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## **SOUTH HAYWARD BART STATION ACCESS AUTHORITY**

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777 B Street, Hayward, CA 94541

Room 1E

January 19, 2017

2:30 PM

### **MINUTES**

1. **Call to Order:** 2:30 P.M.

2. **Pledge of Allegiance:** N/A

3. **Roll Call:** Roundtable

JPA Board Members Present: Francisco Zermeño (Chair), John McPartland (Vice Chair), Al Mendall, Thomas Blalock

JPA Board Members Absent: None

JPA Alternate/Substitute Board Members Present: None

JPA Alternate/Substitute Board Members Absent: Rebecca Saltzman, Elisa Marquez

City of Hayward Staff Present: Stacey Bristow, John Stefanski, Cecilia Melero

BART Staff Present: Sean Brooks, Bruno Peguese, Bob Franklin

JPA Legal Counsel Present: None

Visitors: Officer Nate Weissich (BART Police)

4. **Approval of Agenda:** No Changes to the Agenda

5. **Public Comment:** None

6. **Approval of Meeting Minutes:** The minutes of September 15, 2016 were **APPROVED**

7. **Discussion on Parking Citation Figures** (Oral Report from Co-Executive Directors) Sean Brooks and Bob Franklin reported that parking citation fees will be increasing at the beginning of the year from \$35 to \$55 for daily fees, \$40 to \$75 for posted sign violations. Sean Brooks will discuss a proposal for daily fees increase under item four. John Stefanski reported that the City collects parking citations for both on-street spaces and resident parking permits. Citation revenue is deposited in the JPA accounts. Alameda County receives \$12.50 per citation. The City of Hayward issued 862 on-street citations, 653 citations for the resident parking in Fiscal Year 2016, which generated \$79,000. CM Zermeño asked John to get clarification as to why the County of Alameda takes \$12.50 per citation. CM Mendall asked for clarification on why the City spaces citation revenue is being pulled in to the JPA accounts. John Stefanski said he would report back during the next meeting. CM Mendall also inquired on why BART citation revenue is so much less than the City, even though BART patrols more frequently. Director Blalock requested that Sean Brooks and Bob Franklin report back detailed parking citation revenue collection to the Board at the next meeting. Stacey Bristow asked the Board if they felt it was appropriate for the City to also increase the citation rates to match those of BART. The Board agreed to make an adjustment to City rates and make the same as BART. The Board agreed that the revenue from the parking permit citation should not be deposited into JPA accounts.

8. **Discussion on Possible Elimination of Mission Blvd. Spaces** (Oral report from Co-Executive Director Brooks) John Stefanski referenced the attachment titled *South Hayward BART Station*

*Access Authority Parking Utilization Rates* and discussed with it the Board. Board members discussed the return on underutilized distant parking spaces and contemplated the elimination of those spaces from the JPA parking program in order to increase the utilization rate and therefore justify increasing raising parking prices. City staff will meet with Heather Gould, JPA legal counsel, to discuss the process of removing the parking spaces. John Stefanski and Stacey Bristow will report back on Assessment/ Projections of Removal of Parking spaces on Mission Blvd at the next meeting mid-March. CM Zermeño suggested that all the parking spaces be under the JPA umbrella at the same rate, Director McPartland agreed. CM Mendall is in favor of removing the 18-20 parking spaces along Mission Blvd. to open parking for nearby residents. Based on the utilization rates, these spaces are used at a very low rate.

9. **Approval of Operating & Maintenance Subsidy Convention** (Oral Report from Co-Executive Director Brooks) John Stefanski referenced the staff report explaining a new convention for reimbursing agency Operating and Maintenance (O&M) costs, basing reimbursement off the total the number of spaces each agency has. BART requests that they recover 100% of their O&M costs while the City contends to identify a lower allocation ratio to preserve funding levels for capital projects within the JPA district. By using the Phased-In Approach outlined in the Staff Report, the JPA will be able to develop a larger fund balance while allowing time for increased parking demands, which may result in a potential increase in parking rates and an increase of JPA revenues. Sean Brooks stated that BART is uncomfortable with the Phase-In Approach because of the precarious budget situation BART is in and is in favor of increasing revenues to help recover cost in the near term. CM Mendall would not like to have the rates raised before the 95% utilization rates on parking spaces.

**CM Mendall moves to implement 100% compensation for BART and the City of Hayward**  
**Resolution 17-01** was APPROVED unanimously M/S/ Mendall/ Blalock

10. **Approval and Authorization of Stipend Compensation to Bristle Brothers Mural Co. for Services Related to the Design of Murals for the Tennyson Underpass, Appropriation of Funds, Amendment of the FY2017 JPA Budget.** Stacey Bristow presented an update on mural designs “California Cactus” and completed Sister Cities utility boxes. The Board approves the resolution appropriating and authorizing a \$500 stipend for the Bristle Brothers for work related to the designing of the Tennyson underpass murals. **Resolution 17-02** was APPROVED unanimously M/S/ Mendall/ Blalock

11. **Board Member Staff Announcements and Referrals:** John Stefanski reported on crime statistics on So. Hayward BART. Sean Brooks reported that the cost for camera installation would be around \$700,000. CM Mendall suggested the use of possible wireless technology as alternative option that might lower the cost. The previously discussed fencing cost options will be brought back at the next meeting and presented by Sean. The parking lot LED lighting project is expected to be installed by April/ May 2017. CM Zermeño suggested to have an awning installed at the station and asked to have that item included on the project list. BART Crime Analyst provided statistics for the South Hayward BART Station in 2016, which was discussed.

12. **Future agenda items**

ACTION ITEMS FROM 1/19/2017		
BART STAFF	<ul style="list-style-type: none"> <li>Background information regarding Removal of Parking spaces on Mission Blvd.</li> </ul>	Bob Franklin

	<ul style="list-style-type: none"> <li>• Parking Citation Frequency/ Revenue Information/ Collection %; requested by Dir. Blalock</li> <li>• Comprehensive Camera Installation Quote total \$700,000. Possible use of wireless technology to lower cost</li> <li>• Crime Stats Re-Evaluation: 2014-2017 Compare Crime comparison in BART stations; requested by Dir. Blalock</li> <li>• Location of Property Crime Stats/ Public Safety report</li> <li>• Possible covering on walkway to elevators. Cost estimate; requested CM Zermeno</li> </ul>	Sean Brooks
COH STAFF	<ul style="list-style-type: none"> <li>• Explanation from Alameda County regarding the \$13/ per ticket fee</li> <li>• Assessment/ Projections of Removal of Parking spaces on Mission Blvd.</li> </ul>	John Stefanski
	<ul style="list-style-type: none"> <li>• Accurate count of spaces</li> <li>• Map of area/ % of spaces being used</li> </ul>	Tim Lohnes
	<ul style="list-style-type: none"> <li>• Contact legal regarding removal of parking spaces</li> <li>• LED Lights &amp; installations update. ETA: Spring 2017</li> <li>• Public Works; Sidewalk repair previously approved</li> <li>• Signage "Partnership for Progress"</li> </ul>	Stacey Bristow

ACTION ITEMS FROM 9/15/16		
BART Staff	• BART related crime information; requested by Al Mendall	Pending
	• Parking Citation/ Revenue Information; requested by Director Blalock	Pending
	• Comprehensive Camera Installation Quote	Pending
COH Staff	• Policy statement to indicate what criteria goes into creating the budget; requested by Director Blalock & Mendall?	Completed
	• Parking Citation Stats	Completed
	• Crime Stats Re-Evaluation	Completed

13.

**Adjournment – at 4:05P.M. Next Meeting – MID-MARCH/ APRIL 2017**

