



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

Monday, May 16

6:30 PM

Remote Participation

CALL TO ORDER

Commission Chair Patterson called the meeting to order at 6:30p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Priscilla Banks, Carl Gorringer, Anika Patterson, Shareen Purcell, Suresh Sangiah,
Kelly Sullivan, and Andrea Wong
Absent: Commissioners Shonda Goward and Sofy Navarro
Staff: Jayanti Addleman, Director
Elisa Marquez, Councilmember
Brad Olson, Management Analyst II
Visitors: Judy Harrison, Friends of the Hayward Library
Clio Hathaway, Supervising Librarian I, Hayward Public Library
Lindsey Vien, Education Services Manager, Hayward Public Library

APPROVAL OF MINUTES

MIN 22-067 Library Commission Meeting Minutes of April 18, 2022

Motioned by Commissioner Purcell to approve the April 18, 2022 Library Commission Minute: seconded by Commissioner Wong. Passed 6-0-1.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

- a. Youth & Teen Programs Presentation
 - PowerPoint Presentation led by Clio Hathaway
 - Youth 17 and under require a parent/guardian signature to obtain a library card but HPL is currently working with HUSD to get all middle and high school students library cards
 - Summer Reading Program
 - Easiest way to join is through the Beanstack app but can also register

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- on-site at the library
 - No library card needed for sign-up
 - Consists of Children's Program (under 12), Teen Program (13-17), and Adult Program (18 and up)
 - Lunch at the Library/ Words for Lunch
 - For children under 18
 - M-F Heritage Park from 11-12 and M & W at Weekes in Tennyson Park from 11-12
 - Stories geared towards children, but family/parents encouraged to attend with their children to see examples of active reading for children
 - b. Homework Support Centers Presentation
 - PowerPoint Presentation led by Lindsey Vien
 - Every program that is created is results based/accountability driven
 - High School Student Geared Programs
 - Used to offer homework assistance programs at high schools pre-pandemic
 - During pandemic tutors.com has been utilized for these services
 - We partner with the 2 local institutions of higher learning which are the ETS and Trio programs and refer students we receive to their programming
 - Currently working with Northern California Coalition to identify ways to work with community partners to focus on the pipeline to college
 - Volunteer opportunities will be open for high school students to earn college/credential credits once in-person programming returns to "normal"
 - Request for an annual report with infographics portraying statistics and partnerships to share our story more easily with the public

OLD BUSINESS

- a. Safety Update
 - Weekes Branch incidents
 - Someone vandalized 3 of our employees' cars
 - A nighttime break-in occurred and caused serious damage
 - Downtown Branch incidents
 - A patron got stuck in one of the elevators
 - Measures being taken
 - Working with HPD, Facilities and IT Departments
 - Exterior changes will be happening at Weekes to be more inviting to patrons and to discourage loitering
 - Will be deploying security guards for both libraries beginning in the new fiscal year
 - Researching installation of cameras
- b. Letter of Support for FY22-23 Budget Proposal
 - Letter was updated with new letterhead reflecting current Commission configuration and was sent to Council

RECOMMENDATIONS

There were no new recommendations.

REPORTS

- a. Library Director
 - TechLending Library launched 5/16
 - 4/21 City of Hayward, HARD, and HUSD had a listening session regarding safety and

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- assistance for children in our community
 - Lit Hop was a big success
 - Juneteenth event will be held 6/18
 - Celebration of Life for Marilyn Baker-Madsen occurred 4/30
 - Children's Story Time Room is now open
 - Gave Rotary a tour in appreciation of their monetary donation for the room
 - First week of May was Public Employee Appreciation Week and the Executive Team held the annual Pancake Breakfast after a 2-year hiatus on 5/5
 - Budget hearings started with Council 5/14
- b. City Council Liaison
- Letter sent in March regarding Library Bill of Rights was received and should be on the 6/21 Council Agenda
 - Letter regarding new part-time Librarian position was also received and had a positive reaction
 - City Manager was requested to report to Council quarterly regarding staffing vacancies
 - Youth Commission accepting applications through 5/20
 - Applications for Boards, Commissions, and Taskforce being accepted through 6/16
 - Peoples Budget voting deadline was extended to 5/20
 - Anyone over the age of 10 can vote
 - Town Hall meetings including HUSD, City of Hayward, and HARD occur quarterly on the 2nd Thursday of the month at 4:30 (last meeting was held 5/12) and public comments and attendance are welcome
- c. Friends of Hayward Library
- Friends Board changes
 - President Zalak Trivedi stepped down and is no longer on the board
 - Election held 5/12; newly elected President Judy Harrison and Vice President Peter Bufete
 - Money received
 - \$500 per month brought in by Amazon sales
 - \$400 earned at recent public book sale
 - Training volunteers to work the store and will extend hours once trainings are complete
 - Donations of gently used books has reopened
- d. Library Commissioners
- Russell City Art Project now in the process of receiving proposals which are due 6/30
 - As of last week, one proposal already received
 - Artists do not have to have to be a Hayward resident

AGENDA BUILDING

- a. Add Review of Annual report to State Library to June

ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

NEXT MEETING – June 20, 2022

Attendance Commissioner	Present at 05/16/2022 Meeting	Meetings Present to Date This Fiscal Year	Meetings Absent to Date this Fiscal Year
Priscilla Banks	✓	7	1
Carl Gorringer	✓	8	0
Shonda Goward*	-	5	2
Sofy Navarro	-	6	2
Anika Patterson	✓	8	0
Kelly Peterson**	-	3	2
Shareen Purcell*/***	✓	5	2
Suresh Sangiah	✓	8	0
Kelly Sullivan*	-	6	1
Andrea Wong	✓	7	1
Council Member			
Elisa Marquez	✓	5	3

*Newly appointed Commissioners officially sworn in 9/21/21 & not required at meetings until October

**Commissioner Peterson resigned from Commission 2/26/2022

***Commissioner Purcell promoted from alternate to official Commissioner as of 4/18/22 meeting