

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Thursday, January 10, 2019

5:30 PM

Airport Administration Building Meeting Room

Council Airport Committee

CALL TO ORDER**Pledge of Allegiance: Council Member Zermeño****ROLL CALL****PUBLIC COMMENTS:**

(The Public Comment section provides an opportunity to address the City Council Committee on items not listed on the agenda as well as items on the agenda. The Committee welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Committee is prohibited by State law from discussing items not listed on the agenda, any comments on items not on the agenda will be taken under consideration without Committee discussion and may be referred to staff.)

APPROVAL OF MINUTES

1. [MIN 18-157](#) Approval of Minutes of the Council Airport Committee Meeting on October 11, 2018

Attachments: [Attachment I Minutes from 10-11-18 Council Airport Committee Meeting](#)

REPORTS/ACTION ITEMS

2. [LB 18-057](#) 21015 Skywest Drive: First Amendment to Lease and Assignment/Assumption of Lease with Briggs Resources, Inc.

Attachments: [Attachment I Staff Report](#)

3. [RPT 18-203](#) Update on the Sulphur Creek Mitigation Design Project

Attachments: [Attachment I Staff Report](#)
[Attachment II Sulphur Creek Site Map](#)

4. [RPT 18-204](#) Feasibility of U.S. Customs Office at Hayward Executive Airport - Update

Attachments: [Attachment I Staff Report](#)

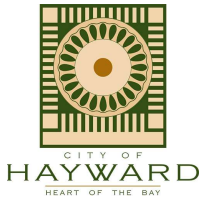
5. [RPT 18-205](#) Updated 2019 Agenda Planning Calendar

Attachments: [Attachment I Updated 2019 Agenda Planning Calendar](#)

COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS

ADJOURNMENT

NEXT REGULAR MEETING - 5:30 P.M., THURSDAY, APRIL 25, 2019



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Hayward City Hall
777 B Street
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File #: MIN 18-157

DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT:

Approval of Minutes of the Council Airport Committee Meeting on October 11, 2018

RECOMMENDATION

That the Committee reviews and approves the minutes from the Council Airport Committee meeting held on October 11, 2018.

ATTACHMENTS

Attachment I Minutes from 10-11-18 Council Airport Committee Meeting



DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT: Approval of Minutes of the Council Airport Committee (CAC) Meeting held on October 11, 2018

CALL MEETING TO ORDER

Council Member (CM) Zermeño called the meeting to order at 5:30 p.m. with CM Mendall and CM Salinas present.

City staff: Alex Ameri, Interim Director of Public Works
Doug McNeeley, Airport Manager
Pamela Svrclin, Airport Operations Supervisor
Todd Strojny, Airport Business Supervisor
Noemi Dostal, Management Analyst II
Amy Toste, Senior Secretary
Ara Balian, Airport Operations Specialist

Members of the public present:

Scott Briggs
Bob Burnett
Drew Detsch

Otto Hooks
Carlos Rodrigues
Jerry Turney

Kate Turney

PUBLIC COMMENTS

None.

1. Approval of Minutes for July 12, 2018

Minutes approved as submitted.

2. Phase II of Administration Building at Hayward Executive Airport: Construction Feasibility

Airport Manager Doug McNeeley presented the report. The report concluded that the construction of Phase II was not feasible at this time because the costs of construction and

financing would exceed the anticipated revenue, and because viable tenants have not been identified.

In addition, a suggestion was made by a tenant that staff acquire the Hayward Air Plaza building in lieu of proceeding with Phase II. However, this is not feasible due to the renovation work required on the Air Plaza building, among other reasons.

Council Member Mendall and Council Member Zermeño both agreed that the construction of Phase II is not feasible but asked that staff include Phase II as a future Capital Improvement Project.

PUBLIC COMMENTS

Jerry Turney, principle in the Hayward Hangar Tenant Group, expressed a desire to bid on the Hayward Air Plaza building when the lease expires. He added that he would talk with staff regarding the procedure to do so.

3. Annual Evaluation of 2017 Airport Noise Program

Ara Balian, Airport Operations Specialist, presented the report and provided an overview of the noise monitoring program. The PowerPoint presentation is available on the City's website.

PUBLIC COMMENTS

Drew Detsch commended Mr. Balian for his help in moving his disabled aircraft from the runway.

4. Promotional Materials for the Airport

Mr. McNeeley presented the informational report. The Airport uses promotional materials for special events or a specific, educational objective. Staff will produce two general information brochures for distribution at an upcoming conference.

Council Members Mendall, Zermeño, and Salinas support the new brochures.

PUBLIC COMMENTS

None.

5. Summary of Capital Improvement Needs at the Airport

Mr. McNeeley presented the informational report, referred to an attached list of CIP projects, and requested comments or questions.

CM Mendall stated that the list of projects was a good start. He suggested that the customs building, Phase II, and solar panels should be placed in a low priority category. He also requested input from airport users.

CM Zermeño questioned why the new Air Traffic Control Tower (ATCT) building was not higher on the list of priorities. CM Mendall also asked that a new ATCT be a higher priority. Mr. McNeeley explained that Congress used to earmark funds to build new air traffic control towers, but they no longer do so, and airports are now responsible for the entire cost. Staff will move this item to a higher priority and consider financing options. The current Airport Layout Plan (ALP) depicts a new control tower on the Southside with a better view of the airfield.

CM Zermeño asked staff to add a project to increase lighting along Golf Course Road. Staff will research the need and options for appropriate lights.

PUBLIC COMMENTS

Mr. Turney commented that, in his view, the airfield pavement has experienced wear due to jet traffic. He suggested that jet aircraft owners be responsible for some of the paving cost.

Scott Briggs suggested that the City combine their paving project plans with those of other commercial tenants to affect cost savings.

6. Updated 2019 Agenda Planning Calendar

Airport Manager Doug McNeeley presented the calendar for 2019.

PUBLIC COMMENTS

None.

Future Agenda Items

1. Update on Hangar Condition Assessment (January 2019)
2. Update on Sulphur Creek Improvement Project (January 2019)
3. Update on US Customs Facility at Hayward (January 2019)
4. 21015 Skywest Drive: First Amendment to Lease and Assignment & Assumption of Lease with Briggs Resources, Inc. (January 2019)
5. Installation of Solar Technologies at Hayward (TBD)

Committee Member/Staff Announcements and Referrals

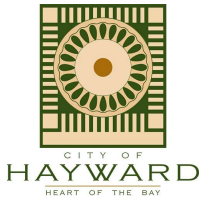
Mr. McNeeley made the following announcements of events:

1. Tenant Appreciation Day was held on Thursday, August 2, 2018, from 11 a.m. to 2 p.m. in the Administration Building.

2. A memorial tree planting ceremony in honor of Gary Briggs was held on Friday, September 7, 2018.
3. The Airport Open House event was held on Sunday, September 23, 2018. Over 4,000 people attended, and the Young Eagles gave airplane rides to over 100 children.
4. The Airport's Annual Holiday Celebration will be held on Wednesday, December 5, 2018, between 4 p.m. and 6 p.m. in the Airport Administration Building.

ADJOURNMENT

The meeting adjourned at 6:20 p.m.



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777 B Street
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File #: LB 18-057

DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT:

21015 Skywest Drive: First Amendment to Lease and Assignment/Assumption of Lease with Briggs Resources, Inc.

RECOMMENDATION

That the Council Airport Committee (CAC) reviews this report and provides direction to staff for future action.

SUMMARY

In February 2018, Briggs Resources entered into a new lease with the City for the leasehold previously held by American Aircraft Sales. Briggs Resources is now in the process of developing plans for the site, which include office and hangar improvements. However, two actions are required prior to finalizing improvement plans for review: an assumption and assignment of the lease to a new LLC created by Briggs Resources, and an amendment to the lease in order to remove the storm drain easement from the middle of the leasehold.

If both actions are approved by the Committee, the items will be forwarded to Council in February for consideration.

ATTACHMENTS

Attachment I Staff Report



DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT: 21015 Skywest Drive: First Amendment to Lease and Assignment/Assumption of Lease with Briggs Resources, Inc.

RECOMMENDATION

That the Council Airport Committee (CAC) reviews this report and provides direction to staff for future action.

SUMMARY

In February 2018, Briggs Resources entered into a new lease with the City for the leasehold previously held by American Aircraft Sales. Briggs Resources is now in the process of developing plans for the site, which include office and hangar improvements. Two actions are required prior to finalizing improvement plans for review: an assumption and assignment of the lease to a new LLC created by Briggs Resources, and an amendment to the lease in order to remove the storm drain easement from the middle of the leasehold.

If both actions are approved by the Committee, the items will be forwarded to Council in February for consideration.

BACKGROUND

American Aircraft Sales (AAS), which had been an Airport commercial tenant since 1958, entered into a new ground lease on December 10, 2010 for their "Plot G" at 21015 Skywest Drive. This parcel consists of approximately 119,159 square feet of improved land. Despite best efforts, AAS could not adhere to the required timeline in the new lease for the construction of a new hangar and improvements to the existing office structure. This constituted a default and, as a result, AAS vacated the premises on December 31, 2015 and their lease was terminated. During the latter part of 2016, Briggs Resources, Inc., notified the City of their interest in acquiring the leasehold. Subsequent discussions culminated in an agreement that was approved by Council on February 27, 2018. Plans for the leasehold,

which will be built in phases, include renovation of the existing office building, replacement of the existing attached hangar with one of equal or greater size, and the option to build an additional hangar on the leasehold. The initial lease term is 35 years, with two options of seven and one-half years each after the end of the initial term.

DISCUSSION

Briggs Resources is in the process of developing site plans for the leasehold. Prior to commencing construction, the tenant requests the following actions: 1) the execution of an Assignment, Assumption, and Consent Agreement; and 2) an amendment related to the removal of a storm drain easement.

Assignment of Lease

Briggs Resources wishes to assign the ground lease to GBHWD, LLC, a new California LLC that has been set up for this development. Briggs Resources, Inc., is the sole member of GBHWD, LLC and the leasehold cannot be assigned to an outside interest.

Storm Drain Easement

In order for development to proceed, the leaseholder is requesting removal of an existing 15-foot storm drain easement. The easement bisects the parcel and would prevent the construction of a foundation for the proposed hangars. Removing the easement will not impact the drainage of the site because future construction will be required to meet all existing City storm drain codes. The developer has requested a title report for the parcel. If the easement is not officially noted on the parcel's title, action by Council would not be required. If the title does recognize the easement, the developer will contact the appropriate public agency to have the easement removed, and the amendment would be forwarded to Council for consideration.

Besides these two items, the other provisions in the lease are unaffected.

STRATEGIC INITIATIVES

This agenda item pertains to development at the Airport and does not directly relate to one of the Council's Strategic Initiatives.

ECONOMIC IMPACT

The office and hangar construction will generate work for skilled and unskilled tradespeople. Post-construction, the City's General Fund will benefit from any additional sales tax generated from the new hangar tenants. Furthermore, this project will benefit the local economy by providing job opportunities and generating sales tax from aircraft sales.

FISCAL IMPACT

During the first two years of Phase I construction, annual rent will be \$11,916, or \$0.10 per square foot, per year. Reduced rent is afforded during this period of construction as the site is not yet fully utilized or operational. For the balance of the term, annual rent will be \$39,322, which is the full rental rate of \$0.33 per square foot, per year. This rental rate, which is noted in the City's Master Fee Schedule, is the standard rate for aviation-related uses at the Airport and is derived from an airport-specific land appraisal. Per Attachment C to the lease, rent will be adjusted every five years after Year 5 of the lease by the Consumer Price Index (CPI) for the previous five years, not-to-exceed a maximum of 7%.

SUSTAINABILITY FEATURES

The Airport is strongly committed to developing projects that are environmentally responsible. Therefore, staff will ensure that all plans proposed by the developer incorporate features that are commensurate with the City's sustainability guidelines.

PUBLIC CONTACT

The original lease was presented to and approved by the Council Airport Committee on February 1, 2018 and approved by Council on February 27, 2018. The agenda and staff report for this item have been posted on the City's website and distributed to interested parties.

NEXT STEPS

If recommended by the Committee and approved by Council, Airport staff will prepare and execute the First Amendment and the Assignment, Assumption, and Consent Agreement. Airport staff will also provide any requested administrative assistance to remove the storm drain easement.

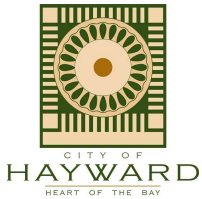
Prepared by: Doug McNeeley, Airport Manager

Recommended by: Alex Ameri, Interim Director of Public Works

Approved by:



Kelly McAdoo, City Manager



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File #: RPT 18-203

DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT:

Update on the Sulphur Creek Mitigation Design Project

RECOMMENDATION

That the Council Airport Committee (CAC) reviews and comments on the information provided in the staff report.

SUMMARY

The FAA determined that a portion of Sulphur Creek traversing Hayward Executive Airport poses a potential safety hazard to aircraft that may veer off runways in an emergency or for other reasons. The preferred solution is to enclose the open channels of the creek in box culvert and grade the areas immediately surrounding the channels.

This three-phase project is now in the second phase - project design. The consultant for this phase, Kimley-Horn, was approved by Council on July 24, 2018, and the grant for this project from the FAA was also accepted in the same action. After full execution of the agreement in early September 2018, the following tasks were completed:

- Geotechnical studies;
- Topographical surveys;
- Biologist review of project site, and
- Initiation of the permitting process through the Army Corps of Engineers, Regional Water Quality Control Board, and the California Department of Fish and Wildlife.

ATTACHMENTS

Attachment I Staff Report



DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT: Update on the Sulphur Creek Mitigation Design Project

RECOMMENDATION

That the Council Airport Committee (CAC) reviews and comments on the information provided in the staff report.

SUMMARY

The FAA determined that a portion of Sulphur Creek traversing Hayward Executive Airport poses a potential safety hazard to aircraft that may veer off runways in an emergency or for other reasons. The preferred solution is to enclose the open channels of the creek in box culvert and grade the areas immediately surrounding the channels.

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- Geotechnical studies;
- Topographical surveys;
- Biologist review of project site, and
- Initiation of the permitting process through the Army Corps of Engineers, Regional Water Quality Control Board, and the California Department of Fish and Wildlife.

BACKGROUND

A portion of Sulphur Creek crosses Hayward Executive Airport and flows to the San Francisco Bay. As noted in Attachment II, approximately 412 feet of the creek flows in an open channel on the airfield within the Runway Safety Areas of runways 10L/28R and 10R/28L. This poses a potential safety hazard in the event an aircraft veers off the runway pavement due to loss of

directional control. Under these circumstances, the aircraft could impact the open channel with the possibility of significant damage to the aircraft and injury to its occupants.

In 2007, the FAA Runway Safety Action Team (RSAT) highlighted this potential safety issue. Airport staff subsequently contacted the FAA Airports District Office in San Francisco (SFO-ADO) and determined this project would be eligible for federal grant funding under the Airport Improvement Program (AIP).

By early 2016, the first phase of the project, which included an environmental assessment and 25% design, was completed by RS&H consultants. On July 24, 2018, the City Council authorized the execution of a professional services agreement with Kimley-Horn for project design, and the agreement was fully executed in September 2018.

DISCUSSION

The purpose of a Runway Safety Area (RSA) is to provide a prepared surface in the turf area surrounding a runway to reduce damage in the event of an aircraft undershoot, overshoot, or excursion from the runway. Enclosing the open channels in the Runway 10L/28R and 10R/28L Runway Safety Areas, and then grading the immediate area, will provide important safety benefits for Airport users. This project will be completed in three phases. The first phase consisted of an Environmental Assessment and preliminary design, with NEPA documentation for this phase approved by the FAA in May 2016. The next two phases include a California Environmental Quality Act (CEQA) review, and then construction. Staff estimates a total of \$3.7 million for the remaining two phases of the project.

Since the agreement execution in early September, the following tasks have been completed:

Geotechnical Studies

During the week of September 24, subconsultants performed six bores near the open sections of Sulphur Creek to collect and analyze soil samples. The results will help develop site grading recommendations and geotechnical design parameters for foundations, retaining structures, and pavement areas.

Topographical Survey

In early October, a topographical survey was conducted as well as a utility analysis of the project sub-areas.

Biologist Review of Project Site

A biologist was retained to determine if there has been a change in wetlands since the Environmental Assessment was completed in 2016. The biologist determined that creek conditions within the project area have not changed.

Permitting

Since this project involves creek wetlands and wildlife, special regulatory permits are required through the United States Army Corps of Engineers (ACOE), Regional Water Quality Control Board, and California Department of Fish and Wildlife. This process is complex. Kimley-Horn met with both airport staff and the FAA to discuss the best approach to secure the permits and approvals from the ACOE.

ECONOMIC IMPACT

Construction activities would contribute to the local economy.

FISCAL IMPACT

The Design Phase project costs are as follows:

Professional Services	\$444,000
Administration	<u>\$156,000</u>
TOTAL:	<u>\$600,000</u>

The cost for the design phase of the project, which is fully encumbered in the Adopted FY 2019 Capital Improvement Program (CIP), will be reimbursed through grants from the FAA, covering 90% of the actual cost. The other 10% would be provided by the Airport through its capital improvement project fund.

STRATEGIC INITIATIVES

This agenda item is a safety and maintenance-related item and does not directly support any of the three Strategic Priorities.

SUSTAINABILITY FEATURES

The Airport is committed to developing projects that are environmentally responsible. Therefore, staff will ensure that all plans proposed by the consultant incorporate features that are in line with the City's sustainability guidelines.

PUBLIC CONTACT

The Council Airport Committee (CAC) discussed the Sulphur Creek project during CAC meetings held on April 23, 2015, and April 28, 2016. In cooperation with City staff, the consultant has prepared a public outreach plan to include key messages, core audiences, and public involvement activities to support the development and release of the draft design. The public outreach plan ensures that interested members of the public, including the Airport pilot community, have an opportunity to provide input, that the interests of participants will be communicated to decision makers.

NEXT STEPS

Complete CEQA Documentation and Final Design
Begin Construction
Complete Construction

April 2019
April 2020
July 2020

Prepared by: Doug McNeeley, Airport Manager

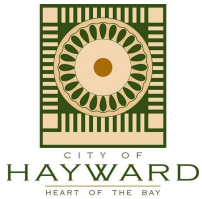
Recommended by: Alex Ameri, Interim Director of Public Works

Approved by:



Kelly McAdoo, City Manager





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File #: RPT 18-204

DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT:

Feasibility of U.S. Customs Office at Hayward Executive Airport - Update

RECOMMENDATION

That the Council Airport Committee (CAC) reviews the report and provides direction to staff for future action.

SUMMARY

Staff investigated the introduction of customs service at Hayward Executive Airport (HWD) at the request of the Committee and based tenants. One available option is the construction of a multi-million dollar U.S. Customs and Border Protection (CBP) facility at the airport's expense, but this is not financially feasible at this time. Tenants may also make use of CBP preclearance centers in foreign countries, but there are relatively few centers available. CBP has now introduced the Reimbursable Services Program (RSP), a third option that essentially provides on-call customs service for a nominal fee. The airport's two Fixed Based Operators (FBOs) are currently reviewing that option's requirements.

ATTACHMENTS

Attachment I Staff Report



DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT: Feasibility of U.S. Customs Office at Hayward Executive Airport - Update

RECOMMENDATION

That the Council Airport Committee (CAC) reviews the report and provides direction to staff for future action.

SUMMARY

Staff investigated the introduction of customs service at Hayward Executive Airport (HWD) at the request of the Committee and based tenants. One available option is the construction of a multi-million dollar U.S. Customs and Border Protection (CBP) facility at the airport's expense, but this is not financially feasible at this time. Tenants may also make use of CBP preclearance centers in foreign countries, but there are relatively few centers available. CBP has now introduced the Reimbursable Services Program (RSP), a third option that essentially provides on-call customs service for a nominal fee. The airport's two Fixed Based Operators (FBOs) are currently reviewing that option's requirements.

BACKGROUND

Staff addressed the feasibility of providing Customs services at the airport during the July 2018 CAC meeting.¹ Staff was unable to recommend the construction of a multi-million dollar CBP facility with airport funds at that time because, while there is some demand from turbine aircraft operators, there would be insufficient revenue to cover the cost of construction and operations. There also appeared to be an insufficient number of CBP preclearance facilities in foreign countries to be attractive to HWD tenants.

Staff became aware of a Delaware airport that introduced customs service in 2018 without the requirement to construct a CBP facility. Staff spoke with the airport manager and Fixed Base Operator (FBO) and was informed that local Delaware CBP agents were very supportive of a new RSP program. Staff obtained written guidelines about the RSP program and

¹ The report can be accessed via this link:
<https://hayward.legistar.com/LegislationDetail.aspx?ID=3548350&GUID=9D54E03A-5266-48D3-95AD-5DF83877ED9E>.

subsequently briefed the general managers of HWD's two FBOs, APP Jet Center and Meridian Hayward. The FBOs have initially been receptive.

DISCUSSION

The Cross-Border Trade Enhancement Act was signed into law on December 16, 2016. It amended Title IV of the Homeland Security Act of 2002 by adding Section 481 – Fee Agreements for Certain Services at Ports of Entry. Among other changes, it allows small airports with less than 100,000 international passengers per year to make use of CBP onsite services and to compensate CBP for the salaries and expenses of up to five officers.

The RSP provides an alternative source of funding for overtime and allows CBP to provide services upon the request of stakeholders. Signing a RSP does not obligate the CBP Port of Entry to provide services if they are periodically unable to do so. Similarly, signing an agreement does not obligate stakeholders to participate in the program if there is not adequate demand.

CBP accepts applications to participate in RSP at any time and evaluates them three times a year. The evaluation criteria include, but are not limited to:

- Impact on current CBP operations
- Funding reliability
- Community concerns
- Health and safety issues
- Community and economic benefits

If tentatively selected, applicants must meet the following program requirements:

- Complete a non-disclosure agreement
- Agree to offset CBP costs for services (overtime rate, benefits, and a 15% administrative fee)
- Remit payments to CBP within 15 days via the Department of Treasury's Pay.gov system
- Host a site visit by CBP
- Sign a binding standard fee services agreement
- Sign a local memorandum of understanding outlining the services, schedules, and other conditions

Applicants must separately arrange for the proper disposal of international garbage.

Requests from pilots for customs service must be received by CBP at least 72 hours in advance. A space on the FBO's aircraft parking apron must be dedicated for use by CBP to inspect aircraft upon arrival. The FBO is also responsible for the collection of user fees from arriving pilots.

It is not clear if current CBP area staffing and workload may affect local participation in a RSP, but staff supports the submission of applications by the two FBOs to open a dialogue.

ECONOMIC IMPACT

The implementation of RSP would, for the first time, allow HWD to become an initial arrival point for general aviation flights from other countries. This represents improved customer service and is anticipated to attract new customers that may purchase fuel, use local limousine and car rental companies, and patronize local restaurants and hotels. The economic impact will be commensurate with the volume of aircraft using the new customs services.

FISCAL IMPACT

There would be no impact to the General Fund. All costs associated with the RSP would be borne by the local FBOs and there would also be no fiscal impact on the Airport Operating Budget.

STRATEGIC INITIATIVES

This agenda item does not directly relate to one of the Council's Strategic Initiatives.

SUSTAINABILITY FEATURES

The action taken for this report will not result in physical development, purchase, or service, or a new policy of legislation.

PUBLIC CONTACT

This subject was initially discussed at the CAC meeting open to the public on July 12, 2018.

NEXT STEPS

If the CAC is interested in pursuing this option, staff will continue to support the process.

Prepared by: Douglas McNeeley, Airport Manager

Recommended by: Alex Ameri, Interim Director of Public Works

Approved by:



Kelly McAdoo, City Manager



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File #: RPT 18-205

DATE: January 10, 2019

TO: Council Airport Committee

FROM: Interim Director of Public Works

SUBJECT:

Updated 2019 Agenda Planning Calendar

RECOMMENDATION

That the Council Airport Committee reviews and comments on this report.

ATTACHMENTS

Attachment I Staff Report



DATE: January 10, 2019

TO: Council Airport Committee

FROM: Airport Manager

SUBJECT: Updated 2019 Agenda Planning Calendar

RECOMMENDATION

That the Council Airport Committee reviews and comments on this report.

DISCUSSION

For the Council Airport Committee's (CAC) consideration, staff has prepared this updated 2019 Agenda Planning Calendar with topics and anticipated discussion dates listed below.

APRIL 11, 2019
1. Installation of Solar Technologies at Hayward Executive Airport
2. Update on Hangar Condition Assessment
UNSCHEDULED AND/OR FUTURE TOPICS
1. Update on Sulphur Creek Mitigation Project

NEXT STEPS

Upon consideration and approval from the Committee, staff will schedule items accordingly for future CAC meetings.

Prepared by: Douglas McNeeley, Airport Manager

Recommended by: Alex Ameri, Interim Public Works Director

Approved by:

Kelly McAdoo, City Manager