

MINUTES

City of Hayward Library Commission - June 18, 2018

Call to order. Commission Chairperson McAllister called the meeting to order at 6:32 pm.

Roll call. Library Commissioners in attendance: Bergeron, Bufete, Lowe, McAllister, Murillo, Prada Reynoso and Sharafali. Library Commissioners absent at roll call: Bufete, Lowe and Sharafali. Council Liaison Salinas was not in attendance. Staff in attendance: Sean Reinhart and Lara Williams. Visitors in attendance were William Nye and Carl Gorringer from Hayward Techies.

Minutes from the May 21, 2018 regular meeting. The minutes were approved with a motion by Commissioner Reynoso and a second by Commissioner Bergeron. Commissioner Bufete provided a motion, and Commissioner Murillo a second motion. Commissioner Sharafali abstained from voting.

Public comments. Mr. Nye of Hayward Techies introduced himself and the organization he represents, Hayward Techies.

New Business. Library Commission Bylaws Update (Review). Director Reinhart provided an overview of the Library Commission bylaws, last reviewed in May of 2002.

21st Century Library construction updates. Director Reinhart stated the revised Library completion date is July 31st; that is when the certificate of occupancy will be provided. Staff will move in the four weeks following this date. The opening will likely happen the weekend after Labor Day weekend. This date has not yet been released to the public.

The grand opening ceremony will contain live music, bounce house, food, a passport that will look like an old library card pocket to incentivize patrons to visit the different areas of the 21st Century Library, among other festival type activities. There will be something related to the Seed Lending Library, it has not been finalized yet.

Library Commissioner reports. Commissioner McAllister reported on the Community Clean-Up Day, where Commissioners were encouraged to recruit for new commissioners. Commissioner Murillo added that there were many who came by the booth to ask questions about the Library Commission.

Friends of Hayward Library report. Director Reinhart announced that the Friends of the Hayward Library are working with a consultant, who is a former employee of the Library, Rachael McNamara, to help with the Friend's online bookstore. Ms. Polanco added that the Friends have approved a contract with Cal State East Bay for the federal work study students, who will be staffing the New Leaf Bookstore. They developed a job description for a Research Merchandising Assistant to help develop the systems for the new bookstore. Recruiting will begin July 1st and Cal State East Bay will pay 75% of the salary, the Friends pay the remainder. Commissioner McAllister announced that the Friends have engaged with Fremont Bank's investment division to help invest the funds that are currently not in use.

City Council Liaison report. There was no report as Council Member Salinas was not in attendance.

Adjournment. Commissioner Chairperson McAllister adjourned the meeting at 7:43pm.

- a. Library Commission Bylaws Update (Review)
- 2. Old Business
 - a. 21st Century Library and Heritage Plaza project updates
 - b. Grand Opening celebrations
- 3. Reports
 - a. Library Commissioners
 - b. Friends of Hayward Library
 - c. City Council Liaison

4. Agenda Building
 - a. Patron survey of 21st Century Library
 - b. Commissioner Goals
 - c. Energy and Environmental Sustainability Policy
 - d. New Library Preview Tour
 - e. Heritage Plaza
5. Adjournment