



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Minutes

### Library Commission

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**Monday, May 17, 2021**

**6:30 PM**

**Remote Participation**

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#### CALL TO ORDER

Commission Chair Lowe called the meeting to order at 6:30 p.m.

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

#### ROLL CALL

|           |   |
|-----------|---|
| Present:  | Priscilla Banks, Carl Gorringer, Brigitte Lowe, Sofy Navarro, Anika Patterson, Suresh Sangiah, and Andrea Wong  |
| Absent:   | Kelly Peterson and Karima Sharifi   |
| Staff:    | Jayanti Addleman, Library Director<br>Melissa Burkley, Administrative Assistant III<br>Elisa Marquez, Council Member<br>Brad Olson, Management Analyst II<br>Lindsey Vien, Education Services Manager |
| Visitors: | Helene Carr, Friends of Hayward Library<br>Judy Harrison, Friends of Hayward Library<br>Zalak Trivedi, Friends of Hayward Library   |

#### APPROVAL OF MINUTES

**MIN 21-069** Library Commission Meeting Minutes of April 19, 2021

Motioned by Commissioner Banks to approve the April 19, 2021 Library Commission Minutes: seconded by Commissioner Patterson. Passed 7-0-0.

#### PUBLIC COMMENTS

There were no public comments.

**NEW BUSINESS**

- a. Homework Support Centers Report
  - a. Library staff member Lindsey Vien led a PowerPoint presentation
  - b. Commissioners suggested presentation to be given at a council meeting and school district meeting
    - i. Presentations are given at Parent Power Sessions with district and Town Hall meetings
    - ii. Programs are marketed with the school district through Peach Jar emails and flyers
  - c. Participation numbers have tripled with online program models
- b. Friends of the Hayward Library Report
  - a. Friends of the Hayward Library member Judy Harrison led a PowerPoint presentation
  - b. Commissioner recommendation to interview Friends of the Hayward Library board members and share the stories
  - c. Commissioner recommended services of Internet Archives to digitize book for sharing with a larger audience
- c. Review the City of Hayward's Strategic Road Map
  - a. Council Member Elisa Marquez led a PowerPoint presentation
  - b. Recommendation to visit the City's website to watch actual Council Meeting from January 2020 to have the full overview of the three-year Strategic Road Map (FY21-23)

**REPORTS**

- a. Library Director
  - Reopening has been successful with staff and public
  - "Spring Into Success" event will be held thanks to the Donna & Edward Martins Foundation donating many boxes of business professional women's clothing and funds to purchase additional clothing sizes
  - HPL Marketing Links & Information
    - Information has recently been posted in the City's email newsletter and HPL's newsletter
    - HPL Tour and Reopening Information video produced and recorded by Commissioner Gorringer: <https://www.youtube.com/watch?v=ofhh9kvD-Zs&t=20s>
    - Tri-City Voice article: <https://tricityvoice.com/05-11-21/>
    - City of Hayward video on KHRT and City websites: <https://www.youtube.com/watch?v=YBx873JksaI>
    - 1-hour radio interview with Director Addleman and Redwood City's Library Director on KSPF 102.5 FM to air on 5/21-5/23, throughout the month of May, and available on the stations' podcast
- b. City Council Liaison
- c. Friends of Hayward Library
  - New President of Friends of the Hayward Library, Zalak Trivedi, announced
  - Looking for new board members; especially who can assist in the social media and marketing activity
  - Actively working on boosting social media posts to reach a broader audience
  - Ways to support The Friends of Hayward Library
    - Their website: <https://www.haywardfriends.org/>
    - F.O.H.L. merchandise from their Shopify site: <https://friends-of-the-hayward-library.myshopify.com/>
    - All Hayward merchandise from their Shopify site: <https://friends-of-the-hayward-library.myshopify.com/collections/all>
- d. Library Commissioners
  - Commissioner Sharifi has submitted her resignation from the Library Commission

**AGENDA BUILDING**

There were no changes suggested for the Draft Agenda Plan.

**ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.

**NEXT MEETING – June 21, 2021**

| <b>Attendance<br/>Commissioner</b> | <b>Present at<br/>4/19/2021<br/>Meeting</b> | <b>Meetings Present<br/>to Date This Fiscal<br/>Year</b> | <b>Meetings Absent<br/>to Date this Fiscal<br/>Year</b> |
|------------------------------------|---|--|---|
| Priscilla Banks                    | ✓   | 8  | 0   |
| Carl Gorringer                     | ✓   | 8  | 0   |
| Brigitte Lowe                      | ✓   | 8  | 0   |
| Sofy Navarro                       | ✓   | 8  | 0   |
| Anika Patterson                    | ✓   | 8  | 0   |
| Kelly Peterson                     | -   | 4*   | 2   |
| Suresh Sangiah                     | ✓   | 7  | 1   |
| Karima Sharifi                     | -   | 3  | 5   |
| Andrea Wong                        | ✓   | 8  | 0   |
| <b>Council Member</b>              |   |  |   |
| Elisa Marquez                      | ✓   | 5**  | 0   |

\*Commissioner Peterson took over vacancy left by Commissioner Bergeron's departure and began her term at 11/16/2020 meeting

\*\*Councilmember Marquez' appointment began with 01/25/2021 meeting