



COUNCIL BUDGET & FINANCE COMMITTEE MEETING
Official Meeting Minutes of September 20, 2017

Call to Order: 4:02 pm

Members Present: Councilmember Lamnin and Councilmember Salinas

Members Absent: Mayor Halliday

Staff: Kelly McAdoo, Maria Hurtado, Dustin Claussen, Nicole Gonzales and Monica Davis

Guests: Katherine Yuen, External Auditor

Public Comments: No public comments.

1. Approval of Meeting Minutes July 19, 2017

Action: Unanimous approval as submitted.

2. FY 2017 Annual Audit Process

- Oral presentation by Auditor reviewing the process and timeline for the FY 2017 audit. The Auditor posed industry standard four question around the awareness of misconduct to the Councilmembers.

Action: The Committee received the presentation and responded in the negative to all four questions.

3. Money Talks Empathy Work with City Employees

- Director Claussen and Analyst Davis provided an overview of the scope of work and process for the Money Talks empathy work with city employees. City Manager McAdoo highlighted the importance of using a different approach and Assistant City Manager Hurtado highlighted the importance of empathetic listening.

Action: The Committee received and discussed the presentation. No formal action was taken.

4. Meeting Schedule and Work Plan. Council reviewed the work plan for the year.

Action: The Committee recommended the addition of reviewing SB1 expenditures and Measure C additional annual revenue.

5. Future Agenda Items

- SB1 Expenditures
- Measure C additional annual revenue

Committee Members/Staff Announcements and Referrals: None

Adjournment: The meeting was adjourned at 4:40 pm