

**City of Hayward Library Commission
FY2022-2023 Draft Agenda Plan**

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 19, 2022 (Via Zoom)	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Library Commission 2021 Agenda Plan • Weekes Needs Assessment update • Review Best Practices • Meeting Room Fee Schedule/Policy update
October 17, 2022 (Via Zoom)	<ul style="list-style-type: none"> • Bookmobile • Election of Officers • Discussion of Commission goals • Presentation on event marketing/outreach methods • Revisit Best Practices
November 21, 2022 (Via Zoom)	<ul style="list-style-type: none"> • Review Library Privacy/Confidentiality Policy • Update on Library Security • Meet Hayward Youth Poet Laureate
December 19, 2022	<ul style="list-style-type: none"> • Commission Recess
January 23, 2023 16 th is MLK Jr. Day	<ul style="list-style-type: none"> • Mid-Year Budget Review • Presentation on Heritage Plaza/Russell City Art Installation • Commissioner Volunteer Opportunities • Review Annual report to State Library • Report from Meeting Room Committee
February 27, 2023 20 th is Presidents' Day	<ul style="list-style-type: none"> • Literacy Plus Council report • Meeting Room Policy update and revisit of Fees • Update on Library Security • Weekes Branch update
March 20, 2023	<ul style="list-style-type: none"> • Technology Programs/Makerspace update • Adult programming & Outreach report • Budget Priorities for FY24
April 17, 2023	<ul style="list-style-type: none"> • Review Customer Code Policy • Hours & Staffing update • Weekes Branch update
May 15, 2023	<ul style="list-style-type: none"> • Homework Support Center Report on year-end • Presentation on Youth and Teen Programs (including Summer Reading) • Update on Library Security
June 26, 2023 June 19 th is Juneteenth	<ul style="list-style-type: none"> • Adult Literacy Services report • Friends of Hayward Library Report • Weekes Branch Assessment update (regarding funding)
July 17, 2023	<ul style="list-style-type: none"> • Year-end Commission Dinner
August 21, 2023	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS
<ul style="list-style-type: none">• Branchlets update• Presentation from Commissioner Goward on city/college library collaboration between Chabot & HPL - September 2022 (tentative)