



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

Monday, January 24, 2022

6:30 PM

Remote Participation

CALL TO ORDER

Commission Chair Patterson called the meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Carl Gorringer, Shonda Goward, Sofy Navarro, Anika Patterson, Suresh Sangiah, Kelly Sullivan, and Andrea Wong
Absent: Priscilla Banks and Kelly Peterson
Staff: Jayanti Addleman, Library Director
Melissa Burkley, Administrative Assistant III
Brad Olson, Management Analyst II
Visitors: Daniel Mao, Management Analyst I, City Manager's Office, City of Hayward
Patricia Miye Wakida, Wasabi Press

APPROVAL OF MINUTES

MIN 22-012 Library Commission Meeting Minutes of November 15, 2021

Motioned by Commissioner Wong to approve the November 15, 2021 Library Commission Minute: seconded by Commissioner Gorringer. Passed 7-0-0.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

- a. Presentation on Heritage Plaza/Japanese Heritage Art installation
 - PowerPoint presentations lead by Daniel Mao and Patricia Miye Wakida
 - Japanese American and Indigenous installations will be completed end of Summer 2022 and Russell City installation is TBD
 - City staff will maintain pieces after installation

Motioned by Commissioner Navarro to approve the Art Installation Proposal: seconded by

- Commissioner Goward. Passed 7-0-0.
- b. Midyear Budget Review
 - PowerPoint presentation led by Brad Olson
- c. Commissioner Volunteer Opportunities
 - Overview of current opportunities shared by Jayanti Addleman

OLD BUSINESS

- a. Welcome Committee update
 - Commissioner Patterson will reach out to get the remaining commissioner biographies
- b. Update on Library security
 - No current security issues

RECOMMENDATIONS

- a. Suggestion by Commissioner Goward regarding a collaboration with Weekes and Chabot for a joint City/College library
 - Presentation could be added to September agenda
- b. Lit Crawl Saturday, 4/30 where participants can read their written works at different venues in Downtown Hayward

REPORTS

- a. Library Director
 - Bookmobile schedule was adjusted for February due to COVID surge and is only visiting senior living facilities once a week
 - Black History Month
 - Quilt display done by African American Quilt Guild of Oakland showing at Downtown Branch from end of January through March
 - 2/19 Quilted postcard program led by local quilter
 - City is sponsoring a Youth Poet Laureate program led by Hayward Arts Council with assistance from HPL
 - Submissions are accepted February 8 to February 17
 - Lactation pod for Downtown Branch should be arriving within the next few months
 - Partnered with Alameda County Health Care for the Homeless and will now have the medical van visit the Downtown Branch every 2nd Tuesday of the month
 - Tiny Tech Talks every Thursday at 2:15 for 15 minutes at the Downtown Branch presenting a Library electronic, tech service, or e-resource
 - Weekes Branch internet speed was upgraded from 50mb/second to 1gb/second as of December
- b. City Council Liaison
 - City Council's Strategic Roadmap retreat January 29th
- c. Friends of Hayward Library
 - Training more members to upload items to the Amazon store
 - Shopify now open with an updated return policy
 - Joined the CLA as members
- d. Library Commissioners
 - N/A

AGENDA BUILDING

- a. Remove Branchlets from February and add to unscheduled

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- b. Postpone Meeting Room Policy to April
 - c. Add Freedom to Read report to February

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

NEXT MEETING – February 28, 2022

| Attendance Commissioner | Present at 01/24/2022 Meeting | Meetings Present to Date This Fiscal Year | Meetings Absent to Date this Fiscal Year |
|------------------------------------|--|--|---|
| Priscilla Banks | - | 3 | 1 |
| Carl Gorringer | ✓ | 4 | 0 |
| Shonda Goward* | ✓ | 4 | 0 |
| Sofy Navarro | ✓ | 4 | 0 |
| Anika Patterson | ✓ | 4 | 0 |
| Kelly Peterson | - | 3 | 1 |
| Shareen Purcell* (alternate) | ✓ | 3 | 0 |
| Suresh Sangiah | ✓ | 4 | 0 |
| Kelly Sullivan* | ✓ | 3 | 0 |
| Andrea Wong | ✓ | 3 | 1 |
| Council Member | | | |
| Elisa Marquez | - | 2 | 2 |

*Newly appointed Commissioners officially sworn in 9/21/21 & not required at meetings until October