



**Amended 10/26/16
CITY COUNCIL BUDGET & FINANCE COMMITTEE MEETING**

Meeting Minutes of September 28, 2016

Call to Order: 4:30 pm

Members Present: Mayor Halliday, Councilmember Lamnin and Councilmember Jones Salinas

Members Absent: None

Staff: Kelly McAdoo, Dustin Claussen, Stacey Bristow, Eusebia Espitia, and Guy Ferguson

Guests: Katherine Yuen, Maze & Associates
Daman Sandhu, Hayward Resident
Ruth Stone, Cal State East Bay
Karamuir Singh, Hayward High School
Pooja Sarup, Hayward High School
Jennifer Ramos, Hayward High School

Public Comments: None

1. Committee reviewed the meeting minutes for the July 6, 2016 City Council Budget & Finance Committee meeting. Motion made by Councilmember Lamnin *Action: unanimous approval*
2. The Committee received an oral presentation from by Katherine Yuen of Maze & Associates regarding the FY 2016 annual audit process. *No action was taken.*
3. The Committee received an oral presentation from Dustin Claussen, Acting Director of Finance regarding the User Fee study and on the Residential Rental Program from Stacey Bristow, Deputy Director of Public Works. *The committee members spent considerable time reviewing each of the presentations and expressed particular concern for the items listed below:*
 - *Preference for consistency – explanation of why in some cases there may be no fee for a 1st offense, but in others there are fees*
 - *Appreciate flexibility for hardships*

- *Fees for low income constituents. Alarm fee for low income is higher than for non-low-income/disabled applicants.*
 - *Public records requests fee/cost recovery. Requests bordering on abusive.*
4. The Committee reviewed the FY 2017 Meeting Schedule. *No formal action was taken. All meeting times moving forward will be scheduled to begin at 4pm. The following meetings are rescheduled: 1) November 23 moved to November 16; 2) December 28 moved to December 21.*

Committee Members/Staff Announcements and Referrals: None.

Adjournment: The meeting was adjourned at 5:36 pm