



MINUTES

Community Services Commission Meeting September 16, 2020 @ 7:00 pm

Hayward City Hall, 777 B Street, Hayward, CA 94541 – Remote Participation

ANNOUNCEMENT OF MEETING AVAILABILITY: Webinar ID: 964 6051 3404#; Passcode: 77824374

CALL TO ORDER: Meeting called to order at 7:04 p.m. by Chairperson Arzo Mehdavi

PLEDGE OF ALLEGIANCE: Led by Commissioner Varsha Chauhan

ROLL CALL:

Members Present:

- Crystal Arrizon, Commissioner
- Artavia Berry, Commissioner
- Magdalena Cerna, Commissioner
- Varsha Chauhan, Commissioner
- Emily Chow, Commissioner
- Jose Lara Cruz, Commissioner
- Arti Garg, Commissioner
- Janet Kassouf, Commissioner
- Alicia Lawrence, Commissioner
- Arzo Mehdavi, Commissioner / Chairperson
- Linda Moore, Commissioner
- Zachariah Oquenda, Commissioner
- Afshan Qureshi, Commissioner / Parliamentarian
- Mick Rubio, Commissioner
- David Tsao, Commissioner
- Corina Vasaure, Commissioner / Vice Chairperson

Council Liaison:

- Council Member Sara Lamnin

Staff:

- Monica Davis, Community Services Manager
- Evelyn R. Olivera, Senior Secretary

Public Comments:

- Dan Ashbrook, Development Director, SOS Meals on Wheels – Mr. Ashbrook expressed his gratitude for the invitation to attend this meeting to learn the Commission's priorities for COVID, as well as hearing what Commission is currently focused on.

Approval of Minutes of the Community Services Commission Meeting on June 15, 2020

- A motion to approve the minutes was moved by Commissioner Varsha Chauhan with a second by Commissioner Arti Garg. The minutes were approved unanimously.

Discussion:

Welcome New Commissioners

Ms. Davis proposed self-introductions of all current and new commissioners with a focus on location within the Hayward Community and a brief comment on what brought them to serve on the Community Services Commission, beginning with Commissioner Afshan Qureshi.

Community Agency Funding Process Review

Ms. Davis provided an overview of the current funding process. Also discussed were CSC subgroup recommended changes to the process currently in place.

2020 Census Update

Ms. Davis provided an update regarding the City of Hayward's efforts to promote Census 2020. Efforts consisted of a car-o-van in August to promote and continue awareness of the importance of participating in the Census. Other sources and avenues were utilized as well: a lawn sign contest, flyers regarding the census were also distributed in a free book bag give away sponsored by the COH Library as well as distributing Census flyers in food bags during the COH sponsored food distribution. Hayward's response rate to Census 2020 has increased by 70%; on track to look better than California's response to the Census on a whole.

Annual Timeliness Review

Ms. Davis provided a review of the Annual Timeliness of expending CDBG funds through the 2019 fiscal year, which is a point-in time measurement. The City of Hayward's current ratio projection is 1.08.

CAPER 30-Day Public Notice

Ms. Davis provided definition of CAPER: Consolidated Annual Performance Evaluation Report, the report required by HUD to communicate how the City of Hayward spent previously issued federal funds. The CAPER is an annual requirement and available for viewing on the Community Services Division section of the City of Hayward website.

30-Day Notice of Funding Availability

Ms. Davis announced the preliminary date of September 28, 2020 to provide Notice of Funding Available (NOFA) to all agencies interested in applying for funding this upcoming fiscal year may be pushed out due to timing of existing reports and meetings. The NOFA is

made available to the public and is circulated to the City's Interested Parties list to notify all interested in when these funds are going to become available to apply for. It is the City's goal to always increase the number of applicants to apply.

CSC Agenda Planning Calendar

- A motion to move the Performance Review for Fiscal Year 2019-2020 from September to November meeting and to add a standing verbal report on City's progress of Racial Equity was moved by Commissioner Arti Garg with a second by Commissioner Arzo Mehdavi. The motion was approved with fourteen (14) ayes and two (2) commissioners abstaining.

Council Liaison / Commissioner / Staff Announcements

- Commissioner Garg reminded the Commission of the continued need for more poll workers. Signups are still welcome and being taken via Alameda County's website: EAC.gov. Communicated the importance this year due to Pandemic.
- Commissioner Chauhan announced her run for election to the Eden Township Healthcare District Board Member. Excited about this opportunity and any positive energy.
- Commissioner Berry had three (3) different announcements:
 - Thanked everyone for moving the addition of a standing verbal report on the Hayward's progress of Racial Equity
 - Thanked the commission for supporting the One in a Million Campaign, response was great.
 - National Jefferson Awards Ceremony is now accessible virtually online on Thursday, September 24, 2020. Available to everyone.
- Commissioner Moore thanked Commissioner Berry and Ms. Davis for their promotion of Multiplying Good Nominations that spotlighted Hayward's activities. Congratulations to everybody.
- Commissioner Lawrence, alumni of Urban Habitat Boards and Commissions Leadership Institute, announced they are now accepting applications to become a member of the 2020 – 2021 Cohort.
- Councilmember Lamnin announced Questionnaire/Survey regarding community input is being currently compiled. Beginning in October an annual report from the police department and will include information from the police department and the community input. In November, the Budget and Finance Committee will consider the letter from the CSC in their discussion of the Community Conversations around the policing.
- Ms. Davis shared that the CSC was awarded \$500 from Multiplying Good and that these funds would be contributed to the Hayward Family Grant program.

Adjournment at 9:50 pm