



COUNCIL INFRASTRUCTURE COMMITTEE MEETING

Hayward City Hall – Conference Room 2A
777 B Street, Hayward, CA 94541-5007

November 29, 2017
4:00 p.m. – 6:00 p.m.

MEETING MINUTES

CALL TO ORDER: Meeting called to order at 4:00 PM by Council Member Márquez

PLEDGE OF ALLEGIANCE: Led by Council Member Mendall

ROLL CALL:

Members Present: Elisa Márquez, Chair; Al Mendall, City Council Member; Marvin Peixoto, City Council Member

Staff Present: Kelly McAdoo, City Manager; Maria Hurtado, Assistant City Manager; Alex Ameri, Director of Utilities & Environmental Services; Morad Fakhrai, Director of Public Works; Kathy Garcia, Deputy Director of Public Works; Fred Kelley, Transportation Manager; Kevin Briggs, Senior Civil Engineer; Lucky Narain, Public Works Senior Management Analyst; Colleen Kamai, Executive Assistant (Recorder)

Others: Warren Foster; Angelica Lewis

PUBLIC COMMENTS:

Resident Warren Foster commented about issues in his neighborhood and remarked that he is working with the Hayward Police Department and Code Enforcement to resolve several issues. Mr. Foster also commented that he is happy to see the vacant buildings on Mission being demolished. written to CM about issues – it's the staff reporting to the CM that do not do their jobs.

APPROVAL OF MINUTES:

1. Draft Meeting Minutes from October 25, 2017 Regular Meeting

The Committee approved the minutes of the Council Infrastructure Committee meeting of October 25, 2017.

REPORTS/ACTION ITEMS:

2. Review of the Roads and Transportation Section of the 2018 Capital Improvement Program:

Director Morad Fakhrai welcomed and introduced Deputy Director of Public Works Kathy Garcia and Senior Management Analyst Lucky Narain. Director Fakhrai then presented the report and presentation, provided background information regarding the Capital Improvement Program and provided a summary of FY 18 Roads and Transportation Funding and answered Committee member questions.

PUBLIC COMMENTS/DISCUSSION

Resident Warren Foster commented about pending developments and roadway improvements on Mission Blvd. He expressed his concerns about pedestrian safety and suggest using a portion of t grant funds to increase the amount of Police Officers Patrolling Mission Blvd.

Director Fakhrai then turned it over to Senior Civil Engineer Kevin Briggs.

Pavement Rehabilitation Program:

Senior Civil Engineer Kevin Briggs reviewed the Pavement Rehabilitation Program section and answered Committee member questions.

PUBLIC COMMENTS/DISCUSSION

CM Mendall asked staff how the fund allocation percentages compare to the amount of lane miles in the Industrial area. He added that the funds should be distributed based on amount of roadway.

Director Fakhrai indicated that staff will see how it impacts the overall PCI.

CM Peixoto added that improvements in the Industrial area would be more expensive because of load requirements.

Resident Angelica Lewis asked if the rehabilitation program funding covers cost associated with sewer improvements.

Director Fakhrai replied it does not.

Resident Warren Foster added that he has concerns about the rain water running down the hill behind his property.

Sidewalks and Curb Ramps:

Senior Civil Engineer Kevin Briggs reviewed the Sidewalks and Curb Ramps section and asked for Committee input.

PUBLIC COMMENTS/DISCUSSION

CM Peixoto asked for clarification if the City is liable for sidewalk repairs done by homeowners.

Director Fakhrai clarified that yes, the City is responsible. He added that property owners are required to get permits; therefore, the quality of repairs should meet City standards.

CM Mendall asked what it would take to keep up on sidewalk and curb improvements city-wide and commented that some areas lack sidewalks and others are in significant need of repairs. CM Mendall acknowledged that staff is doing a better than in previous years, but noted there is significant work to be done.

Director Fakhrai commented that the City is doing a better job and noted the program is working well. He acknowledged there is significant work to do in areas without sidewalks.

CM Mendall commented that he is interested in exploring additional ways to generate revenues for sidewalk repairs city-wide. He remarked that the cost of repairs can be significant and payable all at once, he suggests allowing payment options, or allowing property owners to pay a larger amount over time, or even implement a smaller tax or assessment fee for all property owners annually. He supports staff's recommendation to expand the program.

City Manager McAdoo acknowledged CM Mendall and remarked that an annual fee would need to be evaluated by the City Attorney.

Director Fakhrai clarified that property owners can pay their share of cost, which is \$550, over time. He added that property owners are hesitant to pay their share of cost.

CM Peixoto commented that he agrees the program is working well and acknowledged that the one-time fee of \$550 is reasonable and supports staff's recommendation to expand the program.

CM Marquez supports CM Mendall's suggestion to explore revenue generating options. She also supports staff's recommendation to expand the program to more districts.

Municipal Parking Lots:

Senior Civil Engineer Kevin Briggs reviewed the Municipal Parking Lot section of the presentation and asked for Committee input.

PUBLIC COMMENTS/DISCUSSION

Committee members provided overall positive feedback regarding improvements to date.

CM Mendall prefers to do the remaining lot repairs at one time or at least during the same fiscal year.

CM Peixoto commented that the improvements to the Municipal lots reflect well on the City particularly in the downtown. He has received positive feedback regarding the improvements to Municipal Lot 3.

CM Márquez asked staff to double check that the lots listed in the presentation are all of the City owned public lots city-wide.

Resident Warren Foster commented about stacking lots.

Median Landscaping Projects

Senior Civil Engineer Kevin Briggs reviewed the Median Landscaping Projects section of the report and asked for Committee input.

PUBLIC COMMENTS/DISCUSSION

CM Mendall commented about increasing staffing levels to complete the projects versus contracting work out. He would like staff to do an analysis to determine if adding staffing is warranted.

Director Fakhrai clarified that staff is working to determine what projects can be done in house. He added some projects are already being worked on by Maintenance Services and staff is evaluating how we combine projects.

CM Peixoto commented about concerns he's received regarding the roundabout at Woodstock and Fairview. He has heard from many residents who have submitted complaints and understands from the City Manager that staff is working to resolve the issue.

City Manager McAdoo acknowledged there have been numerous emails and postings on next door regarding the stop signs installed at the Woodstock and Fairview traffic circle.

Transportation Manager Fred Kelley explained the difference between traffic circles and roundabouts. He explained that stop signs were installed as you enter the circle because drivers are not yielding resulting in site and visibility issues.

Director Fakhrai added that the stop signs were installed because of resident and community concerns about pedestrian safety issues crossing Fairview from Woodstock.

City Manager McAdoo commented that she will post information on next door and offer to hold a community meeting.

Transportation Manager Fred Kelley added that warning signs have been installed and striping is forthcoming, weather permitting.

Transportation Projects

Transportation Manager Fred Kelley reviewed the Transportation Project section of the report and asked for Committee input.

PUBLIC COMMENTS/DISCUSSION

CM Peixoto asked for an update on the Winton/Southland interchange.

Mr. Kelley confirmed the Measure BB funded project, undertaken by ACTC, should be out for bid for initial project study reports sometime in 2018. He added it is about one to two years out for design and at least five years out for construction.

CM Márquez asked that staff connect with the community effected by the holiday barricades at Winton/Southland. She also asked for the timeline for the Industrial off ramp project and wants staff to ensure an extensive outreach plan and suggest partnering with Economic Development.

Mr. Kelley responded that the Industrial off ramp project is underway.

Director Fakhrai added that an update on the Industrial project will be given to the CIC in early 2018.

CM Mendall commented about sidewalk repairs specifically the ADA ramp improvements. He'd like to see adding ADA ramps where none exists rather than improving existing ones.

CM Márquez would like staff to ensure that someone is analyzes that we are receiving the correct amount of funding for these projects.

Director Fakhrai responded that staff monitors funding. He added that Mayor Halliday and CM Peixoto are involved with ACTC. Director Fakhrai remarked there are a lot of grants that we may not be eligible for. Staff pursues grant opportunities the City is eligible for.

CM Mendall commented that he would like to see a proposal/options from staff on ways to close the three to five million-dollar gap for road maintenance and pedestrian improvements.

Director Fakhrai suggest staff evaluate short falls and potential funding sources as part of the next CIP process and report back to the CIC with several options.

CM Márquez remarked that she like the presentation and would like staff to ensure that it is uploaded to the website.

3. ORAL UPDATE ON CIP PROJECT(S):

Director Fakhrai reported that the Library construction continues and is expected to be completed in April or May. He added that staff is receiving bids on the Phase 2 Mission Blvd. project. Additionally, Fire Station 2 is complete, Fire Station 3 is expected to be complete by mid-December, Fire Station 1 is almost complete and Fire Station 4 and 5 is expected to be completed by April/May.

4. FUTURE AGENDA ITEMS:

Update on Mission Blvd Phase 3 (January)
Items listed on the Proposed 2018 Agenda Planning Calendar

5. COMMITTEE MEMBER/STAFF ANNOUNCEMENTS AND REFERRALS:

CM Mendall thanked staff for preparing the report and presentation and complimented their efforts.

CM Márquez also thanked staff. She then congratulated Director Fakhrai on his upcoming retirement and thanked him for his years of services.

ADJOURNMENT: 5:36pm.