



DATE: January 18, 2022

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Adopt a Resolution Appointing Ms. Hazel De Leon to the Community Services Commission to Fulfill the Unexpired Term of Ms. Varsha Chauhan.

RECOMMENDATION

That the Council adopts a resolution (Attachment II) appointing Ms. Hazel De Leon to the Community Services Commission to fulfill the unexpired term of Ms. Varsha Chauhan, which will expire on September 30, 2025.

SUMMARY AND DISCUSSION

Following the July 27, 2021 City Commission interviews, the Council established an alternate list comprising eligible applicants who were not selected to fill vacancies because there were not enough seats to appoint them. The alternate list comprises four Hayward residents who were nominated for specific commissions as follows: Mr. George Syrop and Ms. Hazel De Leon (Community Services Commission); Ms. Shareen Purcell (Library Commission); and Ms. Arti Garg (Planning Commission). The alternate list will be valid for one year and will expire at the beginning of the new recruitment process. The Council, during its September 21, 2021, Council meeting¹, confirmed the list of alternates by commission. It is worth noting that Mr. George Syrop was appointed to the Community Services Commission at the end of 2021 to fill the unexpired term of Ms. Arzo Mehdavi.

On January 3, 2022, Ms. Varsha Chauhan submitted a letter of resignation, which created another unexpected vacancy on the Community Services Commission. Ms. Hazel De Leon, who is a Community Services Commission alternate, was contacted to confirm her eligibility status and her interest for serving on the Community Services Commission. If appointed to the Community Services Commission, Ms. Hazel De Leon's term would be effective January 18, 2022, and would end on September 30, 2025.

¹ September 21, 2021 City Council Meeting:

<https://hayward.legistar.com/LegislationDetail.aspx?ID=5142639&GUID=BFFDD5B6-F1A6-437A-9246-64F1AD9C2DC3&Options=&Search=>

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC ROADMAP

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

NEXT STEPS

Following Council's action, Ms. Hazel De Leon will take her oath of affirmation prior to her first Community Services Commission meeting.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', is written over a horizontal line.

Kelly McAdoo, City Manager