\$243.92
464 -0122-072-00	\$243.92	464 -0122-081-00	\$243.92
464 -0122-073-00	\$243.92	464 -0122-082-00	\$243.92
464 -0122-074-00	\$243.92	464 -0122-083-00	\$243.92
464 -0122-075-00	\$243.92	464 -0122-084-00	\$243.92
464 -0122-076-00	\$243.92	464 -0122-085-00	\$243.92
464 -0122-077-00	\$243.92	464 -0122-086-00	\$243.92
464 -0122-078-00	\$243.92	464 -0122-087-00	\$243.92

ANNUAL REPORT

Stratford Village Storm Water Lift Station

April 2018

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INTRODUCTION

The City of Hayward requested the Alameda County Flood Control and Water Conservation District (District) to operate and maintain the Stratford Village Storm Water Lift Station (SWLS). The SWLS was constructed in conjunction with City of Hayward Tracts 6472, 6560, 6683 and 6684, known as the Stratford Village Project (Project). Drainage from the Project enters the District's Zone 3A, Line B, flood control channel.

On August 29, 1995, the City and the District entered into an agreement where both parties agreed that it would be appropriate for the District to maintain the SWLS for more dependable storm water management.

The agreement states that the City will provide funds for maintenance and operation services and a capital equipment replacement fund. The City will provide funds for modifications that may become necessary for the normal and safe performance of the SWLS. It also states that the City will reimburse the District for unforeseen or emergency repairs, equipment replacement or modifications to keep the SWLS in normal, safe operating condition.

The District agreed to furnish the City an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund each year.

SERVICE PROGRAM DESCRIPTION

Maintenance services include maintenance inspection, preventative and routine maintenance, equipment and material charges. Desilting is provided approximately every other year. Administration includes budget and report preparation, correspondence, bill processing, contract administration and records maintenance. The estimated capital replacement fund is based on 1.5% to 1.8% of the total construction cost.

SCADA SYSTEM

The Supervisory Control and Data Acquisition (SCADA) came on line in December 2004. Hardware installation is complete. SCADA maintenance costs are estimated to be less than \$100 per month, which will be offset by reduced operation costs and faster emergency response.

The original estimated cost to install the SCADA equipment for this SWLS was \$25,100, which was being spread over five years at \$5,020 per year through Fiscal Year 2004-2005. The actual cost to provide the service was \$37,001. The remaining balance was to be paid in installments of \$3,967 in FY 2005-2006, 2006-2007, and 2007-2008. The final SCADA payment of \$8,901 was transferred from the Capital Reserve Fund to the Operating Fund in FY 2008-2009 to pay the last installment for the SCADA system. The SCADA system is now paid in full.

BUDGET ESTIMATES

Estimated expenditures for the 2018-2019 Fiscal Year are based on prior year information.

In 2008-2009 unexpected expenditures totaled \$1,040 for electrical supplies and materials related to SCADA repairs. During Fiscal Year 2004-2005, actual expenditures exceeded budget estimates due to required SCADA system staff training, related installation inspections, extra pump repair services, and desilting. As the over-expenditure caused a shortfall in operational funding, the transfer of \$28,611 from the Capital Replacement Fund, mentioned above in the *Summary of Income and Expenses* section of this report, was required to cover maintenance, operations, and SCADA costs. The transfer was made in October 2006.

Although shortfalls have been offset in the past by the transfer of Capital Replacement Funds, shortages in the Capital Replacement Fund will need to be addressed with the City of Hayward in future fiscal years.

**STRATFORD VILLAGE SWLS
CAPITAL REPLACEMENT FUND**

	Date Of Checks		Amount of Deposit	Interest Earned*	Capital Replacement Fund Balance
Balance previous year					51,780.
	07/09/04	for03-04	750.		
				853.	62,380.
2004-2005	03/20/05		1,500.		
	CRF TR 12/31/05	for04-05	1,500.		
				1,555.	66,935.
2005-2006			0.		
				1,910.	68,845.
2006-2007	CRF TR 10/16/06		-28,611.		
	04/03/07	for06-07	3,750.		
	05/02/08	for06-07	3,750.		
				1,933.	49,667.
2007-2008	05/02/08		4,500.		
	03/20/09	for07-08	3,750.		
				1,431.	59,348.
2008-2009	03/20/09		3,750.		
	CRF TR 04/30/09		-8,901.		
	07/17/09	for08-09	3,750.		
				638.	58,584.
2009-2010	04/20/10		2,750.		
	08/20/10	for09-10	2,750.		
				176.	64,260.
2010-2011	10/21/11	for10-11	2,750.		
	12/09/11	for10-11	2,750.		
				319.	70,079.
2011-2012	02/06/15	for 11-12	5,500.		
				260.	75,839.
2012-2013	05/30/14	for12-13 pmt 1&2	5,500.		
				168.	81,506.
2013-2014	07/25/14	for13-14	2,450.		
			0.		
				143.	84,099.
2014-2015	12/05/14	for13-14	2,450.		
	CRF TR 02/13/15	pmp stn rpr	-12,459.		
	04/17/15	for14-15	5,500.		
				143.	79,732.
2015-2016	02/06/15	for 15-16	5,500.		
2016-2017			5,500.	260.	85,492.
2017-2018			0.	910.	86,142.
	TOTALS		73,679.	18,223.	91,902.

Note: Updates to spreadsheet are made as information becomes available. Deposits to Capital Replacement Fund coincide with payments made by the City of Hayward and are now tracked on a Fiscal Year.

CRF TF -Capital Replacement Fund Transfer to M&O Operations Fund

1415 FY Capital Replacement Fund Transfer to M&O Operations Fund for pump repairs
0910 FY Capital Replacement Fund Transfer to M&O Operations Fund for final SCADA Payment
0607 FY Capital Replacement Fund Transfer to M&O operations Budget and for SCADA Capital Improvement at City's request (11,067)
0304 FY Capital Replacement Fund (Sept-03) receipt directly to M&O operations Budget

April 25 2018

Ms. Denise Blohm
 City of Hayward
 24505 Soto Road
 Hayward CA 94544

Dear Ms. Blohm:

SUBJECT: Stratford Village Storm Water Lift Station Payment Information

The Annual Report for the Stratford Village Storm Water Lift Station is enclosed.

In accordance with the City/County agreement, we request the following payments for FY 2018/2019:

**Stratford Village Storm Water Lift Station
 2017-2018 Fiscal year
 (July 1 2017-June 30, 2018)**

Expenditures

2017-2018 Fiscal Year

Materials, Fuel and Oil	\$0
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$848
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$29,276
Additional Pump Work Est.	\$0
SCADA	\$1,898

Front End Engineering Design (FEED) Study of Supervisory Control and Data Acquisition (SCADA) System (TJC and Associates)	\$21,818
---	-----------------

Pump Station Condition Assessment Rehab Study And Pump Performance Evaluations (Wood Rodgers, Inc.)	\$58,350
--	-----------------

Capital Replacement Fund Payment	\$0
Subtotal Estimated Expenses	\$112,190
	<hr/>
Total 2017-2018 FY Estimated Expenses/Assessment Payment Due Approx. May 2018	\$112,190

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, please contact Aarti Kumar in Special Districts at (510) 670-6615. Please contact Percy Irving at (510) 670-5516 with any questions regarding Maintenance and Operations.

Yours truly,



Aarti Kumar
Special Districts

Enclosure

c: William Lepere, Deputy Director- Construction and Development Services
Maurice Kaufman, Deputy Director-Engineering
Percy Irving, Maintenance and Operations

Stratford Village Storm Water Lift Station

2018-2019 Fiscal year

(July 1 2018-June 30, 2019)

Estimated Expenditures

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$799
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$30,100
Additional Pump Work Est.	\$0
SCADA	\$500
Front End Engineering Design (FEED) Study of Supervisory Control and Data Acquisition (SCADA) System (TJC And Associates)	\$7,000
Pump Station Condition Assessment Rehab Study And Pump Performance Evaluations (Wood Rodgers, Inc.)	\$32,941
Capital Replacement Fund Payment	\$0
	<hr/>
Subtotal Estimated Expenses	\$71,440
	<hr/>
Total 2018-2019 FY Estimated Expenses	\$71,440

ANNUAL REPORT

Stratford Village Storm Water Lift Station

April 2017

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INTRODUCTION

The City of Hayward requested the Alameda County Flood Control and Water Conservation District (District) to operate and maintain the Stratford Village Storm Water Lift Station (SWLS). The SWLS was constructed in conjunction with City of Hayward Tracts 6472, 6560, 6683 and 6684, known as the Stratford Village Project (Project). Drainage from the Project enters the District's Zone 3A, Line B, flood control channel.

On August 29, 1995, the City and the District entered into an agreement where both parties agreed that it would be appropriate for the District to maintain the SWLS for more dependable storm water management.

The agreement states that the City will provide funds for maintenance and operation services and a capital equipment replacement fund. The City will provide funds for modifications that may become necessary for the normal and safe performance of the SWLS. It also states that the City will reimburse the District for unforeseen or emergency repairs, equipment replacement or modifications to keep the SWLS in normal, safe operating condition.

The District agreed to furnish the City an itemized estimate of the cost to operate, maintain and supplement the capital equipment replacement fund each year.

SERVICE PROGRAM DESCRIPTION

Maintenance services include maintenance inspection, preventative and routine maintenance, equipment and material charges. Desilting is provided approximately every other year. Administration includes budget and report preparation, correspondence, bill processing, contract administration and records maintenance. The estimated capital replacement fund is based on 1.5% to 1.8% of the total construction cost.

SUMMARY OF INCOME AND EXPENSES

County Staff reviewed income and expenditures from July 1, 2005 through June 30, 2017. This information is presented on Page 4 of this report. Capital Replacement Fund payments, interest, withdrawals, and income are described on Page 3 of the report.

Beginning or ending balances for any fiscal year do not reflect actual cash flow for any given fiscal year. City's assessment funds are received approximately nine months into each fiscal year. These delays are caused by the fact that the City levies exactions through the County, which then collects and credits the funds to the City, which are then paid to the County. This practice sometimes results in fund shortages.

SCADA SYSTEM

The Supervisory Control and Data Acquisition (SCADA) came on line in December 2004. Hardware installation is complete. SCADA maintenance costs are estimated to be less than \$100 per month, which will be offset by reduced operation costs and faster emergency response.

The original estimated cost to install the SCADA equipment for this SWLS was \$25,100, which was being spread over five years at \$5,020 per year through Fiscal Year 2004-2005. The actual cost to provide the service was \$37,001. The remaining balance was to be paid in installments of \$3,967 in FY 2005-2006, 2006-2007, and 2007-2008. The final SCADA payment of \$8,901 was transferred from the Capital Reserve Fund to the Operating Fund in FY 2008-2009 to pay the last installment for the SCADA system. The SCADA system is now paid in full.

BUDGET ESTIMATES

Estimated expenditures for the 2017-2018 Fiscal Year are based on prior year information.

In 2008-2009 unexpected expenditures totaled \$1,040 for electrical supplies and materials related to SCADA repairs. During Fiscal Year 2004-2005, actual expenditures exceeded budget estimates due to required SCADA system staff training, related installation inspections, extra pump repair services, and desilting. As the over-expenditure caused a shortfall in operational funding, the transfer of \$28,611 from the Capital Replacement Fund, mentioned above in the *Summary of Income and Expenses* section of this report, was required to cover maintenance, operations, and SCADA costs. The transfer was made in October 2006.

Although shortfalls have been offset in the past by the transfer of Capital Replacement Funds, shortages in the Capital Replacement Fund will need to be addressed with the City of Hayward in future fiscal years.

**STRATFORD VILLAGE SWLS
CAPITAL REPLACEMENT FUND**

	Date Of Checks		Amount of Deposit	Interest Earned*	Capital Replacement Fund Balance
Balance previous year					51,780.
	07/09/04	for03-04	750.		
				853.	62,380.
2004-2005	03/20/05		1,500.		
	CRF TR 12/31/05	for04-05	1,500.		
				1,555.	66,935.
2005-2006			0.		
				1,910.	68,845.
2006-2007	CRF TR 10/16/06		-28,611.		
		04/03/07 for06-07	3,750.		
		05/02/08 for06-07	3,750.		
				1,933.	49,667.
2007-2008	05/02/08		4,500.		
	03/20/09	for07-08	3,750.		
				1,431.	59,348.
2008-2009	CRF TR 03/20/09		3,750.		
		04/30/09	-8,901.		
		07/17/09 for08-09	3,750.		
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2009-2010	04/20/10		2,750.		
	08/20/10	for09-10	2,750.		
				176.	64,260.
2010-2011	10/21/11	for10-11	2,750.		
	12/09/11	for10-11	2,750.		
				319.	70,079.
2011-2012	02/06/15	for 11-12	5,500.		
				260.	75,839.
2012-2013	05/30/14	for12-13 pmt 1&2	5,500.		
				168.	81,506.
2013-2014	07/25/14	for13-14	2,450.		
			0.		
				143.	84,099.
2014-2015	CRF TR 12/05/14	for13-14	2,450.		
		02/13/15 pmp stn rpr	-12,459.		
		04/17/15 for14-15	5,500.		
				143.	79,732.
2015-2016	02/06/15	for 15-16	5,500.		
				260.	85,492.
2016-2017			5,500.		
	TOTALS		73,679.	17,313.	90,992.

Note: Updates to spreadsheet are made as information becomes available. Deposits to Capital Replacement Fund coincide with payments made by the City of Hayward and are now tracked on a Fiscal Year.

CRF TF -Capital Replacement Fund Transfer to M&O Operations Fund

1415 FY Capital Replacement Fund Transfer to M&O Operations Fund for pump repairs
0910 FY Capital Replacement Fund Transfer to M&O Operations Fund for final SCADA Payment
0607 FY Capital Replacement Fund Transfer to M&O operations Budget and for SCADA Capital Improvement at City's request (11,067)
0304 FY Capital Replacement Fund (Sept-03) receipt directly to M&O operations Budget

**STRATFORD VILLAGE SWLS
INCOME AND EXPENSES**

INCOME	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY	15-16 FY
City Payments-County Services	\$ 27,050.	\$ 19,882.	\$ 23,971.	\$ 25,021.	\$ 26,150.	\$ 26,036.	\$ 29,003.	\$ 26,596.	\$ 32,258.	\$ 38,300.
City Capital Replacement Fund (CRF)	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.	5,500.
Transfer CRF funds for Shortage/SCADA/Capt Rpr	28,611.	0.	8,901.	0.	0.	0.	0.	0.	12,459.	0.
City Payment SCADA (8 yrs)- final pmt in 08-09	0.	3,000.	0.	-	-	-	-	-	-	-
Interest Earned	580.	318.	0.	-	-	-	-	-	-	-
Total Income	\$ 59,991.	\$ 31,450.	\$ 40,372.	\$ 30,521.	\$ 31,650.	\$ 31,536.	\$ 34,503.	\$ 31,496.	\$ 50,217.	\$ 43,800.
EXPENSES										
Maintenance & Administration (County Services)	\$ 33,862.	\$ 31,924.	\$ 27,806.	\$ 24,718.	\$ 24,690.	\$ 23,159.	\$ 27,641.	\$ 24,691.	\$ 32,393.	\$ 32,918.
Pump Station Mechanical & Electrical repairs	467.	458.	415.	173.	173.	205.	176.	180.	190.	
Communications	358.	358.	1,040.	0.	0.	2,150.	154.	0.	0.	
Materials, Fuel and Oil	0.	0.	0.	-	-	-	-	-	0.	
Interest Charged	0.	0.	0.	-	-	-	-	-	0.	
Hazardous Materials Clean Up	0.	0.	0.	-	-	-	-	-	0.	
Bay Area Air Quality Management Appical/Permit	339.	0.	397.	-	443.	-	510.	0.	0.	
Hazard Waste Mgmt. Regulatory Program (New 06-07)	332.	332.	332.	522.	534.	522.	522.	522.	522.	526.
SCADA System Installation	0.	3,000.	8,901.	-	-	-	-	-	-	
Capital Replacement Fund	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.	5,500.
Total Expenses	\$ 39,107.	\$ 44,321.	\$ 46,391.	\$ 30,913.	\$ 31,340.	\$ 31,537.	\$ 34,504.	\$ 37,644.	\$ 45,402.	\$ 38,944.
Returned Balance / Operating Reserves	\$9,488	-\$3,384	-\$9,403	-\$9,795	-\$9,484	-\$9,485	-\$9,485	-\$47,130	-\$10,819	-\$5,963

Notes:

Unexpended Funds are used as "Operating Reserves" to cover cash flow each year until the City's assessment revenue is received by the County, which is a 6 to 18 month delay.

FY 2013-2014 The City Paymentson spreadsheet were adjusted to reflect requested FY payment

FY 2010-2011 reflects charges for UPS Unit

FY 2008-2009 reflects charges for electrical costs for SCADA repairs; Capital Replacement Fund transfer of \$8,901 for final SCADA pmt

FY 2006-2007 reflects a Capital Replacement Fund transfer of \$28,661; \$17,594 to operating fund due to revenue short fall and \$11,067 at City of Hayward's request to offset SCADA Capital Improvement costs to be applied toward expenses for 05-06 FY.

Stratford Village Storm Water Lift Station

2016-2017 Fiscal year

(July 1 2016-June 30, 2017)

Expenditures

2016-2017 Fiscal Year

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$1,089
Hazard Waste Mgmt. Regulatory Program	\$0
M&O Administrative Services	\$12,854.65
Additional Pump Work. Est	\$0

Subtotal Estimated Expenses	\$14,043.65
Capital Replacement Fund Payment	\$5,500

Total 2016-2017 FY Estimated Expenses	\$19,543.65

Stratford Village Storm Water Lift Station

2017-2018 Fiscal year

(July 1 2017-June 30, 2018)

Estimated Expenditures

Materials, Fuel and Oil	\$100
Communication Services	\$0
Bay Area Air Quality Control District Permit	\$520
M&O Administrative Services	\$29,000
Capital Expenditures	\$0

Subtotal Estimated Expenses	\$29,620.00
Capital Replacement Fund Payment	\$5,500

Total 2016-2017 FY Estimated Expenses	\$35,120



Public Works Agency
Alameda County

CONSTRUCTION AND DEVELOPMENT SERVICES DEPARTMENT

Construction Services (510) 670-5450 • FAX (510) 732-6173
Development Services (510) 670-6601 • FAX (510) 670-5269

Daniel Woldesenbet, Ph.D., P.E., Director

951 Turner Court • Hayward, CA 94545-2698 • www.acgov.org/pwa

February 1, 2016

City of Hayward
Mr. Thomas Rossi
Landscape Maintenance Division
16 Barnes Court
Hayward, CA 94544

Dear Mr. Rossi:

SUBJECT: Stratford Village Storm Water Lift Station Payment Information

The 2015 Annual Report for the Stratford Village Storm Water Lift Station (SWLS) is enclosed. It summarizes actual income and expenditures from FY 2006/2007 through FY 2014/2015.

In accordance with the City/County agreement, we request the following payments for current FY 2015/2016:

FY 2015/2016 ESTIMATED EXPENSES:

\$ 190	Materials, Fuel, and Oil
\$ 88	Communication Services
\$ 522	Permit/Regulatory Program Fees
\$ 32,000	M&O, CIP and Administrative Services
<u>\$ 5,500</u>	Capital Replacement Fund Payment
\$38,300	Total Expenses

FY 2015/2016 Expected Payments:

1st Payment (Due May 2016)	\$19,150
2nd Payment (Due July 2016)	\$19,150
Total Payment	\$38,300

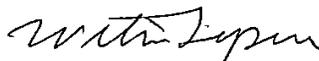
"To Serve and Preserve Our Community"

Stratford Village Storm Water Payment Information
February 1, 2016

Page 2

Please send checks payable to the ~~Treasurer of Alameda County to~~ ~~Alameda County Public Works Agency,~~
~~Special Districts, 9511 Turner Court, Room 100, Hayward, California 94545.~~ Should you have any questions
regarding the report, please contact Bill Lepere at (510) 670-5431. Please contact Percy Irving at (510)
670-5516 with any questions regarding Maintenance and Operations.

Yours truly,



William Lepere
Deputy Director, Public Works Agency

Enclosure

c: david.rizk@hayward-ca.gov
john.nguyen@hayward-ca.gov
denise.blohm@hayward-ca.gov
joef@franciscoandassociates.com
Percy Irving, Alameda County

STRATFORD VILLAGE SWLS
INCOME AND EXPENSES

INCOME	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY
City Payments-County Services	\$ 27,050.	\$ 19,882.	\$ 23,971.	\$ 25,021.	\$ 26,150.	\$ 26,036.	\$ 29,003.	\$ 26,596.	\$ 32,258.
City Capital Replacement Fund (CRF)	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.
Transfer CRF funds for Shortage/SCADA/Capt Rpr	28,611.	0.	8,901.	0.	0.	0.	0.	0.	12,459.
City Payment SCADA (8 yrs)- final pmt in 08-09	0.	3,000.	0.	-	-	-	-	-	-
Interest Earned	580.	318.	0.	-	-	-	-	-	-
Total Income	\$ 59,991.	\$ 31,450.	\$ 40,372.	\$ 30,521.	\$ 31,650.	\$ 31,536.	\$ 34,503.	\$ 31,496.	\$ 50,217.

EXPENSES	06-07 FY	07-08 FY	08-09 FY	09-10 FY	10-11 FY	11-12 FY	12-13 FY	13-14 FY	14-15 FY
Maintenance & Administration (County Services)	\$ 33,862.	\$ 31,924.	\$ 27,806.	\$ 24,718.	\$ 24,690.	\$ 23,159.	\$ 27,641.	\$ 32,042.	\$ 39,190.
Communications	467.	458.	415.	173.	173.	205.	176.	180.	190.
Materials, Fuel and Oil.	358.	358.	1,040.	0.	0.	2,150.	154.	0.	0.
Interest Charged	0.	0.	0.	-	-	-	-	-	0.
Hazardous Materials Clean Up	0.	0.	0.	-	-	-	-	-	0.
Bay Area Air Quality Management Applical/Permit	339.	0.	397.	-	443.	-	510.	0.	0.
Hazard Waste Mgmt. Regulatory Program (New 06-07)	332.	332.	332.	522.	534.	522.	522.	522.	522.
SCADA System Installation	0.	3,000.	8,901.	-	-	-	-	-	-
Capital Replacement Fund	3,750.	8,250.	7,500.	5,500.	5,500.	5,500.	5,500.	4,900.	5,500.
Total Expenses	\$ 39,107.	\$ 44,321.	\$ 46,391.	\$ 30,913.	\$ 31,340.	\$ 31,537.	\$ 34,504.	\$ 37,644.	\$ 45,402.
Returned Balance / Operating Reserves	\$ 9,488	\$ 3,384	\$ 9,403	\$ 9,795	\$ 9,484	\$ 9,485	\$ 9,485	\$ 15,634	\$ 10,819

Notes:

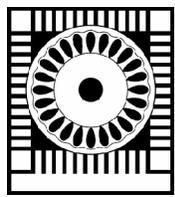
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FY 2008-2009 reflects charges for electrical costs for SCADA repairs; Capital Replacement Fund transfer of \$8,901 for final SCADA pmt

FY 2006-2007 reflects a Capital Replacement Fund transfer of \$28,661; \$17,594 to operating fund due to revenue short fall and \$11,067 at City of Hayward's request to offset SCADA Capital Improvement costs to be applied toward expenses for 05-06 FY.



CITY OF HAYWARD
 777 B STREET
 HAYWARD, CA 94541-5007

Vendor
 Number
 142810

Check
 Date
 03/25/2016

Attachment VI

Check
 Number
 00430122

\$38,300.00

Pay Thirty Eight Thousand Three Hundred Dollars and 00 cents *****

00430122

To The
 Order Of

TREASURER OF ALAMEDA COUNTY
 PUBLIC WORKS AGENCY
 SPECIAL DISTRICTS
 951 TURNER CT, ROOM 100
 HAYWARD, CA 94545-2698

**FILE COPY
 NON-NEGOTIABLE**

Invoice Date	Invoice Number	Description	Invoice Amount
02/01/2016	FY 2015/2016	ALAMEDA COUNTY-FY2015/2016 PAYMENTS PO# 1601399 GL-270-40-4020-10150-62260-03745	\$38,300.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
142810	TREASURER OF ALAMEDA COUNTY	00430122	03/25/2016	\$38,300.00



COUNTY OF ALAMEDA
1221 Oak Street
Oakland, CA 94612

Union Bank
390 California St
San Francisco, CA
415-4971226

2723053

VOID SIX MONTHS FROM DATE OF ISSUE

Date: 06/08/2016

Pay Amount: \$23,926.00

Pay

To The
Order Of

CITY OF HAYWARD
ATTN: DENISE BLOHM
24305 SOTO RD
HAYWARD CA 94544

Steve Manning

Authorized Signature

WARNING: ORIGINAL DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK ON REVERSE SIDE AND MICROPRINTING ON FACE

⑈ 2723053⑈ ⑆ 122000496⑆ 7020015890⑈

The City initially paid \$3 ,3 for the F 2 6 operating and capital contribution. The City negotiated with the County, who agreed that \$23,926 of the operating cost could be paid by the benefit one's capital account which is maintained by the Flood Control District . Therefore, the County issued a refund check of \$23,926.



Daniel Woldesenbet, Ph.D., P.E., General Manager

399 Elmhurst Street • Hayward, CA 94544 • (510) 670-5480 • www.acgov.org/pwa

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

REQUEST FOR QUALIFICATIONS FOR PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY AND PUMP PERFORMANCE EVALUATIONS

RFQ No. MAO20161149

**For more information regarding this project contact the person listed below.
Thank you for your interest!**

**Contact Person: Andrew Otsuka
Email Address: andy@acpwa.org**

RESPONSE DUE

by

5:00 p.m.

on

January 3, 2017

at

Alameda County Flood Control and Water Conservation District
399 Elmhurst Street, Room 113
Hayward, CA 94544



Alameda County is committed to reducing environmental impacts across our entire supply chain. If printing this document, please print only what you need, print double-sided, and use recycled-content paper.

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

**REQUEST FOR QUALIFICATIONS
FOR
PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS**

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I. STATEMENT OF WORK:**A. PROJECT DESCRIPTION AND OVERVIEW****1. Intent**

The Alameda County Flood Control & Water Conservation District (District) provides flood protection for Alameda County residents and businesses. The District plans, designs, constructs, and maintains flood control projects such as natural creeks, channels, levees, pump stations, dams, and reservoirs.

The District is seeking Statement of Qualifications (SOQ) from interested and qualified Consultants to provide professional services for the following disciplines:

- Program Management
- Engineering (including mechanical, electrical, structural, civil, energy efficiency, materials, and plumbing)
- Architecture
- Construction Management

This Request for Qualifications (RFQ) generally describes the project, the anticipated scope of services, the requisite consultant experience and capabilities, District requirements, and the information that must be included in the Statement of Qualifications. Failure to submit information in accordance with the RFQ requirements and procedures may be cause for disqualification.

The District will be conducting this procurement in a two-step process including an evaluation of statements of qualifications (SOQs) submitted in response to this RFQ and preliminary scoring of the same, to develop a short list of up to four (4) of the top-ranked consultants who will be invited to submit proposals in response to the forthcoming RFP and participate in an oral interview.

The District expects that the Consultant will use its experience and knowledge to make recommendations and refine the scope of work needed to satisfy District objectives for the project.

The District does not guarantee that a subsequent RFP will be issued. Should an RFP be issued, the terms and conditions described in this RFQ are not guaranteed to remain exactly the same.

2. Background.

The District is seeking a firm or team of firms (Consultant) to provide services to perform a stormwater pump station condition assessment and rehabilitation study for twenty pump stations in the District's flood control system.

The District's pump stations are a vital component of the District's overall flood control system, essential for protection of life and property from flooding. Under normal operating conditions, the District desires that the pump stations operate

efficiently, reliably, and sustainably to manage peak stormwater flows. The District also desires that the pump stations be resilient enough to continue to operate - or be readily repairable - under unforeseen conditions such as natural disasters (earthquake, extreme flooding, fire, etc.). The District is committed to supporting Alameda County's sustainability initiatives, specifically, for this project, clean energy and energy efficiency.

The District desires full assessments be made of each stations' physical condition and operating performance to identify station structures, systems, and/or equipment reaching the end of its useful life, identify stations with high trash/silt/debris accumulation, and determine actual pumping flows and pump efficiency loss.

The ages of the District's stormwater pump stations vary from approximately 2 to 60 years. Upgrades have been made over the years as needed, including pump and motor replacements. The project will include pump performance evaluations of each of the District's 90 ± pumps.

Through the work described in this RFQ, the consultant will use asset management principles to establish a capital improvement plan and annual operations and maintenance plan, along with cost estimates, for the system to provide the District's desired levels of service for 20 years or more into the future.

B. SCOPE OF SERVICES

1. Program and Project Management.

- a. Regularly communicate and coordinate with District staff.
- b. Coordinate the project team and manage all work to satisfy District goals.
- c. Organize and attend project team meetings, including preparing meeting agendas, presentation materials, and meeting minutes.
- d. Prepare a project schedule and update it monthly.
- e. Implement quality assurance and quality control protocols and standards to ensure that the District's quality goals are met.

Deliverable: Weekly or bi-weekly meetings w/ minutes and monthly progress reports with sufficient detail for District staff to determine whether the Consultant is performing to expectations and is on schedule and on budget. The monthly progress reports shall also communicate interim findings and provide information about any difficulties or special issues that need to be remedied.

2. Existing Data Collection and Review.

District will provide the following information, as available, for Consultant review:

- a. Record drawings.
- b. Facility operations and maintenance manuals.
- c. Specification data for major equipment (i.e. pump curves, performance data, etc.).
- d. Any recent facility evaluations/reports.
- e. Facility operating reports and maintenance records.
- f. Energy bills (electric, natural gas, and fuel).
- g. Historic hydrologic data and results of hydrologic modeling of upstream watersheds, including projected flow rates into the pump stations.

Consultant shall review this information and data, organize and archive it on a per-pump-station basis, and use the information, as appropriate, in its condition assessment and asset management analyses.

Deliverable: Organized and archived existing data and information in electronic format, and in hard copy format in a size to be determined, and bound in three-ring binders or other appropriate means, on a per-pump-station basis, including a table of contents and/or list of materials for ease of future reference.

3. Assessment Criteria and Condition Rating System.

Develop assessment criteria and a standardized and comprehensive rating system to guide the project team in the assessment of the pump stations and pumps. Appropriate criteria and rating systems shall be developed for each item listed in number 5 below, to ensure evaluation consistency from station to station. The rating system shall be structured using established asset management principles to enable prioritization of needed improvements for the District's capital improvement program.

Deliverable: Technical memorandum detailing the assessment criteria and rating system.

4. Field Inspection Plan.

Develop a detailed field inspection plan, based on an initial review of existing infrastructure (building, grounds, and appurtenances) and equipment (pumps, electrical systems, and other mechanical systems) at each pump station.

The field inspection plan shall include a discussion of how appropriate data will be collected to support the condition assessment. It shall also include a discussion of quality assurance/quality control protocols that will be followed to ensure that the District's quality goals are met.

The plan shall also identify any special field issues that Consultant expects to, or may, encounter that could adversely impact its field inspection program.

Deliverable: Field Inspection Plan describing the proposed data collection techniques, field inspection procedures and protocols, and data collection quality assurance/quality control protocols that will be followed.

5. Site Visits and Condition Assessments.

- a. Meet with District staff to discuss and document District inspection sequencing priorities (which pump stations should be addressed first, for example). Also discuss and document District's knowledge of facility equipment and systems, along with the District's anecdotal operational and maintenance experience.
- b. Perform field inspections in accordance with the Field Inspection Plan. The inspections may include installation of data loggers on select equipment to develop equipment use profiles. The inspections shall include, but not be limited to:
 - i. Structural inspection of each pump, including structural support system (beams, columns, etc), seismic supports, bracing, and stability, wet wells and sumps, roofing, outfall structures, etc.
 - ii. Inspection of all mechanical equipment and components, including pumps, pump assemblies, motors, engines, gears, etc.
 - iii. Inspection of all electrical power supply systems, including backup power generation and fuel tanks.
 - iv. Inspection of all appurtenant conveyance systems, including piping, valves, pipe support systems, cathodic protection systems, discharge pipes, flapgates, hardware, etc.
 - v. Inspection of all coating materials, including paint, asbestos, and other coatings; corrosion investigations and testing, etc.
 - vi. Inspection of pump station grounds, including security fencing, gates, site access, driveways, parking/staging areas, etc., and identification of security and safety deficiencies such as the availability of requisite worker safety equipment and other safety features.
 - vii. Inspection of wet wells, sumps, pipes, channels, and trash racks to assess the amount of siltation, sedimentation, and debris and how it is impacting flow capacity.
 - viii. Measurement of emissions and noise levels.
- c. Communications/SCADA control and monitoring: The District is undertaking a pump station SCADA system modernization project as a separate project. Assessment of communications and SCADA systems is NOT included in this procurement, although consultant's input is welcome.
- d. Based on the existing data and information collected in Task 2, above, along with field inspections, perform a conditions assessment of each pump station. Compare existing conditions against the assessment criteria as developed in Task 3, above. The assessments shall include, but not be limited to, compliance with current standards, codes, and regulations; compliance with current safety codes and regulations; operational efficiency and capacity assessments; and possible

improvements that could reduce short- and long-term maintenance requirements.

All work impacting District facilities and operations must be scheduled and performed in close coordination with District staff to mitigate any impacts to District operations.

Deliverable: Field investigation report for each pump station, including all field notes and data collected during the inspections, and photographs, sketches, and video, organized and archived for ease of future reference.

6. **Pump Performance Evaluation.**

Pump performance testing to be performed by Consultant shall include, but not be limited to, the following:

- a. Collect field data for each pump, including flow, suction, discharge pressure, and power (amperage and/or kW measurement) to determine pump operating capacity.
- b. Determine the system total dynamic head value to develop pump system curves.
- c. Compare existing pump system operation with the original design parameters, as available.
- d. Compare existing pump age, efficiency, and condition with that of equivalent new pumps from the same or other pump manufacturers.
- e. Evaluate the potential savings of installing variable frequency drives, electronic soft-start motor starters, and/or premium efficiency motors.
- f. Evaluate hydraulic and operational improvements that could be implemented to improve pump efficiency. Pumping system assessment tools may be used, if applicable.
- g. On a per-pump-station basis, compare pump capacity to hydrologic demand to meet current and future predicted flow conditions.

Deliverable: Technical Memoranda describing the pump performance evaluation procedures, including equipment used and data collected and analyzed; test results and findings of the pump performance evaluations, and including data sheets for each pump; and recommended pump efficiency and capacity improvement strategies such as pump replacement or rehabilitation needed to meet the District's goals.

7. **Energy Audit and Analysis.**

To determine how energy is used within each pump station, Consultant shall perform an energy analysis and develop an energy balance of each facility. This

will include, but not be limited to, the following tasks:

- a. Evaluate overall historic pump station energy usage (electric, diesel, natural gas, and other fuel) based on information collected in Task 2.
- b. Using a portable power meter, data loggers, and/or available SCADA data, determine hours of major (energy-intensive) equipment operation, energy use, and energy efficiency.
- c. Develop an inventory of all energy use at each pump station, including energy used for each pump.
- d. Evaluate rate structures for each major type of fuel (electric, petroleum-based, etc.) to determine which energy source may be most cost-effective.
- e. Perform a cost/benefit analysis of alternative energy generation options, including solar and other demand response programs.
- f. Benchmark pump station energy efficiency against other similar facilities, using an appropriate pumping system assessment tool, if applicable.

Deliverable: Technical memorandum describing the energy audit and analysis, including analysis techniques, supporting data and information, energy usage and balance on a per-pump-station basis, recommendations to improve energy efficiency, and comparative analysis of various fuel types, and cost/benefit analysis of alternative energy generation options.

8. **Recommendations and Final Report.**

Based on the assessments and testing in Tasks 2 through 7, above, develop specific capital improvement recommendations for rehabilitation and/or replacement of each pump station. Using established asset management principles, develop risk-based prioritization for recommended capital improvements. Prepare order-of-magnitude, comparative cost estimates for recommended improvements. Develop a phasing plan and schedule for recommended improvements.

Deliverable: Final report, presenting the evaluation of risk and recommendations on prioritized capital improvements. The report will include summaries of pump station conditions assessment findings and quantitative and qualitative evaluation of failure risk based on existing conditions; preliminary scopes of work, schedules, and cost estimates for recommended capital improvements; and recommend phasing of the work to address highest priority needs. Final report will refer to technical memoranda and archived data as an appendix.

9. **Comprehensive Health, Safety and Security**

Consultant shall be responsible for taking all necessary safety precautions in the performance of its services and shall prepare a comprehensive, written, Health, Safety and Security Plan. Due to the necessity to enter active storm drain facilities to fulfill this contract, the Consultant must be trained and hold appropriate permits for confined space work.

Consultant must provide site specific traffic control plans (for work that affects traffic) in accordance with the most currently adopted California Manual on Uniform Traffic Control Devices, and all necessary permits.

Deliverable: Health, Safety, and Security Plan, outlining procedures and protocols Consultant will take to ensure the health and safety of its employees while performing the work on this project.

Deliverable: Traffic Control Plan(s), as necessary, for work performed at each pump stations where traffic or nearby properties may be impacted by Consultant's work.

10. Optional Task: Design and Preparation of Construction Documents

At the District's direction, Consultant shall prepare preliminary and final pump station rehabilitation and/or replacement design documents. Tasks shall include, but not be limited to:

- a. Meet regularly with District staff to discuss District priorities and proposed approach.
- b. Complete any necessary geotechnical investigations, hazardous materials investigation, and land surveys required for completion of preliminary design.
- c. Prepare and submit a preliminary design report, presenting a summary of the basis for design, recommended improvements that balance cost, reliability, feasibility, and meet all environmental and permitting constraints, an implementation plan, cost estimate, and lists of required plans and specifications.
- d. Prepare 30% construction documents, including plans, specifications, and estimates, and a proposed construction schedule for District review and approval. Consultant shall also prepare and submit preliminary design calculations for all equipment and facility improvements.
- e. Prepare 60%, 95%, and 100% construction documents, including plans, specifications, and estimates; a final construction schedule for District review and approval; and other appropriate supporting bid documents and information, at the District's request, which may include project descriptions, scopes of services, bid advertising material, etc. Consultant shall also prepare and submit final design calculations for all equipment and facility improvements.

11. Optional Task: Construction Management and Construction Support Services

At the District's direction, Consultant shall perform any, or all of the following:

- a. Provide construction management services, including inspection.
- b. Coordinate construction activities with other County departments, utilities, and municipalities for the duration of the project.
- c. Prepare for and attend preconstruction conference.

- d. Visit site(s) as required during the construction period to review work progress and/or inspect work in accordance with the construction documents.
- e. Conduct progress meetings.
- f. Review and process submittals, shop drawings, and Request for Information documents from the Contractor; prepare drawings and estimates for any required field changes.
- g. Review, estimate, and negotiate change orders with District input and approval on behalf of the District.
- h. Review and advise on Contractor's monthly pay requests.
- i. Provide resident inspection services as requested.

C. CONSULTANT EXPERIENCE AND CAPABILITIES

Consultants responding to this RFQ, including all key personnel to be assigned to this project, shall be regularly and continuously engaged in the business of conducting pump station condition assessments, performing pump performance evaluations/testing, and designing stormwater pump stations - including all associated and necessary disciplines and services - for at least ten (10) years.

Consultant must have demonstrated experience with assessing multiple (5 to 10) pump stations simultaneously and must show that it has adequate staff capacity to perform multiple pump station assessments simultaneously.

Consultant shall possess all permits, licenses and professional credentials necessary to perform services as specified under this RFQ. It is desired that Consultant possess Pump Systems Assessment certification through the Hydraulic Institute. (www.pumps.org)

D. TIME OF SERVICES/PROJECT SCHEDULE

Upon completion of this two-step procurement process, the District intends to enter into a contract with the top-ranked Consultant for a period of two years with three additional one-year options to extend the contract(s). District expects the first two-years of the contract to commence on or about March 21, 2017.

Consultant must be prepared to perform flow measurements and pump capacity analyses at the outset of the project to capitalize on available stormwater flow during the rainy season. Alternatively, Consultant may develop an alternative approach to supplying the pumps with water during pump testing.

E. OTHER DISTRICT REQUIREMENTS

1. Local Participation: Note that it is a requirement for award that all contracts such as this one include local (defined as Alameda County-based) businesses to the maximum extent possible consistent with the nature of the services to be provided. The County Small Local and Emerging Business (SLEB) Program requires that to be awarded this contract the lead firm must be a SLEB or, if the lead firm is not a SLEB, the lead firm must partner with SLEBs to the maximum extent

reasonable and possible, with a minimum of 20% SLEB participation required. Please note detailed provisions in OTHER PROVISIONS section of this RFQ.

2. Environmentally Friendly Packing: Alameda County is an environmentally responsible employer and seeks all practical opportunities for waste reduction and recycling. The County, therefore, encourages its contractors to reduce waste volume and toxicity by using environmentally friendly packaging material whenever possible. Options may include backhauling product packaging to the supplier for reuse or recycling, shipping in bulk or reduced packaging, using soy bean-based inks for packaging printing, using recycled product packaging or using recyclable or reusable packaging material. The County encourages all bidders and contractors for goods and services to adhere to these principles where practicable.

II. INSTRUCTIONS TO CONSULTANTS

A. DISTRICT CONTACTS

The evaluation phase of this two-step procurement shall begin upon receipt of sealed Statements of Qualifications, through the proposal phase, and continue until a Notice of Intent to Award is issued. Consultants shall not contact or lobby evaluators during the evaluation process. Attempts by Consultant to contact evaluators may result in disqualification of Consultant.

All questions regarding this RFQ are to be submitted in writing, preferably via e-mail by December 5, 2016 to:

Andy Otsuka, Procurement Manager
Alameda County Flood Control and Water Conservation District
399 Elmhurst Street, Room 113
Hayward, CA 94544
E-Mail: andy@acpwa.org

The Alameda County Public Works Agency's "Current List of RFQs/RFPs" website will be the official notification posting place for all District-produced documentation about this project, including the Request for Qualifications and Addenda. Go to <http://www.acgov.org/pwa/business/services.htm> and/or http://acgov.org/gsa_app/gsa/purchasing/bid_content/contractopportunities.jsp to view current contracting opportunities.

B. CALENDAR OF EVENTS

Event	Date/Location
RFQ Issued	November 22, 2016
Mandatory Networking/Consultant Conference <i>PWA- Turner Court Office RM 230 951 Turner Court, Hayward CA 94541 Dial in: 267-930-4000; Access code 466055500#</i>	December 2, 2016, 10:00 am
Written Questions Due (RFQ)	December 5, 2016 BY 5:00 p.m.

Addendum Issued	December 12 , 2016
Statement of Qualifications Due	January 3, 2017 BY 5:00 p.m.
Evaluation Period	January 3-9, 2017
RFP Issued (to short-listed firms)	January 10, 2017
Written Questions Due (RFP)	January 16, 2017
Addendum Issued	January 23, 2017
RFP Response Due	February 6, 2017
Evaluation Period	February 7-10, 2017
Oral Presentation/ Interviews	February 13-14, 2017
Board Letter Issued	March 7, 2017
Board Award Date	March 21, 2017
Contract Start Date	March 21, 2017

Note: Evaluation period, consultant interviews, award, and contract start dates are approximate.

C. NETWORKING/CONSULTANT CONFERENCE

A mandatory Networking/Consultant Conference will be held on December 2, 2016. Consultants are urged to attend in person; however, the District will have a phone-in conference option enabled for remote participation. In order to get the best experience, the District recommends that Consultants who participate remotely use equipment with audio output such as speakers, headsets, or a telephone.

This networking/consultant conference will be held to:

- Provide an opportunity for Small Local Emerging Businesses (SLEBs) and large firms to meet qualified sub consultants and/or teaming partners and develop subcontracting relationships in order to participate in the contract(s) that may result from this RFQ.
- Provide an opportunity for consultants to ask specific questions about the project and request RFQ clarification.
- Provide the District with an opportunity to receive feedback regarding the project and RFQ.
- Visit select pump station sites. Consultant's participation in the site visit portion of the networking conference is optional.

All questions will be addressed and the list of attendees will be included in an RFQ Addendum following the networking/consultant conference. Potential Consultants are strongly encouraged to attend networking/consultant conferences in order to further facilitate subcontracting relationships. Failure to participate in a networking/consultant conference will in no way relieve the Consultant from furnishing goods and/or services required in accordance with these specifications, terms, and conditions.

D. SUBMITTAL OF STATEMENT OF QUALIFICATIONS

1. All Statements of Qualifications (SOQ) must be SEALED and must be received by the Alameda County Flood Control and Water Conservation District receptionist **BEFORE** 5:00 p.m. on the due date specified in the Calendar of Events.

NOTE: LATE AND/OR UNSEALED SOQs CANNOT BE ACCEPTED. IF HAND DELIVERING SOQs PLEASE ALLOW TIME FOR METERED PUBLIC PARKING OR SPARSE STREET PARKING.

SOQs will be received only at the address shown below, and by the time indicated in the Calendar of Events. Any SOQ received after said time and/or date or at a place other than the stated address cannot be considered and will be returned unopened.

All SOQs, whether delivered by an employee of Consultant, U.S. Postal Service, courier or package delivery service, must be received and time stamped at the stated address prior to the time designated. The District's Office Services timestamp shall be considered the official timepiece for the purpose of establishing the actual receipt of SOQs.

2. Statements of Qualifications are to be addressed and delivered as follows:

Pump Station Condition Assessment & Rehabilitation Study

RFQ No. MAO20161149

Alameda County Flood Control and Water Conservation District

399 Elmhurst Street, Room 113

Hayward, CA 94544-1307

Attention: Andy Otsuka

3. Consultant's name and return address must also appear on the mailing package.
4. No telegraphic, e-mail or facsimile SOQs will be considered.
5. All costs required for the preparation and submission of an SOQ shall be borne by Consultant.
6. Only one SOQ response will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response. For purposes of this requirement, "partnership" shall mean, and is limited to, a legal partnership formed under one of more of the provisions of the state of California or other state's Corporations Code or an equivalent statute.
7. All information regarding the SOQ responses will be held as confidential until such time as the Consultant Review Board (CRB) has completed its evaluation, and recommended award has been made by the CRB, and the contract has been fully

negotiated with the recommended awardee named in the recommendation to award/non-award notification(s).

8. It is the responsibility of the Consultants to clearly identify information in their SOQ responses that they consider to be confidential under the California Public Records Act. See: <http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm>
9. Each SOQ received, with the name of the consultant, shall be entered on a record, and each record with the successful SOQs indicated thereon, shall, after the award of the contract, be open to public inspection.
10. California Government Code §4552: In submitting an SOQ to a public purchasing body, the consultant offers and agrees that if the SOQ is accepted, it will assign to the purchasing body all rights, title and interest in and to all causes of action it may have under §4 of the Clayton Act (15 U.S.C. §15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the consultant for sale to the purchasing body pursuant to the SOQ. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the consultant.
11. Consultant expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms "claim" and "knowingly" are defined in the California False Claims Act, Cal. Gov. Code, §12650 et seq.) ACFCD will be entitled to civil remedies set forth in the California False Claim Act. It may also be considered fraud and the Consultant may be subject to criminal prosecution.
12. The Consultant certifies that it is, at the time of response/SOQ, and shall be throughout the period of the contract, licensed by the State of California to do the type of work required under the terms of the Contract Documents. Consultant further certifies that it is regularly engaged in the general class and type of work called for in the RFQ.
13. The Consultant certifies that it is not, at the time of the SOQ, on the California Department of General Services (DGS) list of persons determined to be engaged in investment activities in Iran or otherwise in violation of the Iran Contracting Act of 2010 (Public Contract Code Section 2200-2208).
14. It is understood that the District reserves the right to reject an SOQ and that the rejected SOQ shall remain open for advancement in this procurement process for a period of 180 days, unless otherwise specified in the RFQ documents.

E. RESPONSE FORMAT

1. SOQ responses are to be straightforward, clear, concise and specific to the information requested. Submit in 8-1/2 x 11 format one (1) original hardcopy SOQ with original ink signatures, plus four (4) copies of the SOQ, plus a copy shall be submitted in "PDF" format on read-only CD or USB flash drive and enclosed with the sealed original hardcopy of the SOQ. Original SOQ is to be clearly marked

“ORIGINAL,” printed on plain white paper, and must be either loose leaf or in a 3-ring binder (NOT bound). All copies shall be marked “COPY.”

It is preferred that all SOQs submitted shall be printed double-sided and on minimum 30% post-consumer recycled content paper. Inability to comply with this recommendation will have no impact on the evaluation and scoring of the proposal. Submittals shall contain only material directly related to response to requirements, not general marketing material. Organize your information under tabs in the same order delineated under Section II.F., “Response Content/Submittals.”

2. In order for SOQs to be considered complete, Consultant must provide all information and documentation requested, including forms required in Exhibits A and B. Failure to include all requisite information may be grounds for the District’s rejection of consultant’s SOQ.
3. SOQs, in whole or in part, are NOT to be marked confidential or proprietary. The District may refuse to consider any SOQ response or part thereof so marked. SOQ responses submitted in response to this RFQ may be subject to public disclosure. The District shall not be liable in any way for disclosure of any such records. Please refer to the County’s website at: <http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm> for more information regarding Proprietary and Confidential Information policies.

F. RESPONSE CONTENT/SUBMITTALS

The District appreciates brevity. Please keep your SOQ submission, excluding transmittal letter, title page, table of contents, plain section dividers, resumes, and required exhibits/attachments, to a total of 20 printed pages. Clarity and conciseness are essential and will be considered in assessing the Consultant’s capabilities.

In order to simplify the process and to obtain the maximum degree of comparability, the SOQ should be organized in the following manner:

1. **Transmittal Letter.** SOQ responses shall include a brief description of Consultant’s capabilities and approach in providing its services to the District and provide a brief synopsis of the highlights of the SOQ and overall benefits of the SOQ to the District. This synopsis should not exceed three (3) pages in length and should be easily understood.
2. The SOQ response shall include the following information:
 - a. **Title Page.** Show the RFQ subject, the RFQ number, the name of the Consultant’s firm, address, telephone number, name of the contact person and their email address, and the date.
 - b. **Table of Contents.** SOQ responses shall include a table of contents listing the individual sections of the SOQ and their corresponding page numbers. Tabs should separate each of the individual sections.

- c. **Description of the Team.** SOQ must identify prime consultant, sub consultants and the qualifications of each entity to perform the scope described herein. Due to the breadth of disciplines covered by this scope, please be as detailed as possible, and provide an organizational chart to show flow of communication and how the individual entities will be managed by the prime consultant. Please also describe the consultant team's ability to manage pump analysis at multiple sites simultaneously.
- d. **Key Personnel.** SOQ responses shall include a complete list of all key personnel who will provide services on the projects. For each person on the list, the following information shall be included:
- (1) The person's relationship with Consultant, including job title and years of employment with Consultant.
 - (2) Brief one-paragraph description of expertise and experience.
 - (3) The role that the person will play on the project.
 - (4) Address, telephone number, and e-mail address.
 - (5) Person's educational background.
 - (6) Person's relevant experience, certifications, and/or merits.
 - (7) Resume, as an appendix item.
- e. **Description of Consultant's Experience and Expertise.** SOQ responses shall include a detailed explanation of relevant experience including descriptions of similar project work, years of experience in the field of pump station condition assessments and/or pump performance evaluations and general skills sets that can be provided by personnel. Consultant should demonstrate a clear understanding of the project.

Specifically, this description should address consultant's qualifications in the following areas: (1) Program and Project Management; (2) Existing Data Collection and Review; (3) Assessment Criteria and Condition Rating System; (4) Field Inspection Plan; (5) Site Visits and Condition Assessments; (6) Pump Performance Evaluation; (7) Energy Audit and Analysis; (8) Recommendations and Final Report; (9) Comprehensive Health, Safety and Security Plan; (10) Optional Task- Design and Preparation of Construction Documents; (11) Optional Task- Construction Management and Construction Support Services. Included in this narrative should be at least three, but no more than five, key projects of a similar nature.

The description of consultant's team should (1) discuss how the team will meet or exceed the requirements of the District; (2) explain any special resources, procedures, or approaches that make the services of Consultant particularly advantageous to the District; and (3) identify any limitations or restrictions of Consultant in providing the services that the District should be aware of in evaluating Consultant's response to the RFQ.

3. **Exhibits/Attachments.** Consultants shall include in their submittal completed and signed documentation for all listed Exhibits, including any attachments required by the Exhibit. The content and sequence for each required document shall be as follows:

Exhibit A SOQ Response Packet- Required Documentation

Attachment (a): Consultant Information and Acceptance (required with submittal of SOQ). Every Consultant must select one choice under Item 11 of this exhibit and must completed and sign page 3 of this Exhibit A.

Attachment (b): References (required with submittal of SOQ). Consultants must use the templates on Exhibit A, Attachment (b) to provide references. Consultants are to provide a list of three clients and must verify the contact information for all references. References must be satisfactory as deemed solely by the District. Consultants are strongly encouraged to notify all references that the District may be contacting them to obtain a reference. The District may contact some or all of the references provided in order to determine Consultant's performance record on work similar to that described in this request. The District reserves the right to contact references other than those provided in the Response and to use the information gained from them in the evaluation process.

Attachment (c): Small Local Emerging Business (SLEB) Partnering Information Sheet (required with submittal of SOQ). This form is required with the submittal of Consultant's SOQ response. If Consultant is not certified, the name, identification information, and goods/services to be provided by the named CERTIFIED SLEB partner(s) with whom the Consultant will subcontract to meet the County SLEB participation requirement must be stated. For any CERTIFIED SLEB subcontractor(s) named, the Exhibit must be signed by the CERTIFIED SLEB(s) according to the instructions. All named SLEB subcontractor(s) must be certified by the time of submittal of Proposals.

Attachment (d): Exceptions, Clarifications, Amendments (required with submittal of SOQ). If Consultants are making ANY clarifications and/or amendments, or taking exception to policies or specifications of this RFQ, these MUST be submitted in the Exceptions, Clarifications, Amendments form in Exhibit A, Attachment (d). **The District is under no obligation to accept any exceptions, and such exceptions may be a basis for SOQ disqualification.**

Attachment (e): Debarment & Suspension Form (required with submittal of SOQ). Consultant must complete, sign, and date the Debarment and Suspension Certification form.

Exhibit B **Insurance Requirements** (*for information*). This exhibit contains the minimum insurance limits, required by the County of Alameda to be held by the Consultant and all of its sub consultants performing on the projects. Insurance certificates are not required at the time of submission of the SOQ; however, by signing Attachment (a) - Consultant Information and Acceptance, Consultant and its sub consultants agree to meet the minimum insurance requirements stated in the RFQ prior to contract award. This documentation must be provided to the District prior to award and shall include an insurance certificate and additional insured certificate naming the Alameda County Flood Control and Water Conservation District and County of Alameda, which meets the minimum insurance requirements, as stated in the Exhibit B – Insurance Requirements.

G. EVALUATION CRITERIA/SELECTION COMMITTEE

All SOQs that pass the initial evaluation criteria identified as a pass/fail item in the Evaluation Criteria table below will be evaluated by a Consultant Review Board (CRB). The CRB may be composed of District staff and other parties that may have associated expertise or experience. The CRB will review and rank the submittals to create a shortlist of up to four Consultants that will be invited to submit Proposals. The shortlisted Consultants will be invited for an interview.

All contacts during the evaluation phase shall be through the District contact only. Consultants shall neither contact nor lobby evaluators during the evaluation process. Attempts by Consultant to contact and/or influence members of the CRB may result in disqualification of Consultant.

Consultants should bear in mind that any SOQ that is unrealistic in terms of the technical or schedule commitments may be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the District's requirements as set forth in this RFQ.

Each of the evaluation criteria below will be used in ranking and determining the quality of the SOQs. SOQs will be evaluated according to each Evaluation Criteria, and scored on the zero to ten-point scale outlined below. The scores for all evaluation criteria will then be added, according to their assigned weight (below), to arrive at a weighted score for each SOQ. An SOQ with a high weighted total will be deemed of higher quality than an SOQ with a lesser-weighted total.

The final maximum score for any Consultant is one-hundred ten (110) points, including the possible ten (10) points for local and small, local and emerging, or local preference points (maximum 10% of final score). Preference points awarded to each Consultant for being local and/or certified SLEB will be calculated from the actual scores achieved in the evaluation of their SOQs.

All Consultants will be notified of the shortlist participants; however, the preliminary scores at that time will not be communicated to Consultants.

0	Not Acceptable	Non-responsive, fails to meet RFQ specifications. The approach has no probability of success. For mandatory requirement this score will result in disqualification of proposal.
1-2	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving project objectives per RFP/SOQ.
3-4	Fair	Has a reasonable probability of success, however, some objectives may not be met.
5-6	Average	Acceptable, achieves all objectives in a reasonable fashion per RFP/SOQ specification. This will be the baseline score for each item with adjustments based on interpretation of proposal by Evaluation Committee members.
7-8	Above Average/Good	Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFP/SOQ requirements and expectations.
9-10	Excellent/Exceptional	Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFP specification.

	INITIAL CRITERIA	Score
1.	<p>Completeness of Response:</p> <p>Responses to this RFQ must be complete. Responses that do not include the RFQ content requirements and subsequent Attachment requirements and do not address each of the items listed in Section IV, below, will be considered incomplete, be rated a Fail in the evaluation criteria and will receive no further consideration.</p> <p>Responses that are rated a Fail and are not considered may be picked up by the Consultant at the delivery location within 14 calendar days of contract award and/or the completion of the competitive process.</p>	Pass/Fail
2.	<p>Debarment and Suspension:</p> <p>Consultant, its principals, and named subcontractors are not identified on the list of Federally debarred, suspended or other excluded parties located at www.sam.gov. Certification form attached hereto as Exhibit A, Attachment (e) must be completed and signed.</p>	Pass/Fail

	EVALUATION CRITERIA – STATEMENT OF QUALIFICATIONS	Weight Factor	Max. Rating	Max. Score
1.	<p>Understanding of the Project:</p> <p>SOQs will be evaluated against the RFQ specifications and the questions below:</p> <p>a. Has Consultant demonstrated a thorough understanding of the purpose and scope of the project?</p> <p>b. How well has the consultant identified pertinent issues and potential problems related to the project?</p> <p>c. Has the Consultant demonstrated that it understands the deliverables the District expects it to provide?</p>	3.0	10	30
2.	<p>Experience and Expertise:</p> <p>In each skill area described below, an evaluation will be made of the probability of success of and risks associated with the SOQ response:</p> <p>a. Program and project management.</p> <p>b. Existing data collection and review.</p> <p>c. Assessment criteria and condition rating system.</p> <p>d. Field inspection plan.</p> <p>e. Site visits and condition assessments.</p> <p>f. Pump performance evaluation.</p> <p>g. Energy audit and analysis.</p> <p>h. Recommendations and final reporting.</p> <p>i. Comprehensive health, safety, and security.</p> <p>j. Design and preparation of construction documents.</p> <p>k. Construction management and construction support services.</p>	5.0	10	50
3.	<p>Relevant Experience of Key Personnel:</p> <p>SOQs will be evaluated against the RFQ specifications and the questions below:</p> <p>a. Has the firm been engaged in relevant projects and services as outlined in Section I.B.?</p> <p>b. Do the individuals assigned to the project have appropriate licenses and certifications and demonstrated expertise and relevant experience on similar projects?</p> <p>c. How extensive is the applicable education and experience of the personnel designated to work on the project?</p>	2.0	10	20
Maximum Interview Evaluation Score				100

	Local and SLEB Preferences			Max. Score
1.	Local Preference (5% of Evaluation Score)			5
2.	SLEB Preference (5% of Evaluation Score)			5
Maximum Interview Evaluation Score				110

H. PROCUREMENT PROTEST/APPEALS PROCESS

District prides itself on the establishment of fair and competitive contracting procedures and the commitment made to follow those procedures. The following is provided in the event that Consultants wish to protest the procurement process or appeal the recommendation to award a contract for this project once the Notices of Intent to Award/Non-Award have been issued. Protests submitted prior to issuance of the Notices of Intent to Award/Non-Award will not be accepted by the District.

1. Any protest by any Consultant to any part of the procurement process, must be submitted in writing to the Flood Control Program Manager, located at 399 Elmhurst Street, Hayward, CA 94544, before 5:00 p.m. of the FIFTH (5th) business day following the date of issuance of the Notice of Intent to Award, not the date received by the Consultant. A protest received after 5:00 p.m. is considered received as of the next business day.
 - a. The protest must contain a complete statement of the reasons and facts for the protest.
 - b. The protest must refer to the specific portions of all documents that form the basis for the protest.
 - c. The protest must include the name, address, email address, fax number and telephone number of the person representing the protesting party.
 - d. The District will transmit a copy of the protest to all Consultants as soon as possible after receipt of the protest.
2. Upon receipt of the written protest, the Flood Control Program Manager or designee will review and evaluate the protest and issue a written decision. The Flood Control Program Manager, may, at his or her discretion, investigate the protest, obtain additional information, provide an opportunity to settle the protest by mutual agreement, and/or schedule a meeting(s) with the protesting Consultant and others (as appropriate) to discuss the protest. The decision on the protest will be issued at least ten (10) business days prior to the Board hearing date. The decision will be communicated by e-mail or fax, and certified mail, and will inform the proposer whether or not the recommendation to the Board of Supervisors in the Notice of Intent to Award is going to change. A copy of the decision will be furnished to all Consultants affected by the decision. As used in this paragraph, a Consultant is affected by the decision on a protest if a decision on the protest could have resulted in the Consultant not being the apparent successful Consultant on the procurement.
3. The decision of the Flood Control Program Manager on the protest may be appealed to the Auditor-Controller's Office of Contract Compliance (OCC) located at 1221 Oak Street, Room 249, Oakland, CA 94612, Fax: 510-272-6502. The Consultant whose proposal is the subject of the protest, all Consultants affected by the Flood Control Program Manager's decision on the protest, and the protestor

have the right to appeal if not satisfied with the Flood Control Program Manager's decision. All appeals to the Auditor-Controller's OCC shall be in writing and submitted within five (5) business days following the issuance of the decision by the Flood Control Program Manager, not the date received by the Consultant. An appeal received after 5:00 p.m. is considered received as of the next business day. An appeal received after the FIFTH (5th) business day following the date of issuance of the decision by the Flood Control Program Manager shall not be considered under any circumstances by the District or the Auditor-Controller OCC.

- a. The appeal shall specify the decision being appealed and all the facts and circumstances relied upon in support of the appeal.
- b. In reviewing protest appeals, the OCC will not re-judge the qualifications(s). The appeal to the OCC shall be limited to review of the procurement process to determine if the contracting department materially erred in following the RFQ or, where appropriate, County contracting policies or other laws and regulations.
- c. The appeal to the OCC also shall be limited to the grounds raised in the original protest and the decision by the Flood Control Program Manager. As such, a Consultant is prohibited from stating new grounds for the protest in its appeal. The Auditor-Controller (OCC) shall only review the materials and conclusions reached by the Flood Control Program Manager or department designee and will determine whether to uphold or overturn the protest decision.
- d. The Auditor's Office may overturn the results of a RFQ process for ethical violations by District staff, District Selection Committee members, subject matter experts, or any other staff managing or participating in the competitive process, regardless of timing or the contents of a proposal protest. Any participating County staff, including County Counsel or Auditor-Controller, are doing so as staff of the District.
- e. The decision of the Auditor-Controller's OCC is the final step of the appeal process. A copy of the decision of the Auditor-Controller's OCC will be furnished to the protestor, the Consultant whose SOQ is the subject of the protest, and all Consultants affected by the decision.
- f. The District will complete the protest/appeal procedures set forth in this paragraph before a recommendation to award the Contract is considered by the Board of Supervisor.

The procedures and time limits set forth in this paragraph are mandatory and are each Consultant's sole and exclusive remedy in the event of protest. A Consultant's failure to timely complete both the protest and the appeal procedures shall be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these procedures, shall constitute a waiver of any right to further pursue the protest, including filing a Government Code Claim or legal proceedings.

III. TERMS AND CONDITIONS

A. OTHER PROVISIONS

1. Small and Emerging Locally Owned Business: The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services. As a result of the County's commitment to advance the economic opportunities of these businesses, **Proposers must meet the County's Small and Emerging Locally Owned Business requirements in order to be considered for the contract award.** The District's requirement is to have at least 20 percent of the contract work performed by Alameda County SLEB-certified firms. For more information about the SLEB program, go to: <http://acgov.org/auditor/sleb/overview.htm> .

For purposes of this RFQ, applicable industries include, but are not limited to, the following NAICS Code(s): 237110 Water and Sewer Line and Related Structures Construction, 334111 Electronic Computer Manufacturing, 334513 Instruments and Related Products Manufacturing for Measuring, Displaying, and Controlling Industrial Process Variables, 511210 Software Publishers, 541330 Engineering Services, 541310 Architectural Services, 541511 Custom Computer Programming Services, 541512 Computer Systems Design Services, 541690 Other Scientific and Technical Consulting Services, 541614 Process, Physical Distribution, and Logistics Consulting Services, and 811212 Computer and Office Machine Repair and Maintenance.

A small business is defined by the [United States Small Business Administration](#) (SBA) as having no more than the number of employees or average annual gross receipts over the last three (3) years required per SBA standards based on the small business's appropriate NAICS code.

An emerging business, as defined by the County, is one that has less than one-half (1/2) of the preceding amount and has been in business less than five (5) years.

2. Compliance with the SLEB program is required for goods, services and professional services contracts, including but not limited to architectural, landscape architectural, engineering, environmental, land surveying, and construction project management services projects.
3. Alameda County utilizes the Elation Systems contract compliance application as part of its commitment to assist contractors to conveniently comply with legal and contractual requirements. Elation Systems, a secure web-based system, was implemented to monitor compliance and to track and report SLEB participation in County contracts.

The prime contractor and all participating local and SLEB subcontractors awarded contracts as a result of this procurement process for this project are required to use Elation to submit SLEB Program information including, but not limited to, monthly

progress payment reports and other information related to SLEB participation. Use of Elation Systems, support and training is available at no charge to prime and subcontractors participating in County contracts.

Upon contract award:

- a. The County will provide contractors and subcontractors participating in any contract awarded as a result of this procurement process, a code that will allow them to register and use Elation Systems free of charge.
- b. Contractors should schedule a representative from their office/company, along with each of their subcontractors, to attend Elation training.
 - Free multi-agency Elation Systems one-hour training sessions require reservations and are held monthly in the Pleasanton, California area.

It is the Contractor's responsibility to ensure that it and its subcontractors are registered and trained as required to utilize Elation Systems.

For further information, please see the Elation Systems training schedule online at <http://www.elationsys.com/elationsys/support/default.aspx> or call Elation Systems at (925) 924-0340.

If you have any other questions regarding the utilization of Elation Systems please contact the Auditor-Controller's Office of Contract Compliance (OCC) located at 1221 Oak Street, Room 249, Oakland, CA 94612, Fax: (510) 272-6502 or via E-mail at ACSLEBcompliance@acgov.org.

Compliance Information and Records: As needed and upon request, for the purposes of determining compliance with the SLEB Program, the Contractor shall provide the County with access to all records and documents that relate to SLEB participation and/or certification. Proprietary information will be safeguarded. All subcontractor submittals must be through the prime contractor.

4. The District reserves the right to reject any or all responses that materially differ from any terms contained in this RFQ or from any Exhibits attached hereto, to waive informalities and minor irregularities in responses received, and to provide an opportunity for consultants to correct minor and immaterial errors contained in their submissions. The decision as to what constitutes a minor irregularity shall be made solely at the discretion of the District.
5. The District reserves the right to award to a single or multiple Consultants.
6. The District has the right to decline to award a contract or any part thereof for any reason.
7. Board approval to award a contract is required.

8. A contract must be negotiated, finalized, and signed by the recommended awardee prior to Board approval.
9. Final Standard Agreement terms and conditions will be negotiated with the selected consultant. Consultant may access a copy of the Standard Services Agreement template online at:
<http://www.acgov.org/gsa/purchasing/standardServicesAgreement.pdf>.
The template contains minimal Agreement boilerplate language only.
10. The RFQ specifications, terms, conditions and exhibits, RFQ Addenda and Consultants SOQ may be incorporated into and made part of any contract that may be awarded as a result of this procurement.
11. Invoicing:
 - a. Consultant shall invoice the requesting department, unless otherwise advised, upon satisfactory performance of services.
 - b. District will use best efforts to make payment within thirty (30) days following receipt and review of invoice and upon complete satisfactory performance of services.
 - c. District shall notify Consultant of any adjustments required to invoice.
 - d. Invoices shall contain District PO number, invoice number, remit to address and itemized, per pump station, products and/or services description and price as quoted and shall be accompanied by acceptable proof of delivery.
 - e. Consultant shall utilize standardized invoice upon request.
 - f. Invoices shall only be issued by the Consultant who is awarded a contract.
 - g. Payments will be issued to an invoices must be received from the same Consultant whose name is specified on the POs.
 - h. The District will pay Consultant monthly or as agreed upon, not to exceed the total agreed upon per final executed contract.
12. Account Manager/Support Staff:
 - a. Consultant shall provide a dedicated competent account manager who shall be responsible for the District account/contract. The account manager shall receive all orders from the District and shall be the primary contact for all issues regarding Consultant's response to this RFQ.
 - b. Consultant shall also provide adequate, competent support staff that shall be able to service the District during normal working hours, Monday through Friday. Such representative(s) shall be knowledgeable about the contract, products offered and able to identify and resolve quickly any issues including but not limited to order and invoicing problems.
 - c. Consultant account manager shall be familiar with District requirements and standards and work with the District to ensure that established standards are adhered to.
 - d. Consultant account manager shall keep the District informed of requests from departments as required.

13. Prevailing Wage and Department of Industrial Relations Registration:
- a. Prevailing Wages: Pursuant to Labor Code Sections 1770 et seq. Consultant shall pay to persons performing labor in and about Work provided for in the contract not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work in said locality, which per diem wages shall not be less than the stipulated rates contained in a schedule thereof which has been ascertained and determined by the Director of the State Department of Industrial Relations to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this contract.
 - b. Department of Industrial Relations Registration: A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless registered and qualified to perform public work pursuant to Section 1725.5. However, for federally-funded projects, it is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

To register with the Department of Industrial Relations, go to <https://efiling.dir.ca.gov/PWCR/displayPWCRForm.html>

B. DEBARMENT AND SUSPENSION POLICY

In order to prohibit the procurement of any goods or services ultimately funded by Federal awards from debarred, suspended or otherwise excluded parties, each consultant will be screened at the time of SOQ response.

<http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm>



EXHIBIT A

SOQ RESPONSE PACKET

REQUIRED DOCUMENTATION

RFQ– Pump Station Condition Assessment and Rehabilitation Study and Pump Performance Evaluations

All of the specific information and documentation listed below is required to be submitted with the SOQ Response Packet in order for an SOQ to be deemed complete. Any pages of Exhibit A (Or Attachments therein) not applicable to the Consultant, must still be submitted as part of a complete SOQ Response, with such pages or items clearly marked “N/A.” Consultants that do not comply with the requirements, and/or submit incomplete SOQ packages, shall be subject to disqualification and their SOQs rejected in total.

Consultants shall submit all information and documentation, in the order listed below and clearly label each section with the appropriate title (i.e. Table of Contents, Letter of Transmittal, Description of Proposer’s Experience and Expertise, Key Personnel, etc.). Please consider the following a checklist of items required:

1. **Transmittal Letter:** SOQ responses shall include a brief description of Consultant’s capabilities and approach in providing its services to the District, and provide a brief synopsis of the highlights of the SOQ and overall benefits of the SOQ to the District. This synopsis should not exceed three (3) pages in length and should be easily understood.
2. **Title Page & Table of Contents:** SOQ responses shall include a title page showing the date, RFQ subject, the RFQ number, name of the Consultant’s firm, address, telephone number and name of contact person with email address. The table of contents should list the individual sections of the SOQ and their corresponding page numbers. Tabs should separate each of the individual sections.
3. **Description of the Team:** SOQ must identify prime consultant, sub consultants and the qualifications of each entity to perform the scope described herein. Due to the breadth of disciplines covered by this scope, please be as detailed as possible, and provide an organizational chart to show flow of communication and how the individual entities will be managed by the prime consultant. Please also describe the consultant team’s ability to manage pump analysis at multiple sites simultaneously.
4. **Key Personnel:** SOQ responses shall include a complete list of all key personnel associated with the RFQ. This list must include all key personnel who will provide services to this project and all key personnel who will provide support services. For each person on the list, the following information shall be included:

- (a) The person's relationship with Consultant, including job title and years of employment with Consultant;
- (b) Brief, one-paragraph description of expertise and experience;
- (c) The role that the person will play in connection with the RFQ;
- (d) Address, telephone, fax numbers, and e-mail address;
- (e) Person's educational background; and
- (f) Person's relevant experience, certifications, and/or merits;
- (g) Resume, as appendix item.

5. **Description of Consultant's Experience and Expertise:** SOQ responses shall include a detailed explanation of relevant experience including descriptions of similar project work, years of experience in the field of pump station condition assessments, and general skills sets that can be provided by personnel. Consultant should demonstrate a clear understanding of the project.

Specifically, this description should address consultant's qualifications in the following areas: (a) program and project management; (b) existing data collection and review; (c) assessment criteria and condition rating systems; (d) field inspections; (e) site visits and condition assessments; and (f) pump performance evaluations; (g) energy audit and analysis; (h) recommendations and final reporting; (i) comprehensive health, safety and security; (j) design and preparation of construction documents; (k) construction management and construction support services. Included in this narrative should be at least three but no more than five, key projects of a similar nature. Generally, the description of proposed services should (a) discuss how the services in the SOQ response will meet or exceed the requirements of the District; (b) explain any special resources, procedures or approaches that make the services of Consultant particularly advantageous to the District; and (c) identify any limitations or restrictions of Consultant in providing the services that the District should be aware of in evaluating its Response to this RFQ.

The description of consultant's team should (1) discuss how the team will meet or exceed the requirements of the District; (2) explain any special resources, procedures, or approaches that make the services of Consultant particularly advantageous to the District; and (3) identify any limitations or restrictions of Consultant in provided the services that the District should be aware of in evaluating Consultant's response to the RFQ.

6. **Attachments to be Completed:** SOQ responses shall include a complete set of the following forms:

- **Attachment (a): Consultant Information and Acceptance-** Every Consultant must select one choice under Item 11 of this Attachment and must complete and sign Page 3 of this form (or page 6 of Exhibit A).

- **Attachment (b): References-** Consultants must use the templates on Attachment (b) of Exhibit A to provide references. Consultants are to provide a list of three clients and must verify the contact information for all references. References must be satisfactory as deemed solely by District. Consultants are strongly encouraged to notify all references that the District may be contacting them to obtain a reference. The District may contact some or all of the references provided in order to determine Consultant's performance record on work similar to that described in this request. The District reserves the right to contact references other than those provided in the Response and to use the information gained from them in the evaluation process.
- **Attachment (c): SLEB Partnering Information Sheet-** Every Consultant must fill out and submit a signed SLEB Partnering Information Sheet, (Attachment (c) of Exhibit A) indicating their SLEB certification status. If Consultant is not certified, the name, identification information, and goods/services to be provided by the named CERTIFIED SLEB partner(s) with whom the Consultant will subcontract to meet the County SLEB participation requirement must be stated. For any CERTIFIED SLEB subcontractor(s) named, the Exhibit must be signed by the CERTIFIED SLEB(s) according to the instructions. All named SLEB subcontractor(s) must be certified by the time of bid submittal.
- **Attachment (d): Exceptions, Clarifications, Amendments-** If Consultants are making ANY clarifications and/or amendments, or taking exception to policies or specifications of this RFQ, these MUST be submitted in the Exceptions, Clarifications, Amendments form of Exhibit A. THE DISTRICT IS UNDER NO OBLIGATION TO ACCEPT ANY EXCEPTIONS, AND SUCH EXCEPTIONS MAY BE A BASIS FOR SOQ DISQUALIFICATION.
- **Attachment (e): Debarment & Suspension Form -** Consultant must complete, sign, and date the *Debarment and Suspension Certification* form.

EXHIBIT A
Attachment (a)

CONSULTANT INFORMATION AND ACCEPTANCE

RFQ No. MAO20161149

For

**PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS**

1. The undersigned declares that the SOQ Documents, including, without limitation, the RFQ, and Exhibits have been read.
2. Consultant hereby certifies to District that all representations, certifications, and statements made by Consultant, as set forth in this SOQ form and attachments are true and correct and are made under penalty of perjury pursuant to the laws of California.
3. The undersigned is authorized, offers, and agrees to furnish the articles and/or services specified in accordance with the Specifications, Terms & Conditions of the SOQ/Response Documents of RFQ, Pump Station Condition Assessment & Rehabilitation Study and Pump Performance Evaluations.
4. The undersigned has reviewed the SOQ Documents and fully understands the requirements in this RFQ including, but not limited to, the requirements under the District provisions, and that each Consultant who is awarded a contract shall be, in fact, a prime Contractor, not a subcontractor, to District.
5. The undersigned acknowledges receipt and acceptance of all addenda.
6. The undersigned agrees to the following terms, conditions, certifications, and requirements found on the District's website:
 - a. **Debarment/Suspension Policy** *See also Exhibit A, Attachment (e)*
[\[http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm)
 - b. **Iran Contracting Act (ICA) of 2010**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/ica.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/ica.htm)
 - c. **General Environmental Requirements**
[\[http://www.acgov.org/gsa/departments/purchasing/policy/environ.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/environ.htm)
 - d. **Small Local Emerging Business Program** *See also Exhibit A, Attachment (c)*
[\[http://acgov.org/auditor/sleb/\]](http://acgov.org/auditor/sleb/)
 - e. **First Source**
[\[http://acgov.org/auditor/sleb/sourceprogram.htm\]](http://acgov.org/auditor/sleb/sourceprogram.htm)
 - f. **Online Contract Compliance System**
[\[http://acgov.org/auditor/sleb/elation.htm\]](http://acgov.org/auditor/sleb/elation.htm)

g. **General Requirements**

[\[http://www.acgov.org/gsa/departments/purchasing/policy/genreqs.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/genreqs.htm)

h. **Proprietary and Confidential Information**

[\[http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm\]](http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm)

7. The undersigned acknowledges that Consultant will be in good standing in the State of California, with all the necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all obligations in connection with this RFQ and associated RFQ Documents.
8. It is the responsibility of each consultant to be familiar with all of the specifications, terms and conditions and, if applicable, the site conditions. By the submission of an SOQ, the Consultant certifies that if awarded a contract they will make no claim against the District based upon ignorance of conditions or misunderstanding of the specifications.
9. Patent indemnity: Consultants who do business with the District shall hold the Alameda County Flood Control and Water Conservation District, the County of Alameda, their officers, agents and employees, harmless from liability of any nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. Insurance certificates are not required at the time of submission. However, by signing Exhibit A, Consultant Information and Acceptance, the Consultant agrees to meet the minimum insurance requirements stated in the RFQ. This documentation must be provided to the District, prior to award, and shall include an insurance certificate and additional insured certificate naming the Alameda County Flood Control and Water Conservation District and the County of Alameda, which meets the minimum insurance requirements, as stated in the RFQ.
11. The undersigned acknowledges **ONE** of the following (please check only one box):
 - Consultant is not local to Alameda County and is ineligible for any evaluation preference points; OR
 - Consultant is a certified SLEB and is requesting 5% evaluation preference; (Consultant must check the first box and provide its SLEB Certification Number in the Attachment (d) SLEB PARTNERING INFORMATION SHEET); OR
 - Consultant is LOCAL to Alameda County and is requesting 5% evaluation preference points **and has attached the following documentation to this Exhibit:**
 - Copy of verifiable business license, issued by the County of Alameda or a City within the County; AND
 - Proof of six (6) months business residency, identifying the name of the vendor and the local address. Utility bills, deed of trusts or lease agreements, etc., are acceptable verification documents to prove residency.

Official Name of Consultant _____

Street Address Line 1 _____

Street Address Line 2 _____

City _____ State _____ Zip Code _____

Webpage _____

Type of Entity/Organizational Structure (check one):

- Corporation
- Limited Liability Partnership
- Limited Liability Corporation
- Other: _____
- Joint Venture
- Partnership
- Non-Profit/Church

Jurisdiction of Organization Structure _____

Date of Organization Structure _____

Federal Tax Identification
Number _____

Primary Contact Information

Name/Title _____

Telephone No. _____ Fax No. _____

E-mail Address _____

Signature _____

Print Name _____

Title _____

Dated this _____ Day of _____ 20 _____

EXHIBIT A
Attachment (b)

REFERENCES
(Include Three)

RFQ No. MAO20161149
for
PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS

Consultant Name: _____

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided/Date(s) of Service	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided/Date(s) of Service	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided/Date(s) of Service	

EXHIBIT A

Attachment (c)

SMALL LOCAL EMERGING BUSINESS (SLEB) PARTNERING INFORMATION SHEET

RFQ No. MAO20161149

For

PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS

In order to meet the Small Local Emerging Business (SLEB) requirements of this RFQ, all Consultants must complete this form as required below.

Consultants not meeting the [definition of a SLEB \(http://acgov.org/auditor/sleb/overview.htm\)](http://acgov.org/auditor/sleb/overview.htm) are required to subcontract with a SLEB for at least twenty percent (20%) of the total estimated bid amount in order to be considered for contract award. SLEB subcontractors must be independently owned and operated from the prime Consultant with no employees of either entity working for the other. This form must be submitted for each business that Consultants will work with, as evidence of a firm contractual commitment to meeting the SLEB participation goal. (Copy this form as needed.)

Consultants are encouraged to form a partnership with a SLEB that can participate directly with this contract. One of the benefits of the partnership will be economic, but this partnership will also assist the SLEB to grow and build the capacity to eventually bid as a prime on their own.

Once a contract has been awarded, consultants will not be able to substitute named subcontractors without prior written approval from the Auditor-Controller, Office of Contract Compliance (OCC).

County departments and the OCC will use the web-based Elation Systems to monitor contract compliance with the SLEB program (Elation Systems: <http://www.elationsys.com/elationsys/index.htm>).

CONSULTANT IS A CERTIFIED SLEB (sign at bottom of page)

SLEB CONSULTANT Business Name: _____

SLEB Certification #: _____ SLEB Certification Expiration Date: _____

NAICS Codes Included in Certification: _____

CONSULTANT IS NOT A CERTIFIED SLEB AND WILL SUBCONTRACT ____% WITH THE SLEB(S) NAMED BELOW FOR THE FOLLOWING GOODS/SERVICES: _____

(If proposed Consultant team will include more than one SLEB partner, copy this form and submit one form per SLEB partner.)

SLEB Subcontractor Business Name: _____

SLEB Certification #: _____ SLEB Certification Expiration Date: _____

SLEB Certification Status: Small / Emerging

NAICS Codes Included in Certification: _____

SLEB Subcontractor Principal Name: _____

SLEB Subcontractor Principal Signature: _____ Date: _____

Upon award, prime Consultant and all SLEB subcontractors that receive contracts as a result of this procurement process agree to register and use the secure web-based ELATION SYSTEMS. ELATION SYSTEMS will be used to submit SLEB subcontractor participation including, but not limited to, subcontractor contract amounts, payments made, and confirmation of payments received.

Consultant Printed Name/Title: _____

Street Address: _____ City _____ State _____ Zip Code _____

Consultant Signature: _____ Date: _____

EXHIBIT A
Attachment (d)

EXCEPTIONS, CLARIFICATIONS, AMENDMENTS

RFQ No. MAO20161149
For
PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS

Consultant: _____

List below requests for clarifications, exceptions and amendments, if any, to the RFQ and associated documents, and submit with your SOQ.

The County is under no obligation to accept any exceptions and such exceptions may be a basis for bid disqualification.

Reference to:			Description
Page No.	Section	Item No.	
p. 23	D	1.c.	<i>Vendor takes exception to...</i>

*Print additional pages as necessary.

Attachment (e)

DEBARMENT AND SUSPENSION CERTIFICATION

For Procurements Over \$25,000

RFQ No. MAO20161149

for

**PUMP STATION CONDITION ASSESSMENT AND REHABILITATION STUDY
AND PUMP PERFORMANCE EVALUATIONS**

The bidder, under penalty of perjury, certifies that, except as noted below, bidder, its Principal, and any named and unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

CONSULTANT: _____

PRINCIPAL: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

EXHIBIT B

COUNTY OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS

Without limiting any other obligation or liability under this Agreement, the Contractor, at its sole cost and expense, shall secure and keep in force during the entire term of the Agreement or longer, as may be specified below, the following minimum insurance coverage, limits and endorsements:

TYPE OF INSURANCE COVERAGES		MINIMUM LIMITS
A	Commercial General Liability Premises Liability; Products and Completed Operations; Contractual Liability; Personal Injury and Advertising Liability	\$1,000,000 per occurrence (CSL) Bodily Injury and Property Damage
B	Commercial or Business Automobile Liability All owned vehicles, hired or leased vehicles, non-owned, borrowed and permissive uses. Personal Automobile Liability is acceptable for individual contractors with no transportation or hauling related activities	\$1,000,000 per occurrence (CSL) Any Auto Bodily Injury and Property Damage
C	Workers' Compensation (WC) and Employers Liability (EL) Required for all contractors with employees	WC: Statutory Limits EL: \$1,000,000 per accident for bodily injury or disease
D	Professional Liability/Errors & Omissions Includes endorsements of contractual liability and defense and indemnification of the County	\$1,000,000 per occurrence \$2,000,000 project aggregate
E	<p>Endorsements and Conditions:</p> <ol style="list-style-type: none"> ADDITIONAL INSURED: All insurance required above with the exception of Professional Liability, Commercial or Business Automobile Liability, Workers' Compensation and Employers Liability, shall be endorsed to name as additional insured: County of Alameda, its Board of Supervisors, the individual members thereof, and all County officers, agents, employees, volunteers, and representatives. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13. DURATION OF COVERAGE: All required insurance shall be maintained during the entire term of the Agreement. In addition, Insurance policies and coverage(s) written on a claims-made basis shall be maintained during the entire term of the Agreement and until 3 years following the later of termination of the Agreement and acceptance of all work provided under the Agreement, with the retroactive date of said insurance (as may be applicable) concurrent with the commencement of activities pursuant to this Agreement. REDUCTION OR LIMIT OF OBLIGATION: All insurance policies, including excess and umbrella insurance policies, shall include an endorsement and be primary and non-contributory and will not seek contribution from any other insurance (or self-insurance) available to the County. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13. Pursuant to the provisions of this Agreement insurance effected or procured by the Contractor shall not reduce or limit Contractor's contractual obligation to indemnify and defend the Indemnified Parties. INSURER FINANCIAL RATING: Insurance shall be maintained through an insurer with a A.M. Best Rating of no less than A:VII or equivalent, shall be admitted to the State of California unless otherwise waived by Risk Management, and with deductible amounts acceptable to the County. Acceptance of Contractor's insurance by County shall not relieve or decrease the liability of Contractor hereunder. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor. SUBCONTRACTORS: Contractor shall include all subcontractors as an insured (covered party) under its policies or shall verify that the subcontractor, under its own policies and endorsements, has complied with the insurance requirements in this Agreement, including this Exhibit. The additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13. JOINT VENTURES: If Contractor is an association, partnership or other joint business venture, required insurance shall be provided by one of the following methods: <ul style="list-style-type: none"> Separate insurance policies issued for each individual entity, with each entity included as a "Named Insured" (covered party), or at minimum named as an "Additional Insured" on the other's policies. Coverage shall be at least as broad as in the ISO Forms named above. Joint insurance program with the association, partnership or other joint business venture included as a "Named Insured." CANCELLATION OF INSURANCE: All insurance shall be required to provide thirty (30) days advance written notice to the County of cancellation. CERTIFICATE OF INSURANCE: Before commencing operations under this Agreement, Contractor shall provide Certificate(s) of Insurance and applicable insurance endorsements, in form and satisfactory to County, evidencing that all required insurance coverage is in effect. The County reserves the rights to require the Contractor to provide complete, certified copies of all required insurance policies. The required certificate(s) and endorsements must be sent as set forth in the Notices provision. 	



**ALAMEDA COUNTY FLOOD CONTROL AND WATER
CONSERVATION DISTRICT**

ARCHITECTURAL & ENGINEERING PROFESSIONAL SERVICES
REQUEST FOR PROPOSAL AND STATEMENT OF QUALIFICATIONS

SPECIFICATIONS, TERMS & CONDITIONS

For

**FRONT END ENGINEERING DESIGN (FEED) STUDY OF STORMWATER PUMP STATION
SUPERVISORY CONTROL
AND DATA ACQUISITION (SCADA) SYSTEM**

RFP/Q No. MAO20161045

MANDATORY PRE-PROPOSAL CONFERENCE

10:00 a.m. on Thursday, November 10, 2016

at

Alameda County Public Works Agency
Maintenance & Operations
951 Turner Court
Hayward, CA 94545

For complete information regarding this project see RFP/Q posted at
<http://www.acgov.org/pwa/business/services.htm>; or contact the person listed below.

Thank you for your interest!

Contact Person: Andrew Otsuka
Phone Number: (510) 670-5618
Email Address: andy@acpwa.org

RESPONSE DUE

by

4:00 p.m.

on

Thursday, December 1, 2016

at

Alameda County Flood Control and Water Conservation District
Attn: Andrew Otsuka
399 Elmhurst Street, Room 113
Hayward, CA 94544

Architectural & Engineering Professional Services
Request for Proposal and Statement of Qualifications

Specifications, Terms & Conditions

For

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

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I. ACRONYM AND TERM GLOSSARY

Unless otherwise noted, the terms below may be upper or lower case. Acronyms will always be uppercase.

A/E	Architecture(-al) and Engineer(-ing)
Agency	Alameda County Public Works Agency
Board	Shall refer to the Board of Supervisors of the Alameda County Flood Control and Water Conservation District
CRB	Shall refer to Consultant Review Board
Communications Protocol	A formal set of conventions governing the control of Inputs and Outputs between the two communicating processes.
Consultant	Shall mean specific firm(s) responding to this RFP
Contractor	When capitalized, shall refer to selected Proposer that is awarded a contract
County	When capitalized, shall refer to the County of Alameda
District	When capitalized, shall refer to the Alameda County Flood Control and Water Conservation District
Ethernet	A very high performance local area network standard providing the two lower levels of the ISO/OSI seven layer reference model, the physical layer and the data link layer.
Federal	Refers to United States Federal Government, its departments and/or agencies
FEED	Front End Engineering Design
GSA	General Services Agency – County of Alameda
HMI	Human-Machine Interface
I/O	Input/Output
IRS	Refers to Internal Revenue Service
Labor Code	Refers to California Labor Code
Network	An interconnected group of nodes, a series of devices, nodes or stations connected by communications channels.
Operating System	A program that controls the entire overall operation of the system hardware/software.
OSHA	Refers to California Occupational Safety and Health Administrations
PAC	Programmable Automation Controllers
PAS	Process Automation System
PLC	Programmable Logic Controller
Proposal	Shall mean proposer/contractor response to this RFP
Proposer	Shall mean specific person or firm responding to this RFP
PO	Shall refer to Purchase Order(s)
Qualifications	Shall mean Proposer's response to this RFP
Request for Proposal	Shall mean this document, which is the District's request for contractors'/proposers' proposal to provide the goods and/or services being solicited herein. Also referred herein as RFP
Response	Shall refer to proposer's proposal submitted in response to this RFP
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Remote Terminal Units

SCADA	Supervisory Control and Data Acquisition
SF	Standard Form
SLEB	Small Local Emerging Business, also local and small/local and emerging
SOQ	Statement of Qualifications
State	Refers to State of California, its departments and/or agencies
TCP/IP	A protocol widely used across Ethernet networks for connecting computers and programmable controllers.

II. STATEMENT OF WORK AND SCOPE OF SERVICES

A. PROJECT DESCRIPTION AND OVERVIEW:

1. Introduction.

The Alameda County Flood Control and Water Conservation District (District) is seeking proposals from firms (Consultants) to provide services to perform a front end engineering design study of the District's stormwater pump station Supervisory Control and Data Acquisition (SCADA) system and related hardware.

This Request for Proposal (RFP) generally describes the project, the anticipated scope of services, the requisite consultant experience and capabilities, and the information that must be included in the proposal. Failure to submit information in accordance with the RFP requirements and procedures may be cause for disqualification.

The written proposals will be evaluated on thoroughness, completeness and content as described under Section III.F. "Form of the Proposal" of this RFP. The District intends to create a short list of the top-four (4) ranked consultants who will be invited for an oral interview. It will be required that the Consultants make oral presentations of their proposals and answer a series of questions at the interviews.

Final ranking will be based on the aggregate scores of the written proposals, oral presentations, and interviews. The highest-ranked firm will be invited to enter into a Professional Services Agreement with the District. The draft Agreement is attached as Exhibit J. Please note the Professional Services Agreement provisions are Alameda County standard language and cannot be altered.

The District expects that the Consultant will use its experience and knowledge to make recommendations and refine the scope of work needed to satisfy District objectives for the project.

2. Background.

The District operates twenty-four pump stations and two monitoring stations that will be included in this SCADA modernization project. The District's existing SCADA system was installed more than ten years ago. Due to the age of the system and continuing changes in technology the system has become obsolete

and unreliable. Further, some of the SCADA components and hardware are no longer readily available.

The District intends that the overall modernization project will be completed under two separate contracts. Generally, the first will include system audit/assessment and design, technical support services, and construction management; and the second will include hardware procurement, fabrication, construction and implementation. This request for proposals is for work to be done under the first of the two contracts.

Work under this first contract will include: completion of front end engineering design (FEED); an audit of the existing system; preparation of plans, specifications, and engineer's estimate of cost. The contract will also include tasks that will run concurrent with, and beyond the second construction contract. These tasks will include: construction management and inspection services overseeing the construction and implementation of the modernized SCADA system; providing programming and system integration services; providing SCADA system training for District staff; and providing long-term maintenance and operational support of the SCADA system.

The District currently utilizes Open VMS (licensed by HP to VMS Software) as the operating system and Miser Software as the data acquisition, SCADA, process automation and facility management system. The District, however, now desires a Consultant that has expertise in designing and deploying SCADA Applications on Microsoft Operating Systems.

The current communications system is functional, but as part of any contract awarded the communication system should be evaluated and if deficiencies are found, recommendations included for its modernization, upgrade, enhancement, or replacement.

The District wishes to avoid using proprietary hardware with the new installations. The consultant shall be capable of utilizing industry standard system components to meet the requirements of the desired new and modernized SCADA system.

Based on an evaluation of District facilities and discussions with maintenance staff, the Consultant shall recommend software, hardware, components and equipment upgrades as needed and prepare construction bid documents for the work to be performed.

B. SCOPE OF SERVICES

It is the intent of these specifications, terms and conditions to describe the services to: 1) obtain FEED study and other detailed information and the generation of a set of documentation which will be used to design a new and modernized District SCADA system at District and Alameda County Public Works Agency (Agency) sites; 2) prepare plans, specifications, and estimate of cost for the new and modernized SCADA system; 3) provide construction management and inspection services during system construction

and implementation to ensure compliance with the approved plans; 4) install the system software and provide SCADA programming services; 5) effect the overall system commissioning; 6) prepare record drawings and final reports; 7) provide training to District personnel; and 8) provide post-construction long term maintenance and operational support services. Services under this contract will not include the procurement of parts or materials.

The process for the first component involves three distinct tasks: 1. on-site data gathering, 2. off-site document generation, and 3. an approval cycle for defined submittals. The data collection shall be accomplished in accordance with the agreed upon methods defined by the District and the Consultant. The generated documentation set will contain recommendations regarding specific control strategy for the scope of work with the listed equipment.

Guiding documentation to ensure minimum capabilities and specifications for the Process Automation System (PAS) and Programmable Automation Controllers (PAC) are provided under Exhibits N and O, respectively.

1. General Tasks.

- a. Project Management. This includes, but is not limited to, preparing project schedules, budgets, reports, coordinating with the District, and performing quality control by monitoring all project activities. Components may also include, but are not limited to:

- (1) Project Meetings. Consultant shall schedule, attend and conduct meetings with District staff and others to discuss issues relevant to the project(s). Consultant shall prepare reports, maps, charts, etc. for use in meetings with the District, other governmental agencies and/or the public. Consultant shall record meeting minutes, including issues discussed and agreements made.

Meetings may be scheduled for, but are not limited to:

- (a) Project kick-off meeting.
- (b) Site visit meeting(s).
- (c) Needs analysis workshop(s).
- (d) Periodic project update meetings with District staff.
- (e) Consultant team meetings, if there are subconsultants.
- (2) Project Schedule. Prepare a Microsoft Project schedule at a sufficient level of detail to show a clear understanding of the precise work required to meet the project goals, objectives and delivery timeline. The schedule shall show the

interdependencies among tasks and interim and final milestones for project completion.

- (3) Project Files. Consultant shall assemble and maintain project files that include all documentation and data resulting from or related to Consultant's services for the projects, including but not limited to survey files, engineering computations, assumptions, working drawings, meeting minutes, all correspondence, digital image and video libraries, etc.
 - (4) Respond to requests for information.
- b. Reports. Prepare project reports (hardcopy and digital formats, as may be appropriate), including the following:
- (1) Field investigation reports, including all data collected during the reconnaissance process and all pictures and video.
 - (2) Monthly project status reports that are sufficiently detailed for District staff to determine if the Consultant is performing to expectations and is on schedule and on budget, and to communicate interim findings and convey discovery of any difficulties or special problems that need to be remedied.
 - (3) Technical memoranda, including analysis and evaluation for each facility and identified alternative improvements.
 - (4) Design recommendation report(s), including design alternatives analysis.
 - (5) Final report.

2. Existing System Definition Phase – Site Audit.

Consultant shall make an independent assessment of the accuracy of the information provided by the District, as well as information obtained from other sources concerning existing conditions and conduct further investigations of existing conditions as necessary to perform the required tasks. Consultant shall rely on the results of their own independent investigations and not solely on information provided by the District. Gaps in the data shall be identified and documented for discussion with the District. The assessments and assumed accuracies shall be documented by the Consultant.

- a. Determine System Size/Architecture. Perform facilities reconnaissance. Conduct pump station and control center visits to verify actual facilities conditions versus construction drawings and schematics, and to ascertain existing conditions including physical configuration of the facilities, etc., and photo document each of the pump stations. Confirm existing installation conditions and determine installation constraints.

- b. Audit System Documentation (Schematics, Manuals). Assess existing data. Gather and evaluate all information, including existing as-built plans, specifications, databases, schematics, reports, operational history, etc. relevant to this project.
 - c. Audit Existing System Programs. Conduct in-depth analysis of the existing SCADA equipment, software, and programming scheme. Evaluate the information gained from the analysis and provide services as required to replace existing SCADA system.
 - d. I/O Count.
 - e. Define Processors.
 - f. Identify Control Cabinets.
 - g. Identify Remote/Field I/O Cabinets.
 - h. Locate and Document Networks.
 - i. Identify Operator Interfaces.
 - j. Audit Servers (HMI, Historian & Reporting).
 - k. Audit Third Party Interfaces (Skids, Scales, Lvl).
 - l. Deliverables. Deliver a report detailing the observations and findings of the audit of the system architecture, system documentation (schematics, manuals, etc.), and system program(s). This report shall also include recommendations for addressing identified deficiencies or issues.
3. Front End Engineering Design (FEED) Phase.
- a. User Requirements Workshop(s). In conjunction with District staff, conduct a Needs Analysis and document the desired goals and outcome of the project.
 - b. Develop Preliminary Replacement System Architecture.
 - c. Develop Preliminary Bills of Material.
 - (1) SCADA HMI
 - (2) SCADA Historical Data
 - (3) Controllers
 - (4) I/O

- (5) Networks
 - (6) Telemetry
 - d. Develop High Level Replacement Schedule.
 - e. Develop preliminary installation cost.
 - f. Create system Functional Requirement Specification (FRS).
 - g. Develop fixed price cost of replacement by site/pump station.
 - h. Develop system standards (Programming/HMI).
 - i. Develop Cutover Strategy (Rip & Replace or Phased), detailed Installation Plan.
 - j. Determine training requirements.
 - k. Determine testing requirements (FAT/SAT).
 - l. Determine documentation requirements.
 - m. Determine post startup support requirements (engineer standby).
 - n. Determine post system support requirements (annual support plan).
4. Develop SCADA System Modernization Plan.
- a. The Consultant shall provide the following services:
 - (1) Preparation of plans, specifications and estimate of cost (PS&E) to modernize the current SCADA system. The Consultant shall develop separate sets of detailed contract drawings, specifications, and engineer's estimate of cost for each of the District's and County's facilities to be upgraded.
 - (2) The PS&E will be submitted to the District for review and comment at the following stages of the project: 30%, 65%, 95%, and final.
 - (a) Contract Drawings. At each submittal milestone, submit 2 hardcopies, and high quality PDF files. Contract plan sheets shall be prepared in 22"x34" size. Bond copies of the final drawings shall contain wet signatures with the professional engineering stamp(s).

- (b) Specifications. Project specification sections will be prepared to conform with District's specification format (unless otherwise noted) and shall complement the contents of the general and special conditions used by District in the contract documents. Submit 2 hardcopies and electronic copies in MS WORD and PDF concurrently with the contract drawings at each submittal milestone.
- (c) Engineer's Estimate of Cost. Quantity and construction cost estimates shall be prepared and submitted at each submittal milestone. Each submittal shall include 2 hardcopies and electronic copies in MS EXCEL and PDF.

The estimate of cost shall reflect current bid prices based on similar projects and the design engineer's own judgment. Copies of previous bid results used for such estimating purposes shall be submitted along with the cost estimate.

All quantities shown for bid items used in construction contract documents and cost estimate must include easy to follow calculations demonstrating how the quantities were determined.

- (3) Develop and provide Operation and Maintenance (O&M) Manuals for key components.
- (4) Develop and provide System schematics.
- (5) Communication scheme and RF signal data.
- (6) Wiring diagrams of each Remote Terminal Unit (RTU) panel.
- (7) Electronic back-up and printed copies of all programs.
- (8) Operational instructions in electronic and printed format.
- (9) System cut-over strategy and plan. Because this is an active working system, all upgrades will need to be completed in a systematic and timely fashion that will not interrupt the daily operations of the system. The existing SCADA system and telemetry controls shall remain intact and functioning until the new SCADA system is completely installed, tested and operational. Proposals shall include clear and concise descriptions for providing materials and labor required to install a workable SCADA system.

The estimate of cost shall allow for and include all costs to ensure the system is functional at all times during the upgrade. The

District recognizes that the pump stations will be down for limited time during the transition but all stations shall be operational prior to conclusion of each day's activity.

- (10) The Consultant shall be responsible for the entire SCADA system's ability to communicate from station to station as required for satisfactory monitoring and operation of the overall system. The current communications system is functional, but as part of any contract awarded the communication system should be evaluated and recommendations included for its upgrade, enhancement, or replacement.
- (11) Identification and procurement of required licenses:
 - (a) Determine if new transmission frequencies or power requirements are necessary for the District's upgraded SCADA system. If necessary, procure additional licenses, acting as an agent of the District, required by the Federal Communications Commission (FCC) for the new transmission frequency of power rating. Turn over such licenses to the District at the completion of the project.
 - (b) Conduct interviews with District staff and State Building Codes agency to determine relevant permitting requirements for this work.
 - (c) Research and determine the need to procure new or additional licenses for new software purchased for the installation on District owned computers or the existing software currently installed. Secure such licenses in the District's name and turn over such licenses to the District at the completion of the project.
- (12) Programming. Include and allow for all programming as required for a complete and functioning system. Programming shall address all items for functionality and performance including but not limited to:
 - (a) Data integrity.
 - (b) Performance of system within operational parameters.
 - (c) Versatility of parameter and operator selectable adjustments.
 - (d) User interface modifications for ease of use and logical expression of system schematics. The District desires a graphical interface with real time data acquisition.

- (13) Future Requirements and Considerations.
 - (a) The proposed SCADA system shall have the capability to accommodate additional sites not currently listed in this RFP without loss of investment in equipment to be installed under this project.
 - (14) Provide training for all appropriate District personnel for operation, maintenance, and troubleshooting of all project related elements. Provide a brief outline of the training program for District staff you would consider essential to enable them to operate the new SCADA system. Assume that District staff has no SCADA experience and no programming experience.
 - (15) Provide an outline for a manual covering the proposed SCADA system maintenance requirements.
5. Requirements for Final System Design.
- a. General System Capabilities This section provides a general high level overview of the requirements for the final system capabilities.
 - (1) Refer to Exhibit N for minimum design requirements for Process Automation System capabilities and specifications.
 - (2) Refer to Exhibit O for minimum design requirements for Programmable Automation Controllers capabilities and specifications.
 - (3) Proposals must be based on systems compliant with IEC 61131-3 specification for programmable controllers.
 - (4) The system must have system manufacturer issued development guideline documentation that may be used for configuration and development qualification.
 - (5) The system shall be composed of the following system elements offered by a **single** manufacturer:
 - (a) Process Automation System Server (HMI, Data Server, Alarm Server, System Directory).
 - (b) Engineering Work Stations.
 - (c) Operator Workstations.
 - (d) Controllers and I/O.

- (e) Variable Frequency Drives, Soft Starters and Electronic Overloads with EtherNet/IP Integration.
 - (f) Ethernet Switches.
- (6) Major system revisions must release by a single manufacturer of the system elements listed above.
 - (7) Proposals must be based on a manufacturer's standard **system** offering with characterized performance, that is, stated performance of system responses by manufacturer.
 - (8) The system shall be capable of managing system security, including user and groups from a common location.
 - (9) The system shall be based on hardware and software whose compatibility is managed by the manufacturer, and has public web sites to confirm compatibility of hardware and software revisions.
 - (10) All Highway Addressable Remote Transducer (HART) I/O must be standard product, supplied and warranted by the systems supplier. (Present and future support must be identical to all other system components.)
- b. Modular Object Library.
- (1) The manufacturer shall provide a process library for both function blocks and their corresponding display elements Operator faceplates, compliant to ISA standards.
 - (2) The system shall include modular, configurable process objects developed by the manufacturer (controller functions and HMI templates) for operator control, maintenance and engineering functions. All process objects must have manufacturer supplied documentation and supported by the manufacturer's standard technical support service.
 - (3) The system shall include configurable process objects developed by the manufacturer (controller functions and HMI templates) for standard procedural control, such as sequence control. All process objects must have manufacturer supplied documentation and supported by the manufacturer's standard technical support service.
 - (4) The system shall have pre-engineered device objects from the manufacturer displaying Ethernet network switch status and diagnostics.

- (5) The system shall have pre-engineered device objects from the manufacturer displaying system controller status, HMI server status, Variable Frequency Drives control and status, soft starter control and status, and electronic overload control and status.
- (6) The system shall have pre-engineered device objects from the manufacturer for integrated motor control with the capability to display motor control inhibits, faults, status information and preventative maintenance diagnostic information. Integrated motor control profiles must be available as a standard feature in the controller development environment.

c. Alarming Capabilities.

- (1) The Process Automation System shall allow users to set up a complete alarm system.
- (2) The alarm system shall have the ability to monitor any analog or digital tag for alarms. The alarm system database must allow up to 10,000 analog or digital alarm tags per PAS server.
- (3) The alarm system shall provide a means of displaying up to 2,000 tags that are in alarm per PAS server. This alarm summary display shall be fully configurable.
- (4) In the alarm summary display, a user can acknowledge an alarm. The alarm will then appear as acknowledged to all OWSs in the application.
- (5) Custom alarm summary objects shall be able to be embedded on any display.
- (6) The alarm system shall allow online export of an alarm log file to ODBC format databases.
- (7) The alarm system shall allow the operator to write a custom message to the alarm history.
- (8) Alarms can either be polled or sent by exception from the controller.
- (9) The alarming will support ISA 18.2 alarm management state model.

d. High Availability Capabilities.

- (1) The system shall be capable of controller redundancy.

- (a) System processors shall be fully redundant and include automatic switchover to the backup controller. The user must be able to switch active controllers manually at any time.
 - (2) The system shall be capable of HMI and data server redundancy.
 - (3) The system shall be capable of integrating redundant I/O.
 - (4) The system shall be capable of resilient device level ring networks.
- e. Integrated Motor Control Capabilities.
 - (1) The system shall be capable of integrated motor control supplied by the same vendor as the SCADA system.
 - (2) The system shall be capable of Automatic configuration of Variable Frequency Drives, Soft Starters and Electronic Overloads parameters and Ethernet addresses in the event of Variable Frequency Drives, Soft Starters and Electronic Overload replacements.
 - (3) The manufacturer of the control system must supply device faceplates and controller profiles for control of Variable Frequency Drives, Soft Starters and Electronic Overloads as well as display faults and device diagnostics.
 - (4) Variable Frequency Drives, Soft Starters and Electronic Overloads shall be Ethernet/IP capable.
- f. Virtualization Capabilities.
 - (1) System shall have been tested and Contractor statement issued on VMWare compatibility.
- g. Historical Data Capabilities.
 - (1) The system shall be capable of adding a historical data collection, based upon industry leading OSIpi database, and be capable of browsing for system tags with a wizard, including filter of tags.
 - (2) Data collection nodes will feed the PI historian and be redundant.
 - (3) The system shall be capable of embedding historian trends and analytic tools into the HMI.
 - (4) The system shall be capable of exporting historical process data to EXCEL for Ad Hoc reporting with the use of EXCEL Add Ins.

- h. Process Networks Capabilities.
 - (1) The system shall be capable of integrating instruments for parameter configuration, status and diagnostics through **all** of the following protocols.
 - (a) EtherNet/IP (preference)
 - (b) HART (preference)
 - (c) Profibus PA
 - (d) Foundation Fieldbus
 - (e) MODBUS
 - (2) All bus interface cards must be standard product, supplied and warranted by the systems supplier. (Present and future support must be identical to all other system components.)
- i. Asset Management Capabilities.
 - (1) The system shall be capable of source revision control. The system shall be capable of providing revision control, with security profiles to limit access to electronic assets and feature access within development environments.
 - (a) Check-Out: Writes the selected file or folder to a local working folder with read-write access and locks the selection to prevent multiple-user editing.
 - (b) Check-In: Reads the local working folder and updates the source control repository, creating new versions as needed.
 - (c) Get: Writes the selected file or folder to the local working folder with read-only access. Note: A Get can retrieve the latest or any historical version that is in the archive.
 - (d) Undo Check-Out: Returns the selection to an unchecked out state and unlocks the selections.
 - (2) The system shall be capable of system record audit trail.
 - (a) Audits - Any changes on records such as:
 - (i) Data value changes (timers, tags, instructors, etc.)

- (ii) Create, delete or changing of rungs.
 - (iii) Create, delete or changing of tags.
 - (iv) User log-in/out.
 - (3) The system shall be capable of system event tracking through system logs.
 - (a) Logging of events based on time and function.
 - (4) Reporting – Reporting of events or audits with scheduler:
 - (a) Weekly programming change reports for any controller.
 - (b) Daily operator inputs from terminals.
 - (c) Change history report for any electronic file.
 - (5) Disaster Recovery.
 - (a) Provides control system backup that is integrated with source control to provide reliable and easy access to the latest control system configuration files.
 - (6) Calibration Management.
 - (a) Manages calibration records and files associated with the field instruments.
 - (7) Process Device Configuration.
 - (a) Ability to configure field instrumentation from the engineering workstation.
- j. Advanced Process Control (APC) Capabilities.
 - (1) The system shall be capable of multivariable process control (MPC) within the controller layer.
 - (2) The system shall be capable of MPC at the application layer, offered by the same manufacturer as the control system.
- k. Third Party Software Integration.
 - (1) The system shall be capable of sharing real time data access (SCADA operations and historical information) for application interoperability through standard industrial telecommunications standards and specifications.

- (2) The system shall be capable of application interoperability through OPC or OpenO&M. The purpose of this is to enable the District and Agency to gain access for advanced and predictive modeling applications such as, but not limited to process simulation, live system optimization, predictive maintenance and pump station performance.
 - (a) In particular, the system shall be able to interface with MAINTSTAR, the District's asset management system. The interface must support two-way communications.
 - (3) The District will establish the guidelines for data archiving, formatting, frequency and information stored through system (i.e. Historian) computers with ability to access the recovered operating information anytime independent of the SCADA system.
 - (4) The District will work with Contractor to configure and customize data exchange from historical data application server.
- I. Reference Specifications, Codes, and Standards.
 - (1) To be determined during initial workshops. Relevant standards and/or codes are to be recommended in the submitted documentation set.
6. Services to be Provided In Conjunction with Project Construction and Implementation.
- a. Services In Support of Contractor Procurement for Construction and Implementation of the Project.
 - (1) Attend the pre-bid conference(s) scheduled by the District. Assist the District in responding to technical questions related to the new SCADA system Plans and Specifications.
 - (2) Prepare addendum drawings and materials as required to clarify the scope of work.
 - b. Construction Management Services.
 - (1) Provide construction management services, including resident engineering and inspection. The District's Construction Inspection Unit will provide staff for office administration.
 - (2) Prepare for and conduct the pre-construction meeting(s).
 - (3) Set up and maintain the project schedule(s).

- (4) Review and respond to shop drawing submittals.
 - (5) Prepare written responses to written Requests for Information (RFIs) from the District and Construction Contractor.
 - (6) Construction Inspection Services. Provide daily inspection of work and materials to ensure general compliance with the plans, specifications, and other contract documents. Prepare daily inspection reports documenting observed construction activities. Take progress photographs and label and bind them. Review field reports and make recommendations to accept, retest or reject. Provide written reports to the District.
 - (7) Recommend and assist in the preparation of necessary change orders, with supporting documentation, calculations, and opinion of probable construction cost for review and approval.
 - (8) Review and recommend payment for monthly progress of construction, including submittal of appropriate Certificates of Release, labor compliance, and monthly reporting. Recommend project acceptance for recording and retention release purposes.
 - (9) Conduct site meetings as deemed necessary at appropriate intervals during construction. Meetings to include representatives of the construction contractor and the District.
 - (10) Prepare and submit to District monthly progress reports.
 - (11) Attend the final inspection “walk-through” and prepare the final punch list.
 - (12) Conduct a project commissioning of all the operating systems, mechanical, plumbing, electronics, etc., and a staff orientation for the completed project.
 - (13) Review and forward to the District four (4) copies of final Operations and Maintenance Manuals to be furnished by the Construction Contractor.
 - (14) Prepare record drawings from information provided by the Construction Contractor for significant changes during construction. Submit to District in both electronic and hardcopy formats.
- c. SCADA Programming Services.
- (1) Configure the wireless communications infrastructure.
 - (2) Program all new (MTU and RTU) PLCs.

- (3) Configure new screens and integrate into the existing SCADA system.
- (4) Configure and test any site security systems.
- (5) Perform CEET (Complete-End-To-End Testing) with the Construction Contractor.
- (6) Commission and Startup the new SCADA system additions for each of the District and County facilities.
- (7) If necessary, assist in all claims against the District arising from the construction.

7. Deliverables/Reports.

Project documentation will be submitted to the District in hardcopy and electronic form, and as may be applicable, submittals shall be made at the 30%, 65%, and 95% levels of completion for review and comment following the project schedule agreed to by the Consultant and District. The Consultant will then issue the final submittals within five business days upon receipt of final comments.

a. Submit to the District all project reports, including:

- (1) Field investigation reports.
- (2) Monthly project status reports.
- (3) Technical Memoranda.
- (4) Design recommendation reports.
- (5) Final report.

b. Submit to the District documentation related to project specifications, requirements, and estimation:

- (1) Functional Requirements Specification containing:
 - (a) Preliminary System Architecture.
 - (b) Preliminary Bill of Materials.
- (2) System Standards Document for software Design.
- (3) Commercial Estimation.
 - (a) Conceptual Schedule of Implementation.

- (b) Recommendation of migration strategy.
 - (i) Rip-replace.
 - (ii) Phased Migration.
 - (c) Services Estimation.
 - (i) Price estimation for system design.
 - (ii) Start-up and Commissioning estimation.
 - (a) Hourly estimation.
 - (b) T/E rate schedule by roles or titles.
 - (d) Price estimation by either:
 - (i) Lump sum of total scope of work.
 - (ii) Price by unit/phase per the recommendation.
 - (e) Training Requirements.
 - (f) Testing Requirements.
 - (i) Software Factory Acceptance Testing (SWFAT) Expectations.
 - (ii) Hardware Factory Acceptance Testing (HWFAT) Expectations.
 - (iii) Site Acceptance Testing.
 - (g) System Support Requirements.
 - (i) Services.
 - (ii) Annual Support Plan Offerings.
- c. Deliver the SCADA modernization construction documents, including the plans, specifications, and estimate of cost to the District. These deliverables shall be organized so that they are fully accessible and usable by the District.

C. CONSULTANT EXPERIENCE AND CAPABILITIES

1. Consultants proposing on this contract, including all key personnel assigned to the project shall be regularly and continuously engaged in the business of providing SCADA design and implementation for at least four (4) years.
2. Consultant shall be proficient in designing and deploying SCADA Applications on Microsoft Operating Systems.
3. Consultant shall possess all permits, licenses and professional credentials necessary to supply product and perform services as specified under this RFP.
4. Front End Engineering Design Consultant Qualifications.
 - a. Proposals for Front End Engineering Design (FEED) shall be solicited from consultants who have capabilities to supply system design **and** development engineering **and** are manufacturers of a control systems. The District desires a single source SCADA system that can be provided by a single consultant that has the best knowledge of its own products. Control system technologies branded from a single manufacturer shall include, but are not limited to:
 - (1) Process Automation System Server (HMI, Data Server, Alarm Server, System Directory).
 - (2) Engineering Work Station Software.
 - (3) Operator Workstation Software.
 - (4) Local Electronic Operator Interface Terminals.
 - (5) Controllers and I/O.
 - (6) Variable Frequency Drives (VFD), Soft starters and Electronic Overloads with EtherNet/IP Integration.
 - (7) Ethernet Switches.
 - b. Consultants must be able to prove system deployment proficiency of a system offered by a **single** manufacturer, either through manufacturer training completion or system deployment experience.
 - c. Proposals must contain at least 80% of FEED activities from the manufacturer of the control system.
 - d. Proposals must be from Consultants who have sales, distribution, and pre-sales technical consultant offices located within 1-2 hours travel time of the District's Turner Court location (951 Turner Court, Hayward CA 94545).

- e. Consultants must have a field service engineer able to provide on-site support within 1-2 hours.
- f. Consultants must also be capable of defining and offering standard support services for any element of the system or the entire system including, but not limited to:
 - (1) 24/7/365 manned remote telephone support.
 - (2) If manned remote Support Center is unable to resolve the problem remotely then the consultant shall be required to provide on-site support by a trained and certified technician/engineer within 1-2 hours from the time of dispatch.
 - (3) 24/7/365 remote access support.
 - (4) 24/7/365 system parts supply access.
 - (5) Capable of offering support with guaranteed response times.
 - (6) Current software releases and reactivation codes shall be available for download from the internet 24/7 at no cost to the District. Upon request, overnight shipment of update(s) or replacement media shall be available.
 - (7) Product manuals and knowledge base shall be available on the internet at no cost to the District.
 - (8) Extended parts and labor warranty for repair labor (including local travel) and replacement parts for system control equipment, Soft Starters, Electronic Overloads and VFDs for up to five additional years.
 - (9) Preventive maintenance services to perform regular maintenance on system related equipment to prevent potential problems and extend component/system life.
 - (10) Authorized local distributors for parts and warranty and/or maintenance, repair and operations (MRO) asset management programs.
 - (11) Manufacturer developed training for the system or any of its major system elements.
 - (12) Manufacturer field service engineer able to provide on-site support within 1-2 hours.

- (13) Manufacturer recognized system integrator, listed within the public domain, of no less than five (5) independent service providers each able to provide on-site support within 1-2 hours.

5. Support Qualifications.

- a. Proposals shall be based upon a system that may be supported by Systems Integrators, recognized by the manufacturer of the system.
- b. System Integrators capable of supporting the system shall be no less than five (5) independent services providers each able to provide on-site support within 1-2 hours.
- c. The system shall have an authorized distributor located within 1-2 hours of the District's Turner Court location.
- d. The system must have a field services engineering office located within 1-2 hours travel time of the District's Turner Court location.

6. Construction Management Qualifications.

- a. The construction manager is expected to have at least ten years of experience in the management of SCADA implementation projects and possess demonstrable comprehensive knowledge of construction methods, procedures, practices, plans and quality assurance and quality control methods. The construction manager shall also have the skills and ability to communicate effectively both orally and in writing, supervise and manage multiple work groups, apply project scheduling principles for concurrent construction at multiple sites, conduct constructability reviews, resolve disputes in a timely manner, possess practical knowledge in the use of contract management software and the ability to prepare technical, administrative, and explanatory correspondence.
- b. The construction inspector(s) is expected to have at least ten years of experience, including demonstrable knowledge of construction methods, materials, standards, as relates to SCADA implementation, as well as pertinent state and federal guidelines and regulations. The inspector(s) shall also have the knowledge and ability to read and interpret SCADA system plans and specifications, apply engineering principles to determine minor adjustments to construction drawings, maintain detailed records, and communicate with the District and construction contractor personnel.

D. CONDUCT OF THE WORK

This assignment is intended to be a cooperative effort between the District and Consultant staff. The Consultant is expected to provide all the necessary technical resources and skills, support services, and the related project management of these

resources. Consultant is required to provide a management plan as described under Section III.F.2.a).

The consultant is responsible for taking all necessary safety precautions in the performance of its services and shall prepare a comprehensive, written, Consultant's Safety and Security Plan.

Due to the necessity to enter active storm drain facilities to fulfill this contract, the Consultant must be trained and hold appropriate permits for confined space work.

The Consultant must provide site specific traffic control plans (for work that affects traffic) in accordance with the most currently adopted California Manual on Uniform Traffic Control Devices, and all necessary permits. Traffic control plans shall bear the signature and seal of an Engineer registered in the State of California. Plans shall be submitted to the appropriate jurisdictional agency for review, approval and permit issuance.

District staff will provide the overall project management and administrative direction.

E. TIME OF SERVICES/PROJECT SCHEDULE

The District intends to enter into a contract with the Consultant for a maximum period of three years with the District option to extend the contract for an additional year. It is anticipated that the Consultant contract will be approved by the Alameda County Flood Control and Water Conservation District Board of Supervisors before the end of January 2017.

F. OTHER COUNTY REQUIREMENTS

1. Local Participation: Note that it is a requirement for award that all contracts such as this one include local (defined as Alameda County based) businesses to the maximum extent possible consistent with the nature of the services to be provided. The County Small Local and Emerging Business (SLEB) Program requires that to be awarded this contract the lead firm must be a SLEB or, if the lead firm is not a SLEB, the lead firm must partner with SLEBs to the maximum extent reasonable and possible, with a minimum of 20% SLEB participation required. Please note detailed provisions in COUNTY PROVISIONS SECTION of this RFP/SOQ.
2. Environmentally Friendly Packaging: Alameda County is an environmentally responsible employer and seeks all practical opportunities for waste reduction and recycling. The County, therefore, encourages its contractors to reduce waste volume and toxicity by using environmentally friendly packaging material whenever possible. Options may include backhauling product packaging to the supplier for reuse or recycling, shipping in bulk or reduced packaging, using soy bean-based inks for packaging printing, using recycled product packaging or using recyclable or reusable packaging material. The County encourages all bidders and contractors for goods and services to adhere to these principles where practicable.

III. INSTRUCTIONS TO PROPOSERS

A. DISTRICT CONTACTS

The evaluation phase of the RFP/SOQ process shall begin upon receipt of sealed proposals until a contract has been awarded. Proposers shall not contact or lobby evaluators during the evaluation process. Attempts by Proposer to contact evaluators may result in disqualification of proposer.

All questions regarding these specifications, terms and conditions are to be submitted via e-mail by November 11, 2016 to:

Andrew Otsuka
Associate Civil Engineer
Alameda County Flood Control and Water Conservation District
E-Mail: andy@acpwa.org

The District "Current List of RFQs/RFPs" website will be the official notification posting place of all Request for Proposals and Addenda. Go to <http://acgov.org/pwa/business/services.htm> to view current contracting opportunities.

B. CALENDAR OF EVENTS

Event	Date/Location
RFP Issued	October 27, 2016
Mandatory Pre-Proposal Conference	Thursday, November 10, 2016 10:00 a.m. LOCATION: Alameda County Public Works Agency Maintenance & Operations 951 Turner Ct, Room 230 Hayward, CA 94545
Written Questions Due	BY 5:00 p.m. on November 15, 2016
Addendum Issued	November 17, 2016
Response Due	December 1, 2016 NO LATER THAN 4:00 p.m. At Room 113 399 Elmhurst Street Hayward, CA
Evaluation Period	December 2 to December 16, 2016
Oral Presentation/ Interviews	Week of January 2, 2017
Final Ranking/Notice of Intent to Award/Non-Award	Week of January 9, 2017
Contract Negotiation with Top Ranked Firm(s)	Week of January 16, 2017
Board Letter Issued	January 31, 2017
Board Award Date	February 28, 2017
Contract Start Date	Approximately March 1, 2017

Note: Award and start dates are approximate.

It is the responsibility of each proposer to be familiar with all of the specifications, terms and conditions of this RFP. By the submission of a Proposal, Proposer certifies that if awarded a contract they will make no claim against the County based upon ignorance of conditions or misunderstanding of the specifications.

C. PRE-PROPOSAL CONFERENCE AND SITE VISITS (**Mandatory**)

NOTE: Firms wishing to participate **must attend** the pre-proposal conference and pump station site visits. The site visits will include up to four representative pump stations, as well as the control center. The pre-proposal conference and pump station site visits will be held to:

1. Provide an opportunity for small and local and emerging businesses (SLEBs) and large firms to network and develop partnering relationships in order to participate in the contract(s) that may result from this RFP.
2. Provide an opportunity for proposers to ask specific questions about the project and request RFP clarification.
3. Provide proposers an opportunity to receive documents, etc. necessary to respond to this RFP.
4. Provide the District with an opportunity to receive feedback regarding the project and RFP.
5. Provide opportunity to view in-person a representative sampling of the facilities requiring the upgrades.

Written questions submitted prior to the pre-proposal conference, in accordance with the Calendar of Events, and verbal questions received at the pre-proposal conference, will be addressed whenever possible at the pre-proposal conference. All questions will be addressed and the list of attendees will be included in an RFP Addendum following the pre-proposal conference in accordance with the Calendar of Events.

Pre-proposal conference will be held as shown on Calendar of Events section above.

Parking is limited at the pump station sites, so carpooling of teams is recommended.

D. SUBMITTAL OF PROPOSALS

1. All proposals must be SEALED and must be received by the Alameda County Flood Control and Water Conservation District receptionist **BEFORE** 4:00 p.m. at the location and on the due date specified in the Calendar of Events.

NOTE: Late and/or unsealed proposals cannot be accepted. If hand delivering proposals, please allow time for metered public parking or sparse street parking.

Proposals will be received only at the address shown below, and by the time indicated in the Calendar of Events. Any proposal received after said time and/or date or at a place other than the stated address cannot be considered and will be returned to the Proposer unopened.

All proposals, whether delivered by an employee of Proposer, U.S. Postal Service, courier or package delivery service, must be received and time stamped at the stated address prior to the time designated. The District's Office Services timestamp shall be considered the official timepiece for the purpose of establishing the actual receipt of proposals.

2. Proposals are to be addressed and delivered as follows:

Front End Engineering Design Study of Stormwater Pump Station SCADA System
RFP/Q No. FLO20151224
Alameda County Flood Control and Water Conservation District
399 Elmhurst Street, Room 113
Hayward, CA 94544
Attn.: Andrew Otsuka

3. Proposer's name and return address must also appear on the mailing package.
4. No telegraphic, e-mail or facsimile proposals will be considered.
5. By submission of its proposal Proposer agrees and acknowledges all RFP specifications, terms and conditions and indicates ability to perform.
6. All costs required for the preparation and submission of a proposal shall be borne by Proposer.
7. Only one proposal response will be accepted from any one person, partnership, corporation, or other entity.
8. It is the responsibility of the Proposers to clearly identify information in their proposal responses that they consider to be confidential under the California Public Records Act. See: <http://www.acgov.org/gsa/departments/purchasing/policy/proprietary.htm> .

E. RESPONSE FORMAT

1. Proposal responses are to be straightforward, clear, concise and specific to the information requested. Submit in 8-1/2 x 11 format one (1) original plus four (4) copies of the proposal, plus a copy shall be submitted on read-only CD or USB flash drive in "PDF" format. Original proposal is to be clearly marked, printed on plain white paper and must be either loose leaf or in a 3-ring binder (NOT bound). It is preferred that all proposals submitted shall be printed double-sided and on minimum 30% post-consumer recycled content paper. Inability to comply with this recommendation will have no impact on the evaluation and scoring of the proposal. Submittals shall contain only material directly related to response to

requirements, not general marketing material. Organize your information under *tabs* in the same order delineated below under “Form of the Proposal.”

2. In order for proposals to be considered complete, proposer must provide all information requested.

F. FORM OF THE PROPOSAL

Proposal responses must be signed in ink. The signatures of all persons required under the applicable organizational documents in order to bind the Proposer must be on the proposal response. Provide applicable signature documentation pursuant to Contractor’s organizational structure verifying the authority of the person signing the proposal response to commit its Proposal on behalf of the Contractor.

Proposal content and completeness are important and, although proposal length is not limited, the District appreciates brevity. Clarity and conciseness are essential and will be considered in assessing the proposer’s capabilities.

In order to simplify the process and to obtain the maximum degree of comparability, the proposal should be organized in the following manner:

1. Transmittal letter.
2. Proposal response shall include the following information:
 - a. Title Page.

Show the RFP subject, the RFP number, the name of the proposer’s firm, address, telephone number, name of the contact person and their email address, and the date.
 - b. Table of Contents.

Include a clear identification of the material by section and page number.
 - c. Narrative.

The Consultant shall provide a narrative (maximum of two pages) outlining the reasons why your firm should be selected to provide the requested services.
 - d. Organization and Approach.
 - (1) Describe the roles and organization of your proposed team for this project. Indicate the composition and number of project staff, facilities available and experience of your firm/team as it relates to this project.

- (2) Describe your project and management approach. Provide a detailed description of how the team, including all consultants will be managed and the scope of work provided by each firm to respond to the phases described above.
 - (3) Describe your approach to compliance with the County's SLEB/Outreach Program, with particular reference to any mentoring or capacity developing strategies represented by partnering with local Alameda County firms. The District supports Alameda County's efforts to contract with small local emerging businesses (SLEBs). If Consultant is not a certified small local emerging business (SLEB), Consultant will be required to partner, joint venture or subcontract a minimum of 20% of the estimated contract award to a SLEB firm in order to be eligible for the contract award.
 - (4) Describe the roles of key individuals on the team, including roles of individuals in each consultant firm.
 - (a) Provide resumes, references, and information on credentials held for all key team members. Resumes shall show relevant experience, for the Project's Scope of Work, as well as the length of employment with the proposing firm.
 - (b) Key members, especially the Project Manager, shall have significant demonstrated experience with this type of project, and should be committed to stay with the project for the duration of the project.
 - (c) Identify the licensed master electrician that will be assigned or sub-contracted to perform on this project and include information on their credentials.
 - (5) Describe how your team will work with District staff and identify what information and time will be required from them for this project. Indicate where the Project Managers for each firm on the team will be physically located.
- e. Scope of Services.
- (1) Include a detailed Scope of Services statement describing all services to be provided.
 - (2) Describe Project Deliverables for each phase of your work.
 - (3) Describe your Cost Control and Budgeting Methodology for this project.

f. Schedule of Work.

Provide a detailed Schedule, including major milestones, for all phases of the project and Proposer's services including time for reviews and approvals.

g. Safety and Security Plan.

Provide a comprehensive Safety and Security Plan that can be tailored to specific jobsites. The plan shall include, but not be limited to the following:

- (1) Employee jobsite safety and security orientation; including any subcontractor employees. Employee participation in the safety and security orientation shall be acknowledged by their respective individual signatures affixed to an orientation sign-in sheet.
- (2) Measures to protect Contractor's employees and other persons from injury, prevent material damages, and avoid financial losses.
- (3) Procedures and measures to protect Contractors' equipment, tools, materials, etc. from theft and vandalism.
- (4) Provisions to allow entry only to authorized persons with proper credentials to restrict entry of unauthorized personnel and vehicles onto the project work sites.
- (5) Measures addressing: fall prevention, respiratory protection, confined space entry, fire protection, hazardous materials identification and handling, etc.

h. Litigation.

Indicate if your firm was involved with any litigation in connection with your prior projects. If yes, briefly describe the nature of the litigation and the result.

i. Hourly Rate Schedule.

REQUIRED ONLY IF SELECTED FOR ORAL PRESENTATION AND INTERVIEW. Provide hourly rate fee schedules to the interviewer in a sealed envelope on the day of interview.

- (1) Provide hourly rate fee schedules for your office and each key consultant indicating the job classifications for the proposed staff for the intended tasks.

- (2) Provide a man-hours budget for the proposed project scope by position, broken out by project tasks.
- (3) Also include information on all proposed markups, reimbursable expenses and other direct costs and fees.

j. References.

Provide three references for clients/projects within the past five years which are similar to this one and who can attest to proposer's firm/team performance. Provide name, contact address and telephone number, with brief description of the project. Prefer completed projects, but one may be ongoing.

3. Exhibits/Attachments.

Proposers shall include in their submittal completed and signed documentation for all listed Exhibits, including any attachments required by the Exhibit. Any material deviation from these requirements may be cause for rejection of the proposal, as determined in the District's sole discretion. The content and sequence for each required document shall be as follows:

- Exhibit A Acknowledgement, completed and signed
- Exhibit B (Not used)
- Exhibit C Insurance Requirements, include a certificate of insurance showing required coverages
- Exhibit D (Not used)
- Exhibit E SLEB Certification Application Package, completed, signed, required documentation attached (if applicable)
- Exhibit F Small Local Emerging Business (SLEB) Partnering Information Sheet, completed and signed by the prime consultant and each SLEB subconsultant, if any
- Exhibit G Request for Bid Preference, completed and signed (if applicable)
- Exhibit H First Source Agreement, completed and signed
- Exhibit I Exceptions, Clarifications and Amendments Form, completed and signed. Any exceptions, clarifications and amendments should also address the attached Exhibits, particularly Exhibit J, Agreement (the County is under no obligation to accept any exceptions and such exceptions may be a basis for proposal disqualification).
- Exhibit J Draft Professional Services Agreement, including Appendices A through D
- Exhibit K Sample Budget Sheets
- Exhibit L Debarment and Suspension Certification, completed and signed
- Exhibit M The Iran Contracting Act (ICA) of 2010, completed and signed
- Exhibit N Minimum Capabilities and Specifications for PAS
- Exhibit O Minimum Capabilities and Specifications for PAC

G. EVALUATION CRITERIA/SELECTION COMMITTEE

All proposals will be evaluated by a Consultant Review Board (CRB). The CRB may be composed of District staff and other parties that may have expertise or experience in the professional services described herein. The CRB will review the submittals and will rank the proposers. The four (4)-highest ranked proposers will be invited for an interview in accordance with the evaluation criteria set forth in this RFP/SOQ. The evaluation of the proposals shall be within the sole judgment and discretion of the CRB.

All contacts during the evaluation phase shall be through the District contact only. Proposers shall neither contact nor lobby evaluators during the evaluation process. Attempts by Proposer to contact and/or influence members of the CRB may result in disqualification of Proposer.

The CRB will evaluate each proposal meeting the qualification requirements set forth in this RFP/SOQ. Proposers should bear in mind that any proposal that is unrealistic in terms of the technical or schedule commitments may be deemed reflective of an inherent lack of technical competence or indicative of a failure to comprehend the complexity and risk of the District's requirements as set forth in this RFP/SOQ.

As a result of this RFP/SOQ, District intends to interview the 4-highest ranked proposers. However, District reserves the right to determine the number of interviews it will conduct for this project. District shall enter contract negotiations with the highest-ranked firm. Upon successful contract negotiations District will recommend a contract be awarded. Should an agreement not be reached on a fair and reasonable contract amount with the highest ranked firm, the District reserves the right to terminate negotiations and conduct contract negotiations with the next highest ranked firm without undertaking a new RFP process. The District shall be the sole judge in determining the fairness and reasonableness of the consultant's proposed cost/price.

Each of the Evaluation Criteria below will be used in ranking and determining the quality of the proposals. Proposals will be evaluated according to each Evaluation Criteria, and scored on the zero to ten-point scale outlined below. The scores for all Evaluation Criteria will then be added, according to their assigned weight (below), to arrive at a weighted score for each proposal. A proposal with a high weighted total will be deemed of higher quality than a proposal with a lesser-weighted total.

The final maximum score for any project is nine-hundred forty-six (946) points, including the possible eighty-six (86) points for local and small, local and emerging, or local preference points (maximum 10% of final score). Preference points awarded to each proposer for being local and/or certified SLEB will be calculated from the actual scores achieved in the evaluation of their proposals, oral presentation, and interview.

0	Not Acceptable	Non-responsive, fails to meet RFP/SOQ specifications. The approach has no probability of success. For mandatory requirement this score will result in disqualification of proposal.
1-2	Poor	Below average, falls short of expectations, is substandard to that which is the average or expected norm, has a low probability of success in achieving project objectives per RFP/SOQ.
3-4	Fair	Has a reasonable probability of success, however, some objectives may not be met.
5-6	Average	Acceptable, achieves all objectives in a reasonable fashion per RFP/SOQ specification. This will be the baseline score for each item with adjustments based on interpretation of proposal by Evaluation Committee members.
7-8	Above Average/Good	Very good probability of success, better than that which is average or expected as the norm. Achieves all objectives per RFP/SOQ requirements and expectations.
9-10	Excellent/Exceptional	Exceeds expectations, very innovative, clearly superior to that which is average or expected as the norm. Excellent probability of success and in achieving all objectives and meeting RFP specification.

	PROPOSALS	Weight Factor	Max. Rating	Max. Score
1.	<p>Completeness of Response</p> <p>Responses to this RFP must be complete. Responses that do not include the proposal content requirements identified within this RFP and subsequent Addenda and do not address each of the items listed below will be considered incomplete, be rated a Fail in the Evaluation Criteria and will receive no further consideration.</p> <p>To be considered complete, Proposers must include the complete and accurate documentation identified herein, including Exhibit F, that they are certified small and local or emerging and local business or are partnering, joint venturing or subcontracting with small and local or emerging and local business(es) that are certified at the time of response submittal. Responses that are rated a Fail and are not considered may be picked up at the delivery location within 14 calendar days of contract award and/or the completion of the competitive process.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Attendance at Mandatory Pre-Proposal Conference/Site Visit. <input type="checkbox"/> Proposal received by the submittal deadline date & time. <input type="checkbox"/> Exhibit A Acknowledgement, completed and signed. <input type="checkbox"/> Exhibit F SLEB Partnering Information Sheet, completed and signed by prime and subconsultant(s), if any. <input type="checkbox"/> Exhibit H First Source Agreement, completed and signed. <input type="checkbox"/> Exhibit I Exceptions, Clarifications and Amendments, completed and signed, if applicable. <input type="checkbox"/> Exhibit L Debarment and Suspension Certification, completed and signed. <input type="checkbox"/> Exhibit M The Iran Contracting Act, completed and signed. 	0	Pass/Fail	0

	PROPOSALS	Weight Factor	Max. Rating	Max. Score
2.	<p>Organization and Approach (Section III.F.2.d)</p> <p>Roles and Organization of Proposed Team</p> <ul style="list-style-type: none"> ▪ Proposes adequate and appropriate disciplines of project team. ▪ Some or all of team members (firms) have previously worked together on similar projects(s). ▪ Overall organization of the team is relevant to District needs. <p>Project and Management Approach</p> <ul style="list-style-type: none"> ▪ Team is managed by an individual with appropriate experience in similar projects. This person's time is appropriately committed to the project. ▪ Team successfully addresses Site Planning and Programming efforts. ▪ Project team and management approach responds to project issues, including the County SLEB/Outreach program. ▪ Team structure provides adequate capability to perform both volume and quality of needed work within project schedule milestones. <p>Roles of Key Individuals on the Team</p> <ul style="list-style-type: none"> ▪ Proposed team members, as demonstrated by enclosed resumes, have relevant experience for their role in the project. ▪ Key positions required to execute the project team's responsibilities are appropriately staffed. <p>Working Relationship with District</p> <ul style="list-style-type: none"> ▪ Team and its leaders have experience working in the public sector and knowledge of public sector procurement process. ▪ Team leadership understands the nature of public sector work and its decision-making process. ▪ Proposal responds to need to assist District during the project. 	10.0	10	100
3.	<p>Scope of Services (Section III.F.2.e)</p> <p>Detailed Scope of Services to be Provided</p> <ul style="list-style-type: none"> ▪ Proposed scope of services is appropriate for all phases of the work. ▪ Scope addresses all known project needs and appears achievable in the timeframes set forth in the project schedule. <p>Project Deliverables</p> <ul style="list-style-type: none"> ▪ Deliverables are appropriate to schedule and scope set forth in above requirements. <p>Cost Control and Budgeting Methodology</p> <ul style="list-style-type: none"> ▪ Proposer has a system or process for managing cost and budget. ▪ Evidence of successful budget management for a similar project. 	10.0	10	100
4.	<p>Schedule of Work (Section III.F.2.f)</p> <ul style="list-style-type: none"> ▪ Schedule shows completion of the work in a believable manner within the District's overall time limits. ▪ The schedule addresses all knowable phases of the project, in accordance with the general requirements of this RFP. 	8.0	10	80

	PROPOSALS	Weight Factor	Max. Rating	Max. Score
5.	<p>Safety and Security Plan (Section III.F.2.g)</p> <ul style="list-style-type: none"> ▪ Proposer presents a plan that affirms safe conduct in the performance of the project tasks and will provide for reasonable jobsite health protection measures and safety of all personnel, and security measures to safeguard District facilities and contractors' equipment, tools, materials, etc. from theft and vandalism. 	5.0	10	50
6.	<p>Litigation (Section III.F.2.h)</p> <ul style="list-style-type: none"> ▪ Litigation history, if any, is described. ▪ If judgment(s) against Proposer, appropriate explanation provided. 	4.0	10	40
7.	<p>Hourly Rate Schedule (Section III.F.2.i)</p> <p>REQUIRED ONLY IF SELECTED FOR ORAL PRESENTATION AND INTERVIEW. Provide hourly rate fee schedules to the interviewer in a sealed envelope on the day of interview.</p> <p>Hourly Rate Fee Schedule</p> <ul style="list-style-type: none"> ▪ Schedule for each firm and for representative positions within each firm is provided for each key consultant/team member. <p>Man-hour Budget</p> <ul style="list-style-type: none"> ▪ Proposer provides a man-hour budget displayed for the scope of work which represents the level of effort Proposer anticipates for the project. <p>Additional Cost Information</p> <ul style="list-style-type: none"> ▪ Proposed markups, reimbursable expenses and other direct costs and fees. 	NA	NA	NA
8.	<p>References (Section III.F.2.j)</p> <ul style="list-style-type: none"> ▪ Three references for the lead firm on similar projects are provided. 	7.0	10	70
9.	Local Preference (5% of Proposal Evaluation Score)			22
10.	SLEB Preference (5% of Proposal Evaluation Score)			22
Maximum Proposal Evaluation Score				484

Following evaluation of the written proposals, Proposers receiving the four (4) highest scores will be invited to an oral presentation and interview. The scores at that time will not be communicated to Proposers. The oral presentation and question/answers by each Proposer shall not exceed sixty (60) minutes in length. The oral interview will consist of a Proposer's presentation (30 minutes), followed by standard questions asked of each of the Proposers and specific questions regarding the specific proposal (30 minutes). The proposals may then be re-evaluated and re-scored based on the oral presentation and interview.

	ORAL PRESENTATION	Weight Factor	Max. Rating	Max. Score
1.	Organization <ul style="list-style-type: none"> ▪ Is the presentation well organized? ▪ The project manager should participate in the presentation but not to the exclusion of contributions by other key team members. ▪ Does the consultant complete their presentation in the allotted time? 	8.0	10	80
2.	Information <ul style="list-style-type: none"> ▪ Does the consultant explain in sufficient detail how they propose to perform the work? ▪ Based on how the work is proposed to be conducted, how apparent is it that the final product will meet the District's needs and expectations? ▪ Does the presentation instill confidence that every component of the project will be successfully executed and completed? ▪ Does the consultant discuss in reasonable detail their QA/QC process and identify the persons responsible for ensuring the quality of the work? 	8.0	10	80
3.	Project Management <ul style="list-style-type: none"> ▪ Is it clear who will be responsible for the daily project activities? ▪ Does the project manager have the necessary management experience to make this project a success? ▪ Does the project manager demonstrate a full understanding of the project scope and complexity? ▪ Will the project manager's workload be such that they will have sufficient time to adequately oversee the project? ▪ Project manager will need to be responsive to input by the District. 	8.0	10	80
4.	Past Experience with Similar-Scale Projects <ul style="list-style-type: none"> ▪ Projects of comparable size and complexity. ▪ Successful SCADA modernization of an existing live system. ▪ Successful design, deployment and integration of SCADA applications that operate on Microsoft Operating Systems. 	8.0	10	80
5.	Local Preference (5% of Oral Presentation Evaluation Score)			16
6.	SLEB Preference (5% of Oral Presentation Evaluation Score)			16
Maximum Oral Presentation Evaluation Score				352

	INTERVIEW	Weight Factor	Max. Rating	Max. Score
1.	Responses to standard questions			100
2.	Local Preference (5% of Interview Evaluation Score)			5
3.	SLEB Preference (5% of Interview Evaluation Score)			5
Maximum Interview Evaluation Score				110

	SUMMARY	Max. Base Evaluation Points	Max. Preference Points - Local	Max. Preference Points - SLEB	Max. Possible Score
	Proposals	440	22	22	484
	Oral Presentations	320	16	16	352
	Interviews	100	5	5	110
Total Possible Maximum Score					946

H. NOTICE OF INTENT TO AWARD

- At the conclusion of the RFP response evaluation process (“Evaluation Process”), all Proposers will be notified in writing of the contract award recommendation. The document providing this notification is the Notice of Award.

The Notice of Award will provide the following information:

- The name of the proposer being recommended for contract award;
 - The names of all other proposers; and
 - In summary form, evaluation points for each proposer.
- Debriefings for unsuccessful proposers may be scheduled and provided upon written request and will be restricted to discussion of the proposer’s unsuccessful proposal with the Project Manager.
 - Under no circumstances will any discussion be conducted with regard to contract negotiations with the successful proposer, etc.
 - Debriefing may include review of successful proposer’s proposal.
 - The submitted proposals shall be made available upon request no later than five (5) business days before approval of the award and contract is scheduled to be heard by the Board of Supervisors.

I. PROPOSAL PROTEST/APPEALS PROCESS

District prides itself on the establishment of fair and competitive contracting procedures and the commitment made to following those procedures. The following is provided in the event that proposers wish to protest the bid process or appeal the recommendation to award a contract for this project once the Notices of Intent to Award/Non-Award have been issued. Proposal protests submitted prior to issuance of the Notices of Intent to Award/Non-Award will not be accepted by the County.

1. Any Proposal Protest by any Proposer regarding any other proposal must be submitted in writing to the District's Flood Control Program Manager, located at 399 Elmhurst Street, Hayward, CA 94544, Fax: (510) 782-1939, before 5:00 p.m. of the FIFTH (5th) business day following the date of issuance of the Notice of Intent to Award, not the date received by the Proposer. A Proposal protest received after 5:00 p.m. is considered received as of the next business day.
 - a. The Proposal protest must contain a complete statement of the reasons and facts for the protest.
 - b. The protest must refer to the specific portions of all documents that form the basis for the protest.
 - c. The protest must include the name, address, email address, fax number and telephone number of the person representing the protesting party.
 - d. The District will transmit a copy of the Proposal Protest to all Proposers as soon as possible after receipt of the protest.
2. Upon receipt of written protest, Flood Control Program Manager, or designee will review and evaluate the protest and issue a written decision. The Flood Control Program Manager, may, at his or her discretion, investigate the protest, obtain additional information, provide an opportunity to settle the protest by mutual agreement, and/or schedule a meeting(s) with the protesting Proposer and others (as appropriate) to discuss the protest. The decision on the Proposal Protest will be issued at least ten (10) business days prior to the Board hearing or District award date.

The decision will be communicated by e-mail or fax, and certified mail, and will inform the proposer whether or not the recommendation to the Board of Supervisors or District in the Notice of Intent to Award is going to change. A copy of the decision will be furnished to all Proposers affected by the decision. As used in this paragraph, a Proposer is affected by the decision on a Proposal Protest if a decision on the protest could have resulted in the Proposer not being the apparent successful Proposer on the RFP.
3. The decision of the Flood Control Program Manager on the Proposal Protest may be appealed to the Auditor-Controller's Office of Contract Compliance (OCC) located at 1221 Oak St., Room 249, Oakland, CA 94612, Fax: (510) 272-6502. The Proposer whose Proposal is the subject of the protest, all Proposers affected by

the Flood Control Program Manager's decision on the protest, and the protestor have the right to appeal if not satisfied with the Flood Control Program Manager's decision. All appeals to the Auditor-Controller's OCC shall be in writing and submitted within five (5) business days following the issuance of the decision by the Flood Control Program Manager, not the date received by the Proposer. An appeal received after 5:00 p.m. is considered received as of the next business day. An appeal received after the FIFTH (5th) business day following the date of issuance of the decision by the Flood Control Program Manager shall not be considered under any circumstances by the District or the Auditor-Controller OCC.

- a. The appeal shall specify the decision being appealed and all the facts and circumstances relied upon in support of the appeal.
 - b. In reviewing protest appeals, the OCC will not re-judge the proposal(s). The appeal to the OCC shall be limited to review of the procurement process to determine if the contracting department materially erred in following the RFP/RFQ or, where appropriate, District contracting policies or other laws and regulations.
 - c. The appeal to the OCC also shall be limited to the grounds raised in the original protest and the decision by the Flood Control Program Manager. As such, a Proposer is prohibited from stating new grounds for a Proposal Protest in its appeal. The Auditor-Controller (OCC) shall only review the materials and conclusions reached by the District's Flood Control Program Manager or department designee, and will determine whether to uphold or overturn the protest decision.
 - d. The Auditor's Office may overturn the results of a Proposal process for ethical violations by District staff, Consultant Review Board members, subject matter experts, or any other District staff managing or participating in the competitive process, regardless of timing or the contents of a proposal protest.
 - e. The decision of the Auditor-Controller's OCC is the final step of the appeal process. A copy of the decision of the Auditor-Controller's OCC will be furnished to the protestor, the Proposer whose Proposal is the subject of the Proposal protest, and all Proposers affected by the decision.
4. The District will complete the Proposal protest/appeal procedures set forth in this paragraph before a recommendation to award the Contract is considered by the Board of Supervisors or District.
 5. The procedures and time limits set forth in this paragraph are mandatory and are each Proposer's sole and exclusive remedy in the event of Proposal Protest. A Proposer's failure to timely complete both the Proposal protest and appeal procedures shall be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these

procedures, shall constitute a waiver of any right to further pursue the Proposal protest, including filing a Government Code Claim or legal proceedings.

IV. TERMS AND CONDITIONS

A. AWARD

1. The Consultant Review Board will recommend award to the proposer who, in its opinion, has submitted the proposal that best serves the overall interests of the District, attains the highest overall point score, submits an acceptable fee proposal upon request and completes successful contract negotiations.
2. The District reserves the right to reject any or all responses that materially differ from any terms contained herein or from any Exhibits attached hereto and to waive informalities and minor irregularities in responses received.
3. The District reserves the right to award to a single or multiple contractors.
4. The District has the right to decline to award this contract for any reason.
5. Board approval to award a contract is required.
6. Contractor shall sign an acceptance of award letter prior to Board approval.
7. The RFP specifications, terms, conditions and Exhibits, RFP Addenda and Proposer's proposal, may be incorporated into and made a part of any contract that may be awarded as a result of this RFP.

B. METHOD OF CONTRACTING

1. A signed Agreement will be issued upon Board approval.
2. Agreement will be faxed, transmitted electronically or mailed and shall be the only authorization for the Contractor to begin work.
3. Payments will be issued only in the name of Contractor.
4. Change orders shall be agreed upon by Contractor and District and issued as needed in writing by District.

C. OTHER PROVISIONS

1. Small and Emerging Locally Owned Business (SLEB): The purpose of the SLEB program is to provide incentives for Alameda County to assist SLEBs in enhancing their participation in the public procurement process and to provide training and development opportunities to support their growth. The District is fully supportive of and participates in the County's SLEB program.

The County is vitally interested in promoting the growth of small and emerging local businesses by means of increasing the participation of these businesses in the County's purchase of goods and services. As a result of the County's commitment to advance the economic opportunities of these businesses, **Proposers must meet the County's Small and Emerging Locally Owned Business requirements in order to be considered for the contract award.** These requirements can be found online at: <http://acgov.org/auditor/sleb/overview.htm>

For purposes of this proposal, applicable industries include, but are not limited to, the following NAICS Code(s): 334111, 334513, 511210, 541330, 541511, 541512, 541690, 541614 and 811212.

A small business is defined by the [United States Small Business Administration](#) (SBA) as having no more than the number of employees or average annual gross receipts over the last three (3) years required per SBA standards based on the small business's appropriate NAICS code.

An emerging business, as defined by the County, is one that has less than one-half (1/2) of the preceding amount and has been in business less than five (5) years.

2. Compliance with the SLEB program is required for goods, services and professional services contracts, including but not limited to architectural, landscape architectural, engineering, environmental, land surveying, and construction project management services projects.
3. Alameda County utilizes the Elation Systems contract compliance application as part of its commitment to assist contractors to conveniently comply with legal and contractual requirements. Elation Systems, a secure web-based system, was implemented to monitor compliance and to track and report SLEB participation in County contracts.

The prime contractor and all participating local and SLEB subcontractors awarded contracts as a result of this bid process for this project are required to use Elation to submit SLEB Program information including, but not limited to, monthly progress payment reports and other information related to SLEB participation. Use of Elation Systems, support and training is available at no charge to prime and subcontractors participating in County contracts.

Upon contract award:

- a. The County will provide contractors and subcontractors participating in any contract awarded as a result of this bid process, a code that will allow them to register and use Elation Systems free of charge.
- b. Contractors should schedule a representative from their office/company, along with each of their subcontractors, to attend Elation training.
 - Free multi-agency Elation Systems one-hour training sessions require reservations and are held monthly in the Pleasanton, California area.

It is the Contractor's responsibility to ensure that they and their subcontractors are registered and trained as required to utilize Elation Systems.

For further information, please see the Elation Systems training schedule online at <http://www.elationsys.com/elationsys/support/default.aspx> or call Elation Systems at (925) 924-0340.

If you have any other questions regarding the utilization of Elation Systems please contact the Auditor-Controller's Office of Contract Compliance (OCC) located at 1221 Oak Street, Room 249, Oakland, CA 94612 at Tel: (510) 891-5500, Fax: (510) 272-6502 or via E-mail at ACSLEBcompliance@acgov.org.

Compliance Information And Records: As needed and upon request, for the purposes of determining compliance with the SLEB Program, the Contractor shall provide the County with access to all records and documents that relate to SLEB participation and/or certification. Proprietary information will be safeguarded. All subcontractor submittals must be through the prime contractor.

4. First Source Program: The County is vitally interested in supporting our Alameda County employed and underemployed residents. Contractors awarded contracts for goods and services for \$100,000 or more as a result of this RFP/SOQ are required to agree to this program. For more details: <http://acgov.org/auditor/sleb/sourceprogram.htm>
5. Prevailing Wage and Department of Industrial Relations Registration:
 - a. Prevailing Wages: Pursuant to Labor Code Sections 1770 et seq. Consultant shall pay to persons performing labor in and about Work provided for in the contract not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the Work is performed, and not less than the general prevailing rate of per diem wages for legal holiday and overtime work in said locality, which per diem wages shall not be less than the stipulated rates contained in a schedule thereof which has been ascertained and determined by the Director of the State Department of Industrial Relations to be the general prevailing rate of per diem wages for each craft or type of workman or mechanic needed to execute this contract.

- b. Department of Industrial Relations Registration: A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless registered and qualified to perform public work pursuant to Section 1725.5. However, for federally-funded projects, it is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

To register with the Department of Industrial Relations, go to <https://efiling.dir.ca.gov/PWCR/displayPWCRForm.html>.

D. DEBARMENT AND SUSPENSION POLICY:

In order to prohibit the procurement of any goods or services ultimately funded by Federal awards from debarred, suspended or otherwise excluded parties, each bidder will be screened at the time of Proposal response.

<http://www.acgov.org/gsa/departments/purchasing/policy/debar.htm>

V. **STANDARD ATTACHMENTS**

See attached Exhibits A through O, excepting Exhibits B and D, which are not used.

EXHIBIT A – ACKNOWLEDGEMENT

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

The County of Alameda is soliciting proposals from qualified Consultants to furnish its requirements per the specifications, terms and conditions contained in the above referenced RFP. This Proposal Acknowledgement must be completed, signed by a responsible officer or employee, dated and submitted with the proposal response. Obligations assumed by such signature must be fulfilled.

1. **Preparation of proposals:** (a) All proposal responses must be printed in ink or typewritten. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed in ink by person signing proposal. No alterations or changes or any kind shall be permitted to Exhibits attached herein unless indicated otherwise in writing. Responses that do not comply shall be subject to rejection in total.
2. **Failure to submit proposal:** If you are not submitting a proposal but want to remain on the mailing list and receive future proposals, complete, sign and return this Proposal Acknowledgement and state the reason you are not proposing.
3. **Award:** (a) Unless otherwise specified by the proposer or the RFP gives notice of an all-or-none award, the County may accept any item or group of items of any proposal. (b) Proposals are subject to acceptance at any time within thirty (30) days of opening, unless otherwise specified in the RFP/SOQ. (c) A valid, written purchase order mailed, or otherwise furnished, to the successful proposer within the time for acceptance specified results in a binding contract without further action by either party. The contract shall be interpreted, construed and given effect in all respects according to the laws of the State of California.
4. **Patent indemnity:** Consultants who do business with the County shall hold the County of Alameda, its officers, agents and employees, harmless from liability of any nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
5. **California Government Code Section 4552:** In submitting a proposal to a public purchasing body, the proposer offers and agrees that if the proposal is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the proposer for sale to the purchasing body pursuant to the proposal. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the proposer.
6. **No guarantee or warranty:** The County of Alameda makes no guarantee or warranty as to the condition, completeness or safety of any material or equipment that may be traded in on this order.

The undersigned acknowledges receipt of above referenced RFP and/or Addenda and offers and agrees to furnish the articles and/or services specified on behalf of the Consultant indicated below, in accordance with the specifications, terms and conditions of this RFP Acknowledgement.

Firm:
Address:
State/Zip
What advertising source(s) made you aware of this RFP?

By: _____ Date _____

Print Name Signed Above: _____

Title: _____

Phone _____

COUNTY OF ALAMEDA MINIMUM INSURANCE REQUIREMENTS

Without limiting any other obligation or liability under this Agreement, the Contractor, at its sole cost and expense, shall secure and keep in force during the entire term of the Agreement or longer, as may be specified below, the following minimum insurance coverage, limits and endorsements:

TYPE OF INSURANCE COVERAGES		MINIMUM LIMITS
A	Commercial General Liability Premises Liability; Products and Completed Operations; Contractual Liability; Personal Injury and Advertising Liability	\$1,000,000 per occurrence (CSL) Bodily Injury and Property Damage
B	Commercial or Business Automobile Liability All owned vehicles, hired or leased vehicles, non-owned, borrowed and permissive uses. Personal Automobile Liability is acceptable for individual contractors with no transportation or hauling related activities	\$1,000,000 per occurrence (CSL) Any Auto Bodily Injury and Property Damage
C	Workers' Compensation (WC) and Employers Liability (EL) Required for all contractors with employees	WC: Statutory Limits EL: \$1,000,000 per accident for bodily injury or disease
D	Professional Liability/Errors & Omissions Includes endorsements of contractual liability and defense and indemnification of the County	\$1,000,000 per occurrence \$2,000,000 project aggregate
E	<p><u>Endorsements and Conditions:</u></p> <ol style="list-style-type: none"> ADDITIONAL INSURED: All insurance required above with the exception of Professional Liability, Commercial or Business Automobile Liability, Workers' Compensation and Employers Liability, shall be endorsed to name as additional insured: County of Alameda, its Board of Supervisors, the individual members thereof, and all County officers, agents, employees, volunteers, and representatives. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13. DURATION OF COVERAGE: All required insurance shall be maintained during the entire term of the Agreement. In addition, Insurance policies and coverage(s) written on a claims-made basis shall be maintained during the entire term of the Agreement and until 3 years following the later of termination of the Agreement and acceptance of all work provided under the Agreement, with the retroactive date of said insurance (as may be applicable) concurrent with the commencement of activities pursuant to this Agreement. REDUCTION OR LIMIT OF OBLIGATION: All insurance policies, including excess and umbrella insurance policies, shall include an endorsement and be primary and non-contributory and will not seek contribution from any other insurance (or self-insurance) available to the County. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13. Pursuant to the provisions of this Agreement insurance effected or procured by the Contractor shall not reduce or limit Contractor's contractual obligation to indemnify and defend the Indemnified Parties. INSURER FINANCIAL RATING: Insurance shall be maintained through an insurer with a A.M. Best Rating of no less than A:VII or equivalent, shall be admitted to the State of California unless otherwise waived by Risk Management, and with deductible amounts acceptable to the County. Acceptance of Contractor's insurance by County shall not relieve or decrease the liability of Contractor hereunder. Any deductible or self-insured retention amount or other similar obligation under the policies shall be the sole responsibility of the Contractor. SUBCONTRACTORS: Contractor shall include all subcontractors as an insured (covered party) under its policies or shall verify that the subcontractor, under its own policies and endorsements, has complied with the insurance requirements in this Agreement, including this Exhibit. The additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13. JOINT VENTURES: If Contractor is an association, partnership or other joint business venture, required insurance shall be provided by one of the following methods: <ul style="list-style-type: none"> - Separate insurance policies issued for each individual entity, with each entity included as a "Named Insured" (covered party), or at minimum named as an "Additional Insured" on the other's policies. Coverage shall be at least as broad as in the ISO Forms named above. - Joint insurance program with the association, partnership or other joint business venture included as a "Named Insured." CANCELLATION OF INSURANCE: All insurance shall be required to provide thirty (30) days advance written notice to the County of cancellation. CERTIFICATE OF INSURANCE: Before commencing operations under this Agreement, Contractor shall provide Certificate(s) of Insurance and applicable insurance endorsements, in form and satisfactory to County, evidencing that all required insurance coverage is in effect. The County reserves the rights to require the Contractor to provide complete, certified copies of all required insurance policies. The required certificate(s) and endorsements must be sent as set forth in the Notices provision. 	



**COUNTY OF ALAMEDA
SMALL, LOCAL AND EMERGING BUSINESS PROGRAM
SLEB
CERTIFICATION INSTRUCTIONS**

1. Complete the application form

3 Easy Steps

Program Definitions

Local Business: A business having a fixed office with a street address in Alameda County for a minimum period of 6 months and a valid business license issued by the County or a City within Alameda County

Small Business: A business which has been certified by the County as local and meets the U.S. Business Administration (SBA) size standards for its classification. Size standards and classification codes information available at <http://www.naics.com/search.htm>

Emerging Business: A business which has been certified by the County as local and meet less than one half of the U.S. SBA size standards for its classification and has been in business less than 5 years.

If you own less than 51% interest in your business, please indicate other owner(s) name(s), title(s) and percentage of ownership. List all current business and professional licenses. If you have been in business for less than three years, please provide your actual gross receipts received for the period that you have been in business. If you have not been in business for a complete tax year, please provide actual gross receipts to date. If any item on the application form is not applicable, please put "N/A" in the designated area. If additional space is needed, please attach additional sheet(s).

2. Please sign* and mail Application to:

Alameda County Auditor-Controller Agency
Office of Contract Compliance
1221 Oak Street, Room 249
Oakland, CA 94612

*The application form must be signed by the owner, principal partner or authorized officer of the corporation. We will contact you within 10 days to schedule a site visit upon receipt of your application.

3. On-site Visit

The following items must be available for our review during the visit to your business address:

- Signed Federal Tax Returns showing Gross Business Receipts for the last 3 years**
- Business Licenses
- Current Identification (i.e. Driver's License, Identification Card)
- Deed, Rental or Lease Agreement showing Business Address

**Personal Net Worth Statement (if the business has never filed taxes)

If you have questions regarding your certification, please contact:

Office of Contract Compliance Tel: (510) 891-5500 Fax: 510-272-6502 or Email: ACSLEBcompliance@acgov.org

East Bay Interagency Alliance (EBIA)

COMMON APPLICATION for LOCAL CERTIFICATION

Alameda County – Alameda County Transportation Commission – City of Oakland – Port of Oakland

Submittal Date: _____

Check Certifying Agency and click link to download Supplemental:

- Alameda County – No supplemental required
- Alameda County Transportation Commission – Complete [Supplemental B](#)
- City of Oakland – Complete [Supplemental C](#)
- Port of Oakland – Complete [Supplemental D](#)
- All the above

The Common Application is a sharing of information between agencies and NOT a reciprocal certification.

1) Contact Information

Legal Name of Entity		Contact Person (Name & Title)	
Street Address of Entity (No P.O. Box)			
City	State	Zip Code	County
Telephone () ()	Fax # () ()	Cell# () ()	
Email Address		Web Site	

2) Company Profile

Primary Service undertaken/offered:		Specialty Service undertaken/offered:	
Date Entity was established (mm/dd/yr)	Does the entity have one or more additional offices outside the city of Oakland, CA? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, list other location(s)	Date Oakland office was established (mm/dd/yr)	
Method of Acquisition	<input type="checkbox"/> New <input type="checkbox"/> Merger or consolidation	<input type="checkbox"/> Purchased existing <input type="checkbox"/> Inherited	<input type="checkbox"/> Secured concession <input type="checkbox"/> Other (explain)
Federal ID Number:			
Has this entity operated under a different name during the past five years? <input type="checkbox"/>			
Type of Firm <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Limited Liability Corporation <input type="checkbox"/> Publicly traded entity <input type="checkbox"/> Non-Profit or Church <input type="checkbox"/> Other _____		Ethnicity Group of owners(s) that own greater than 50% of the business. (for tracking purposes only) <input type="checkbox"/> African American <input type="checkbox"/> Asian <input type="checkbox"/> Asian Pacific /Hawaiian <input type="checkbox"/> Asian Indian <input type="checkbox"/> Caucasian <input type="checkbox"/> Filipino <input type="checkbox"/> Hispanic <input type="checkbox"/> Native American <input type="checkbox"/> Multi ethnic ownership <input type="checkbox"/> Multi ethnic minority ownership <input type="checkbox"/> Other _____	
		Gender (for tracking purposes only) <input type="checkbox"/> Male <input type="checkbox"/> Female	
Gross Receipts for the last three recent fiscal years: Please attach copies of appropriate tax returns: (e.g. Form 990, Form 1040, Form 1120, etc)		Year Ended _____	Total Receipts \$ _____
		Year Ended _____	Total Receipts \$ _____
		Year Ended _____	Total Receipts \$ _____

2) Company Profile: (Continue)

Number of Employees at the local office Permanent Full time ____ Permanent Part time ____	Temporary Full Time ____ Temporary Part Time ____	Seasonal Full Time ____ Seasonal Part Time ____
TOTAL Number of Employees at all locations. Permanent Full time ____ Permanent Part time ____	Temporary Full Time ____ Temporary Part Time ____	Seasonal Full Time ____ Seasonal Part Time ____

3) Certifications:

Name of Issuing Authority	Type	Number	Expiration Date
City / County Business Tax Certificate			
Internal Revenue Service (required) – If your firm is a Non-Profit, submit the Letter of Determination of Not For Profit Status.			
State of CA /CUCP Certification for DBE/ACDBE firm			
State of CA /SBA Certification for Small firm			
Other Certification			
Other Certification			
Other Certification			

4) Professional Licenses, Permits and/or Certificates (e.g. contractor, architect, engineer, etc. – list all that apply - attach copies. List on a separate page if additional space is needed)

Name of Issuing Authority	Type	Number	Expiration Date
State of CA Contractor’s License Board – Contractor’s License:			
State of CA Professional Service License or Permit:			
State of CA Service Provider License or Permit:			
Other:			
Other:			

5) NAICS Codes: Please review the NAICS¹ listing of work codes and indicate below your areas of expertise ranked in order of importance (begin with primary and specialty areas as indicated in the Company Profile section) NAICS Codes can be found at: <http://www.naics.com/search.htm> & <http://www.census.gov/epcd/naics02/>. Add separate sheet for additional NAICS codes if needed.

NAICS Code	Description of Work

6) Additional Information:

Are you a Trucking Firm? Yes No Are you a Truck Broker? Yes No Both? Yes No
A supplier? Yes No

7) When submitting this application to any of the checked Certification Taskforce members, I consent to the sharing of information contained herein and declare under penalty of perjury that statements in this application are true and correct. Yes No

Signature Print Name Title Date

¹ North American Industry Classification System – www.naics.com
Rev. 05/2011

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

SMALL LOCAL EMERGING BUSINESS (SLEB) PARTNERING INFORMATION SHEET

In order to meet the Small Local Emerging Business (SLEB) requirements of this RFP/Q, all bidders must complete this form as required below.

Bidders not meeting the definition of a SLEB (http://acgov.org/auditor/sleb/overview.htm) are required to subcontract with a SLEB for at least twenty percent (20%) of the total estimated bid amount in order to be considered for contract award. SLEB subcontractors must be independently owned and operated from the prime Contractor with no employees of either entity working for the other. This form must be submitted for each business that bidders will work with, as evidence of a firm contractual commitment to meeting the SLEB participation goal. (Copy this form as needed.)

Bidders are encouraged to form a partnership with a SLEB that can participate directly with this contract. One of the benefits of the partnership will be economic, but this partnership will also assist the SLEB to grow and build the capacity to eventually bid as a prime on their own.

Once a contract has been awarded, bidders will not be able to substitute named subcontractors without prior written approval from the Auditor-Controller, Office of Contract Compliance (OCC).

County departments and the OCC will use the web-based Elation Systems to monitor contract compliance with the SLEB program (Elation Systems: http://www.elationsys.com/elationsys/index.htm).

[] BIDDER IS A CERTIFIED SLEB (sign at bottom of page)
SLEB BIDDER Business Name: _____
SLEB Certification #: _____ SLEB Certification Expiration Date: _____
NAICS Codes Included in Certification: _____

[] BIDDER IS NOT A CERTIFIED SLEB AND WILL SUBCONTRACT ____% WITH THE SLEB NAMED BELOW FOR THE FOLLOWING GOODS/SERVICES: _____
SLEB Subcontractor Business Name: _____
SLEB Certification #: _____ SLEB Certification Expiration Date: _____
SLEB Certification Status: [] Small / [] Emerging
NAICS Codes Included in Certification: _____
SLEB Subcontractor Principal Name: _____
SLEB Subcontractor Principal Signature: _____ Date: _____

Upon award, prime Contractor and all SLEB subcontractors that receive contracts as a result of this bid process agree to register and use the secure web-based ELATION SYSTEMS. ELATION SYSTEMS will be used to submit SLEB subcontractor participation including, but not limited to, subcontractor contract amounts, payments made, and confirmation of payments received.

Bidder Printed Name/Title: _____
Street Address: _____ City _____ State _____ Zip Code _____
Bidder Signature: _____ Date: _____

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

REQUEST FOR PROPOSAL PREFERENCE

PLEASE READ AND COMPLETE THIS FORM CAREFULLY:

IF YOU ARE A PRIME PROPOSER WHO IS A **LOCAL BUSINESS**, AND/OR A **CERTIFIED SMALL AND LOCAL BUSINESS** OR A **CERTIFIED EMERGING AND LOCAL BUSINESS**, COMPLETE THIS FORM AND RETURN IT WITH YOUR RFP/SOQ SUBMITTAL.

Subject to the requirements of the SLEB program and the criteria of each procurement process, the maximum bid evaluation preference points for being certified is 10% (5% local & 5% certified). Compliance with the SLEB program is required for architectural, landscape architectural, engineering, environmental, land surveying, and construction project management services projects.

Check the appropriate boxes below (2 maximum) and provide the requested information.

<input type="checkbox"/> Request for 5% LOCAL Proposal Preference (Complete 1-4, print name, title, sign and date below) Submit the following:	
<ul style="list-style-type: none"> • Copy of a verifiable business license, issued by the County of Alameda or a City within the County; and • Proof of six (6) months business residency, identifying the name of the Consultant and the local address. Utility bills, deed of trusts or lease agreements, etc., are acceptable verification documents to prove residency. 	
1. Company Name	
2. Street Address	
3. Telephone Number	
4. Business License #	

(Check One) <input type="checkbox"/> Request for 5% SMALL Local Business Bid Preference <u>OR</u> <input type="checkbox"/> Request for 5% EMERGING Local Business Bid Preference (Complete certification information below)		
SLEB Certification #:	SLEB Certification Expiration Date	/ /
NAICS Codes Included in SLEB Certification		

The Undersigned declares that the foregoing information is true and correct:

Print/Type Name: _____

Print/Type Title: _____

Signature: _____

Date: _____

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

ALAMEDA COUNTY VENDOR FIRST SOURCE AGREEMENT
VENDOR INFORMATION

ALCOLINK Vendor Number (if known): 00000

SLEB Vendor Number:

Full Legal Name:

DBA

Type of Entity: [] Individual [] Sole Proprietor [] Partnership

[] Corporation [] Tax-Exempted [] Government or Trust

Check the boxes that apply:

[] Goods Only [] Goods & Services [] Rents/Leases [] Legal Services

[] Rents/Leases paid to you as the agent [] Medical Services [] Non-Medical Services - Describe

[] Other

Federal Tax ID Number (required):

P.O. Box/Street Address:

Vendor Contact's Name:

Vendor Contact's Telephone: Fax:

Vendor Contact's E-mail address:

Please check all that apply:

LOC [] Local Vendor (Holds business license within Alameda County)

SML [] Small Business (as defined by Small Business Administration)

I [] American Indian or Alaskan Native (>50%)

A [] Asian (>50%)

B [] Black or African American (>50%)

F [] Filipino (>50%)

H [] Hispanic or Latino (>50%)

N [] Native Hawaiian or other Pacific Islander (>50%)

W [] White (>50%)

Number of entry level positions available through the life of the contract:

Number of other positions available through the life of the contract:

This information to be completed by County:

Contract #

Contract Amount:

Contract Term:

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

**ALAMEDA COUNTY VENDOR FIRST SOURCE AGREEMENT
VENDOR INFORMATION**

Vendor agrees to provide Alameda County Flood Control and Water Conservation District (through East Bay Works and Social Services Agency), ten (10) working days to refer to Vendor, potential candidates to be considered by Vendor to fill any new or vacant positions that are necessary to fulfill their contractual obligations to the District, that Vendor has available during the life of the contract before advertising to the general public. Vendor will also provide the County with specific job requirements for new or vacant positions. Vendor agrees to use its best efforts to fill its employment vacancies with candidates referred by County, but final decision of whether or not to offer employment, and the terms and conditions thereof, to the candidate(s) rest solely within the discretion of the Vendor.

Alameda County (through East Bay Works and Social Services Agency) agrees to only refer pre-screened qualified applicants, based on vendor specifications, to vendor for interviews for prospective employment by Vendor (see Incentives for Vendor Participation under Vendor/First Source Program located on the Small Local Emerging Business (SLEB) Website, <http://www.acgov.org/auditor/sleb/>).

If compliance with the First Source Program will interfere with Vendor’s pre-existing labor agreements, recruiting practices, or will otherwise obstruct Vendor’s ability to carry out the terms of the contract, Vendor will provide to the County a written justification of non-compliance in the space provided below.

(Company Name)

(Vendor Signature)

(Date)

(East Bay Works / One-Stop Representative Signature)

(Date)

Justification for Non-Compliance:

EXHIBIT J

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

DRAFT PROFESSIONAL SERVICES AGREEMENT

(~~FOLLOWS~~ATTACHED)

EXHIBIT K

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System**SAMPLE STAFF BILLING RATE TABLE**

	Consultant Name		
	Staff List and Billing Rates		
	Title	Name	Billing Rate
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

EXHIBIT K

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

SAMPLE COST PER STATION

	General Tasks	Design			Construction			Post-Construction Long-term Support	Total Budget/Station
		Existing System Definition - Site Audit	Front End Engineering Design	Develop SCADA System Upgrade Plan	Support Services for Construction/Implementation RFP	Construction Management	Programming and System Integration		
Overall Project Management									
	Project Management, Coordination, QA/QC								\$0.00
1.	Reimbursable Expenses, Other								\$0.00
2.	Direct Costs, and Fees								\$0.00
Stations									
1.	Alvarado								\$0.00
2.	Ameron								\$0.00
3.	Belvedere								\$0.00
4.	BESCO								\$0.00
5.	D-1								\$0.00
6.	Davis Street								\$0.00
7.	Eden Landing								\$0.00
8.	Eden Shores								\$0.00
9.	Elgin								\$0.00
10.	Ettie Street								\$0.00
11.	F Station								\$0.00
12.	H Station								\$0.00
13.	Industrial								\$0.00
14.	J-2								\$0.00
15.	J-3								\$0.00
16.	Lake Merritt								\$0.00
17.	McKillop								\$0.00
18.	Roberts Landing								\$0.00
19.	Ruis Road								\$0.00
20.	San Leandro Hills Radio Hub Site								\$0.00
21.	Stratford								\$0.00
22.	Sulphur Creek								\$0.00
23.	Tesmescal								\$0.00
24.	Turner Court Control Center								\$0.00
25.	Verona								\$0.00
26.	Westview								\$0.00
								Total Cost	\$0.00

EXHIBIT K

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

SAMPLE BUDGET DETAIL PER STATION

ROBERTS LANDING PUMP STATION	Quantities/Units	Staff I	Staff II	Staff III	Staff IV	Staff V	Staff VI	Staff VII	Staff VIII	Staff IX	Staff X	Subconsultants		Expenses/ Reimbursables Totals
												\$/LEB	Non-\$LEB	
1. General Tasks		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
1.a) Project Management														
(1) Project Meetings (kickoff, monthly)	20 meetings	24												\$0.00
(2) Project Schedule		24												\$0.00
(3) Project Files		20	1											\$0.00
(4) Respond to Requests for Information		10												\$0.00
1.b) Reports														
(1) Field Investigation Reports	26 each													
(2) Monthly Project Status Reports	18 each													
(3) Technical Memoranda	each													
(4) Design Recommendation Report(s)	26 each													
(5) Final Report	1 each													
1.c) Deliverables														
2. Existing System Definition Phase - Site Audit														
2.a) Determine System Size/Architecture														
2.b) Audit System Documentation (Schematics, Manuals)														
2.c) Audit Existing System Programs														
2.d) I/O Count														
2.e) Define Processors														
2.f) Identify Control Cabinets														
2.g) Identify Remote/Field I/O Cabinets														
2.h) Locate and Document Networks														
2.i) Identify Operator Interfaces														
2.j) Audit Servers														
2.k) Audit Third Party Interfaces														
3. Front End Engineering Design (FEED) Phase														
3.a) User Requirements Workshops	2 each													
3.b) Develop Preliminary Replacement System Architecture														
3.c) Develop Preliminary Bills of Material														
3.d) Develop High Level Replacement Schedule														
3.e) Develop Preliminary Installation Cost														
3.f) Create System Functional Requirements Specification (FRS)														
3.g) Develop Fixed Price Cost of Replacement by Site/Pump Station														
3.h) Develop System Standards (Programming/HMI)														
3.i) Develop Cutover Strategy, Detailed Installation Plan														
3.j) Determine Training Requirements														
3.k) Determine Testing Requirements (PAT/SAT)														
3.l) Determine Documentation Requirements														
3.m) Determine Post-Startup Support Requirements (Engineer Standby)														
3.n) Determine Post-System Support Requirements (Annual Support Plan)														
4. Develop SCADA System Upgrade Plan														
4.a) (1) Prepare PS&E														
(2) Prepare O&M Manuals														
(3) Develop System Schematics														
(4) Communication Scheme and RF Signal Data														
(5) Wiring Diagrams of Each Remote Terminal Unit Panel														
(6) Electronic Back-Up and Printed Copies of All Programs														
(7) Operational Instructions in Electronic and Printed Format														
(8) System Conversion														
(9) Evaluation of Existing Communications System														
(10) Identification and Procurement of Required Permits and Licenses														
(11) Programming														
(12) Provide Training of District Personnel														
(13) In-Factory Test Procedure														
(14) SCADA System Maintenance Requirements Manual														
(15) Warranty and Technical Support														
(16) 24-Hour/7 Days a Week On-Site Support for 10 years														

EXHIBIT K

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

SAMPLE POST-INSTALLATION BUDGET

Cost of Ownership (Annual Costs)											
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
Training of District Staff											
System Support/Maintenance											
24 Hour/7 Days a Week On-Site Support											
24 Hour/7 Days a Week Remote Support											
Warranties											
Licenses											
Total Annual Post-Installation Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

EXHIBIT L

COUNTY OF ALAMEDA

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

DEBARMENT AND SUSPENSION CERTIFICATION

For Procurements Over \$25,000

The bidder, under penalty of perjury, certifies that, except as noted below, bidder, its Principal, and any named and unnamed subcontractor:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions. The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

BIDDER: _____

PRINCIPAL: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

EXHIBIT M

(for contracts of \$1,000,000 or more)

COUNTY OF ALAMEDA

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System

The Iran Contracting Act (ICA) of 2010

The California Legislature adopted the Iran Contracting Act (ICA) to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The ICA prohibits persons engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A person who “engages in investment activities in Iran” is defined in either of two ways:

1. The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. The person is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2201(b) as a person engaging in the investment activities described in paragraph 1 above.

By signing below, I hereby certify that as of the time of bidding or proposing for a new contract or renewal of an existing contract, neither I nor the company I own or work for are identified on the DGS list of ineligible persons and neither I nor the company I own or work for are engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

If either I or the company I own or work for are ineligible to bid or submit a proposal or to renew a contract, but I believe I or it qualifies for an exception listed in PCC § 2202(c), I have described in detail the nature of the exception:

NAME: _____

PRINCIPAL: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

EXHIBIT N

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System**MINIMUM CAPABILITIES AND SPECIFICATIONS FOR
PROCESS AUTOMATION SYSTEM**

1. General.
 - a. Work Included.
 - (1) This Section specifies the requirements to furnish Process Automation Controllers (PAC) and their components, including, CPU, UPS, power supply [supplies], input/output (I/O) interface modules, communication and network interface modules, special cables, program development hardware, software, spare parts, and related equipment. PAS panel design, assembly, network cabling, and development of application software is provided by others.
 - b. Related Work.
 - (1) Use this Section in conjunction with the following other specifications, related Scope of Services and system requirements to establish the total requirements for the PAS and referenced associated items:
 - (a) Control Panels.
 - (b) System architecture drawing.
 - (c) I/O list.
 - (d) Preliminary design schedules for PAS deliveries.
 - c. System Description.
 - (1) The basic architecture of the system is based upon a distributed "client-server" structure at the supervisory network with physically and functionally distributed controllers performing the real-time control and processing operations and separate workstations and clients providing the human-machine interface (HMI) functions. All of these elements are to be interconnected via Ethernet and TCP/IP networking protocol. The client server structure of the system shall make it possible for the system to operate even if several components are out of service.

Interface with Field devices should be through dedicated non-Supervisory Networks and support both classic signal conversion I/O as well as Smart Instrumentation and Industrial control devices. The system shall not have a centralized architecture wherein a (redundant) central computer is required to support the overall system operation. The real-time data processing, calculation and alarm and display functions can be in a single controller or distributed across multiple controllers. The system shall use a distributed architecture so that no single failure will disable the total system. Plus, the user shall be able to elect that all or portions of the system be made redundant, to provide the highest levels of system availability. The local and wide-area network portions of the system shall be compliant with Ethernet and TCP/IP specifications. The system architecture shall allow for the use of both LAN and WAN technology in the same system. The system shall support all media forms of Ethernet including copper and fiber optic (single mode and multimode).

- (2) Data in the system is to remain distributed in its original, native environment (e.g. the controller). The data should be distributed, not duplicated or copied throughout the system allowing resources (tags, displays, alarms and events, security settings) to be defined once and shared throughout the system. The data should be available immediately to every piece of the system with each being able to locate, browse, and organize the data and services needed. Resource changes within the system update immediately across all pieces of the system.

d. Design Criteria.

- (1) Assume the facility operates continuously. Provide hardware, firmware, and programming software used in similar applications for at least 1 year.
- (2) Provide PAS with the capability for:
 - (a) Support common on-line program modifications without shutting down the process under control.
 - (b) "Hot Swap" support to remove or insert any I/O and communication interface module without shutting down the power or disturbing any other operating control elements on the same rack or the entire PAS system.
- (3) Factors in the selection of the PAS include:
 - (a) PAS modularity, ruggedness, capability for easy expansion and future hardware and software upgrades, distributed structure, extensive communication capabilities, and user friendly programming software.
 - (b) Support of multiple programming languages compliant with IEC 1131-3 (Function Block Diagram, Structured Text, Sequential Function Chart, Batch and Relay Ladder Logic).

- (c) PAS Fault tolerant qualifications - Power Supplies, CPUs and communications network redundancy capabilities, with no single point of failure (ie cannot use same chassis with two controllers, must be separate chassis, power supply, communications and controllers) – Conformance to existing standards, but not limited to, ISO 9001, UL508, UL840, IEC664 and IEC1000 (Isolation), UL1604 (Hazardous Locations), IEC668 and IEC529 (Environmental), IEC801 and IEC255(EMC immunity), CSA, CE, VDE and FM (where applicable).
- (d) On-line hardware, software and communications diagnostics tools.
- (e) Connectivity to SCADA's field devices, HMI's, [and existing system's components].
- (f) PAS network speed, quantity of PAC per network, network design, and type of media used for communications.
- (g) Speed and ease of installation, calibration, and maintenance.
- (h) Availability of local and factory manufacturer technical support.
- (i) Conformal coating for environmental protection.
- (j) Normal and maximum possible system configuration parameters for:
 - (i) Program logic memory (ladder logic, FBD, SFC).
 - (ii) Data storage (Tags).
 - (iii) Timers and counters.
 - (iv) Arithmetic functions.
 - (v) Local and remote I/O.
 - (vi) Minimum and maximum cycle times for PID loops.
 - (vii) Maximum number of PID loops (worst case condition).
 - (viii) Peer-to-peer communication rates and protocol.
- (k) Type of communication diagnostics and failure warnings:
 - (i) Peer-to-peer.
 - (ii) I/O modules.
 - (iii) I/O channels.

- (iv) Remote I/O.
 - (l) Connectivity to Electrical field devices via EthernNet/IP or DeviceNet with native communications cards.
 - (m) Connectivity to intelligent instrumentation and actuators via EthernNet/IP, Foundation Fieldbus, Profibus PA, or HART and support for DTM's from the FDTGroup.
- (4) The following costs will be considered in the selection of the system:
- (a) Costs of system components.
 - (b) Cost of PAS proprietary network (if applicable).
 - (c) Cost of future expansion.
 - (d) Cost of programming software and license renewal.
 - (e) Service life of the design and protection of the investment.
 - (f) System integration cost, including integration to 3rd Party controllers, Electrical systems.
 - (g) Cost of ongoing site support.
- (5) Provide hardware employing identical revisions of software and firmware as applicable.
- (6) Minimum MTBF requirements are 250,000 hours for processors, 500,000 hours for communication modules, and 1,000,000 hours for I/O modules. Minimum memory configuration retention without applied power is 6 months. Supply diagnostic capabilities information.
- (7) The PAS operates within a temperature range of zero to plus 60 degrees C (32 to 140 degrees F) and 5 to 95 percent of relative humidity (noncondensing) at 60 degrees C. The extreme temperature Programmable Automation Controller shall operate at an ambient temperature of -25 to 70 degrees C (-13 to 158 degrees F).
- e. Warranty.

The standard time period is 12 months from substantial completion or 18 months from shipment, whichever is sooner. The functional acceptance test for FMS probably occurs before substantial completion of the project.

- (1) Provide hardware and software warranty of 1 year from the completion of the functional acceptance test on site. Provide the price for a 1, 2, 3, 4 and 5-year, extension of the warranty (to provide warranty coverage for a total of 5 years) in the Bid.

- f. Regulatory Requirements.
 - (1) Provide CSA certified, Underwriters Laboratories (UL) listed] hardware, or hardware recognized and labeled as such to enable the assembled PAS panel to be labeled per UL 508.
 - g. Coordination.
 - (1) Coordinate product support and delivery, as well as training and onsite support, with Alameda County Flood Control District/Alameda County Public Works Agency schedules.
 - (2) This Specification will be maintained and updated by the supplier and Alameda County Flood Control District/Alameda County Public Works Agency will meet to discuss proposals for changes and additions. At that time, changes will be made.
 - (3) Proposed changes become effective when issued by the Alameda County Flood Control District/Alameda County Public Works Agency in an addendum to the Specification, and accepted by the supplier. Changes to this Specification will be deemed acceptable to the supplier unless notified otherwise within two weeks of receipt of change notification.
 - h. Support.
 - (1) Provide support to the Alameda County Flood Control District/Alameda County Public Works Agency at project sites, and the panel contractor at a location to be determined.
2. Products.
- a. Acceptable Manufacturers.
 - (1) Rockwell Automation, or approved equal.
 - (a) If Consultant is requesting consideration of an alternative manufacturer, documentation evidencing that the proposed alternative is equivalent to, or of higher quality than the specified manufacturer shall be included in Consultant's proposal.
 - b. Programmable Automation Controllers.

The following are general expectations for PAC. Refer to Exhibit O for specific minimum requirements for PAC capabilities and specifications.

 - (1) Provide PAC with the capability of providing proportional, integral, and derivative (PID) control in real time, preferably with preemptive priority multitasking.

- (2) Provide PAC racks with capability of containing one or more communication modules to provide communication interfaces to third-party devices.
- (3) Provide PAC programming instruction set and memory size with the following capabilities as a minimum:
 - (a) I/O: 1024 in, 1024 out discrete, and 2,000 analog points.
 - (b) Relay Ladder Logic, Function Block, Structured Text and Sequential Function Chart:
 - (i) The processor will be able to program in all 4 languages in one processor.
 - (ii) Standard Boolean logic will for coils, timers/counters, etc. will only be limited by the amount of memory in the processor.
 - (c) Data Manipulation:
 - (i) All memory locations will be tag based with the ability to add and delete on line without taking the processor offline. In addition the tags will have the ability to be named to reflect usage based on user conventions. The tags will also have the ability to be aliased to other tag names if required.
 - (ii) Compare, move, block move, copy, and PID.
 - (iii) Table read/write/sort/compare/search/average.
 - (d) Math:
 - (i) Add, subtract, multiply, and divide.
 - (ii) Square root, exponentiation, and logarithms (base ten and natural).
 - (iii) Floating point number accuracy of four places.
 - (iv) Engineering unit scaling function block for analog values.
 - (e) Documentation:
 - (i) Address descriptions four lines by seven characters with edit, copy, and delete capability.
 - (ii) Rung descriptions with edit, copy, and delete capability.
 - (iii) Cut and paste logic capability.

- (iv) Ability to import/export all documentation to/from standard text files.
 - (f) Communications: support peer to peer message read and write and specify the specific protocol data transfer rate.
 - (g) PID Blocks: minimum scan rate; 40 PID blocks per 150 milliseconds; support both dependent and independent equations.
 - (h) Support user defined data structures with mixed numeric types.
- (4) Provide PAS with diagnostics accessible by the application development program.
- (5) Hardware.
- (a) Controllers will have scalable I/O to accommodate everything from main process control to any skid packages needed throughout the plant.
 - (b) Must have the ability to distribute I/O and support remote I/O without a local processor/controller.
 - (c) Controller must be capable of talking to smart instruments, IED's (Intelligent Electronic Devices) or I/O networks.
- (6) Capabilities and Performance.
- (a) The system shall utilize the same programming environment for process, sequential, drive, batch, motion and safety control programming throughout the system.
 - (b) Controllers will have the capability to run slow regulatory loops with update rates as slow as 2 seconds while simultaneously controlling critical loops with update rates as fast as 50 milliseconds.
 - (c) Controller will have the ability to run multiple tasks with the ability to run each task at a particular scan rate that may be updated while running with the ability to prioritize each task.
 - (d) Controller must be able to do time synchronization for the system.
 - (e) Controller must be able to support CIP Safety on Ethernet/IP.
 - (f) The controller "firmware" shall be capable of being upgraded on line, without stopping or upsetting the process being controlled in a redundant controller system.
 - (g) A controller, or I/O card, shall be capable of being inserted under power, without upsetting the process being controlled by other controllers.

- (h) Have user defined functions for customization and user defined tag structures.
 - (i) Have application-specific instructions for process, drive, batch, motion and safety applications built into the controller.
 - (j) In redundant controllers the switchover time of controller logic must be less than 100 ms with no disturbance of the controller outputs.
- (7) Controller Editor.
- (a) The system control and I/O development environment shall consist of an IEC 61131-3 and ANSI/ISA-88 compliant editor. It shall represent the multi-tasking operating system of the system controllers with a graphical tree view showing tasks, programs, phases, and routines.
 - (b) The logic editor shall support the creation of routines in all of the following four programming languages:
 - (i) Function Block Diagram (FBD).
 - (ii) Relay Ladder Diagram (LD).
 - (iii) Sequential Function Charts (SFC).
 - (iv) Structured Text (ST).
 - (c) The system should support the creation of libraries of commonly used instructions and templates that can be reused throughout the control project to help keep code consistency.
 - (d) The manufacturer shall provide a process library for both function blocks and their corresponding display elements Operator faceplates, compliant to ISA standards.
 - (e) The editor shall provide the ability to drag-and-drop to move instructions, logic, routines, programs, and tasks either within a single project or between projects to create detailed project libraries.
 - (f) The editor shall also have open access to various portions of projects through:
 - (i) Partial Import/Export Online or Offline – The system shall support the import or export of specific, user-selected portions of logic, into and out of both a running controller as well as an offline controller configuration file. When performing this function OnLine, the controller shall have a ‘Test Edit’ function, such that the programmer can disqualify, or cancel the edit before fully accepting the changes.

- (g) Controllers and their development environment must provide the ability to perform common runtime modifications. This includes the creation of new data structures, tags, tasks, programs, and routines and also the addition of select system I/O modules, all while the system is fully operational. Additionally, application code written in Function Block Diagram, Ladder Diagram, Sequential Function Chart or Structured Text should be capable of being modified, tested and downloaded while the system continues to operate.
 - (h) In addition to being able to modify a controller's contents while running, multiple users should have simultaneously access to a running controller. Changes made by one user are to be automatically propagated or uploaded to the other users project view so that each user has an up-to-date image.
- (8) Controller Communications.
- (a) The controller shall be fully functional with "peer" ability to initiate communication transactions among other controllers, and with operator stations, gateways and other computers on the LAN(s). If a controller requires a measurement from another controller or gateway, it shall merely request the owner of the measurement to begin sending value updates, as the measurement changes, until such time as the requesting controller advises that it no longer needs value updates. All data transfers from the controller(s), after the initial transmission of current value and status, shall be done on an exception basis. In order to make the best use of available LAN bandwidth, the system shall use a report by exception/alarm scheme.
 - (b) Communications must use the open industry standard Ethernet/IP protocol.
 - (c) Peer-to-peer communications that provide for the direct transfer of process data between controllers without the use of gateways or servers.
- (9) Security.
- (a) Controller should have capability to password protect the controller.
 - (b) Ability to provide source code protection on:
 - (i) User defined instructions.
 - (ii) Routines.
 - (c) Source Code protection will provide a key file to distribute to authorized personnel.

- (d) Tags will have ability to be configured for either read or write access from outside communications like graphics packages, and OPC servers.
- (10) Controller Redundancy.
- (a) Hardware.
 - (i) The redundant processor should not reside in the same chassis as the primary.
 - (ii) Hardware should be able to be flash upgraded without taking the process down.
 - (b) Performance.
 - (i) The system shall be of a highly reliable design. The system design shall provide for non-disruptive repairs of faulty equipment and on-line, non-disruptive field expansion of the system. Redundancy shall be system based and modular. This is to provide for selection and implementation of redundancy as needed both during the development and operation of the system. This is not limited to but includes redundant servers (database), controllers, and communications networks. (Controller and I/O redundancy is covered under the Controller and I/O section of this document). This redundancy should be capable of being implemented on-line and without disrupting the system operation.
 - (ii) The PAS shall support redundant Data servers without the need to write application logic.
 - (iii) The PAS shall support switching back to the primary data server from the secondary, when the primary PAS server comes back online. Alternatively, the PAS can remain connected to the secondary data server even if the primary PAS server becomes available.
 - (iv) The PAS shall support notification of a service disruption including computer name of failed server.
 - (v) The PAS shall support notification service recovery including the computer name of active server.
 - (vi) The PAS shall support the replication of runtime changes made in the primary server to the secondary server from the development environment.
 - (vii) The PAS shall support a controlled, manual switchover from the Active server to the Standby server.

(viii) The PAS shall provide OWS Object Model methods to determine the state of the Primary and Secondary servers.

c. General I/O System Requirements.

- (1) Provide the ability to monitor and override I/O.
- (2) Design for rack type I/O modules. Alternative system designs may use different mounting configurations. The I/O will have the ability to sit on an Ethernet ring topology and must self-heal within 3mS (ie Device Level Ring-DLR). Flex and Point I/O will also be available for installations that have tight space requirements and or small amount of I/O at an area.
- (3) Provide the ability to preselect the failure status of each output point in the event of CPU failure.
- (4) PAS modules supporting factory-provided wiring interface devices are required. These terminal strips allow the removal and reinstallation of I/O modules without removing wires.
- (5) The ability to assign PAS I/O addresses regardless of physical locations is required and to alias the name to fit project naming conventions.
- (6) All hardware of the Programmable Automation Controller shall operate at an ambient temperature of 0 to 60 degrees C (32 to 140 degrees F), with an ambient temperature rating for storage of -40 to +85 degrees C (- 40 to +185 degrees F). The extreme temperature Programmable Automation Controller shall operate at an ambient temperature of -25 to 70 degrees C (-13 to 158 degrees F).

d. I/O Modules.

- (1) Provide fuse protection for discrete output channels. The fuse shall be included with the PAS hardware and provide a blown fuse indication.
- (2) The discrete outputs may be sourced at 5-, 12-, or 24-Vdc or 120/240-Vac continuous service. Assume 24-Vdc for Bid purposes.
- (3) Provide individual status lights for each input and output module.
- (4) Provide quantity of analog modules based on the I/O list included at the end of this Specification.
- (5) Provide analog input modules capable of accepting the following signals:
 - (a) 4- to 20-mAdc with input impedance of 250 ohms.
 - (b) Zero to 5 Vdc.

- (c) Zero to 10 Vdc.
 - (d) 1 to 5 Vdc linearized.
 - (6) Provide analog output modules capable of driving a 4- to 20-mA dc signal into a zero- to 600-ohm load.
 - (7) Provide analog modules with A/D and D/A conversion resolution 12 bits minimum.
 - (8) Where required, provide Redundant I/O modules, with onboard 'voting' (i.e. 1715).
 - (9) Provide 20% spare I/O, including all necessary licensing to use that I/O in the system (i.e. OWS, Historian, Database, OPC, etc.).
- e. General PAS Network Requirements.
- (1) Configure the system to achieve a minimum overall system data throughput performance of 256 16-bit registers read from each PAS in a maximum time of 2 seconds when initiated by an operator. Achieve a minimum data throughput of writing 128 16-bit registers to any PAS from the SCADA system in a maximum time of 1 second.
 - (2) Provide network capable of peer-to-peer (between PAC), host-to-PAC, and programming computer-to-PAC communications via the network. The capability shall exist for PAS on different networks to bridge communications together. The Contractor will have switches which appear in the controller I/O tree.
 - (3) Provide 30 percent growth capability in each PAC network without compromising data throughput capacity specified at full build out.
 - (4) A network architecture minimizing interface boxes, bridges, and similar hardware is required. The system will have the ability to use a device level ring for I/O eliminating switches at the I/O level and being fault tolerant. Adding I/O with the ring will be done on line without the need to take the system down.
 - (5) Provide PAS capable of initiating data messages to allow data reporting by exception to be performed by the supervisory software.
 - (6) Provide PAS capable of establishing communications and exchange data, via modules installed on PAS backplane, with third party equipment. Communication protocols include, but not limited to, Modbus, TCP/IP Ethernet Interface, ControlNet, RTU protocol, ASCII, PROFIBUS and DeviceNet.
 - (7) Provide Layer 2 EtherNet/IP switches that support both the native logic editor and the Cisco Command Line Editor. Ensure that no special software, or OPC communications is required to access the diagnostic information of the Layer 2 switch.

- f. PAS Programming/Documentation Software.
- (1) Software and hardware interfaces required to program and document the PAS applications software. The package shall be capable of programming PAS from a central location. PAS software shall run on a multitasking personal computer using [Windows 7 or current version] minimum, capable of performing on- and off-line programming, support upload and/or download operations, and monitoring and/or editing of PAC data and/or programs on-line.
 - (2) The program shall be able to be modified and edited and changes downloaded with the PAC running.
 - (3) Provide application notes and technical briefs with the shipment of equipment. Supply application notes and technical briefs to the Owner for a minimum of 5 years after shipment.
 - (4) A laptop computer using [Windows 7 or current version] minimum provided by Owner, loaded with programming software provided by the Contractor, shall be capable of interfacing the PAS locally.
- g. Networks.
- (1) Supported Topologies.
 - (a) Linear.
 - (b) Star.
 - (c) Redundant Star.
 - (d) Ring.
 - (e) Ring Without Switches.
 - (2) Specifications.
 - (a) Must use an open ODVA compliant communication protocol.
 - (b) Must use the industry standard Common Industrial Protocol (CIP) packets for communications.
 - (c) Data exchange between processors must be able to be able to use Multicast or Unicast data.
 - (d) Must support IEEE 1588 precision time protocol (PTP) standards with CIP SyncTM for time synchronization.

- (e) Communication modules to the processors must failover in less than 100ms on redundant configurations on Ethernet.
- (3) Network Hardware.
- (a) Managed switches should be used.
 - (b) Switches must have capability to back up configuration files to Process Automation Controller.
 - (c) Switches require the ability to be configured through the Process Automation controller.
 - (d) Switch diagnostic.
 - (e) Switches must be capable to have a memory card to backup configuration data to so in the event of failure the memory card can be placed in new switch.
 - (f) All media should be checked for appropriate installation by checking for dB losses etc.
- h. Visualization Products.
- (1) HMI and Data Servers.
- (a) The HMI and Data Servers will have the ability to run in a redundant mode as well as virtualization mode with load sharing and redundancy in this mode.
 - (b) It will be scalable for small systems to very large systems.
 - (c) Screen update times will be one second or less.
 - (d) First screen 'Paint' will be 2 seconds, or less.
 - (e) Security will be an integral part of the system and work with Microsoft Windows™ security.
 - (f) The system will be able to browse all tags in the controller.
 - (g) There will be a factory library for standard face plates and controller instructions that will be maintained and supported by the manufacturer.
 - (h) The PAS Server is to store PAS project components (for example, graphic displays) and serves them to system wide operator workstations thereby removing the need to create duplicate copies and maintain them for multiple operator workstations.

- (i) The data server links networks and devices to system wide visualization and development components such as PAS OWSs and EWSs. It shall provide communication services between applications and devices on the plant floor allowing users to read, write, and configure values in plant floor devices, such as sensor readings and other system controller data.
- (j) Data servers shall be configurable to run on both a primary computer and a backup computer. The system should automatically switch to a backup computer if communication with the primary computer fails.
- (k) The servers should handle failure detection and failovers automatically for all components (OWSs) of the system. In a traditional system (DCS), each OWS must independently monitor connections, detect communication failures, and switch between backup and primary computers. This is not preferred.
- (l) The HMI shall support multiple HMI servers in an application. HMI servers can also be redundant.
- (m) The HMI editor should allow for simultaneous collaboration by multiple developers.
- (n) The HMI shall provide a tool to show the status of installed product patch file versions currently installed on a computer.
- (o) The HMI shall provide the ability to design high-level graphics for complex applications either by using its own drawing editor or by importing graphic files from other drawing packages such as AutoCAD®, CorelDRAW® and Photoshop™. Specifically, the HMI shall allow importing of the following file formats: WMF, .CLP, .BMP, .TIF, .GIF, .PCX, and .JPEG. The HMI shall include, but not be limited to, the following graphic object animations: position, rotation, size, visibility, color, fill, slider, and touch.
- (p) The graphic viewers, or Operator Workstations (OWS), shall be separate from the business logic, or HMI Servers, and both are separate from the configuration software.
- (q) The HMI shall support data servers as a means to communicate with any OPC server.
- (r) The HMI clients shall be able to view tag data from any HMI server or data server in the application as well as displays.
- (s) The HMI shall support remote editing. Any computer with sufficient security and the configuration software installed can add, change or delete any configuration information on any computer in the distributed application.

- (2) Panel Mounted HMI, Scalable.
 - (a) Scalable operator interfaces: Dedicated operator display stations for use near the process and outside of the control room. These stations shall have the same HMI development tools and use scalable vector graphics that provide interchangeability with operator control room HMI noted in Section A. above. The development tools shall also program the above client/server based HMI, utilize the same graphics objects and be supported by the same technical support services.
 - (b) HMI that utilizes the same engineering tools for control room HMI, HMI installed out in process areas or on OEM skids (note: a high majority of OEM provided skids standardize on HMI that could be the same as the DCS provider HMI).
- (3) Alarming.
 - (a) The alarm server alerts operators to critical alarm conditions and maintains a record of alarm status for historical access.
 - (b) The PAS shall allow users to set up a complete alarm system.
 - (c) The alarm system shall have the ability to monitor any analog or digital tag for alarms. The alarm system database must allow up to 10,000 analog or digital alarm tags per PAS server.
 - (d) The alarm system shall have the ability to define up to 4 different severity classes to visually distinguish alarms.
 - (e) The alarm system shall provide a means of displaying up to 2,000 tags that are in alarm per PAS server. This alarm summary display shall be fully configurable.
 - (f) In the alarm summary display, a user can acknowledge an alarm. The alarm will then appear as acknowledged to all OWSs in the application.
 - (g) Custom alarm summary objects shall be able to be embedded on any display.
 - (h) The alarm system shall allow online export of an alarm log file to ODBC format databases.
 - (i) The alarm system shall allow the operator to write a custom message to the alarm history.
 - (j) Alarms can either be polled or sent by exception from the controller.
 - (k) The alarming will support ISA 18.2 alarm management state model.

- (4) Security.
- (a) The system shall ensure Operator WorkStation security by authenticating users against a set of defined user accounts and access privileges. Project-level security should also be supported by the system. Levels of security can be assigned to operator interface commands, macros, database tags, and graphic displays. Combinations of these levels can be assigned to individuals or groups of users, giving them different access to different features. Operator interface security can also be configured to require user authentication for critical operations, such as set point changes and recipe downloads. Operator activity and system changes are to be logged for later review.
 - (b) The available security service should protect against unauthorized use but still allow authorized users to use the system efficiently. The security is to be a centralized system which restricts access to system resources based on key security components. In a domain environment the servers will use the Windows operating system security features which integrate into the PAS.
- (5) Network.
- (a) The system should utilize the EtherNet/IP to move data seamlessly throughout the system. Multiple physical networks, including the plant, supervisory, control, and device networks should appear as a single network making communications efficient.
 - (b) Network Management - Network Management is to provide the ability for the system to support and manage system wide communications. This shall include:
 - (i) Networked field devices.
 - (ii) Peer to peer control between controllers.
 - (iii) Supervisory control data exchange between controller and OI.
 - (iv) Supervisory control between controller and Batch Management.
 - (v) Data collection for trends and historians.
 - (vi) Production data transfer between the system and Plant MES software.
 - (c) Supervisory Network.
 - (i) The open technologies of Ethernet and TCP/IP shall be utilized for communication between the control system server and the

operator stations. The control system server and its associated operator stations must be capable of connecting to two fully independent Ethernets run in parallel. No repeater or bridge connection between the Ethernet is acceptable as a means of achieving this function. This Network shall be used for connection of Servers, Workstations and OWSs to the controllers.

- (d) Control Network - The process control network/remote I/O network is used to connect the controller to field (Remote) I/O and shall be an open, flexible, high performance network. These networks shall have the following capabilities:
 - (i) Inherently designed to provide redundancy.
 - (ii) Capable of providing control loop updates within 1 second.
 - (iii) Deterministic delivery of process data.
 - (iv) Completely open standard with no proprietary content.
 - (v) A producer/consumer network model to optimize network bandwidth.
- (e) Control Network Redundancy and Alarming.
 - (i) Failure of any supervisory system shall be announced audibly and visually via the alarming subsystem.
 - (ii) To ensure maximum reliability, communications shall be redundant. The communications system shall be capable of sustaining loss of one media channel without loss of data or performance degradation. The Bidder shall include the typical data throughput of his communications system, in baud rate and number of analog values per second.
 - (iii) Loss of communications shall not cause loss of control at the local subsystems. Also, loss of a local subsystem (either a single node or both of a redundant pair) shall not cause the loss of network communication.
- (6) Historian.
 - (a) Historian will be OSIsoft PI (PI) based, or approved equivalent, and be also scalable up to 100,000 points.
 - (b) Data collection nodes will feed the PI historian and be redundant.
 - (c) The historian server can also run in a redundant mode.

- (d) Historian trends can be inserted into the HMI graphics and browse for tags in the controller. OPC connectivity is not acceptable at the plant level to the Historian.
- (e) The Plant Historian shall be an integrated software package for collection of plant floor process data and running information / reporting applications. Be able to support OPC DA as a means to collect real-time process data from such sources as non-Rockwell Automation controllers.
- (f) The Historian shall support a variety of client platform technologies with primary focus on thin client access to data and reports from a web browser.
- (g) The Historian shall utilize an optimized time series database for optimal performance in both collection and storing data and for accessing data for displays, dashboards, trends and reports.
- (h) The Historian shall support redundant architectures for both redundant data interface nodes on redundant data servers and redundant Historian servers for high availability to data from clients.
- (i) The Historian shall support store and forward capability between the Historian and the data collector interfaces, such that data is stored at the interfaces if the Historian is un-available, and then forwarded to the Historian when it is available, ultimately minimizing data loss.
- (j) The Historian shall be capable of accepting data from multiple sources of inputs.
- (k) Primarily signals from Programmable Logic Controllers, Programmable Automation Controllers, Distributed Control Systems and Human Machine Interfaces shall be used for data input.
- (l) Other types of controllers, monitors, computers, data servers and technologies such as web services, text files on computers shares etc. will need to be supported with input in different formats.
- (m) The Historian shall support both polled and exception based data collection.
- (n) Event triggered reads.
- (o) All standard configurations changes shall be “on-line” without the need to stop & re-start the Historian server. Only exception to that would be licensing changes to add or remove capabilities on the server.

- (p) The Historian shall store data in time limited archive files, so only the current archive file is updated with new data, and prior archives are updated by exception only.
- (q) System must provide for the automatic creation of archive files and the ability to automatically overwrite the oldest archive for unattended operation.
- (r) The Historian shall provide a method for backing up all on-line archives on-line without the need to stop the archive system.
- (s) System shall provide a dead banding compression algorithm (+/- limits around a process variable).
- (t) The interface shall allow for Historian data to be trended in the native HMI trend.
- (u) The Historian shall have real-time and historical trending capabilities. It shall also have the ability to display both real-time and historical data at the same time on the same trend.
- (v) The Historian shall come with an automatic audit trail mechanism that stores all the configuration changes, user connections, security violations and performance metrics.
- (w) The audit trail shall be stored with the data in the archive files (same file or audit trail file per archive file) covering the same time period so the user only needs to manage a single file for all data and audit messages for any given period.
- (x) The audit trail shall not be modifiable – a user may insert custom messages, but once stored an audit message cannot be modified or deleted regardless of the user's security privileges.
- (y) The system shall have available if needed an application server that performs process data collection from the control system. There should be included a user configurable data collection functions defining what data is to be collected and under what circumstances it is to be collected. Users shall be capable of accessing historical data.
- (z) When the system is configured, and as it is adapted over time, it shall be possible to define classes of information that should be retained, as well as specific system-level data that should be collected. As with process historical data, this data shall be accessed for viewing and for reporting.
- (aa) The system shall support an In-Chassis Historian for local OEM/Skid/Machine historical requirements, that natively stores and forwards to the server based PAS Historian.

- (7) Asset Management Center and Disaster Recovery.
 - (a) Base Functions.
 - (i) Source Control.
 - (a) *Check-out*: Writes the selected file or folder to a local working folder with read-write access and locks the selection to prevent multiple-user editing.
 - (b) *Check-In*: Reads the local working folder and updates the source control repository, creating new versions as needed.
 - (c) *Get*: Writes the selected file or folder to the local working folder with read-only access. Note: A Get can retrieve the latest or any historical version that is in the archive.
 - (d) *Undo Check Out*: Returns the selection to an unchecked out state and unlocks the selections.
 - (ii) Audits - Any changes on records such as:
 - (a) Data value changes (timers, tags, instructors, etc.).
 - (b) Create, delete or changing of rungs.
 - (c) Create, delete or changing of tags.
 - (d) User log-in/out.
 - (iii) Events.
 - (a) Logging of events based on time and function.
 - (iv) Reporting - Reporting of events or audits with scheduler:
 - (a) Weekly programming change reports for any Allen-Bradley controller.
 - (b) Daily operator inputs from terminals.
 - (c) Change history report for any electronic file.
 - (b) Disaster Recovery.
 - (i) Provides control system backup that is integrated with source control to provide reliable and easy access to the latest control system configuration files.

- (c) Calibration Management.
 - (i) Manages calibration records and files associated with the field instruments.
 - (d) Process Device Configuration.
 - (i) Ability to configure field instrumentation from the engineering work station.
 - i. Execution.
 - (1) Installation.
 - (a) Install in accordance with manufacturer's written instructions.
 - (b) Provide local manufacturer support to the Owner.
 - (c) Provide training on hardware and development software utilizing a certified instructor(s). Location of the training will be in Alameda County Public Works Agency facilities. Provide training equipment as required.
3. Long Term Support.
- a. Phone Support.
 - (1) Scope of Work. Unlimited technical phone support for control system equipment: Installation, configuration, maintenance and troubleshooting.
 - (a) Real-time technical phone support by the control system manufacturer shall be available 8a-5p local time where the support specialist directly answers the call (no call attendants, no call-back). 24x7x365 coverage (includes evenings, weekends and holidays) shall be available with same-call-access responsiveness or better. Global support shall be available in all world time zones, and in at least 9 languages (English, Spanish, French, German, Italian, Portuguese, Japanese, Mandarin, and Cantonese).
 - (i) Skill Set: Manufacturer Support specialists shall have knowledge of current and legacy manufacturer's hardware, software products and related technologies (Microsoft, Profibus, OPC). Includes controllers, drives, I/O, networks, programming software, communications, information and application software.
 - (b) Electronic support shall be available to ftp a file, submit an online request, and download a software update or lookup a tech note.

- (6) Preventive maintenance Services to perform regular maintenance on system related equipment to prevent potential problems and extend component/system life.
 - (7) Embedded engineer as full-time labor to perform reactive and preventive tasks in continuous support of the system maintenance department.
- c. Asset Management Support.
- (1) Manufacturer must provide for improvement of plant MRO processes through an Asset Management Program service. This service must provide a proven methodology and a designated Asset Management Professional to optimize plant spare parts inventory, simplify plant repair transactions and drive costs savings.
 - (2) Manufacturer must ensure the availability of plant spare parts while stabilizing plant maintenance budget with a Parts Management Agreement service. A Parts Management Agreement must provide quicker access to the spare parts the plant needs, while reducing plant operating costs to maintain and manage plant spare parts inventory.
 - (3) Manufacturer must provide an annual repair agreement which is a preventive service that enables the plant to pay a fixed monthly amount for repairs of plant automation equipment which makes it easier to forecast spending and helps lower the plant's everyday transactional costs.
- d. Training.
- (1) Manufacturer must provide training programs for multiple job functions on the chosen process control system. These roles include electricians, maintenance technicians, and control systems engineers. The Contractor must provide various training options including online self-directed classes, onsite instructor led training, and offsite instructor led training.
 - (2) The manufacturer must provide Pre- and Post-Test Services at no additional charge for standard on-site training courses.
 - (3) Manufacturer must provide an online assessment tool to help the plant determine the knowledge of their work force and to build a tailored training plan. The online assessment tool must provide the plant the ability to learn more about their work force in a short amount of time. Thus, when the skills and knowledge gaps hindering production performance are recognized, the plant can create a training strategy to maximize job performance and effectiveness. The online assessment tool must provide for customizable online assessments based on job tasks that are performed specifically by the plant work force. Online assessments must be able to be given to groups of individuals with like job responsibilities and enable viewing of the results to identify areas for potential training.

- (4) The manufacturer must be able to perform an integrated performance assessment, which is a comprehensive analysis of employee job skill and knowledge levels of automation and control equipment for specific jobs and tasks (maintenance, configuration, etc.). The assessment must also include supporting information and recommendations to improve employees' performance while remaining closely aligned to the plant's business and training goals.

EXHIBIT O

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Request for Proposals

Front End Engineering Design (FEED) Study of Stormwater Pump Station SCADA System**MINIMUM CAPABILITIES AND SPECIFICATIONS FOR
PROGRAMMABLE AUTOMATION CONTROLLERS**

1. General.
 - a. Summary.
 - (1) The Programmable Automation Controllers (PAC) shall meet the criteria of this specification for control of process equipment, machinery and systems.
 - b. References.
 - (1) The PAC shall be listed or recognized by the following registrations:
 - (a) cULus Listed, Suitable for operation in Class 1 Division 2, Groups A, B, C, and D Hazardous Locations.
 - (b) CE marked, compliant with:
 - (i) EN 61326-1; Meas./Control/Lab., Industrial Requirements.
 - (ii) EN 61000-6-2; Industrial Immunity.
 - (iii) EN 61000-6-4; Industrial Emissions.
 - (iv) EN 61131-2; Programmable Controllers (Clause 8, Zone A & B).
 - (c) C-Tick marked, compliant with AS/NZS CISPR 11; Industrial Emissions.
 - (d) Ex marked (ATEX), compliant with:
 - (i) EN 60079-15; Potentially Explosive Atmospheres, Protection "n".
 - (ii) EN 60079-0; General Requirements.
 - (iii) IIB G Ex nA IIC T5X.
 - (e) KC marked.

- (2) The PAC shall meet Institute of Electrical and Electronics Engineers, Inc. (IEEE) applicable standards.

c. Submittals.

- (1) The supplier shall provide product data for the PAC and any component equipment, including:
 - (a) Central Processing Unit (CPU) information.
 - (i) Memory.
 - (ii) Input/Output (I/O) capacity.
 - (iii) Nonvolatile program and data retention.
 - (b) I/O Modules information.
 - (i) Type and rating.
 - (ii) Standard wiring diagram.
 - (c) Bill of materials for supplied equipment.
 - (d) Spare parts list.

d. Quality Assurance.

- (1) The supplier shall provide PAC system components by a single manufacturer:
 - (a) Only communication modules for communication or network media functions that are not provided by the PAC manufacturer may be produced by third-party sources.
 - (b) Only PAC manufacturer-approved hardware, including cables, mounting hardware, connectors, enclosures, racks, communication cables, splitters, terminators, taps and removable media, may be used.
- (2) All PAC system components shall be new, free from defects and produced by manufacturers regularly engaged in the manufacture of these products.

e. Delivery, Storage and Handling.

- (1) The supplier shall deliver PAC components in packaging designed to prevent damage from static electricity and physical damage.

- (2) The supplier shall store the equipment according to manufacturer requirements and in a clean and dry space at an ambient temperature range of -40 °C to 85 °C (-40 °F to 185 °F).
- (3) The supplier shall protect the units from exposure to dirt, water, fumes, corrosive substances and physical damage.

f. Warranty.

- (1) The manufacturer shall provide their standard parts warranty for eighteen (18) months from the date of shipment or twelve (12) months from the date of being tested and commissioned, whichever occurs first.
- (2) This warranty applies to PACs.

g. Maintenance.

- (1) Provisions shall meet the following installed-spare requirements:
 - (a) I/O points – 25 percent spare I/O capacity for each type of I/O signal at every PAC and remote I/O location. All spare I/O shall be wired to field terminal blocks.
 - (b) PAC backplane – the greater of:
 - (i) 25 percent spare capacity, or
 - (ii) 3 spare backplane slots.
 - (c) PAC memory – 50 percent spare program volatile memory.

2. Products.

a. Manufacturers.

- (1) Allen-Bradley or approved equal. (I've vetted AB as a competent solution for PAC)
 - (a) If Consultant is requesting consideration of an alternative manufacturer, documentation evidencing that the proposed alternative is equivalent to, or of higher quality than the specified manufacturer shall be included in Consultant's proposal.

b. Construction.

- (1) The programmable automation controller (PAC) shall be an embedded I/O design, with expansion capability. The available expansion shall be local I/O modules or distributed (remote) I/O connected through a network.

- (a) A single local chassis shall house CPU, memory, embedded digital I/O, communications interface options and power supply.
 - (b) The PAC shall be DIN rail or panel mounted.
 - (c) All system modules, and local and remote chassis shall be designed to operate in:
 - (i) An industrial environment with an ambient temperature of 0° to 60°C (32° to 140°F), and with a relative humidity range of 5% to 95%, non-condensing.
 - (ii) A free airflow environment (convection cooling only, no fans or other air moving devices shall be required).
 - (iii) Conformal coating of the PAC shall be offered as an option for use in corrosive/hazardous applications.
 - (d) All system modules, and local and remote chassis shall be designed and tested to operate in high electrical noise environments.
- (2) The system shall support up to 4 local expansion modules.
- (a) Local expansion modules shall be installed to the right of the embedded I/O modules.
 - (b) The local expansion modules shall mechanically lock together by means of a tongue and groove design and have an integrated communication bus that is connected from module to module by a movable bus connector.
 - (c) Each module shall have a built-in removable terminal block behind a door at the front of the module with a finger-safe cover. I/O wiring shall be routed from beneath the module to I/O sensors and actuators.
 - (d) The manufacturer shall have available a variety of I/O modules, including AC digital, DC digital, contact output, analog, RTD, thermocouple and high-speed counter.
- c. CPU
- (1) The CPU shall be a self-contained unit, and will be capable of providing control program execution, supporting remote and local programming, controlling all I/O scanning and inter-controller and peripheral communication and diagnostic functions.
 - (a) 32 tasks (100 programs per task):
 - (i) Continuous – 1 allowed.

- (n) Diagnostic.
 - (o) Communication.
 - (p) Recipe.
 - (q) Proportional Integral and Derivative (PID).
 - (r) Block Read and Write.
 - (s) Immediate I/O and Communication Update.
- (4) The system must be capable of storing the following data:
- (a) External Output Status.
 - (b) External Input Status.
 - (c) Timer Values.
 - (d) Counter Values.
 - (e) Boolean Values (0 or 1).
 - (f) Short Integer Numbers (-128 to 127).
 - (g) Integer Numbers (-32,768 to 32,767).
 - (h) Double Integer Numbers (-2,147,483,648 to 2,147,483,647).
 - (i) Floating Point Numbers to 8 significant digits (for 8+ digits, conversion to exponential form from $\pm 1.1754944 \text{ E } -38$ to $\pm 3.402823 \text{ E } +38$).
 - (j) Long Integer Numbers (-9,223,372,036,854,775,808 to 9,223,372,036,854,775,807).
 - (k) Internal Processor Status Information.
- (5) Data shall be distinguishable to the CPU by address and sub-element mnemonic.
- (a) Management of the data into memory subsections shall be an automatic function of the CPU operating system.
 - (b) Data can be displayed in ASCII, Binary, Octal, Hexadecimal or Decimal.
 - (c) Function-specific data such as PID, Axis, Axis Group or Message shall have dedicated displays available that annotate the meaning of specific control bits and words within them and allow for selective control where appropriate.

- (6) The CPU shall have the ability to back up user program and all data when the main power supply is removed.
 - (7) The front of the CPU shall have a USB port.
 - (8) The front of the CPU shall have an integrated latching mechanism for securing the Secure Digital (SD) memory card. The PAC shall operate with the memory card removed.
 - (9) The CPU shall have a Real Time Clock.
 - (10) The processor module shall have green, red and yellow LED indicators with sequences for OK (module status), Force, Run, SD, I/O (I/O status), NS (network status), Link 1 and Link 2 (EtherNet/IP port status).
 - (11) The processor module shall have mode switch positions for Remote, Program and Run.
- d. Memory.
- (1) The PAC shall have 750 KB [or 1 MB] of user memory.
 - (2) The program storage medium shall be a solid-state, non-volatile type.
 - (3) The PAC shall include a 1GB (optional 2GB) SD memory card to store the user program and the firmware of all other modules residing in the same chassis to protect against memory loss. The card shall be rated for use in SIL 2 applications.
 - (a) When memory is restored, a user-selectable option to restore in Run mode or Program mode shall be provided.
 - (b) The PAC shall be able to be configured for automatic download from the card on power-up.
 - (c) The PAC shall be able to be manually triggered to save to or load from the card.
- e. I/O Circuitry.
- (1) The PAC shall have embedded I/O:
 - (a) 16 sinking or sourcing 24 VDC digital input points.
 - (b) 16 sourcing 24 VDC digital output points.
 - (c) 4 high-speed counters (some models).
 - (d) 4 high-speed counter outputs (some models).

- (e) 4 universal analog inputs (some models).
- (f) 2 analog output points (some models).
- (2) The system shall support up to 4 local expansion modules.
 - (a) The supplier shall configure each expansion module to the optimum requested packet interval (RPI) for the application.
- f. Programming Environment.
 - (1) Programming shall be through the USB 2.0 port or through the EtherNet/IP network.
 - (2) The programming software shall run on Windows Server 2003, Windows Server 2008, Windows XP Professional, Windows 7 Professional and Windows Vista environments and the programming languages shall be:
 - (a) IEC 61131-3 compliant ladder diagram (LD).
 - (b) Structured text (ST).
 - (c) Function block diagram (FBD).
 - (d) Sequential function chart (SFC).
- g. Communication.
 - (1) The PAC shall have at least:
 - (a) USB 2.0 port to support upload and download, online edits, firmware updates and bridging to other modules at full speed (12 Mbps).
 - (b) EtherNet/IP switch and dual 10/100 Mbps EtherNet/IP ports with 1 IP address. The interface shall support:
 - (i) IEEE 802.3 Physical and Data Link Standard.
 - (ii) Common Industrial Protocol (CIP), the protocol that provides real-time I/O messaging and information/peer-to-peer messaging.
 - (iii) Standard TCP/IP and UDP/IP communication.
 - (iv) 10/100 Mbps auto sensing and auto switching.
 - (v) Standard Ethernet media.
 - (vi) Subnet masking.

- (a) At the time of power-up, the power supply shall inhibit operation of the controller and I/O modules until the DC voltages are within specifications.
- (b) The power supply shall automatically shut down the PAC when its output power exceeds 125% of its rated power.
- (c) The power supply shall be fused.

i. Ratings.

- (1) The PAC shall be able to withstand conducted susceptibility tests as outlined in:

Temperature	IEC 60068-2-1 IEC 60068-2-2 IEC 60068-2-14
Humidity	IEC 60068-2-30
Vibration	IEC 60068-2-6
Shock	IEC 60068-2-27 IEC 60068-2-32
Radiated Emissions	CISPR 11: Group 1, Class A
Conducted Emissions	CISPR 11/22: Group 1, Class A
Conducted Emissions - Telecomm	EN 61000-6-4
ESD Immunity	EN 61000-4-2
Radiated RF Immunity	EN 61000-4-3
EFT/B Immunity	EN 61000-4-4
Surge Immunity	EN 61000-4-5
Conducted RF Immunity	EN 61000-4-6
Magnetic Field Immunity	EN 61000-4-8
AC Voltage Variation	EN 61000-4-11
DC Voltage Variation	EN 61000-4-29
Oscillatory Waves	EN 61000-4-18

3. Execution.

a. Examination.

- (1) The supplier shall verify that jobsite is ready to receive equipment.
- (2) The supplier shall verify that the jobsite environment can be maintained during and after installation within the service conditions required by the manufacturer of the PAC.

b. Installation.

- (1) Installation shall be in compliance with all manufacturer requirements, instructions and contract drawings, including:
 - (a) Space surrounding the PAC to maintain adequate cooling.

- (b) Conditioning of space surrounding the PAC enclosure to maintain the manufacturer's ambient temperature and humidity ranges.
 - (c) Accessibility of PAC diagnostic lights, communication ports and memory modules –these components shall be free from obstructions at all times.
- (2) Control Panels.
- (a) The supplier shall provide all required cables and connectors to interface with other control system equipment.
 - (b) The supplier shall ensure that communication media, analog signals and discrete I/O wiring are properly protected in accordance with manufacturer recommendations.

Maintenance District No. 1

Assumed Inflation Rate: 3.00%

Assumed Interest Rate: 0.50%

Current Year 2016

Component	Actual Quantity	Calculation Quantity	Unit of Measure	Current Unit Cost (In 2015 Dollars)	Total Cost (In 2015 dollars)	Useful Life (yrs)	Installed or Reconditioned Year	Remaining Life (yrs)	Recommended Annual Collection	Recommended Capital Reserve needed for FY 2015-16
Pump No. 1 - 15 HP	1	1	EA	\$27,500	\$27,500	21	2015	20	\$1,784.90	\$1,769.67
Pump No. 2 - 15 HP	1	1	EA	\$27,500	\$27,500	21	2015	20	\$1,784.90	\$1,769.67
Pump No. 3 - 5 HP	1	1	EA	\$10,000	\$10,000	20	2014	18	\$675.69	\$1,326.74
Pump No. 4 - 3 HP (Dewatering)	1	1	EA	\$6,000	\$6,000	10	2014	8	\$724.35	\$1,405.77
Generator	1	1	EA	\$17,000	\$17,000	30	1994	8	\$821.12	\$14,604.40
SCADA	1	1	EA	\$27,000	\$27,000	12	2005	1	\$2,791.18	\$25,347.74
Building Roof	1	1	EA	\$5,000	\$5,000	23	1994	1	\$301.07	\$4,898.11
Asphalt Slurry Seal	9,500	9,500	SF	\$1.00	\$9,500	5	1994	0	\$2,114.25	\$9,500.00
Totals									\$10,997.46	\$60,622.11

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-095

Introduced by Council Member Márquez

RESOLUTION OF INTENTION PRELIMINARILY APPROVING THE ENGINEER'S REPORT; DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2019; AND SETTING JUNE 19, 2018 AS THE PUBLIC HEARING DATE CONCERNING MAINTENANCE DISTRICT NO. 1 - STORM DRAINAGE PUMPING STATION AND STORM DRAIN CONDUIT - PACHECO WAY, STRATFORD ROAD, AND RUUS LANE

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. Maintenance District No. 1- Storm Drainage Pumping Station and Storm Drain Conduit – Pacheco Way, Stratford Road, and Ruus Lane (the District) was established by the adoption of Resolution No. 95-103 to provide funds to operate, maintain, and service a storm drainage pumping station and storm drain conduit constructed to provide a means of handling storm water runoff for Tracts 6472, 6560, 6682, and 6683. The District consists of properties as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.
2. SCI Consulting Group is hereby designated as the Engineer of Work for purposes of these proceedings and is hereby ordered to prepare Engineer's Report in accordance with Section 10-10.25 of the Hayward Municipal Code.
3. The Engineer's Report has been made, filed with the City Clerk, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings relating to the proposed levy of the District assessments for Fiscal Year 2019.
4. It is the intention of the City Council to order the levy and collection of assessments for the maintenance of the storm drainage pumping station and storm drain conduit pursuant to Part 3, Chapter 26 of Division 7 of the California Streets and Highways Code (commencing with Section 5820 thereof).
5. The proposed assessment for Fiscal Year 2019 is at the maximum base assessment amount of \$243.92 per parcel.

6. Reference is hereby made to the aforementioned Engineer's Report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
7. Public property owned by any public agency and in use in the performance of a public function within said District shall not be assessed, except for Stratford Park, owned by the City of Hayward, which is the only publicly owned property, which will receive a special benefit from the maintenance of the pumping station and storm drains financed by the District.
8. On June 19, 2018, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessment. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
9. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA, June 5, 2018.

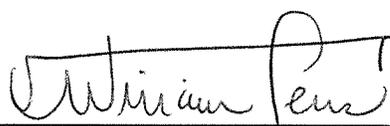
ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Márquez, Mendall, Peixoto, Lamnin, Salinas
MAYOR: Halliday

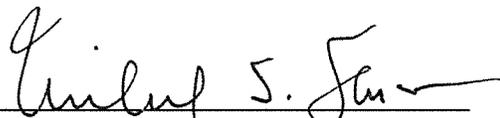
NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: 
City Clerk of the City of Hayward

APPROVED AS TO FORM:


City Attorney of the City of Hayward

**NOTICE OF PUBLIC HEARING
CITY OF HAYWARD
CITY COUNCIL**

DATE: June 26, 2018
TIME: 7:00 P.M.
PLACE: Council Chambers, 2nd Floor
City Hall
777 B Street
Hayward CA 94541

NOTICE IS HEREBY GIVEN on the above date, at approximately the hour noted, the Hayward City Council will hold a public hearing for the CONTINUATION of the benefit assessment district report and ordering of the annual levy of the assessments for FY 2019 to fund the services and improvements within the Hayward Consolidated Landscaping and Lighting District No. 96-1 (LLD No. 96-1, Zones 1-16), Maintenance District No. 1 (MD1) and Maintenance District No. 2 (MD2).

On June 5, 2018, the Hayward City Council adopted Resolution No. 18-094, 18-095, and 18-096, which declared its intention to levy assessments for FY 2019. The LLD 96-1 fiscal assessment for Zones 6, 12, and 13 are unchanged from the previous year. There will be increases in fiscal assessments for benefit zones 1, 3, 5, 7, 8, 9, 10, 11, and 16, from the previous fiscal year; and decreases to fiscal assessments for benefit zone 2, 4, and 14. The MD1 fiscal assessment is at its maximum assessment, unchanged from the previous year. The MD2 fiscal assessment is unchanged from previous fiscal year. The public hearing was continued from June 19 to June 26.

Information related to the June 26 meeting, including a copy of the staff and engineer's report, may be reviewed at the City Clerk's office, 777 B Street, Hayward, and online at the City's website at the following link: <https://hayward.legistar.com/Calendar.aspx>. Staff reports are available the Friday before the hearing.

Members of the public are invited to provide comments at the public hearing or provide comments in writing by submitting to the City Clerk. Written comments should be received by the City Clerk on or before Tuesday, June 26, 2018. If you desire additional information concerning the above, please contact Kyle Tankard, SCI Consulting Group at (707) 430-4300, kyle.tankard@sci-cg.com.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on the subject of this notice, the issues in the lawsuit may be limited to the issues which were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing. By Resolution, the City Council has imposed the 90-day time deadline set forth in C.C.P. Section 1094.6 for filing of any lawsuit challenging final action on an item, which is subject to C.C.P. Section 1094.5.

ASSISTANCE will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons needing accommodation should contact the City Clerk's office 48 hours in advance of the meeting at (510) 583-4400, or by using the TDD line for those with speech and hearing disabilities at (510) 247-3340.

Dated: June 15, 2018
Miriam Lens, City Clerk
City of Hayward

DR #6172907; June 15, 2018



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: PH 18-015

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 2 - Eden Shores Storm Water Buffer and Facilities, for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Maintenance District No. 2

SUMMARY

Maintenance District No. 2 (MD 2) was formed in 2003 to fund the operation, maintenance, and replacement of the water buffer and storm water facility that borders the Eden Shores residential community. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2019 assessment rate from the previous year, set at \$198.95.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office, allowing the assessments to be included in the FY 2019 tax roll.

ATTACHMENTS

Attachment I Staff Report
Attachment II Resolution - Assessment Diagram

File #: PH 18-015

Attachment III Resolution - Adopting Funding Recommendations
Attachment IV Eden Shores Pond Agreement
Attachment V FY 2019 Final Engineer Report
Attachment VI Invoices 2012-2018
Attachment VII June 5, 2018 Consent Resolution 18-095
Attachment VIII June 15, 2018 Legal Notice



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Maintenance Services Director

SUBJECT: Adopt Resolutions to Approve the Engineer's Report, Reconfirm Base Maximum Assessment Amount, Confirm the Assessment Diagram and Fiscal Assessment, Order the Levy and Collection of Fiscal Assessments, and Approve Funding Recommendations and Appropriate Special Revenue Funds for Maintenance District No. 2 - Eden Shores Storm Water Buffer and Facilities, for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached resolutions:

1. Approving the Engineer's Report,
2. Reconfirming the Base Maximum Assessment amount,
3. Confirming the Assessment Diagram and Fiscal Assessment,
4. Ordering the Levy and Collection of Fiscal Assessments,
5. Approving the Funding Recommendations, and
6. Appropriating Revenue and Expenditure budgets for Maintenance District No. 2.

SUMMARY

Maintenance District No. 2 (MD 2) was formed in 2003 to fund the operation, maintenance, and replacement of the water buffer and storm water facility that borders the Eden Shores residential community. Based on staff's review of the district's financial position, staff is recommending no change to the FY 2019 assessment rate from the previous year, set at \$198.95.

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office, allowing the assessments to be included in the FY 2019 tax roll.

BACKGROUND

MD 2 was formed on June 24, 2003 to fund the operation and maintenance of a water buffer zone and storm water pre-treatment facility. The water buffer consists of landscaping, recirculating pumps and filters, maintenance roads, pedestrian bridge, and anti-predator and perimeter

fencing. The benefit zone includes three residential tracts in Eden Shores (7317, 7360, 7361), totaling 534 homes. The funds collected from the property owners within MD 2 pay for annual operations and maintenance, along with contributing to a capital reserve fund, which would be utilized to repair or replace sections of fencing, pumps, or bridge components in the future.

A 2010 agreement between the City and the Alameda County Flood Control and Water Conservation District (Flood Control District) vests responsibility for the annual maintenance and operation of the pre-treatment storm water pond with the Flood Control District. The 2010 agreement states that the Flood Control District concurred with the acceptance of the pond, subject to MD 2 providing the Flood Control District with sufficient funds to operate, maintain, and provide for capital replacement and modifications that may become necessary for the optimal performance of the pond. The maximum operation and maintenance reimbursement amount is specifically detailed in the agreement. The amount was initially \$2,750, with the maximum annual invoice amount allowed to increase by 3% per year for regular maintenance.

In compliance with Section 10-10.25 of the Hayward Municipal Code, an annual Engineer's Report is required to be submitted to the City Council. The report is attached and includes:

- (1) a description of the improvements to be operated, maintained, and serviced;
- (2) the FY 2019 recommended budget;
- (3) the FY 2019 recommended assessment rate; and
- (4) map of the benefit zone (assessment diagram).

DISCUSSION

Costs have varied in the past few years, with the FY 2018 invoice being over double the previous year (\$6,399.19 vs \$3,103.38). Staff is currently working with the Flood Control District to review the original contract and associated financial reports.

Based upon revenues required to fund operations and maintenance, and maintain a capital replacement fund, staff is recommending a FY 2019 per parcel charge of \$198.95, which is the same amount as FY 2018. A total of \$106,239 will be assessed over 534 parcels, which is sufficient for maintaining levels of service and maintaining the capital reserve account. This is not the maximum base assessment amount that can be charged, based on the language adopted during the district's original formation on June 24, 2003. During the original formation of this zone, the adoption language included an annual inflation calculation factor to determine the annual maximum assessment rate (MAR) that property owners could be legally charged. For FY 2019, the MAR is \$939.23; however, this maximum amount is not needed to fund operations or maintain the capital reserve.

FISCAL IMPACT

Staff has evaluated the City's operating fund balance in MD 2 and concurs that the combined fund balances will be adequate for FY 2019. There is no anticipated fiscal impact to the City's General Fund associated with this action, all expenses will be paid using funds held in reserve by MD 2.

STRATEGIC INITIATIVES

This is a routine operational item and does not relate to any of the three Council Strategic Initiatives.

PUBLIC CONTACT

To provide community engagement, City staff:

1. Mailed a notice to each property owner;
2. Posted an online survey to measure maintenance satisfaction;
3. Held a community engagement meeting on May 22;
4. Introduced this item at the June 5, 2018 Council meeting;
5. Published a legal notice in the June 15, 2018 East Bay Times; and
6. Continued the public hearing from June 19, 2018 to June 26, 2018.

NEXT STEPS

If the City Council adopts the attached resolutions, the revenue and expenditure budgets will be appropriated, and the final Assessor's tax roll will be prepared and filed with the County Auditor's Office allowing the assessments to be included in the FY 2019 tax roll.

Prepared by: Denise Blohm, Management Analyst II

Recommended by: Todd Rullman, Maintenance Services Director

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION APPROVING THE ENGINEER'S REPORT,
CONFIRMING THE ASSESSMENT DIAGRAM AND FISCAL
ASSESSMENT, AND ORDERING LEVY AND COLLECTION OF
ASSESSMENTS FOR FISCAL YEAR 2019 FOR MAINTENANCE
DISTRICT NO. 2: EDEN SHORES WATER BUFFER ZONE AND
PRE-TREATMENT POND

WHEREAS, by adopting Resolution No. 18-096 on June 5, 2018, this City Council approved the preliminary Engineer's Report and declared intention to levy assessments for FY 2019 in accordance with the provisions of Section 10-10.25 of the Hayward Municipal Code; and

WHEREAS, a noticed public meeting was held on May 22, 2018, to provide information and allow affected property owners an opportunity to speak on the proposed levy of assessments, and two property owners attended the meeting and all of their comments were addressed; and

WHEREAS, said report was duly made and filed, and duly considered by this City Council and found to be sufficient in every particular, and that June 19, 2018, at the hour of 7:00 p.m., in the regular meeting place of this Council, City Council Chambers, 777 B Street, 2nd Floor, Hayward, California, has been appointed as the time and place for a hearing by this City Council for approval of the Engineer's Report and levy of assessments; and

WHEREAS, at the appointed time and place said hearing was duly and regularly held, and all interested persons desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to said levy were fully heard and considered by this City Council; and

WHEREAS, the base maximum assessment amount is clarified and adjusted to be \$939.23 per parcel.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. The public interest, convenience, and necessity require that the levy be assessed;

2. The properties benefitted by the improvements and to be assessed in order to reimburse the costs and expenses thereof, and the exterior boundaries thereof are shown on the maintenance district diagram attached hereto as Exhibit "A" and included in the Engineer's Report;
3. Said Engineer's Report as a whole and each part thereof, to wit:
 - (a) the engineer's estimate of the itemized and total costs and expenses of the improvements and of the incidental expenses in connection therewith and the method of cost allocation and schedule of assessments;
 - (b) assessment roll, identifying the property within the district and setting the base monetary obligation of each property owner;
 - (c) the maintenance district diagram;
 - (d) the map of the maintenance district showing the boundaries and the respective parcels within the district; and are finally approved and confirmed and incorporated herein.
4. The public interest, convenience and necessity require that a levy on each parcel in the District, the exterior boundaries of which are shown by a map thereof filed in the office of the City Clerk and made a part hereof by reference, be made at \$198.95 per parcel.
5. Adoption of the Engineer's Report as a whole, estimate of the costs and expenses, the diagram, the assessment and the collection of fees, as contained in said report, as hereinabove determined and ordered, is intended to and shall refer and apply to said report, or any portion thereof, as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted by or made by this City Council.
6. The assessment in the amount of \$198.95 per parcel to pay the costs and expenses of the maintenance of the improvements is hereby levied, and the remaining funds on deposit in the improvement fund are adequate to cover a portion of the assessments for FY 2019, and the City of Hayward Director of Finance is hereby directed to expend said money for the maintenance of the improvements set forth in this resolution and described in the Engineer's Report, and it is hereby determined to order the collection of \$198.95 per parcel.
7. Based on the oral and documentary evidence offered and received, including the Engineer's Report, this City Council expressly finds and determines:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

EXHIBIT 'A'



HAYWARD CITY COUNCIL

RESOLUTION NO. 18-___

Introduced by Council Member _____

RESOLUTION APPROVING FUNDING RECOMMENDATIONS AND APPROPRIATING THE SPECIAL REVENUE FUNDS FOR MAINTENANCE DISTRICT NO. 2 FOR FISCAL YEAR 2019

BE IT RESOLVED that the City Council of the City of Hayward hereby approves and adopts the Maintenance District No. 2 funding recommendations for FY 2019 in the attached Exhibit A, in a total amount not to exceed \$102,162, which is incorporated by reference herein.

BE IT FURTHER RESOLVED that except as may be otherwise provided, any and all expenditures relating to the objectives described in the Maintenance District No. 2 budget are hereby approved and authorized and payments therefore may be made by the Director of Finance of the City of Hayward without further action of Council.

IN COUNCIL, HAYWARD, CALIFORNIA June 26, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

EXHIBIT A

FY 2019 Fund Expenditure Appropriations - Operating Budget

Special Revenue Funds

271	MD 2	<u> </u>	<u>\$102,162</u>
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Special Revenue Fund Total			\$102,162
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ALAMEDA COUNTY BOARD OF SUPERVISORS

** MINUTE ORDER **

The following was action taken by the Board of Supervisors on November 2, 2010

Approved as Recommended Other

Unanimous Carson Haggerty Miley Steele Lai-Bitker - 5

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Resolution(s) _____

Ordinance(s) _____

Contract(s) C-2010-187

File No. 26713

Item No. 14

Document to be signed by Agency/Purchasing Agent

Contract(s) _____

Copies sent to:

Maps & Files, QIC 50501

✓ Development Services Admin Services, QIC 51502

Auditor, QIC 20111

Special Notes:

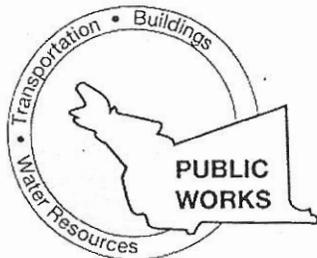


I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Crystal Hishida Graff, Clerk of the Board
Board of Supervisors

By: *R. Cabanew*
Deputy



COUNTY OF ALAMEDA
PUBLIC WORKS AGENCY

399 Elmhurst Street • Hayward, CA 94544-1307
(510) 670-5480

October 6, 2010

REVISED
10/26/10

The Honorable Board of Supervisors
County Administration Building
1221 Oak Street
Oakland, CA 94612

Dear Board Members:

SUBJECT: APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH THE CITY OF HAYWARD FOR MAINTENANCE SERVICES OF A STORM WATER TREATMENT POND ASSOCIATED WITH TRACT 7065 IN THE CITY OF HAYWARD

RECOMMENDATION:

Approve and execute an agreement with the City of Hayward and Alameda County Flood Control and Water Conservation District to provide maintenance services of a Storm Water Treatment Pond associated with Tract 7065, in the City of Hayward.

DISCUSSION/SUMMARY:

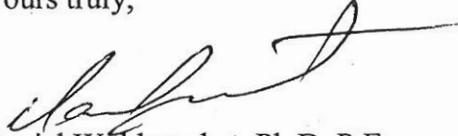
The City of Hayward approved for development Tract 7065, located on the southwest corner of the intersection of Hesperian and Industrial Boulevards. Conditions imposed on the Developer included obtaining approval from the Alameda County Flood Control and Water Conservation District (District) for onsite drainage improvements and easements required over the District maintained A-2 Flood Channel. The District entered into agreement, C-2001-301, on January 23, 2001, with one of the conditions stating that the District will maintain and repair the Storm Water Treatment Pond associated with the development, with reasonable reimbursement from the City of Hayward.

This agreement requires the City of Hayward to submit operation, maintenance, and administration costs to the District to reimburse our costs. The City of Hayward will also be responsible for administering the Capital Improvement Fund to be used for major repairs or replacement costs.

FINANCE:

No County financing will be required. The City of Hayward will be responsible for all costs associated with the Agreement.

Yours truly,

A handwritten signature in black ink, appearing to read 'Daniel Woldesenbet', with a long horizontal flourish extending to the right.

Daniel Woldesenbet, Ph.D, P.E.
Director of Public Works

DW:wl

c: Andrew Massey, County Counsel

AGREEMENT

THIS AGREEMENT is entered into this 2nd day of November, 2010 by and between the ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, hereinafter referred to as "District" and the CITY OF HAYWARD, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, Chapter 5 of Division 7 of the Government Code of the State of California authorizes and empowers any two or more public agencies to jointly exercise by agreement any powers common to the contracting parties; and

WHEREAS, both parties are authorized by the acts governing them to operate and maintain facilities constructed for the purposes of flood control and the protection of life, limb, and property from the adverse effects of storm waters; and

WHEREAS, City approved the plans for Vesting Tentative Tract Map 7065, which calls for the construction of a Storm Water Treatment pond (the Pond); and

WHEREAS, District entered into agreement, C-2001-301, with the Developer of Tract 7065, stating that the District will maintain and repair the Pond with reasonable reimbursement from the Eden Shores Homeowners Association of Tract 7065; and

WHEREAS, District owns the parcel on which the Pond was constructed and is willing to provide maintenance subject to the City providing the District with the monies to operate and maintain the Pond annually and as demanded by the District fund for a capital replacement.

NOW, THEREFORE, BE IT AGREED that for in consideration of the mutual covenants herein set forth and the mutual benefits to be derived by the parties hereto, City shall:

- 1) Upon acceptance of the Pond and demand by the District, remit \$2,750, this sum being the initial cost to cover the first year of operation and maintenance, and administration of the Pond. Thereafter, the City agrees, no later than July 1st of each succeeding year to remit to the District, the monies to operate and maintain the Pond. Said funds shall be obtained by the City from the Maintenance District No. 2 (MD 2) established by the City as part of the approval of Tract 7065.
- 2) The City will be responsible for administering the Capital Improvement Fund. The Capital Improvement Fund would be used for major repairs or replacement including but not limited to, any unscheduled/emergency repairs, the replacement of riser and discharge pipe, and access ramp, embankment repairs or replacements, any sediment removal, and costs of any future permitting requirements of the State and Federal Regulations.

C-2010-187

- 3) Cooperate fully and work jointly with the District to insure that operation and maintenance are implemented in the most efficient and least costly manner.
- 4) Recognize that unforeseen/emergency repairs, equipment replacement or modifications necessary to keep the Pond in normal safe and functional operating condition may arise. City shall reimburse District for all expenses related to such work. If the monies reserved by the City in the Capital Improvement Fund are inadequate to cover the expenses, City shall reimburse the amount owed for such work with the District at the next regularly scheduled annual remittance dates through two equal installments. The monies deposited for this purpose shall be in addition to the annual maintenance and operation costs.
- 5) Save, hold harmless, defend and indemnify District from any and all liabilities and claims for damages or suits, or both, for or by reason of, any action of City or its agents arising out of this agreement.
- 6) Provide funds as stated in (1), and (4) above. If City fails to provide funds, District will serve a notice of default. When served a written notice of default for failure to pay such monies as are due under this agreement, City shall have a 90-day period, commencing from the date notice of default is received to cure the default. If the default is cured within the 90-day period, District shall continue to operate the Pond as provided for in this agreement. If the default is not cured within the 90-day period, City will assume the operation and maintenance of the Pond. District will cease all maintenance operations and grant to the City all rights, including access rights over District property.
- 7) The City understands and accepts that Eden Shores Homeowners Association shall be subject to any future permitting requirements of the San Francisco Bay Regional Water Quality Control Board.

NOW, THEREFORE, BE IT AGREED that upon approval of this agreement, the District shall:

- 1) Upon execution of this agreement, maintain and operate the Pond within its designed capabilities as part of the storm water management program consistent with the requirements of the San Francisco Bay Regional Water Quality Control Board (RWQCB). The District shall inform the City if any new permitting requirements are identified resulting in added costs.
- 2) It should be noted that the Eden Shores Homeowners Association shall be responsible for adhering to any future permitting requirements of the SF Bay Regional Water Quality Control Board. The District will not be responsible for or party to any permitting between the Eden Shores Homeowners Association and the RWQCB.
- 3) Save, hold harmless, defend and indemnify City from any and all liabilities and claims for damages or suits, or both, for and by reason of any actions of District, or its agents arising out of this agreement.

- 4) Cooperate fully and work jointly with the City to insure that operation and maintenance are implemented in the most efficient and least costly manner.
- 5) Agree that the initial annual operation and maintenance cost is \$2,500 plus an administration cost of \$250 (in 2010 dollars). Thereafter, the subsequent annual operation and maintenance, and administration costs shall not exceed the current year plus three percent (3%) to cover the regular maintenance work listed under 9) below.
- 6) Furnish City no later than December 1st of each year an itemized estimate of the cost to perform major repair or replacement work beyond the annual operation and maintenance work in the Pond for the fiscal year commencing on July 1 of the following year. Such costs to be reviewed and approved or disputed in writing by City within 10 working days of receipt. If resolution on the cost or schedule for the major repair or replacement between the District and the City cannot be agreed upon, it will be the City's obligation to perform such work.
- 7) Provide City with written notice for additional funding to cover unscheduled/emergency repairs that are found by District to be necessary for the normal and safe performance of the Pond. Such notice shall be provided to the City at least 30 days before commencing such work. District will have the work done and will provide funding to complete such work with the understanding that City will reimburse District as noted in item (4) of the City recitals above. If District determines that the work is necessary to prevent serious risk of substantial injury or harm to the public emergency notice will be given as soon as practical and work will be undertaken by the District prior to giving a 30 day notice.
- 8) Establish parameters with City for uniform series Sinking Fund for Capital Replacement program funded by the Capital Improvement Fund so operating and capital reserve balance can be maintained at acceptable levels, and if necessary, to modify the annual collection rate.
- 9) Maintenance of the Pond shall include the following:

Regular maintenance work:

 - a) Minor erosion gullies to be repaired on earthen banks within the Pond
 - b) Vegetation to be periodically trimmed
 - c) Debris to be cleared from structures within the Pond
 - d) Rodent control on an as needed basis when rodents are present. Animal burrows within banks to be filled with compacted clean material; animals to be controlled as necessary with non-toxic chemicals
 - e) Quarterly inspections by District personnel

Major repair or replacement work may include but not be limited to:

 - f) Remove accumulated sediments from the Pond if sediment depth in the Pond basin equals or exceeds half the height of basin depth or vertical riser
 - g) Significant erosion gullies to be repaired on earthen banks within the Pond
 - h) Replace or repair riser and discharge pipe, access ramp, and embankment
 - i) Any other work necessary to remove or abate anything interfering with the operation of the Pump Station.

j) Any other work related to maintenance of pond mutually agreed to by parties to this agreement.

10) Any work not specifically listed in paragraph 9a to 9e is not considered annual operation and maintenance work and is not included within the funding amounts specified in paragraph 5 as annual operation and maintenance costs. Additional payments will be needed from the City to fund work beyond that specified as regular maintenance work including, but not limited to, major repair or replacement work identified in paragraph 9.

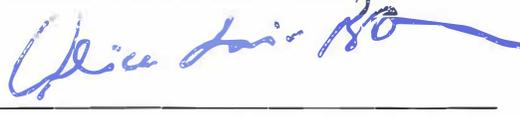
This agreement shall be subject to modification only by a written amendment executed by both parties.

IN WITNESS WHEREOF, the parties hereto, thereunto duly authorized have executed this agreement the day and year first above written.

CITY OF HAYWARD, a municipal corporation

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

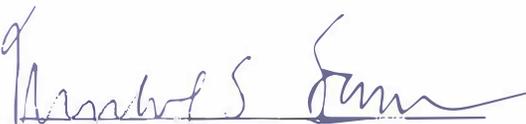
By: 
Robert Bauman,
Director of Public Works

By: 
PRESIDENT OF THE BOARD OF SUPERVISORS
OF ALAMEDA COUNTY, CALIFORNIA

11/2/2010
R. Caballe *11/2/2010*

APPROVED AS TO FORM

APPROVED AS TO FORM

By: 
Michael Lawson
City Attorney

RICHARD E. WINNIE, County Counsel
By: 



CITY OF HAYWARD

MAINTENANCE DISTRICT No.2

FINAL ENGINEER'S REPORT

FISCAL YEAR 2019

JUNE 2018

PURSUANT TO CHAPTER 26 OF PART 3 OF DIVISION 7 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA, AND CHAPTER 10, ARTICLE 10, SECTION 10-10.25 OF THE HAYWARD MUNICIPAL CODE AND ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCI Consulting Group
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.426.4319
WWW.SCI-CG.COM

CITY OF HAYWARD

CITY COUNCIL

Barbara Halliday, Mayor
Sara Lamnin, Council Member
Francisco Zermeño, Council Member
Marvin Peixoto, Council Member
Al Mendall, Council Member
Elisa Márquez, Council Member
Mark Salinas, Council Member

CLERK OF THE COUNCIL

Miriam Lens

CITY MANAGER

Kelly McAdoo

CITY ATTORNEY

Michael Lawson

ENGINEER OF WORK

SCI Consulting Group

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FIGURE 1 – 2019 COST ESTIMATE 9

INTRODUCTION

OVERVIEW

On April 16, 2002, by Resolution No. 02-043, the City Council approved the Final Map of Tract 7317 for a 114 lot residential subdivision, with 109 single-family homes, located on the northerly side of Eden Shores Boulevard and westerly of the Union Pacific Railroad.

On November 26, 2002, by Resolution No. 02-171, the City Council approved the Final Map of Tract 7361 for a 120 lot residential subdivision, with 116 single-family homes, located on the southerly side of Eden Shores Boulevard and westerly of the Union Pacific Railroad.

On June 3, 2003, by Resolution No. 03-083, the City Council approved the Final Map for Tract 7360, for a 318-lot residential subdivision, with 309 single-family homes located on the southwesterly side of Eden Shores Drive and westerly of the Union Pacific Railroad. The additional lots in each subdivision, 27 total, will be landscaped areas, parks, wetlands or buffer areas.

Conditions of approval for Tracts No. 7317, 7360 and 7361, included provisions for construction of a water buffer channel and storm-water pretreatment pond, masonry walls, anti-predator fences, and landscaping within the proposed development area. Maintenance District No. 2 will provide a funding source to operate and maintain these improvements, including the furnishing of water and electrical energy along with debris removal, weeding, trimming and pest control spraying.

On June 24, 2003, by Resolution No. 03-102, the City Council ordered the formation of Maintenance District No. 2 to provide the funding for the operation and maintenance of these facilities. The FY 2004 Final Engineer's Report (formation report) included a FY 2004 budget which proposed \$343,875.00 in expenditures at buildout for an anticipated 525 assessable parcels which equated to maximum assessment rate of \$655.00/parcel. This maximum annual assessment rate which may be levied is increased each fiscal year by the prior year's change in the Consumer Price Index.

LEGISLATIVE ANALYSIS

PROPOSITION 218 COMPLIANCE

On November 5, 1996, California voters approved Proposition 218 entitled "Right to Vote on Taxes Act," which added Articles XIIC and XIID to the California Constitution. While its title refers only to taxes, Proposition 218 established new procedural requirements for the formation and administration of assessment districts.

Proposition 218 stated that any existing assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control on or before November 6, 1996 shall be

exempt from the procedures and approval process of Proposition 218, unless the assessments are increased. Proposition 218 defines increased, when applied to an assessment, as a decision by an agency that does either of the following:

- a) Increases any applicable rate used to calculate the assessment.
- b) Revises the methodology by which the assessment is calculated, if that revision results in an increased amount being levied on any person or parcel.

The formation methodology used to calculate the maximum annual assessment that could be levied in any given year allows the maximum assessment rate from the prior year to be increased by the prior year's change in the Consumer Price Index. Therefore, based upon the review of the City Attorney, imposing the assessment adjustment each year based upon the prior year's increase in the Consumer Price Index does not require Proposition 218 proceedings.

The FY 2004 formation documents set the maximum assessment rate at \$655.00 per parcel, which increased each fiscal year by the prior year's change in the Consumer Price Index. Therefore, the FY 2019 maximum assessment rate is now set at \$939.22 per parcel.

In FY 2008 the rate was \$155.00 per parcel. For FY 2009 through FY 2011 the collection rate was reduced to \$100.00 per parcel at the request of the Eden Shores Homeowners' Association (HOA) due to downturn economic conditions and the fact that there were sufficient reserves available to supplement the annual operation and maintenance costs for those fiscal years. For FY 2012 through FY 2013, the collection rate increased to \$130.00 per parcel to cover increased maintenance and utility costs. For FY 2014, the collection rate increased by 10% to \$143.00 per parcel to cover increased maintenance and utility costs. For FY 2015, the collection rate increased to \$157.30 per parcel to cover increased maintenance and utility costs. For FY 2016, the collection rate increased to \$173.00 per parcel to cover increased maintenance and utility costs. For FY 2017, the collection rate increased to \$198.95 per parcel to cover increased maintenance and utility costs.

For Fiscal Year 2019, the estimated operating costs, including funds allocated for operation and capital reserves, are \$106,239.30. Based on these estimated operating costs, the assessment rate needed to cover the FY 2019 operating expenses is \$198.95 per parcel. This proposed assessment rate remains the same as the previous year's assessment rate of \$198.95. The proposed FY 2019 assessment is below the maximum base assessment of \$939.23 per parcel, therefore it does not require Proposition 218 proceedings. In future years, if there is a need for additional funds to cover any major repairs or replacements, the assessment amount may be increased up to their maximum base assessment amount.

PLANS & SPECIFICATIONS

INTRODUCTION

The annual Engineer's Report includes: (1) a description of the improvements to be operated, maintained and serviced, (2) an estimated budget, and (3) a listing of the proposed collection rate to be levied upon each assessable lot or parcel.

In order to receive public comment, City staff 1) mailed a notice to property owners to let them know of the May 22 community input meeting and two Council dates; 2) held a community input meeting on May 22, and 3) conducted an online survey to measure maintenance satisfaction.

The City of Hayward is proposing to hold a public hearing on **June 26, 2018**, to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution setting the annual assessment amounts as originally proposed or as modified. Following the adoption of this resolution, the final assessor's roll will be prepared and filed with the County Auditor's office to be included on the FY 2019 tax roll.

Payment of the assessment levied upon each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

DESCRIPTION OF IMPROVEMENTS

The facilities, which have been constructed within the City of Hayward's Maintenance District No. 2 boundaries, and those which may be subsequently constructed, will be operated, maintained and serviced and are generally described as follows:

Maintenance District No. 2

Tract No. 7317, 7360 & 7361

Formed: June 24, 2003

Resolution Number: 03-102

534 Parcels

 FY 2019 Assessment Amount per Parcel: **\$198.95**

The following is an overview of the FY 2019 District assessment, along with a description of any one- time items budgeted in FY 2019:

- **Maximum base assessment amount:** was increased from the prior year's maximum base assessment amount of **\$906.59 to \$939.23** by applying CPI-U for the San Francisco-Oakland-San Jose MSA (**3.60%** for the period February 2017 to February 2018).
- **Annual CPI increase:** the maximum base assessment amount **does increase** annually based upon the prior year's change in the CPI.
- **Assessment revenue:** the FY 2019 amount needed to operate and maintain the facilities and contribute to the capital reserve is: **\$106,239.30**.
- **Annual assessment charge:** each of the **534** parcels shall be apportioned an equal share of the total assessment for this zone as the special benefit derived by the individual parcels is indistinguishable from each other. The FY 2019 per parcel charge **will remain the same** as the FY 2018 amount of **\$198.95** for FY 2019. This amount is below **the** maximum base assessment, and is sufficient for maintaining levels of service and for keeping a reserve balance. In future years, if there is a need for additional funds, the assessment amount may be increased up to the maximum base assessment amount.
- **Proposition 218:** Future increases in the assessment amount **above** the maximum base assessment amount would require the noticing and balloting of property owners per the requirements of Proposition 218.
- **In FY 2019,** A contingency budget of \$15,300 is included in case unscheduled maintenance or repair is required.

The following improvements are proposed to be operated, maintained and serviced in Maintenance District No. 2 for Fiscal Year 2019:

- Water Buffer Channel;
- Storm-water Pre-Treatment Pond;
- Masonry Walls;
- Anti-predator Fences; and
- Miscellaneous Landscaping

The operation, maintenance and servicing of these improvements include, but are not limited to: personnel; water, for irrigation and buffer replenishment; electrical energy; materials, including diesel fuel and oil, debris removal, weeding, trimming, pest control spraying, etc.

FISCAL YEAR 2019 ESTIMATE OF COST AND BUDGET

ESTIMATE OF COSTS

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California provides that the total cost of operation, maintenance and servicing of the water buffer channel, water treatment pond, masonry walls, anti-predator fences and landscaping can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with these improvements can also be included.

The costs for Fiscal Year 2019 are summarized in the following table:

FIGURE 1 – 2019 COST ESTIMATE

FY 2019 Budget
Maintenance District No. 2 - Eden Shores
Fund 271, Project 3718

	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019
	Actual	Actual	Adopted	EOY Est	Projected
Income					
a. Annual Assessment Revenue	92,382	106,239	106,239	106,239	106,239
b. <i>Minus County Tax Collection Fee (1.7%)</i>	(1,570)	(1,806)	(1,806)	(1,806)	(1,806)
c. Adjustment for Delinquencies	675	789	-	-	-
d. Other	-	4,485	-	2,000	2,000
Total Revenue:	91,487	109,707	104,433	106,433	106,433
Services					
a. Utilities: Water	30,170	22,170	22,835	28,280	30,000
b. Utilities: PGE	14,433	13,409	13,811	14,000	14,420
c. Maintenance - Pond - Aquatics	29,968	35,900	36,977	30,300	31,209
d. Maintenance - One Time Repair	-	-	10,000	10,000	15,300
e. Maintenance - Landscaping - ES HOA	-	3,600	3,708	3,636	3,745
f. Pre-treatment Pond O&M - ACFCO	3,458	3,103	3,196	4,000	4,120
g. Pre-treatment Pond One-Time Capital - ACFCO	-	-	-	-	-
h. Property Owner Mtg/Legal Noticing	484	445	1,200	300	300
i. Annual Reporting	1,925	1,835	2,050	1,952	1,068
j. City Staff	1,939	3,394	3,496	3,428	2,000
Total Expenditures:	82,376	83,856	97,273	95,896	102,162
<i>Net Change</i>	<i>9,110</i>	<i>25,851</i>	<i>7,160</i>	<i>10,537</i>	<i>4,271</i>
Beginning Fund Balance	338,261	347,371	373,223	373,223	383,760
<i>Change</i>	<i>9,110</i>	<i>25,851</i>	<i>7,160</i>	<i>10,537</i>	<i>4,271</i>
Ending Fund Balance	347,371	373,223	380,383	383,760	388,031
Fund Balance Designations					
Operating Reserve ¹	45,743	54,854	52,217	53,217	53,217
Capital Reserve ²	301,628	318,369	328,166	330,543	334,815
Total Fund Balance	347,371	373,223	380,383	383,760	388,031
Maximum Base Assessment Amount Per Parcel	851.10	876.78	906.59	906.59	939.23
Annual Parcel Assessment	173.00	198.95	198.95	198.95	198.95
# of Parcels	534	534	534	534	534
Total Amount Assessed for the District	92,382.00	106,239.30	106,239.30	106,239.30	106,239.30

Notes: 1. Operating reserves are needed for future fiscal years because the City does not receive the property tax assessment revenue from the County until January, and then April, which makes it necessary to have cash in the bank in order to fund operations for the first six months (July - Dec). Amount is 50% of annual net revenue. 2. Capital reserves are needed in the event capital facilities need to be replaced because of natural disaster, failure, damage, etc., in accordance with our capital plan.

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code and as supplemented by the provisions of Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of water buffer channels, water treatment ponds, masonry walls, predator fences and landscaping.

Proposition 218 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

Because assessments are levied on the basis of benefit, they are not considered a tax, and, therefore, are not governed by Article XIII A of the California Constitution.

Article XIID of the California Constitution provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways.

The properties benefiting from the operation, maintenance and servicing of water buffer channels, water treatment ponds, masonry walls, predator fences and landscaping consist of the 534 single- family residential lots located within Tracts No. 7317, 7360 and 7361.

Each of the 534 single-family residential lots receive a special benefit in that they are able to be developed because protection to the adjacent open space has been provided through the construction of these improvements. The special benefit derived by the individual parcels is indistinguishable between parcels. Therefore, all residential parcels derive the same benefit and the corresponding method of assessment for residential land uses is based on a per parcel basis.

The estimated Fiscal Year 2019 proposed assessment revenue is \$106,239.30. The proposed assessment for the District for Fiscal Year 2019 is \$198.95 per parcel, which is the same amount as the previous fiscal year's assessment. The maximum base assessment amount for the District is subject to an annual adjustment equal to the change in the applying CPI-U for the San Francisco-Oakland-San Jose MSA from the previous year. The maximum base assessment amount for the District for Fiscal Year 2019 has been increased from the previous year's maximum base assessment amount of \$906.58 by 3.60%, which is equal to

the percentage increase in CPI-U from February 2017 to February 2018. The maximum base assessment amount for the District for Fiscal Year 2019 is \$939.23.

ASSESSMENT

WHEREAS, the City Council of the City of Hayward, County of Alameda, California, Pursuant to Chapter 26 of Part 3 of Division 7 of the Streets and Highways Code of the State of California, and Chapter 10, Article 10, Section 10-10.25 of the Hayward Municipal Code, and in accordance with the Resolution of Intention, being Resolution No. **18-096**, preliminarily approving the Engineer's Report, as adopted by the City Council of the City of Hayward, on **June 5, 2018**, and in connection with the proceedings for:

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me and the order of the City Council of the City of Hayward, hereby make the following assessments to cover the portion of the estimated cost of Improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Assessment District. The distinctive number of each parcel or lot of land in the Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Estimate of Costs and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

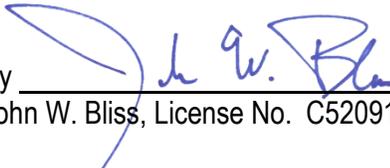
Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Alameda for the fiscal year 2019. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2019 for each parcel or lot of land within said Maintenance District No. 2.

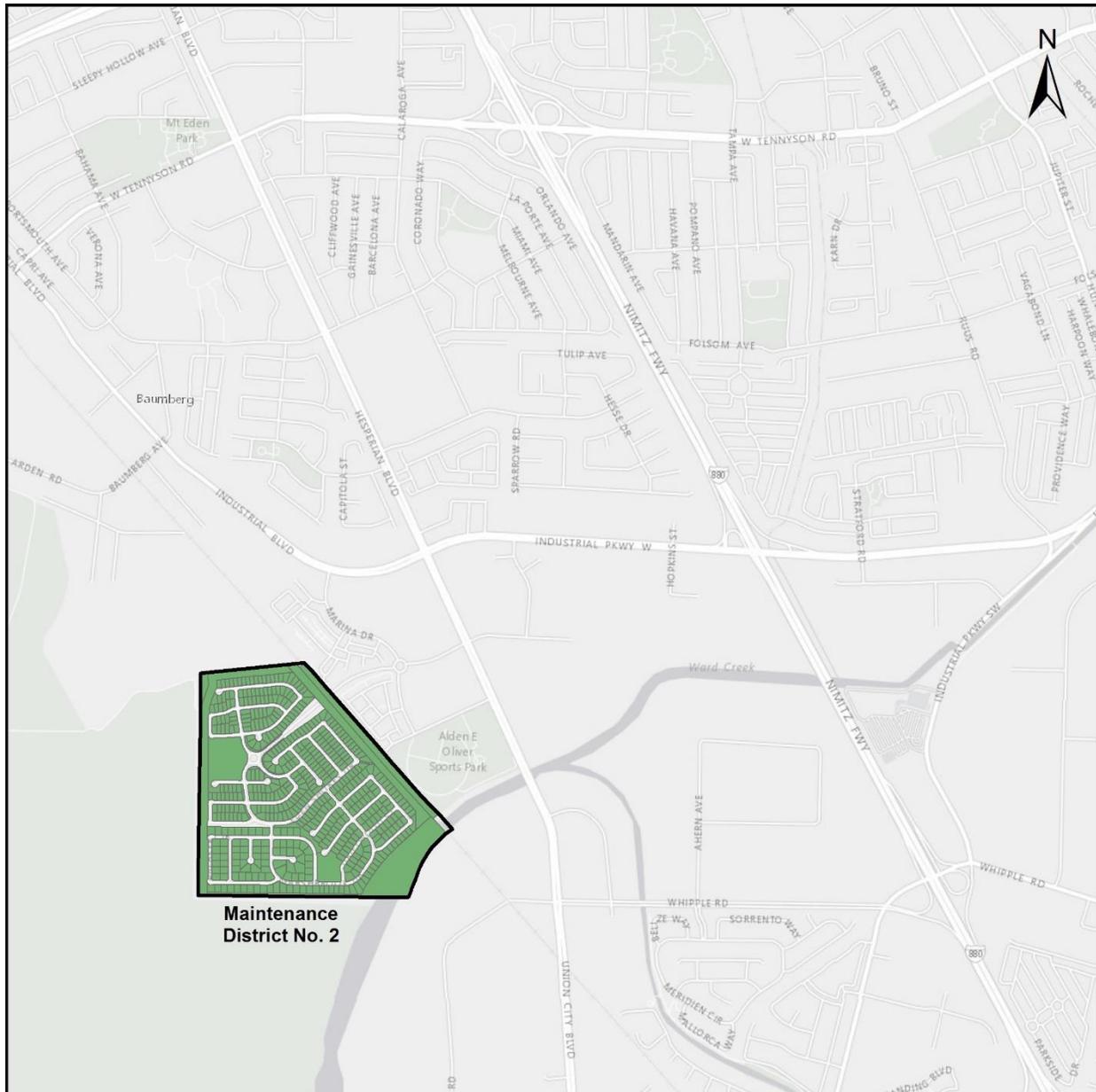
Dated: June 18, 2018



Engineer of Work

By 
John W. Bliss, License No. C52091

VICINITY MAP



Maintenance District No. 2

ASSESSMENT DIAGRAM

The Assessment District Diagram for the City of Hayward's Maintenance District No. 2 (Eden Shores) is on file in the Office of the Hayward City Clerk and is incorporated in this report in Appendix "B".

A detailed description of the lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Alameda for Fiscal Year 2019.

For additional information as to the bearings, distances, monuments, easements, etc. of subject subdivisions, reference is hereby made to Final Tracts Maps No. 7317, 7360 and 7361 filed in the Office of the Recorder of Alameda County.

ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels within the City of Hayward's Maintenance District No. 2 is shown on the last equalized Property Tax Roll of the Assessor of the County of Alameda, which is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the Office of the Hayward City Clerk.

The proposed collection rate and the amount for Fiscal Year 2019 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, are on file in the Office of the City Clerk. The description of each lot or parcel is part of the records of the Assessor of the County of Alameda and these records are, by reference, made a part of this report.

The total amount proposed to be collected for Fiscal Year 2019 is \$106,239.30.

The Assessment Roll for Fiscal Year 2019 is included on the following page of this Report and is on file in the Office of the Hayward City Clerk.

FY 2019 Assessment Roll

Maintenance District No. 2

534 Parcels Total Assessment: \$106,239.30

<u>Assessor's Parcel Number</u>	<u>Assessme nt Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
61 -0037-002-00	\$198.95	461 -0037-041-00	\$198.95
61 -0037-003-00	\$198.95	461 -0037-042-00	\$198.95
61 -0037-004-00	\$198.95	461 -0037-043-00	\$198.95
61 -0037-005-00	\$198.95	461 -0037-044-00	\$198.95
61 -0037-006-00	\$198.95	461 -0037-045-00	\$198.95
61 -0037-007-00	\$198.95	461 -0037-046-00	\$198.95
61 -0037-008-00	\$198.95	461 -0037-047-00	\$198.95
61 -0037-009-00	\$198.95	461 -0037-048-00	\$198.95
61 -0037-010-00	\$198.95	461 -0037-049-00	\$198.95
61 -0037-011-00	\$198.95	461 -0037-050-00	\$198.95
61 -0037-012-00	\$198.95	461 -0037-051-00	\$198.95
61 -0037-013-00	\$198.95	461 -0037-052-00	\$198.95
61 -0037-014-00	\$198.95	461 -0037-053-00	\$198.95
61 -0037-015-00	\$198.95	461 -0037-054-00	\$198.95
61 -0037-016-00	\$198.95	461 -0037-055-00	\$198.95
61 -0037-017-00	\$198.95	461 -0037-056-00	\$198.95
61 -0037-018-00	\$198.95	461 -0037-057-00	\$198.95
61 -0037-019-00	\$198.95	461 -0037-058-00	\$198.95
61 -0037-020-00	\$198.95	461 -0037-059-00	\$198.95
61 -0037-021-00	\$198.95	461 -0037-060-00	\$198.95
61 -0037-022-00	\$198.95	461 -0037-061-00	\$198.95
61 -0037-023-00	\$198.95	461 -0037-062-00	\$198.95
61 -0037-024-00	\$198.95	461 -0037-063-00	\$198.95
61 -0037-025-00	\$198.95	461 -0037-064-00	\$198.95
61 -0037-026-00	\$198.95	461 -0037-065-00	\$198.95
61 -0037-027-00	\$198.95	461 -0037-066-00	\$198.95
61 -0037-028-00	\$198.95	461 -0037-067-00	\$198.95
61 -0037-029-00	\$198.95	461 -0037-068-00	\$198.95
61 -0037-030-00	\$198.95	461 -0037-069-00	\$198.95
61 -0037-031-00	\$198.95	461 -0037-070-00	\$198.95
61 -0037-032-00	\$198.95	461 -0037-071-00	\$198.95
61 -0037-033-00	\$198.95	461 -0037-072-00	\$198.95
61 -0037-034-00	\$198.95	461 -0037-073-00	\$198.95
61 -0037-035-00	\$198.95	461 -0037-074-00	\$198.95
61 -0037-036-00	\$198.95	461 -0037-075-00	\$198.95
61 -0037-037-00	\$198.95	461 -0037-076-00	\$198.95
61 -0037-038-00	\$198.95	461 -0037-077-00	\$198.95
61 -0037-039-00	\$198.95	461 -0037-078-00	\$198.95
61 -0037-040-00	\$198.95	461 -0037-079-00	\$198.95

FY 2019 Assessment Roll
Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0037-080-00	\$198.95	461 -0100-011-00	\$198.95
461 -0037-081-00	\$198.95	461 -0100-012-00	\$198.95
461 -0037-082-00	\$198.95	461 -0100-013-00	\$198.95
461 -0037-083-00	\$198.95	461 -0100-014-00	\$198.95
461 -0037-084-00	\$198.95	461 -0100-015-00	\$198.95
461 -0037-085-00	\$198.95	461 -0100-016-00	\$198.95
461 -0037-086-00	\$198.95	461 -0100-017-00	\$198.95
461 -0037-087-00	\$198.95	461 -0100-018-00	\$198.95
461 -0037-088-00	\$198.95	461 -0100-019-00	\$198.95
461 -0037-089-00	\$198.95	461 -0100-020-00	\$198.95
461 -0037-090-00	\$198.95	461 -0100-021-00	\$198.95
461 -0037-091-00	\$198.95	461 -0100-022-00	\$198.95
461 -0037-092-00	\$198.95	461 -0100-023-00	\$198.95
461 -0037-093-00	\$198.95	461 -0100-024-00	\$198.95
461 -0037-094-00	\$198.95	461 -0100-025-00	\$198.95
461 -0037-095-00	\$198.95	461 -0100-026-00	\$198.95
461 -0037-096-00	\$198.95	461 -0100-027-00	\$198.95
461 -0037-097-00	\$198.95	461 -0100-028-00	\$198.95
461 -0037-098-00	\$198.95	461 -0100-029-00	\$198.95
461 -0037-099-00	\$198.95	461 -0100-030-00	\$198.95
461 -0037-100-00	\$198.95	461 -0100-031-00	\$198.95
461 -0037-101-00	\$198.95	461 -0100-032-00	\$198.95
461 -0037-102-00	\$198.95	461 -0100-033-00	\$198.95
461 -0037-103-00	\$198.95	461 -0100-034-00	\$198.95
461 -0037-104-00	\$198.95	461 -0100-035-00	\$198.95
461 -0037-105-00	\$198.95	461 -0100-036-00	\$198.95
461 -0037-106-00	\$198.95	461 -0100-037-00	\$198.95
461 -0037-107-00	\$198.95	461 -0100-038-00	\$198.95
461 -0037-108-00	\$198.95	461 -0100-039-00	\$198.95
461 -0037-109-00	\$198.95	461 -0100-040-00	\$198.95
461 -0037-110-00	\$198.95	461 -0100-041-00	\$198.95
461 -0100-003-00	\$198.95	461 -0100-042-00	\$198.95
461 -0100-004-00	\$198.95	461 -0100-043-00	\$198.95
461 -0100-005-00	\$198.95	461 -0100-044-00	\$198.95
461 -0100-006-00	\$198.95	461 -0100-045-00	\$198.95
461 -0100-007-00	\$198.95	461 -0100-046-00	\$198.95
461 -0100-008-00	\$198.95	461 -0100-047-00	\$198.95
461 -0100-009-00	\$198.95	461 -0100-048-00	\$198.95
461 -0100-010-00	\$198.95	461 -0100-049-00	\$198.95

FY 2019 Assessment Roll Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessme nt Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0100-050-00	\$198.95	461 -0100-089-00	\$198.95
461 -0100-051-00	\$198.95	461 -0100-090-00	\$198.95
461 -0100-052-00	\$198.95	461 -0100-091-00	\$198.95
461 -0100-053-00	\$198.95	461 -0100-092-00	\$198.95
461 -0100-054-00	\$198.95	461 -0100-093-00	\$198.95
461 -0100-055-00	\$198.95	461 -0100-094-00	\$198.95
461 -0100-056-00	\$198.95	461 -0100-095-00	\$198.95
461 -0100-057-00	\$198.95	461 -0100-096-00	\$198.95
461 -0100-058-00	\$198.95	461 -0100-097-00	\$198.95
461 -0100-059-00	\$198.95	461 -0100-098-00	\$198.95
461 -0100-060-00	\$198.95	461 -0100-099-00	\$198.95
461 -0100-061-00	\$198.95	461 -0100-100-00	\$198.95
461 -0100-062-00	\$198.95	461 -0100-101-00	\$198.95
461 -0100-063-00	\$198.95	461 -0100-102-00	\$198.95
461 -0100-064-00	\$198.95	461 -0100-103-00	\$198.95
461 -0100-065-00	\$198.95	461 -0100-104-00	\$198.95
461 -0100-066-00	\$198.95	461 -0100-105-00	\$198.95
461 -0100-067-00	\$198.95	461 -0100-106-00	\$198.95
461 -0100-068-00	\$198.95	461 -0100-107-00	\$198.95
461 -0100-069-00	\$198.95	461 -0100-108-00	\$198.95
461 -0100-070-00	\$198.95	461 -0100-109-00	\$198.95
461 -0100-071-00	\$198.95	461 -0100-110-00	\$198.95
461 -0100-072-00	\$198.95	461 -0100-111-00	\$198.95
461 -0100-073-00	\$198.95	461 -0100-112-00	\$198.95
461 -0100-074-00	\$198.95	461 -0100-113-00	\$198.95
461 -0100-075-00	\$198.95	461 -0100-114-00	\$198.95
461 -0100-076-00	\$198.95	461 -0100-115-00	\$198.95
461 -0100-077-00	\$198.95	461 -0100-116-00	\$198.95
461 -0100-078-00	\$198.95	461 -0100-117-00	\$198.95
461 -0100-079-00	\$198.95	461 -0100-118-00	\$198.95
461 -0100-080-00	\$198.95	461 -0101-005-00	\$198.95
461 -0100-081-00	\$198.95	461 -0101-006-00	\$198.95
461 -0100-082-00	\$198.95	461 -0101-007-00	\$198.95
461 -0100-083-00	\$198.95	461 -0101-008-00	\$198.95
461 -0100-084-00	\$198.95	461 -0101-009-00	\$198.95
461 -0100-085-00	\$198.95	461 -0101-010-00	\$198.95
461 -0100-086-00	\$198.95	461 -0101-011-00	\$198.95
461 -0100-087-00	\$198.95	461 -0101-012-00	\$198.95
461 -0100-088-00	\$198.95	461 -0101-013-00	\$198.95

FY 2019 Assessment Roll Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessme nt Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-014-00	\$198.95	461 -0101-053-00	\$198.95
461 -0101-015-00	\$198.95	461 -0101-054-00	\$198.95
461 -0101-016-00	\$198.95	461 -0101-055-00	\$198.95
461 -0101-017-00	\$198.95	461 -0101-056-00	\$198.95
461 -0101-018-00	\$198.95	461 -0101-057-00	\$198.95
461 -0101-019-00	\$198.95	461 -0101-058-00	\$198.95
461 -0101-020-00	\$198.95	461 -0101-059-00	\$198.95
461 -0101-021-00	\$198.95	461 -0101-060-00	\$198.95
461 -0101-022-00	\$198.95	461 -0101-061-00	\$198.95
461 -0101-023-00	\$198.95	461 -0101-062-00	\$198.95
461 -0101-024-00	\$198.95	461 -0101-063-00	\$198.95
461 -0101-025-00	\$198.95	461 -0101-064-00	\$198.95
461 -0101-026-00	\$198.95	461 -0101-065-00	\$198.95
461 -0101-027-00	\$198.95	461 -0101-066-00	\$198.95
461 -0101-028-00	\$198.95	461 -0101-067-00	\$198.95
461 -0101-029-00	\$198.95	461 -0101-068-00	\$198.95
461 -0101-030-00	\$198.95	461 -0101-069-00	\$198.95
461 -0101-031-00	\$198.95	461 -0101-070-00	\$198.95
461 -0101-032-00	\$198.95	461 -0101-071-00	\$198.95
461 -0101-033-00	\$198.95	461 -0101-072-00	\$198.95
461 -0101-034-00	\$198.95	461 -0101-073-00	\$198.95
461 -0101-035-00	\$198.95	461 -0101-074-00	\$198.95
461 -0101-036-00	\$198.95	461 -0101-075-00	\$198.95
461 -0101-037-00	\$198.95	461 -0101-076-00	\$198.95
461 -0101-038-00	\$198.95	461 -0101-077-00	\$198.95
461 -0101-039-00	\$198.95	461 -0101-078-00	\$198.95
461 -0101-040-00	\$198.95	461 -0101-079-00	\$198.95
461 -0101-041-00	\$198.95	461 -0101-080-00	\$198.95
461 -0101-042-00	\$198.95	461 -0101-081-00	\$198.95
461 -0101-043-00	\$198.95	461 -0101-082-00	\$198.95
461 -0101-044-00	\$198.95	461 -0101-083-00	\$198.95
461 -0101-045-00	\$198.95	461 -0101-084-00	\$198.95
461 -0101-046-00	\$198.95	461 -0101-085-00	\$198.95
461 -0101-047-00	\$198.95	461 -0101-086-00	\$198.95
461 -0101-048-00	\$198.95	461 -0101-087-00	\$198.95
461 -0101-049-00	\$198.95	461 -0101-088-00	\$198.95
461 -0101-050-00	\$198.95	461 -0101-089-00	\$198.95
461 -0101-051-00	\$198.95	461 -0101-090-00	\$198.95
461 -0101-052-00	\$198.95	461 -0101-091-00	\$198.95

FY 2019 Assessment Roll
Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-092-00	\$198.95	461 -0101-131-00	\$198.95
461 -0101-093-00	\$198.95	461 -0101-132-00	\$198.95
461 -0101-094-00	\$198.95	461 -0101-133-00	\$198.95
461 -0101-095-00	\$198.95	461 -0101-134-00	\$198.95
461 -0101-096-00	\$198.95	461 -0101-135-00	\$198.95
461 -0101-097-00	\$198.95	461 -0101-136-00	\$198.95
461 -0101-098-00	\$198.95	461 -0101-137-00	\$198.95
461 -0101-099-00	\$198.95	461 -0101-138-00	\$198.95
461 -0101-100-00	\$198.95	461 -0101-139-00	\$198.95
461 -0101-101-00	\$198.95	461 -0101-140-00	\$198.95
461 -0101-102-00	\$198.95	461 -0101-141-00	\$198.95
461 -0101-103-00	\$198.95	461 -0101-142-00	\$198.95
461 -0101-104-00	\$198.95	461 -0101-143-00	\$198.95
461 -0101-105-00	\$198.95	461 -0101-144-00	\$198.95
461 -0101-106-00	\$198.95	461 -0101-145-00	\$198.95
461 -0101-107-00	\$198.95	461 -0101-146-00	\$198.95
461 -0101-108-00	\$198.95	461 -0101-147-00	\$198.95
461 -0101-109-00	\$198.95	461 -0101-148-00	\$198.95
461 -0101-110-00	\$198.95	461 -0101-149-00	\$198.95
461 -0101-111-00	\$198.95	461 -0101-150-00	\$198.95
461 -0101-112-00	\$198.95	461 -0101-151-00	\$198.95
461 -0101-113-00	\$198.95	461 -0101-152-00	\$198.95
461 -0101-114-00	\$198.95	461 -0101-153-00	\$198.95
461 -0101-115-00	\$198.95	461 -0101-154-00	\$198.95
461 -0101-116-00	\$198.95	461 -0101-155-00	\$198.95
461 -0101-117-00	\$198.95	461 -0101-156-00	\$198.95
461 -0101-118-00	\$198.95	461 -0101-157-00	\$198.95
461 -0101-119-00	\$198.95	461 -0101-158-00	\$198.95
461 -0101-120-00	\$198.95	461 -0101-159-00	\$198.95
461 -0101-121-00	\$198.95	461 -0101-160-00	\$198.95
461 -0101-122-00	\$198.95	461 -0101-161-00	\$198.95
461 -0101-123-00	\$198.95	461 -0101-162-00	\$198.95
461 -0101-124-00	\$198.95	461 -0101-163-00	\$198.95
461 -0101-125-00	\$198.95	461 -0101-164-00	\$198.95
461 -0101-126-00	\$198.95	461 -0101-165-00	\$198.95
461 -0101-127-00	\$198.95	461 -0101-166-00	\$198.95
461 -0101-128-00	\$198.95	461 -0101-167-00	\$198.95
461 -0101-129-00	\$198.95	461 -0101-168-00	\$198.95
461 -0101-130-00	\$198.95	461 -0101-169-00	\$198.95

FY 2019 Assessment Roll Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessme nt Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0101-170-00	\$198.95	461 -0102-039-00	\$198.95
461 -0101-171-00	\$198.95	461 -0102-040-00	\$198.95
461 -0102-002-00	\$198.95	461 -0102-041-00	\$198.95
461 -0102-003-00	\$198.95	461 -0102-042-00	\$198.95
461 -0102-004-00	\$198.95	461 -0102-043-00	\$198.95
461 -0102-005-00	\$198.95	461 -0102-044-00	\$198.95
461 -0102-006-00	\$198.95	461 -0102-045-00	\$198.95
461 -0102-007-00	\$198.95	461 -0102-046-00	\$198.95
461 -0102-008-00	\$198.95	461 -0102-047-00	\$198.95
461 -0102-009-00	\$198.95	461 -0102-048-00	\$198.95
461 -0102-010-00	\$198.95	461 -0102-049-00	\$198.95
461 -0102-011-00	\$198.95	461 -0102-050-00	\$198.95
461 -0102-012-00	\$198.95	461 -0102-051-00	\$198.95
461 -0102-013-00	\$198.95	461 -0102-052-00	\$198.95
461 -0102-014-00	\$198.95	461 -0102-053-00	\$198.95
461 -0102-015-00	\$198.95	461 -0102-054-00	\$198.95
461 -0102-016-00	\$198.95	461 -0102-055-00	\$198.95
461 -0102-017-00	\$198.95	461 -0102-056-00	\$198.95
461 -0102-018-00	\$198.95	461 -0102-057-00	\$198.95
461 -0102-019-00	\$198.95	461 -0102-058-00	\$198.95
461 -0102-020-00	\$198.95	461 -0102-059-00	\$198.95
461 -0102-021-00	\$198.95	461 -0102-060-00	\$198.95
461 -0102-022-00	\$198.95	461 -0102-061-00	\$198.95
461 -0102-023-00	\$198.95	461 -0102-062-00	\$198.95
461 -0102-024-00	\$198.95	461 -0102-063-00	\$198.95
461 -0102-025-00	\$198.95	461 -0102-064-00	\$198.95
461 -0102-026-00	\$198.95	461 -0102-065-00	\$198.95
461 -0102-027-00	\$198.95	461 -0103-004-00	\$198.95
461 -0102-028-00	\$198.95	461 -0103-005-00	\$198.95
461 -0102-029-00	\$198.95	461 -0103-006-00	\$198.95
461 -0102-030-00	\$198.95	461 -0103-007-00	\$198.95
461 -0102-031-00	\$198.95	461 -0103-008-00	\$198.95
461 -0102-032-00	\$198.95	461 -0103-009-00	\$198.95
461 -0102-033-00	\$198.95	461 -0103-010-00	\$198.95
461 -0102-034-00	\$198.95	461 -0103-011-00	\$198.95
461 -0102-035-00	\$198.95	461 -0103-012-00	\$198.95
461 -0102-036-00	\$198.95	461 -0103-013-00	\$198.95
461 -0102-037-00	\$198.95	461 -0103-014-00	\$198.95
461 -0102-038-00	\$198.95	461 -0103-015-00	\$198.95

FY 2019 Assessment Roll

Maintenance District No. 2

(Continued)

<u>Assessor's Parcel Number</u>	<u>Assessme nt Amount</u>	<u>Assessor's Parcel Number</u>	<u>Assessment Amount</u>
461 -0103-016-00	\$198.95	461 -0103-049-00	\$198.95
461 -0103-017-00	\$198.95	461 -0103-050-00	\$198.95
461 -0103-018-00	\$198.95	461 -0103-051-00	\$198.95
461 -0103-019-00	\$198.95	461 -0103-052-00	\$198.95
461 -0103-020-00	\$198.95	461 -0103-053-00	\$198.95
461 -0103-021-00	\$198.95	461 -0103-054-00	\$198.95
461 -0103-022-00	\$198.95	461 -0103-055-00	\$198.95
461 -0103-023-00	\$198.95	461 -0103-056-00	\$198.95
461 -0103-024-00	\$198.95	461 -0103-057-00	\$198.95
461 -0103-025-00	\$198.95	461 -0103-058-00	\$198.95
461 -0103-026-00	\$198.95	461 -0103-059-00	\$198.95
461 -0103-027-00	\$198.95	461 -0103-060-00	\$198.95
461 -0103-028-00	\$198.95	461 -0103-061-00	\$198.95
461 -0103-029-00	\$198.95	461 -0103-062-00	\$198.95
461 -0103-030-00	\$198.95	461 -0103-063-00	\$198.95
461 -0103-031-00	\$198.95	461 -0103-064-00	\$198.95
461 -0103-032-00	\$198.95	461 -0103-065-00	\$198.95
461 -0103-033-00	\$198.95	461 -0103-066-00	\$198.95
461 -0103-034-00	\$198.95	461 -0103-067-00	\$198.95
461 -0103-035-00	\$198.95	461 -0103-068-00	\$198.95
461 -0103-036-00	\$198.95	461 -0103-069-00	\$198.95
461 -0103-037-00	\$198.95	461 -0103-070-00	\$198.95
461 -0103-038-00	\$198.95	461 -0103-071-00	\$198.95
461 -0103-039-00	\$198.95	461 -0103-072-00	\$198.95
461 -0103-040-00	\$198.95	461 -0103-073-00	\$198.95
461 -0103-041-00	\$198.95	461 -0103-074-00	\$198.95
461 -0103-042-00	\$198.95	461 -0103-075-00	\$198.95
461 -0103-043-00	\$198.95	461 -0103-076-00	\$198.95
461 -0103-044-00	\$198.95	461 -0103-077-00	\$198.95
461 -0103-045-00	\$198.95	461 -0103-078-00	\$198.95
461 -0103-046-00	\$198.95	461 -0103-079-00	\$198.95
461 -0103-047-00	\$198.95	461 -0103-080-00	\$198.95
461 -0103-048-00	\$198.95	461 -0103-081-00	\$198.95

May 30, 2018

City of Hayward
 Denise Blohm
 Maintenance Services Department
 24505 Soto Road
 Hayward, CA 94544

Dear Mrs. Blohm:

SUBJECT: Eden Shores Pond Maintenance
 Payment Information

In accordance with the City/County agreement beginning in 2011 for Eden Shores Pond Maintenance, we request the following payments for fiscal year 2017/18:

Fiscal Year	Labor	Overhead	Equipment	Total
2017/18	\$3,853.94	\$1,965.47	\$579.78	\$6,399.19

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, you may contact me at aarti@acpwa.org or at (510) 670-6615.

Yours truly,



Aarti Kumar
 Special Districts
 Construction and Development Services

c: William Lepere, Deputy Director, Construction and Development Services
 Maurice Kaufman, Deputy Director- Engineering
 Mike Dutra, Maintenance and Operations

May 1, 2018

City of Hayward
 Denise Blohm
 Maintenance Services Department
 24505 Soto Road
 Hayward, CA 94544

Dear Mrs. Blohm:

SUBJECT: Eden Shores Pond Maintenance
 Payment Information

In accordance with the City/County agreement beginning in 2011 for Eden Shores Pond Maintenance, we request the following payments for fiscal year 2017/18:

Fiscal Year	Labor	Overhead	Equipment	Total
2017/18	\$2,200	\$1,300	\$500	\$4,000

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, you may contact me at aarti@acpwa.org or at (510) 670-6615.

Yours truly,



Aarti Kumar
 Special Districts
 Construction and Development Services

c: William Lepere, Deputy Director, Construction and Development Services
 Maurice Kaufman, Deputy Director- Engineering
 Mike Dutra, Maintenance and Operations

May 15, 2017

City of Hayward
Denise Blohm
Maintenance Services Department
24505 Soto Road
Hayward, CA 94544

Dear Mrs. Blohm:

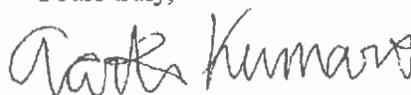
**SUBJECT: Eden Shores Pond Maintenance
Payment Information**

In accordance with the City/County agreement beginning in 2011 for Eden Shores Pond Maintenance, we request the following payments for fiscal year 2016/17:

Fiscal Year	Labor	Overhead	Equipment	Total
2016/17	\$1,576.26	\$821.22	\$705.90	\$3,103.38

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, you may contact me at aarti@acpwa.org or at (510) 670-6615.

Yours truly,



Aarti Kumar
Special Districts
Construction and Development Services

c: William Lepere, Deputy Director, Construction and Development Services



Public Works Agency
Alameda County

CONSTRUCTION AND DEVELOPMENT SERVICES DEPARTMENT

Construction Services (510) 670-5150 • FAX (510) 732-6173
Development Services (510) 670-6601 • FAX (510) 670-5269

Daniel Winklescriber, Ph.D., P.E., Director

951 Turner Court • Hayward, CA 94545-2698 • www.argov.org/pwa

May 16, 2016

City of Hayward
Denise Blohm
Maintenance Services Department
24505 Soto Road
Hayward, CA 94544

Dear Mrs. Blohm:

SUBJECT: Eden Shores Pond Maintenance
Payment Information

In accordance with the City/County agreement beginning in 2011 for Eden Shores Pond Maintenance, we request the following payments for fiscal year 2015/16:

Fiscal Year	Labor	Equipment	Total
2015/16	\$3,087.70	\$370.16	\$3,457.86

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, please contact Aarti Kumar in Special Districts at (510) 670-6615.

Yours truly,

William Lepere
Deputy Director
Construction and Development Services

c: Aarti Kumar, Special Districts

"To Serve and Preserve Our Community"



Public Works Agency
Alameda County

CONSTRUCTION AND DEVELOPMENT SERVICES DEPARTMENT

Construction Services (510) 670-5450 • FAX (510) 732-6173
Development Services (510) 670-6601 • FAX (510) 670-5269

Daniel Woldesenbet, Ph.D., P.E., Director

951 Turner Court • Hayward, CA 94545-2698 • www.aacgov.org/pwa

February 13, 2015

City of Hayward
Mr. Thomas Rossi
Landscape Maintenance Division
16 Barnes Court
Hayward, CA 94544

Dear Mr. Rossi:

**SUBJECT: Eden Shores Pond Maintenance
Payment Information**

In accordance with the City/County agreement beginning in 2011 for Eden Shores Pond Maintenance, we request the following payments for 2012 and 2014:

Eden Shores Pond Maintenance
2-year cycle

	<u>Labor</u>	<u>OH</u>	<u>Equipment</u>	<u>Total</u>
2012	\$ 1,547.51	\$ 754.64	\$ 207.52	\$ 2,509.67
2014	\$ 910.17	\$ 411.87	\$ 247.38	\$ 1,569.42
	<u>\$ 2,457.68</u>	<u>\$ 1,166.51</u>	<u>\$ 454.90</u>	<u>\$ 4,079.09</u>

Please send checks payable to the Treasurer of Alameda County to, Alameda County Public Works Agency, Special Districts, 951 Turner Court, Room 100, Hayward, California 94545. Should you have any questions regarding the report, please contact Janice Thoni in Special Districts at (510) 670-6615. Please contact Percy Irving at (510) 670-5516 with any questions regarding Maintenance and Operations.

Yours truly,

William Lepere
Deputy Director
Construction and Development Services

c: Percy Irving, Maintenance and Operations

"To Serve and Preserve Our Community"

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-096

Introduced by Council Member Márquez

RESOLUTION OF INTENTION PRELIMINARILY APPROVING ENGINEER'S REPORT, DECLARING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2019, AND SETTING JUNE 19, 2018 AS THE PUBLIC HEARING DATE CONCERNING MAINTENANCE DISTRICT NO. 2 - EDEN SHORES STORM WATER FACILITIES AND WATER BUFFER

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

1. Maintenance District No. 2 - Eden Shores Storm Water Facilities and Water Buffer (the "District") was established by the adoption of Resolution No. 03-102 to provide funds to operate, maintain, and service a storm water facility and the water buffer bordering the residential portion of Eden Shores, which encompasses the three residential tracts 7316, 7360, and 7361 in the Eden Shores development, totaling 534 homes. The District consists of the properties as shown on the Assessment Roll on file in the office of the Hayward City Clerk.
2. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and was ordered to prepare an Engineer's Report in accordance with Article XIIID of the California Constitution.
3. The Engineer of Work has prepared a report in accordance with Section 10-10.25 of the Hayward Municipal Code. Said report has been made, filed, and duly considered by this City Council and is hereby deemed sufficient and preliminarily approved. Said report shall stand as the report for all subsequent proceedings related to the proposed levy of District assessments for Fiscal Year 2019.
4. It is the intention of the City Council to order the levy and collection of assessments for the maintenance of the storm water facility and water buffer pursuant to Part 3, Chapter 26 of Division 7 of the California Streets and Highways Code (commencing with Section 5820 thereof).
5. The proposed assessment for the District for Fiscal Year 2019 is \$198.95, which is the same amount as the previous fiscal year's assessment. The maximum base assessment amount for the District is subject to an annual adjustment equal to the change in the San Francisco-Oakland-San Jose MSA Consumer Price Index for All Urban Consumers (CPI-U) from the previous year. The maximum base assessment amount for the District for

Fiscal Year 2019 has been increased from the previous year's maximum base assessment amount of \$906.59 by 3.60%, which is equal to the percentage increase in CPI-U from February 2017 to February 2018. The maximum base assessment amount for the District for Fiscal Year 2019 is \$939.23.

6. Reference is hereby made to the aforementioned report on file with the City Clerk for a full and detailed description of the improvements, the boundaries of the proposed District, and the proposed assessments upon assessable lots within said District.
7. On June 19, 2018, at the hour of 7:00 p.m., in the regular meeting place of this City Council, City Council Chambers, 777 B Street, Hayward, California, a public hearing will be held on the levy of the proposed assessment.
8. Prior to the conclusion of said public hearing, any interested person may file a written protest with the City Clerk, or having previously filed a protest, may file a written withdrawal of that protest. A written protest by a property owner shall contain a description sufficient to identify the property owned by such owner.
9. The City Clerk is hereby directed to cause a notice of said meeting and hearing to be made in the form and manner provided by applicable laws.

IN COUNCIL, HAYWARD, CALIFORNIA, June 5, 2018.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS: Zermeño, Márquez, Mendall Peixoto, Lamnin, Salinas
MAYOR: Halliday

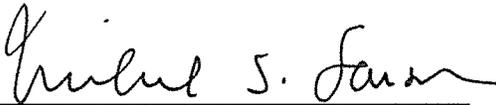
NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ATTEST: 
City Clerk of the City of Hayward

APPROVED AS TO FORM:


City Attorney of the City of Hayward

**NOTICE OF PUBLIC HEARING
CITY OF HAYWARD
CITY COUNCIL**

DATE: June 26, 2018
TIME: 7:00 P.M.
PLACE: Council Chambers, 2nd Floor
 City Hall
 777 B Street
 Hayward CA 94541

NOTICE IS HEREBY GIVEN on the above date, at approximately the hour noted, the Hayward City Council will hold a public hearing for the CONTINUATION of the benefit assessment district report and ordering of the annual levy of the assessments for FY 2019 to fund the services and improvements within the Hayward Consolidated Landscaping and Lighting District No. 96-1 (LLD No. 96-1, Zones 1-16), Maintenance District No. 1 (MD1) and Maintenance District No. 2 (MD2).

On June 5, 2018, the Hayward City Council adopted Resolution No. 18-094, 18-095, and 18-096, which declared its intention to levy assessments for FY 2019. The LLD 96-1 fiscal assessment for Zones 6, 12, and 13 are unchanged from the previous year. There will be increases in fiscal assessments for benefit zones 1, 3, 5, 7, 8, 9, 10, 11, and 16, from the previous fiscal year; and decreases to fiscal assessments for benefit zone 2, 4, and 14. The MD1 fiscal assessment is at its maximum assessment, unchanged from the previous year. The MD2 fiscal assessment is unchanged from previous fiscal year. The public hearing was continued from June 19 to June 26.

Information related to the June 26 meeting, including a copy of the staff and engineer's report, may be reviewed at the City Clerk's office, 777 B Street, Hayward, and online at the City's website at the following link: <https://hayward.legistar.com/Calendar.aspx>. Staff reports are available the Friday before the hearing.

Members of the public are invited to provide comments at the public hearing or provide comments in writing by submitting to the City Clerk. Written comments should be received by the City Clerk on or before Tuesday, June 26, 2018. If you desire additional information concerning the above, please contact Kyle Tankard, SCI Consulting Group at (707) 430-4300, kyle.tankard@sci-cg.com.

PLEASE TAKE NOTICE that if you file a lawsuit challenging any final decision on the subject of this notice, the issues in the lawsuit may be limited to the issues which were raised at the City's public hearing or presented in writing to the City Clerk at or before the public hearing. By Resolution, the City Council has imposed the 90-day time deadline set forth in C.C.P. Section 1094.6 for filing of any lawsuit challenging final action on an item, which is subject to C.C.P. Section 1094.5.

ASSISTANCE will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Persons needing accommodation should contact the City Clerk's office 48 hours in advance of the meeting at (510) 583-4400, or by using the TDD line for those with speech and hearing disabilities at (510) 247-3340.

Dated: June 15, 2018
 Miriam Lens, City Clerk
 City of Hayward

DR #6172907; June 15, 2018



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: PH 18-046

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Finance

SUBJECT

Public TEFRA Hearing as Required by the Internal Revenue Code of 1986, and Adoption of a Resolution Approving the Issuance by California Statewide Communities Development Authority of Tax-Exempt Bonds to Finance the Acquisition, Construction and Development of Maple & Main

RECOMMENDATION

That Council:

1. Conducts a public hearing to consider the issuance of Tax-Exempt Multifamily Housing Revenue Bonds by the California Statewide Communities Development Authority (CSCDA) to assist in the financing of the Maple and Main Apartments.
2. Adopts the attached resolution approving the issuance by the California Statewide Communities Development Authority of Multifamily Housing Revenue Bonds for the Maple & Main Apartments (attachment II).

SUMMARY

The Council has been asked to conduct a public hearing under the Tax and Equity Fiscal Responsibility Act (TEFRA) in connection with the proposed issuance of revenue bonds by the California Statewide Communities Development Authority (CSCDA) in an amount not to exceed \$110,000,000. The bonds will be used for the acquisition, construction and development of a 240-unit multifamily rental housing project located at 22330 Main Street, Hayward, California, generally known as Maple & Main Apartments.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	2018 Income and Rent limits

File #: PH 18-046



DATE: June 26, 2018

TO: City Council

FROM: Director of Finance

SUBJECT Public TEFRA Hearing as Required by the Internal Revenue Code of 1986, and Adoption of a Resolution Approving the Issuance by California Statewide Communities Development Authority of Tax-Exempt Bonds to Finance the Acquisition, Construction and Development of Maple & Main

RECOMMENDATION

That Council:

1. Conducts a public hearing to consider the issuance Tax-Exempt Multifamily Housing Revenue Bonds by the California Statewide Communities Development Authority (CSCDA) to assist in the financing of the Maple and Main Apartments.
2. Adopts the attached resolution approving the issuance by the California Statewide Communities Development Authority of Multifamily Housing Revenue Bonds for the Maple & Main Apartments (attachment II).

SUMMARY

The Council has been asked to conduct a public hearing under the Tax and Equity Fiscal Responsibility Act (TEFRA) in connection with the proposed issuance of revenue bonds by the California Statewide Communities Development Authority (CSCDA) in an amount not to exceed \$110,000,000. The bonds will be used for the acquisition, construction and development of a 240-unit multifamily rental housing project located at 22330 Main Street, Hayward, California, generally known as Maple & Main Apartments.

BACKGROUND

The City Council approved the discretionary land use approvals for the Maple and Main Project on February 7, 2017. The Maple and Main project is a mixed-use, mixed-income multifamily rental housing development located at 22330 Main Street, Hayward, California that will provide 240 units of housing, 5,500 square feet of ground floor retail space, and the rehabilitation of 48,000 square feet of existing office space. The project will exceed the requirements under the affordable housing ordinance by restricting 20% of the units for very low-income households. The development of these units will be subsidized with Low Income Housing Tax Credits and Tax-Exempt Multifamily Revenue Bonds.

On June 13, 2017 Council conducted TEFRA Hearing and adopted a resolution approving the issuance by the California State Wide Communities Development Authority of Multifamily Housing Revenue Bonds for the Mable and Main Apartments. The TEFRA has expired and the project will need another TEFRA hearing prior to closing financing for the project.

DISCUSSION

CSCDA was created in 1988, under California's Joint Exercise of Powers Act, to enable local government and eligible private entities access to low-cost, tax-exempt financing for projects that provide a tangible public benefit, contribute to social and economic growth, and improve the overall quality of life in local communities throughout California. CSCDA is comprised of more than 500 members, including the City of Hayward.

The Developer has requested that the CSCDA serve as the municipal issuer of the bonds in an aggregate principal amount not to exceed \$110,000,000 of tax-exempt revenue bonds. The proceeds of the bonds will be used for the acquisition, construction and development of a 240-unit multifamily rental housing project located at 22330 Main Street. The project will provide 48 units of affordable housing to very low-income households restricted as affordable for 55 years. In addition to regulatory controls recorded by the State of California and the bond issuer, to ensure that the affordable units are created, the City, as part of the February 7, 2017 approvals, mandated Condition of Approval No. 30 which requires the Developer enter into an Affordable Housing Agreement with the City that will deed restrict the properties as affordable units. Attachment III provides the 2018 rent and income limits for a very-low income household as determined by the California Tax Credit Allocation Committee. Rent and income limits are adjusted annually and are based on changes to the area median income. Rents and income limits for the projects will be determined after the project is placed in service.

For all or a portion of the bonds to qualify as tax-exempt bonds, the City of Hayward must conduct a TEFRA Hearing that provides members of the community an opportunity to speak in favor of or against the use of tax-exempt bonds for the financing of the Project. Prior to such TEFRA Hearing, reasonable notice must be provided to the members of the community. The Notice for this TEFRA hearing was published June 8, 2018. Following the close of the TEFRA Hearing, an elected representative of the governmental unit hosting the project must provide its approval of the issuance of the bonds to finance the project.

ECONOMIC IMPACT

To assess the potential economic benefits of the redevelopment of the site, the developer commissioned a study that was conducted by The Concord Group and completed in November 2016. The study finds that the new 240 housing units and the projected population of 440 residents is estimated to contribute more than \$1.9 million annually to Hayward retail establishments, generating \$19,000 in retail sales tax revenue. The study also estimates new property tax revenues of more than \$270,000 annually after project completion.

The 48 affordable units ensures housing stability and reduces cost burden for some very low-income Hayward residents for 55 years.

FISCAL IMPACT

The bonds to be issued by the CSCDA for the project will be the sole responsibility of the borrower, and the City will have no financial, legal, moral obligation, liability or responsibility for the project or the repayment of the bonds. All financing documents with respect to the issuance of the bonds will contain clear disclaimers that the bonds are not obligations of the City or the State of California but are to be paid for solely from funds provided by the borrower.

STRATEGIC INITIATIVES

This agenda item relates to the Complete Communities Initiative. The purpose of the Complete Communities initiative is to create and support structures, services, and amenities to provide inclusive and equitable access with the goal of becoming a thriving and promising place to live, work and play for all. This agenda item relates to the following goal and objectives:

Goal 1. Provide a mix of housing stock for all Hayward residents and community members, including the expansions of affordable housing opportunities and resources.

Objective 2: Conserve and improve the existing housing stock.

Objective 3 Increase supply of affordable, safe and resilient housing in Hayward.

PUBLIC CONTACT

Public noticing requirements related to TEFRA public hearings were strictly adhered to and followed. Notice of this public hearing was published in the Daily Review on June 8, 2018.

NEXT STEPS

Considering the foregoing, and to support affordable housing, staff recommends that the City conduct the TEFRA Hearing and adopt the resolution in favor of the issuance of the bonds by the CSCDA.

Prepared by: Christina Morales, Housing Manager

Recommended by: Dustin Claussen, Director of Finance

Approved by:

A handwritten signature in black ink, appearing to read 'K McAadoo', written in a cursive style.

Kelly McAadoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

INTRODUCED BY COUNCILMEMBER _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAYWARD APPROVING
THE ISSUANCE BY THE CALIFORNIA STATEWIDE COMMUNITIES
DEVELOPMENT AUTHORITY OF MULTIFAMILY HOUSING REVENUE BONDS
FOR THE MAPLE & MAIN APARTMENTS

WHEREAS, The California Statewide Communities Development Authority (the "Authority") is authorized pursuant to the provisions of California Government Code Section 6500 et seq. and the terms of an Amended and Restated Joint Exercise of Powers Agreement, dated as of June 1, 1988 (the "Agreement"), among certain local agencies throughout the State of California, including the City of Hayward (the "City"), to issue revenue bonds in accordance with Chapter 7 of Part 5 of Division 31 of the California Health and Safety Code for the purpose of financing multifamily rental housing projects; and

WHEREAS, Maple and Main Apartments, LP (the "Borrower") or related entities, has requested that the Authority adopt a plan of financing providing for the issuance of multifamily housing revenue bonds (the "Bonds") in one or more series issued from time to time, including bonds issued to refund such revenue bonds in one or more series from time to time, and at no time to exceed \$110,000,000 in outstanding aggregate principal amount, to finance the acquisition, construction and development of a 240-unit multifamily rental housing project located at 22330 Main Street, Hayward, California, generally known as Maple & Main Apartments (the "Project") and operated by Alliance Communities, Inc.; and

WHEREAS, The Bonds or a portion thereof will be "private activity bonds" for purposes of the Internal Revenue Code of 1986 (the "Code"); and

WHEREAS, Pursuant to Section 147(f) of the Code, prior to their issuance, private activity bonds are required to be approved by the "applicable elected representative" of the governmental units on whose behalf such bonds are expected to be issued and by a governmental unit having jurisdiction over the entire area in which any facility financed by such bonds is to be located, after a public hearing held following reasonable public notice; and

WHEREAS, The members of this City Council (this "City Council") are the applicable elected representatives of the City of Hayward (the "City"); and

WHEREAS, There has been published, at least 14 days prior to the date hereof, in a newspaper of general circulation within the City, a notice that a public hearing regarding the Bonds would be held on a date specified in such notice; and

WHEREAS, Such public hearing was conducted on such date, at which time an opportunity was provided to interested parties to present arguments both for and against the issuance of the Bonds; and

WHEREAS, The Authority is also requesting that the City Council approve the issuance of any refunding bonds hereafter issued by the Authority for the purpose of refinancing the Bonds which financed the Project (the "Refunding Bonds"), but only in such cases where federal tax laws would not require additional consideration or approval by the City Council; and

WHEREAS, It is intended that this resolution shall constitute the approval of the issuance of the Bonds required by Section 147(f) of the Code and Section 9 of the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward, as follows:

Section 1. The above recitals are true and correct.

Section 2. The City Council hereby approves the issuance of the Bonds and the Refunding Bonds by the Authority. It is the purpose and intent of the City Council that this resolution constitute approval of the Bonds for the purposes of (a) Section 147(f) of the Code and (b) Section 9 of the Agreement.

Section 3. The officers of the City are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

Section 4. This resolution shall take effect immediately upon its passage.

IN COUNCIL, HAYWARD, CALIFORNIA, June 26, 2018.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS
MAYOR

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

2018 Income Limits

Income Category	Number of Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low Income	\$24,400	\$27,900	\$31,400	\$34,850	\$37,650	\$40,450	\$43,250	\$46,050
Very Low Income	\$40,700	\$46,500	\$52,300	\$58,100	\$62,750	\$67,400	\$72,050	\$76,700
Low Income	\$62,750	\$71,700	\$80,650	\$89,600	\$96,800	\$103,950	\$111,150	\$118,300
Median Income	\$73,100	\$83,500	\$93,950	\$104,400	\$112,750	\$121,100	\$129,450	\$137,800
Moderate Income	\$87,700	\$100,250	\$112,750	\$125,300	\$135,300	\$145,350	\$155,350	\$165,400

2018 Maximum Rent Limits
California Tax Credit Allocation Committee

County	Efficiency	1 BR	2 BR	3 BR	4 BR	5 BR	
ALAMEDA							
100% Income Level		\$2,034	\$2,180	\$2,614	\$3,020	\$3,370	\$3,718
80% Income Level		\$1,628	\$1,744	\$2,092	\$2,417	\$2,696	\$2,975
70% Income Level		\$1,424	\$1,526	\$1,830	\$2,114	\$2,359	\$2,603
60% Income Level		\$1,221	\$1,308	\$1,569	\$1,812	\$2,022	\$2,231
55% Income Level		\$1,119	\$1,199	\$1,438	\$1,661	\$1,853	\$2,045
50% Income Level		\$1,017	\$1,090	\$1,307	\$1,510	\$1,685	\$1,859
45% Income Level		\$915	\$981	\$1,176	\$1,359	\$1,516	\$1,673
40% Income Level		\$814	\$872	\$1,046	\$1,208	\$1,348	\$1,487
35% Income Level		\$712	\$763	\$915	\$1,057	\$1,179	\$1,301
30% Income Level		\$610	\$654	\$784	\$906	\$1,011	\$1,115
20% Income Level		\$407	\$436	\$523	\$604	\$674	\$743



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: LB 18-032

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Manager

SUBJECT

Approval of Commercial Cannabis Permits for Cannabis Cultivation, Manufacturing, Distribution, Delivery, and Microbusinesses

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II) issuing a Commercial Cannabis Permit to the following cannabis companies:

Table 1: Recommended Cannabis Companies

#	Company	Recommended Use
1	Mijosa, LLC	Cultivation & Manufacturing
2	Empress Extracts	Cultivation
3	Hidden Farms, Inc	Cultivation
4	Stoned Aged Edibles Co, Inc.	Manufacturing
5	Green Haven, LLC	Delivery
6	CBRA, Inc.	Distribution
7	Manifest, LLC	Distribution
8	Vista Development Enterprises	Distribution
9	Green Grizzly	Microbusiness
10	Sticky Thumb Delivery	Microbusiness
11	American Holdings	Microbusiness

SUMMARY

Pursuant to Hayward Municipal Code SEC. 6-14.12 (b), following the review and evaluation of commercial cannabis permit applications, the City Manager shall prepare a report to the City Council and provide a recommendation regarding selection of permittees. This report recommends eleven businesses for a Commercial Cannabis Permit (CCP) for cannabis cultivation, manufacturing, distribution, delivery, and microbusinesses.

ATTACHMENTS

File #: LB 18-032

Attachment I Staff Report
Attachment II Resolution
Attachment III Executive Summary of Recommended Operators



DATE: June 26, 2018

TO: City Council

FROM: City Manager

SUBJECT: Approval of Commercial Cannabis Permits for Cannabis Cultivation, Manufacturing, Distribution, Delivery, and Microbusinesses.

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II) issuing a Commercial Cannabis Permit to the following cannabis companies:

Table 1: Recommended Cannabis Companies

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7	Manifest, LLC	Distribution
8	Vista Development Enterprises	Distribution
9	Green Grizzly	Microbusiness
10	Sticky Thumb Delivery	Microbusiness
11	American Holdings	Microbusiness

SUMMARY

Pursuant to Hayward Municipal Code SEC. 6-14.12 (b), following the review and evaluation of commercial cannabis permit applications, the City Manager shall prepare a report to the City Council and provide a recommendation regarding selection of permittees. This report recommends eleven businesses for a Commercial Cannabis Permit (CCP) for cannabis cultivation, manufacturing, distribution, delivery, and microbusiness as described in Table 1.

BACKGROUND

On October 30, 2017, the City Council adopted Ordinance 17-13 adding Article 14 to Chapter 6 of the Hayward Municipal Code which established the request for proposal process by which the City will select commercial cannabis businesses. The process involves four stages to help differentiate applicants who meet the City's desired set of qualifications. These stages are:

1. Criminal Background Investigation
2. Competitive Scoring and Ranking
3. Proposer Interviews
4. City Council Approval

The City established a specific and separate RFP for cannabis testing laboratories that required applicants to discuss their proposed business plan and operations, management experience, and safety and security plan.

This process commenced on December 8, 2017, with applications due on January 12, 2018. At that time, the City received 77 total applications for non-testing laboratory cannabis companies. Four of these applications did not meet the background check requirements of the City's commercial cannabis program. The subsequent 73 applications were then sent for a neutral, third party review by City consultants HdL and ICF. Initial application review was completed in early May.

DISCUSSION

Applications were evaluated based on the Council approved criteria which includes the following:

- Business Plan and Operations (250 points)
- Management Experience (150 points)
- Safety and Security Plan (150 points)
- Community Benefits (150 points)
- Product Testing and Safety (100 points)
- Environmental Plan (100 points)
- Labor and Employment Practices (100 points)

Applications were scored and ranked out of 1000 points. Based on the overall distribution of scores, staff set thresholds for which companies would advance to the final round of interviews. Of the 74, 22 advanced to the final round interview with staff members from the City Manager's Office, Economic Development Division, Development Services Department, and Hayward Police Department.

The score ranges and thresholds were:

TABLE 2: Score Ranges and Interview Thresholds

Business Type	Score Range	Score Threshold	Advancing Applicants
Cultivation	239-798	650	4
Manufacturing	385-798	700	3
Distribution	578.5-890	800	3
Retail	438-892	800	7
Delivery	349-702	650	2
Microbusiness	170-755	650	3

These 22 applications represent what staff believes to have been the best applications the City received, as they were the top scoring applications for their respective permit type.

Staff held interviews for cultivation, manufacturing, and delivery permit types on June 1, 2018 and held interviews for distribution and microbusiness permit types on June 7, 2018. Interviews for retail dispensaries will take place on July 7, 2018, with recommendations presented to Council at the July 17, 2018 Council Meeting.

Pursuant to Hayward Municipal Code SEC. 6-14.12 (b), following the review and evaluation of commercial cannabis permit applications, the City Manager shall prepare a report to the City Council and provide a recommendation regarding selection of permittees. The City Manager is recommending eleven (11) cannabis companies for commercial cannabis permits.

The advancing eleven (11) companies represents a metered approach for the City's first round of cannabis businesses. Taking this approach for the first round allows for the City to operationalize and adjust the enforcement activities of the local cannabis regulations. Once these activities more fine-tuned, the City will have more capacity to scale up the number of cannabis businesses in the City, if the Council so desires.

Attachment III provides an executive summary on each of the recommended businesses and their proposed business plans.

ECONOMIC IMPACT

Each of the eleven entities recommended for approval have articulated the desire to hire local Hayward residents and to pay them a livable wage. From the information provided in each application and through the interview process, these eleven firms plan to hire for an estimated eighty (80) new jobs. These jobs will impact the City as these employees pursue their lives in the Hayward community and therefore contribute to the local economy while also remitting City sales, property, utility user, and other City levied taxes and fees.

FISCAL IMPACT

Earlier this year, the City Council adopted Ordinance 18-027 which set the Cannabis Business Tax at 6% of gross receipts. The cannabis related services provided by these businesses will pay this tax, providing some of the City's first sources of revenue from the voter approved Measure EE.

Based on the three-year pro forma estimates provided by each applicant in these categories of businesses, staff estimates the City will receive \$2.2 million in revenue for the first, full year of operating cannabis business. This figure increases to \$3.2 million in year three. These figures are estimates only and should be considered with the understanding that the cannabis market is new, and that reliable market data has yet to established and/or validated.

The City's FY 2019 Operating Budget includes an estimate of \$750,000 in cannabis related revenues, an amount that reflects the anticipated time it will take to get products to market for these entities, as they still must complete their land use entitlements. It is reasonable to expect that the City will not realize revenue from the 6% cannabis gross receipts tax until the latter part of Fiscal Year 2019. The City should maintain conservative revenue projections for this tax until the City has realized revenue and has enough data to form a reliable revenue forecast.

Staff and consultant review of applications was funded through the \$5,000 refundable deposit per each proposing business.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

NEXT STEPS

Following approval of the attached resolution, staff will process these applications and confirm to the State Bureau of Cannabis Control that each has been approved to operate a cannabis business within the City.

Prepared and Recommended by: John Stefanski, Management Analyst II

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-_____

Introduced by Council Member _____

RESOLUTION AWARDING COMMERCIAL CANNABIS PERMITS FOR CANNABIS CULTIVATION, MANUFACTURING, DISTRIBUTION, DELIVERY, AND MICROBUSINESS OPERATIONS

WHEREAS, On October 30, 2017, the City Council adopted Ordinance 17-13 adding Article 14 to Chapter 6 of the Hayward Municipal Code which established the Commercial Cannabis Permit Program and other regulations pertaining to commercial cannabis businesses; and,

WHEREAS, On December 5, 2017, the City Council adopted Resolution 17-182, which initiated the City's first round of applications for cannabis businesses pursuant to Article 14 of Chapter 6 of the Hayward Municipal Code; and,

WHEREAS, Pursuant to Hayward Municipal Code SEC. 6-14.12 (b), following the review and evaluation of commercial cannabis permit applications, the City Manager shall prepare a report to the City Council and provide a recommendation regarding selection of permittees; and,

WHEREAS, The following applicants have met the requirements of the Commercial Cannabis Permit Program and the City Manager recommends the City Council issue Commercial Cannabis Permits for the following cannabis companies listed in Exhibit A to this resolution.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Hayward hereby directs the City Manager to issue a Commercial Cannabis Permits for cannabis cultivation, manufacturing, distribution, delivery, and microbusiness operations to the cannabis companies listed in Exhibit A to this resolution, and;

BE IT FURTHER RESOLVED, that pursuant to Hayward Municipal Code section 6-14.11(d) the respective commercial cannabis operators identified in this resolution and accompanying staff report may not commence operation as a cannabis business in the City of Hayward until it has received all necessary land use approvals pursuant to the Hayward Zoning Ordinance.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

Exhibit A: Recommended Commercial Cannabis Permit Recipients

#	Company	Recommended Use
1	Mijosa, LLC	Cultivation & Manufacturing
2	Empress Extracts	Cultivation
3	Hidden Farms, Inc	Cultivation
4	Stoned Aged Edibles Co, Inc.	Manufacturing
5	Green Haven, LLC	Delivery
6	CBRA, Inc.	Distribution
7	Manifest, LLC	Distribution
8	Vista Development Enterprises	Distribution
9	Green Grizzly	Microbusiness
10	Sticky Thumb Delivery	Microbusiness
11	American Holdings	Microbusiness

Executive Summary

Recommended Commercial Cannabis Operators (Non-Retail)

Mijosa, LLC—Cultivation and Manufacturing

Mijosa, LLC plans to operate a vertically integrated cannabis cultivation and manufacturing business. Mijosa will cultivate cannabis flowers which will then be used for the manufacturing of cannabis extracts, oils, and vape cartridges. Mijosa has yet to secure a location. Their hiring plan focuses on diversity, local hires, and providing a living wage. Their products will then be sold wholesale to licensed distributors.

Applicant Alexander (Sasha) Plotitsa will serve as the Chief Operating Officer of Mijosa. He has experience in the cannabis industry as a founder of Medithrive, an award winning medical cannabis dispensary in San Francisco. He is currently authorized to operate a medical cannabis dispensary in San Francisco.

Empress Extracts—Cultivation

Empress Extracts plans to operate a cannabis cultivation operation producing cannabis flowers. The operation will utilize organic, living soil to reduce overall water usage, waste generation, and the need for pesticides. The operation is planned to maintain a 10,000 sq. ft. grow canopy in a 15,000 sq. ft. warehouse in the City's industrial corridor. They plan to hire ten employees at a livable wage, and will focus on hiring locals and veterans.

Applicant Emily Scarborough is an award-winning producer of cannabis extracts. Ms. Scarborough owned and operated a medical cannabis extraction company until she closed it following the legalization of recreational cannabis. She currently runs a grow operation at the Oakland Cannaplex producing products which are being sold at the San Leandro Harborside dispensary. Their Head Cultivator, Jesse Kraft, has experience producing and managing medical cannabis operations over the last ten years under Proposition 215. Additionally, Mr. Kraft has a background in water infrastructure, having worked as a water treatment plant operator and plumbing contractor. He currently runs a state licensed and compliant cultivation operation in Tuolumne County.

Hidden Farms, Inc.—Cultivation

Hidden Farms, Inc. plans to operate a start-up cannabis cultivation company, cultivating top-shelf cannabis strains, marketed towards area dispensaries and delivery companies. They have secured a location in the City's industrial crescent and plan improvements so the facility is fitted with energy efficient infrastructure and technology, allowing it to meet local code and for a clean and green operation. They plan for a 5,000 sq. ft. grow canopy within an 8,000 sq. ft. warehouse in the City's industrial corridor. Their products will be aimed towards the craft/boutique markets. They currently have retail dispensary customers awaiting product in San Francisco and Oakland.

The Hidden Farm applicant team has a diverse set of backgrounds, spanning cannabis cultivation, real estate, security, and global logistics. The CEO, Ryan Melchiano, has experience in operating bars, restaurants, and venues in San Francisco. The Director of Grow Operations, Marco Stark-Falcone, has over fifteen years' experience managing and operating medical cannabis grow operations throughout the East Bay.

Stoned Age Edibles Company, Inc.—Manufacturing

Stoned Age Edible Company is a startup that will manufacture different cannabis edibles, mainly cannabis-infused jerky with plans to expand to various dried fruit products. They will produce several flavors of jerky including paleo friendly options. Their proprietary cannabis infusion process relies on cannabis concentrates, eliminating the need for onsite storage of plants or dried cannabis on site. They have secured a location that is a part of an existing Hayward jerky factory in the City's industrial corridor. They will operate in a USDA certified co-op commercial kitchen. Stoned Age Edibles will start with three employees and will scale as necessary.

The Stoned Age Edibles team has limited experience in the commercial cannabis business. However, they have experience operating state regulated businesses. Additionally, their President, Igor Milgram, has general operations experience. Their technical consultant and advisor Brian Guilardi serves as a product development engineer who has helped to develop and perfect their manufacturing process.

Green Haven, LLC—Delivery

Green Haven, LLC plans to open their headquarters in Hayward, with their planned location serving as their flagship hub in which they will base their delivery operations. Green Haven has a planned cultivation operation in Santa Rosa, and is in the process of securing a retail store-front dispensary in Pacifica. Green Haven's delivery operations will focus on providing products to customers within a 20-mile radius and will maintain an entirely green fleet of unmarked hybrid or electric vehicles. Their planned products for delivery include dried cannabis flowers, concentrates, topical, and edibles. They plan to hire ten employees. They will focus on local hiring and paying a livable wage.

The applicant, Phil Cancila, has over fifteen years of experience in the pharmaceutical and cannabis industry. Most recently, Mr. Cancila founded Terpene Haven, a medical marijuana cooperative that serves over 400 patients with home delivery services.

CBRA, Inc.—Distribution

CBRA, Inc. plans to run a non-retail facing, business to business distribution operation. CBRA, Inc. will procure, distribute, sell, and transport cannabis and cannabis products from licensed cultivators, manufacturers, and microbusinesses to licensed retailers, manufacturers, and microbusinesses. They currently have several business relationships with cultivators and microbusinesses in San Jose and plan to expand to similar operations in San Francisco. Additionally, they plan to utilize the Linx payment system to reduce in person cash transactions. He plans on hiring upwards of five employees, focusing on local hires and providing a livable wage.

The applicant, David Bennett, is an attorney in addition to having a background in running one of San Jose's original sixteen dispensaries.

Manifest, LLC—Distribution

Manifest, LLC plans to operate a distribution operation that procures, distributes, and transports various cannabis products to licensed manufacturers, microbusinesses, and retailers. They currently have eleven customers in waiting whose locations range from the Bay Area to Los Angeles. They plan to hire six employees, focusing on hiring local and providing a livable wage.

The applicant, Shane Gill, is a local to the East Bay and has experience working for his family's transportation logistics company, which is based in Hayward. Mr. Gill's background and experience in cannabis is limited to his education in indoor horticulture. He currently serves as the president of Cargo Freight Lines, an intermodal transport company that operates out of the Port of Oakland. He also has previous experience working in the tobacco distribution and logistics sectors.

Vista Development Enterprises—Distribution

Vista Development plans to operate a 65,000 sq. ft. distribution warehouse within the City's industrial crescent. The firm anticipates distributing upwards of 800 lbs. of cannabis products each month to retail clients in the Bay Area. They currently have nine clients awaiting their operation. They plan to hire 20 employees who will handle the packaging and distribution activities of the proposed business. In the future, they plan to apply for a cultivation license with the City, with the goal of becoming an integrated cannabis operation.

Igor Goldenberg has a background in international distribution and logistics and previously co-founded Kanna Enterprises, an investment holding company in the cannabis-based products industry. Mr. Goldenberg has assembled a team of industry specialists to ensure the business is operationally and financially viable and compliant with all state and local regulations. Their Head Grower, Joe Shuster, has several years of experience in the Cannabis Industry managing cannabis cultivation operations.

Green Grizzly—Microbusiness

Green Grizzly plans to operate a microbusiness that involves the manufacturing, distribution, and delivery only retail sale of Green Grizzly products. Specifically, Green Grizzly will produce CO₂ extracted cannabis oil, vape pen cartridges, and concentrates. They will distribute their products along with wholesale cannabis flowers procured from licensed cultivators. They also plan to sell all of these products as a part of their retail operations, which will be exclusively delivery to consumer based. They have secured a 2800 sq. ft. warehouse in the City's industrial corridor. They plan to hire three, local employees.

The applicant, Jeff Teicheira, is an East Bay local who has seven years of experience in the cannabis industry with the last three as the director and operator of the Green Grizzly Cannabis Collective, a delivery retail business operating under Proposition 215.

Sticky Thumb Delivery—Microbusiness

Sticky Thumb plans to operate a cannabis microbusiness that includes the manufacturing (packaging/labeling only), distribution, and delivery of cannabis products. Sticky Thumb will focus on selling and delivering cannabis products sourced from licensed distribution companies. Delivery orders will be facilitated online through their website or third-party sites. Sticky Thumb will operate a hybrid fleet out of a 1500 sq. ft. warehouse in the City's industrial corridor. They plan to hire eight local employees at a livable wage.

The applicant, Farhad Doctor, has several years of experience in the cannabis industry. Mr. Doctor is the owner of Sticky Thumb Delivery, an award winning medical cannabis delivery service based in San Francisco.

American Holdings—Microbusiness

American Holdings plans to operate a cannabis microbusiness that includes the cultivation, manufacturing (packaging/labeling only), distribution, and delivery of cannabis products. American Holdings will produce high quality flowers based on their award-winning cannabis strain. They will package their products for distribution to licensed dispensaries. They will also operate a delivery service for customers who order directly from them via their website. They have secured a nearly 8000 sq. ft. location in the City's industrial corridor where they plan to operate a 5000-sq. ft. grow canopy operation. They plan to hire fifteen employees with a focus on local hires with livable wages.

The American Holdings applicant team consists of a diversity of backgrounds. Two members specially have several years of experience working in the cannabis industry. Joshua Kerner, their Director of Distribution and Delivery, has ten years of experience as a medical marijuana dispensary consultant. Timothy Nguyen serves as their Director of Cultivation and Manufacturing, who has eight years of experience operationalizing and managing cannabis grow operations. Both Mr. Kerner and Mr. Nguyen have won international cannabis awards for their cannabis flowers and strains.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: LB 18-034

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2019

That the City Council adopts the attached Resolution (Attachment II) and approves an amendment to the City of Hayward Salary Plan for fiscal year 2019 ("FY 2019"), which designates all classifications and the corresponding salary range for employment in the City of Hayward government as of June 25, 2018, superseding Resolution No. 17-185 and all amendments thereto.

SUMMARY

After a public hearing on June 21, 2018, the Personnel Commission recommends to the City Council adoption of an amended FY 2019 Salary Plan (Attachment III) for the classified service. The FY 2019 Salary Plan has been updated to reflect salary adjustments to the classifications in the City's classified service as a result of negotiated and approved Memoranda of Understanding between the City of Hayward and SEIU Local 1021 Clerical and Related Units and SEIU Local 1021 Maintenance and Operations Units; International Association of Firefighters - Local 1909; Hayward Fire Officers Association; Hayward Police Officers' Association; and Hayward Police Management Unit. The FY 2019 Salary Plan has also been updated to reflect salary adjustments to classifications in the City's unclassified services, including Deputy City Manager and Communications and Marketing Officer.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	FY 2019 Salary Plan



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT: Adoption of Resolution Approving an Amendment to the City of Hayward Salary Plan for Fiscal Year 2019

RECOMMENDATION

That the City Council adopts the attached Resolution (Attachment II) and approves an amendment to the City of Hayward Salary Plan for fiscal year 2019 (“FY 2019”), which designates all classifications and the corresponding salary range for employment in the City of Hayward government as of June 25, 2018, superseding Resolution No. 17-185 and all amendments thereto.

SUMMARY

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BACKGROUND/DISCUSSION

Equity Adjustments:

Pursuant to Section 9.01 of the MOU with SEIU Local 1021 Clerical and Related Units and SEIU Local 1021 Maintenance and Operations Units, that will expire on June 30, 2018, a salary survey identified forty-five (45) classifications that met the criteria for salary equity adjustments. The salary equity adjustments were divided in three equal percentage amounts to become effective at the last pay period of each fiscal year, starting in June of 2016. Effective the pay period ending June 24, 2018, the classifications in Table 1 were given their third, and final salary adjustment under the existing contract:

Table 1: Equity Adjustments Effective Pay Period Ending June 24, 2018

Employee Group	Classification	Percentage Increase
SEIU	Account Clerk	1.15%
SEIU	Customer Account Clerk	
SEIU	Senior Account Clerk	
SEIU	Senior Customer Account Clerk	
SEIU	Supervising Customer Account Clerk	
SEIU	Administrative Clerk II	1.32%
SEIU	Administrative Clerk I	
SEIU	Data Systems Operator	
SEIU	Mail and Purchasing Clerk	
SEIU	Mail and Revenue Clerk	
SEIU	Program Assistant	
SEIU	Animal Control Officer	1.57%
SEIU	Animal Care Attendant	
SEIU	Shelter Operations Supervisor	
SEIU	Shelter Volunteer Coordinator	
SEIU	Communications Operator	1.96%
SEIU	Call Taker	
SEIU	Communications Supervisor	1.10%
SEIU	Crime Prevention Specialist	
SEIU	Crime Scene Technician	1.24%
SEIU	Equipment Mechanic II	0.74%
SEIU	Equipment Mechanic I	
SEIU	Laborer	0.58%
SEIU	Library Assistant	2.48%
SEIU	Lead Library Assistant	
SEIU	Senior Library Assistant	
SEIU	Permit Technician I	0.72%
SEIU	Permit Technician II	
SEIU	Fire Technician I	
SEIU	Fire Technician II	
SEIU	Senior Permit Technician	
SEIU	Police Officer Trainee	1.11%
SEIU	Police Records Clerk II	0.46%
SEIU	Police Records Clerk I	
SEIU	Records Supervisor	
SEIU	Property Technician	1.51%
SEIU	Storekeeper-Expediter	1.06%
SEIU	Equipment Parts Storekeeper	
SEIU	Equipment Service Attendant	

Employee Group	Classification	Percentage Increase
SEIU	Sweeper Equipment Operator	1.82%
SEIU	Tree Trimmer	0.73%
SEIU	WPCF Operator	2.07%
SEIU	Operator-In-Training	
SEIU	Utilities Maintenance Mechanic	
SEIU	WPCF Lead Operator	3.21%
SEIU	Lead Program Assistant (linked to Lead Library Assistant)	2.48%
SEIU	Senior Equipment Mechanic (linked to Equipment Mechanic II)	0.74%

Cost-of-Living Adjustments (COLA):

Pursuant to the negotiated terms of the Memorandum of Understanding (MOU) between the City of Hayward and International Association of Firefighters - Local 1909 (Local 1909), and Hayward Police Officers' Association (HPOA), a total compensation survey was conducted showing that Local 1909 classifications are between 11%-13% below market and HPOA classifications are between 10%-12% below market. The City is contractually obligated to compensate these groups at the average of the top four survey agencies, not to exceed a 5% cost-of-living salary adjustment for these units. Furthermore, the cost-of-living salary adjustments of the Hayward Fire Officers Association (HFOA) and Hayward Police Management Unit (HPMU) mirror those of Local 1909 and HPOA, respectively, to maintain the salary differential within classifications.

Table 2 reflects the cost-of-living increases for bargaining units within the City of Hayward for Fiscal Year 2019:

Table 2: Cost-of-Living Adjustments Effective Pay Period including July 1, 2018

Employee Group	Percentage Increase
Council Appointed Officers	0%
Unrepresented Executives, Exempt and Non-Exempt	0%
HAME	0%
Local 21	0%
SEIU-Clerical	0%
SEIU Maintenance	0%
HPOA	5.0%
Local 1909	5.0%
Police Management	5.0%
Fire Officers	5.0%

Negotiated Salary Adjustments:

- 1) Other negotiated salary adjustments include rolling incentive pay into the base pay of the classifications within Local 1909 and HFOA. Currently, eligible Local 1909 and HFOA employees who are Paramedic certified receive 8% Paramedic Certification Pay and 2% for Emergency Medical Technician Certification Pay, for a total of 10%. Employees that do not have a Paramedic Certification and are Emergency Medical Technicians receive 2% EMT Pay. Having the emergency medical technician certification is a requirement for the paramedic certification, and the paramedic certification is a minimum requirement for the firefighter classification. All new hires must be paramedics prior to becoming a firefighter. Therefore, the above two incentives will be added to the base salary of the positions because it is no longer appropriate to pay employees an incentive for certifications that are required by the classification.
- 2) Pursuant to the proposed terms of the recently negotiated MOU between the City of Hayward and SEIU Local 1021 Maintenance and Operations Unit, 0.915% will be removed from the base pay of the Equipment Mechanic I/II classifications effective the pay period including July 1, 2018. This amount was previously rolled in to eliminate the need for the heavy equipment repair differential. However, not all Equipment Mechanic I/II incumbents work on heavy equipment and having the premium applied when an employee is actually working on identified equipment is more equitable.

Unclassified Classification Changes:

- 1) Communications and Marketing Officer - The designation of the Communications and Marketing Officer as a City of Hayward Officer and assigning the position to the Unclassified Service was approved by Council on May 17, 2016. This position replaced the Community and Media Relations Officer that had remained vacant since March 25, 2016. This title has been added to the salary plan as this Executive position was recently filled in April 16, 2018.
- 2) Deputy City Manager – This position was reactivated to provide new managerial responsibilities within the Office of the City Manager. The salary range was adjusted internally at five percent (5%) above Director of Development Services, which is \$84.01 per hour at Step A and \$102.12 per hour at Step E.

FISCAL IMPACT

The fiscal impact of the equity adjustments for the SEIU Local 1021 Clerical and Related Units and SEIU Local 1021 Maintenance and Operations Units for FY 2018 is approximately \$181,000.

There is no General Fund impact for the previously negotiated cost-of-living adjustments for the Police and Fire units as the costs have been projected in the budget model for FY 2019.

There is no General Fund impact with filling the vacancy of Communications and Marketing Officer. The compensation was included in the FY 2019 budget.

There is no General Fund impact for the salary adjustment of Deputy City Manager as this position was included in the FY 2019 Adopted Budget.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the City Council's Strategic Initiatives.

NEXT STEPS

The SEIU salary equity adjustments were implemented by the Human Resources and Finance departments effective the pay period ending June 24, 2018 and will be reflected on employees' paychecks dated June 29, 2018.

The cost-of-living and other salary adjustments will be implemented by the Human Resources and Finance departments effective the pay period including July 1, 2018 and will be reflected on employees' paychecks dated July 13, 2018. Any necessary budget changes will be made during the FY 2019 mid-year review process.

Prepared by: Anthony Phillip, Human Resources Analyst II

Recommended by: Nina S. Collins, Director of Human Resources

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION APPROVING THE AMENDED FISCAL YEAR 2019 SALARY PLAN DESIGNATING POSITIONS OF EMPLOYMENT IN THE CITY GOVERNMENT OF THE CITY OF HAYWARD AND SALARY RANGE; AND SUPERSEDING RESOLUTION NO. 17-185 AND ALL AMENDMENTS THERETO

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

Section 1. That a revised Positions and Salaries Schedule relating to the positions of employment in the City of Hayward, and the hourly rates of pay for those positions, is hereby set forth in Attachment "III," attached hereto and made a part hereof. The positions enumerated under the columns headed "Classification Title" are hereby designated as the positions of employment in the City of Hayward, and the hourly, bi-weekly, monthly, and annual rates of pay shown in the adjacent rows under the headings "Step A" through "Step E" are the salary rates or the maximum rates of pay for such positions.

Section 2. Salaries paid to occupants of said positions shall be administered in accordance with the Personnel Rules and Memoranda of Understanding and Side Letter Agreements approved by the City Council and currently in effect.

Section 3. All class titles used herein refer to the specifications of the position classification plan as reviewed by the Personnel Commission of the City of Hayward, or as set forth in the City Charter.

Section 4. The City Manager may approve in advance of an established effective date, payment to certain classifications in the Management Unit of all or a portion of a general salary increase previously approved by the City Council. Such advance payments shall be made only for those management classifications where the salary range is less than ten percent above an immediately subordinate classification. The amount of advance payment approved by the City Manager shall not exceed the amount required to establish a ten percent salary differential between the affected classifications. The City Manager shall advise the City Council and each bargaining unit in advance of any payments made pursuant to the provisions of this section.

Section 5. The salary ranges set forth in Attachment "III" shall be revised to reflect salary changes provided in any Memorandum of Understanding, Side Letters of Agreement, or resolution setting forth the wages, hours, and other terms and conditions of employment for a bargaining unit or group of unrepresented employees of the City. Any revisions made pursuant to the provisions of this section shall be incorporated into a document prepared

by the Human Resources Director and distributed to affected employees or their representatives that reflects the date of the revision and cites both the authority provided by this section and the provision of the memorandum or resolution being effectuated by the revision.

Section 6. This resolution supersedes Resolution No. 17-185 and all amendments thereto.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2019**

ATTACHMENT III
Recommended by
Personnel Commission
on June 21, 2018
Approved by Council
on June 26, 2018

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
CITY ELECTED OFFICIALS/APPOINTED OFFICERS/EXECUTIVES								
MAYOR	E100	Unclassified	Hourly					
			Bi-Weekly					
			Monthly					
			Annual				39,960.00	
CITY COUNCIL	E110	Unclassified	Hourly					
			Bi-Weekly					
			Monthly					
			Annual				24,975.00	
CITY MANAGER	A120	Unclassified	Hourly				122.15	
			Bi-Weekly				9,772.00	
			Monthly				21,172.67	
			Annual				254,072.00	
CITY ATTORNEY	A100	Unclassified	Hourly				107.97	
			Bi-Weekly				8,637.60	
			Monthly				18,714.80	
			Annual				224,577.60	
CITY CLERK	A110	Unclassified	Hourly				66.54	
			Bi-Weekly				5,323.20	
			Monthly				11,533.60	
			Annual				138,403.20	
ASSISTANT CITY MANAGER	U735	Unclassified	Hourly	92.08	96.69	101.52	106.59	111.92
			Bi-Weekly	7,366.40	7,735.20	8,121.60	8,527.20	8,953.60
			Monthly	15,960.53	16,759.60	17,596.80	18,475.60	19,399.47
			Annual	191,526.40	201,115.20	211,161.60	221,707.20	232,793.60
CHIEF OF POLICE	P500	Unclassified	Hourly	91.91	96.50	101.33	106.39	111.71
			Bi-Weekly	7,352.80	7,720.00	8,106.40	8,511.20	8,936.80
			Monthly	15,931.07	16,726.67	17,563.87	18,440.93	19,363.07
			Annual	191,172.80	200,720.00	210,766.40	221,291.20	232,356.80
COMMUNICATIONS AND MARKETING OFFICER / PUBLIC INFORMATION OFFICER (PIO)	U310	Unclassified	Hourly	55.26	58.02	60.92	63.98	67.18
			Bi-Weekly	4,420.80	4,641.60	4,873.60	5,118.40	5,374.40
			Monthly	9,578.40	10,056.80	10,559.47	11,089.87	11,644.53
			Annual	114,940.80	120,681.60	126,713.60	133,078.40	139,734.40
DIRECTOR OF DEVELOPMENT SERVICES	U700	Unclassified	Hourly	80.01	84.01	88.21	92.63	97.26
			Bi-Weekly	6,400.80	6,720.80	7,056.80	7,410.40	7,780.80
			Monthly	13,868.40	14,561.73	15,289.73	16,055.87	16,858.40
			Annual	166,420.80	174,740.80	183,476.80	192,670.40	202,300.80
DIRECTOR OF FINANCE	U725	Unclassified	Hourly	80.75	84.78	89.02	93.48	98.15
			Bi-Weekly	6,460.00	6,782.40	7,121.60	7,478.40	7,852.00
			Monthly	13,996.67	14,695.20	15,430.13	16,203.20	17,012.67
			Annual	167,960.00	176,342.40	185,161.60	194,438.40	204,152.00
DIRECTOR OF HUMAN RESOURCES	U705	Unclassified	Hourly	77.95	81.84	85.94	90.24	94.74
			Bi-Weekly	6,236.00	6,547.20	6,875.20	7,219.20	7,579.20
			Monthly	13,511.33	14,185.60	14,896.27	15,641.60	16,421.60
			Annual	162,136.00	170,227.20	178,755.20	187,699.20	197,059.20
DIRECTOR OF INFORMATION TECHNOLOGY / CHIEF INFORMATION OFFICER (CIO)	U720	Unclassified	Hourly	78.25	82.16	86.27	90.58	95.11
			Bi-Weekly	6,260.00	6,572.80	6,901.60	7,246.40	7,608.80
			Monthly	13,563.33	14,241.07	14,953.47	15,700.53	16,485.73
			Annual	162,760.00	170,892.80	179,441.60	188,406.40	197,828.80
DIRECTOR OF LIBRARY SERVICES	U710	Unclassified	Hourly	77.31	81.17	85.24	89.49	93.98
			Bi-Weekly	6,184.80	6,493.60	6,819.20	7,159.20	7,518.40
			Monthly	13,400.40	14,069.47	14,774.93	15,511.60	16,289.87
			Annual	160,804.80	168,833.60	177,299.20	186,139.20	195,478.40
DIRECTOR OF MAINTENANCE SERVICES	U715	Unclassified	Hourly	77.31	81.17	85.24	89.49	93.98
			Bi-Weekly	6,184.80	6,493.60	6,819.20	7,159.20	7,518.40
			Monthly	13,400.40	14,069.47	14,774.93	15,511.60	16,289.87
			Annual	160,804.80	168,833.60	177,299.20	186,139.20	195,478.40
DIRECTOR OF PUBLIC WORKS	U730	Unclassified	Hourly	83.71	87.90	92.29	96.92	101.75
			Bi-Weekly	6,696.80	7,032.00	7,383.20	7,753.60	8,140.00
			Monthly	14,509.73	15,236.00	15,996.93	16,799.47	17,636.67
			Annual	174,116.80	182,832.00	191,963.20	201,593.60	211,640.00
FIRE CHIEF	F800	Unclassified	Hourly	83.38	87.54	91.92	96.52	101.35
			Bi-Weekly	6,670.40	7,003.20	7,353.60	7,721.60	8,108.00
			Monthly	14,452.53	15,173.60	15,932.80	16,730.13	17,567.33
			Annual	173,430.40	182,083.20	191,193.60	200,761.60	210,808.00

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2019**

ATTACHMENT III
Recommended by
Personnel Commission
on June 21, 2018
Approved by Council
on June 26, 2018

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
CITY WIDE ADMINISTRATIVE/ANALYTICAL SUPPORT								
SENIOR MANAGEMENT ANALYST	H115	Classified	Hourly	49.86	52.33	54.96	57.71	60.58
			Bi-Weekly	3,988.80	4,186.40	4,396.80	4,616.80	4,846.40
			Monthly	8,642.40	9,070.53	9,526.40	10,003.07	10,500.53
			Annual	103,708.80	108,846.40	114,316.80	120,036.80	126,006.40
MANAGEMENT ANALYST II	H110	Classified	Hourly	45.34	47.61	49.99	52.48	55.10
			Bi-Weekly	3,627.20	3,808.80	3,999.20	4,198.40	4,408.00
			Monthly	7,858.93	8,252.40	8,664.93	9,096.53	9,550.67
			Annual	94,307.20	99,028.80	103,979.20	109,158.40	114,608.00
MANAGEMENT ANALYST I	H105	Classified	Hourly	41.22	43.29	45.44	47.71	50.10
			Bi-Weekly	3,297.60	3,463.20	3,635.20	3,816.80	4,008.00
			Monthly	7,144.80	7,503.60	7,876.27	8,269.73	8,684.00
			Annual	85,737.60	90,043.20	94,515.20	99,236.80	104,208.00
EXECUTIVE ASSISTANT	U315	Unclassified	Hourly	38.01	39.76	41.56	43.34	45.25
			Bi-Weekly	3,040.80	3,180.80	3,324.80	3,467.20	3,620.00
			Monthly	6,588.40	6,891.73	7,203.73	7,512.27	7,843.33
			Annual	79,060.80	82,700.80	86,444.80	90,147.20	94,120.00
ADMINISTRATIVE SUPERVISOR	H120	Classified	Hourly	36.33	38.14	40.05	42.04	44.15
			Bi-Weekly	2,906.40	3,051.20	3,204.00	3,363.20	3,532.00
			Monthly	6,297.20	6,610.93	6,942.00	7,286.93	7,652.67
			Annual	75,566.40	79,331.20	83,304.00	87,443.20	91,832.00
ADMINISTRATIVE SECRETARY	C120	Classified	Hourly	33.30	34.68	36.03	37.39	38.88
			Bi-Weekly	2,664.00	2,774.40	2,882.40	2,991.20	3,110.40
			Monthly	5,772.00	6,011.20	6,245.20	6,480.93	6,739.20
			Annual	69,264.00	72,134.40	74,942.40	77,771.20	80,870.40
SENIOR SECRETARY	C115	Classified	Hourly	30.44	31.63	32.92	34.12	35.44
			Bi-Weekly	2,435.20	2,530.40	2,633.60	2,729.60	2,835.20
			Monthly	5,276.27	5,482.53	5,706.13	5,914.13	6,142.93
			Annual	63,315.20	65,790.40	68,473.60	70,969.60	73,715.20
SECRETARY	C110	Classified	Hourly	26.78	28.01	29.42	30.79	32.25
			Bi-Weekly	2,142.40	2,240.80	2,353.60	2,463.20	2,580.00
			Monthly	4,641.87	4,855.07	5,099.47	5,336.93	5,590.00
			Annual	55,702.40	58,260.80	61,193.60	64,043.20	67,080.00
ADMINISTRATIVE CLERK II	C105	Classified	Hourly	25.68	26.73	27.81	29.06	30.49
			Bi-Weekly	2,054.40	2,138.40	2,224.80	2,324.80	2,439.20
			Monthly	4,451.20	4,633.20	4,820.40	5,037.07	5,284.93
			Annual	53,414.40	55,598.40	57,844.80	60,444.80	63,419.20
ADMINISTRATIVE CLERK I	C100	Classified	Hourly	22.60	23.80	25.01	26.34	27.72
			Bi-Weekly	1,808.00	1,904.00	2,000.80	2,107.20	2,217.60
			Monthly	3,917.33	4,125.33	4,335.07	4,565.60	4,804.80
			Annual	47,008.00	49,504.00	52,020.80	54,787.20	57,657.60
ADMINISTRATIVE INTERN	Z120	Classified	Hourly				15.00	20.00
			Bi-Weekly				1,200.00	1,600.00
			Monthly				2,600.00	3,466.67
			Annual				31,200.00	41,600.00
MAIL CLERK	C410	Classified	Hourly			15.45	16.22	17.04
			Bi-Weekly			1,236.00	1,297.60	1,363.20
			Monthly			2,678.00	2,811.47	2,953.60
			Annual			32,136.00	33,737.60	35,443.20
CITY WIDE ENGINEERING								
SENIOR CIVIL ENGINEER	H240	Classified	Hourly	58.40	61.31	64.39	67.60	70.97
			Bi-Weekly	4,672.00	4,904.80	5,151.20	5,408.00	5,677.60
			Monthly	10,122.67	10,627.07	11,160.93	11,717.33	12,301.47
			Annual	121,472.00	127,524.80	133,931.20	140,608.00	147,617.60
ASSOCIATE CIVIL ENGINEER	T215	Classified	Hourly	47.34	49.72	52.14	54.79	57.46
			Bi-Weekly	3,787.20	3,977.60	4,171.20	4,383.20	4,596.80
			Monthly	8,205.60	8,618.13	9,037.60	9,496.93	9,959.73
			Annual	98,467.20	103,417.60	108,451.20	113,963.20	119,516.80
ASSISTANT CIVIL ENGINEER	T210	Classified	Hourly	40.78	42.89	45.08	47.26	49.62
			Bi-Weekly	3,262.40	3,431.20	3,606.40	3,780.80	3,969.60
			Monthly	7,068.53	7,434.27	7,813.87	8,191.73	8,600.80
			Annual	84,822.40	89,211.20	93,766.40	98,300.80	103,209.60

**SALARY PLAN FOR ALL CLASSIFICATIONS
(PER MUNI CODE SEC.2-4.30)
FY 2019**

ATTACHMENT III
Recommended by
Personnel Commission
on June 21, 2018
Approved by Council
on June 26, 2018

Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
CITY WIDE MAINTENANCE								
ELECTRICIAN II	M410	Classified	Hourly	42.56	44.26	46.00	47.95	49.93
			Bi-Weekly	3,404.80	3,540.80	3,680.00	3,836.00	3,994.40
			Monthly	7,377.07	7,671.73	7,973.33	8,311.33	8,654.53
			Annual	88,524.80	92,060.80	95,680.00	99,736.00	103,854.40
ELECTRICIAN I	M405	Classified	Hourly	38.71	40.29	41.90	43.65	45.42
			Bi-Weekly	3,096.80	3,223.20	3,352.00	3,492.00	3,633.60
			Monthly	6,709.73	6,983.60	7,262.67	7,566.00	7,872.80
			Annual	80,516.80	83,803.20	87,152.00	90,792.00	94,473.60
MAINTENANCE WORKER	M305	Classified	Hourly	28.63	29.79	31.02	32.08	33.36
			Bi-Weekly	2,290.40	2,383.20	2,481.60	2,566.40	2,668.80
			Monthly	4,962.53	5,163.60	5,376.80	5,560.53	5,782.40
			Annual	59,550.40	61,963.20	64,521.60	66,726.40	69,388.80
LABORER	M200	Classified	Hourly	25.15	26.08	27.12	28.23	29.23
	M300		Bi-Weekly	2,012.00	2,086.40	2,169.60	2,258.40	2,338.40
	M830		Monthly	4,359.33	4,520.53	4,700.80	4,893.20	5,066.53
	M905		Annual	52,312.00	54,246.40	56,409.60	58,718.40	60,798.40
CITY ATTORNEY DEPARTMENT								
ASSISTANT CITY ATTORNEY	U210	Classified	Hourly	65.46	68.73	72.17	75.78	79.57
			Bi-Weekly	5,236.80	5,498.40	5,773.60	6,062.40	6,365.60
			Monthly	11,346.40	11,913.20	12,509.47	13,135.20	13,792.13
			Annual	136,156.80	142,958.40	150,113.60	157,622.40	165,505.60
DEPUTY CITY ATTORNEY II	U205	Classified	Hourly	54.10	56.79	59.64	62.61	65.76
			Bi-Weekly	4,328.00	4,543.20	4,771.20	5,008.80	5,260.80
			Monthly	9,377.33	9,843.60	10,337.60	10,852.40	11,398.40
			Annual	112,528.00	118,123.20	124,051.20	130,228.80	136,780.80
DEPUTY CITY ATTORNEY I	U200	Classified	Hourly	49.18	51.64	54.22	56.93	59.77
			Bi-Weekly	3,934.40	4,131.20	4,337.60	4,554.40	4,781.60
			Monthly	8,524.53	8,950.93	9,398.13	9,867.87	10,360.13
			Annual	102,294.40	107,411.20	112,777.60	118,414.40	124,321.60
PARALEGAL	U195	Classified	Hourly	34.90	36.65	38.48	40.40	42.42
			Bi-Weekly	2,792.00	2,932.00	3,078.40	3,232.00	3,393.60
			Monthly	6,049.33	6,352.67	6,669.87	7,002.67	7,352.80
			Annual	72,592.00	76,232.00	80,038.40	84,032.00	88,233.60
LEGAL SECRETARY II	C935	Classified	Hourly	31.60	33.43	35.95	36.70	38.58
			Bi-Weekly	2,528.00	2,674.40	2,876.00	2,936.00	3,086.40
			Monthly	5,477.33	5,794.53	6,231.33	6,361.33	6,687.20
			Annual	65,728.00	69,534.40	74,776.00	76,336.00	80,246.40
LEGAL SECRETARY I	C930	Classified	Hourly	28.45	29.95	31.53	33.23	34.99
			Bi-Weekly	2,276.00	2,396.00	2,522.40	2,658.40	2,799.20
			Monthly	4,931.33	5,191.33	5,465.20	5,759.87	6,064.93
			Annual	59,176.00	62,296.00	65,582.40	69,118.40	72,779.20
CITY CLERK DEPARTMENT								
DEPUTY CITY CLERK	H500	Classified	Hourly	45.34	47.62	49.98	52.48	55.11
			Bi-Weekly	3,627.20	3,809.60	3,998.40	4,198.40	4,408.80
			Monthly	7,858.93	8,254.13	8,663.20	9,096.53	9,552.40
			Annual	94,307.20	99,049.60	103,958.40	109,158.40	114,628.80

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Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
CITY MANAGER DEPARTMENT								
OFFICE OF THE CITY MANAGER								
DEPUTY CITY MANAGER	U505	Unclassified	Hourly	84.01	88.21	92.62	97.26	102.12
			Bi-Weekly	6,720.80	7,056.80	7,409.60	7,780.80	8,169.60
			Monthly	14,561.73	15,289.73	16,054.13	16,858.40	17,700.80
			Annual	174,740.80	183,476.80	192,649.60	202,300.80	212,409.60
ASSISTANT TO CITY MANAGER	U320	Unclassified	Hourly	50.37	52.90	55.54	58.32	61.23
			Bi-Weekly	4,029.60	4,232.00	4,443.20	4,665.60	4,898.40
			Monthly	8,730.80	9,169.33	9,626.93	10,108.80	10,613.20
			Annual	104,769.60	110,032.00	115,523.20	121,305.60	127,358.40
GRAPHICS AND MEDIA RELATIONS TECHNICIAN	T300	Classified	Hourly	30.42	31.90	33.59	35.27	36.98
			Bi-Weekly	2,433.60	2,552.00	2,687.20	2,821.60	2,958.40
			Monthly	5,272.80	5,529.33	5,822.27	6,113.47	6,409.87
			Annual	63,273.60	66,352.00	69,867.20	73,361.60	76,918.40
DIGITAL APPLICATIONS DEVELOPER	T470	Classified	Hourly	41.73	43.81	46.00	48.31	50.73
			Bi-Weekly	3,338.40	3,504.80	3,680.00	3,864.80	4,058.40
			Monthly	7,233.20	7,593.73	7,973.33	8,373.73	8,793.20
			Annual	86,798.40	91,124.80	95,680.00	100,484.80	105,518.40
MANAGEMENT FELLOW	U300	Classified	Hourly					23.64
			Bi-Weekly					1,891.20
			Monthly					4,097.60
			Annual					49,171.20
ECONOMIC DEVELOPMENT								
ECONOMIC DEVELOPMENT MANAGER	H710	Classified	Hourly	62.36	65.47	68.74	72.17	75.79
			Bi-Weekly	4,988.80	5,237.60	5,499.20	5,773.60	6,063.20
			Monthly	10,809.07	11,348.13	11,914.93	12,509.47	13,136.93
			Annual	129,708.80	136,177.60	142,979.20	150,113.60	157,643.20
ECONOMIC DEVELOPMENT SPECIALIST	T745	Classified	Hourly	43.86	46.07	48.32	50.78	53.26
			Bi-Weekly	3,508.80	3,685.60	3,865.60	4,062.40	4,260.80
			Monthly	7,602.40	7,985.47	8,375.47	8,801.87	9,231.73
			Annual	91,228.80	95,825.60	100,505.60	105,622.40	110,780.80
NEIGHBORHOOD PARTNERSHIP SERVICES								
NEIGHBORHOOD DEVELOPMENT MANAGER	H735	Classified	Hourly	61.75	64.82	68.06	71.46	75.04
			Bi-Weekly	4,940.00	5,185.60	5,444.80	5,716.80	6,003.20
			Monthly	10,703.33	11,235.47	11,797.07	12,386.40	13,006.93
			Annual	128,440.00	134,825.60	141,564.80	148,636.80	156,083.20
NEIGHBORHOOD PARTNERSHIP MANAGER	H730	Classified	Hourly	55.53	58.31	61.22	64.28	67.50
			Bi-Weekly	4,442.40	4,664.80	4,897.60	5,142.40	5,400.00
			Monthly	9,625.20	10,107.07	10,611.47	11,141.87	11,700.00
			Annual	115,502.40	121,284.80	127,337.60	133,702.40	140,400.00
HOUSING AUTHORITY								
HOUSING MANAGER	H715	Classified	Hourly	55.53	58.31	61.22	64.28	67.50
			Bi-Weekly	4,442.40	4,664.80	4,897.60	5,142.40	5,400.00
			Monthly	9,625.20	10,107.07	10,611.47	11,141.87	11,700.00
			Annual	115,502.40	121,284.80	127,337.60	133,702.40	140,400.00
HOUSING DEVELOPMENT SPECIALIST	T750	Classified	Hourly	43.86	46.07	48.32	50.78	53.26
			Bi-Weekly	3,508.80	3,685.60	3,865.60	4,062.40	4,260.80
			Monthly	7,602.40	7,985.47	8,375.47	8,801.87	9,231.73
			Annual	91,228.80	95,825.60	100,505.60	105,622.40	110,780.80
HOMEOWNERSHIP COORDINATOR	T710	Classified	Hourly	38.53	40.46	42.41	44.57	46.75
			Bi-Weekly	3,082.40	3,236.80	3,392.80	3,565.60	3,740.00
			Monthly	6,678.53	7,013.07	7,351.07	7,725.47	8,103.33
			Annual	80,142.40	84,156.80	88,212.80	92,705.60	97,240.00
DEVELOPMENT SERVICES DEPARTMENT								
DEVELOPMENT SERVICE ADMINISTRATION								
DEPUTY DIRECTOR OF DEVELOPMENT SERVICES	U515	Classified	Hourly	72.73	76.37	80.20	84.20	88.42
			Bi-Weekly	5,818.40	6,109.60	6,416.00	6,736.00	7,073.60
			Monthly	12,606.53	13,237.47	13,901.33	14,594.67	15,326.13
			Annual	151,278.40	158,849.60	166,816.00	175,136.00	183,913.60
BUILDING DIVISION								
CITY BUILDING OFFICIAL	H335	Classified	Hourly	64.21	67.42	70.79	74.34	78.05
			Bi-Weekly	5,136.80	5,393.60	5,663.20	5,947.20	6,244.00
			Monthly	11,129.73	11,686.13	12,270.27	12,885.60	13,528.67
			Annual	133,556.80	140,233.60	147,243.20	154,627.20	162,344.00
SUPERVISING BUILDING INSPECTOR	H330	Classified	Hourly	52.42	55.04	57.79	60.69	63.72
			Bi-Weekly	4,193.60	4,403.20	4,623.20	4,855.20	5,097.60
			Monthly	9,086.13	9,540.27	10,016.93	10,519.60	11,044.80
			Annual	109,033.60	114,483.20	120,203.20	126,235.20	132,537.60

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SENIOR BUILDING INSPECTOR/STRUCTURAL	T365	Classified	Hourly	43.33	45.64	47.94	50.20	52.71
			Bi-Weekly	3,466.40	3,651.20	3,835.20	4,016.00	4,216.80
			Monthly	7,510.53	7,910.93	8,309.60	8,701.33	9,136.40
			Annual	90,126.40	94,931.20	99,715.20	104,416.00	109,636.80
SENIOR BUILDING INSPECTOR/PLUMBING-MECHANICAL	T360	Classified	Hourly	43.33	45.64	47.94	50.20	52.71
			Bi-Weekly	3,466.40	3,651.20	3,835.20	4,016.00	4,216.80
			Monthly	7,510.53	7,910.93	8,309.60	8,701.33	9,136.40
			Annual	90,126.40	94,931.20	99,715.20	104,416.00	109,636.80
SENIOR BUILDING INSPECTOR/ELECTRICAL	T355	Classified	Hourly	43.33	45.64	47.94	50.20	52.71
			Bi-Weekly	3,466.40	3,651.20	3,835.20	4,016.00	4,216.80
			Monthly	7,510.53	7,910.93	8,309.60	8,701.33	9,136.40
			Annual	90,126.40	94,931.20	99,715.20	104,416.00	109,636.80
BUILDING INSPECTOR	T350	Classified	Hourly	37.41	39.17	41.16	43.26	46.09
			Bi-Weekly	2,992.80	3,133.60	3,292.80	3,460.80	3,687.20
			Monthly	6,484.40	6,789.47	7,134.40	7,498.40	7,988.93
			Annual	77,812.80	81,473.60	85,612.80	89,980.80	95,867.20
PLAN CHECKING ENGINEER	T335	Classified	Hourly	50.66	53.11	55.79	58.69	61.68
			Bi-Weekly	4,052.80	4,248.80	4,463.20	4,695.20	4,934.40
			Monthly	8,781.07	9,205.73	9,670.27	10,172.93	10,691.20
			Annual	105,372.80	110,468.80	116,043.20	122,075.20	128,294.40
SUPERVISING PLAN CHECKER AND EXPEDITOR	H325	Classified	Hourly	56.36	59.17	62.15	65.25	68.52
			Bi-Weekly	4,508.80	4,733.60	4,972.00	5,220.00	5,481.60
			Monthly	9,769.07	10,256.13	10,772.67	11,310.00	11,876.80
			Annual	117,228.80	123,073.60	129,272.00	135,720.00	142,521.60
SENIOR PLAN CHECKER	T330	Classified	Hourly	43.33	45.64	47.94	50.20	52.71
			Bi-Weekly	3,466.40	3,651.20	3,835.20	4,016.00	4,216.80
			Monthly	7,510.53	7,910.93	8,309.60	8,701.33	9,136.40
			Annual	90,126.40	94,931.20	99,715.20	104,416.00	109,636.80
PLAN CHECKER	T325	Classified	Hourly	39.40	41.48	43.58	45.66	47.93
			Bi-Weekly	3,152.00	3,318.40	3,486.40	3,652.80	3,834.40
			Monthly	6,829.33	7,189.87	7,553.87	7,914.40	8,307.87
			Annual	81,952.00	86,278.40	90,646.40	94,972.80	99,694.40
SUPERVISING PERMIT TECHNICIAN	H340	Classified	Hourly	37.50	39.38	41.34	43.41	45.58
			Bi-Weekly	3,000.00	3,150.40	3,307.20	3,472.80	3,646.40
			Monthly	6,500.00	6,825.87	7,165.60	7,524.40	7,900.53
			Annual	78,000.00	81,910.40	85,987.20	90,292.80	94,806.40
SENIOR PERMIT TECHNICIAN	C205	Classified	Hourly	35.19	36.64	38.06	39.72	41.74
			Bi-Weekly	2,815.20	2,931.20	3,044.80	3,177.60	3,339.20
			Monthly	6,099.60	6,350.93	6,597.07	6,884.80	7,234.93
			Annual	73,195.20	76,211.20	79,164.80	82,617.60	86,819.20
PERMIT TECHNICIAN II	C200	Classified	Hourly	31.73	32.99	34.32	35.81	37.62
			Bi-Weekly	2,538.40	2,639.20	2,745.60	2,864.80	3,009.60
			Monthly	5,499.87	5,718.27	5,948.80	6,207.07	6,520.80
			Annual	65,998.40	68,619.20	71,385.60	74,484.80	78,249.60
PERMIT TECHNICIAN I	C199	Classified	Hourly	28.84	29.99	31.20	32.54	34.20
			Bi-Weekly	2,307.20	2,399.20	2,496.00	2,603.20	2,736.00
			Monthly	4,998.93	5,198.27	5,408.00	5,640.27	5,928.00
			Annual	59,987.20	62,379.20	64,896.00	67,683.20	71,136.00
PLANNING DIVISION								
PLANNING MANAGER	H320	Classified	Hourly	64.43	67.63	71.01	74.56	78.30
			Bi-Weekly	5,154.40	5,410.40	5,680.80	5,964.80	6,264.00
			Monthly	11,167.87	11,722.53	12,308.40	12,923.73	13,572.00
			Annual	134,014.40	140,670.40	147,700.80	155,084.80	162,864.00
PRINCIPAL PLANNER	H315	Classified	Hourly	55.53	58.31	61.22	64.28	67.50
			Bi-Weekly	4,442.40	4,664.80	4,897.60	5,142.40	5,400.00
			Monthly	9,625.20	10,107.07	10,611.47	11,141.87	11,700.00
			Annual	115,502.40	121,284.80	127,337.60	133,702.40	140,400.00
SENIOR PLANNER	H310	Classified	Hourly	49.75	52.23	54.85	57.59	60.47
			Bi-Weekly	3,980.00	4,178.40	4,388.00	4,607.20	4,837.60
			Monthly	8,623.33	9,053.20	9,507.33	9,982.27	10,481.47
			Annual	103,480.00	108,638.40	114,088.00	119,787.20	125,777.60
ASSOCIATE PLANNER	T315	Classified	Hourly	43.99	46.15	48.44	50.93	53.37
			Bi-Weekly	3,519.20	3,692.00	3,875.20	4,074.40	4,269.60
			Monthly	7,624.93	7,999.33	8,396.27	8,827.87	9,250.80
			Annual	91,499.20	95,992.00	100,755.20	105,934.40	111,009.60

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ASSISTANT PLANNER	T310	Classified	Hourly	36.10	37.86	39.90	41.85	43.99
			Bi-Weekly	2,888.00	3,028.80	3,192.00	3,348.00	3,519.20
			Monthly	6,257.33	6,562.40	6,916.00	7,254.00	7,624.93
			Annual	75,088.00	78,748.80	82,992.00	87,048.00	91,499.20
JUNIOR PLANNER	T305	Classified	Hourly	32.00	33.69	35.28	37.04	38.85
			Bi-Weekly	2,560.00	2,695.20	2,822.40	2,963.20	3,108.00
			Monthly	5,546.67	5,839.60	6,115.20	6,420.27	6,734.00
			Annual	66,560.00	70,075.20	73,382.40	77,043.20	80,808.00
DEVELOPMENT REVIEW SPECIALIST	T320	Classified	Hourly	38.47	40.33	42.52	44.61	46.88
			Bi-Weekly	3,077.60	3,226.40	3,401.60	3,568.80	3,750.40
			Monthly	6,668.13	6,990.53	7,370.13	7,732.40	8,125.87
			Annual	80,017.60	83,886.40	88,441.60	92,788.80	97,510.40
LANDSCAPE ARCHITECT	H300	Classified	Hourly	58.64	61.56	64.64	67.88	71.28
			Bi-Weekly	4,691.20	4,924.80	5,171.20	5,430.40	5,702.40
			Monthly	10,164.27	10,670.40	11,204.27	11,765.87	12,355.20
			Annual	121,971.20	128,044.80	134,451.20	141,190.40	148,262.40
CODE ENFORCEMENT DIVISION								
CODE ENFORCEMENT MANAGER	H703	Classified	Hourly	50.74	53.28	55.94	58.74	61.67
			Bi-Weekly	4,059.20	4,262.40	4,475.20	4,699.20	4,933.60
			Monthly	8,794.93	9,235.20	9,696.27	10,181.60	10,689.47
			Annual	105,539.20	110,822.40	116,355.20	122,179.20	128,273.60
CODE ENFORCEMENT SUPERVISOR	H700	Classified	Hourly	44.11	46.32	48.65	51.07	53.63
			Bi-Weekly	3,528.80	3,705.60	3,892.00	4,085.60	4,290.40
			Monthly	7,645.73	8,028.80	8,432.67	8,852.13	9,295.87
			Annual	91,748.80	96,345.60	101,192.00	106,225.60	111,550.40
SENIOR CODE ENFORCEMENT INSPECTOR	T610	Classified	Hourly	39.73	41.72	43.80	45.99	48.29
			Bi-Weekly	3,178.40	3,337.60	3,504.00	3,679.20	3,863.20
			Monthly	6,886.53	7,231.47	7,592.00	7,971.60	8,370.27
			Annual	82,638.40	86,777.60	91,104.00	95,659.20	100,443.20
CODE ENFORCEMENT INSPECTOR II	T605	Classified	Hourly	36.11	37.91	39.81	41.80	43.89
			Bi-Weekly	2,888.80	3,032.80	3,184.80	3,344.00	3,511.20
			Monthly	6,259.07	6,571.07	6,900.40	7,245.33	7,607.60
			Annual	75,108.80	78,852.80	82,804.80	86,944.00	91,291.20
CODE ENFORCEMENT INSPECTOR I	T600	Classified	Hourly	32.82	34.47	36.18	37.99	39.90
			Bi-Weekly	2,625.60	2,757.60	2,894.40	3,039.20	3,192.00
			Monthly	5,688.80	5,974.80	6,271.20	6,584.93	6,916.00
			Annual	68,265.60	71,697.60	75,254.40	79,019.20	82,992.00
FINANCE DEPARTMENT								
ADMINISTRATION DIVISION								
DEPUTY DIRECTOR OF FINANCE	U500	Classified	Hourly	66.44	69.76	73.26	76.92	80.75
			Bi-Weekly	5,315.20	5,580.80	5,860.80	6,153.60	6,460.00
			Monthly	11,516.27	12,091.73	12,698.40	13,332.80	13,996.67
			Annual	138,195.20	145,100.80	152,380.80	159,993.60	167,960.00
BUDGET OFFICER	H170	Classified	Hourly	52.22	54.85	57.58	60.46	63.47
			Bi-Weekly	4,177.60	4,388.00	4,606.40	4,836.80	5,077.60
			Monthly	9,051.47	9,507.33	9,980.53	10,479.73	11,001.47
			Annual	108,617.60	114,088.00	119,766.40	125,756.80	132,017.60
FINANCIAL ANALYST	H165	Classified	Hourly	45.53	47.79	50.18	52.68	55.32
			Bi-Weekly	3,642.40	3,823.20	4,014.40	4,214.40	4,425.60
			Monthly	7,891.87	8,283.60	8,697.87	9,131.20	9,588.80
			Annual	94,702.40	99,403.20	104,374.40	109,574.40	115,065.60
FINANCE TECHNICIAN	C320	Classified	Hourly	33.94	35.63	37.42	39.28	41.26
			Bi-Weekly	2,715.20	2,850.40	2,993.60	3,142.40	3,300.80
			Monthly	5,882.93	6,175.87	6,486.13	6,808.53	7,151.73
			Annual	70,595.20	74,110.40	77,833.60	81,702.40	85,820.80

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ACCOUNTING DIVISION								
ACCOUNTING MANAGER	H150	Classified	Hourly	60.41	63.42	66.58	69.91	73.41
			Bi-Weekly	4,832.80	5,073.60	5,326.40	5,592.80	5,872.80
			Monthly	10,471.07	10,992.80	11,540.53	12,117.73	12,724.40
			Annual	125,652.80	131,913.60	138,486.40	145,412.80	152,692.80
SENIOR ACCOUNTANT	H145	Classified	Hourly	45.80	48.07	50.46	52.99	55.63
			Bi-Weekly	3,664.00	3,845.60	4,036.80	4,239.20	4,450.40
			Monthly	7,938.67	8,332.13	8,746.40	9,184.93	9,642.53
			Annual	95,264.00	99,985.60	104,956.80	110,219.20	115,710.40
ACCOUNTANT	H140	Classified	Hourly	41.61	43.69	45.86	48.16	50.57
			Bi-Weekly	3,328.80	3,495.20	3,668.80	3,852.80	4,045.60
			Monthly	7,212.40	7,572.93	7,949.07	8,347.73	8,765.47
			Annual	86,548.80	90,875.20	95,388.80	100,172.80	105,185.60
SENIOR ACCOUNT CLERK	C305	Classified	Hourly	29.38	30.81	32.15	33.70	35.27
			Bi-Weekly	2,350.40	2,464.80	2,572.00	2,696.00	2,821.60
			Monthly	5,092.53	5,340.40	5,572.67	5,841.33	6,113.47
			Annual	61,110.40	64,084.80	66,872.00	70,096.00	73,361.60
ACCOUNT CLERK	C300	Classified	Hourly	26.77	27.97	29.28	30.63	32.17
			Bi-Weekly	2,141.60	2,237.60	2,342.40	2,450.40	2,573.60
			Monthly	4,640.13	4,848.13	5,075.20	5,309.20	5,576.13
			Annual	55,681.60	58,177.60	60,902.40	63,710.40	66,913.60
REVENUE DIVISION								
REVENUE MANAGER	H160	Classified	Hourly	60.41	63.42	66.58	69.91	73.41
			Bi-Weekly	4,832.80	5,073.60	5,326.40	5,592.80	5,872.80
			Monthly	10,471.07	10,992.80	11,540.53	12,117.73	12,724.40
			Annual	125,652.80	131,913.60	138,486.40	145,412.80	152,692.80
FINANCE SUPERVISOR	H155	Classified	Hourly	45.02	47.28	49.63	52.11	54.71
			Bi-Weekly	3,601.60	3,782.40	3,970.40	4,168.80	4,376.80
			Monthly	7,803.47	8,195.20	8,602.53	9,032.40	9,483.07
			Annual	93,641.60	98,342.40	103,230.40	108,388.80	113,796.80
SUPERVISING CUSTOMER ACCOUNT CLERK	C332	Classified	Hourly	31.92	33.52	35.17	36.94	38.79
			Bi-Weekly	2,553.60	2,681.60	2,813.60	2,955.20	3,103.20
			Monthly	5,532.80	5,810.13	6,096.13	6,402.93	6,723.60
			Annual	66,393.60	69,721.60	73,153.60	76,835.20	80,683.20
SENIOR CUSTOMER ACCOUNT CLERK	C330	Classified	Hourly	29.38	30.81	32.15	33.70	35.27
			Bi-Weekly	2,350.40	2,464.80	2,572.00	2,696.00	2,821.60
			Monthly	5,092.53	5,340.40	5,572.67	5,841.33	6,113.47
			Annual	61,110.40	64,084.80	66,872.00	70,096.00	73,361.60
CUSTOMER ACCOUNT CLERK	C325	Classified	Hourly	26.77	27.97	29.28	30.63	32.17
			Bi-Weekly	2,141.60	2,237.60	2,342.40	2,450.40	2,573.60
			Monthly	4,640.13	4,848.13	5,075.20	5,309.20	5,576.13
			Annual	55,681.60	58,177.60	60,902.40	63,710.40	66,913.60
MAIL AND REVENUE CLERK	C322	Classified	Hourly	22.60	23.80	25.01	26.34	27.72
			Bi-Weekly	1,808.00	1,904.00	2,000.80	2,107.20	2,217.60
			Monthly	3,917.33	4,125.33	4,335.07	4,565.60	4,804.80
			Annual	47,008.00	49,504.00	52,020.80	54,787.20	57,657.60
PURCHASING DIVISION								
PURCHASING AND SERVICES MANAGER	H180	Classified	Hourly	52.21	54.82	57.56	60.43	63.44
			Bi-Weekly	4,176.80	4,385.60	4,604.80	4,834.40	5,075.20
			Monthly	9,049.73	9,502.13	9,977.07	10,474.53	10,996.27
			Annual	108,596.80	114,025.60	119,724.80	125,694.40	131,955.20
PURCHASING TECHNICIAN	C345	Classified	Hourly	30.87	32.42	34.02	35.70	37.50
			Bi-Weekly	2,469.60	2,593.60	2,721.60	2,856.00	3,000.00
			Monthly	5,350.80	5,619.47	5,896.80	6,188.00	6,500.00
			Annual	64,209.60	67,433.60	70,761.60	74,256.00	78,000.00
MAIL AND PURCHASING CLERK	C335	Classified	Hourly	24.37	25.60	26.79	28.19	29.58
			Bi-Weekly	1,949.60	2,048.00	2,143.20	2,255.20	2,366.40
			Monthly	4,224.13	4,437.33	4,643.60	4,886.27	5,127.20
			Annual	50,689.60	53,248.00	55,723.20	58,635.20	61,526.40

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ATTACHMENT III
Recommended by
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Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
FIRE DEPARTMENT								
SWORN								
DEPUTY FIRE CHIEF (40 HR)	F600	Classified	Hourly	87.70	92.09	96.69	101.53	106.60
			Bi-Weekly	7,016.00	7,367.20	7,735.20	8,122.40	8,528.00
			Monthly	15,201.33	15,962.27	16,759.60	17,598.53	18,477.33
			Annual	182,416.00	191,547.20	201,115.20	211,182.40	221,728.00
FIRE MARSHAL (40 HR)	F400	Classified	Hourly	79.73	83.72	87.90	92.30	96.91
			Bi-Weekly	6,378.40	6,697.60	7,032.00	7,384.00	7,752.80
			Monthly	13,819.87	14,511.47	15,236.00	15,998.67	16,797.73
			Annual	165,838.40	174,137.60	182,832.00	191,984.00	201,572.80
FIRE TRAINING OFFICER (40 HR)	F420	Classified	Hourly	79.73	83.72	87.90	92.30	96.91
			Bi-Weekly	6,378.40	6,697.60	7,032.00	7,384.00	7,752.80
			Monthly	13,819.87	14,511.47	15,236.00	15,998.67	16,797.73
			Annual	165,838.40	174,137.60	182,832.00	191,984.00	201,572.80
BATTALION CHIEF (56 HR)	F410	Classified	Hourly	51.77	54.36	57.08	59.94	62.93
			Bi-Weekly	5,798.24	6,088.32	6,392.96	6,713.28	7,048.16
			Monthly	12,562.85	13,191.36	13,851.41	14,545.44	15,271.01
			Annual	150,754.24	158,296.32	166,216.96	174,545.28	183,252.16
BATTALION CHIEF (40 HR)	F415	Classified	Hourly	72.47	76.10	79.91	83.91	88.10
			Bi-Weekly	5,797.60	6,088.00	6,392.80	6,712.80	7,048.00
			Monthly	12,561.47	13,190.67	13,851.07	14,544.40	15,270.67
			Annual	150,737.60	158,288.00	166,212.80	174,532.80	183,248.00
STAFF FIRE CAPTAIN (40 HR)	F240	Classified	Hourly			69.79	73.28	76.94
			Bi-Weekly			5,583.20	5,862.40	6,155.20
			Monthly			12,096.93	12,701.87	13,336.27
			Annual			145,163.20	152,422.40	160,035.20
STAFF FIRE CAPTAIN - EMT (40 HR)	F241	Classified	Hourly			64.62	67.85	71.24
			Bi-Weekly			5,169.60	5,428.00	5,699.20
			Monthly			11,200.80	11,760.67	12,348.27
			Annual			134,409.60	141,128.00	148,179.20
FIRE CAPTAIN (56 HR)	F245	Classified	Hourly			45.31	47.57	49.96
			Bi-Weekly			5,074.72	5,327.84	5,595.52
			Monthly			10,995.23	11,543.65	12,123.63
			Annual			131,942.72	138,523.84	145,483.52
FIRE CAPTAIN (40 HR)	F250	Classified	Hourly			63.44	66.61	69.93
			Bi-Weekly			5,075.20	5,328.80	5,594.40
			Monthly			10,996.27	11,545.73	12,121.20
			Annual			131,955.20	138,548.80	145,454.40
FIRE PREVENTION INSPECTOR (56 HR)	F225	Classified	Hourly	38.39	40.30	42.31	44.43	46.64
			Bi-Weekly	4,299.68	4,513.60	4,738.72	4,976.16	5,223.68
			Monthly	9,315.97	9,779.47	10,267.23	10,781.68	11,317.97
			Annual	111,791.68	117,353.60	123,206.72	129,380.16	135,815.68
FIRE PREVENTION INSPECTOR - EMT (40 HR)	F221	Classified	Hourly	49.73	52.22	54.84	57.58	60.45
			Bi-Weekly	3,978.40	4,177.60	4,387.20	4,606.40	4,836.00
			Monthly	8,619.87	9,051.47	9,505.60	9,980.53	10,478.00
			Annual	103,438.40	108,617.60	114,067.20	119,766.40	125,736.00
FIRE PREVENTION INSPECTOR (40 HR)	F220	Classified	Hourly	53.70	56.40	59.22	62.18	65.28
			Bi-Weekly	4,296.00	4,512.00	4,737.60	4,974.40	5,222.40
			Monthly	9,308.00	9,776.00	10,264.80	10,777.87	11,315.20
			Annual	111,696.00	117,312.00	123,177.60	129,334.40	135,782.40
APPARATUS OPERATOR (56 HR)	F210	Classified	Hourly	36.35	38.16	40.08	42.08	44.17
			Bi-Weekly	4,071.20	4,273.92	4,488.96	4,712.96	4,947.04
			Monthly	8,820.93	9,260.16	9,726.08	10,211.41	10,718.59
			Annual	105,851.20	111,121.92	116,712.96	122,536.96	128,623.04
APPARATUS OPERATOR - EMT (56 HR)	F211	Classified	Hourly	33.66	35.33	37.11	38.96	40.90
			Bi-Weekly	3,769.92	3,956.96	4,156.32	4,363.52	4,580.80
			Monthly	8,168.16	8,573.41	9,005.36	9,454.29	9,925.07
			Annual	98,017.92	102,880.96	108,064.32	113,451.52	119,100.80
APPARATUS OPERATOR (40 HR)	F215	Classified	Hourly	50.84	53.38	56.05	58.85	61.80
			Bi-Weekly	4,067.20	4,270.40	4,484.00	4,708.00	4,944.00
			Monthly	8,812.27	9,252.53	9,715.33	10,200.67	10,712.00
			Annual	105,747.20	111,030.40	116,584.00	122,408.00	128,544.00
FIREFIGHTER (56 HR)	F200	Classified	Hourly	34.25	35.97	37.77	39.66	41.65
			Bi-Weekly	3,836.00	4,028.64	4,230.24	4,441.92	4,664.80
			Monthly	8,311.33	8,728.72	9,165.52	9,624.16	10,107.07
			Annual	99,736.00	104,744.64	109,986.24	115,489.92	121,284.80
FIREFIGHTER (40 HR)	F205	Classified	Hourly	47.97	50.36	52.87	55.52	58.30
			Bi-Weekly	3,837.60	4,028.80	4,229.60	4,441.60	4,664.00
			Monthly	8,314.80	8,729.07	9,164.13	9,623.47	10,105.33
			Annual	99,777.60	104,748.80	109,969.60	115,481.60	121,264.00
FIREFIGHTER TRAINEE (40 HR)	F100	Classified	Hourly	43.61	45.78			
			Bi-Weekly	3,488.80	3,662.40			
			Monthly	7,559.07	7,935.20			
			Annual	90,708.80	95,222.40			

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PROFESSIONAL STAFF								
HAZARDOUS MATERIALS PROGRAM COORDINATOR	H590	Classified	Hourly	54.78	57.52	60.39	63.42	66.58
			Bi-Weekly	4,382.40	4,601.60	4,831.20	5,073.60	5,326.40
			Monthly	9,495.20	9,970.13	10,467.60	10,992.80	11,540.53
			Annual	113,942.40	119,641.60	125,611.20	131,913.60	138,486.40
FIRE PROTECTION ENGINEER	T510	Classified	Hourly	50.66	53.11	55.79	58.69	61.68
			Bi-Weekly	4,052.80	4,248.80	4,463.20	4,695.20	4,934.40
			Monthly	8,781.07	9,205.73	9,670.27	10,172.93	10,691.20
			Annual	105,372.80	110,468.80	116,043.20	122,075.20	128,294.40
EMERGENCY MEDICAL SERVICES COORDINATOR	H585	Classified	Hourly	49.82	52.32	54.93	57.67	60.56
			Bi-Weekly	3,985.60	4,185.60	4,394.40	4,613.60	4,844.80
			Monthly	8,635.47	9,068.80	9,521.20	9,996.13	10,497.07
			Annual	103,625.60	108,825.60	114,254.40	119,953.60	125,964.80
ENVIRONMENTAL SPECIALIST	T505	Classified	Hourly	44.81	47.05	49.41	51.87	54.47
			Bi-Weekly	3,584.80	3,764.00	3,952.80	4,149.60	4,357.60
			Monthly	7,767.07	8,155.33	8,564.40	8,990.80	9,441.47
			Annual	93,204.80	97,864.00	102,772.80	107,889.60	113,297.60
HAZARDOUS MATERIALS INSPECTOR	T500	Classified	Hourly	42.69	44.82	47.06	49.43	51.87
			Bi-Weekly	3,415.20	3,585.60	3,764.80	3,954.40	4,149.60
			Monthly	7,399.60	7,768.80	8,157.07	8,567.87	8,990.80
			Annual	88,795.20	93,225.60	97,884.80	102,814.40	107,889.60
FIRE SERVICES SUPERVISOR	H580	Classified	Hourly	49.86	52.36	54.97	57.72	60.61
			Bi-Weekly	3,988.80	4,188.80	4,397.60	4,617.60	4,848.80
			Monthly	8,642.40	9,075.73	9,528.13	10,004.80	10,505.73
			Annual	103,708.80	108,908.80	114,337.60	120,057.60	126,068.80
FIRE TECHNICIAN II	C255	Classified	Hourly	30.96	32.50	34.12	35.84	37.62
			Bi-Weekly	2,476.80	2,600.00	2,729.60	2,867.20	3,009.60
			Monthly	5,366.40	5,633.33	5,914.13	6,212.27	6,520.80
			Annual	64,396.80	67,600.00	70,969.60	74,547.20	78,249.60
FIRE TECHNICIAN I	C250	Classified	Hourly	28.12	29.53	31.01	32.56	34.19
			Bi-Weekly	2,249.60	2,362.40	2,480.80	2,604.80	2,735.20
			Monthly	4,874.13	5,118.53	5,375.07	5,643.73	5,926.27
			Annual	58,489.60	61,422.40	64,500.80	67,724.80	71,115.20
HUMAN RESOURCES DEPARTMENT								
DEPUTY DIRECTOR OF HUMAN RESOURCES	U520	Classified	Hourly	66.44	69.76	73.26	76.92	80.75
			Bi-Weekly	5,315.20	5,580.80	5,860.80	6,153.60	6,460.00
			Monthly	11,516.27	12,091.73	12,698.40	13,332.80	13,996.67
			Annual	138,195.20	145,100.80	152,380.80	159,993.60	167,960.00
HUMAN RESOURCES MANAGER	U135	Classified	Hourly	50.06	52.56	55.19	57.95	60.84
			Bi-Weekly	4,004.80	4,204.80	4,415.20	4,636.00	4,867.20
			Monthly	8,677.07	9,110.40	9,566.27	10,044.67	10,545.60
			Annual	104,124.80	109,324.80	114,795.20	120,536.00	126,547.20
SENIOR HUMAN RESOURCES ANALYST	U120	Classified	Hourly	49.86	52.33	54.96	57.71	60.58
			Bi-Weekly	3,988.80	4,186.40	4,396.80	4,616.80	4,846.40
			Monthly	8,642.40	9,070.53	9,526.40	10,003.07	10,500.53
			Annual	103,708.80	108,846.40	114,316.80	120,036.80	126,006.40
HUMAN RESOURCES ANALYST II	U115	Classified	Hourly	45.34	47.61	49.99	52.48	55.10
			Bi-Weekly	3,627.20	3,808.80	3,999.20	4,198.40	4,408.00
			Monthly	7,858.93	8,252.40	8,664.93	9,096.53	9,550.67
			Annual	94,307.20	99,028.80	103,979.20	109,158.40	114,608.00
HUMAN RESOURCES ANALYST I	U110	Classified	Hourly	41.22	43.29	45.44	47.71	50.10
			Bi-Weekly	3,297.60	3,463.20	3,635.20	3,816.80	4,008.00
			Monthly	7,144.80	7,503.60	7,876.27	8,269.73	8,684.00
			Annual	85,737.60	90,043.20	94,515.20	99,236.80	104,208.00
HUMAN RESOURCES TECHNICIAN	U100	Classified	Hourly	30.03	31.54	33.11	34.75	36.49
			Bi-Weekly	2,402.40	2,523.20	2,648.80	2,780.00	2,919.20
			Monthly	5,205.20	5,466.93	5,739.07	6,023.33	6,324.93
			Annual	62,462.40	65,603.20	68,868.80	72,280.00	75,899.20
HUMAN RESOURCES ADMINISTRATIVE ASSISTANT	U105	Classified	Hourly	33.74	35.42	37.19	39.05	41.01
			Bi-Weekly	2,699.20	2,833.60	2,975.20	3,124.00	3,280.80
			Monthly	5,848.27	6,139.47	6,446.27	6,768.67	7,108.40
			Annual	70,179.20	73,673.60	77,355.20	81,224.00	85,300.80

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LIBRARY AND COMMUNITY SERVICES DEPARTMENT								
COMMUNITY SERVICES								
COMMUNITY SERVICES MANAGER	H745	Classified	Hourly	62.55	65.67	68.96	72.42	76.03
			Bi-Weekly	5,004.00	5,253.60	5,516.80	5,793.60	6,082.40
			Monthly	10,842.00	11,382.80	11,953.07	12,552.80	13,178.53
			Annual	130,104.00	136,593.60	143,436.80	150,633.60	158,142.40
COMMUNITY PROGRAMS SPECIALIST	T705	Classified	Hourly	40.42	42.52	44.68	46.88	49.17
			Bi-Weekly	3,233.60	3,401.60	3,574.40	3,750.40	3,933.60
			Monthly	7,006.13	7,370.13	7,744.53	8,125.87	8,522.80
			Annual	84,073.60	88,441.60	92,934.40	97,510.40	102,273.60
SENIOR PROPERTY REHABILITATION SPECIALIST	T730	Classified	Hourly	44.45	46.76	49.14	51.56	54.08
			Bi-Weekly	3,556.00	3,740.80	3,931.20	4,124.80	4,326.40
			Monthly	7,704.67	8,105.07	8,517.60	8,937.07	9,373.87
			Annual	92,456.00	97,260.80	102,211.20	107,244.80	112,486.40
PROPERTY REHABILITATION SPECIALIST	T725	Classified	Hourly	40.42	42.52	44.68	46.88	49.17
			Bi-Weekly	3,233.60	3,401.60	3,574.40	3,750.40	3,933.60
			Monthly	7,006.13	7,370.13	7,744.53	8,125.87	8,522.80
			Annual	84,073.60	88,441.60	92,934.40	97,510.40	102,273.60
PARATRANSIT COORDINATOR	T715	Classified	Hourly	38.53	40.46	42.41	44.57	46.75
			Bi-Weekly	3,082.40	3,236.80	3,392.80	3,565.60	3,740.00
			Monthly	6,678.53	7,013.07	7,351.07	7,725.47	8,103.33
			Annual	80,142.40	84,156.80	88,212.80	92,705.60	97,240.00
EDUCATION SERVICES MANAGER	H760	Classified	Hourly	43.21	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.80	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,489.73	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,876.80	94,348.80	99,070.40	104,000.00	109,200.00
EDUCATIONAL SERVICES COORDINATOR	T780	Classified	Hourly	30.03	31.54	33.13	34.78	36.52
			Bi-Weekly	2,402.40	2,523.20	2,650.40	2,782.40	2,921.60
			Monthly	5,205.20	5,466.93	5,742.53	6,028.53	6,330.13
			Annual	62,462.40	65,603.20	68,910.40	72,342.40	75,961.60
LIBRARY SERVICES DIVISION								
LIBRARY OPERATIONS MANAGER	H755	Classified	Hourly	43.21	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.80	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,489.73	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,876.80	94,348.80	99,070.40	104,000.00	109,200.00
SUPERVISING LIBRARIAN I	H750	Classified	Hourly	43.21	45.36	47.63	50.00	52.50
			Bi-Weekly	3,456.80	3,628.80	3,810.40	4,000.00	4,200.00
			Monthly	7,489.73	7,862.40	8,255.87	8,666.67	9,100.00
			Annual	89,876.80	94,348.80	99,070.40	104,000.00	109,200.00
LIBRARIAN II	T795	Classified	Hourly	33.89	35.59	37.31	39.20	41.05
			Bi-Weekly	2,711.20	2,847.20	2,984.80	3,136.00	3,284.00
			Monthly	5,874.27	6,168.93	6,467.07	6,794.67	7,115.33
			Annual	70,491.20	74,027.20	77,604.80	81,536.00	85,384.00
LIBRARIAN I	T790	Classified	Hourly	30.73	32.28	33.89	35.50	37.32
			Bi-Weekly	2,458.40	2,582.40	2,711.20	2,840.00	2,985.60
			Monthly	5,326.53	5,595.20	5,874.27	6,153.33	6,468.80
			Annual	63,918.40	67,142.40	70,491.20	73,840.00	77,625.60

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LEAD LIBRARY ASSISTANT	C520	Classified	Hourly	29.47	30.96	32.43	34.03	35.81
			Bi-Weekly	2,357.60	2,476.80	2,594.40	2,722.40	2,864.80
			Monthly	5,108.13	5,366.40	5,621.20	5,898.53	6,207.07
			Annual	61,297.60	64,396.80	67,454.40	70,782.40	74,484.80
SENIOR LIBRARY ASSISTANT	C515	Classified	Hourly	27.21	28.41	29.71	31.03	32.52
			Bi-Weekly	2,176.80	2,272.80	2,376.80	2,482.40	2,601.60
			Monthly	4,716.40	4,924.40	5,149.73	5,378.53	5,636.80
			Annual	56,596.80	59,092.80	61,796.80	64,542.40	67,641.60
LIBRARY ASSISTANT	C510	Classified	Hourly	24.66	25.79	26.96	28.20	29.53
			Bi-Weekly	1,972.80	2,063.20	2,156.80	2,256.00	2,362.40
			Monthly	4,274.40	4,470.27	4,673.07	4,888.00	5,118.53
			Annual	51,292.80	53,643.20	56,076.80	58,656.00	61,422.40
SENIOR LIBRARY PAGE (.6 FTE)	C505	Classified	Hourly					17.90
			Bi-Weekly					859.20
			Monthly					1,861.60
			Annual					22,339.20
LIBRARY PAGE (.3 FTE)	C500	Classified	Hourly					16.35
			Bi-Weekly					392.40
			Monthly					850.20
			Annual					10,202.40
LITERACY PROGRAM COORDINATOR	T785	Classified	Hourly	30.07	31.59	33.16	34.74	36.52
			Bi-Weekly	2,405.60	2,527.20	2,652.80	2,779.20	2,921.60
			Monthly	5,212.13	5,475.60	5,747.73	6,021.60	6,330.13
			Annual	62,545.60	65,707.20	68,972.80	72,259.20	75,961.60
LEAD PROGRAM ASSISTANT	C508	Classified	Hourly	29.47	30.96	32.43	34.03	35.81
			Bi-Weekly	2,357.60	2,476.80	2,594.40	2,722.40	2,864.80
			Monthly	5,108.13	5,366.40	5,621.20	5,898.53	6,207.07
			Annual	61,297.60	64,396.80	67,454.40	70,782.40	74,484.80
PROGRAM ASSISTANT	C506	Classified	Hourly	22.80	23.95	25.14	26.40	27.73
			Bi-Weekly	1,824.00	1,916.00	2,011.20	2,112.00	2,218.40
			Monthly	3,952.00	4,151.33	4,357.60	4,576.00	4,806.53
			Annual	47,424.00	49,816.00	52,291.20	54,912.00	57,678.40
MAINTENANCE SERVICES DEPARTMENT								
FACILITIES MANAGEMENT								
FACILITIES AND BUILDING MANAGER	H605	Classified	Hourly	54.78	57.50	60.38	63.41	66.58
			Bi-Weekly	4,382.40	4,600.00	4,830.40	5,072.80	5,326.40
			Monthly	9,495.20	9,966.67	10,465.87	10,991.07	11,540.53
			Annual	113,942.40	119,600.00	125,590.40	131,892.80	138,486.40
FACILITIES LEADWORKER	M135	Classified	Hourly	47.09	48.96	50.86	52.96	55.23
			Bi-Weekly	3,767.20	3,916.80	4,068.80	4,236.80	4,418.40
			Monthly	8,162.27	8,486.40	8,815.73	9,179.73	9,573.20
			Annual	97,947.20	101,836.80	105,788.80	110,156.80	114,878.40
HVAC MECHANIC	M140	Classified	Hourly	42.56	44.26	46.00	47.95	49.93
			Bi-Weekly	3,404.80	3,540.80	3,680.00	3,836.00	3,994.40
			Monthly	7,377.07	7,671.73	7,973.33	8,311.33	8,654.53
			Annual	88,524.80	92,060.80	95,680.00	99,736.00	103,854.40
FACILITIES PAINTER II	M130	Classified	Hourly	34.74	36.16	37.57	39.13	40.76
			Bi-Weekly	2,779.20	2,892.80	3,005.60	3,130.40	3,260.80
			Monthly	6,021.60	6,267.73	6,512.13	6,782.53	7,065.07
			Annual	72,259.20	75,212.80	78,145.60	81,390.40	84,780.80
FACILITIES PAINTER I	M125	Classified	Hourly	31.61	32.89	34.22	35.65	37.06
			Bi-Weekly	2,528.80	2,631.20	2,737.60	2,852.00	2,964.80
			Monthly	5,479.07	5,700.93	5,931.47	6,179.33	6,423.73
			Annual	65,748.80	68,411.20	71,177.60	74,152.00	77,084.80

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FACILITIES CARPENTER II	M120	Classified	Hourly	34.60	35.97	37.48	39.03	40.65
			Bi-Weekly	2,768.00	2,877.60	2,998.40	3,122.40	3,252.00
			Monthly	5,997.33	6,234.80	6,496.53	6,765.20	7,046.00
			Annual	71,968.00	74,817.60	77,958.40	81,182.40	84,552.00
FACILITIES CARPENTER I	M115	Classified	Hourly	31.48	32.77	34.12	35.50	36.99
			Bi-Weekly	2,518.40	2,621.60	2,729.60	2,840.00	2,959.20
			Monthly	5,456.53	5,680.13	5,914.13	6,153.33	6,411.60
			Annual	65,478.40	68,161.60	70,969.60	73,840.00	76,939.20
FACILITIES SERVICEWORKER II	M110	Classified	Hourly	25.57	26.58	27.68	28.64	29.79
			Bi-Weekly	2,045.60	2,126.40	2,214.40	2,291.20	2,383.20
			Monthly	4,432.13	4,607.20	4,797.87	4,964.27	5,163.60
			Annual	53,185.60	55,286.40	57,574.40	59,571.20	61,963.20
FACILITIES SERVICEWORKER I	M105	Classified	Hourly	23.29	24.14	25.09	26.13	27.06
			Bi-Weekly	1,863.20	1,931.20	2,007.20	2,090.40	2,164.80
			Monthly	4,036.93	4,184.27	4,348.93	4,529.20	4,690.40
			Annual	48,443.20	50,211.20	52,187.20	54,350.40	56,284.80
FLEET MANAGEMENT DIVISION								
FLEET MAINTENANCE MANAGER	H635	Classified	Hourly	54.78	57.50	60.38	63.41	66.58
			Bi-Weekly	4,382.40	4,600.00	4,830.40	5,072.80	5,326.40
			Monthly	9,495.20	9,966.67	10,465.87	10,991.07	11,540.53
			Annual	113,942.40	119,600.00	125,590.40	131,892.80	138,486.40
SENIOR EQUIPMENT MECHANIC	M620	Classified	Hourly	38.05	39.83	41.85	44.03	46.21
			Bi-Weekly	3,044.00	3,186.40	3,348.00	3,522.40	3,696.80
			Monthly	6,595.33	6,903.87	7,254.00	7,631.87	8,009.73
			Annual	79,144.00	82,846.40	87,048.00	91,582.40	96,116.80
EQUIPMENT MECHANIC II	M615	Classified	Hourly	32.78	34.31	36.06	37.94	39.82
			Bi-Weekly	2,622.40	2,744.80	2,884.80	3,035.20	3,185.60
			Monthly	5,681.87	5,947.07	6,250.40	6,576.27	6,902.13
			Annual	68,182.40	71,364.80	75,004.80	78,915.20	82,825.60
EQUIPMENT MECHANIC I	M610	Classified	Hourly	29.84	31.34	32.95	34.57	36.27
			Bi-Weekly	2,387.20	2,507.20	2,636.00	2,765.60	2,901.60
			Monthly	5,172.27	5,432.27	5,711.33	5,992.13	6,286.80
			Annual	62,067.20	65,187.20	68,536.00	71,905.60	75,441.60
EQUIPMENT PARTS STOREKEEPER	M605	Classified	Hourly	27.80	29.29	30.69	32.25	33.88
			Bi-Weekly	2,224.00	2,343.20	2,455.20	2,580.00	2,710.40
			Monthly	4,818.67	5,076.93	5,319.60	5,590.00	5,872.53
			Annual	57,824.00	60,923.20	63,835.20	67,080.00	70,470.40
EQUIPMENT SERVICE ATTENDANT	M600	Classified	Hourly	25.67	26.67	27.77	28.72	29.82
			Bi-Weekly	2,053.60	2,133.60	2,221.60	2,297.60	2,385.60
			Monthly	4,449.47	4,622.80	4,813.47	4,978.13	5,168.80
			Annual	53,393.60	55,473.60	57,761.60	59,737.60	62,025.60
LANDSCAPE MAINTENANCE DIVISION								
LANDSCAPE MAINTENANCE MANAGER	H615	Classified	Hourly	54.78	57.50	60.38	63.41	66.58
			Bi-Weekly	4,382.40	4,600.00	4,830.40	5,072.80	5,326.40
			Monthly	9,495.20	9,966.67	10,465.87	10,991.07	11,540.53
			Annual	113,942.40	119,600.00	125,590.40	131,892.80	138,486.40

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GROUNDSKEEPER III	M215	Classified	Hourly	35.54	36.96	38.46	39.82	41.35
			Bi-Weekly	2,843.20	2,956.80	3,076.80	3,185.60	3,308.00
			Monthly	6,160.27	6,406.40	6,666.40	6,902.13	7,167.33
			Annual	73,923.20	76,876.80	79,996.80	82,825.60	86,008.00
GROUNDSKEEPER II	M210	Classified	Hourly	30.90	32.14	33.44	34.63	35.96
			Bi-Weekly	2,472.00	2,571.20	2,675.20	2,770.40	2,876.80
			Monthly	5,356.00	5,570.93	5,796.27	6,002.53	6,233.07
			Annual	64,272.00	66,851.20	69,555.20	72,030.40	74,796.80
GROUNDSKEEPER I	M205	Classified	Hourly	28.06	29.19	30.42	31.47	32.7
			Bi-Weekly	2,244.80	2,335.20	2,433.60	2,517.60	2,616.00
			Monthly	4,863.73	5,059.60	5,272.80	5,454.80	5,668.00
			Annual	58,364.80	60,715.20	63,273.60	65,457.60	68,016.00
TREE TRIMMER	M220	Classified	Hourly	32.41	33.70	35.07	36.32	37.74
			Bi-Weekly	2,592.80	2,696.00	2,805.60	2,905.60	3,019.20
			Monthly	5,617.73	5,841.33	6,078.80	6,295.47	6,541.60
			Annual	67,412.80	70,096.00	72,945.60	75,545.60	78,499.20
STREET MAINTENANCE DIVISION								
STREETS MAINTENANCE MANAGER	H625	Classified	Hourly	54.78	57.50	60.38	63.41	66.58
			Bi-Weekly	4,382.40	4,600.00	4,830.40	5,072.80	5,326.40
			Monthly	9,495.20	9,966.67	10,465.87	10,991.07	11,540.53
			Annual	113,942.40	119,600.00	125,590.40	131,892.80	138,486.40
SENIOR MAINTENANCE LEADER	M315	Classified	Hourly	36.27	37.68	39.24	40.61	42.18
			Bi-Weekly	2,901.60	3,014.40	3,139.20	3,248.80	3,374.40
			Monthly	6,286.80	6,531.20	6,801.60	7,039.07	7,311.20
			Annual	75,441.60	78,374.40	81,619.20	84,468.80	87,734.40
MAINTENANCE LEADER	M310	Classified	Hourly	31.54	32.76	34.12	35.32	36.68
			Bi-Weekly	2,523.20	2,620.80	2,729.60	2,825.60	2,934.40
			Monthly	5,466.93	5,678.40	5,914.13	6,122.13	6,357.87
			Annual	65,603.20	68,140.80	70,969.60	73,465.60	76,294.40
SWEEPER EQUIPMENT OPERATOR	M700	Classified	Hourly	31.10	32.14	33.43	34.86	36.24
			Bi-Weekly	2,488.00	2,571.20	2,674.40	2,788.80	2,899.20
			Monthly	5,390.67	5,570.93	5,794.53	6,042.40	6,281.60
			Annual	64,688.00	66,851.20	69,534.40	72,508.80	75,379.20
POLICE DEPARTMENT								
SWORN								
POLICE CAPTAIN	P300	Classified	Hourly	83.93	88.12	92.53	97.16	102.00
			Bi-Weekly	6,714.40	7,049.60	7,402.40	7,772.80	8,160.00
			Monthly	14,547.87	15,274.13	16,038.53	16,841.07	17,680.00
			Annual	174,574.40	183,289.60	192,462.40	202,092.80	212,160.00
POLICE LIEUTENANT	P215	Classified	Hourly				74.27	77.88
			Bi-Weekly				5,941.60	6,230.40
			Monthly				12,873.47	13,499.20
			Annual				154,481.60	161,990.40
POLICE SERGEANT	P210	Classified	Hourly			63.64	66.71	70.12
			Bi-Weekly			5,091.20	5,336.80	5,609.60
			Monthly			11,030.93	11,563.07	12,154.13
			Annual			132,371.20	138,756.80	145,849.60
POLICE OFFICER	P200	Classified	Hourly	46.74	48.97	51.35	53.83	56.39
			Bi-Weekly	3,739.20	3,917.60	4,108.00	4,306.40	4,511.20
			Monthly	8,101.60	8,488.13	8,900.67	9,330.53	9,774.27
			Annual	97,219.20	101,857.60	106,808.00	111,966.40	117,291.20
POLICE OFFICER TRAINEE	P100	Classified	Hourly	33.68	35.34			
			Bi-Weekly	2,694.40	2,827.20			
			Monthly	5,837.87	6,125.60			
			Annual	70,054.40	73,507.20			

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PROFESSIONAL STAFF								
PERSONNEL AND TRAINING ADMINISTRATOR	H450	Classified	Hourly	62.24	65.35	68.63	72.06	75.66
			Bi-Weekly	4,979.20	5,228.00	5,490.40	5,764.80	6,052.80
			Monthly	10,788.27	11,327.33	11,895.87	12,490.40	13,114.40
			Annual	129,459.20	135,928.00	142,750.40	149,884.80	157,372.80
SENIOR CRIME AND INTELLIGENCE ANALYST	H406	Classified	Hourly	49.86	52.33	54.96	57.71	60.58
			Bi-Weekly	3,988.80	4,186.40	4,396.80	4,616.80	4,846.40
			Monthly	8,642.40	9,070.53	9,526.40	10,003.07	10,500.53
			Annual	103,708.80	108,846.40	114,316.80	120,036.80	126,006.40
CRIME AND INTELLIGENCE ANALYST	H405	Classified	Hourly	45.34	47.61	49.99	52.48	55.10
			Bi-Weekly	3,627.20	3,808.80	3,999.20	4,198.40	4,408.00
			Monthly	7,858.93	8,252.40	8,664.93	9,096.53	9,550.67
			Annual	94,307.20	99,028.80	103,979.20	109,158.40	114,608.00
POLICE PROGRAMS ANALYST	H400	Classified	Hourly	45.34	47.61	49.99	52.48	55.10
			Bi-Weekly	3,627.20	3,808.80	3,999.20	4,198.40	4,408.00
			Monthly	7,858.93	8,252.40	8,664.93	9,096.53	9,550.67
			Annual	94,307.20	99,028.80	103,979.20	109,158.40	114,608.00
SPECIAL OPERATIONS DIVISION								
CRIME PREVENTION SPECIALIST	C670	Classified	Hourly	31.00	32.54	34.17	35.89	37.68
			Bi-Weekly	2,480.00	2,603.20	2,733.60	2,871.20	3,014.40
			Monthly	5,373.33	5,640.27	5,922.80	6,220.93	6,531.20
			Annual	64,480.00	67,683.20	71,073.60	74,651.20	78,374.40
RESERVE OFFICER COORDINATOR	H455	Classified	Hourly	54.57	57.30	60.16	63.07	66.29
			Bi-Weekly	4,365.60	4,584.00	4,812.80	5,045.60	5,303.20
			Monthly	9,458.80	9,932.00	10,427.73	10,932.13	11,490.27
			Annual	113,505.60	119,184.00	125,132.80	131,185.60	137,883.20
INVESTIGATION DIVISION								
YOUTH AND FAMILY SERVICES ADMINISTRATOR	H445	Classified	Hourly	62.24	65.35	68.63	72.06	75.66
			Bi-Weekly	4,979.20	5,228.00	5,490.40	5,764.80	6,052.80
			Monthly	10,788.27	11,327.33	11,895.87	12,490.40	13,114.40
			Annual	129,459.20	135,928.00	142,750.40	149,884.80	157,372.80
COUNSELING SUPERVISOR	H440	Classified	Hourly	47.04	49.40	51.86	54.45	57.18
			Bi-Weekly	3,763.20	3,952.00	4,148.80	4,356.00	4,574.40
			Monthly	8,153.60	8,562.67	8,989.07	9,438.00	9,911.20
			Annual	97,843.20	102,752.00	107,868.80	113,256.00	118,934.40
FAMILY COUNSELOR	T550	Classified	Hourly	37.66	39.52	41.51	43.41	45.68
			Bi-Weekly	3,012.80	3,161.60	3,320.80	3,472.80	3,654.40
			Monthly	6,527.73	6,850.13	7,195.07	7,524.40	7,917.87
			Annual	78,332.80	82,201.60	86,340.80	90,292.80	95,014.40
CERTIFIED LATENT PRINT EXAMINER	T560	Classified	Hourly	44.81	47.05	49.41	51.87	54.47
			Bi-Weekly	3,584.80	3,764.00	3,952.80	4,149.60	4,357.60
			Monthly	7,767.07	8,155.33	8,564.40	8,990.80	9,441.47
			Annual	93,204.80	97,864.00	102,772.80	107,889.60	113,297.60
SUPPORT SERVICES DIVISION								
OPERATIONS SUPPORT SERVICES MANAGER	U400	Classified	Hourly	71.88	75.48	80.02	84.03	88.21
			Bi-Weekly	5,750.40	6,038.40	6,401.60	6,722.40	7,056.80
			Monthly	12,459.20	13,083.20	13,870.13	14,565.20	15,289.73
			Annual	149,510.40	156,998.40	166,441.60	174,782.40	183,476.80
PROPERTY/EVIDENCE AND CRIME SCENE ADMINISTRATOR	H415	Classified	Hourly	49.86	52.34	54.96	57.72	60.60
			Bi-Weekly	3,988.80	4,187.20	4,396.80	4,617.60	4,848.00
			Monthly	8,642.40	9,072.27	9,526.40	10,004.80	10,504.00
			Annual	103,708.80	108,867.20	114,316.80	120,057.60	126,048.00
PROPERTY AND EVIDENCE SUPERVISOR	H410	Classified	Hourly	36.80	38.65	40.58	42.59	44.72
			Bi-Weekly	2,944.00	3,092.00	3,246.40	3,407.20	3,577.60
			Monthly	6,378.67	6,699.33	7,033.87	7,382.27	7,751.47
			Annual	76,544.00	80,392.00	84,406.40	88,587.20	93,017.60
POLICE ID SPECIALIST	T555	Classified	Hourly	33.20	34.86	36.60	38.46	40.27
			Bi-Weekly	2,656.00	2,788.80	2,928.00	3,076.80	3,221.60
			Monthly	5,754.67	6,042.40	6,344.00	6,666.40	6,980.13
			Annual	69,056.00	72,508.80	76,128.00	79,996.80	83,761.60
CRIME SCENE TECHNICIAN	C685	Classified	Hourly	30.88	32.28	33.76	35.27	36.95
			Bi-Weekly	2,470.40	2,582.40	2,700.80	2,821.60	2,956.00
			Monthly	5,352.53	5,595.20	5,851.73	6,113.47	6,404.67
			Annual	64,230.40	67,142.40	70,220.80	73,361.60	76,856.00

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FY 2019**

ATTACHMENT III
Recommended by
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Classification Title	Job Code	Service Type	Step A	Step B	Step C	Step D	Step E	
PROPERTY TECHNICIAN	C665	Classified	Hourly	29.84	31.13	32.64	34.13	35.75
			Bi-Weekly	2,387.20	2,490.40	2,611.20	2,730.40	2,860.00
			Monthly	5,172.27	5,395.87	5,657.60	5,915.87	6,196.67
			Annual	62,067.20	64,750.40	67,891.20	70,990.40	74,360.00
ANIMAL SERVICES ADMINISTRATOR	H430	Classified	Hourly	49.86	52.34	54.96	57.72	60.60
			Bi-Weekly	3,988.80	4,187.20	4,396.80	4,617.60	4,848.00
			Monthly	8,642.40	9,072.27	9,526.40	10,004.80	10,504.00
			Annual	103,708.80	108,867.20	114,316.80	120,057.60	126,048.00
SHELTER OPERATIONS SUPERVISOR	C621	Classified	Hourly	32.88	34.34	35.95	37.59	39.38
			Bi-Weekly	2,630.40	2,747.20	2,876.00	3,007.20	3,150.40
			Monthly	5,699.20	5,952.27	6,231.33	6,515.60	6,825.87
			Annual	68,390.40	71,427.20	74,776.00	78,187.20	81,910.40
ANIMAL CONTROL OFFICER	C610	Classified	Hourly	28.27	29.72	31.08	32.54	34.07
			Bi-Weekly	2,261.60	2,377.60	2,486.40	2,603.20	2,725.60
			Monthly	4,900.13	5,151.47	5,387.20	5,640.27	5,905.47
			Annual	58,801.60	61,817.60	64,646.40	67,683.20	70,865.60
ANIMAL CARE ATTENDANT	C600	Classified	Hourly	23.52	24.52	25.50	26.61	27.93
			Bi-Weekly	1,881.60	1,961.60	2,040.00	2,128.80	2,234.40
			Monthly	4,076.80	4,250.13	4,420.00	4,612.40	4,841.20
			Annual	48,921.60	51,001.60	53,040.00	55,348.80	58,094.40
SHELTER VOLUNTEER COORDINATOR	C607	Classified	Hourly	23.52	24.52	25.50	26.61	27.93
			Bi-Weekly	1,881.60	1,961.60	2,040.00	2,128.80	2,234.40
			Monthly	4,076.80	4,250.13	4,420.00	4,612.40	4,841.20
			Annual	48,921.60	51,001.60	53,040.00	55,348.80	58,094.40
COMMUNICATIONS ADMINISTRATOR	H435	Classified	Hourly	49.86	52.34	54.96	57.72	60.60
			Bi-Weekly	3,988.80	4,187.20	4,396.80	4,617.60	4,848.00
			Monthly	8,642.40	9,072.27	9,526.40	10,004.80	10,504.00
			Annual	103,708.80	108,867.20	114,316.80	120,057.60	126,048.00
COMMUNICATIONS SUPERVISOR	C645	Classified	Hourly	40.72	42.76	44.90	47.14	49.52
			Bi-Weekly	3,257.60	3,420.80	3,592.00	3,771.20	3,961.60
			Monthly	7,058.13	7,411.73	7,782.67	8,170.93	8,583.47
			Annual	84,697.60	88,940.80	93,392.00	98,051.20	103,001.60
COMMUNICATIONS OPERATOR	C635	Classified	Hourly	35.33	37.13	38.95	40.94	43.00
			Bi-Weekly	2,826.40	2,970.40	3,116.00	3,275.20	3,440.00
			Monthly	6,123.87	6,435.87	6,751.33	7,096.27	7,453.33
			Annual	73,486.40	77,230.40	81,016.00	85,155.20	89,440.00
CALL TAKER	C633	Classified	Hourly	29.40	30.84	32.40	34.03	35.73
			Bi-Weekly	2,352.00	2,467.20	2,592.00	2,722.40	2,858.40
			Monthly	5,096.00	5,345.60	5,616.00	5,898.53	6,193.20
			Annual	61,152.00	64,147.20	67,392.00	70,782.40	74,318.40
RECORDS ADMINISTRATOR	H425	Classified	Hourly	49.86	52.34	54.96	57.72	60.60
			Bi-Weekly	3,988.80	4,187.20	4,396.80	4,617.60	4,848.00
			Monthly	8,642.40	9,072.27	9,526.40	10,004.80	10,504.00
			Annual	103,708.80	108,867.20	114,316.80	120,057.60	126,048.00
RECORDS SUPERVISOR	C705	Classified	Hourly	35.34	37.11	38.96	40.91	42.96
			Bi-Weekly	2,827.20	2,968.80	3,116.80	3,272.80	3,436.80
			Monthly	6,125.60	6,432.40	6,753.07	7,091.07	7,446.40
			Annual	73,507.20	77,188.80	81,036.80	85,092.80	89,356.80
POLICE RECORDS CLERK II	C695	Classified	Hourly	27.48	28.58	29.72	31.03	32.55
			Bi-Weekly	2,198.40	2,286.40	2,377.60	2,482.40	2,604.00
			Monthly	4,763.20	4,953.87	5,151.47	5,378.53	5,642.00
			Annual	57,158.40	59,446.40	61,817.60	64,542.40	67,704.00
POLICE RECORDS CLERK I	C690	Classified	Hourly	24.16	25.41	26.76	28.09	29.60
			Bi-Weekly	1,932.80	2,032.80	2,140.80	2,247.20	2,368.00
			Monthly	4,187.73	4,404.40	4,638.40	4,868.93	5,130.67
			Annual	50,252.80	52,852.80	55,660.80	58,427.20	61,568.00
JAIL ADMINISTRATOR	H420	Classified	Hourly	49.86	52.34	54.96	57.72	60.60
			Bi-Weekly	3,988.80	4,187.20	4,396.80	4,617.60	4,848.00
			Monthly	8,642.40	9,072.27	9,526.40	10,004.80	10,504.00
			Annual	103,708.80	108,867.20	114,316.80	120,057.60	126,048.00
JAIL SUPERVISOR	C660	Classified	Hourly	34.29	35.73	37.45	39.20	41.08
			Bi-Weekly	2,743.20	2,858.40	2,996.00	3,136.00	3,286.40
			Monthly	5,943.60	6,193.20	6,491.33	6,794.67	7,120.53
			Annual	71,323.20	74,318.40	77,896.00	81,536.00	85,446.40
COMMUNITY SERVICE OFFICER	C650	Classified	Hourly	29.95	31.25	32.75	34.26	35.89
			Bi-Weekly	2,396.00	2,500.00	2,620.00	2,740.80	2,871.20
			Monthly	5,191.33	5,416.67	5,676.67	5,938.40	6,220.93
			Annual	62,296.00	65,000.00	68,120.00	71,260.80	74,651.20

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TRANSPORTATION AND ENGINEERING DEPARTMENT								
AIRPORT DIVISION SUMMARY								
AIRPORT MANAGER	H205	Classified	Hourly	61.75	64.82	68.06	71.46	75.04
			Bi-Weekly	4,940.00	5,185.60	5,444.80	5,716.80	6,003.20
			Monthly	10,703.33	11,235.47	11,797.07	12,386.40	13,006.93
			Annual	128,440.00	134,825.60	141,564.80	148,636.80	156,083.20
AIRPORT OPERATIONS SUPERVISOR	H200	Classified	Hourly	51.47	54.03	56.74	59.58	62.55
			Bi-Weekly	4,117.60	4,322.40	4,539.20	4,766.40	5,004.00
			Monthly	8,921.47	9,365.20	9,834.93	10,327.20	10,842.00
			Annual	107,057.60	112,382.40	118,019.20	123,926.40	130,104.00
AIRPORT BUSINESS SUPERVISOR	H198	Classified	Hourly	49.86	52.33	54.96	57.71	60.58
			Bi-Weekly	3,988.80	4,186.40	4,396.80	4,616.80	4,846.40
			Monthly	8,642.40	9,070.53	9,526.40	10,003.07	10,500.53
			Annual	103,708.80	108,846.40	114,316.80	120,036.80	126,006.40
AIRPORT OPERATIONS SPECIALIST	T270	Classified	Hourly	30.07	31.59	33.16	34.74	36.52
			Bi-Weekly	2,405.60	2,527.20	2,652.80	2,779.20	2,921.60
			Monthly	5,212.13	5,475.60	5,747.73	6,021.60	6,330.13
			Annual	62,545.60	65,707.20	68,972.80	72,259.20	75,961.60
SENIOR AIRPORT MAINTENANCE WORKER	M510	Classified	Hourly	33.00	34.22	35.58	37.04	38.52
			Bi-Weekly	2,640.00	2,737.60	2,846.40	2,963.20	3,081.60
			Monthly	5,720.00	5,931.47	6,167.20	6,420.27	6,676.80
			Annual	68,640.00	71,177.60	74,006.40	77,043.20	80,121.60
AIRPORT MAINTENANCE WORKER	M505	Classified	Hourly	29.98	31.09	32.29	33.65	35.03
			Bi-Weekly	2,398.40	2,487.20	2,583.20	2,692.00	2,802.40
			Monthly	5,196.53	5,388.93	5,596.93	5,832.67	6,071.87
			Annual	62,358.40	64,667.20	67,163.20	69,992.00	72,862.40
AIRPORT ATTENDANT	M500	Classified	Hourly	22.44	23.44	24.30	25.36	26.62
			Bi-Weekly	1,795.20	1,875.20	1,944.00	2,028.80	2,129.60
			Monthly	3,889.60	4,062.93	4,212.00	4,395.73	4,614.13
			Annual	46,675.20	48,755.20	50,544.00	52,748.80	55,369.60
ENGINEERING/TRANSPORTATION DIVISION								
REAL PROPERTY MANAGER	H225	Classified	Hourly	45.30	47.58	49.94	52.45	55.07
			Bi-Weekly	3,624.00	3,806.40	3,995.20	4,196.00	4,405.60
			Monthly	7,852.00	8,247.20	8,656.27	9,091.33	9,545.47
			Annual	94,224.00	98,966.40	103,875.20	109,096.00	114,545.60
REAL PROPERTY ASSOCIATE	T260	Classified	Hourly	39.82	41.90	44.01	46.15	48.42
			Bi-Weekly	3,185.60	3,352.00	3,520.80	3,692.00	3,873.60
			Monthly	6,902.13	7,262.67	7,628.40	7,999.33	8,392.80
			Annual	82,825.60	87,152.00	91,540.80	95,992.00	100,713.60
REAL PROPERTY ASSISTANT	T255	Classified	Hourly	33.94	35.63	37.34	39.20	41.17
			Bi-Weekly	2,715.20	2,850.40	2,987.20	3,136.00	3,293.60
			Monthly	5,882.93	6,175.87	6,472.27	6,794.67	7,136.13
			Annual	70,595.20	74,110.40	77,667.20	81,536.00	85,633.60
ENGINEERING TECHNICIAN	T200	Classified	Hourly	32.37	33.93	35.65	37.43	39.22
			Bi-Weekly	2,589.60	2,714.40	2,852.00	2,994.40	3,137.60
			Monthly	5,610.80	5,881.20	6,179.33	6,487.87	6,798.13
			Annual	67,329.60	70,574.40	74,152.00	77,854.40	81,577.60
SURVEY ENGINEER	H230	Classified	Hourly	53.02	55.67	58.46	61.38	64.44
			Bi-Weekly	4,241.60	4,453.60	4,676.80	4,910.40	5,155.20
			Monthly	9,190.13	9,649.47	10,133.07	10,639.20	11,169.60
			Annual	110,281.60	115,793.60	121,596.80	127,670.40	134,035.20
SURVEYOR	T265	Classified	Hourly	38.51	40.41	42.42	44.52	46.76
			Bi-Weekly	3,080.80	3,232.80	3,393.60	3,561.60	3,740.80
			Monthly	6,675.07	7,004.40	7,352.80	7,716.80	8,105.07
			Annual	80,100.80	84,052.80	88,233.60	92,601.60	97,260.80

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TRANSPORTATION MANAGER	H220	Classified	Hourly	67.97	71.38	74.95	78.70	82.62
			Bi-Weekly	5,437.60	5,710.40	5,996.00	6,296.00	6,609.60
			Monthly	11,781.47	12,372.53	12,991.33	13,641.33	14,320.80
			Annual	141,377.60	148,470.40	155,896.00	163,696.00	171,849.60
SENIOR TRANSPORTATION ENGINEER	H215	Classified	Hourly	58.96	61.91	65.00	68.25	71.66
			Bi-Weekly	4,716.80	4,952.80	5,200.00	5,460.00	5,732.80
			Monthly	10,219.73	10,731.07	11,266.67	11,830.00	12,421.07
			Annual	122,636.80	128,772.80	135,200.00	141,960.00	149,052.80
ASSOCIATE TRANSPORTATION ENGINEER	T240	Classified	Hourly	47.34	49.72	52.14	54.79	57.46
			Bi-Weekly	3,787.20	3,977.60	4,171.20	4,383.20	4,596.80
			Monthly	8,205.60	8,618.13	9,037.60	9,496.93	9,959.73
			Annual	98,467.20	103,417.60	108,451.20	113,963.20	119,516.80
ASSISTANT TRANSPORTATION ENGINEER	T235	Classified	Hourly	40.78	42.89	45.08	47.26	49.62
			Bi-Weekly	3,262.40	3,431.20	3,606.40	3,780.80	3,969.60
			Monthly	7,068.53	7,434.27	7,813.87	8,191.73	8,600.80
			Annual	84,822.40	89,211.20	93,766.40	98,300.80	103,209.60
SENIOR TRANSPORTATION PLANNER	H210	Classified	Hourly	49.75	52.23	54.85	57.59	60.47
			Bi-Weekly	3,980.00	4,178.40	4,388.00	4,607.20	4,837.60
			Monthly	8,623.33	9,053.20	9,507.33	9,982.27	10,481.47
			Annual	103,480.00	108,638.40	114,088.00	119,787.20	125,777.60
ASSOCIATE TRANSPORTATION PLANNER	T225	Classified	Hourly	43.99	46.15	48.44	50.93	53.37
			Bi-Weekly	3,519.20	3,692.00	3,875.20	4,074.40	4,269.60
			Monthly	7,624.93	7,999.33	8,396.27	8,827.87	9,250.80
			Annual	91,499.20	95,992.00	100,755.20	105,934.40	111,009.60
TRAFFIC SIGNAL TECHNICIAN	T220	Classified	Hourly	32.37	33.93	35.65	37.43	39.22
			Bi-Weekly	2,589.60	2,714.40	2,852.00	2,994.40	3,137.60
			Monthly	5,610.80	5,881.20	6,179.33	6,487.87	6,798.13
			Annual	67,329.60	70,574.40	74,152.00	77,854.40	81,577.60
SUPERVISING CONSTRUCTION INSPECTOR	H235	Classified	Hourly	52.42	55.04	57.79	60.69	63.72
			Bi-Weekly	4,193.60	4,403.20	4,623.20	4,855.20	5,097.60
			Monthly	9,086.13	9,540.27	10,016.93	10,519.60	11,044.80
			Annual	109,033.60	114,483.20	120,203.20	126,235.20	132,537.60
SENIOR CONSTRUCTION INSPECTOR	T250	Classified	Hourly	43.33	45.64	47.94	50.20	52.71
			Bi-Weekly	3,466.40	3,651.20	3,835.20	4,016.00	4,216.80
			Monthly	7,510.53	7,910.93	8,309.60	8,701.33	9,136.40
			Annual	90,126.40	94,931.20	99,715.20	104,416.00	109,636.80
CONSTRUCTION INSPECTOR	T245	Classified	Hourly	36.31	38.17	39.95	41.97	44.11
			Bi-Weekly	2,904.80	3,053.60	3,196.00	3,357.60	3,528.80
			Monthly	6,293.73	6,616.13	6,924.67	7,274.80	7,645.73
			Annual	75,524.80	79,393.60	83,096.00	87,297.60	91,748.80

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UTILITIES AND ENVIRONMENTAL SERVICES DEPARTMENT								
ADMINISTRATION								
DEPUTY DIRECTOR OF PUBLIC WORKS	U510	Classified	Hourly	70.07	73.58	77.26	81.13	85.19
			Bi-Weekly	5,605.60	5,886.40	6,180.80	6,490.40	6,815.20
			Monthly	12,145.47	12,753.87	13,391.73	14,062.53	14,766.27
			Annual	145,745.60	153,046.40	160,700.80	168,750.40	177,195.20
WATER RESOURCES MANAGER	H875	Classified	Hourly	70.07	73.58	77.26	81.13	85.19
			Bi-Weekly	5,605.60	5,886.40	6,180.80	6,490.40	6,815.20
			Monthly	12,145.47	12,753.87	13,391.73	14,062.53	14,766.27
			Annual	145,745.60	153,046.40	160,700.80	168,750.40	177,195.20
UTILITIES ENGINEERING MANAGER	H880	Classified	Hourly	70.07	73.58	77.26	81.13	85.19
			Bi-Weekly	5,605.60	5,886.40	6,180.80	6,490.40	6,815.20
			Monthly	12,145.47	12,753.87	13,391.73	14,062.53	14,766.27
			Annual	145,745.60	153,046.40	160,700.80	168,750.40	177,195.20
SENIOR UTILITY SERVICE REPRESENTATIVE	M820	Classified	Hourly	35.01	36.74	38.49	40.47	42.45
			Bi-Weekly	2,800.80	2,939.20	3,079.20	3,237.60	3,396.00
			Monthly	6,068.40	6,368.27	6,671.60	7,014.80	7,358.00
			Annual	72,820.80	76,419.20	80,059.20	84,177.60	88,296.00
STOREKEEPER - EXPEDITER	M100	Classified	Hourly	29.04	30.24	31.37	32.57	33.80
			Bi-Weekly	2,323.20	2,419.20	2,509.60	2,605.60	2,704.00
			Monthly	5,033.60	5,241.60	5,437.47	5,645.47	5,858.67
			Annual	60,403.20	62,899.20	65,249.60	67,745.60	70,304.00
RECYCLING-SOLID WASTE								
SOLID WASTE PROGRAM MANAGER	H800	Classified	Hourly	49.86	52.33	54.96	57.71	60.58
			Bi-Weekly	3,988.80	4,186.40	4,396.80	4,616.80	4,846.40
			Monthly	8,642.40	9,070.53	9,526.40	10,003.07	10,500.53
			Annual	103,708.80	108,846.40	114,316.80	120,036.80	126,006.40
RECYCLING SPECIALIST	T800	Classified	Hourly	34.24	35.94	37.69	39.61	41.57
			Bi-Weekly	2,739.20	2,875.20	3,015.20	3,168.80	3,325.60
			Monthly	5,934.93	6,229.60	6,532.93	6,865.73	7,205.47
			Annual	71,219.20	74,755.20	78,395.20	82,388.80	86,465.60
SUSTAINABILITY SPECIALIST	T803	Classified	Hourly	36.79	38.62	40.55	42.58	44.71
			Bi-Weekly	2,943.20	3,089.60	3,244.00	3,406.40	3,576.80
			Monthly	6,376.93	6,694.13	7,028.67	7,380.53	7,749.73
			Annual	76,523.20	80,329.60	84,344.00	88,566.40	92,996.80
SUSTAINABILITY TECHNICIAN	T802	Classified	Hourly	33.45	35.11	36.86	38.69	40.64
			Bi-Weekly	2,676.00	2,808.80	2,948.80	3,095.20	3,251.20
			Monthly	5,798.00	6,085.73	6,389.07	6,706.27	7,044.27
			Annual	69,576.00	73,028.80	76,668.80	80,475.20	84,531.20
WATER POLLUTION CONTROL FACILITY (WPCF)								
WATER POLLUTION CONTROL FACILITY MANAGER	H870	Classified	Hourly	70.07	73.58	77.26	81.13	85.19
			Bi-Weekly	5,605.60	5,886.40	6,180.80	6,490.40	6,815.20
			Monthly	12,145.47	12,753.87	13,391.73	14,062.53	14,766.27
			Annual	145,745.60	153,046.40	160,700.80	168,750.40	177,195.20
WPCF OPERATIONS AND MAINTENANCE MANAGER	H865	Classified	Hourly	57.15	60.01	63.02	66.18	69.48
			Bi-Weekly	4,572.00	4,800.80	5,041.60	5,294.40	5,558.40
			Monthly	9,906.00	10,401.73	10,923.47	11,471.20	12,043.20
			Annual	118,872.00	124,820.80	131,081.60	137,654.40	144,518.40
WPCF MAINTENANCE SUPERVISOR	H860	Classified	Hourly	51.99	54.57	57.30	60.18	63.19
			Bi-Weekly	4,159.20	4,365.60	4,584.00	4,814.40	5,055.20
			Monthly	9,011.60	9,458.80	9,932.00	10,431.20	10,952.93
			Annual	108,139.20	113,505.60	119,184.00	125,174.40	131,435.20
WPCF OPERATIONS SUPERVISOR	H855	Classified	Hourly	51.99	54.57	57.30	60.18	63.19
			Bi-Weekly	4,159.20	4,365.60	4,584.00	4,814.40	5,055.20
			Monthly	9,011.60	9,458.80	9,932.00	10,431.20	10,952.93
			Annual	108,139.20	113,505.60	119,184.00	125,174.40	131,435.20
WPCF LEAD OPERATOR	M935	Classified	Hourly	41.44	43.10	44.78	46.56	48.45
			Bi-Weekly	3,315.20	3,448.00	3,582.40	3,724.80	3,876.00
			Monthly	7,182.93	7,470.67	7,761.87	8,070.40	8,398.00
			Annual	86,195.20	89,648.00	93,142.40	96,844.80	100,776.00
WPCF OPERATOR	M930	Classified	Hourly	36.44	37.89	39.41	40.94	42.61
			Bi-Weekly	2,915.20	3,031.20	3,152.80	3,275.20	3,408.80
			Monthly	6,316.27	6,567.60	6,831.07	7,096.27	7,385.73
			Annual	75,795.20	78,811.20	81,972.80	85,155.20	88,628.80
OPERATOR-IN-TRAINING	M925	Classified	Hourly	33.36	34.68	36.13	37.36	38.82
			Bi-Weekly	2,668.80	2,774.40	2,890.40	2,988.80	3,105.60
			Monthly	5,782.40	6,011.20	6,262.53	6,475.73	6,728.80
			Annual	69,388.80	72,134.40	75,150.40	77,708.80	80,745.60

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LAB SUPERVISOR	H850	Classified	Hourly	51.99	54.57	57.30	60.18	63.19
			Bi-Weekly	4,159.20	4,365.60	4,584.00	4,814.40	5,055.20
			Monthly	9,011.60	9,458.80	9,932.00	10,431.20	10,952.93
			Annual	108,139.20	113,505.60	119,184.00	125,174.40	131,435.20
CHEMIST	T807	Classified	Hourly	40.43	42.46	44.58	46.80	49.14
			Bi-Weekly	3,234.40	3,396.80	3,566.40	3,744.00	3,931.20
			Monthly	7,007.87	7,359.73	7,727.20	8,112.00	8,517.60
			Annual	84,094.40	88,316.80	92,726.40	97,344.00	102,211.20
LABORATORY TECHNICIAN	T805	Classified	Hourly	35.16	36.48	37.88	39.44	40.91
			Bi-Weekly	2,812.80	2,918.40	3,030.40	3,155.20	3,272.80
			Monthly	6,094.40	6,323.20	6,565.87	6,836.27	7,091.07
			Annual	73,132.80	75,878.40	78,790.40	82,035.20	85,092.80

WATER POLLUTION SOURCE CONTROL

ENVIRONMENTAL SERVICES MANAGER	H805	Classified	Hourly	60.45	63.47	66.65	69.98	73.48
			Bi-Weekly	4,836.00	5,077.60	5,332.00	5,598.40	5,878.40
			Monthly	10,478.00	11,001.47	11,552.67	12,129.87	12,736.53
			Annual	125,736.00	132,017.60	138,632.00	145,558.40	152,838.40
WATER POLLUTION CONTROL ADMINISTRATOR	H845	Classified	Hourly	52.54	55.17	57.92	60.83	63.88
			Bi-Weekly	4,203.20	4,413.60	4,633.60	4,866.40	5,110.40
			Monthly	9,106.93	9,562.80	10,039.47	10,543.87	11,072.53
			Annual	109,283.20	114,753.60	120,473.60	126,526.40	132,870.40
SENIOR WATER POLLUTION SOURCE CONTROL INSPECTOR	T815	Classified	Hourly	40.20	42.29	44.41	46.51	48.88
			Bi-Weekly	3,216.00	3,383.20	3,552.80	3,720.80	3,910.40
			Monthly	6,968.00	7,330.27	7,697.73	8,061.73	8,472.53
			Annual	83,616.00	87,963.20	92,372.80	96,740.80	101,670.40
WATER POLLUTION SOURCE CONTROL INSPECTOR	T810	Classified	Hourly	36.53	38.44	40.19	42.26	44.36
			Bi-Weekly	2,922.40	3,075.20	3,215.20	3,380.80	3,548.80
			Monthly	6,331.87	6,662.93	6,966.27	7,325.07	7,689.07
			Annual	75,982.40	79,955.20	83,595.20	87,900.80	92,268.80
TECHNICAL INTERN	Z125	Classified	Hourly					15.00
			Bi-Weekly					1,200.00
			Monthly					2,600.00
			Annual					31,200.00

SENIOR UTILITIES ENGINEER	H810	Classified	Hourly	58.40	61.31	64.39	67.60	70.97
			Bi-Weekly	4,672.00	4,904.80	5,151.20	5,408.00	5,677.60
			Monthly	10,122.67	10,627.07	11,160.93	11,717.33	12,301.47
			Annual	121,472.00	127,524.80	133,931.20	140,608.00	147,617.60

SEWER COLLECTIONS & WATER DISTRIBUTION

UTILITIES OPERATIONS AND MAINTENANCE MANAGER	H835	Classified	Hourly	64.51	67.72	71.10	74.66	78.39
			Bi-Weekly	5,160.80	5,417.60	5,688.00	5,972.80	6,271.20
			Monthly	11,181.73	11,738.13	12,324.00	12,941.07	13,587.60
			Annual	134,180.80	140,857.60	147,888.00	155,292.80	163,051.20
UTILITIES OPERATIONS AND MAINTENANCE SUPERVISOR	H830	Classified	Hourly	53.75	56.42	59.26	62.22	65.33
			Bi-Weekly	4,300.00	4,513.60	4,740.80	4,977.60	5,226.40
			Monthly	9,316.67	9,779.47	10,271.73	10,784.80	11,323.87
			Annual	111,800.00	117,353.60	123,260.80	129,417.60	135,886.40
UTILITIES FIELD SERVICES SUPERVISOR	H825	Classified	Hourly	53.75	56.42	59.26	62.22	65.33
			Bi-Weekly	4,300.00	4,513.60	4,740.80	4,977.60	5,226.40
			Monthly	9,316.67	9,779.47	10,271.73	10,784.80	11,323.87
			Annual	111,800.00	117,353.60	123,260.80	129,417.60	135,886.40
WASTEWATER COLLECTIONS SYSTEM SUPERVISOR	H823	Classified	Hourly	51.99	54.57	57.30	60.18	63.19
			Bi-Weekly	4,159.20	4,365.60	4,584.00	4,814.40	5,055.20
			Monthly	9,011.60	9,458.80	9,932.00	10,431.20	10,952.93
			Annual	108,139.20	113,505.60	119,184.00	125,174.40	131,435.20
WATER INSTALLATION AND MAINTENANCE SUPERVISOR	H815	Classified	Hourly	42.37	44.50	46.72	49.07	51.51
			Bi-Weekly	3,389.60	3,560.00	3,737.60	3,925.60	4,120.80
			Monthly	7,344.13	7,713.33	8,098.13	8,505.47	8,928.40
			Annual	88,129.60	92,560.00	97,177.60	102,065.60	107,140.80

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SENIOR UTILITY CUSTOMER SERVICE LEADER	M825	Classified	Hourly	36.85	38.13	39.63	41.27	42.94
			Bi-Weekly	2,948.00	3,050.40	3,170.40	3,301.60	3,435.20
			Monthly	6,387.33	6,609.20	6,869.20	7,153.47	7,442.93
			Annual	76,648.00	79,310.40	82,430.40	85,841.60	89,315.20
CROSS CONNECTION CONTROL SPECIALIST	M815	Classified	Hourly	32.04	33.16	34.46	35.89	37.34
			Bi-Weekly	2,563.20	2,652.80	2,756.80	2,871.20	2,987.20
			Monthly	5,553.60	5,747.73	5,973.07	6,220.93	6,472.27
			Annual	66,643.20	68,972.80	71,676.80	74,651.20	77,667.20
WATER METER MECHANIC	M810	Classified	Hourly	31.15	32.34	33.68	35.06	36.46
			Bi-Weekly	2,492.00	2,587.20	2,694.40	2,804.80	2,916.80
			Monthly	5,399.33	5,605.60	5,837.87	6,077.07	6,319.73
			Annual	64,792.00	67,267.20	70,054.40	72,924.80	75,836.80
WATER METER READER	M805	Classified	Hourly	27.84	28.94	30.12	31.22	32.47
			Bi-Weekly	2,227.20	2,315.20	2,409.60	2,497.60	2,597.60
			Monthly	4,825.60	5,016.27	5,220.80	5,411.47	5,628.13
			Annual	57,907.20	60,195.20	62,649.60	64,937.60	67,537.60
BACKFLOW/CROSS CONNECTION TESTER	M800	Classified	Hourly	26.93	28.22	29.53	30.96	32.47
			Bi-Weekly	2,154.40	2,257.60	2,362.40	2,476.80	2,597.60
			Monthly	4,667.87	4,891.47	5,118.53	5,366.40	5,628.13
			Annual	56,014.40	58,697.60	61,422.40	64,396.80	67,537.60
UTILITIES MAINTENANCE SUPERVISOR	H820	Classified	Hourly	48.73	51.16	53.71	56.41	59.23
			Bi-Weekly	3,898.40	4,092.80	4,296.80	4,512.80	4,738.40
			Monthly	8,446.53	8,867.73	9,309.73	9,777.73	10,266.53
			Annual	101,358.40	106,412.80	111,716.80	117,332.80	123,198.40
UTILITIES SERVICE WORKER	M900	Classified	Hourly	30.71	31.93	33.25	34.40	35.75
			Bi-Weekly	2,456.80	2,554.40	2,660.00	2,752.00	2,860.00
			Monthly	5,323.07	5,534.53	5,763.33	5,962.67	6,196.67
			Annual	63,876.80	66,414.40	69,160.00	71,552.00	74,360.00
GENERAL MAINTENANCE								
EQUIPMENT OPERATOR	M400	Classified	Hourly	31.05	32.19	33.46	34.82	36.24
			Bi-Weekly	2,484.00	2,575.20	2,676.80	2,785.60	2,899.20
			Monthly	5,382.00	5,579.60	5,799.73	6,035.47	6,281.60
			Annual	64,584.00	66,955.20	69,596.80	72,425.60	75,379.20
SENIOR UTILITY LEADER	M845	Classified	Hourly	38.84	40.40	42.08	43.54	45.22
			Bi-Weekly	3,107.20	3,232.00	3,366.40	3,483.20	3,617.60
			Monthly	6,732.27	7,002.67	7,293.87	7,546.93	7,838.13
			Annual	80,787.20	84,032.00	87,526.40	90,563.20	94,057.60
UTILITY LEADER	M840	Classified	Hourly	33.77	35.12	36.59	37.86	39.32
			Bi-Weekly	2,701.60	2,809.60	2,927.20	3,028.80	3,145.60
			Monthly	5,853.47	6,087.47	6,342.27	6,562.40	6,815.47
			Annual	70,241.60	73,049.60	76,107.20	78,748.80	81,785.60
UTILITY WORKER	M835	Classified	Hourly	30.71	31.93	33.25	34.40	35.75
			Bi-Weekly	2,456.80	2,554.40	2,660.00	2,752.00	2,860.00
			Monthly	5,323.07	5,534.53	5,763.33	5,962.67	6,196.67
			Annual	63,876.80	66,414.40	69,160.00	71,552.00	74,360.00
SENIOR UTILITY LEADER - SEWER	M920	Classified	Hourly	40.09	41.67	43.37	44.90	46.65
			Bi-Weekly	3,207.20	3,333.60	3,469.60	3,592.00	3,732.00
			Monthly	6,948.93	7,222.80	7,517.47	7,782.67	8,086.00
			Annual	83,387.20	86,673.60	90,209.60	93,392.00	97,032.00
UTILITY LEADER - SEWER	M915	Classified	Hourly	34.86	36.24	37.72	39.04	40.56
			Bi-Weekly	2,788.80	2,899.20	3,017.60	3,123.20	3,244.80
			Monthly	6,042.40	6,281.60	6,538.13	6,766.93	7,030.40
			Annual	72,508.80	75,379.20	78,457.60	81,203.20	84,364.80
UTILITY WORKER - SEWER	M910	Classified	Hourly	31.68	32.94	34.30	35.49	36.87
			Bi-Weekly	2,534.40	2,635.20	2,744.00	2,839.20	2,949.60
			Monthly	5,491.20	5,709.60	5,945.33	6,151.60	6,390.80
			Annual	65,894.40	68,515.20	71,344.00	73,819.20	76,689.60
UTILITIES MAINTENANCE MECHANIC	M415	Classified	Hourly	37.45	38.90	40.43	42.06	43.76
			Bi-Weekly	2,996.00	3,112.00	3,234.40	3,364.80	3,500.80
			Monthly	6,491.33	6,742.67	7,007.87	7,290.40	7,585.07
			Annual	77,896.00	80,912.00	84,094.40	87,484.80	91,020.80

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INFORMATION TECHNOLOGY DEPARTMENT								
INFORMATION SYSTEMS MANAGER	H565	Classified	Hourly	55.26	58.02	60.92	63.98	67.18
			Bi-Weekly	4,420.80	4,641.60	4,873.60	5,118.40	5,374.40
			Monthly	9,578.40	10,056.80	10,559.47	11,089.87	11,644.53
			Annual	114,940.80	120,681.60	126,713.60	133,078.40	139,734.40
INFORMATION TECHNOLOGY MANAGER	H566	Classified	Hourly	55.26	58.02	60.92	63.98	67.18
			Bi-Weekly	4,420.80	4,641.60	4,873.60	5,118.40	5,374.40
			Monthly	9,578.40	10,056.80	10,559.47	11,089.87	11,644.53
			Annual	114,940.80	120,681.60	126,713.60	133,078.40	139,734.40
DATA AND SYSTEMS COORDINATOR	H560	Classified	Hourly	49.73	52.21	54.83	57.57	60.44
			Bi-Weekly	3,978.40	4,176.80	4,386.40	4,605.60	4,835.20
			Monthly	8,619.87	9,049.73	9,503.87	9,978.80	10,476.27
			Annual	103,438.40	108,596.80	114,046.40	119,745.60	125,715.20
NETWORK SYSTEMS SPECIALIST	H555	Classified	Hourly	44.69	46.94	49.28	51.74	54.33
			Bi-Weekly	3,575.20	3,755.20	3,942.40	4,139.20	4,346.40
			Monthly	7,746.27	8,136.27	8,541.87	8,968.27	9,417.20
			Annual	92,955.20	97,635.20	102,502.40	107,619.20	113,006.40
GEOGRAPHIC INFO SYSTEMS COORDINATOR	T460	Classified	Hourly	47.97	50.37	52.76	55.42	59.09
			Bi-Weekly	3,837.60	4,029.60	4,220.80	4,433.60	4,727.20
			Monthly	8,314.80	8,730.80	9,145.07	9,606.13	10,242.27
			Annual	99,777.60	104,769.60	109,740.80	115,273.60	122,907.20
PROGRAMMER ANALYST	T455	Classified	Hourly	41.75	43.79	46.07	48.34	50.73
			Bi-Weekly	3,340.00	3,503.20	3,685.60	3,867.20	4,058.40
			Monthly	7,236.67	7,590.27	7,985.47	8,378.93	8,793.20
			Annual	86,840.00	91,083.20	95,825.60	100,547.20	105,518.40
WEB SPECIALIST	T450	Classified	Hourly	41.14	43.22	45.37	47.62	50.01
			Bi-Weekly	3,291.20	3,457.60	3,629.60	3,809.60	4,000.80
			Monthly	7,130.93	7,491.47	7,864.13	8,254.13	8,668.40
			Annual	85,571.20	89,897.60	94,369.60	99,049.60	104,020.80
INFORMATION TECHNOLOGY ANALYST II	T435	Classified	Hourly	41.73	43.81	46.00	48.31	50.73
			Bi-Weekly	3,338.40	3,504.80	3,680.00	3,864.80	4,058.40
			Monthly	7,233.20	7,593.73	7,973.33	8,373.73	8,793.20
			Annual	86,798.40	91,124.80	95,680.00	100,484.80	105,518.40
INFORMATION TECHNOLOGY ANALYST I	T430	Classified	Hourly	37.94	39.83	41.83	43.92	46.11
			Bi-Weekly	3,035.20	3,186.40	3,346.40	3,513.60	3,688.80
			Monthly	6,576.27	6,903.87	7,250.53	7,612.80	7,992.40
			Annual	78,915.20	82,846.40	87,006.40	91,353.60	95,908.80
TECHNOLOGY SOLUTIONS ANALYST II	T445	Classified	Hourly	41.73	43.81	46.00	48.31	50.73
			Bi-Weekly	3,338.40	3,504.80	3,680.00	3,864.80	4,058.40
			Monthly	7,233.20	7,593.73	7,973.33	8,373.73	8,793.20
			Annual	86,798.40	91,124.80	95,680.00	100,484.80	105,518.40
TECHNOLOGY SOLUTIONS ANALYST I	T440	Classified	Hourly	37.94	39.83	41.83	43.92	46.11
			Bi-Weekly	3,035.20	3,186.40	3,346.40	3,513.60	3,688.80
			Monthly	6,576.27	6,903.87	7,250.53	7,612.80	7,992.40
			Annual	78,915.20	82,846.40	87,006.40	91,353.60	95,908.80
GEOGRAPHIC INFO SYSTEM TECHNICIAN II	T465	Classified	Hourly	37.89	39.79	41.77	43.85	46.08
			Bi-Weekly	3,031.20	3,183.20	3,341.60	3,508.00	3,686.40
			Monthly	6,567.60	6,896.93	7,240.13	7,600.67	7,987.20
			Annual	78,811.20	82,763.20	86,881.60	91,208.00	95,846.40
GEOGRAPHIC INFO SYSTEM TECHNICIAN I	T464	Classified	Hourly	34.47	36.18	37.99	39.90	41.89
			Bi-Weekly	2,757.60	2,894.40	3,039.20	3,192.00	3,351.20
			Monthly	5,974.80	6,271.20	6,584.93	6,916.00	7,260.93
			Annual	71,697.60	75,254.40	79,019.20	82,992.00	87,131.20

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INFORMATION TECHNOLOGY TECHNICIAN II	T425	Classified	Hourly	37.89	39.79	41.77	43.85	46.08
			Bi-Weekly	3,031.20	3,183.20	3,341.60	3,508.00	3,686.40
			Monthly	6,567.60	6,896.93	7,240.13	7,600.67	7,987.20
			Annual	78,811.20	82,763.20	86,881.60	91,208.00	95,846.40
INFORMATION TECHNOLOGY TECHNICIAN I	T424	Classified	Hourly	34.47	36.18	37.99	39.90	41.89
			Bi-Weekly	2,757.60	2,894.40	3,039.20	3,192.00	3,351.20
			Monthly	5,974.80	6,271.20	6,584.93	6,916.00	7,260.93
			Annual	71,697.60	75,254.40	79,019.20	82,992.00	87,131.20
INFORMATION SYSTEMS SUPPORT TECHNICIAN	T415	Classified	Hourly	31.04	32.58	34.26	35.96	37.69
			Bi-Weekly	2,483.20	2,606.40	2,740.80	2,876.80	3,015.20
			Monthly	5,380.27	5,647.20	5,938.40	6,233.07	6,532.93
			Annual	64,563.20	67,766.40	71,260.80	74,796.80	78,395.20
DATA SYSTEMS OPERATOR	C450	Classified	Hourly	27.88	29.15	30.60	32.05	33.55
			Bi-Weekly	2,230.40	2,332.00	2,448.00	2,564.00	2,684.00
			Monthly	4,832.53	5,052.67	5,304.00	5,555.33	5,815.33
			Annual	57,990.40	60,632.00	63,648.00	66,664.00	69,784.00
AUDIO VIDEO SPECIALIST	T410	Classified	Hourly	29.57	31.02	32.61	34.22	35.85
			Bi-Weekly	2,365.60	2,481.60	2,608.80	2,737.60	2,868.00
			Monthly	5,125.47	5,376.80	5,652.40	5,931.47	6,214.00
			Annual	61,505.60	64,521.60	67,828.80	71,177.60	74,568.00
VIDEO ASSISTANT	T400	Classified	Hourly					16.24
			Bi-Weekly					1,299.20
			Monthly					2,814.93
			Annual					33,779.20
INFORMATION TECHNOLOGY INTERN	Z121	Classified	Hourly				15.00	20.00
			Bi-Weekly				1,200.00	1,600.00
			Monthly				2,600.00	3,466.67
			Annual				31,200.00	41,600.00



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: LB 18-030

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Adoption of Resolution Amending the Salary and Benefits Resolution for Unrepresented Executives, Management Employees, and Employees of the Office of the City Manager, Human Resources, and City Attorney

RECOMMENDATION

That the City Council adopts the attached Resolution (Attachment II) amending the Salary and Benefits Resolution for the Unrepresented Executives, Management Employees, and employees of the Office of the City Manager, Human Resources, and City Attorney.

SUMMARY

If approved, the proposed Salary and Benefits Resolution will grant Unrepresented Executives, Management Employees, and the Employees of the Office of the City Manager, Human Resources, and City Attorney ("Unrepresented") salary and benefit adjustments for the three-year period of FY 2019-FY 2021, resulting in a General Fund savings of approximately \$86,000 when compared to the budget model for the same three-year period.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Salary and Benefits Resolution



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT: Adoption of Resolution Amending the Salary and Benefits Resolution for Unrepresented Executives, Management Employees, and Employees of the Office of the City Manager, Human Resources, and City Attorney

RECOMMENDATION

That the City Council adopts the attached Resolution (Attachment II) amending the Salary and Benefits Resolution for the Unrepresented Executives, Management Employees, and employees of the Office of the City Manager, Human Resources, and City Attorney.

SUMMARY

If approved, the proposed Salary and Benefits Resolution will grant Unrepresented Executives, Management Employees, and the Employees of the Office of the City Manager, Human Resources, and City Attorney (“Unrepresented”) salary and benefit adjustments for the three-year period of FY 2019-FY 2021, resulting in a General Fund savings of approximately \$86,000 when compared to the budget model for the same three-year period.

BACKGROUND

The City of Hayward continues to face challenges balancing its General Fund budget. While the City is experiencing moderate growth in many of its key General Fund revenues such as Property Tax and Sales Tax, employee benefit costs, such as pension and healthcare benefits, continue to grow at significant rates. It is even more challenging for cities to fund ongoing operations and services to the communities they serve while continuing to provide their employees with a sustainable retirement and quality healthcare benefit options.

The City has worked hard to continue to provide quality services to its community and preserve employee benefits while taking significant steps towards attaining fiscal sustainability. This includes partnering with employees who have committed to helping address the City’s structural budget deficit by reducing expenses related to salaries and benefits. Contributions to date have included waiving salary increases and sharing the cost of benefits including retirement and health insurance. To continue on the path of fiscal sustainability, in October 2017 during the Fiscal Sustainability Work session, the Council identified a number of budget balancing strategies and directed staff to explore potential

revenue enhancements while partnering with City labor groups to address the increasing costs of employee benefits and other strategies to reduce total personnel costs.

In July 2015, a three-year Salary and Benefits Resolution was adopted for the Unrepresented Employees comprised of Executives, Management and the employees of the Human Resources, City Attorney, and City Manager Offices. This resolution categorized employees into one of three groups based on their job classification: 1) Unrepresented Executives (Executives); 2) Unrepresented-Exempt (Exempt); and 3) Unrepresented-Non-Exempt (Non-Exempt). By doing so, salary and benefits were appropriately set to be commensurate with the nature and rate of compensation for positions and better aligned with similar classifications throughout the organization. This also provided an opportunity for the higher paid executives to contribute more than others in the group.

Over the past five years, unrepresented employees have continued making significant contributions toward their benefits in support of the City's need for reduced costs associated with salaries and benefits; the table below summarizes the current contributions for each group:

Table 1: Current Employee Benefit Contribution Levels

Group	Additional PERS	Medical Contribution	Dental Contribution	Vision Contribution
Executives	5%	20%	20%	50%
Exempt	3%	20%	20%	50%
Non-Exempt	3%	10%	20%	50%

The proposed Salary and Benefits Resolution reflects a continued commitment to addressing the City's structural budget deficit and offsetting increased costs of retirement and healthcare. As in the past, the proposed Resolution extends Unrepresented Exempt and Non-Exempt employees the same salary and benefit adjustments recently negotiated by the Hayward Association of Management Employees (HAME).

DISCUSSION

The proposed changes continue the current cost sharing arrangement in the form of continued contributions toward the Employer's share of retirement costs, and the continued contributions to dental and vision plans.

Unrepresented Exempt employees will have their medical contribution reduced to 10% to appropriately align them with the Non-Exempt and HAME employees, instead of with the higher paid executives. This change results in an approximate cost of \$49,000 over the three-year period.

Another key part of the proposed Resolution is salary adjustments. The City's budget model for the 3-year period (FY 2019-FY 2021) has a 2% increase in cost of living adjustments each fiscal year. One way to achieve a savings is to offer employee cash in lieu of a cost of living

adjustment (COLA), delaying cost of living adjustments to later years. Savings is achieved because one-time payments do not permanently increase employees' base wages, which would otherwise increase ongoing expenses for the City. Additionally, more personnel cost savings will result from delayed increases. COLAs for each group have been delayed eighteen (18) months, and will be phased in in 6-month increments for a total of six percent (6%) for the Exempt and Non-Exempt groups and five percent (5%) for Executives over the three-year period. The projected savings from the cash in lieu and delayed cost of living increases is approximately \$135,000. The table below summarizes the key proposed changes:

Table 2: Key Proposed Changes

Group	Section	Proposed Term	Effective Date
Executives	Salaries	FY 2019 5% one-time cash FY 2020 – 2% COLA FY 2021– 3% COLA	July 1, 2018 January 1, 2020 July 1, 2020
Exempt and Non-Exempt	Salaries	FY 2019 4.25% one-time cash FY 2020 – 2% COLA FY 2021– 2% COLA FY 2021 – 2% COLA	July 1, 2018 January 1, 2020 July 1, 2020 January 1, 2021
Exempt and Non-Exempt	Flexible Benefits Allowance	Reduce medical allowance to no more than 90% of the Kaiser plan that corresponds with the participation level and changes Exempt contribution from 20% to 10%	January 1, 2019
Executives, Exempt, and Non-Exempt	Vacation/Management Leave Cash-Out	Increase cash-out allowance by 40 hours to 120 hours total from employees leave balances.	July 1, 2018
Executives, Exempt, and Non-Exempt	Parental Leave	Allows employees to use up to 120 hours of their accrued sick leave upon birth of a child or placement with employee who has commenced adoption proceedings	July 1, 2018

FISCAL IMPACT

The total proposed changes result in an estimated net savings of approximately \$86,000 in comparison to projections in the General Fund budget model for the 3-year period (FY 2019-FY 2021) as follows:

Approximate Salary Savings	\$135,000
Reduced medical contribution for Exempt employees	(\$49,000)

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

NEXT STEPS

If adopted, Human Resources staff will finalize the Resolution and work with the Finance Department to implement the above changes.

Prepared by: Vanessa Lopez, Senior Human Resources Analyst

Recommended by: Nina S. Collins, Director of Human Resources

Approved by:



Kelly McAdoo, City Manager

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION AUTHORIZING ADOPTION OF A SALARY AND BENEFITS
RESOLUTION FOR THE UNREPRESENTED EXECUTIVES, MANAGEMENT,
HUMAN RESOURCES, CITY ATTORNEY AND CITY MANAGER EMPLOYEES

BE IT RESOLVED by the City Council of the City of Hayward, as follows:

WHEREAS, the City of Hayward continues to have fiscal challenges and costs related to employee salaries and benefits continue to increase and Unrepresented Executives, Exempt and Non-Exempt employees have continued making significant contributions towards their benefits in support of the City's need for reduced costs associated with salaries and benefits; and

WHEREAS, the Unrepresented employees participated in informal group discussions in May and June 2018; and

WHEREAS, the Salary and Benefits Resolution for Unrepresented employees has been amended and reduces the medical contribution for Unrepresented Exempt employees from twenty percent (20%) to ten percent 10% to align them with Non-Exempt and HAME employees instead of with Executives; and

WHEREAS, effective July 1, 2018, Unrepresented employees will receive a one-time cash payment in lieu of a cost of living adjustment in the amount of five percent (5%) for Executives, and 4.25% for Exempt and Non-Exempt employees; and

WHEREAS, Unrepresented Executives will receive cost of living adjustments in the amount of two percent (2%) and three percent (3%) on January 1, 2020 and July 1, 2020 respectively; and

WHEREAS, Unrepresented Exempt and Non-Exempt employees will receive three (3) cost of living adjustments in the amount of two percent (2%) in six month increments on January 1, 2020, July 1, 2020, and January 1, 2021; and

WHEREAS, the amount of vacation and/or management leave hours that eligible Unrepresented employees are allowed to cash out has been increased from forty (40) hours to one-hundred and twenty (12) hours; and

WHEREAS, Unrepresented employees are allowed to use up to one-hundred and twenty hours of earned sick leave upon birth of a child or when a child begins residence with an employee who has commenced adoption proceedings; and

WHEREAS, the proposed changes will result in a General Fund savings of approximately \$86,000 when compared to the budget model for FY 2019 – FY2021;

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council hereby approves the adoption of the Salary and Benefits Resolution for the Unrepresented Executives, Management, City Manager, Human Resources and City Attorney employees for the period of July 1, 2018 through June 30, 2021, a copy of which is attached as Exhibit 1.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward

Introduced by Council Member

Salary and Benefits Resolution

for

***UNREPRESENTED EXECUTIVES, MANAGEMENT,
CITY MANAGER, HUMAN RESOURCES & CITY
ATTORNEY EMPLOYEES***

Effective July 1, 2015

*Amended: May 13, 2012 (Resolution No. 12-071)
 June 13, 2012 (Resolution No.12-093)
 April 15, 2014 (Resolution No. 14-045)
 July 7, 2015
 May 17, 2016
 June 27, 2017
 June 26, 2018*

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1.00 COMPOSITION

The employee classifications subject to this Resolution are categorized into three groups: Unrepresented-Executive, Unrepresented Exempt and Unrepresented Non-Exempt which are comprised of the classifications of employment listed in Appendix A to this Resolution and any other classification of employment which may hereafter be assigned by the City Manager in accordance with the provisions of the City of Hayward Personnel Rules governing unit determination and modification.

2.00 PROBATIONARY PERIOD

2.01 Appointments Not Subject to Probationary Period

All employees in positions identified in Appendix B as being members of the unclassified service are not subject to this Section 2.00. Employees in the unclassified service are “at-will” employees who can be separated from employment at any time, with or without cause. Employees who move from positions in the classified service to positions in the unclassified service will be required to sign a notification and acknowledgment that the position is at-will.

2.02 Appointments Subject to Probationary Period

All employees who are identified in Appendix B as being members of the classified service shall serve a probationary period as provided in this Section. The probationary period shall be regarded as a part of the selection process and shall be utilized for closely observing the employee's work and for securing the most effective adjustment of a new employee to his or her position.

All appointments to the classified service (other than temporary and provisional appointments or appointments to part-time positions that are regularly scheduled to work less than twenty (20) hours per week) shall be subject to a probationary period. The regular period of probation shall be one (1) year, but longer periods may be specified in individual classification descriptions and shall apply to all positions in the classification. Extension of probationary periods up to a maximum of six (6) months may be approved by the City Manager or designee in individual cases.

2.03 Release of Probationer

During the probationary period, an employee in the classified service may be released at any time without right of appeal. Written notice of release designating the effective date of such action shall be furnished to the probationer. Persons employed in part-time positions scheduled for less than twenty (20) hours per week are excluded from the classified service and may be released at any time without right of appeal.

2.04 Release Following Promotion

Any employee in the classified service may be released during the probationary period following promotion to another position in the classified service. The employee released shall be reinstated to his or her former position or to a position in the class from which he or she was promoted, unless the reason for the release is cause for dismissal. The employee will be reinstated to the salary step held before the promotion. If no vacancy exists in this former class, the employee with the least amount of time in this class shall be demoted to the most recent class in which he or she has satisfactorily served. If any employee is released by such action such employee shall be placed on a reemployment register for the classification from which released.

Any employee who is released during a probationary period following promotion to another position in the classified service and whose release is cause for dismissal shall retain appeal rights to the dismissal from City employment, but not the right to appeal his or her release from the position from which demoted.

2.05 Effect of Leaves on Probationary Period

Periods of time on paid or unpaid leave of one (1) week or more shall automatically extend the probationary period of any employee on probation. The length of the extension shall be equal to the length of the individual's placement on paid or unpaid leave.

2.06 Effective Date of Regular Status

Upon attaining regular status as a member of the classified service, the effective date shall revert to the date of initial probationary appointment.

3.00 LAYOFFS, RESIGNATIONS & TERMINATIONS

3.01 Layoffs

Whenever there is a lack of work or a lack of funds requiring reduction in personnel in a department or division of the City government, the required layoffs shall be made as the City Manager may designate in accordance with the following procedures:

- A. Employees shall be laid off in inverse order of their length of service within the affected job classification. A layoff out of the inverse order of seniority may be made if, in the City Manager's judgment, retention of special job skills are required.

- 1. Length of service for the purpose of this Section 3.01 shall mean an employee's continuous uninterrupted service in the classification affected by the layoff. Length of service is determined based on date of appointment in the affected classification and includes time spent as a probationary or part-time employee in that classification. Length of service includes all days of attendance at work and authorized leaves

of absence. Length of service does not include unauthorized absences or periods of suspension or layoff. Length of service shall not include time spent in a provisional or acting appointment in the affected classification unless such provisional or acting appointment was contiguous with appointment to such classification in a probationary or part-time status.

2. An interruption in length of service within a classification shall occur as a result of any one of the following:
 - a. Discharge for cause.
 - b. Voluntary resignation.
 - c. Retirement for service or disability.
 - d. Absence from work for twenty-four (24) consecutive months because of layoff.
 - e. Failure to return from layoff as provided in Section 3.02.
 - f. Failure to return from an approved leave of absence upon the date specified for return at the time said approval was granted.
 3. In cases where there are two (2) or more employees in the same classification from which the layoff is to be made who have the same seniority date, the original date of hire as a probationary or part-time employee with the City shall be used to determine which employee has greater length of service within the classification. The employee with the earlier original date of hire with the City shall be considered to have the greater length of service within the classification in this situation.
 4. In cases where there are two (2) or more employees in the same classification from which the layoff is to be made who have the same seniority date and original date of hire with the City, actual hours worked shall be used to determine which employee has greater length of service within the classification. The employee with more hours worked in the classification shall be considered to have the greater length of service within the classification in this situation.
- B. Within each affected job classification, employees will be laid off in the following order, unless special skills are required: all provisional employees shall be laid off before probationary employees and all probationary employees shall be laid off before any regular employees provided, however, that part-time employees whose length of service is less than any probationary or regular employee shall be laid off before such probationary or regular employee. Thereafter, if additional reductions in personnel are required, those employees with the least length of service within the affected classification shall be laid off.

- C. Any regular, probationary or part-time employee in the classified service who is designated to be laid off and who has held regular status in a lower or equal classification within the City may displace an employee in the lower or equal classification provided that the employee exercising the displacement privilege has greater classification length of service than the incumbent in the class to which the employee is bumping. If the employee in the higher classification has not held status in a lower classification in the department, then no displacement rights accrue as to that individual.
1. Bumping rights afforded an employee in the classified service pursuant to this section shall include access to those classifications in which employee has previously served but which may since have been re-titled but where, as determined by the City Manager or designee no substantive changes have been made in the duties or qualifications for the classification(s) in question.
 2. Prior to employees being laid off the Human Resources Department shall furnish to affected employees, upon request, status registers for all affected classifications in this group. Said lists shall include the names of all present employees who have held these classifications, their appointment dates and length of service thereto.
 3. An employee eligible to bump into another classification pursuant to this paragraph (C) shall have five (5) calendar days after notice of assignment by the City Manager or designee to a position in that classification in which to accept such assignment. If the affected employee fails to accept such assignment within said five (5) calendar day period, the employee shall be laid off. An employee so assigned shall be placed at a salary step in the range for the classification to which he or she bumps which is closest to the employee's former rate of pay but which does not exceed the salary step held by the employee in the classification from which displaced.
 4. In the event an employee bumps to an occupied or vacant position that is "flexibly" staffed as reflected in the Positions and Salaries Resolution, assignment to said position shall be at the level the employee previously held.
- D. Employees scheduled for layoff will be given at least fourteen (14) calendar days advance notice, if possible. The City shall attempt, in so far as is possible, to accomplish any contemplated reduction in personnel by attrition rather than by layoff.
- E. In the event employees are scheduled to be laid off, other employees with greater length of service within the same classification may elect to be laid off in lieu of those employees scheduled for such layoff.

3.02 Rights of Return Following a Layoff

As position vacancies in the classified service occur, employees on layoff and those occupying positions to which they have bumped shall be afforded

return rights in the order of their length of service in the classification(s) in which such vacancies occur.

- A. An employee shall have ten (10) calendar days from the mailing by certified mail of a notice of return to work to his or her address of record on file in the Human Resources Department to indicate acceptance of such return and his or her agreement to report for work as specified in the notice.
- B. Employees in layoff status shall retain all credited sick leave earned but unused at the time of layoff less any amounts paid out. An employee who is laid off shall not earn vacation leave credit while in layoff status.
- C. Employees who are displaced from positions in the classified service by virtue of layoff shall be placed on a reemployment register for the classification they held at the time the layoff occurred, hereinafter referred to as the "primary" register. They shall also be placed on reemployment registers for classifications previously served in, hereinafter referred to as "secondary" registers. If an employee fails to respond to a notice of return within the prescribed time period or declines to return from layoff to a secondary register classification, the employee's name shall be removed from said secondary register and employee shall no longer be eligible for recall to that classification. If an employee fails to respond to a notice of return within the prescribed time period or declines return to the primary register classification, he or she will be considered to have voluntarily resigned from employment with the City. Notices will be sent to the employee's last address on record with the City.
- D. Full-time employees who have bumped to a part-time position, or who have been recalled from layoff to a part-time position, shall be afforded an opportunity to return to full-time status as position openings become available. Such right of return shall be subject to the "length-of-service" and "service within classification" requirements provided in Sections 3.01 and 3.02 of this Resolution.
- E. Employees who request and are granted voluntary demotion to a vacant position in lieu of layoff shall be afforded the same rights of return as employees who have exercised bumping rights.
- F. An employee who, in lieu of layoff, was transferred to another position within the same classification shall be notified of an opening in his or her previous position and shall be afforded an opportunity to apply for reinstatement to that position.
- G. Primary and secondary registers shall be valid for a period of two (2) years.

3.03 Resignations

Any employee wishing to leave the employ of the City in good standing shall file with his or her Department Director or designee or, in the case of a Department Director, with the City Manager, a written resignation stating the effective date and reasons for leaving. The written resignation must be filed at least two (2) weeks before the planned separation date unless the City

Manager or designee waives such time limit. A resignation becomes final when accepted by the person receiving the resignation. Once the resignation is accepted, it cannot be withdrawn. A statement as to the resigned employee's service performance and other pertinent information shall be forwarded to the Human Resources Department. Failure to submit a written resignation as provided in this Section shall be entered on the service record of the employee and may be cause for denying future employment with the City.

3.04 Terminations

An employee in the unclassified service may be terminated or discharged from employment at any time by the City Manager. Whenever it is the intention of the City Manager to discharge an employee, the Director of Human Resources shall be notified.

Discipline of employees in the classified service, including termination or discharge, shall be subject to the City's Personnel Rules.

4.00 WORK SCHEDULES

4.01 Work Week

The normal work week for all full-time employees shall consist of forty (40) hours during each seven (7) day work period.

4.02 Work Schedules

The normal work week for all full-time employees shall consist of forty (40) hours during each seven (7) day work period. The City reserves the right to implement business closures during the calendar week in which the Thanksgiving holiday is observed and on those days between the City's observance of Christmas and New Year's Day. If the City exercises the right to implement business closures during these times, employees will be permitted to use available accrued vacation or management leave balances. Employees who do not have sufficient leave balances for the entire period will be in an unpaid status. No leave balances will be advanced.

In lieu of using accrued leave balance, employees may elect to be in an unpaid status during any business closure. For purposes of business closures only, employees who elect to take time off unpaid during City designated business closures will be eligible for Holiday Pay as if they were in a paid status. In exercising the right to implement business closures, the City Manager or designee has sole discretion in determining which departments and/or positions will be affected by the closure.

4.03 Overtime

It is the policy of the City that overtime work is to be kept to a minimum, consistent with the protection of lives and property of its citizens and the efficient operation of activities of the City and shall be authorized by the Department Directors or designee. Overtime-eligible employees are not

permitted to work overtime except as the Department Director or designee authorizes or directs. No employee may work overtime without receiving the prior approval of the appropriate supervisor prior to performing the work. Working overtime without advance approval is grounds for discipline.

Overtime is all hours an overtime-eligible employee actually works over forty (40) hours in his or her workweek. Overtime is compensated at 1.5 times the Fair Labor Standards Act (FLSA) regular rate of pay. Only actual hours worked shall be counted toward the forty (40) hour threshold for purposes of calculating overtime owed under the FLSA.

For purposes of computing overtime, the regular work week for an employee shall be a seven (7) day cycle as established by the Human Resources Director. All overtime entitlements shall be computed to the nearest tenth of an hour (6 minute increments).

Employees may request, and subject to approval of the Department Director or designee, compensatory time in lieu of overtime pay. Compensatory time accrual cap shall be one hundred twenty (120) hours. The compensatory time cap shall be maintained on a continuous pay period basis.

An employee's eligibility to receive overtime compensation for services performed shall be determined in accordance with the FLSA. Those employees who are classified as "exempt" under the FLSA shall not be eligible to receive overtime.

4.04 Work Performed During Disaster

Overtime exempt employees who are required to work during a declared civil emergency shall not receive additional compensation for hours worked in excess of their regular work day or work week. All employees shall have the duty and obligation to perform emergency work upon request of proper authority declaring such emergency.

5.00 BENEFIT PLANS

5.01 Medical Insurance

The City currently contracts with the Public Employees' Retirement System (PERS) for the purpose of providing medical insurance benefits for active employees and their eligible dependents, eligible retired employees, and eligible survivors of retired employees. Eligibility of a dependent to participate in this program shall be in accordance with the terms of the Public Employees' Medical and Hospital Care Act (PEMHCA). Eligibility of retired employees and survivors of retired employees to participate in this program shall be in accordance with those provisions of the PEMHCA providing for participation by "annuitants."

The City's employer contribution towards medical insurance benefits for each eligible employee shall be the minimum contribution amount required by Government Code Section 22892. Contributions provided under this section are required only to the extent mandated by the PEMHCA.

**UNREPRESENTED EXECUTIVES, MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

~~During the calendar year 2018, the City will provide an employer contribution of \$133.00 per month to CalPERS for each eligible active employee towards the purchase of medical insurance benefits.~~

In the event PERS requires a minimum employer payment in excess of the amounts recited above, the City shall pay such additional amounts as approved by the City Council. Because PERS may change carriers and plans, the City shall not be required to provide a specific insurance coverage and shall only be required to provide those benefits as described in this Section so long as the City contracts for benefits with PERS for medical insurance benefits.

The City will provide each eligible annuitant, as defined by the PEMHCA, with an employer contribution towards medical insurance benefits that is equal to any contribution provided to an active employee under this section 5.01.

5.02 Flexible Benefits Allowance

The City shall continue to provide a Flexible Benefit Allowance for each full-time employee in regular or probationary status who is enrolled in one of the PERS medical insurance plans offered by the City. The allowance provided shall be equal to eighty percent (80%) for Executives and ninety percent (90%) for Exempt and Non-Exempt employees, of the premium cost for health insurance coverage based on the employee's plan selection and participation level eligibility (e.g., Employee only coverage, Employee + 1 coverage, or Employee + 2 coverage), less the amount of any contribution provided under Section 5.01 of this Resolution.

For Executives, the City's maximum contribution shall not exceed the cost of eighty percent (80%) of the premium for the second most expensive benefit plan, as determined by the employee's participation level, less the City's contribution towards medical benefits under PEMHCA. For Exempt and Non-Exempt employees, the City's maximum contribution shall not exceed the cost of ninety percent (90%) of the premium for the Kaiser plan, as determined by the employee's participation level, less the City's contribution towards medical benefits under PEMHCA. In no event shall the sum of the City's contributions pursuant to the provisions of Section 5.01 and 5.02 of this Resolution exceed eighty percent (80%) for Executives and ninety percent (90%) for Exempt and Non-Exempt employees of the premium cost for the PERS medical insurance plan in which the employee is enrolled.

The City shall continue to provide Flexible Benefit Allowances as provided in this Section unless amended or repealed by the City Council.

Contributions to an employee's Flexible Benefit Account shall be used only for payment of those benefits that are available through the City's Flexible Benefits Plan. The City will not treat any contributions made to the Flexible Benefits Plan as compensation subject to income tax withholding unless the Internal Revenue Service and/or Franchise Tax Board indicates that such contributions are taxable income subject to withholding. Each employee shall be solely and personally responsible for any federal, state, or local tax liability of the employee that may arise out of the implementation of this section or any penalty that may be imposed therefore.

Each employee shall file an election in writing during the month of open enrollment for medical insurance each year as to how the monies in his or her Flexible Benefits Account are to be expended during the ensuing year.

~~Thereafter, no changes to designations so made shall be allowed until the~~
Revised June 26, 2018

enrollment of the following year, except for changes due to an eligible qualifying event.

Each employee shall be responsible for providing immediate written notice to the Director of Human Resources or designee of any change to the number of his or her dependents which affects the amount of the City's payment to the Flexible Benefits Account. An employee who, by reason of failing to report a change in dependents, receives a City payment greater than the amount to which he or she is entitled shall be liable for refunding the excess amounts received via a reduction in the amount paid to employee's Flexible Benefits Account in subsequent months. Changes to flexible benefit contributions associated with changes in an employee's number of dependents shall take effect at the start of the first pay period in the month following the month in which notice of the change is received by the Human Resources Department. No retroactive increases to the Flexible Benefit Allowance provided by the City shall be allowed.

5.03 Federal or State Health Plan

If, pursuant to any federal or state law which may become effective subsequent to the effective date of this Resolution, the City is required to pay contributions or taxes for hospital, medical, dental care, prescription drug or other health benefits to be provided employees under such federal or state act, the City's obligation to furnish the same benefits under the Hospital Medical-Surgical-Dental Care and Prescription Drug Plans shall be suspended and the contributions agreed to be paid monthly hereunder by the City under Sections 5.01, 5.02, and 5.05 of this Resolution shall be reduced each month by the amounts which the City is required to expend during any such month in the form of contributions or taxes to support said federal or state health plan.

If, as a result of such a law, the level of benefits provided by such law for any group of employees or their dependents, is lower in certain categories of services than that provided under Sections 5.01, 5.02, and 5.05, the City shall, to the extent practicable, provide a plan of benefits supplementary to the federal or state benefits so as to make benefits in each category of coverage as nearly comparable as possible to the benefits provided under said Sections 5.01, 5.02, and 5.05. The City need only expend for this purpose the actual amount required to achieve parity between the benefits agreed to be provided under Sections 5.01, 5.02, and 5.05 and the benefits provided under any federal or state plan as supplemented in the manner hereinabove described.

If the benefits provided under the federal or state act exceed the benefits provided hereunder in each category of coverage, the City shall be under no further obligation to make any contribution in pursuance of this section. In the event that the federal or state government enacts a health care program requiring contributions by employees, such employee contribution shall be reimbursed by the City to the amount by which said employee contribution reduces the City contribution required by the terms of this Resolution.

5.04 Alternate Benefits

- A. An alternate benefit in the form of a cash payment is available to those full-time employees in regular or probationary status who: (1) elect to opt-out of receiving City contributions under Section 5.01 and 5.02; (2) are not enrolled in a City-sponsored health insurance plan as the dependent of another City employee; and (3) provide proof of medical insurance coverage from a plan other than a City-sponsored plan.

Any cash payments provided under this section shall be reported to the Internal Revenue Service (IRS) and the California Franchise Tax Board as compensation subject to income tax withholding. Each employee shall be solely and personally responsible for any tax liability that may arise out of the implementation of the alternate benefits. The amount of alternate benefit provided to an employee is based on the level of insurance coverage that the employee could have received if he or she had enrolled in a City-sponsored health insurance plan, as follows:

Employee only	\$210.00 per month
Employee and one (1) dependent.....	\$380.00 per month
Employee and two plus (2+) dependents.....	\$500.00 per month

- B. A full-time employee who does not receive a City contribution under Section 5.01 and 5.02 and who is enrolled in a City-sponsored health insurance plan as the dependent of another City employee may be eligible to receive an alternative benefit as provided in this subsection. If the cost to the City of providing an employee with benefits as the dependent of another is less than the cost of enrolling the employee separately in a City-sponsored health insurance plan, then the individual enrolled as a dependent may receive an alternative benefit. The amount of any alternative benefit shall be equal to the amount of savings to the City for enrollment of the employee as a dependent, up to a maximum alternative benefit of \$150 per month.

The following examples illustrate how alternative benefits will be provided to employees who are enrolled as a dependent in a City-sponsored health insurance plan. For purpose of these examples, assume the following amounts as the City's total costs towards providing benefits under Section 5.01 and 5.02:

Employee only - total cost of \$500 per month
Employee and one (1) dependent – total cost of \$1,000 per month
Employee and two (2) or more dependents – total cost of \$1,400 per month

Example 1. Employee A and B are spouses who both work for the City of Hayward. Employee A participates in City-sponsored health insurance at the Employee plus 1 level (City cost of \$1,000 per month), with Employee B enrolled as Employee A's one dependent. If each employee was to participate in a City-sponsored plan as individual employees, then the City's cost would be \$500 per month for each employee (or a total of \$1,000 per month for two people, each enrolled individually at the employee only level). Since there is

no cost savings to the City for enrolling Employee B as a dependent of Employee A, and vice-versa, then neither employee is eligible to receive an alternative benefit.

Example 2. Employee A and B are spouses who both work for the City of Hayward. They have one child. Employee A participates in City-sponsored health insurance at the Employee +2 or more level (City cost of \$1,400 per month), with Employee B and the child enrolled as Employee A's dependents. If Employee B was to enroll in a City sponsored plan individually (City cost of \$500), and Employee A's participation was modified to the Employee +1 (City cost of \$1,000), the City's total cost for providing benefits to both employees would increase from \$1,400 to \$1,500 per month. Since the City realizes a \$100 savings per month due to Employee B's enrollment as a dependent of Employee A, Employee B is eligible to receive an alternative benefit. The amount of this alternative benefit will be \$100 per month.

Example 3. Employee A and B are spouses who both work for the City of Hayward. They have two children. Employee A participates in City-sponsored health insurance at the Employee + 2 or more level (City cost of \$1,400 per month), with Employee B and the two children enrolled as Employee A's dependents. If Employee B was to enroll in a City sponsored plan individually (City cost of \$500), and Employee A continued to participate in Employee +2 or more benefits with the two children as dependents (City cost of \$1,400), the City's costs for providing benefits to both employees would increase from \$1,400 to \$1,900 per month. Since the City realizes a \$500 savings per month due to Employee B's enrollment as a dependent of Employee A, Employee B is eligible to receive an alternative benefit. The amount of this alternative benefit will be \$150 per month (the maximum alternative benefit available to employees enrolled as dependents of another employee).

- C. Enrollment in alternative benefits has to be elected each year during open enrollment. Benefit eligibility and alternative benefit amounts may vary from year to year depending on plan premiums.
- D. The provisions of this section shall be administered in accordance with regulations issued by the City Manager or designee which shall include, but not be limited to, the method and frequency of reimbursement to employees for the alternate benefits program(s) selected; the frequency with which employees may exercise the option to change alternate benefits programs; and appropriate procedures for the verification of payments made in pursuance of this section.

5.05 Supplemental Retirement Benefit

Employees who retire from the City are eligible to receive a supplement retirement benefit. This benefit shall be equal to \$237.31, less the amount provided for under Section 5.01 above. This Supplement benefit is provided in the form of cash to the retiree on a monthly basis. In order to receive this benefit, the employee must begin receiving pension benefits within one-hundred and twenty (120) days of leaving City employment. Retirees are

solely responsible for any tax consequences associated with the receipt of benefits under this section.

5.06 Dental Insurance

The City shall contribute towards dental insurance coverage for full-time employees, other than temporary and provisional employees, and their eligible dependents as provided in this Section.

The City's contribution on behalf of an eligible employee participating in a City-sponsored dental plan shall be equal to eighty percent (80%) of the monthly premium for dental insurance, as determined by the employee's enrolled participation level in the City sponsored dental plan. Employees enrolled in dental insurance are required to contribute the remaining twenty percent (20%) of the premium costs for dental insurance coverage.

Monthly premium rates are established on a calendar year basis by the insurance provider, or in the case of a self-funded plan, by a third party examining plan utilization review, market trends, overall plan costs and any other industry standard metrics deemed necessary by the third party.

Currently, the City provides insurance coverage through a Delta Dental plan which includes the following: one-hundred percent (100%) payment of diagnostic and preventative services; eighty percent (80%) payment for other basic services, and crowns and caps restorations; seventy percent (70%) payment for prosthodontics; seventy percent (70%) payment for orthodontics (adults and children). Deductibles each calendar year shall be \$25.00 per person with a maximum of \$75.00 per family. Maximum benefit payments shall be \$2,000 per year for each patient except for orthodontics which shall carry a \$2,500 lifetime maximum benefit per patient.

The City reserves the right to provide dental care benefits under a plan or through a carrier of its choice. Alternate coverage may be provided through a consortium of public agencies or private employers which may be formed for the purpose of providing dental care benefits for employees or through a program of self-insurance. In the event the City exercises this option, the alternate coverage shall be substantially equivalent to the coverage in effect at such time as a change in carriers takes effect.

5.07 Life Insurance

The City shall pay the cost of providing each employee with a group term life insurance policy equivalent to the employee's annual gross salary. The policy shall include accidental death and dismemberment coverage and the right to conversion at the time of termination of employment to a form of permanent coverage without medical restrictions nor the requirement to demonstrate evidence of insurability.

5.08 Disability Insurance

The City shall continue in effect, at no cost to the employee, the Short Term/Long Term Disability Insurance policy with CIGNA or any other such successor program which provides benefits comparable to those available under the CIGNA policy. This program shall provide short-term disability benefits based upon two-thirds (2/3) of an employee's current gross salary,

up to \$1,390/week, after a twenty-eight day (28) waiting period. Beginning in the fourth month, the long-term disability plan shall provide benefits based upon two-thirds (2/3) of an employee's current gross salary, up to \$7,000/month.

5.09 Vision Care

The City shall contribute towards vision care insurance for full-time employees and their eligible dependents. Currently, the City provides vision insurance coverage through VSP, under a plan that provides for a \$15.00 deductible, and an eye examination, lenses and frames once per year.

For eligible employees who enroll in a City sponsored vision plan, the cost of the monthly premium shall be shared equally (50/50) between the employee and the City.

Monthly premium rates are established on a calendar year basis by the insurance provider, or in the case of a self-funded plan, by a third party examining plan utilization review, market trends, overall plan costs and any other industry standard metrics deemed necessary by the third party

The City reserves the right to provide vision care benefits under a self-funded plan or through a carrier of its choice. Alternate coverage may be provided through a consortium of public agencies or private employers which may be formed for the purpose of providing vision care benefits for employees, or through a program of self-insurance. In the event the City exercises this its option to move to a self-funded plan or to change insurance carriers, any new benefit plan shall provide coverage that is substantially equivalent to the coverage available at the time this option is exercised.

5.10 Medical, Dental, Vision, Flexible and Alternate Benefits for Certain Part-Time Employees

Employees who are hired in part-time status and full-time employees who voluntarily assume part-time status shall be entitled to participate in group medical, dental, and vision insurance programs, and to receive a payment from the City to be applied to such plans subject to the following conditions:

1. Except as provided in Section 2 below, only those employees hired into positions budgeted for twenty (20) or more hours per week and who consistently work twenty (20) or more hours per week shall be entitled to coverage under group medical and dental plans.
2. The City's contributions towards medical insurance for part-time employees who are eligible to participate in a CalPERS health insurance plan as an "employee" shall be equal to the contribution provided to full-time employees in Sections 5.01.
3. The City will provide those part-time employees who regularly work more than twenty (20) hours per week (at least a 0.5 FTE) with a Flexible Benefit Allowance. The amount of any allowance provided shall be determined in accordance with the formulas contained in Section 6.02, except that the sum of the contribution provided to a part-time employee who works more than 20 hours per week under Section 6.01 plus the amount provided as a Flexible Benefit

Allowance shall be based on the total number of hours worked each month by the part-time employee.

For new employees, the amount of City contribution for medical insurance shall be based upon the employee's estimated work schedule during the first month of coverage. Thereafter, the actual number of hours worked by the employee each month shall be used to determine the amount of City contribution toward medical insurance premiums in the month next following. Except that, the amount provided shall never be less than the amount required by applicable government codes.

4. The amount of the City's payment for dental insurance shall be proportionate to the amounts paid on behalf of full-time employees as specified in Section 5.06 of this Resolution. The calculation of proportionate payments shall be in accordance with the provisions of paragraph 3 of this Section.
5. The amount of the City's payment for vision insurance shall be proportionate to the amounts paid on behalf of full time employees as specified in Section 5.09 of this Resolution. The calculation of proportionate payments shall be in accordance with the provisions of paragraph 3 of this section.
6. The amount of the City's payment for alternate benefits shall be based upon scheduled hours of work and shall be proportionate to the amounts paid on behalf of full-time employees as specified in Section 5.04 of this Resolution. The calculation of proportionate payments shall be based upon the hours budgeted for the position.

As an exception to the foregoing, those employees who assume part-time status as a result of a City imposed reduction in hours will continue to receive City payment of medical, dental, and vision insurance premiums and will continue to participate in the Flexible Benefits Plan on the same basis as for full-time employees.

5.11 Deferred Compensation Plan

A Deferred Compensation Plan has been established for the benefit of City employees. Employees may contribute to the Plan as provided by the Plan terms.

Except for those changes which are necessary or desirable to obtain or maintain the favorable tax status of the plan, any changes in the written plan document governing the implementation and administration of the Deferred Compensation Plan adopted by the Hayward City Council on May 12, 1981, with respect to termination or modification of the plan will be jointly decided upon by the Administrative Committee as defined in Section 13.00 of the plan document.

5.12 Defined Benefit Retirement Program

The City will continue to contract with the Public Employees' Retirement System (PERS) to provide a retirement program for employees. Benefits shall include:

1. CalPERS Retirement Benefit Formula:
 - a. Classic Members: 2.5% at 55
 - b. New Members: 2.0% at 62
2. Fourth Level of 1959 Survivor's Benefits
3. One (1) Year Final Compensation
4. Military Service Credit as Public Service
5. Continuation of Pre-Retirement Death Benefit after Remarriage of Survivor.
6. \$500 Retired Death Benefit
7. 2% Annual Cost-of-Living Allowance Increase

These benefit plans require an employee contribution of eight percent (8%). Employees shall pay the full employee contribution of eight percent (8%), which shall be paid by the employee on a pre-tax basis in accordance with the IRS Section 414(h)(2) method of reporting retirement payments.

For Unrepresented public safety employees, benefits shall include 3% @ 50 for Classic public safety employees and 2.7% @ 57 for New members as well as those PERS contract options applicable to the respective public safety represented bargaining units. These benefit plans require an employee contribution of 9.75 percent by unrepresented fire safety and twelve percent (12%) by unrepresented police safety employees. Unrepresented police safety employee shall pay the full employee contribution of twelve percent (12%) and fire safety employees shall pay the full employee contribution of nine percent 9.75 percent, which shall be paid by the employee on a pre-tax basis in accordance with the IRS Section 414(h)(2) method of reporting retirement payments. In addition, unrepresented public safety employees shall pay the same percentage employer contribution paid by other employees in the same CalPERS membership classification in accordance with any CalPERS contract amendments entered into by the City under the provisions of Government Code Section 20516, subsection (a).

An employee, who is not eligible for enrollment in the Public Employees' Retirement System and who, in accordance with the federal Omnibus Budget Reconciliation Act of 1990, is required to be covered by Social Security or an alternate system, shall be enrolled in the Public Agency Retirement System (PARS). The City shall contribute 3.75 percent of covered earnings into the employee's PARS account.

5.13 Car Allowances and Mileage Reimbursements

Except as specifically provided under the terms of an employment agreement, employees are not eligible to receive a vehicle allowance. Employees who are required to drive their personal vehicles for City business will be reimbursed for actual miles driven at the rate established by the Internal Revenue Service (IRS).

5.14 Additional Employee PERS Contributions

In addition to each member's responsibility for payment of the employee retirement contribution, effective the pay period including July 1, 2015, employees shall contribute an additional one percent (1%) of their salaries to

the California Public Employees' Retirement System (CalPERS) as payment of the City's employer contributions that the City would otherwise be required to pay to CalPERS for these employees.

Effective the pay period including July 1, 2016, employees shall contribute an additional one percent (1%) for a total of two percent (2%) of their salaries to the California Public Employees' Retirement System (CalPERS) as payment of the City's employer contributions that the City would otherwise be required to pay to CalPERS for these employees.

Effective the pay period including July 1, 2017, employees shall contribute an additional one percent (1%) for a total of three percent (3%) of their salaries to the California Public Employees' Retirement System (CalPERS) as payment of the City's employer contributions that the City would otherwise be required to pay to CalPERS for these employees.

Effective the pay period including July 1, 2017, Executive employees shall contribute an additional two percent (2%) for a total of five percent (5%) of their salaries to the California Public Employees' Retirement System (CalPERS) as payment of the City's employer contributions that the City would otherwise be required to pay to CalPERS for these employees

5.15 Health and Wellness Reimbursement

The City will reimburse employees for expenses associated with health and wellness programs. This reimbursement may be used for recurring monthly fees associated with gym or health club memberships, fitness classes (such as yoga, Zumba, or similar), personal trainers, weight loss programs (such as Weight Watchers, Jenny Craig, or similar), or other health and wellness related expenses. Requests must be made in writing and submitted with receipts

All full-time Exempt and Non-Exempt employees shall be eligible to receive a maximum of fifty (\$50) dollars per month for these purposes. Executive employees are eligible to receive the equivalent of a maximum of one hundred (\$100) per month.

Expenses reimbursed under this program are subject to the approval of the Director of Human Resources and the City Manager.

The City's decision to reimburse is final and not subject to dispute.

5.16 Professional Development Reimbursement

The City agrees to reimburse employees for professional development. This reimbursement may be for career development resources such as attendance to conferences, training courses, software, the purchase of books, subscriptions to professional journals or magazines, computers and electronic devices, dues to professional organizations, applications or examination fees associated with registration or certification, and expenses related to professional development including research and training.

Prior to incurring any expense from the professional development fund, employees shall submit a request in writing to the Human Resources Department for preliminary review. Expenses reimbursed under this program

are subject to recommended approval of the Director of Human Resources and final approval of the City Manager or designee.

The City will reimburse unrepresented exempt employees up to five-hundred dollars (\$500.00) and unrepresented non-exempt employees up to three-hundred fifty dollars (\$350.00) for approved purchases made during that fiscal year. All receipts for reimbursement, regardless of aggregate value, must be submitted prior to the end of the fiscal year, no later than June 1 of each fiscal year.

5.17 Personal Equipment Stipend

The City agrees to provide a stipend to Executive employees for the use of their personal equipment in the performance of their work. This stipend may be used at the discretion of the Executive employee to offset costs associated with the use of personal equipment which includes, but is not limited to cell phones, computers and electronic devices, and other expenses related to connectivity.

Effective July 10, 2017, Executive employees shall receive three-hundred and fifty dollars (\$350) per month paid in equal installments over twenty-six (26) pay periods, or in lump sum on the first pay period on the fiscal year.

6.00 SALARY ADMINISTRATION

6.01 Salary Administration Policy

The policy governing preparation of a compensation plan shall be that of salary standardization.

6.02 Salary at Time of Employment

The plan may provide a flat salary rate or a salary range for each classification with a minimum, maximum, and one or more intermediate steps. The beginning or normal hiring rate shall usually be at the first step of the range. Every new employee shall be paid the first step on employment except that the City Manager or designee may authorize employment at a higher step if the labor supply is restricted or the person to be hired is unusually well qualified.

6.03 Eligibility for Advancement in Pay

Non-executive employees may be advanced to higher steps as merited by progressive improvement in job skills and work performance. The following time-in-step requirements shall normally apply for an employee to be eligible for advancement in pay.

Step	Time-in-Step
A.....	6 months
B.....	6 months

C..... 1 year
D..... 1½years
E..... ---

If warranted for the good of the service or when an employee demonstrates outstanding capacity in performing job duties, advancement may be made prior to completion of the above time-in-step requirements. If the first day of the time in step period begins in the first five (5) days of the payroll period, then begin time in step with the start of the payroll period. If not, then time shall begin on the first day of the next payroll period. Advancement in pay, when approved, shall be effective at the beginning of the first pay period immediately following completion of the time-in-step requirements outlined above. If an employee is on leave without pay for more than one (1) month, the period shall be deducted from employee's accumulated time-in-step.

The City Manager or designee shall review the performance of executive level employees annually and advancement in pay is based solely on satisfactory performance. If warranted for the good of the service or when an employee demonstrates outstanding capacity in performing job duties advancement may be made at the sole discretion of the City Manager or designee. Moreover, beginning in April 2018 and every two years thereafter a total compensation salary survey of all executive positions shall be conducted. If a position is below market average, the City Manager may recommend a salary adjustment to a maximum of market average. . This provision does not prevent a salary survey or subsequent adjustment in circumstances where there is difficulty recruiting or to maintain internal equity.

6.04 Attaining Advancement

An employee must demonstrate that advancement is merited on the basis of job performance. Advancement shall not be made solely because an employee is eligible according to time-in-step requirements. Good attitude and personal conduct, work accomplished, conscientious attendance, safety alertness, efforts at self-improvement, and other factors of individual achievement must be evident as appropriate to the position.

6.05 Use of Performance Ratings in Determining Whether Step Advancement is Merited

Performance ratings shall guide supervisors and Department Directors in determining whether step advancements have been earned and should be recommended to the City Manager or designee.

6.06 Withholding Step Advancements

The Department Director or designee has the authority and responsibility to recommend withholding step advancements by the City Manager if they are not merited. The Department Director or designee shall keep their employees informed about their job performance, giving good work its proper recognition and any deficient work all possible guidance and assistance toward improvement. Department Directors or designee shall notify the employee as to the reasons for withholding step advancements prior to submitting such recommendation to the City Manager.

6.07 Change in Pay Upon Promotion

When employees are promoted, they shall normally receive the first step in the salary range for their new position. However, if such step is equal to or less than their present salary, or they would be eligible for step advancement shortly in their previous position, they may receive the next step in the salary range of the new position which is close to five percent (5%) above their present salary. When no advancement in salary is granted on promotion, employees may be allowed to carry forward time-in-step accumulation. As an exception, if the employee has acted in the job class or received special assignment pay for the performance of duties related to the classification to which he or she is being promoted, the City Manager or designee may approve appointment at a higher step.

6.08 Change in Pay Upon Demotion

When an employee is demoted, whether voluntarily or otherwise, the employee's compensation shall be adjusted to the salary prescribed for the class to which he or she is demoted. The employee will be placed in a salary step in the demoted classification that is the same as or above the step held prior to demotion providing said demotion is not the result of disciplinary action. If the demotion is a result of disciplinary action, the specific salary step shall be determined by the City Manager or designee, whose decision shall be final; provided however, that if the employee had prior service in the demoted position, the employee's step on the salary schedule for the demoted position shall not be set at a step that is lower than the step previously held by the employee in that position before his or her promotion.

6.09 Change in Pay Upon Reclassification

When a position is reallocated to a classification with a higher pay range and the incumbent employee retains the position, employee shall normally be placed at the first step in the new range. If no increase in pay results, advancement may be made to the next step immediately above the present salary. When recommended by the Department Director or designee and approved by the City Manager, additional advancement may be granted. If no change in salary is granted, the employee may be allowed to carry forward time-in-step accumulation.

When a position is reallocated to a classification with a lower salary range, the incumbent employee shall not be reduced in pay while he or she continues to occupy the position. If the employee's current rate is below the maximum step of the new range, employee shall continue at the present salary and carry forward time-in-step accumulation. If the employee's current rate exceeds the maximum step of the new range, his or her salary shall be frozen at its current level. When the incumbent leaves the position, a replacement shall normally be hired at the beginning rate.

6.10 Acting Pay

Employees may be assigned to perform the duties of a higher classification on an "acting" basis when in the judgment of the Department Director or designee a need exists for work to be performed in such higher classification.

"Acting" assignments shall only be made by the Department Director or designee and the employee shall be provided with a written notice assigning employee to the higher classification on an "acting" basis.

Employees assigned in accordance with the foregoing to perform the duties of a higher classification on an "acting" basis for a period of five (5) consecutive days or more shall receive "acting" pay retroactive to the first day of such assignment.

Employees qualifying for "acting" pay shall receive the salary step of the higher classification which represents an increase over the employee's present salary step. If the closest step in the "acting" classification is not equal to at least a five percent (5%) increase over the employee's present salary step, the employee shall receive "acting" pay equal to five percent (5%) above his or her current pay step, except that the total rate paid (base salary plus any percentage increase) for work performed in "acting" assignment shall not exceed the top step of the salary range for the higher class.

6.11 Bilingual Pay

Employees who are required in the performance of their duties to converse with the public in a language other than English, and who have demonstrated their competency through a language fluency test administered through the Human Resources Department, shall receive bilingual pay in the amount of thirty dollars (\$30) per pay period.

Employees who are required in the performance of their duties to communicate in writing and/or translate official written documents in a language other than English and who have demonstrated their competency in a second language through a written fluency test administered by the Human Resources Department, shall receive an additional seventy dollars (\$70) of bilingual pay, for a total of one-hundred dollars (\$100) per pay period.

No more than once every twenty-four (24) months, the City Manager or designee may require an employee receiving bilingual pay to demonstrate continued competency in a second language as a condition of continuing to receive pay under this section. Employees who do not demonstrate continued competency will cease receiving bilingual pay until such time as competency is again demonstrated.

6.12 Special Assignment Positions

Special assignment positions within a classification may be established where duties and responsibilities are of a specialized nature by comparison to other positions in the class. Selection of employees to said positions and removal there from shall be made by the City Manager or designee. An employee so assigned shall receive a salary increment not to exceed ten percent (10%) of employee's present salary.

6.13 Salaries

The Positions and Salaries Resolution shall provide for the salary ranges for the classifications of employment listed in Appendix A.

6.14 “Y-Rated” Salaries

Employees whose classifications are affected by the recalibration of the salary schedule shall be y-rated at their current step until they are advanced to the next step in the range in accordance with applicable provisions of this

Resolution. Upon advancement, employees will advance into the adjusted salary schedule listed in Appendix A.

6.15 Salary Adjustments

Salary adjustments shall be made as follows:

Executives	Exempt	Non-Exempt
<p>Effective July 1, 2018: 5% one-time cash payment</p> <p>COLA as follows: 2% effective the pay period that includes January 1, 2020</p> <p>3% effective the pay period that includes July 1, 2020</p>	<p>Effective July 1, 2018: 4.25% one-time cash payment</p> <p>COLA as follows:</p> <p>2% effective the pay period that includes January 1, 2020</p> <p>2% effective the pay period that includes July 1, 2020</p> <p>2% effective the pay period that includes January 1, 2021</p>	<p>Effective July 1, 2018: 4.25% one-time cash payment</p> <p>COLA as follows:</p> <p>2% effective the pay period that includes January 1, 2020</p> <p>2% effective the pay period that includes July 1, 2020</p> <p>2% effective the pay period that includes January 1, 2021</p>

7.00 HOLIDAYS

7.01 Holidays Observed by the City

The following days shall be holidays for all employees:

- New Year's Day (January 1)
- Martin Luther King Day (third Monday in January)
- Lincoln's Birthday (February 12)
- President's Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Admission Day (September 9)
- Indigenous Peoples' Day (second Monday in October)
- Veteran's Day (November 11)
- Thanksgiving Day (fourth Thursday in November)
- Friday after Thanksgiving Day (Friday following fourth Thursday in November)
- Christmas Eve Day (December 24)
- Christmas Day (December 25)

Employees shall be allowed the last half, four (4) hours, off on the work day immediately preceding the day on which New Year's Day is observed. If any of said holidays fall on a Sunday, the following Monday shall be observed as a holiday. If a holiday falls on a Saturday, the preceding Friday shall be observed as a holiday. If a holiday falls on an employee's regular day off, or if an employee is scheduled or assigned to work on a holiday, employee shall be entitled to equivalent time off at a later date and such time shall be credited to the employee's vacation leave. Scheduling or assignment of holiday work must be approved in advance by the City Manager or designee. For the purpose of this section, the number of hours comprising a holiday is defined as ten (10) hours for employees on a 40-hour per week schedule who work a 4-10 schedule (four, 10-hour days per week), and eight (8) hours for all other employees.

7.02 Holidays for Part-Time Employees

Part-time employees who are regularly scheduled to work twenty (20) or more hours per week shall be entitled to four (4) hours pay for each holiday observed for full-time employees. Eligible part-time employees shall receive one-half (1/2) hour of holiday leave with pay for each full hour of leave granted full time employees for the New Year's Eve holiday described in Sections 7.01 of this Resolution.

8.00 VACATIONS

8.01 Vacation Leave Policy

Vacation leave is a benefit and the use of same shall be approved by the City Manager or designee taking into account the desires and seniority of employees and, more particularly, the work load requirements of the department. Employees shall take vacation leave regularly each year and shall be encouraged to take vacation at least a full week at a time. In order to give effect to this policy and to realize the greatest benefit from vacation leave for both employee and the City, limitations shall be placed upon the amount of unused vacation leave an employee is allowed to accumulate.

If an employee exhausts his or her vacation leave, the employee may apply for another eligible paid or unpaid leave (excluding sick leave) as provided for in this Resolution. If vacation leave is approved and then it is determined that the employee does not have enough vacation leave available to cover the request and no other leave is requested, Payroll will deduct the excess time from another eligible paid leave balance. No vacation leave accruals will be credited in advance. No vacation leave will be earned while on an unpaid leave.

If vacation leave is used to remain in a paid status while on approved leave under the Family Medical Leave Act/California Family Rights Act or Pregnancy Disability Leave, the vacation hours used will run concurrently with the state and/or federal leave entitlement.

8.02 Vacation Accruals for Full-Time Employees

All full-time employees other than temporary and provisional shall accrue vacation leave benefits each payroll period based upon the number of regularly scheduled hours.

Vacation accrual schedule for employees who are budgeted and work full-time:

Per 80 Hr. Years of Service	Hourly Period	Equivalent	Annual
Up to 5 yrs.	3.08 hrs.	0.0385 hrs.....	80 hrs.
From 5 to 9 yrs.....	4.62 hrs.	0.0578 hrs.....	120 hrs.
From 10 to 19 yrs.....	6.16 hrs.	0.077 hrs.....	160 hrs.
From 20 yrs.....	7.70 hrs.	0.0963 hrs.....	200 hrs.

An employee will accrue at the next highest benefit level on his or her corresponding anniversary date. For purposes of crediting service time for vacation accruals, a former regular employee who is reinstated within one (1) year from the date of his or her date of separation shall receive credit for his prior service on a probationary and regular appointment. No service time on a temporary, provisional or contracted appointment will be credited.

The increases in vacation leave allowance shall be granted on the basis of full-time, continuous service. An approved leave of absence shall not constitute a break in service for the purpose of this section, but vacation leave shall not be earned during any period of unpaid absence.

As an exception to the foregoing, the City Manager or designee is authorized to place a new management employee at a position in the vacation schedule which recognizes that said employee has left a similar position with another employer where he or she had substantial vacation benefits.

Vacation leave shall continue to be earned during other authorized leaves with pay. When a holiday falls during an employee's absence on vacation leave, it shall not be deducted from his or her accrued leave.

The maximum vacation accrual cap shall be twice the annual allowance plus forty (40) hours. The vacation accrual cap shall be maintained on a continuous per pay period basis. Exceptions may be permitted on approval of the City Manager or designee. In granting such exceptions the City Manager or designee may specify a time within which such excess vacation leave must be used. It shall be the responsibility of each employee to insure the full use of vacation leave credits received by scheduling the necessary time off each year.

Eligible employees will be allowed a one-time vacation leave payout not to exceed forty (40) hours of accrued vacation leave in fiscal years 2019, 2020 and 2021. Payment must be requested no later than June 1 of each fiscal year. No payment requests will be accepted or paid after June 1, 2021. Employees interested in cashing out must enter the time in the Munis system for payment. Payout will be included in the biweekly payroll and said cash out will be subject applicable state and federal taxes. In order to be eligible for a cash out, an employee must have used a minimum of eighty (80) hours paid vacation and/or management leave in the twelve (12) months preceding the request and will have at least forty (40) hours remaining after the cash out.

8.03 Vacation Accruals for Certain Part-Time Employees

Only those employees hired into positions budgeted for twenty (20) or more hours per week and who consistently work twenty (20) or more hours per week shall be eligible for vacation leave. Eligible part-time employees other than temporary and provisional shall accrue vacation leave benefits each payroll period based upon the number of hours the employee actually works. The hourly equivalent rates are as follows:

Years of Service	Hourly Equivalent
Up to 5 yrs.	0.0385 hrs
From 5 to 9 yrs.....	0.0578 hrs
From 10 to 19 yrs.....	0.0770 hrs
From 20 yrs.....	0.0963 hrs

Notwithstanding the foregoing, employees who are hired in part-time status and full time employees who assume part-time status shall accrue vacation benefits each payroll period based upon the total number of hours for which the employee was compensated in the payroll period. In order to be eligible

for this benefit, employees must consistently work a half-time schedule or more. The amount of vacation so accrued shall be proportionate to that earned by full time employees in the same payroll period. The vacation accrual schedule specified in Section 8.02 of this Resolution and listed above will be used for purposes of prorating vacation leave.

The use of vacation shall be subject to the provisions of Section 8.01, 8.02, 8.03 and 8.04 of this Resolution. The maximum vacation accrual cap shall be twice the annual allowance plus twenty (20) hours. The vacation accrual cap shall be maintained on a continuous per pay period basis. Exceptions to the foregoing may be permitted pursuant to the provisions of Section 8.02 of this Resolution.

8.04 Payment for Unused Vacation Leave

Leave time earned but unused at date of termination shall be added to final pay. If the employee owes the City for unearned leave taken, the actual time shall be deducted from final pay.

9.00 SICK LEAVE

9.01 Sick Leave Policy

Sick leave is a paid leave. Sick leave shall be allowed in case of an employee's bona fide illness or injury, or for an employee's doctor/health appointments. Use of sick leave shall be approved by the employee's supervisor.

Employees shall whenever possible make appointments for medical, dental, and other health and wellness similar purposes on Saturday or other non-work time.

In addition to the foregoing, sick leave may be used as family sick leave to care for an ill or injured family member or to take a family member to a doctor appointment. A "family member" is defined as a child, parent, spouse, registered domestic partner, or the child of a registered domestic partner as defined by California Labor Code 233. Up to half (1/2) of an employee's annual sick leave accruals per calendar year may be used as family sick leave.

A certificate from an attending physician stating the expected duration of the family member's illness may be required. Authorization to use additional sick leave for family illness beyond the maximums identified above may be granted by the City Manager or designee when in his or her judgment circumstances warrant the same. Employees may use not more than four (4) hours of sick leave for the purpose of consulting with a physician concerning a serious illness or injury of a member of the employee's immediate family.

If an employee exhausts his or her sick leave, the employee may apply for another eligible paid or unpaid leave as provided for in this Resolution. If sick leave is approved and then it is determined that the employee does not have enough sick leave available to cover the request and no other leave is requested, Payroll will deduct the excess time from another eligible paid leave balance.

No sick leave accruals will be credited in advance. No sick leave will be earned while on an unpaid leave.

If sick leave is used for purposes that qualify under a state or federal leave law, such as Family Medical Leave Act/California Family Rights Act or Pregnancy Disability Leave, then any sick leave used will count towards the state or federal leave entitlement.

9.02 Sick Leave Allowance for Full-Time Employees

All full-time employees other than temporary and provisional shall accrue sick leave benefits each payroll period based upon the number of hours the employee is entitled. The full time sick leave accrual rate is 3.7 hours per payroll period (up to ninety-six (96) hours annually). Employees shall accrue sick leave credits in accordance with the foregoing schedule from their initial date of employment.

The use of accrued sick leave shall be subject to the provisions of Section 9.0 of this Resolution. After an absence is approved as sick leave, it shall be deducted from an employee's leave balance. There shall be no limit upon the number of hours of unused sick leave which may be accumulated by an employee. Upon separation of employees, sick leave balance for which payment has not been made shall be canceled, and shall not be restored if a former employee is reinstated.

9.03 Sick Leave Allowance for Certain Part-Time Employees

Part-time employees who are regularly scheduled to work twenty (20) or more hours per week shall be entitled to accrue sick leave benefits each payroll period based upon the total number of hours for which the employee was compensated in the payroll period.

The amount of sick leave so accrued shall be proportionate to that earned by full time employees in the same payroll period based on the part-time employee's budgeted for position. The full time sick leave accrual rate is 3.7 hours per payroll period. The use of accrued sick leave shall be subject to the provisions of this Resolution.

Sick leave is accrued for all regular hours worked and shall continue to be earned during other authorized leaves with pay. There shall be no limit upon the number of hours of unused sick leave that may be accumulated by an employee. Upon separation of employees, sick leave balance for which payment has not been made shall be canceled, and shall not be restored if a former employee is reinstated.

9.04 Sick Leave Notice and Certification

In order to receive compensation while absent on sick leave, employees or someone on their behalf shall notify the immediate supervisor prior to or within thirty (30) minutes before the time set for reporting to work. The City Manager or designee may waive this requirement upon presentation of a reasonable excuse by the employee. Employees shall file a personal affidavit or physician's certificate with their supervisor if required by the City Manager or designee for any use of sick leave. After three (3) consecutive working days' absence, the supervising authority may require an appointment and/or

physician's certificate. If employees become ill while on vacation, periods of illness may be charged to sick leave upon presentation of a physician's certificate certifying duration of illness. In cases of frequent use of sick leave employees may be requested to file physician's statements for each illness, regardless of duration.

A physician's certificate needs to include the name and signature of the attending physician, the date and time the employee was seen by the physician, and the physician's certification that the illness or injury was of such nature to prevent the employee from performing his or her job. Employees may also be required to take an examination by a physician designated by the City and to authorize consultation with their own physician concerning their illness.

Sick leave shall not be granted for absences caused by intoxication or excessive use of alcoholic beverages, except as required by law.

These same requirements may also be applied for family sick leave requests.

9.05 Payment for Unused Sick Leave

Any employee leaving employment of the City in good standing after having completed twenty (20) years of continuous public service, or upon retirement from the City for service or disability with at least (10) years of service, or upon termination of employment by reason of death shall receive payment for a portion of that sick leave earned but unused at the time of separation.

The amount of payment for unused sick leave shall be based on the employee's accumulated unused sick leave balance at the time of separation (up to a maximum of 2400 hours), times the employee's hourly rate of pay at time of separation plus seven (7) percent, times the number of whole years of continuous service, times the percentage factor from the following table:

- 0% to 65% of maximum eligible sick leave accrual = 1%
- 65.01% or more of maximum eligible sick leave accrual = 1.15% provided the employee has twenty-five (25) years of service. If the employee has less than twenty-five (25) years of service the payout percent will equal 1%.

For the purposes of this section, maximum eligible sick leave accrual will be calculated as number of whole years of service times 96.2 sick leave hours. The following examples illustrate how sick leave payouts will be provided to employees under this section:

Example 1. Employee A is retiring after 20.7 years of service. She has 1335.4 hours of unused sick leave at time of retirement. The maximum number of sick leave hours she could have accrued over the course of her employment with the City was 96.2 hours x 20 years = 1924.0 hours. Her total sick leave hours (1335.4) are equal to 69.4% of the total maximum eligible sick leave accruals ($1335.4 \div 1924.0 \times 100 = 69.4\%$). She did retain greater than 65% of her maximum eligible sick leave accruals, however, she does not have 25 years of service, therefore, she is only eligible to receive 1% of her unused sick leave balances for every whole year of service. Her hourly rate is \$42.35. Her sick leave payout hourly rate is $\$42.35 \times 1.07 = \45.31 . Her sick leave payout calculation is as follows:

$$1335.4 \text{ hours} \times \$45.31 \times 20 \text{ years} \times .01 = \$12,101.40$$

Example 2. Employee B is retiring after 30.2 years of service. He has 2457.8 hours of unused sick leave at time of retirement. The maximum number of sick leave hours he could have accrued over the course of his employment with the City was 96.2 hours x 30 years = 2886.0 hours. His total sick leave hours (2457.8) are equal to 85.2% of the total maximum eligible sick leave accruals ($2457.8 \div 2886.0 \times 100 = 85.2\%$). He retained greater than 65% of his maximum eligible sick leave accruals and he has more than 25 years of experience, therefore he would be eligible for 1.15% of his unused sick leave balances for every year of service. His hourly rate is \$41.18. His sick leave payout hourly rate is $\$41.18 \times 1.07 = \44.06 . His sick leave payout calculation is as follows:

$$2400 \text{ hours (max allowed)} \times \$44.06 \times 30 \text{ years} \times .0115 = \$36,481.68$$

Payment of unused sick leave for part-time employees shall be determined using a pro-rated maximum accrual of sick leave hours and a pro-rated cap on the maximum number of hours that are subject to cash-out. The percentage applied for pro-rating shall be determined based on the average number of hours worked during the one (1) year period immediately preceding separation. For example, if the employee worked 1,040 hours during the year before separation, or the equivalent of 0.5 FTE, then the pro-rated maximum accrual will be 0.5×96.2 hours, or an annual accrual rate of 43.1 hours. The pro-rated cap for this same employee will be $0.5 \times 2,400$ hours or 1,200 hours.

That portion of an employee's sick leave balance for which payment is not provided shall be canceled, and shall not be restored if said employee is reinstated.

Employees hired on or after April 1, 2012 shall not be eligible to receive any sick leave cash-out benefits under this Section.

9.06 Catastrophic Injury/Illness Time Bank

Upon approval of the City Manager or designee a time bank may be established for the benefit of an employee who is incapacitated by a catastrophic illness or injury. The intent of this program is to assist catastrophically ill or injured employees who have exhausted all available paid accruals, to maintain paid status for a maximum of one (1) year. Catastrophic injury or illness is defined as a medically certified, severe and disabling, non-industrial condition resulting in an employee's inability to work. Employees may submit requests to donate earned vacation and/or compensatory time on a voluntary basis subject to the conditions listed below.

- A. Employees initially eligible to receive leave contributions must have exhausted all other leave balances available including earned vacation, management leave and earned sick leave.
- B. State and federal income tax on the value of leave donated shall be deducted from the recipient employee's pay at the time of crediting.
- C. Leave hours that are credited as sick leave to the recipient, shall not be reversible.

- D. Hours requested to be donated shall be kept in a pledge status until used, shall be credited on a monthly basis as sick leave, and shall be subject to the provisions of this Resolution regarding the use and payment of same. Donations shall be credited in the following order:
1. From donors whose vacation accruals are at or within sixteen (16) hours of the maximum allowed for their classification; then
 2. From other donors in random order, to be determined on a draw basis by the Human Resources Department.
 3. Donation requests shall be credited in the order specified above in subsequent month(s).
- E. Donated leave time shall be changed to its cash value and then credited to the recipient in equivalent hours at the recipient's straight time hourly rate of pay. Recipient employees shall not be credited with more than one-hundred percent (100%) of their normally scheduled hours for any given pay period.
- F. Donating employees may not reduce their balance of earned vacation below eighty (80) hours by reason of such donations.
- G. Recipient employees shall be credited with up to forty (40) hours of donated time upon return to work, provided that sufficient hours remain in pledge status during the pay period immediately preceding the return to work date. All undonated, pledged hours exceeding forty (40) shall be returned to the respective donor(s).
- H. In the event of the death of the recipient, his or her designated beneficiary shall receive payment for hours credited as donated. Hours remaining in pledge status are not subject to payout to the beneficiary, and shall be returned to the donor(s).

This provision shall also allow the use and donation of catastrophic leave to employees who need paid time off to care of a catastrophically injured or ill dependent. The use of this leave is limited to a one (1) year period for establishment of any Catastrophic Injury/Illness Time Bank. Upon approval of the City Manager or designee, a time bank may be established for the benefit of an employee who has a dependent who is incapacitated by a catastrophic illness or injury. A dependent is defined as a legal spouse, registered domestic partner, legal child under the age of 26, or legal child of a registered domestic partner under the age of 26.

An employee must provide a signed medical certification from the treating physician of his or her dependent stating that the employee's dependent has a severe and disabling injury or illness and indicating the amount of time he or she would need to be off to care for his or her dependent.

An employee shall not be credited with more than 100% of his or her normally budgeted hours for any given pay period. In no event shall an employee receive donated paid leave in addition to any paid benefit provided to the employee for time off to care for his or dependent that will result in the employee receiving more than 100% of the employee's base salary for the pay period. Records of any paid benefit provided to the employee for time off to care for his or her dependent must be provided by the employee to Payroll for integration with catastrophic leave.

Employees can donate paid leave to an employee who has a dependent with a catastrophic injury/illness under the same terms and conditions as for an employee who has a catastrophic injury/illness.

Employees can utilize catastrophic leave for up to a one (1) year period. The period starts for the first day of use of catastrophic leave. For example, if catastrophic leave starts on July 1, 2010, it can only be used up until June 30, 2011. Leave can be taken on an intermittent basis if approved by the City Manager or designee but will not exceed catastrophic leave usage past the one (1) year leave period.

Any leave used for purposes that qualify under a state or federal leave law, such as Family Medical Leave Act/California Family Rights Act/Pregnancy Disability Leave will count toward any state or federal leave entitlements. If an employee is unable to return to work and has exhausted all of his or her leave entitlements, the employee may be retired for disability and/or separated.

10.00 MISCELLANEOUS LEAVES

10.01 Bereavement Leave

All full-time employees other than temporary and provisional employees shall be granted bereavement leave with pay for not more than three (3) work days upon the occasion of the death of a close relative. When additional time is desired, employees may be allowed to take accumulated vacation leave or management leave as approved by their City Manager or designee. For the purpose of this section, a close relative is defined as any relation of the employee, by blood or marriage, including registered domestic spouses in accordance with Section 297.5 of the Family Code where one or more of the following conditions are present:

- A. The employee will be attending the funeral of the deceased;
- B. The employee is responsible for or involved with funeral arrangements and/or estate settlement for the deceased; and/or
- C. The employee's relationship with the deceased was of a close and personal nature such that time is required by the employee to deal with his or her bereavement or to participate in memorial services, either religious or non-sectarian.

When requesting such leave, employees will be required to certify to the Department Director or designee the conditions for granting bereavement leave have been satisfied. Upon presentation of such a request the City Manager or designee shall determine whether leave shall be granted and in what amount. Additional bereavement leave for two (2) work days for travel purposes not to exceed a total of five (5) working days may be granted by the City Manager or designee when circumstances warrant the same.

Part-time employees who work a continuous schedule of twenty (20) or more hours per week shall be granted bereavement leave with pay as necessary on the same basis as full-time employees except that they shall be

compensated at the rate of one-half (1/2) of the bereavement leave allowance provided full-time employees.

10.02 Jury Leave

An employee summoned to jury duty shall inform his or her supervisor and, if required to serve, may be absent from duty with full pay. Any jury fees received by an employee shall be remitted to the City, excluding mileage reimbursement.

10.03 Military Leave

Military Leave shall be granted in accordance with the provisions of state and/or federal law. All employees entitled to military leave shall give the City Manager an opportunity, within the limits of military requirements, to determine when such leave shall be taken.

10.04 Industrial Disability

For employee injury or disability falling within the provisions of the state Workers' Compensation Disability Act, disability compensation at the rate allowed under said act shall be the basic remuneration during the employee's period of disability. Compensation under this Act will be provided through payroll or the City's third party administrator. Employees may elect to use their own personal paid leave to supplement any worker's compensation benefits received. If any paid leave is used, the employee must contact Human Resources Department and integrate the leave with any temporary disability benefits paid under this Act, so that compensation does not exceed 100% of an employee's regular pay.

10.05 Family and Medical Leave/ California Family Rights Act

Employees may be eligible for leave under the Family Medical Leave Act (FMLA) and/or the California Family Rights Act (CFRA). The administration of any FMLA or CFRA leave provided for under this provision shall be in accordance with the provisions of the FMLA and the CFRA. Leave provided under this provision may run concurrently with other leaves provided under this agreement, as designated by the Human Resources Department. Additional information regarding available leave benefits is set forth in City Administrative Rule 2.45, as that Rule may be revised.

10.06 Pregnancy Disability Leave

Employees may be eligible for leave under the California Pregnancy Disability Leave Law (PDLL). The administration of any leave given under the PDLL shall be in accordance with the provisions of the PDLL. Leave provided under this provision may run concurrently with other leaves provided under this agreement. Additional information regarding available leave benefits is set forth in City Administrative Rule 2.45, as that Rule may be revised.

10.07 Leave of Absence

The City Manager or designee, upon written request of a full-time employee other than temporary and provisional employees, may grant for the good of the service a leave of absence without pay for a maximum period of one (1) year. Consideration for granting leave will take into account the employee's previous time off, reason for request, business needs, etc.

Leaves hereby authorized shall include medical leaves, educational leaves, parental leaves, and leave for any other purpose promoting the good of the service. Part-time employees are eligible for leaves of absence on a pro-rata basis (e.g., half-time employees are eligible for one-half the leave of absence duration of a full-time employee, i.e., a maximum of six (6) months duration). Whenever granted, such leave shall be in writing and signed by the City Manager or designee. Upon expiration of such a leave, the employee shall be reinstated to the position held at the time leave was granted. Failure of the employee to report promptly at its expiration or within a reasonable time after notice to return to duty shall terminate employee's right to be reinstated.

All eligible paid leaves must be exhausted during any leave granted under this provision. Should the employee exhaust their leave balance while on the leave all remaining time will be without pay. If a Leave of Absence is used for purposes that qualify under a state or federal leave law, such as Family Medical Leave Act/California Family Rights Act or Pregnancy Disability Leave, the leave taken will count towards the state or federal leave entitlement. If an employee is unable to return to work and has exhausted all of his or her leave entitlements, the employee may be retired for disability or separated. No benefits will be provided during this period except as provided below. Health coverage may be continued but at the employee's own cost.

10.08 Parental Leave

Employees shall be granted forty (40) hours leave with pay at their current straight time hourly rate upon the birth of a child, or when a child begins residence with an employee who has commenced adoption proceedings with full intent to adopt. Part-time employees hired into positions budgeted for twenty (20) or more hours per week and who consistently work twenty (20) or more hours per week shall be granted proportionate leave based upon their work schedules. Leave must be taken within one (1) year from the date of birth or placement of the child.

In addition, a new parent may use up to one-hundred and twenty (120) hours of earned sick leave upon the birth of a child or when a child begins residence with an employee who has commenced adoption proceedings. Any leave granted under this provision shall run concurrently with FMLA/CFRA leave.

10.09 Management Leave

The City Council wishes to acknowledge the special public service rendered by the City's Executive and Exempt employees. In maintaining the City's efficiency and reputation, Executive and Exempt Employees in this group work whatever extra hours are required for appearances before the City Council, City Boards and Commissions, citizens' groups, and intergovernmental bodies; for maintenance of essential services during emergencies; and for accomplishment of work assignments which often

**UNREPRESENTED EXECUTIVES, MANAGEMENT, HUMAN RESOURCES
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impose irregular hours and time expenditures far in excess of the conventional forty (40) hour work week. Under such circumstances, these employees neither expect nor receive overtime pay. However, upon being

regularly required to work throughout the year beyond the normal work week, an employee shall be provided up to two (2) weeks' annual management leave. Upon request of an employee, the City Manager or designee may authorize additional management leave. All leave granted pursuant to this Section must be used in the calendar year in which it is received, otherwise it is forfeited.

Employees may cash out up to eighty (80) hours of management leave and/or vacation leave each fiscal year in no more than two (2) payments, at the employee's discretion. In order to be eligible for a cash out, an employee must have used a minimum of eighty (80) hours paid vacation and/or management leave in the twelve (12) months preceding the request and must have at least forty (40) hours remaining after the cash out.

All requests for cash out must be submitted in Munis no later than December 1 of the respective year. Payout will be applied to a bi-weekly payroll and employees will be responsible for all taxes associated with such payout.

Unrepresented Executive employees may cash out up to a total of one-hundred and twenty (120) hours of management and/or vacation leave each fiscal year in no more than two (2) payments, at the employee's discretion. In order to be eligible for a cash out, an employee must have used a minimum of eighty (80) hours paid vacation and/or management leave in the twelve (12) months preceding the request and will have at least forty (40) hours remaining after the cash out.

11.00 MISCELLANEOUS PROVISIONS

11.01 Notification of Address

All employees, including those on a leave of absence, shall keep the Human Resources Director or designee informed as to their current home address at all times, no later than ten (10) days after such change of address.

11.02 Restrictions on Outside Work

Gainful employment outside an employee's regular City position shall be considered a privilege subject to regulation and not a right. No employee shall engage in a gainful occupation outside his or her City position which is incompatible with employee's City employment or which is of such a nature as to interfere with satisfactory discharge of his or her regular duties. Any employee who wishes to engage in or accept such employment may do so after having first obtained written approval of the City Manager or designee. Approval of outside employment will be granted for a period not to exceed one (1) year. Employees wishing to continue outside employment will need to re-apply for approval of outside work upon expiration of current approval. Violation of this section shall be cause for disciplinary action.

11.03 Employee Health and Medical Examinations

When in the judgment of the City Manager or designee, an employee's health or physical condition may have an adverse effect on the performance of duties or affect the safety or health of fellow employees, the employee may

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& CITY ATTORNEY EMPLOYEES**
be required to undergo a medical examination at City expense.

On the basis of authoritative medical advice, the City Manager shall determine whether an employee is physically incapacitated for the duties of the position, and may take whatever action he or she deems appropriate. The determination and resultant action may be the subject of appeal to the Personnel Commission for its review and recommendation.

Those employees designated by the City Manager shall also undergo, at City expense, routine medical examinations. The frequency of these examinations and the examining physician shall also be designated by the City Manager.

11.04 Conversion of Compensatory Time

An employee promoted from another representation unit to a classification in the Unrepresented Executives, Management, City Manager, Human Resources, & City Attorney Employees will be required at the time of promotion to redeem all accrued compensatory time at the straight time hourly rate immediately prior to promotion. As an exception to the foregoing, an employee may elect to have the compensatory time transferred to the Deferred Compensation Plan pursuant to Plan rules.

11.05 Americans with Disabilities Act (ADA)

The City recognizes its obligation under law to meet with individual employees who allege a need for reasonable accommodation in the workplace because of a disability. The City will engage in the interactive process with qualified employees to determine if a reasonable accommodation is available. In the case of an employee with a disability, managers and supervisors may be informed of necessary restrictions on the work or duties of the employee and any agreed upon reasonable accommodations.

11.06 Potential Changes In Wages and Benefits

The City agrees that leave, holidays, and fringe benefits, and annual across the board salary increases granted to Unrepresented Exempt and Non-Exempt employees will be equal to those granted to members of the Hayward Association of Management Employees.

11.07 Fire Chief Position

Section 5.00, Section 6.00, and Section 11.06 of this Resolution detailing employee benefit plans and across the board salary increases shall not apply to the Fire Chief. Instead, the employee benefits (including health and retirement benefits) for the Fire Chief will be the same as those set forth in any collective bargaining agreement between the City and the Hayward Fire Chiefs Association. In addition, the Fire Chief will be eligible to receive certification pay for possessing and maintaining a valid emergency medical technician certification and/or paramedic certification under the same terms and conditions as such pay is provided to employees represented by the Hayward Fire Chiefs Association. Except as specifically provided in this Section 11.07, all other provisions of this Resolution shall apply to the Fire Chief.

This Section 11.07 shall remain in effect until thereafter amended or rescinded by the City Council.

11.08 Police Chief

Section 5.00, 6.00 and 11.06 of this Resolution shall not apply to the Police of Chief. Instead, employee benefits (including health and retirement benefits) for the Police Chief will be the same as those set forth in any collective bargaining agreement between the City and the Hayward Police Officers Association. Moreover, based on satisfactory performance as determined by the City Manager, salary adjustments will be equivalent to those set forth in the collective bargaining agreement between the City of Hayward and the Hayward Police Officers Association. In addition, the Police Chief is eligible to participate in the Police Educational Incentive Program on the same terms as members of the Hayward Police Management Unit. Except as specifically provided in this Section 11.08, all other provisions of this Resolution shall apply to the Police Chief.

This Section 11.08 shall remain in effect until thereafter amended or rescinded by the City Council.

11.09 Duration

This Resolution is intended to provide authorization for salaries, benefits and other terms and conditions of employment for the period beginning July 1, 2015 and until this Resolution is thereafter amended or rescinded by the City Council.

APPENDIX A - SALARY SCHEDULE

<u>Job Code</u>	<u>Job Class</u>		<u>Steps</u>	6.26.17 <u>Rate</u>
U735	Executive	Assistant City Manager	1	92.08
			2	96.69
			3	101.59
			4	106.59
			5	111.92
P500	Executive	Chief of Police	1	91.91
			2	96.50
			3	101.33
			4	106.39
			5	111.71
U700	Executive	Director of Development Services	1	80.01
			2	84.01
			3	88.21
			4	92.63
			5	97.26
U725	Executive	Director of Finance	1	80.75
			2	84.78
			3	89.02
			4	93.48
			5	98.15
U705	Executive	Director of Human Resources	1	77.95
			2	81.84
			3	85.94
			4	90.24
			5	94.74
U720	Executive	Director of Information Technology/Chief Information Officer (CIO)	1	78.25
			2	82.16
			3	86.27
			4	90.58
			5	95.11

**UNREPRESENTED EXECUTIVES, MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

U710	Executive	Director of Library and Community Services	1	77.31
			2	81.17
			3	85.24
			4	89.49
			5	93.98
U715	Executive	Director of Maintenance Services	1	77.31
			2	81.17
			3	85.24
			4	89.49
			5	93.98
U730	Executive	Director of Public Works	1	83.71
			2	87.90
			3	92.29
			4	96.92
			5	101.75
F800	Executive	Fire Chief	1	83.38
			2	87.54
			3	91.92
			4	96.52
			5	101.35
U210	Exempt	Assistant City Attorney	1	65.46
			2	68.73
			3	72.17
			4	75.78
			5	79.57
U320	Exempt	Assistant to City Manager	1	50.37
			2	52.90
			3	55.54
			4	58.32
			5	61.23
U310	Exempt	Community and Media Relations Officer	1	55.26
			2	58.02
			3	60.92
			4	63.98
			5	67.18

**UNREPRESENTED MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

U311	Executives	Communications & Marketing Officer	1	55.26
			2	58.02
			3	60.92
			4	63.98
			5	67.18
U200	Exempt	Deputy City Attorney I	1	49.18
			2	51.64

**UNREPRESENTED EXECUTIVES, MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

			3	54.22
			4	56.93
			5	59.77
U205	Exempt	Deputy City Attorney II	1	54.10
			2	56.79
			3	59.64
			4	62.61
			5	65.76
U505	Executive	Deputy City Manager	1	69.96
			2	73.46
			3	77.13
			4	80.98
			5	85.03
U500	Exempt	Deputy Director of Finance	1	66.44
			2	69.76
			3	73.26
			4	76.92
			5	80.75
U510	Exempt	Deputy Director of Public Works	1	70.07
			2	73.58
			3	77.26
			4	81.13
			5	85.19
U515	Exempt	Deputy Director of Development Services	1	72.73
			2	76.37
			3	80.20
			4	84.20
			5	88.42
U520	Exempt	Deputy Director of Human Resources	1	66.44
			2	69.76
			3	73.26
			4	76.92
			5	80.75
U110	Exempt	Human Resources Analyst I	1	41.22
			2	43.29
			3	45.44
			4	47.71

**UNREPRESENTED MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

			5	50.10
U115	Exempt	Human Resources Analyst II	1	45.34
			2	47.61
			3	49.99
			4	52.48
			5	55.10
U135	Exempt	Human Resources Manager	1	50.06
			2	52.56
			3	55.19
			4	57.95
			5	60.84
U400	Exempt	Operations Support Services Manager	1	71.88
			2	75.48
			3	80.02
			4	84.03
			5	88.21
U120	Exempt	Senior Human Resources Analyst	1	49.86
			2	52.33
			3	54.96
			4	57.71
			5	60.58
U195	Non-Exempt	Paralegal	1	34.90
			2	36.65
			3	38.48
			4	40.40
			5	42.42
U315	Non-Exempt	Executive Assistant	1	38.01
			2	39.76
			3	41.56
			4	43.34
			5	45.25
U100	Non-Exempt	Human Resources Technician	1	30.30
			2	31.54
			3	33.11
			4	34.75
			5	36.49

**UNREPRESENTED EXECUTIVES, MANAGEMENT, HUMAN RESOURCES
& CITY ATTORNEY EMPLOYEES**

U105	Non-Exempt	Human Resources Administrative Assistant	1	33.74
			2	35.42
			3	37.19
			4	39.05
			5	41.01
U300	Non-Exempt	Management Fellow	5	23.64

APPENDIX B – EMPLOYEE STATUS

UNCLASSIFIED SERVICE

Pursuant to Article VIII of the City Charter and Chapter 2, Section 4 of the City's Municipal Code, the following classifications constitutes the City's Unclassified Service:

- Assistant City Manager
- Assistant to City Manager
- Chief of Police
- Deputy City Manager
- Director of Development Services
- Director of Finance
- Director of Human Resources
- Director of Library & Community Services
- Director of Maintenance Services
- Director of Public Works
- Director of Technology Services
- Executive Assistant
- Fire Chief
- Communications & Marketing Officer

CLASSIFIED SERVICE

Pursuant to Article VIII of the City Charter and Chapter 2, Section 4 of the City's Municipal Code, all positions identified in Appendix A that are not part of the unclassified service shall be included in the City's classified service.



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: LB 18-029

DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT

Adoption of Resolutions Approving Extensions and Modifications to Employment Agreements with the City Attorney and City Clerk and Authorizing the Mayor to Execute Those Agreements on Behalf of the Council

RECOMMENDATION

That the City Council adopts the attached Resolutions (Attachments II and III) authorizing extensions and modifications to employment agreements between the City of Hayward and the City Attorney and City Clerk and authorizing the Mayor to execute those agreements on behalf of the Council.

SUMMARY

If approved, the proposed Resolutions will authorize the Mayor to execute employment agreements with the City Attorney and City Clerk that extend the agreements through June 30, 2019. The Resolutions also provides compensation terms for FY 2019-FY 2021 should the parties mutually agree to extend the agreements in the future.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution - City Attorney
Attachment III	Resolution - City Clerk



DATE: June 26, 2018

TO: Mayor and City Council

FROM: Director of Human Resources

SUBJECT Adoption of a Resolution Approving Extensions and Modifications to Employment Agreements with the City Attorney and City Clerk and Authorizing the Mayor to Execute Those Agreements on Behalf of the Council

RECOMMENDATION

That the City Council adopts the attached Resolutions (Attachments II and III) authorizing extensions and modifications to employment agreements between the City of Hayward and the City Attorney and City Clerk and authorizing the Mayor to execute those agreements on behalf of the Council.

SUMMARY

If approved, the proposed Resolutions will authorize the Mayor to execute employment agreements with the City Attorney and City Clerk that extend the agreements through June 30, 2019. The Resolutions also provides compensation terms for FY 2019-FY 2021 should the parties mutually agree to extend the agreements in the future.

BACKGROUND

The current employment agreements with the City Attorney and City Clerk will expire on June 30, 2018. Each year, the Council reviews the performance of the City Attorney and City Clerk. In 2017, the Council implemented a more comprehensive evaluation process to include 360-degree feedback, and provided goals for each Council Appointed Officer consistent with the Council Priorities. Based on the outcome of the recent performance evaluations, the Council has expressed a desire to extend the terms of the employment for the City Attorney, and City Clerk through June 30, 2019.

The City Council has consistently maintained that all employees should be compensated in an equitable manner and that they should contribute toward the cost of their benefits in order to preserve the quality and level of the benefits provided, address the City's structural deficit, provide long-term financial stability, and maintain services to the Hayward taxpayers and community. In FY 2016, after a five-year period of no salary adjustments and increased contributions toward the cost of benefits, the City Council approved a salary adjustment of fifteen percent (15%) for the Council Appointed Officers that was paid in equal increments of 7.5% in FY 2016 and FY 2017. This fifteen percent was substantially less than the amount

required to move the City Attorney and City Clerk to mid-market based on the City’s comparable survey cities. In FY 2018, the Council approved a five percent (5%) salary adjustment, which was offset by an additional two percent (2%) contribution toward retirement costs. A total compensation salary survey conducted in 2018, revealed that both the City Attorney and City Clerk are below mid-market by approximately thirteen percent (13%).

The City of Hayward continues to face challenges balancing its General Fund budget. While the City is experiencing moderate growth in many of its key General Fund revenues such as Property Tax and Sales Tax, employee benefit costs, such as pension and healthcare benefits, continue to grow at significant rates. It is even more challenging for cities to fund ongoing operations and services to the communities they serve while continuing to provide their employees with a sustainable retirement and quality healthcare benefit options.

The City has worked hard to continue to provide quality services to its community and preserve employee benefits while taking significant steps towards attaining fiscal sustainability. This includes partnering with employees who have committed to helping address the City’s structural budget deficit by reducing expenses related to salaries and benefits. The City Attorney and City Clerk contribute toward the cost of their benefits as follows:

Table 1: Current Contributions to benefits

Benefit	Contribution
Retirement	13% (8% employee and 5% employer share)
Medical	20%
Vision	50%
Dental	20%

To continue on the path of fiscal sustainability, in October 2017 during the Fiscal Sustainability Work Session, the Council identified a number of budget balancing strategies and directed staff to explore potential revenue enhancements while partnering with City labor groups to address the increasing costs of employee benefits and other strategies to reduce total personnel costs. The Council expressed its expectation that the City Attorney and City Clerk continue to partner and do their share to reduce total personnel costs. Moreover, the Council has proposed compensation terms for the period of FY 2019-FY 2021, eliminating the need for lengthy discussions should the parties mutually agree to extend the current agreement.

DISCUSSION

The City Attorney and City Clerk recognize the fiscal challenges the City is facing and have agreed to a compensation package that results in a savings of approximately \$11,000 in comparison to the City’s budget model for FY 2019-FY2021. These savings are achieved through a combination of cash in lieu of salary adjustments and delayed salary adjustments

that are less than what is projected in the budget model. The compensation terms of the agreement are detailed in Table 2.

Table 2: Proposed Compensation Terms

Fiscal Year	Salary Adjustment	Effective Date
2019	5% Cash in Lieu of Salary Adjustment	July 1, 2018
2020	2% Salary Adjustment	January 1, 2020
2021	2% Salary Adjustment	July 1, 2010

In addition to the salary adjustments detailed above, the proposed agreement will allow the City Attorney and City Clerk to cash-out an additional 40 hours from their accrued vacation and/or management leave, for a total of 120 hours each fiscal year. All contributions detailed in Table 1 above continue.

FISCAL IMPACT

The approximate cost of the salary adjustments for the City Attorney and City Clerk result in an approximate General Fund savings of \$11,000 for the period of FY 2019 – FY 2021.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

NEXT STEPS

Human Resources staff will finalize the employment agreements for execution by the Mayor. Human Resources staff will also work with the Finance Department staff to implement the salary adjustments.

Prepared and Recommended by: Nina S. Collins, Director of Human Resources

Approved by:



Barbara Halliday, Mayor

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION APPROVING THE EXTENSION AND MODIFICATION OF THE CITY ATTORNEY'S EMPLOYMENT AGREEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE COUNCIL

WHEREAS, The employment agreement between the City of Hayward and the City Attorney, Michael Lawson will expire on June 30, 2018 unless renewed by the parties on or before June 30, 2018; and

WHEREAS, The City Council has reviewed the City Attorney's performance and wishes to extend the employment agreement through June 30, 2019; and

WHEREAS, The employment agreement has been modified to include salary adjustments of 5% cash in lieu of a salary adjustment effective the pay period including July 1, 2018; and a 2% salary adjustment effective the pay period including January 1, 2020; and a 2% salary adjustment effective the pay period including July 1, 2020; and

WHEREAS, The employment agreement has also been modified to provide for the City Attorney to cash-out up to one hundred twenty (120) hours of accrued vacation and/or management leave each fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby approves the extension and modification of the City Attorney's employment agreement and authorizes the Mayor to execute the agreement, a copy of which will be on file in the City Clerk's office.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney

HAYWARD CITY COUNCIL

RESOLUTION NO. 18-

Introduced by Council Member _____

RESOLUTION APPROVING THE EXTENSION AND MODIFICATION OF THE CITY CLERK'S EMPLOYMENT AGREEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE COUNCIL

WHEREAS, The employment agreement between the City of Hayward and the City Clerk, Miriam Lens will expire on June 30, 2018 unless renewed by the parties on or before June 30, 2018; and

WHEREAS, The City Council has reviewed the City Clerk's performance and wishes to extend the employment agreement through June 30, 2019; and

WHEREAS, The employment agreement has been modified to include salary adjustments of 5% cash in lieu of a salary adjustment effective the pay period including July 1, 2018; and a 2% salary adjustment effective the pay period including January 1, 2020; and a 2% salary adjustment effective the pay period including July 1, 2020; and

WHEREAS, The employment agreement has also been modified to provide for the City Clerk to cash-out up to one hundred twenty (120) hours of accrued vacation and/or management leave each fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the Council hereby approves the extension and modification of the City Clerk's employment agreement and authorizes the Mayor to execute the agreement, a copy of which will be on file in the City Clerk's office.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2018

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

File #: RPT 18-115

DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk and City Attorney

SUBJECT

Informational Report Extending the Term of Mayor Pro Tempore

RECOMMENDATION

That the City Council reviews the informational report extending the term of Mayor Pro Tempore Márquez to align with the 2018 November election and enable her to fulfill her duties up to the installation of the elected Council Members, tentatively scheduled for December 4, 2018.

SUMMARY

This information report provides information regarding extending the term of Mayor Pro Tempore Elisa Márquez to ensure the continued term of the existing Mayor Pro Tempore, and the smooth City Council operations through the date of the General Municipal Election.

ATTACHMENTS

Attachment I Staff Report



DATE: June 26, 2018

TO: Mayor and City Council

FROM: City Clerk and City Attorney

SUBJECT: Informational Report Extending the Term of Mayor Pro Tempore

RECOMMENDATION

That the City Council reviews the informational report extending the term of Mayor Pro Tempore Márquez to align with the 2018 November election and enable her to fulfill her duties up to the installation of the elected Council Members, tentatively scheduled for December 4, 2018.

SUMMARY

This information report provides information regarding extending the term of Mayor Pro Tempore Elisa Márquez to ensure the continued term of the existing Mayor Pro Tempore, and the smooth City Council operations through the date of the General Municipal Election.

DISCUSSION

It is the Hayward City Council's policy to elect the Mayor Pro Tempore to perform the duties of the Mayor during his or her absence or disability. According to the City Charter, the Council elects one of its members following Hayward's general municipal elections. Further guidance related to the election of the Mayor Pro Tempore is provided in the Council Member Handbook which indicates that, in even numbered years, the Council elects the Mayor Pro Tempore following the installation of the newly elected Council Members.

In June 2016, City of Hayward voters approved a City of Hayward Charter amendment that moved Hayward's municipal elections from June to November of even-numbered years. The term of the Mayor Pro Tempore Márquez ends June 30, 2018. Considering the election change, staff recommends extending the term of Mayor Pro Tempore Elisa Márquez up to the installation of the newly elected Council Members, which is tentatively scheduled for December 4, 2018. Furthermore, staff will recommend changing the term of the Mayor Pro Tempore from fiscal to calendar year.

FISCAL IMPACT

This informational report does not have any fiscal impact on the Hayward community.

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

PUBLIC CONTACT

This report is an informational item and does not require a public notice.

Prepared and Recommended by: Miriam Lens, City Clerk
 Michael Lawson, City Attorney

Approved by:



Kelly McAadoo, City Manager