



DATE: September 13, 2016

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Appointments and Reappointments to Council's Appointed Bodies

RECOMMENDATION

That the City Council adopts the attached resolution (Attachment II) confirming eleven appointments and seven reappointments to the City's Boards, Commissions, and Task Forces as follows: Community Services Commission (2); Downtown Hayward Business Improvement Area Advisory Board (4); Keep Hayward Clean and Green Task Force (10); Library Commission (1); and Planning Commission (1).

SUMMARY AND BACKGROUND

The recruitment to fill twenty-four vacancies on the City's Boards, Commissions, and Task Forces was conducted from April 21 through July 15, 2016. A total of thirty-three applications were received by the deadline and thirty-one applicants qualified to be considered for appointment.

At its [July 19, 2016 Special City Council Meeting](#), the Council confirmed the process for selecting applicants to interview to fill the twenty-four vacancies. The City Council also reviewed reappointment requests and reports created by staff liaisons of the Council's appointed bodies comprising the members' attendance records, completion of mandatory training and statutory requirements, and overall performance. The Council also approved two requests to declare two seats vacant based on low attendance and lack of participation. Furthermore, the Council also accepted the recommendation from Economic Development staff to appoint two qualified representatives to the Downtown Business Improvement Area Advisory Board (DBIA). The DBIA continues to have three vacancies due to lack of eligible applicants for the DBIA. At the end of the meeting, seven requests were recommended for reappointment at the September 13, 2016 Council meeting.

During the meeting, the City Manager recommended that the Council consider the possible reorganization and restructuring of the Council Economic Development Committee and the Personnel Commission. Based on the recommendation, the Council placed the recruitment of those two bodies on hold until further Council discussion could occur.

On July 18, 2016, the Keep Hayward Clean and Green Task Force (KHCG) Subcommittee, comprising Members Natasha Neves, Jillian Hogan, Angelica Moore and Megha Salpekar interviewed the applicants who had indicated interest in serving on the Task Force by selecting this as the preference on their applications. Sixteen individuals were invited to interview and twelve attended the interviews with the Subcommittee. The Subcommittee identified seven applicants who were recommended for appointment to the Task Force. Applicants selected by the Subcommittee were recommended to the City Council.

According to the interview selection process confirmed on July 19, 2016, Council Members individually communicated their selections (up to five applicants per each body) to the City Clerk by July 21, 2016. Based on that information, the City Clerk invited thirteen individuals to interview with the City Council on July 26, 2016. A total of ten individuals interviewed with the Council, two did not attend, and one rescinded her application. At the conclusion of the interviews, the Council selected individuals for service as outlined in Attachment III.

NEXT STEPS

The City Council discuss the possible reorganization of the Council Economic Development Committee and the Personnel Commission at an upcoming meeting.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager