



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
May 26, 2022

I. Call to Order

Meeting called to order by Chair Bert Manzo at 7:02 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Jeff Haman

III. Roll Call

City Council & Staff: Council Member Andrews; Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, and Colleen Kamai Administrative Supervisor

Task Force Members Present: Blytha Bowers, Mohaned Elwali, Tom Ferreira, Jeff Haman, Douglas Mansel, Bert Manzo, Leah Martinez, Melissa Milleman, Shingo Nagae, Debra Patton, Jessica Stanley, Linda Xu, Jean-Yee Yu

Task Force Members Absent: Canice Adom, Caleb Davis, Rodney Hankins, Wilfredo Hoffer, Chuck Horner, Esther Lopez, Ron Maldonado, Edward Moore, Krysta Penfield, Jason Yeates,

Youth Commission Liaison: Athena Herrera

IV. Public Comments:

Task Force Member Douglas Mansel commented on efforts made by Code Enforcement staff to address trash and debris issue at an apartment complex in his neighborhood and asked Director Rullman to convey his gratitude to staff for working with the property owner to resolve the issues.

V. Approval of Meeting Minutes from February 24, 2022

It was motioned/seconded by Task Force Members Jean Yee-Yu and Jeff Haman and passed by majority vote to approve the February 24, 2022, meeting minutes. 13:0:0 (10 absent)

VI. Approval of Meeting Minutes from March 24, 2022

It was motioned/seconded by Task Force Members Jean Yee-Yu and Jeff Haman and passed by majority vote to approve the March 24, 2022, meeting minutes. 13:0:0 (10 absent)

Approval of Meeting Minutes from March 24, 2022 It was motioned/seconded by Task Force Members Jean Yee-Yu and Jeff Haman and passed by majority vote to approve the April 21, 2022, meeting minutes. 13:0:0 (10 absent)

VII. Informational Items:

Financial Report: The Financial Report was reviewed. It was motioned and seconded by Task Force Members Doug Mansel and Debra Patton to allocate the budget balance to reimburse the Streets Division for the expenses listed paid out of Maintenance Services budget related to Task Force events. Passed 13:0:0 (11 absent)

Recruitment Interview Panel: Task Force members, Chair Manzo, Jeff Haman, Jean-Yee Yu, and Tom Ferreira, volunteered to serve in the interview panel. Chair Manzo will send the interview questions to the group ahead of time for review. It was noted the interviews are tentatively scheduled for July 6, 2022.

Sub-Committee Assignments and Updates:

Beautification Sub Committee – TF member Jean-Yee Yu reported that the subcommittee has nominated several additional yards since their last update, additionally, in supporting local businesses and coordinating with the beautification message, the subcommittee would like this year's prizes to be gift cards to local nursery or gardening stores. Additionally, the subcommittee continues to research ideas to initiate a senior yard work assistance program and plan to submit a proposal to the task force soon. The subcommittee also continues to work on ideas in support of the mural art program.

Education Sub Committee – TF member Melissa Milleman recognized Director Rullman and staff for efforts related to a beautification project, additionally, Ms. Milleman reported that the subcommittee is hoping to meet with Environmental Services Manager, Erik Pearson to learn more about the City's Climate Action Plan and the subcommittee continues to explore ways to educate the community about native and drought resistance plants, and recycling. Lastly, Ms. Millman mentioned that she and a few other task force members have finished the first week of the Literati project and look forward to the next phase in July.

Adopt a Block Sub Committee – TF member Jeff Haman reminded subcommittee members to respond to his email to setup a meeting to discuss content for the upcoming Adopt-a-Block newsletter and review the draft survey.

Community Events/ Planning Sub Committee – TF member Jeff Haman talked about confirming upcoming event dates to coordinate Task Force participation.

Policy Sub Committee – There were no updates at this time.

Community Engagement Sub Committee – TF member Debra Patton reported that the group is working to set a meeting schedule but has no updates at this time.

VIII. Community Cleanups and Upcoming Events

Council Member Andrews announced that there are several Juneteenth events planned, the event she is involved with is a Wellness event on June 18th from 10:00am – 1:00pm. She added that the event includes vendors and activities including trap yoga, dance workouts and other activities.

Director Rullman announced that the Blues Festival has a new format this year. The free eight-week series begins the second Saturday in June, it will be held at the City Hall Plaza or the backside of City Hall on dates there are scheduling conflicts on the Plaza.

Chair Manzo encouraged participation in the June 18th Juneteenth event and asked Task Force members interested in staffing a KHCG table to email him directly. TF member Haman will discuss and coordinate with the Events subcommittee and TF member Milleman confirmed that the Education committee can participate with games and education materials.

7/23/22 Beautification Event (Heritage Plaza 835 C Street - Downtown Area): Director Rullman reported that there is a Library event; however, staff is coordinating logistics and anticipate no conflicts. Director Rullman also clarified that the July event will not include a beautification project, the event will focus on cleanup activities.

10/22/22 Beautification Event (Tennyson Park, 28377 Huntwood Ave. - Tennyson/Alquire Neighborhood): Chair Manzo is looking forward to the event which is in the area of Mia's Dream.

2023 Beautification Event Schedule: Chair Manzo introduced the item and asked Task Force members if there are any areas they'd like to recommend for the 2023 schedule.

Council Member Andrews recommended the Longwood neighborhood, Task Force member Jeff Haman, suggest revisiting the St. Joachim neighborhood that was cancelled in January due to Covid 19. Director Rullman reminded the group that the cancelled event at St. Joachim included a beautification project.

Chair Manzo said we will keep this item on agenda for further discussion.

IX. Announcements/Updates

Council Member Andrews announced the Budget approval is scheduled for June, she encouraged Task Force members to reach out to staff if there are any questions about the Budget. CM Andrews reminded Task Force members to check the website calendar to view information about upcoming events and activities. She thanked the Maintenance Services Department for continuing to keep Hayward clean during the pandemic and their continued support of the Keep Hayward Clean and Greet Task Force.

Chair Manzo thanked those who attended the off the grid cleanup on May 21st, he mentioned that there are some changes to the shed and trailer staging areas on the corporation yard. Chair Manzo reported that there were several resignations and thanked those who resigned for their service on the Task Force and to the community. Chair Manzo talked about Science in the Park in October at CSUEB, he looks forward to attending the event and added that this event and the August 18th Street Party will be added to upcoming agendas for discussion.

Director Todd Rullman reported that in 2021 the City Council tasked Maintenance Services with a goal of planting 1,000 new trees each year. In the first year of this goal 2,691 trees were planted. This includes trees that were planted by the city, new construction projects, and by the KHCG Task Force. Director Rullman acknowledged and thanked the KHCG Task Force for their efforts to meet this goal by including tree planting as part of their beautification events.

I. Adjournment 7:57p.m.