



COUNCIL BUDGET & FINANCE COMMITTEE MEETING

Meeting Minutes of May 17, 2017

Call to Order: 4:04 pm

Members Present: Mayor Halliday, Councilmember Lamnin and Councilmember Salinas

Members Absent: None

Staff: Kelly McAdoo, Maria A. Hurtado, Dustin Claussen, Nicole Gonzales and John Stefanski

Guests: Charles Hester, Godbe Research

Public Comments: No public comments.

1. Approval of Meeting Minutes April 17, 2017

Action: unanimous approval as submitted.

2. The Committee received a presentation from Charles Hester with Godbe Research regarding the results of 2016 Resident Satisfaction Survey, the discussion included:

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- Options to explore the rationale of survey results/opinions with focus groups.
- Discussed modifying the next survey to include options for additional follow-up with residents upon completion of the survey.
- Survey results should be available on the City's website, and in future Budget document.

Action: The Committee received the presentation and agreed more detailed work with focus groups is not necessary at this time.

3. Discussion on Potential One-time Strategies to Close the FY 2018 General Fund Budget Gap and Review of the May 20, 2017 Budget Work Session Schedule

- Director of Finance presented the Committee with five one-time strategies to close the FY 2018 budget gap:
 - i. Reduce the Internal Service Fund (ISF) General Fund Allocation
 - ii. Defer hiring of current vacant positions (3-month deferral)
 - iii. Pre-Payment of the PERS ARC

- iv. Deferral of OPEB Contribution
- v. Lease Financing of large equipment/vehicle

Action: The Committee reviewed the one-time strategies for closing the budget gap, and agreed that the first three strategies were the most viable options Council at the budget work session scheduled for May 20 (continued to May 23rd), with the first three strategies reflecting the recommendation of the Committee. The Committee also recommended that the City continued to “pre-pay” the PERS ARC on an ongoing basis when a significant savings can be achieved by doing so.

4. Review of the Meeting Schedule & Work Plan

Committee Members/Staff Announcements and Referrals: None.

Adjournment: The meeting was adjourned at 5:13 pm