



HAYWARD AREA SHORELINE PLANNING AGENCY

Memorandum

DATE: October 4, 2016

TO: Hayward Area Shoreline Planning Agency Trustees

FROM: Damon Golubics
Technical Advisory Committee Chair for HASPA

SUBJECT: **Discussion and Possible Adoption of a Meeting Schedule for 2017**

The following meeting dates are recommended for quarterly meetings of the Hayward Area Shoreline Planning Agency (HASPA) Board of Trustees:

Thursday, January 12
Thursday, April 13
Thursday, July 6
Thursday, October 12

Unless otherwise noted, all meetings will be held at Hayward City Halls located at 777 B Street in Conference Room 2-A with each meeting starting at 5:00 p.m. Trustees should discuss this recommended meeting schedule and formally adopt it pursuant to a formal vote. If the proposed meeting schedule is adopted, copies will be forward to all Trustees, Agency staff and all interested parties following the October 13, 2016 meeting.