

HAYWARD CITY COUNCIL

RESOLUTION NO. 17-

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH CEL CONSULTING, INC., FOR ON-SITE PLAN CHECK SERVICES FOR AN AMOUNT NOT TO EXCEED \$93,000.

WHEREAS, the City of Hayward Building Division has four permanent employees that are certified to conduct various levels of plan check review; and

WHEREAS, due to the vacancy of the City Building Official position, the Supervising Plan Checker/Expeditor was appointed to act as the City Building Official; and

WHEREAS, the Senior Plan Checker was simultaneously appointed to act as the Supervising Plan Checker/Expeditor; and

WHEREAS, the existing firms the City has on contract, have not been able to provide on-site personnel for plan check services; and

WHEREAS, the City of Hayward executed an Agreement with CEL Consulting on October 18, 2016 to provide temporary on-site plan check services for an amount not to exceed \$25,000; and

WHEREAS, an Amendment to the Agreement with CEL Consulting was executed on April 10, 2017 to amend the contract budget for an amount not to exceed \$75,000; and

WHEREAS, utilizing on-site plan check services provides more timely turnaround times for permit applicants, and allows permanent staff to focus on large project plans; and

WHEREAS, CEL Consulting is able to further provide on-site plan check review services; and

WHEREAS, amending the agreement with CEL Consulting to increase the contract amount to \$93,000 and extend the term to December 30, 2017, will allow Development Services staff to solicit bids for plan check services to include on-site assistance; and

WHEREAS, the costs to amend the agreement with CEL Consulting will be covered by existing budget appropriation in the approved FY18 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hayward, hereby authorizes the City Manager to execute a second amendment to the City's Agreement with CEL Consulting, increasing the budget to an amount not to exceed \$93,000, and extend the term of the agreement to December 30, 2017.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2017

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward