

**CONCURRENT GEOLOGIC  
HAZARD ABATEMENT DISTRICT  
(GHAD) BOARD/ CITY COUNCIL/  
HAYWARD HOUSING AUTHORITY  
MEETING**

**November 14, 2023**

**PRESENTATIONS**

**Item# 11**

**WS 23-042**

**HPD Jail Assessment**

# Hayward Jail Facility

Jensen Hughes - Rob Davis and Penny Bartley

Chief Bryan Matthews

Captain Will Deplitch and Lieutenant Garrett Wagner



# Agenda



- Overview
- Jensen Hughes Jail Assessment
- Findings / Recommendations / Other Actions Taken

# Overview of Hayward's Jail Facility



- Type 1 Jail Facility (Adult and Juvenile)
- 19 FTE's (4 JS/15 CSO- Jailers)
- 5 CSO Special Assignment positions (DC, Traffic Bureau, P&T)
- 4 Jail Teams (12-hr. shifts)
- California Standards and Training for Corrections Academy
- 24 hours of continuous annual training
- Board of State and Community Corrections Bi-annual Inspection
- Alameda County Public Health Department Annual Inspection (Environmental, Nutritional, and Medical/Mental Health)

# Jensen Hughes Assessment

## Principal Focus of Assessment

- Assessing the jail's compliance with HPD's written policies and procedures for jail operations and state standards.
- Comparing the jail's existence and operations with those of similarly sized cities in California.
- Assessing the current budget and operating costs of the jail facility
- Analyzing and assessing the pros and cons of operating the Hayward Jail Facility.

# Process

- Reviewed departmental policies, orders, directives, staffing and deployment data, and training information related to jail operations and the jail's impact on HPD's day-to-day operations.
- Conducted an on-site review during a site visits to examine the Hayward Jail Facility and its operations, as well as visited a neighboring jail facility in the City of Fremont.
- Conducted over 15 interviews with department and city stakeholders.
- Conducted post-site visit analyses of what was learned during the site visit.

# Key Findings

1. Day-to-day oversight of the Hayward Jail Facility has improved.
2. Routine statistical data collection for the jail needs to be improved.
3. Establish written procedures and protocols for jail operations, ensuring no conflicts with existing policies.
4. Jail Facility currently serves more as a temporary holding facility than it does a Type 1 jail facility.
- 5. As it is currently being used, the jail is larger than is needed to handle the typical number of arrestees.**
6. Due to current staffing of sworn staff, requiring sworn staff to take on the duties of the CSO- Jailers would have a decided impact on service level to the community.
7. CSO- Jailers have significant amounts of uncommitted time that could be used to complete additional tasks.
- 8. No formal Hayward Jail Facility physician is identified for the facility.**
9. Seismic construction requirements for a new Jail Facility would be the same as those for a new Police Facility.
10. Information on the HPD website regarding the Jail Facility needs to be updated.
- 11. Current Hayward Jail Facility workstations are inadequate.**
12. No legal claims against the Hayward Jail Facility were identified.
13. Some members of the community are concerned that any new jail facility the City may contemplate building would serve as a “net widening” tool and that the focus should not be solely on addressing crime through arrests and incarceration.

# Recommendations

1. Statistics for all jail activities. **(Implemented - now collecting and analyzing data)**
2. Explore ways to leverage the jail staff for a more efficient and effective deployment. **(In progress - currently handling other tasks and exploring field CSOs as a special assignment)**
3. Conduct a review of the "Do Not Admit List." **(Implemented - list reviewed and updated)**
4. Familiarize staff with current case law and generally accepted practices for jail operations. **(In progress - exploring training options and professional organization memberships for Jail staff)**
5. Review CALEA standards and how they apply to HPD's Jail Facility. **(In progress - under review)**
6. Assign administrative tasks to Jail staff. **(Implemented - performing additional admin duties)**
7. Incorporating Prison Rape Elimination Act (PREA) screening. **(In Progress - training scheduled)**
8. Generate an inclusive supply of religious materials for arrestees. **(Implemented - materials identified)**
9. Strengthen training curriculum for Jail staff. **(Implemented - 24 hours of annual training provided)**
10. Consider the strengths and challenges of maintaining a Type 1 facility. **(For discussion - staff recommends maintaining a Type 1 facility)**

# Other Actions Taken

The following actions have been taken to address the key findings where deficiencies were identified:

- Improved statistical procedures (2)
- Updating policy and procedures related to Jail Facility (3)
- Confirmed with BSCC compliance with Title 15 Section 1200 regarding “responsible physician” (8)
- Updated the HPD website (10)
- Added a workstation, developing a redesign plan (11)
- Confirmed no legal claims due to Jail Facility (12)

# Questions?

