

## MINUTES

City of Hayward Library Commission - April 16, 2018

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Call to order. Commission Chairperson McAllister called the meeting to order at 6:30 pm.

Roll call. Library Commissioners in attendance: Bergeron, McAllister, Murillo, Prada, Reynoso, Bufete and Sharafali. Library Commissioners absent: Lowe and Rogers. Council Liaison Salinas was not in attendance. Staff in attendance: Sean Reinhart, Lindsey Polanco, Clio Hathaway, Rachael McNamara and Lara Williams. Visitor in attendance was April Garcia.

Chairperson McAllister reported that Commissioner Rogers has resigned from the Library Commission.

Minutes from the March 19, 2018 regular meeting. The minutes were approved with a motion by Commissioner Murillo and a second by Commissioner Sharafali.

Public comments. Ms. April Garcia made a public comment.

Third Party Operating Agreements. Director Reinhart announced that the Council meeting to approve Third Party Operating Agreements for the new library café, book store, and community art gallery has been moved to April 24<sup>th</sup>, 2018.

21<sup>st</sup> Century Library Operating Plan and Opening Day Ceremonies. Director Reinhart reported on the construction progress. The date of the grand opening is not yet confirmed, however there will be a significant commemorative event on July 14<sup>th</sup>.

Poetry Contest. Ms. Polanco reported on the progress of the Poetry Contest.

Time Capsule. Director Reinhart asked Commissioners for ideas about objects and artifacts to place in a time capsule.

Computer Use Policy. Ms. Hathaway presented a revised Computer Use Policy for the Commissioners' review. Discussion ensued. Commissioner Bufete moved to approve the policy as presented. Commissioner Bergeron seconded. All Commissioners approved.

Diversity, Inclusivity, Equity Policy Statement. Director Reinhart presented the statement for the Commissioners' review. Discussion ensued. Chairperson McAllister called for a motion to approve the statement, with a typographical change of one word from "adopted" to "accepted". Commissioner Murillo moved to approve the statement with the requested change. Commissioner Bufete second. All Commissioners approved.

Library Commissioner reports. Commissioner Bufete announced that he attended the Rotary lunch that afternoon, and was impressed by the slide show summary of all the Measure C efforts for the past decade.

Friends of Hayward Library report. Commissioner Bergeron announced that there will be a big "fill your bag" book sale. on April 21st, starting at 10am. Chairperson McAllister reported that the Friends are planning their long-term budget for the next few years

City Council Liaison report. There was no report as Council Member Salinas was not in attendance.

Adjournment. Commissioner Chairperson McAllister adjourned the meeting at 7:13pm.