



DATE: September 15, 2016

TO: South Hayward BART Station Access Authority

FROM: Co-Executive Directors

SUBJECT

Approval of Amendments to the Fiscal Year 2017 Budget and Appropriations of Funds

RECOMMENDATION

That the Access Authority Board approves the resolutions amending the Fiscal Year 2017 Budget for the Tennyson Barricade Replacement Project, Tennyson Underpass Lighting Enhancement Project, Erosion Prevention Project, and Repayment of City of Hayward Startup Loan.

BACKGROUND AND DISCUSSION

On June 22, 2016, the Access Authority approved the Fiscal Year 2017 Operating Budget. At the same meeting, the Board provided staff with a prioritization of specific capital projects which included the following¹:

Tennyson Barricade Replacement Project—Motion: Mendall, Second: Blalock

This project includes the replacement of an R-49 barricade at the base of the parking lot Tennyson Ave. stairs. The project will also include replacement signage which has been missing from the current barricade.

Total Estimated Cost: \$1,192

Work Completed by: City of Hayward

Underpass Lighting Enhancements—Motion: Blalock, Second: Mendall

This project includes the addition of more pedestrian level street lighting under the Tennyson underpasses. For strictly providing lighting along the underpass, the cost would be approximately \$12,000 for purchase and installation of 16 wall mounted lights. However, to add additional streetlights on the north side of Tennyson Road (mirroring what exists on the south side), staff would need to add six additional streetlights at a cost of approximately \$4,200 each including installation (total cost approximately \$25,200). The boundary for streetlight installation would be from Dixon to Whitman. Staff recommends completing the project with additional street lights on the north side of Tennyson option.²

¹ Included in each cost is a 15% project management budget allocation.

² Information regarding lighting quality will be provided at the board meeting.

Total Cost: \$42,780

Work Completed by: City of Hayward

Erosion Prevention—Motion: McPartland, Second: Blalock

This project includes the installation of a 6" concrete curb along the upper portion of the sidewalks underneath the Tennyson underpasses (870 LF @ \$10= \$8,700). This work also includes the planting of ground cover to prevent future soil washout onto the sidewalks (\$34,800). Staff had initially identified completing a retaining wall and expanding the sidewalk behind the underpass barriers; however, City of Hayward Public Works Department staff did not recommend this course of action, given there is enough sidewalk space (5') between the underpass pillar and the street. Additionally, the completion of such work is anticipated to be more expensive than the curb option, which accomplishes the same benefit.

Total Cost: \$50,025

Work Completed by: City of Hayward

Following the June JPA meeting, staff realized that the FY 2017 budget failed to provide repayment of the City of Hayward JPA start-up loan of \$200,000. While the Fiscal Year 2016 budget provided \$131,595.12 for repayment of City start-up costs, these repayments never took place and staff neglected to carry forward this budget amount into the current fiscal year. These unused funds returned to JPA fund balance on July 1, 2016.³

At this time, staff recommends the Board approve this repayment, fully eliminating any debt the JPA owes to the City. Attachment III provides the budget amendment and appropriation of funds to repay that initial loan. Attachment IV is the initial City of Hayward Resolution approving the startup loan.

FISCAL IMPACT

The Adopted Fiscal Year 2017 Budget anticipates \$665,334 in revenue and \$226,448 in operation costs, leaving a net budget surplus of \$438,886. The total cost of the projects and loan repayment are broken down in the table below as well as in Attachment IV:

Adopted FY17 Budget Surplus	\$ 438,886
Tennyson Barricade Replacement	\$ 1,192
Underpass Lighting Enhancements	\$ 42,780
Erosion Prevention	\$ 50,025
<u>COH Loan Repayment</u>	<u>\$ 200,000</u>
<i>Subtotal</i>	<i>\$ 293,997</i>
Adjusted Net FY17 Budget Surplus	\$ 144,889

NEXT STEPS

³ As of 8/31/2016, the JPA fund balance was \$938,817.45

Following adoption of the attached resolutions Staff will begin work on the projects.
Repayment of the loan will happen immediately.

Prepared by: John Stefanski, Management Analyst, City of Hayward

Recommended by: Stacey Bristow, Deputy Director of Development Services, City of
Hayward

Approved by:

A handwritten signature in black ink, appearing to read 'K. McAdoo', is positioned above a horizontal line.

Kelly McAdoo, Co-Executive Director