

## MINUTES

City of Hayward Library Commission - March 19, 2018

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Call to order. Commission Chairperson McAllister called the meeting to order at 6:41 pm.

Roll call. Library Commissioners in attendance: Bergeron, Bufete, Lowe, McAllister, Reynoso and Sharafali. Library Commissioners absent: Murillo, Prada and Rogers. Council Liaison Salinas was not in attendance. Staff in attendance: Sean Reinhart, Lindsey Polanco, Clio Hathaway and Lara Williams. Visitors in attendance were Chayla Gibson and Sonya Estrada of Hippie's Brew.

Minutes from the January 22, 2018 regular meeting. The minutes were approved with Commissioner Bufete abstaining.

Public comments. There were no public comments.

21<sup>st</sup> Century Library transition and operating plan. Director Reinhart provided an update on the construction schedule. The tentative grand opening date is this summer. PG&E portion has been completed and there is now electricity to the building. A location has been identified for a time capsule near the new library garage side entrance, contents to be determined.

Collection Development Policy. Supervising Librarian Clio Hathaway presented the Collection Development Policy update. Commissioner Reynoso asked Ms. Hathaway if there has ever been a case of a patron challenging a book. Ms. Hathaway replied that it has happened only once or twice in the past eight years. Commissioner Sharafali suggested signage to let patrons know of the e-book offerings available. Ms. Hathaway agreed, and said she thinks the new checkout system will let patrons know there are e-books available online. Director Reinhart requested that the Library Commission formally approve the Collection Development Policy. Commissioner Reynoso made a motion and Commissioner Bufete provided a second motion. Commissioner Sharafali abstained. All other commissioners approved.

Third Party Operating Agreements. Director Reinhart provided overviews of the Third Party Operating Agreements for the Pocket Café, Community Art Gallery, Bookstore/Gift Shop, and Local History Center. He also introduced Sonya Estrada and Chayla Gibson, owners of Hippie's Brew, the proposed operator for the Pocket Café. Discussion ensued. Commissioners indicated unanimous consensus to recommend all four agreements to Council. Director Reinhart advised the Commission that the agreements will be presented to Council for approval in April.

Library Commissioner reports. Director Reinhart announced that the Annual Boards and Commissions Open House will take place on Saturday, May 12<sup>th</sup> from 12N-4PM at Weekes Park, and asked for volunteers to field an informational table about the Library Commission at the event.

Friends of Hayward Library report. Director Reinhart reported that the Friends have fundraised over \$475,000 to date and are on track to exceed their goal to raise \$500,000 by the new library's grand opening. The second half of the campaign will be to raise an additional \$500,000 for the one-year anniversary of the grand opening.

City Council Liaison. There was no report as Councilmember Salinas was not in attendance.

Agenda building. Commissioners reviewed the upcoming agenda items.

Adjournment. Commissioner Chairperson McAllister adjourned the meeting at 7:51pm.