

Official Minutes for CAC Meeting on September 19, 2019

*Minutes were approved by the CAC on January 23, 2020*



**DATE:** January 23, 2020

**TO:** Council Airport Committee

**FROM:** Director of Public Works

**SUBJECT:** Approve the September 19, 2019 Council Airport Committee Meeting Minutes

#### **RECOMMENDATION**

That the Council Airport Committee reviews and approves the September 19, 2019 Council Airport Committee meeting minutes below.

#### **CALL MEETING TO ORDER**

Council Member (CM) Zermeño called the meeting to order at 5:30 p.m. with CM Wahab. CM Salinas arrived a few moments later.

**City staff:** Alex Ameri, Director of Public Works  
Doug McNeeley, Airport Manager  
Pamela Svrclin, Airport Operations Supervisor  
Todd Strojny, Airport Business Supervisor  
Ara Balian, Airport Operations Specialist  
Amy Toste, Senior Secretary

#### **Members of the public present:**

Ken Forrester	Tom Panico	Carlos Rodriguez
Bob Hamilton	Charles Pisano	

#### **PUBLIC COMMENTS**

Charles Pisano, local resident, expressed concerns about the Sulphur Creek Mitigation Project.

#### **REPORTS/ACTION ITEMS**

##### **1. Approval of Minutes for April 25, 2019**

A motion was made by Council Member Salinas and seconded by CM Wahab. The motion passed unanimously; minutes approved as submitted.

## **2. Second Amendment to the Existing Ground Lease with Mahabal Hospitality, LLC.**

Airport Manager Doug McNeeley presented the report and explained why the lease-mandated timeline to start construction of the Hyatt Place hotel needed to be extended to November 2020.

Council Member Zermeño requested confirmation that the hotel along Hesperian Boulevard, Home2Suites, would be constructed first. Mr. McNeeley answered affirmatively.

*A motion was made by Council Member Wahab and seconded by CM Salinas to recommend this item to City Council. The motion passed.*

### **Public Comments**

None.

## **3. 22005 Skywest Drive: Assignment & Assumption of Lease with William Field**

Airport Manager Doug McNeeley presented the report and provided a recommendation to change the leaseholder name from William Field to Bud Field Aviation, Inc.

Council Members Salinas asked if there were any benefits to the changes in the lease. Mr. McNeeley responded that the terms of the lease will not change, and it will expire in 2047. The lease is with a company that has a good relationship with the Airport and has high-end aircraft which benefits the local economy.

### **Public Comments**

None.

## **4. Hangar Condition Assessment – Project Update**

Mr. McNeeley presented an update on the Hangar Condition Assessment project. Airport staff received the report from Kimley-Horn/Faithful & Gould in April 2019. In FY2020, Airport will spend funds on the following items: exterior repainting, flooring, plumbing, and replacement of ceiling tiles, windows, water heaters, and millwork. Other larger projects scheduled for FY2020 include the repair of hangar doors on Hangar Building A, and roof repairs to Hangar Buildings H, I, and Executive #1.

Discussion ensued between the Council Members and Airport Staff regarding funding and priority of the projects. Bob Hamilton of Kimley-Horn and Airport Operations Supervisor Pamela Sverdlin both confirmed that the necessary repairs to the Airport buildings concerned longevity and not health & safety issues.

The report was informational in nature and no action was required of the Committee.

## Public Comments

Ken Forrester, owner of Meridian Hayward, asked about the difference in cost for hangar replacement versus hangar repairs. Director Ameri responded that the estimated cost to replace all nineteen hangar buildings is \$80 million. Airport Manager McNeeley added that staff has chosen to repair the hangars as they are serviceable, and the revenue received makes the repairs feasible.

## 5. 2020 Agenda Planning Calendar

Committee Members agreed to cancel the October 24, 2019 meeting as it was only a month away. The next meeting will be on January 23, 2020.

Mr. McNeeley presented the informational report with the following upcoming items:

1. Online Driver Training Class (January 2020)
2. Review of 2019 Airport Open House (January 2020)
3. Project Update on Taxiways Zulu & Foxtrot (April 2020)
4. Hotel Construction Update (April 2020)
5. Update on Hangar Condition Assessment (July 2020)
6. Update on Sulphur Creek Improvement Project (July 2020)

The following item was added by the Committee: Report on what programs are offered at other airports during the summer for teens.

## Public Comments

None.

## Committee Member/Staff Announcements and Referrals

None.

## ADJOURNMENT

The meeting adjourned at 6:27 p.m.

## Meeting Attendance

	Present 9/19/19 Meeting	Present to Date This Calendar Year	Excused to Date This Calendar Year	Absent to Date This Calendar Year
Mark Salinas	✓	3	0	0
Aisha Wahab	✓	3	0	0
Francisco Zermeño	✓	3	0	0