



**DATE:** April 30, 2019

**TO:** Mayor and City Council

**FROM:** Director of Development Services

**SUBJECT:** Adoption of a Resolution Appropriating \$509,000 from the General Fund to the Hayward Area Shoreline Planning Agency (HASPA) Fund, to Initiate the Shoreline Master Plan Grant

### **RECOMMENDATION**

That the City Council adopts the attached resolution appropriating \$509,000 from the General Fund to initiate the Hayward Regional Shoreline Master Plan Grant.

### **SUMMARY**

On May 11, 2018, the California Department of Transportation (Caltrans) awarded HASPA an Adaptation Planning Grant of \$509,000 to fund the development of the Hayward Regional Shoreline Master Plan ("the Plan"). In order to complete the Plan, the City executed an agreement with SCAPE Landscape Architecture DPC to collaborate with HASPA to plan, draft, and complete the Plan.

The Adaptation Planning Grant is a restricted funds grant in which the Agency (HASPA) must first pay for allowable costs and submit quarterly reports for eligibility for reimbursement from Caltrans.

Staff requests that Council appropriate \$509,000 from the General Fund to the HASPA fund to cover the initial costs related to the grant. These funds will be repaid based on the Caltrans reimbursement schedule.

### **BACKGROUND**

HASPA, a joint powers authority consisting of the City of Hayward, the Hayward Area Recreation and Park District (HARD), and the East Bay Regional Park District (EBRPD), was established in 1970. The primary purpose of HASPA is to coordinate agency planning activities and adopt and implement policies for the improvement of the Hayward Regional Shoreline for future generations. HASPA's focus has shifted from the shoreline preservation achieved over the past five decades to mitigating the effects of sea level rise on the City's natural, recreational, and man-made resources. HASPA has already had two vulnerability assessments completed for the shoreline, which identified vulnerable assets and potential adaptation strategies. The Regional Shoreline Master Plan will build off these past studies to

identify specific adaptation strategies, policies, and projects to protect identified vulnerable assets.

HASPA submitted an application to Caltrans for the Adaptation Planning Grant on February 23, 2018, requesting \$509,000. Caltrans conditionally awarded a grant to HASPA for the full requested amount on May 11, 2018.

On August 2, 2018, the HASPA Trustees adopted Resolution 18-01 to accept the Adaptation Planning Grant to complete the Hayward Regional Shoreline Master Plan.

On July 24, 2018, Council adopted Resolution 18-172, authorizing the City Manager to accept the Adaption Planning Grant on behalf of HASPA, and to negotiate and execute a Memorandum of Understanding between the City, HARD, and EBRPD to complete the Hayward Regional Shoreline Master Plan.

Subsequently, on December 18, 2018, Council adopted Resolution 18-257, authorizing the City Manager to negotiate and execute an agreement with SCAPE Landscape Architecture DPC, to prepare the Shoreline Master Plan for an amount not to exceed \$479,000.

As the HASPA Treasurer, and Project Manager for the Adaptation Planning Grant, it is the responsibility of the City to manage the grant funds, administer the agreements, maintain all documents related to the grant, and compile and submit the quarterly report to Caltrans for reimbursement.

## **DISCUSSION**

Per the terms of the Restricted Grant Agreement with Caltrans (Attachment IV), the Agency (HASPA) must first pay the consultant for services rendered and will then be eligible for reimbursement from Caltrans of allowable costs. In order to process the initial payments for services, the Agency (HASPA) will require \$509,000 in seed money from the City, which will be repaid according to the Caltrans reimbursement schedule.

## **FISCAL IMPACT**

The total grant award of \$509,000 of restricted funds requires that the Agency cover the cost of initial expenses for professional services related to the grant, which are eligible for reimbursement. There would be an initial impact to the General Fund of \$509,000, which would be repaid through reimbursements from the grant.

## **STRATEGIC INITIATIVES**

This agenda item supports the Complete Communities Strategic Initiative. The purpose of the Complete Communities Strategic Initiative is to create and support structures, services, and amenities to provide inclusive and equitable access with the goal of becoming a thriving and promising place to live, work, and play. This item supports the following goal and objectives:

Goal 1: Improve quality of life for residents, business owners, and community member in all Hayward neighborhoods.

Objective 1: Increase neighborhood safety and cohesion;

Objective 2: Foster a sense of place and support neighborhood pride, and

Objective 3: Create resilient and sustainable neighborhoods.

## **SUSTAINABILITY FEATURES**

The recommended action for this report supports the completion of the Shoreline Master Plan and therefore supports the following policies from the City's General Plan:

HAZ – 4.1: Monitoring Rising Sea Level

HAZ – 4.3: Shoreline Realignment Master Plan

HQL – 11.5: Hayward Regional Shoreline Access

NR – 1.4: Shoreline Protection and Enhancement

NR – 1.6: Migratory Bird Habitat Protection

NR – 8.4: Shoreline Views Protection

## **NEXT STEPS**

If the Council approves the attached resolution, staff will prepare a Budget Adjustment form to appropriate \$509,000 to the HASPA fund and encumber funds to process the first quarter invoices for payment.

*Prepared by:* Jade Kim, Management Analyst II

*Recommended by:* Laura Simpson, Director of Development Services

*Approved by:*



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Kelly McAdoo, City Manager