



COUNCIL BUDGET & FINANCE COMMITTEE MEETING
Official Meeting Minutes of July 19, 2017

Call to Order: 4:02 pm

Members Present: Mayor Halliday and Councilmember Lamnin

Members Absent: Councilmember Salinas

Staff: Kelly McAdoo, Dustin Claussen, Sean Reinhart, and Monica Davis

Guests: Judy Harrison and Helene Carr

Public Comments: No public comments.

1. Approval of Meeting Minutes May 17, 2017

Action: unanimous approval as submitted.

2. Biennial Budget Process Discussion

- Oral presentation by City Manager McAdoo and Director Claussen on biennial budgeting.

Action: The Committee received the presentation, discussed and agreed that a change to a biennial budget is not necessary at this time.

3. Measure C Annual Report. Discussion included: an overview of the Measure C expenditures for FY 2016 and FY 2017. Presentation by Director Claussen.

- An increase in capital expenses, including facilities, street rehabilitation, and the slurry project.
- All personnel roles are filled except call takers with the police department.
- City Manager noted that there is an approximate \$2.4m of additional annual revenue from Measure C.

Action: The Committee reviewed the Measure C revenues and expenses. No formal action was taken.

4. Future Agenda Items

- Home assistance purchase program for employees
- Measure C additional annual revenue

Committee Members/Staff Announcements and Referrals:

- Director of Finance announced that the City-wide budget focus groups will occur in the next few months.
- Director of Finance introduced Monica Davis, Management Analyst II for the Department of Finance
- Director of Finance announced that the recruitment for the Deputy Director will occur in September

Adjournment: The meeting was adjourned at 4:43 pm