



HAYWARD AREA SHORELINE PLANNING AGENCY

Memorandum

DATE: April 13, 2017

TO: Hayward Area Shoreline Planning Agency Trustees

FROM: Damon Golubics
Technical Advisory Committee Chair for HASPA

SUBJECT: Civic Spark Fellow for September 2017 through August 2018

RECOMMENDATION

That the HASPA Board of Trustees authorize staff to submit an application to the Local Government Commission for a Civic Spark Fellow for HASPA for 2017/2018.

BACKGROUND

Civic Spark is a program of the Local Government Commission that provides assistance to local governments addressing climate change. The HASPA joint powers agreement (JPA) was renewed in 2015 with the expressed intent of addressing sea level rise and a primary task identified by the Trustees is to develop a Shoreline Master Plan. HASPA is currently supported by a Technical Advisory Committee composed of staff from each of the three member agencies, however, HASPA has no staff of its own. Each of the three member agencies have agreed to contribute \$12,000 per year (\$36,000 total annually) to fund work on the Shoreline Master Plan. As discussed in previous meetings, this work would include background research related to sea level rise, grant writing and seeking sources of funding for the Shoreline Master Plan.

DISCUSSION

HASPA has the opportunity to apply for a Civic Spark Fellow who could perform preliminary work associated with preparing a Shoreline Master Plan. Civic Spark Fellows are recent college graduates with little work experience who partner with local governments by working nearly full time for eleven months (1,550 hours total) from mid September through mid August. More information about the Civic Spark program is available at <http://civicspark.lgc.org/>.

The City's Utilities and Environmental Services Department has benefitted from two Civic Spark Fellows. The current Fellow, whose term will end in September this year, is working on energy efficiency programs and greenhouse gas emission tracking. The City and many other Bay Area jurisdictions have had good experiences with the Civic Spark program.

A Civic Spark Fellow working for HASPA would help lay the groundwork for a Shoreline Master Plan by compiling previous research, collecting data, coordinating and conducting stakeholder outreach, and preparing portions of the Plan. The Fellow may also work directly with East Bay Regional Park District staff at the Hayward Regional Shoreline and with HARD staff at the Hayward Shoreline Interpretive Center. Fellows are also required to perform volunteer engagement, which would support HASPA's goals.

Fellows are very well supported by the Local Government Commission with training and regular meetings throughout their service term. As the current host agency for HASPA, the City would provide direct supervision, a desk and computer for the Fellow. The cost for a Fellow for eleven months is \$25,500.

NEXT STEPS

The deadline to apply for a Civic Spark Fellow is April 15, 2017. Upon approval by the Trustees, staff will submit an application to the Local Government Commission. Staff from each of the three member agencies will interview candidates in June and July. The Fellow would begin work in mid-September 2017.