



DATE: December 11, 2018

TO: Mayor and City Council

FROM: City Clerk

SUBJECT: Election of Mayor Pro Tempore

RECOMMENDATION

That the Council elects the Mayor Pro Tempore for 2019.

SUMMARY

It is the Council's policy to elect the Mayor Pro Tempore to perform the duties of the Mayor during his or her absence or disability. The current term was based on the fiscal year of July 1, 2017 through June 30, 2018. Due to the change in election dates from June to November, approved by voters in June 2016, the term of Mayor Pro Temp Márquez was extended by a period of six months to align with the general municipal election held in November 2018. The next term of the Mayor Pro Temp will be based on the calendar year of January 1, 2019 through December 31, 2019.

BACKGROUND

Below is the pertinent excerpt from the City Council Handbook regarding the Mayor Pro Tempore. Attachment III is the list of members who have previously served as Mayor Pro Tempore. Based on the guidelines listed below, Council Member Zermeño would be the next eligible Council Member to serve as Mayor Pro Tempore should the Council choose to continue the traditional selection process.

Mayor Pro Tempore

In even number years, the Council shall elect the Mayor Pro Tempore following the installation of those newly elected Council Members. The Mayor Pro Tempore shall serve at the pleasure of the Council for the term of one year and shall be elected and removed by the affirmative votes of at least five (5) members of Council.

In odd years, the Council Member with the most seniority as a Council Member, who has not previously served as Mayor Pro Tempore shall be elected. In the event two Council Members begin service in the same year, the Council Member

with the highest number of votes will serve as Mayor Pro Tempore. (City Council Minutes, 4/28/92)

Prior to being elected as Mayor Pro Tempore, a Council Member shall have served at least two years on the Council. The term of the Mayor Pro Tempore shall be based on the fiscal year of July 1 to June 30. (Resolution 98-120 and Council Minutes, 6/26/2001)

The Mayor Pro Tempore shall perform the duties of the Mayor during her/his absence or disability. (Sec. 605, City Charter)

STRATEGIC INITIATIVES

This agenda item is a routine operational item and does not relate to one of the Council's Strategic Initiatives.

FISCAL IMPACT

There is no fiscal impact associated with this report.

PUBLIC CONTACT

This item does not require public outreach.

NEXT STEPS

Any related documents will be updated accordingly.

Prepared and Recommended by: Miriam Lens, City Clerk

Approved by:



Kelly McAdoo, City Manager