



DATE: January 18, 2022

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Adopt a Resolution Accepting the Resignation of Ms. Varsha Chauhan from the Community Services Commission, Effective Immediately

RECOMMENDATION

That the Council adopts a resolution (Attachment II) accepting the resignation of Ms. Varsha Chauhan from the Community Services Commission, effective immediately.

SUMMARY AND DISCUSSION

Ms. Varsha Chauhan was appointed to the Community Services Commission on September 10, 2019. Ms. Chauhan's resignation becomes effective immediately, per her resignation letter (Attachment III).

FISCAL IMPACT

There is no fiscal impact associated with this action.

STRATEGIC INITIATIVES

The agenda item is a routine operational item and does not relate to the Council's Strategic Roadmap.

NEXT STEPS

The Council will consider an action item on this same agenda to consider filling Ms. Chauhan's vacancy with one of the listed alternates for the Commission.

Prepared and Recommended by:

Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', written in a cursive style.

Kelly McAdoo, City Manager