

HAYWARD CITY COUNCIL

RESOLUTION NO. 19-

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH KOFF & ASSOCIATES TO PROVIDE HUMAN RESOURCES AND RECRUITMENT SERVICES IN A TOTAL AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000)

WHEREAS, the City Manager has authority to execute contracts on behalf of the City of Hayward in amounts up to seventy-five thousand dollars (\$75,000); and

WHEREAS, Koff & Associates ("Koff") was selected to develop a performance evaluation process and system and a performance-based compensation model for executives through a competitive bid process with a cost of approximately sixty thousand dollars (\$60,000); and

WHEREAS, the City of Hayward and Service Employees International Union, Local 1021, Maintenance and Clerical Units mutually selected Koff to conduct a total compensation survey of SEIU positions with a cost of approximately twenty-five thousand dollars (\$25,000) to be shared equally; and

WHEREAS, the City is currently working with other bargaining units to conduct competitive bid processes for total compensation surveys, and anticipates using consultants such as Koff to conduct future recruitments for executive and difficult to fill manager and professional positions; and

WHEREAS, the total cost of the individual contracts awarded to Koff through a competitive bid process are likely to exceed the City Manager's authority.

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council hereby authorizes the City Manager or her designee to execute professional services agreements with Koff & Associates to provide human resources and recruitment services in a total amount not to exceed one hundred thousand dollars (\$100,000).

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2019

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward