

Official Minutes for CAC Meeting on April 22, 2021

Minutes were approved by the CAC on July 15, 2021



DATE: July 15, 2021

TO: Council Airport Committee

FROM: Director of Public Works

SUBJECT: Approval of Minutes of the Council Airport Committee (CAC) Meeting held on April 22, 2021.

CALL MEETING TO ORDER

Council Member (CM) Zermeño called the meeting to order at 5:30 p.m. with Mayor Halliday present and CM Salinas absent.

City staff: Alex Ameri, Director of Public Works
Doug McNeeley, Airport Manager
Pamela Svrclin, Airport Operations Supervisor
Todd Strojny, Airport Business Supervisor
Tim Lohnes, GIS Technician

Members of the public present:
Five people on the Zoom presentation.

PUBLIC COMMENTS

None.

REPORTS/ACTION ITEMS

1. Approval of Minutes for January 28, 2021

A motion was made by Mayor Halliday and seconded by Council Member Zermeño. The motion passed unanimously; minutes approved as submitted.

2. Update on Aircraft Activity During the Coronavirus Pandemic.

Airport Manager Doug McNeeley presented the report about the number of aircraft operations at Hayward versus other airports near business centers and resort areas between April 2020-March 2021. After an initial drop in operations, traffic has rebounded at Hayward.

Mayor Halliday commented that there could be a continued decline in aircraft operations at business airports due to a preference for remote work and group meetings using Zoom. Mr. McNeeley agreed but stated that significant negotiations still tend to be in person. He expects that business travel will return to normal levels after the COVID-19 pandemic is over, particularly after restrictions on international flights are lifted.

Council Member Zermeño asked if the decreased hours at the Air Traffic Control Tower (ATCT) reduced the number of aircraft operations at Hayward. Mr. McNeeley stated that the impact was not significant at Hayward as the ATCT hours were only reduced from 14 hours/day to 12 hours/day.

Public Comments

None.

3. Oral Presentation of the Annual Evaluation of the Airport Noise Program

Airport Operations Supervisor Pamela Svrclin presented the annual report for CY2020.

Mayor Halliday asked for clarification of the “Top 3 Household” term used in the graph. Ms. Svrclin explained that the Top 3 Households were those that made the most frequent complaints per month.

Mayor Halliday added that she was pleased to see the continued downward trend in complaints from her previous time on the Council Airport Committee. Airport Manager McNeeley stated that the complaints are down because staff is diligent in reaching out to affected residents.

Council Member Zermeño asked if the location of the frequently affected residents was from houses to the North or East of the airport. Operations Supervisor Svrclin replied that a few homes from San Lorenzo are frequent.

CM Zermeño asked about the difference between aircraft noise and helicopter noise. Ms. Svrclin responded that helicopters fly lower and have a different noise signature than fixed-wing aircraft, but they are not necessarily noisier in decibels than fixed wing aircraft.

Public Comments

None.

4. Updated 2021 Agenda Planning Calendar

Mr. McNeeley presented the informational report for upcoming items.

No items were added by the Committee for further action.

Council Member Zermeño asked if staff can add an item about the Fire Training Center and the effects on the airport.

Council Member Zermeño asked if the July 22nd meeting of CAC can be moved to July 15, 2021. Director Ameri replied that staff would investigate.

Public Comments

None.

Committee Member/Staff Announcements and Referrals

Mr. McNeeley announced that both fixed-base operators (FBOs) on the airport were recognized by *Aviation International News'* 2021 pilot survey as some of the best in the country. Meridian was recognized for their FBO location at Hayward. This is believed to be the first time a Hayward FBO has been so honored. APP Jet Center was recognized for their FBO in the Washington, DC area.

Mr. McNeeley presented a construction video of the Home 2 Suites hotel which showed the room modules being assembled. The hotel is expecting a soft opening in October 2021. Also, in Fall 2021, the Hyatt Place hotel planned for the corner of A Street and Skywest Drive should commence construction.

Airport Manager McNeeley stated that Set Jet, a charter company, is now operating at APP Jet Center. They use Challenger 850 jets that have been modified from a 50-seat to 16-seat capacity with many high-end features.

Airport Business Supervisor Todd Strojny announced that the Airport can now accept credit cards as a form of payment for rents and other invoices. In addition, rents can now be paid online through the City of Hayward's Self Service portal (<https://haywardselfservice.us/hss/>).

ADJOURNMENT

The meeting adjourned at 6:28 p.m.

Meeting Attendance

| | Present 04/22/21 Meeting | Present to Date This Calendar Year | Excused to Date This Calendar Year | Absent to Date This Calendar Year |
|-------------------|--------------------------------|--|--|---|
| Mark Salinas | no | 1 | 1 | 0 |
| Barbara Halliday | ✓ | 2 | 0 | 0 |
| Francisco Zermeño | ✓ | 2 | 0 | 0 |