

MINUTES

City of Hayward Library Commission

April 17, 2017 @ 6:30 PM

Main Library Meeting Room

835 C Street, Hayward, Calif.

Commission Chairperson McAllister called the meeting to order at 6:31 pm.

Ms. Franco conducted roll call. Library Commissioners in Attendance were Bergeron, Lowe, McAllister, Murillo, Reynoso, Rogers, and Bufete. Staff in Attendance were Sean Reinhart, Director of Library and Community Services, Lara Franco, Administrative Assistant III and Lindsey Vien, Education Services Manager. Council Member Mark Salinas was in attendance. There were no Visitors in Attendance.

Minutes from the March 20, 2017 Regular Meeting were approved.

There were no public comments.

Old Business

- Policy on posting flyers and other information in the Library was approved. (Approved 7:0:0)
- Announcement of updated date change for work session on library staffing to May 2, 2017 at 7PM at City Council chambers.

New Business

- Library Commission tour of 21st Century Library Construction site scheduled for Friday, May 12th 530PM. Director Reinhart will confirm and send out a calendar invitation to the Library Commission.

Reports

- 21st Century Library Construction Update: Will be provided on the tour on May 12th.
- Friends of Hayward Library: Second phase fundraising begins in June. Recently acquired 30,000 from the bookstore. Developing plan for staffing new library book store and gift shop. Friends of the Hayward Library will host Hayward Youth Poetry contest next Tuesday, April 25th at City Hall at 7PM in City Council Chambers.
- Library Commissioners: Commissioner Bergeron attended fundraiser in San Francisco.
- City Council Liaison: Council recently formed an ad hoc youth recognition committee for students on the City Council honor roll. Discussion ensued over improvements in Hayward Unified School District.

Agenda Building

- Debrief of Library staffing plan after City Council's May 2nd meeting
- Discuss opening day and opening week of 21st Century Library
- Finalize meeting room policies
- Review finalized La Alianza agreement (under Friends of the Library)
- Discuss artwork and furniture for 21st Century Library

- Review Library Ambassador program (June)
- Friends of the Hayward Library second phase fundraising

Adjournment: Commissioner McAllister adjourned the meeting at 7:02pm.