

CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov



CITY OF
HAYWARD
HEART OF THE BAY

Agenda

Monday, March 18, 2019

6:30 PM

City Hall - 777 B St - Conference Room 2B

Library Commission

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****APPROVAL OF MINUTES**

[MIN 19-035](#)

The Minutes of the February 25, 2019 Library Commission Meeting

Attachments:

[Attachment I. Minutes of the February 25, 2019 Library Commission Meeting](#)

PUBLIC COMMENTS:

The Public Comment section provides an opportunity to address the Oversight Board on items not listed on the agenda. The Board welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits, and focus on issues which directly affect the Board or are within the jurisdiction of the Board as the Board is prohibited by State law from discussing items not listed on the agenda, your item will be taken under consideration and may be referred to staff.

NEW BUSINESS**LIBRARY COMMISSION GOALS AND EXPECTATIONS****NEW COMMISSIONER ORIENTATION****OLD BUSINESS****21ST CENTURY LIBRARY CONSTRUCTION UPDATE****REPORTS****LIBRARY COMMISSIONERS****FRIENDS OF THE HAYWARD LIBRARY****CITY COUNCIL LIAISON****LIBRARY DIRECTOR****AGENDA BUILDING**

PRESENTATION OF YOUTH AND TEEN PROGRAMS

PRESENTATION OF SUMMER PROGRAMS FOR YOUTH

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.



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File #: MIN 19-035

DATE: March 18, 2019

TO: Library Commission

FROM: Director of Library Services

SUBJECT

The Minutes of the February 25, 2019 Library Commission Meeting

RECOMMENDATION

That the Library Commission review and approve the Minutes of the February 25, 2019 meeting.

ATTACHMENTS

Attachment I. Minutes of the February 25, 2019 Library Commission Meeting



**LIBRARY COMMISSION
MEETING MINUTES
REGULAR MEETING OF FEBRUARY 25, 2019
CITY HALL – CONFERENCE ROOM 2B**

I. Call to order

Commission Vicechair Bufete called the meeting to order at 6:43 pm.

II. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance

III. Roll call

Present: Bergeron, Bufete, Lowe, Sharafli, and Zhang
Absent: McAllister, Prada and Reynoso
Staff: Jayanti Addleman, Director of Library Services
Lara Williams, Senior Secretary
Mary Thomas, Management Analyst, Fire Department

IV. Approval of Minutes from the January 28, 2019 regular meeting

Motioned by Commissioner Lowe to approve the January 28, 2019 Library Commission Minutes: seconded by Commissioner Bergeron. Passed by 5-0-0. One change is to revise the title of Sally Thomas from Interim Education Services Manager to Acting Education Services Manager.

V. Public Comments

Library staff, Sally Thomas, introduced herself.

VI. New Business

Heritage Plaza Report

Will be complete early summer, maybe mid-summer, by the same contracting firm that is working on the library. Public restrooms are still in discussion, maintenance cost is a concern. Indigenous groups concerned about Father Duran statue. It has been removed from the plaza. Currently the plan is that all historical features in new plaza will be ones that were already existing. Indigenous groups would like to put something commemorating indigenous groups. Unfortunately, there is no funding currently for this. Floated idea of all call for art. Mary is open to ideas and suggestions.

Heritage trees will have memorial plaques. Historical museum is included in the meetings.

Rain water collection system will be installed, once demolition is complete.

Mary will work to compile time lapse video.

Scavenger hunt idea would be a great opening day activity, as suggested by Commissioner Sharafali.

Commissioner Lowe asked about opening day ceremony for plaza. Director Addleman said she would be the liaison to report back to the commission on the plaza and library updates. Indigenous groups have asked to be a part of opening day ceremonies.

Commissioner Bergeron inquired about the public restrooms in the plaza. Mary stated that maintenance services is currently looking at this issue. Jayanti to follow up on bathrooms at parking structure.

Director Addleman stated that homelessness issue is a big focus of City Council. The Navigation Center for homeless adults will be open soon.

Sally Thomas answered a question about the poetry contest, winners will have their poems wrapped around the utility boxes on the plaza. Designs have been completed, will be wrapped once construction is complete.

Mary will look into the opportunity to plant a tree at the plaza, per a question posed by Commissioner Sharafali.

Review Annual Report to State Library FY 17/18

Director Addleman discussed the last library report to the California State Library and provided a handout for the Library Commission to review, to show how the Hayward library compares to other local libraries. Director Addleman discussed all the data, in detail with the commission and answered clarifying questions from commissioners. Numbers are expected to increase, once the new library opens. Number of staff will not increase proportionately, to library growth. The question about a security guard at the new library is an ongoing concern.

VII. Old Business

21st Century Library Construction Update

Director Addleman provided an update on the elevator inspection, which should be completed soon. The fire inspection is also set to be done in the next few weeks.

VIII. Reports

Library Commissioner reports

Commissioners commented on the Oscars 2019 winner Mahershala Ali, who was raised in Hayward.

Friends of Hayward Library report

Met in January. City of Hayward promised more frequent, updated reports to be kept in the loop of the library construction.

Mia's Dream park will be in South Hayward, a park that is fully accessible for all individuals, with swings for wheelchairs, etc. The Friends are going to be involved in the project.

City Council Liaison report

City Council liaison Mendall was not present to provide a report.

Library Director report

Director Addleman stated that the library staff has been working on outreach. There are now 2 Story times at the Veteran's Memorial Hall. Several other programs at City Hall, Frankenstuffies, Read Across America, Teen Advisory Group started up again, book club discussion groups, many in City Hall and around Hayward.

IX. Agenda Building

- a. Goals for Library Commission
- b. New Commissioner Orientation

X. Adjournment

Commission Vicechair Bufete adjourned the meeting at 7:56pm

