



## HAYWARD AREA SHORELINE PLANNING AGENCY

### *Memorandum*

**DATE:** October 4, 2016

**TO:** Hayward Area Shoreline Planning Agency Trustees

**FROM:** Damon Golubics  
Technical Advisory Committee Chair for HASPA

**SUBJECT:** Discussion and Possible Adoption of a Meeting Schedule for 2017

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The following meeting dates are recommended for quarterly meetings of the Hayward Area Shoreline Planning Agency (HASPA) Board of Trustees:

Thursday, January 12  
Thursday, April 13  
Thursday, July 6  
Thursday, October 12

Unless otherwise noted, all meetings will be held at Hayward City Halls located at 777 B Street in Conference Room 2-A with each meeting starting at 5:00 p.m. Trustees should discuss this recommended meeting schedule and formally adopt it pursuant to a formal vote. If the proposed meeting schedule is adopted, copies will be forward to all Trustees, Agency staff and all interested parties following the October 13, 2016 meeting.