

# **CITY OF HAYWARD**

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)



CITY OF  
**HAYWARD**  
HEART OF THE BAY

## **Agenda - Final**

**Wednesday, September 19, 2018**

**7:00 PM**

**City Hall, Conference Room 2A**

## **Community Services Commission**

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****PUBLIC COMMENTS:**

*Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.*

**APPROVAL: SUMMARY NOTES OF THE JULY 18, 2018 MEETING**

[MIN 18-117](#)

The Minutes of the July 18, 2018 Community Services Commission meeting are enclosed.

**Attachments:**    [Attachment I Minutes of the July 18 2018 CSC Meeting.docx](#)

**DISCUSSION****INTRODUCTION OF NEW COMMISSIONERS****ELECTION OF CHAIR, CO-CHAIR AND PARLIAMENTARIAN****BY-LAWS SUBCOMMITTEE UPDATE****DISCUSSION OF COMMUNITY AGENDA FUNDING STRATEGIC ALIGNMENT****CAPER - 30 DAY PUBLIC NOTICE****SEPTEMBER 2018 - 30 DAY NOTICE OF FUNDING AVAILABILITY****COMMISSIONER/STAFF ANNOUNCEMENTS****FUTURE AGENDA ITEMS**

[RPT 18-158](#)

The FY 2018-2019 Community Services Commission Agenda Planning Calendar

**Attachments:**    [Attachment I. FY 2018-2019 Community Services Commission Agenda Planning Calendar](#)

### **ADJOURNMENT**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*



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**File #:** MIN 18-117

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**DATE:** September 19, 2018

**TO:** Community Service Commission

**FROM:** Community Services Division Manager

**SUBJECT**

The Minutes of the July 18, 2018 Community Services Commission meeting are enclosed.

**RECOMMENDATION**

That the Community Services Commission review and approve the Minutes of the July 18, 2018 meeting.

**ATTACHMENTS**

Attachment I. Minutes of the July 18, 2018 Community Services Commission meeting

## MINUTES

City of Hayward Community Services Commission  
July 18, 2018 @ 7:00 PM  
Hayward City Hall  
777 B Street, Hayward, CA 94541  
Conference Room 2A

CALL TO ORDER: Meeting called to order at 7:01 p.m. by Commissioner Chairperson Isais.

### ROLL CALL

#### Members:

- Lisa Glover-Gardin, Commissioner
- Antonio Isais, Commissioner/Chairperson
- Arvindra Reddy, Commissioner
- Julie Roche, Commissioner/Vice Chairperson
- Ernesto Sarmiento Jr., Commissioner
- Rachel Zargar, Commissioner
- Michael Francisco, Commissioner
- Saira Guzman, Commissioner
- Janet Kassouf, Commissioner
- David Tsao, Commissioner

#### Members absent:

- Arzo Mehdavi, Commissioner

#### Staff:

- Dana Bailey, Community Services Division Manager
- Jessica Lobedan, Management Analyst II (Recorder)

#### Guests:

- Diane Fagalde
- Karen Norell
- Winda Shimizu
- Dorsi Diaz

#### Public Comments:

No public comments were made.

#### Approval of Minutes of the Community Services Commission Meeting on June 20, 2018.

It was moved by Commissioner Kassouf to approve the Minutes and a second motion by Commissioner Roche. All Commissioners in attendance moved to approve the Minutes.

### Staff Announcement

Ms. Bailey noted that the By-Laws Subcommittee Update was not included on the 7/18/18 CSC Agenda, and that this item would not be up for discussion. The update from the CSC By-Laws Subcommittee will be included at the 9/19/18 CSC meeting.

### Discussion: Community Agency Funding Process

Ms. Bailey discussed the history of the Community Agency Funding process and reviewed the CSC Strategic Alignment proposal presented to Council at the May 2017 work session. The proposal recommended changes to future funding cycles ([WS 170-023](#)). Among the recommendations to Council were targeted funding to priority issues and funding evidence-based proposals. At this work session, no action was recommended for FY 17-18 and Council requested that the item be reconsidered to allow time for an adjustment period.

Councilmember Márquez noted that since the Council work session, no other discussion has occurred regarding the CSC Community Agency Funding Process.

Commissioner Glover Gardin asked how to re-introduce the Strategic Alignment proposals recommending changes to the Community Agency Funding process. Councilmember Márquez suggested scheduling a work session to review the recommendations and request Council approval to implement the changes. Staff will research the process for requesting a work session for CSC to present their recommendations to Council.

### Commissioner/Staff Announcements

Commissioner's Isais and Glover-Gardin announced they would not be returning to serve on the CSC. Commissioner Roche thanked the Commissioners' on behalf of the Commission for their service and leadership. Councilmember Márquez thanked Commissioners Isais and Glover Gardin for their service on behalf of the City Council and Mayor. Staff presented Commissioners Isais and Glover Gardin with Certificates of Recognition for their service.

### Future Agenda Items

The Agenda for 9/18/18 will be updated to include the presentation from the CSC By-Laws Subcommittee and include a report from staff on the process for scheduling a work-session with Council.

### Adjournment at 8:03pm

Attendance	Present at 07/18/18 Meeting	Meetings Present to Date FY19	Excused to Date FY19	Absent to Date FY19
Michael Francisco	✓	1	0	0
Lisa Glover-Gardin	✓	1	0	0
Saira Guzman	✓	1	0	0
Antonio Isais *	✓	1	0	0
Janet Kassouf	✓	1	0	0

777 "B" STREET, 2<sup>ND</sup> FLOOR  
HAYWARD, CALIFORNIA, 94541  
CSD RECEPTION: 510-583-4250  
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Attendance	Present at 07/18/18 Meeting	Meetings Present to Date FY19	Excused to Date FY19	Absent to Date FY19
Arzo Mehdavi ***	x	0	1	1
Arvindra Reddy	✓	1	0	0
Julie Roche **	✓	1	0	0
Ernesto Sarmiento Jr.	✓	1	0	0
David Tsao	0	1	0	0
Rachel Zargar	✓	1	0	0

✓ = Present   0 = absent   X = excused

\* Chairperson

\*\* Vice Chairperson

\*\*\* Parliamentarian





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**File #:** RPT 18-158

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**DATE:** September 19, 2018

**TO:** Community Service Commission

**FROM:** Community Services Division Manager

**SUBJECT**

The FY 2018-2019 Community Services Commission Agenda Planning Calendar

**RECOMMENDATION**

That the Community Services Commission review and approve the FY 2018-2019 Agenda Planning Calendar

**ATTACHMENTS**

Attachment I. FY 2018-2019 Community Services Commission Agenda Planning Calendar



FY 2018-2019 COMMUNITY SERVICES COMMISSION AGENDA PLANNING CALENDAR
JULY 18, 2018
Discussion: Community Agency Funding process
AUGUST, 2018 – NO MEETING
Recess
SEPTEMBER 19, 2018
Introduction of new Commissioners
Election of Chair, Co-Chair and Parliamentarian
By-Laws Subcommittee Update
Discussion of Community Agenda Funding Strategic Alignment
CAPER – 30 Day Public Notice
September 2018 – 30 Day Notice of Funding Availability
OCTOBER 17, 2018
Overview of Final RFP for FY 2019-2020
Brief – Upcoming Bidder's Conference
Annual Agency Performance Report to CSC
Update on Housing Affordability and Homelessness
October 30, 2018 – Bidder's Conference
NOVEMBER 21, 2018
Overview of FY 2019-2020 Funding Process
De-brief: Bidder's Conference
ARC selection
Update: Hayward Promise Neighborhoods
Update: Community Needs Assessment
DECEMBER, 2018 – NO MEETING
FYI: December 14: Agency Funding Application Deadline
FYI: Boards and Commissions Holiday Party (Date TBD)
JANUARY, 2018 – NO MEETING
FYI: ARC Interviews Scheduled for Saturday, January 26 <sup>th</sup>
FEBRUARY 20, 2019
Draft Funding Recommendations
FYI: OPEN: Public Comment Period
FYI: ARC Interviews scheduled for Saturday, February 2 <sup>nd</sup>
MARCH 20, 2019
Final Funding Recommendations
FYI: END: Public Comment Period
Update: CIECC Activities
FYI: 30-Day Notice: City Council Public Hearing FY 2019-2020 Funding Recommendations
APRIL, 2019 – NO MEETING
FYI: April 16: City Council Work Session
FYI: April 40: City Council Public Hearing and Adoption of Funding Recommendations
MAY 15, 2019
Review of CSC By-laws for FY 2020-2021
Adoption of FY 2020-2021 Agenda Calendar
Update: Tennyson Corridor Initiative
JUNE 12, 2019
Update: Economic Development initiatives

\*\*Update: 21<sup>st</sup> Century Library and Tour (Pending confirmation from Library staff)