



**DATE:** February 20, 2019

**TO:** Community Services Commission

**FROM:** Community Services Manager

**SUBJECT** FY 2020 Application Review Committee Preliminary Draft Funding Recommendations

## **RECOMMENDATION**

That the Commission reviews and comments on this report.

## **SUMMARY**

This report provides a brief review of the Application Review Committee (ARC) deliberation process and next steps.

## **BACKGROUND**

The Community Services Commission (CSC) serves as an advisory body to the Hayward City Council. The CSC makes recommendations to Council regarding the distribution of Community Development Block Grant (CDBG) and Social Services program funding through the annual Community Agency Funding process.

The Community Agency Funding process opened with the publication (in English and Spanish) of a Notice of Funding Availability (NOFA) on September 28, 2018. The announcement was also posted at City Hall; published in the Daily Review; emailed to currently funded agencies, previously funded agencies, applicants from previous years and all other interested parties on the Community Agency Funding mailing list. Several broadcast email reminders were also sent in advance of the Mandatory Bidder's Conference held on October 30, 2018.

The CSC reviews all eligible applications and the CSC Chairperson appoints Application Review Committees (ARC) by funding category (Infrastructure/Economic Development/Public Services, Arts and Music, and Social Services) to conduct applicant interviews prior to drafting funding recommendations for Council review and approval.

## DISCUSSION

35 applications for FY 2020 funding were received by the December 13, 2018 deadline. There were no late applications.

CATEGORY	FUNDING SOURCE	NUMBER OF APPLICANTS	AMOUNT REQUESTED	AMOUNT AVAILABLE
Arts and Music	General Fund	7	\$106,251	\$86,000
Economic Development	CDBG	2	\$264,999	\$264,999
Infrastructure	CDBG	2	\$340,000	\$668,006
Public Services	CDBG	7	\$506,693	\$199,500
Social Services	General Fund	17	\$633,851	\$450,950
<b>TOTALS</b>			<b>\$1,851,794</b>	<b>\$1,669,455</b>

Per the City of Hayward Compliance Policy Manual adopted by Council in 2014, in each CDBG program year the cost of administration and HUD-related fair housing activities are subtracted from the annual entitlement award amount. For FY 2020, \$25,000 will be made available from the administrative category of the City's entitlement award for fair housing activities and a separate RFP will be issued. Pursuant to guidance from Council at the April 17, 2018 meeting, funding for Eden I&R 211 Services was also subtracted out from the available funds for social services.

Remaining funds are made available to eligible community partners and social service applicants through the Community Agency Funding process. On April 17, 2018, Council provided guidance that City of Hayward operated CDBG projects were subject to the competitive process.

The CSC recognized the importance and value of Council's identified three Strategic Initiatives, and used them to guide and focus the application review process. Review of the preliminary draft recommendations of the Infrastructure / Economic Development / Public Services, and Arts and Music ARCs (January 26, 2019) and the Social Services ARC (February 2, 2019) will take place at the February 20, 2019 CSC meeting. The preliminary funding allocations are included in Attachment II. The Infrastructure / Economic Development / Public Services ARC also recommended that if more public services funding is available, priority should be given to the City of Hayward's Education Services, Abode Services' Homeless Services, and Centro Legal de la Raza's Tenants Rights and Housing Counseling program in that respective order. The Social Services ARC also made funding recommendations if an additional \$100,000 were to be available. Following deliberations, Draft Funding Recommendations for all categories will be finalized and a Preliminary Public Comment period will commence.

## ECONOMIC IMPACT

The City of Hayward will allocate funds for the delivery of community and economic development activities for the provision of eligible services to low-income Hayward residents to improve their quality of life.

## **STRATEGIC PRIORITIES**

This item supports the Complete Communities and Tennyson Corridor Strategic Initiatives.

Complete Communities Strategic Initiative:

Goal 1: Improve the quality of life for residents, business owners, and community members in all Hayward neighborhoods.

Tennyson Corridor Strategic Initiative:

Goal 5: Increase Community Resiliency

## **FISCAL IMPACT**

In April 2019, the City of Hayward will award federal CDBG and City General Fund FY 2020 contracts to non-profit agencies that meet minimum contracting and reporting standards.

## **SUSTAINABILITY FEATURES**

All infrastructure improvements will include features to maximize energy efficiency, encourage water conservation, and reduce emissions and waste products.

## **NEXT STEPS**

Recommendations for all categories will be finalized and a Preliminary Public Comment period will commence. At the March 20, 2019 CSC meeting, the Public Comment Period will be closed and the CSC will make their final recommendations to Council for their review in April 2019.

*Prepared by:* Monica Davis, Community Services Manager

*Recommended by:* Jennifer Ott, Deputy City Manager

Approved by:

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Kelly McAdoo, City Manager