



**DATE:** January 24, 2023

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT**

Adopt a Resolution Appointing Ms. Karla Goodbody to Fill the Unexpired Term of Former Planning Commissioner Julie Roche and Appointing Ms. Anika Patterson to Fill the Unexpired Term of Former Planning Commissioner Dan Goldstein, and Confirming the Selection of Ms. Shanta Franco-Clausen as the Alternate for a Term Ending July 2023.

**RECOMMENDATION**

That the Council adopts a resolution (Attachment II) appointing Ms. Karla Goodbody and Ms. Anika Patterson to fill the unexpired terms of former Planning Commissioner Roche and former Planning Commissioner Goldstein, which will expire in September 2023, and confirming the selection of Ms. Shanta Franco-Clausen as the alternate for a term ending July 2023.

**SUMMARY AND DISCUSSION**

An unexpected Planning Commission vacancy was created when former Planning Commissioner Julie Roche was elected Council Member and sworn into office on December 13, 2022. The second vacancy occurred when former Planning Commissioner Dan Goldstein was appointed Council Member and sworn into office on January 9, 2023.

The special Planning Commission recruitment started on December 14, 2022 and closed on January 12, 2023. A Notice of Vacancy was published in the Daily Review c/o Bay Area News Group-East Bay on December 16, 2022 (Attachment III). City staff issued a news release (Attachment VI) about the Planning Commission vacancy on December 15, 2022, and disseminated the information via social media channels. By the application deadline, staff received 35 applications from qualified applicants. One applicant was disqualified because his residence was in a different jurisdiction. A digital binder containing all applications was made available to the City Council on January 13, 2023. The final list of candidates is included as Attachment V. Members of the City Council reviewed applications and individually nominated five applicants and submitted their selections to the City Clerk on January 16, 2023 (Attachment VI). Applicants who received three or more points were invited to interview with the City Council on January 17, 2023. Interviews were conducted via the Zoom platform.

After completing the interviews, the Council nominated and selected Ms. Karla Goodbody and Ms. Anika Patterson for appointment to the Planning Commission and to fill the unexpired terms of former Planning Commissioners Roche and Goldstein, which will end September 2023. The Council also selected Ms. Shanta Franco-Clausen as the alternate to the Planning Commission for a term ending July 2023 or selection of new members through the next recruitment.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

### **NEXT STEPS**

Following Council's action, the oath of affirmation will be administered to Ms. Karla Goodbody and Ms. Anika Patterson prior to their first Planning Commission meeting.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', with a long horizontal stroke extending to the right.

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Kelly McAdoo, City Manager