



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
Remote Participation  
November 18, 2021

**I. Call to Order**

Meeting called to order by Bubba Manzo at 7:00 p.m.

**II. Pledge of Allegiance**

Pledge of Allegiance led by Blytha Bowers

**III. Roll Call**

*City Council & Staff:* Council Member Andrews; Todd Rullman Maintenance Director, Rod Affonso Streets Supervisor, Colleen Kamai Administrative Supervisor; and Elizabeth Scott, Senior Secretary, Erik Pearson, Environmental Services Manager

*Task Force Members Present:* Blytha Bowers, Raul Chavez, Tom Ferreira, Jeff Haman, Ester Lopez, Ron Maldonado, Douglas Mansel, Bert Manzo, Leah Martinez, Reanne Meighan, Melissa Milleman, Shingo Nagae, Debra Patton, Jessica Stanley, Linda Xu, Jason Yeates, Jean-Yee Yu

*Task Force Members Absent:* Canice Adom, Michael Chand, Rodney Hankins, Caleb Davis, Mohamed Elwali, Wilfredo Hoffer, Chuck Horner, Edward Moore, Adithya Naresh, Krysta Penfield

*Youth Commission Liaison:* None

**IV. Public Comments: None**

**V. Approval of Meeting Minutes from October 21, 2021**

It was motioned/seconded by Task Force Members Jean-Yee Yu and Jeff Haman and passed by majority vote to approve the October 21, 2021, meeting minutes. 17;0;0 (10 absent)

**VI. Presentations**

General Plan Update: Formation of an Environmental Justice Community Advisory Committee: Erik Pearson, Environmental Services Manager, reported on key strategies related to the city's efforts to reduce the effects of climate change. He talked about the Climate Action Plan, upcoming changes to Hayward's electricity services, informed the Task Force about the formation of an

Environmental Justice Community Advisory Committee and answered questions. Task force members interested in serving on the Environmental Justice Community Advisory Committee were asked to email Erik Pearson directly.

## **VII. Action Items/Discussion Items:**

**Financial Report:** The Financial Report was reviewed.

**Sub-Committee Assignments and Updates:** Chair Manzo informed task force members of their sub-committee assignments and asked that sub-committees work amongst themselves to schedule their first meeting and select a chairperson. It was suggested that groups meet prior to the January 2022 regular task force meeting. Chair Manzo added that the role of sub-committee chair is to take the lead on scheduling meetings and report out to the full task force as needed. It was also noted that because sub-committees are not a quorum of the full task force, they are not required to take meeting minutes or post meetings. Chair Manzo also indicated that some sub-committees may meet more frequently than others, ideally once per month.

## **VIII. Community Cleanups and Upcoming Events**

Chair Manzo reported that staff is working with St. Joachim Catholic Church to utilize their parking lot as a staging area and staff is preparing for the beautification of a small City owned parcel at the corner of Hesperian near the Home Depot parking lot. Chair Manzo added that the Event Planning sub-committee will meet ahead of time and will be prepared to discuss event logistics and mapping assignments at the regular Task Force meeting in January.

Chair Manzo reviewed the list of future events.

## **Announcements/Updates**

**Council Member Updates:** Council Member Angela Andrews reported that Assembly Member Bill Quirk attended a recent Council meeting and reported that Clean California has allocated one billion to cleaning freeways. CM Andrews added that there have been some freeway on/off ramp cleanups but there is more work to be done. CM Andrews also reported that the Community Services Commission brought forth an apology to residents of Russel City who were displaced decades ago and a draft workplan of ideas of retribution to include in the Council's Strategic Road Map review in January.

## **Staff Update:**

Director Rullman reported that although, City Hall will observe a Business Closure the week of Thanksgiving, Maintenance Services will be open with reduced staffing levels, which may result in longer than usual response times.

## **Chair Updates:**

Chair Manzo thanked Environmental Services Manager, Erik Pearson, for his presentation.

## **IX. Adjournment 7:48 pm**